

SHIRE OF KOJONUP

Kojonup



**Natural Resource Management
Advisory Committee**

MINUTES

10 August 2017

MINUTES FOR THE KOJONUP NRM ADVISORY COMMITTEE MEETING
HELD ON 10 AUGUST 2017

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS	3
2	ATTENDANCE & APOLOGIES	3
3	PUBLIC QUESTION TIME	4
4	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	4
5	APPLICATIONS FOR LEAVE OF ABSENCE	4
6	CONFIRMATION OF MINUTES	4
7	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	5
8	PETITIONS, DEPUTATIONS & PRESENTATIONS	5
9	DECLARATIONS OF INTEREST	5
10	STATUS REPORTS	6
10.1	NRM/LANDCARE OFFICER REPORT – BUSHFIRE PLANNING & BIODIVERSITY MANAGEMENT	6
10.2	NRM/LANDCARE OFFICER REPORT – BLACKWOOD BASIN GROUP (BBG) STRATEGY KOJONUP WORKSHOP – MARCH 2017	8 7
10.3	NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – MYRTLE BENN FLORA & FAUNA SANCTUARY ASSESSMENT	8
10.4	NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – BRIDAL CREEPER	10
10.5	NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – FRIENDS OF MYRTLE BENN ACTIVITIES	14
10.6	NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – PHASCOGALE NEST BOXES	15
10.7	NRM/LANDCARE OFFICER REPORT – LOTTERYWEST SIGNS FOR MYRTLE BENN FLORA & FAUNA SANCTUARY	16
10.8	NRM/LANDCARE OFFICER REPORT – STATE NRM COMMUNITY GRANTS A16046	18
10.9	NRM/LANDCARE OFFICER REPORT – RESERVE LOCATION MAPS	18
10.10	FINANCIAL REPORT	20
10.11	BEAUFORT LANDCARE GROUP	23
10.12	ROADSIDE REHABILITATION PLAN 2017	23
10.13	KOJONUP WEED ACTION GROUP	23
10.14	RECOGNISED BIOSECURITY GROUP	24
10.15	SHARP RUSH DEMONSTRATION SITE	25
10.16	NRM OFFICER POSITION	26
11	ITEMS	27
11.1	SPENDING OF FUNDS	27
12	LATE ITEMS	29
13	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	29
14	NEXT MEETING	29
15	CLOSURE	29
16	ATTACHMENTS (SEPARATE)	29

MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member declared the meeting open at 1:00pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2 ATTENDANCE & APOLOGIES

MEMBERS

Mr Frank Pritchard	Councillor – Presiding Member
Mr Robert Sexton	Councillor
Mrs Kath Mathwin	Community Representative
Mrs Jennifer Edgerton-Warburton	Community Representative (until 3:10pm)
Mr Graham Blacklock	Community Representative
Mr Rick Mitchell-Collins	Chief Executive Officer (from 1:30pm)
Ms Marina Murray	Supervisor Horticulture Tradesperson
Mrs Jane Kowald	Landcare/NRM Officer
Mr Paul Retallack	Senior Ranger/Building Maintenance Coordinator

APOLOGIES

Miss Serena Jade	Community Development Officer
Mr Craig McVee	Kojonup Aboriginal Corporation (Observer)

3 PUBLIC QUESTION TIME

Nil

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES

KOJONUP NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE 11 MAY 2017.

RECOMMENDATION/COMMITTEE DECISION

24/17 Moved Cr Sexton, seconded Kath Mathwin that the minutes of the Kojonup Natural Resource Management Advisory Committee meeting held 11 May 2017 be confirmed as a true record.

CARRIED

7 **ANNOUNCEMENTS** by the Presiding Member without discussion

As this is the last meeting in the term of office for Cr Robert Sexton and myself, I wish to thank Jane Kowald, Committee Members and all volunteers for their dedicated support and commitment to the aims of Natural Resource Management. We wish you well in the continuation of future projects.

The rainfall over the last few months has been increasing, we had 5mm in June, 122mm in July (35mm above July average) and 35mm in August to date = 157mm since July to date.

In respect to the Council Meeting held 20 June 2017, Council received the unconfirmed minutes of the NRM Advisory Committee meeting held 11 May 2017 and made the following decision:

“Council Decision 64/17

That Council:

- 1. Receives the unconfirmed minutes for the Natural Resource Management Advisory Committee meeting held 11 May 2017 and notes Committee Decisions 11/17, 13/17 – 15/17 and 23/17;*
- 2. Reaffirms its commitment to work collaboratively with the Natural Resource Management Advisory Committee and other stakeholders to progressively develop and implement specific Reserve Management Plans for Council owned or managed reserves including the provision of annual funds and resources to undertake adopted prioritized elements required of each plan.”*

Cr Sexton added that he has enjoyed his time on the Natural Resource Management Advisory Committee and that getting Landcare up and running again had been a privilege and very satisfying process. He wished the Committee well for future projects.

8 **PETITIONS, DEPUTATIONS & PRESENTATIONS**

Nil

9 **DECLARATIONS OF INTEREST**

Nil

10 STATUS REPORTS

10.1 NRM/LANDCARE OFFICER REPORT – BUSHFIRE PLANNING & BIODIVERSITY
MANAGEMENT

ATTACHMENTS 10.1 – Wheatbelt Regional Fire Management Plan 2012-2017

Committee Decision 12/17 requested Jane Kowald to make enquiries about a Regional Fire Management Plan for Kojonup through the Department of Parks and Wildlife (DPAW). This publication was forwarded to her from Mitch Davies, DPAW Katanning.

RECOMMENDATION/COMMITTEE DECISION

**25/17 Moved Cr Sexton, seconded Jen Edgerton-Warburton, that the Wheatbelt
Regional Fire Management Plan 2012-2017 be received.**

CARRIED

10.2 NRM/LANDCARE OFFICER REPORT – BLACKWOOD BASIN GROUP (BBG)
STRATEGY KOJONUP WORKSHOP – 8 MARCH 2017

Council at its meeting held 20 June 2017 noted Committee Decision 13/17 as follows:

“...that the NRM/Landcare Officer’s report on the Blackwood Basin Group’s Kojonup Strategy Workshop be noted and the Natural Resource Management Advisory Committee seek Council’s inclusion of the Landcare goal as follows in the Advisory Committee’s Terms of Reference:

- *Improve biosecurity by managing floral and faunal pests.”*

RECOMMENDATION/COMMITTEE DECISION

26/17 Moved Kath Mathwin, seconded Paul Retallack that Jane Kowald liaise with Anthony Middleton, Manager Corporate Services, to include the Natural Resource Management Advisory Committee’s request for an additional Term of Reference ‘Improve biosecurity by managing flora and fauna pests’ in his ‘Review of Advisory Committees’ report to Council at its ordinary meeting to be held 26 October 2017.

CARRIED

10.3 NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – MYRTLE BENN FLORA & FAUNA SANCTUARY ASSESSMENT

ATTACHMENTS 10.3 – Myrtle Benn Flora & Fauna Sanctuary Recommendations Budget

In relation to Committee Decision 14/17, Council requested a budget for these recommendations so that it may make a better-informed decision about how to proceed.

Jane Kowald and Marina Murray have worked on an annual budget for the NRMAC to consider.

RECOMMENDATION

That the Natural Resource Management Committee receive the budget for the recommendations in the Myrtle Benn Flora and Fauna Sanctuary report by Phil Worts and recommend that Council notes the Committee's project intentions with additional funding to be resourced as necessary and Council approval sought on a project by project basis.

COMMITTEE DECISION

27/17 Moved Paul Retallack, seconded Marina Murray that the Natural Resource Management Advisory Committee receive the budget for the recommendations in the Myrtle Benn Flora and Fauna Sanctuary report by Phil Worts and recommend that Jane Kowald, Marina Murray and Paul Retallack establish a priority rating for each item in the budget for the next meeting.

CARRIED

REASON FOR CHANGE: The Committee felt that a priority rating would assist with the allocation of funds for items in the budget.

Attachment 10.3

Activity	Who	Plant/Machinery requirements	Administrative requirements	Chemicals	Item	Number	\$/number	Sub total inputs	HR/hr	Shire HR hours/year	Sub total wages	TOTAL
Fox baiting March or Spring	NRM/Landcare officer?	Vehicle	Notificaiton of neighbours and general public		postage and letter	50	\$ 2	\$ 100	70	40	\$ 2,800	\$ 3,777
		PPE	Permit application		Permit application fee	1	\$ 77	\$ 77				
		Baits	Bait costs	1080	meat baits 200 pack	2	\$ 400	\$ 800				
Rabbit baiting March		Vehicle	Notificaiton of neighbours and general public		postage and letter	50	\$ 2	\$ 100	70	20	\$ 1,400	\$ 1,630
		PPE										
		Phosphine Tablets	Phosphine Tablets	Phosphine	1.2kg	1	\$ 130	\$ 130				
Monitor kangaroos	Public and NRM/Landcare officer	nil	Newspaper article Recording sightings					70	3	\$ 210		
Remove Tagasaste around old rubbish tip site	Shire Works Crew or Contractor	Chain or hand saw, backpacks, quadbike with spray facilities. Paint brush & container.	Recording of spray progress, follow up monitoring		Glyphosate (neat) to paint on stumps or spray trees with Metsulfuron	1	\$ 500	\$ 500	70	32	\$ 2,240	\$ 2,740
Rehabilitate the rubbish tip	Contractor		Detailed report with budget for full rehabilitation over 5 years		Contractor report	1	\$ 3,000					\$ 3,000
Rubbish removal from reserve	NRM/Landcare officer and community	Bags, gloves, tongs, larger rubbish may require ute or quadbike with trailer	Community awareness raising campaign and registration with Keep Australia Beautiful requires 2 x 4 hr days	nil	Ute	16	\$ 15	\$ 240	70	16	\$ 86	\$ 326
Signs to deter firewood collection	Shire Works Crew	Post hole digger, cement	Record locations		Cement 4 bags = \$32 and 4 hrs ute = \$60	1	\$ 32	\$ 32	70	4	\$ 280	\$ 372
Dieback prevention system	?	?	?	?	?	?	?			?		
Control woody, bulbs and garden annual weeds especially along the western boundary	Shire Works Crew, NRM/Landcare Officer, Horticulturalist with FOMB or Contractor	Quad bike spraying backpacks, nurse tank on truck or ute	Can Am spraying		Metsulfuron + wetter Penetrant	1	\$ 450	\$ 450	\$70	24	\$ 1,680	\$ 2,130
Conduct a more detailed survey of faunal assemblages	Contractor					1	\$ 2,000					\$ 2,000
Develop detailed vegetation-type (site specific) plant lists for the	Contractor					1	\$ 2,000					\$ 2,000
Map the areas burnt to show	NRM/Landcare officer?											
Set up photo monitoring sites to show rehabilitation after fire and	NRM/Landcare officer?	Camera	Recording and entering into RAMM (nil		nil				70	6	\$ 420	\$ 420
TOTALS								\$ 2,489			\$ 9,116	\$ 18,395

10.4 NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – BRIDAL CREEPER

ATTACHMENTS 10.4.1 – Bridal Creeper Mapping East Kojonup
 10.4.2 – Bridal Creeper Mapping North-East Kojonup

30km of roads have been surveyed for Bridal Creeper over which 282 plants were recorded (Attachment 10.1.1 and 10.1.2). Roads travelled were:

- Kojonup-Broomehill Road
- Old Broomehill Road
- Carlecatup North Road
- Mission Road
- Carrolup River Road

Six community members reported sightings of Bridal Creeper along roadsides in either single or multiple locations along:

- Changerup South Road
- Bunyarra Road, Norrish Road
- Harold Road, Tunney Road
- Potts Road
- Jinalup Road
- Jeffs Road
- Hubbe Road
- Tenner Road
- Foley Road
- Tenner West Road
- Hillier Road
- Wandoo Road

The amount of money allocated in the project budget to cover Bridal Creeper mapping was severely underestimated and will be taken into account for future funding rounds.

Dean Morgan (Wagin Spraying Services) has been contracted to undertake the spraying. It will be completed by the end of July 2017.

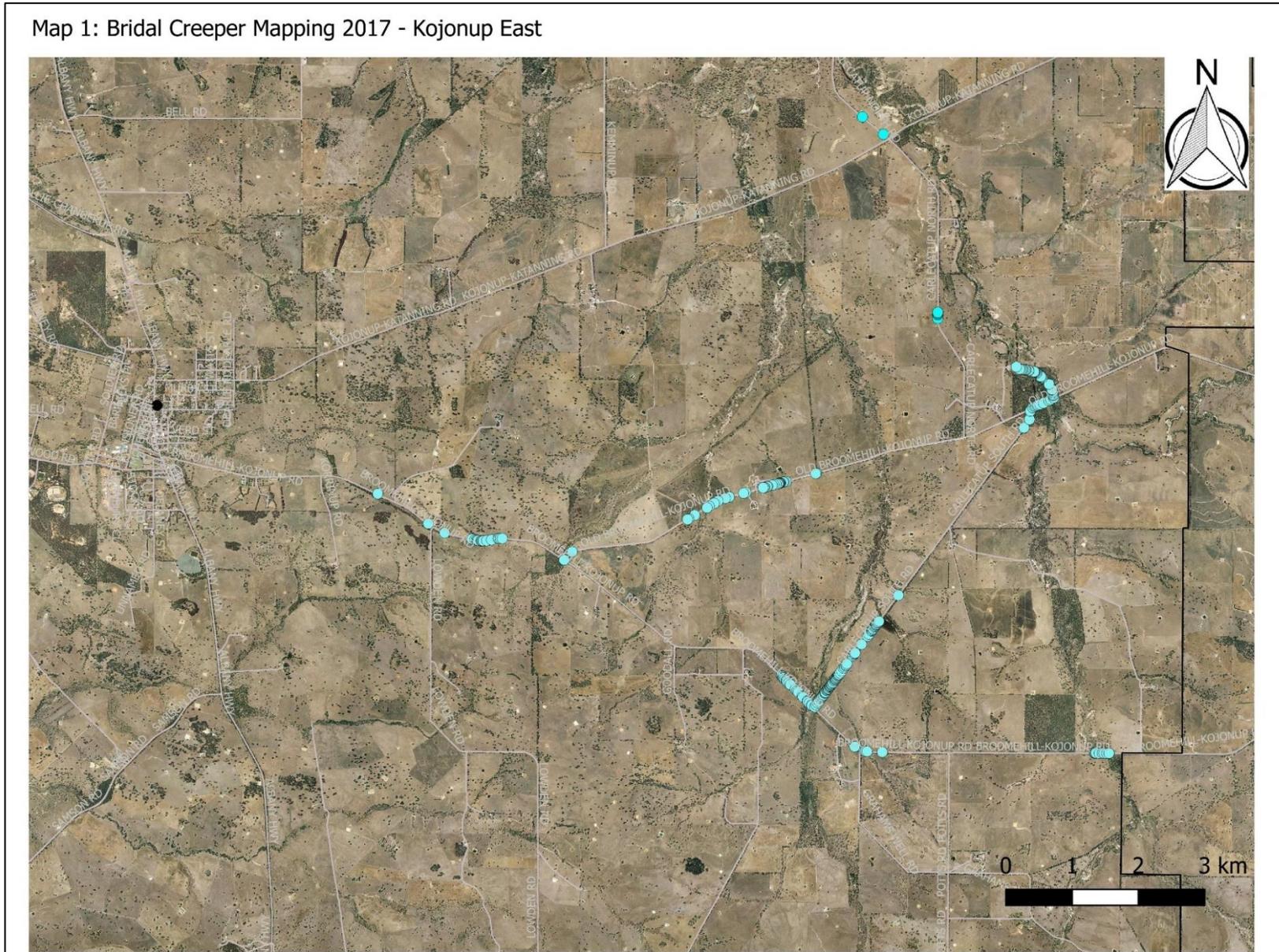
RECOMMENDATION/COMMITTEE DECISION

28/17 Moved Jennifer Edgerton-Warburton, seconded Kath Mathwin that the NRM/Landcare Officer's report on Bridal Creeper be noted.

CARRIED

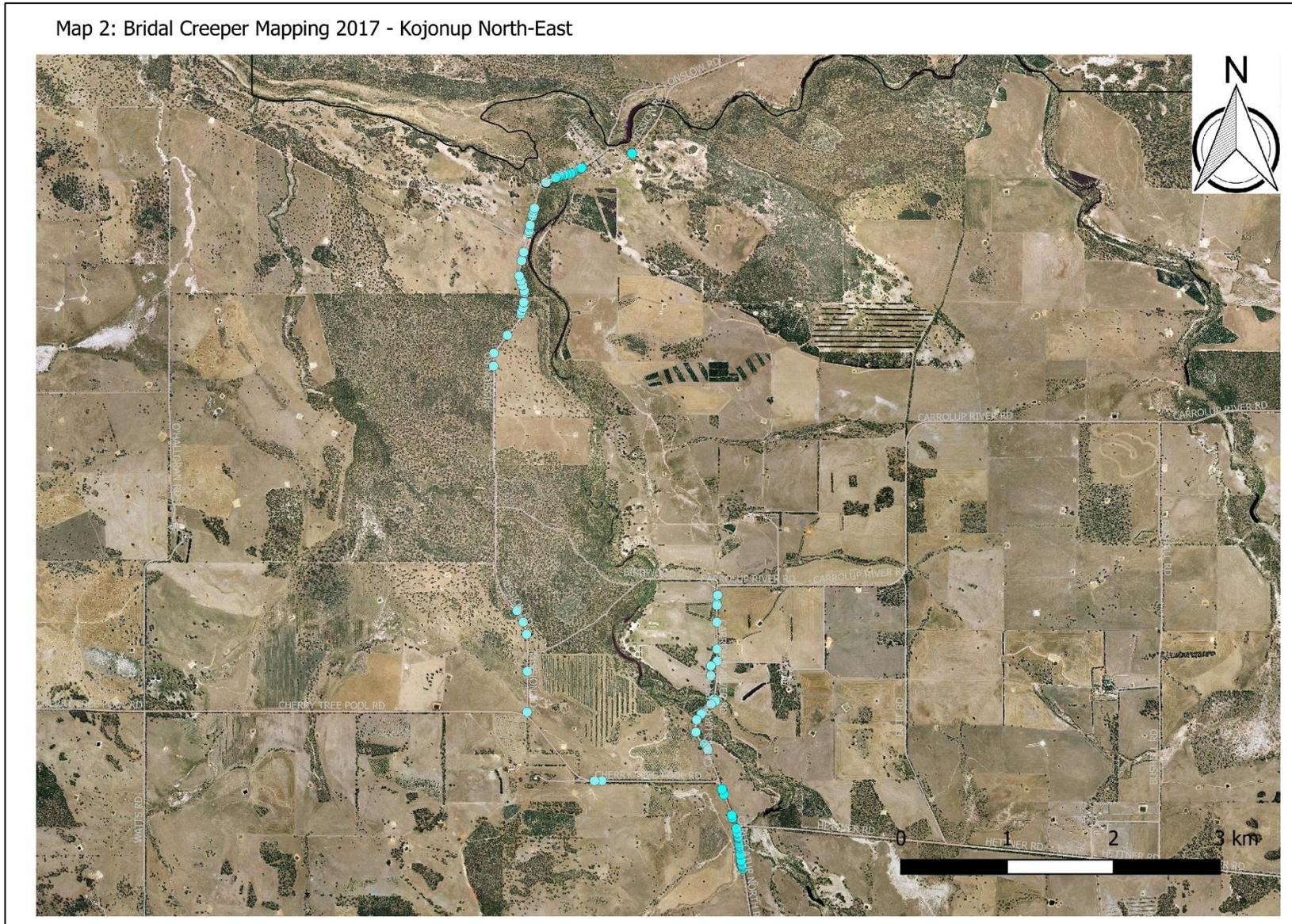
Attachment 10.4.1

Map 1: Bridal Creeper Mapping 2017 - Kojonup East



Attachment 10.4.2

Map 2: Bridal Creeper Mapping 2017 - Kojonup North-East

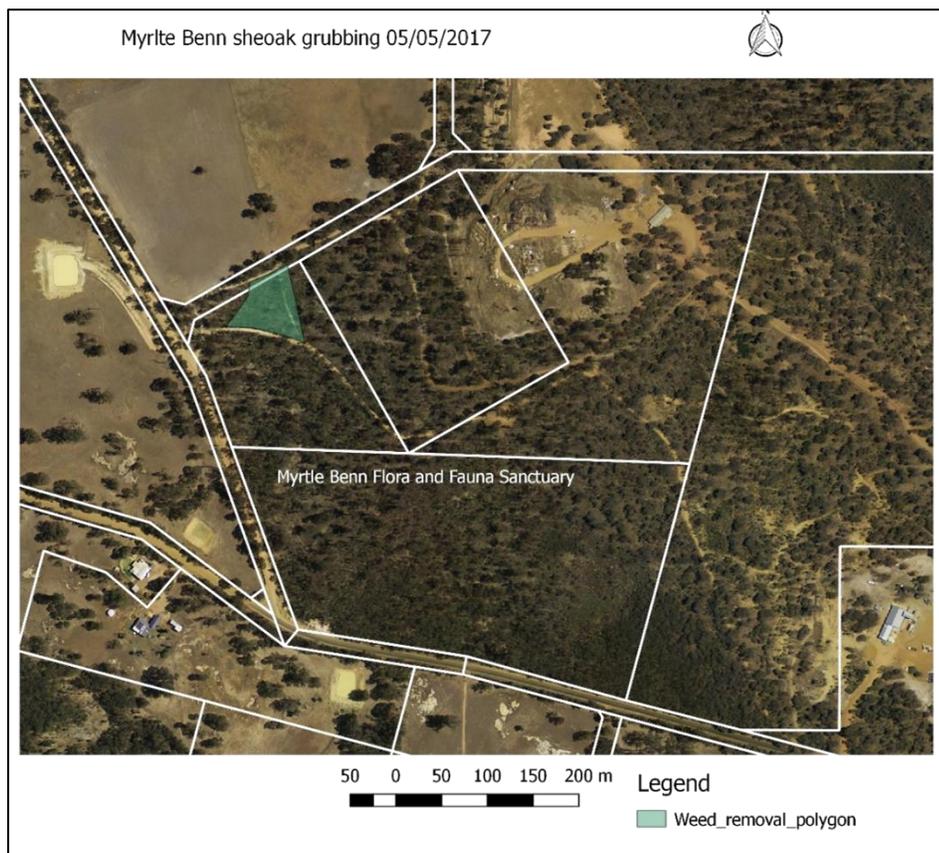


10.5 NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – FRIENDS OF MYRTLE BENN ACTIVITIES

The Friends of Myrtle Benn group assisted in a weeding morning to remove Rock Sheoak from a section of the Myrtle Benn Flora and Fauna Sanctuary as per the recommendations from Phil Wort's report. This was held on 5 May 2017 and about 0.4Ha of Rock Sheoak were grubbed by hand.

The area needs to be revisited to complete removal.

A weed spraying and walk trail clean-up day will be held on Friday, 18 August 2017.



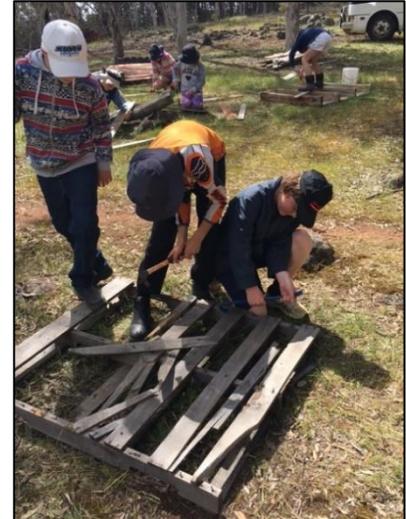
RECOMMENDATION/COMMITTEE DECISION

29/17 Moved Jane Kowald, seconded Rick Mitchell-Collins that the NRM/Landcare Officer's report on the Friends of Myrtle Benn group activities be noted.

CARRIED

10.6 NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK – PHASCOGALE NEST BOXES

Students from the Kojonup District High School have completed building 10 Phascogale Nest Boxes using recycled materials for placement in the Myrtle Benn Flora and Fauna Sanctuary.



On Thursday, 14 September 2017, Angela Sanders (Ecologist, Bush Heritage Trust, Albany) will be assisting the Year 7 class from Kojonup District High School to erect the nest boxes in the Myrtle Benn Flora and Fauna Sanctuary and to impart knowledge of phascogales to the students.

Angela will also be taking part in the Bloom Festival, with an information session and a trip to the Bush Heritage block at Cherry Tree Pool on 19 September 2017, organised by Cassandra Fletcher, the Visitor Services Officer for the Shire of Kojonup.

RECOMMENDATION/COMMITTEE DECISION

30/17 Moved Kath Mathwin, seconded Rick Mitchell-Collins that the NRM/Landcare Officer's report on Phascogale Nest Boxes be noted.

CARRIED

10.7 NRM/LANDCARE OFFICER REPORT – LOTTERYWEST SIGNS FOR MYRTLE BENN FLORA & FAUNA SANCTUARY

ATTACHMENTS **10.7.1 – Additional Signage Requirements Designs** **10.7.2 – Kulbardi Sign Designs for Approval**

Attachment 10.7.1 shows the additional signage as recommended by Jesse Brampton of Kulbardi Hill Contracting. These signs should be considered by the Committee and decided if required. Note that the signage pictured in the attachment is to be amended as the incorrect Shire logo has been used and the 5 x brown tourist signs should read “Myrtle Benn Flora & Fauna Sanctuary” instead of “Myrtle Benn & Floral Sanctuary”. The funding from LotteryWest does not cover the cost of these signs nor does it pay for the time to erect the signs.

Attachment 10.7.2 are the signs that have been developed by Jesse Brampton for the Myrtle Benn Flora and Fauna Sanctuary. It is estimated that 74 hours of volunteer time has been spent on sign design and information from the Friends of Myrtle Benn. These need to be accepted by the Committee and then passed to Council for their acceptance to be printed and erected.

The Palmerston Shelter (Attachment 10.5, NRM Advisory Committee Meeting - Minutes – 11 May 2017) requires a building permit with a cost of \$250 ex GST for the Building Surveying Services and an additional \$159.35 for Shire fees. This can be paid by the LotteryWest funding but may take up to two weeks to be approved. The Kojonup Men’s Shed have agreed to erect the shelter when the time comes and are also happy to help put up all the signs required under the grant.

The grand opening of the new signs has been set for Saturday, 14 October 2017 to coincide with the Bloom Festival. It is proposed that a BBQ lunch will be held with visitors exploring the reserve. The funding for the opening day is from the SWCC GW.GWS13.SK project and there is \$900.00 to spend on food and refreshments.

RECOMMENDATION/COMMITTEE DECISION

31/17 Moved Cr Sexton, seconded Marina Murray, that the Natural Resource Management Advisory Committee:

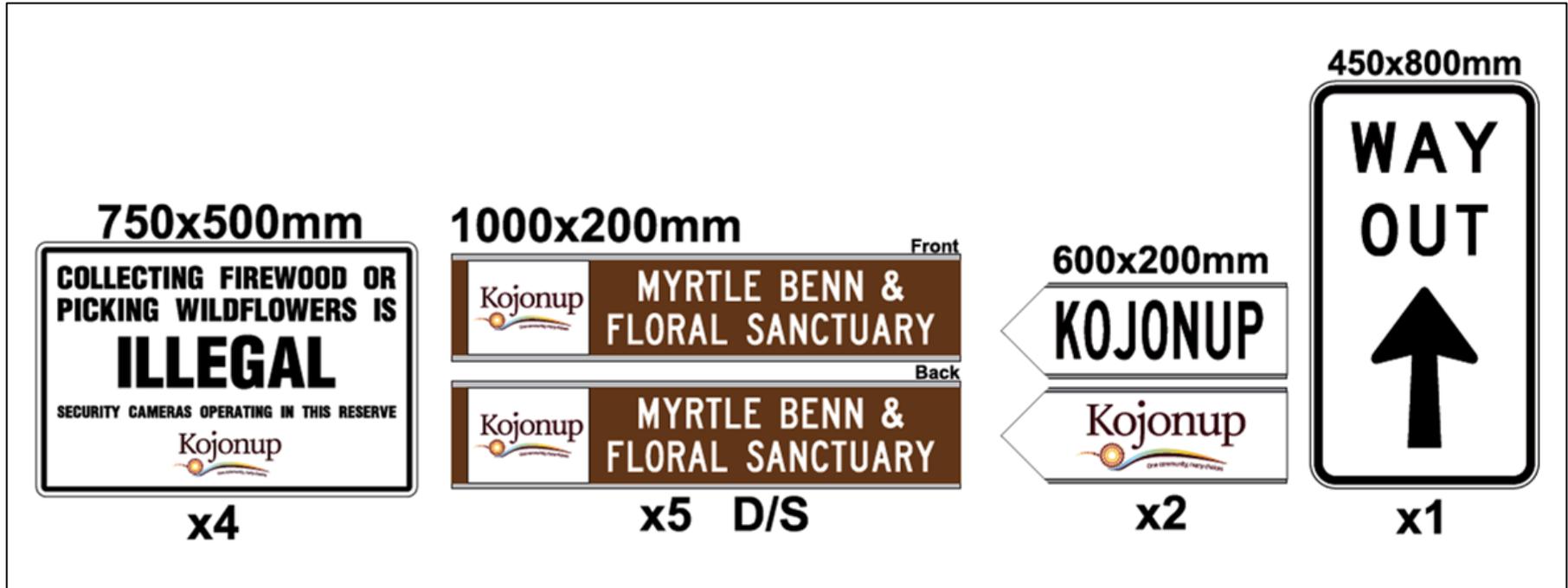
- 1. Accept the designs for Additional Signage Requirements (with amendments) and seek Council approval to allocate \$1,156.00 from GL Code 5686 to purchase the signs;**
- 2. Accept the designs by Kulbardi Hill Contracting for the Myrtle Benn Flora and Fauna Sanctuary and seek Council approval to print the brochures, print and erect the signs and erect the shelter for a cost of \$16,400 from GL Code 5712;**
- 3. Ask Council to allocate \$900.00 from GL Code 5614 to spend on refreshments for the Grand Opening scheduled for 14 October 2017; and**
- 4. Note the NRM/Landcare Officer’s report on LotteryWest signs for Myrtle Benn Flora and Fauna Sanctuary.**

CARRIED

Attachment 10.7.1

Myrtle Benn – Additional Signage Requirements

Words on Sign	Style	Locations	Quantity & Size	Quoted Price
Myrtle Benn Flora & Fauna Sanctuary (to replace faded existing signs)	Two-line fingerboard, brown & white	Highway & Spring (double-sided), Spring & Soldier, Soldier & Tunney, Tunney & entrance, track junction on entrance road	5 of, 1000 x 200 (? To fit words)	\$320 (\$64 each)
Collecting firewood or picking wildflowers is illegal. Security cameras operate in this Reserve	Red on white warning sign (?)	Entrance + 3 (?) other locations	4 of (?), perhaps 900 x 500 (or to fit words)	\$204 (\$51 each)
No Entry	Standard red on white	Either side of entrance road to parking area (to stop folk going back out the way they've come in)	2 of, 600 x 600	\$66 (\$33 each)
Way out (with vertical arrow)	Standard black on white	Exit from car park	1 of, 450 x 750	\$55 (\$55 each)
Kojonup (with left arrow)	Green & white fingerboard	Exit track & Tunney, Tunney & Mather (for return to town)	2 of, as required to fit	\$124 (\$62 each)
				\$387 posts and assemblages
			TOTAL	\$1156.00 (ex GST)



Correct Shire Logo to be used on Signage:



10.8 NRM/LANDCARE OFFICER REPORT – STATE NRM COMMUNITY GRANTS A16046

Photo monitoring sites have been established and the project is on track.

RECOMMENDATION/COMMITTEE DECISION

32/17 Moved Jane Kowald, seconded Jennifer Edgerton-Warburton that the NRM/Landcare Officer’s report on State Natural Resource Management Grants A16046 be noted.

CARRIED

10.9 NRM/LANDCARE OFFICER REPORT – RESERVE LOCATION MAPS**ATTACHMENTS 10.9 – Quote for Reserve Maps**

Jane Kowald was asked to investigate the cost of DAFWA Katanning printing the reserve location maps to the size of the Kojonup Fire Maps. The quoted price for 10 laminated A0 size maps is \$861.42 (ex GST) or \$654.12 (ex GST) un-laminated.

RECOMMENDATION

That the Natural Resource Management Committee seek Council’s approval to spend \$861.42 (ex GST) from GL Code 5686 on the printing and laminating of 10 x AO size Reserve Location Maps as quoted in Attachment 10.9.

COMMITTEE DECISION

33/17 Moved Cr Sexton, seconded Kath Mathwin, that the Natural Resource Management Advisory Committee seek Council’s approval to purchase five (5) laminated AO size Reserve Location Maps from GL Code 5686. Jane Kowald will seek a new quote and request that vesting order information be included on the Map and ask for a digital copy of the Map.

CARRIED

REASON FOR CHANGE: The Committee felt that only 5 maps would be required and some members preferred a digital copy only.

10.10 FINANCIAL REPORT

- ATTACHMENTS** 10.10.1 – Financial Report for period ending 30 June 2017
 10.10.2 – Financial Report for period ending 31 July 2017

Item 13.5 of the NRM Advisory Committee’s meeting held 1 December 2016 the following was detailed:

“Of the \$103,000 Trust Fund Reserve, there has been none spent to date. A financial report detailing the expenditure of funds of accounts available to the NRMAC would be beneficial to the Committee.

COMMITTEE DECISION

13/16 Moved Jennifer Edgerton-Warburton, seconded Marina Murray that a financial report be presented at every future Committee meeting.

CARRIED”

In light of this, the current financial state of funding available for the NRM Advisory Committee within the Shire of Kojonup 2017/18 Budget is provided in the attachments on the following pages.

It should be noted that funds may not be spent without Council approval and planned expenditure will need to go to a Council Meeting as an Agenda Item.

RECOMMENDATION/COMMITTEE DECISION

34/17 Moved Jane Kowald, seconded Marina Murray that the Financial Report for the periods ending 30 June and 31 July 2017 be received and noted.

CARRIED

Attachment 10.10.1

SHIRE OF KOJONUP
NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE
For the period ending 30 June 2017

A/c	Description	Type	Resp. Officer	16/17 Total Budget	16/17 YTD Actuals
Operating Expenditure					
5612	NRM - Office Expenses	Exp.	CEO	\$500	\$1,082
5616	NRM - Consultancy Fees	Exp.	CEO	\$7,500	\$27,864
5601	NRM - Vehicle Costs	Exp.	CEO	\$0	\$100
5614	NRM - SWCC Project	Exp.	CEO	\$0	\$8,059
5712	NRM - LotteryWest Grant Expenditure	Exp.	CEO	\$0	\$0
55722	NRM - State NRM Grant Expenditure	Exp.	CEO	\$0	\$0
5686	NRM - Environmental Reserve M'ment	Exp.	MWS	\$12,000	\$9,307
				\$20,000	\$46,412
Operating Revenue					
5603	NRM - Grants	Inc.	MCS	-\$20,000	-\$81,705
5613	NRM - Contributions	Inc.	MCS	\$0	\$0
				-\$20,000	-\$81,705
(Profit)/loss to be transferred (into)/out of NRM reserve account:				\$0	-\$35,293

Reserve Account

Definition (money may be used for):

For the Shire of Kojonup to progress the following projects:-

1. Bridal Creeper and tagasaste Eradication program.
2. Managing water resources including water harvesting and re-use opportunities in the Shire for the use in Kojonup parks and reserves during summer.
3. Undertake weed management and planting of native trees and shrubs in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:
 - a) Myrtle Benn, Farrar and Quin Quin;
 - b) Showground's area; and
 - c) Blackwood Road arboretum.

to improve bio diversity, fauna habitat and natural resource management outcomes.

	16/17 Total Budget	16/17 YTD Actuals
Natural Resource Management Reserve Account		
- Opening Balance	\$127,408	\$128,082
- Transfer from Reserve	\$0	\$0
- Transfer to Reserve	\$0	\$40,594
- Interest Earned	\$3,527	\$2,354
- Closing Balance	\$130,935	\$171,030

Attachment 10.10.2

SHIRE OF KOJONUP
NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE
For the period ending 31 July 2017

A/c	Description	Type	Resp. Officer	16/17 Total Budget	16/17 YTD Actuals
Operating Expenditure					
5612	NRM - Office Expenses	Exp.	CEO	\$1,000	\$0
5616	NRM - Consultancy Fees	Exp.	CEO	\$25,000	\$0
5601	NRM - Vehicle Costs	Exp.	CEO	\$500	\$0
5614	NRM - SWCC Project	Exp.	CEO	\$10,000	\$0
5712	NRM - LotteryWest Grant Expenditure	Exp.	CEO	\$20,000	\$16,400
5722	NRM - State NRM Grant Expenditure	Exp.	CEO	\$20,000	\$0
5686	NRM - Environmental Reserve M'ment	Exp.	MWS	\$11,300	\$0
				\$87,800	\$16,400
Operating Revenue					
5603	NRM - Grants	Inc.	MCS	\$0	\$0
5613	NRM - Contributions	Inc.	MCS	\$0	-\$26,808
				\$0	-\$26,808
	<i>less amount transferred in excess in 2016/2017</i>				\$5,301
	(Profit)/loss to be transferred (into)/out of NRM reserve account:			\$87,800	-\$5,107

Reserve AccountDefinition (money may be used for):

For the Shire of Kojonup to progress the following projects:-

1. Bridal Creeper and tagasaste Eradication program.
2. Managing water resources including water harvesting and re-use opportunities in the Shire for the use in Kojonup parks and reserves during summer.
3. Undertake weed management and planting of native trees and shrubs in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:
 - a) Myrtle Benn, Farrar and Quin Quin;
 - b) Showground's area; and
 - c) Blackwood Road arboretum.

to improve bio diversity, fauna habitat and natural resource management outcomes.

	16/17 Total Budget	16/17 YTD Actuals
Natural Resource Management Reserve Account		
- Opening Balance	\$171,030	\$171,030
- Transfer from Reserve	-\$87,800	\$0
- Transfer to Reserve	\$0	\$0
- Interest Earned	\$3,898	\$0
- Closing Balance	\$87,128	\$171,030

10.11 BEAUFORT LANDCARE GROUP

Rick Mitchell-Collins advised the meeting that he met with Alan Anderson to discuss the winding up of the Beaufort Landcare Group. Mr Anderson will arrange the transfer of remaining funds from the group (\$29,488.33) to the Landcare account to spend on agreed projects.

10.12 ROADSIDE REHABILITATION PLAN 2017

“Committee Decision 11/16

That the Natural Resource Management Advisory Committee endorses the roadside clean-up plan presented by Paul Retallack and requests that the plan be submitted to Council for approval.”

Paul Retallack advises that the plan will need to include all stakeholders including the Shire Depot team, the Bushfire Advisory Committee and the Natural Resource Management Committee. To proceed, Mr Retallack requires a Management Plan for Roadside Reserves and with Jane Kowald will seek appropriate contractors and quotes to develop same.

10.13 KOJONUP WEED ACTION GROUP

COMMITTEE DECISION 22/17

“...that the Natural Resource Management Advisory Committee:

- 1. Supports the re-formation of the Kojonup Weed Action Group consisting of Kath Mathwin, Graham Blacklock, Marina Murray and Jennifer Egerton-Warburton.*
- 2. Requests that the newly elected Weed Action Group:*
 - i. Re-works the former Kojonup Weed Strategy document (if it is usable) to be the Action Group’s new Terms of Reference and submits it to the Natural Resource Management Advisory Committee at its next meeting (10 August 2017) for adoption; and*
 - ii. An invitation via the Kojonup News and Shire ENews to three (3) – five (5) key community representatives to join the Action Group will be completed by the next Natural Resource Management Committee Meeting.*

CARRIED”

Jane Kowald advises that no progress has been made regarding the Committee’s decision due to her current workload. She will look to progress within the next 3 months.

RECOMMENDATION/COMMITTEE DECISION

35/17 Moved Cr Sexton, seconded Jane Kowald, that the update for the Beaufort Landcare Group (Item 10.11), Roadside Clean-up Plan 2017 (Item 10.12) and Kojonup Weed Action Group (Item 10.13) be noted.

CARRIED**10.14 RECOGNISED BIOSECURITY GROUP**

Cr. Frank Pritchard attended a Pest Management Workshop on the 12 July 2017 at the Arthur River Town Hall. Topics included:

- Fox management
- Feral Pigs management
- Canid Pest Ejector

It was conducted by Annabelle Garratt, Recognised Biosecurity Group Project Officer with the Wagin Woodanilling Landcare Zone (WWLZ), with Barry Davies, Department of Primary Industries. There is no cost involved to bring this workshop to the Shire of Kojonup as it is fully funded through the Department of Agriculture and Food and refreshments will be provided by the WWLZ group.

RECOMMENDATION

That the Natural Resource Management Committee recommends to Council that Jane Kowald be given permission to liaise with Annabelle Garratt from the Wagin Woodanilling Landcare Zone group to run a ‘Pest Management Workshop’ in the Kojonup Shire.

COMMITTEE DECISION

36/17 Moved Cr Sexton, seconded Kath Mathwin that the Natural Resource Management Advisory Committee recommends to Council that Jane Kowald be given permission to liaise with Annabelle Garratt from the Wagin Woodanilling Landcare Zone group to run a ‘Pest Management Workshop’ in the Kojonup Shire, working with Southern DiRT where possible.

CARRIED

REASON FOR CHANGE: The addition of working with Southern DiRT to interest as many people as possible in attending.

10.15 SHARP RUSH DEMONSTRATION SITE

“COMMITTEE DECISION 21/17

“...that the Natural Resource Management Advisory Committee supports the formation of a sub-committee consisting of Graham Blacklock, Frank Pritchard, Marina Murray, Kath Mathwin and Jane Kowald to consider in relation to the Sharp Rush Demonstration Sites the following:

- *Signage;*
- *Application/Treatments;*
- *Monitoring and Evaluation; and*
- *Publicity (including field day events).*

And that:

- 1) *The elected sub-committee drafts appropriate correspondence to landowners adjacent to the Sharp Rush Demonstration Sites (situated within road reserves) and Main Roads WA notifying them of the location, purpose of and duration for the Sharp Rush Demonstration Sites; and*
- 2) *The NRM/Landcare Officer places the draft letters on Shire letterhead for the Presiding Member’s signature and distributes them prior to the construction of the Sharp Rush Demonstration Sites.*

CARRIED”

A letter was sent to Brad Lenton, (Network Manager, Great Southern Region, Mainroads Western Australia) and Gemma Maling (Vegetation Coordinator, Great Southern Region, Mainroads Western Australia) on the 26 May 2017.

Following from the letter, Main Roads Western Australia has agreed to spray along the roads they manage (Kojonup-Boyup Brook Road, Albany Highway and Kojonup-Katanning Road). That leaves Graham Blacklock, Frank Pritchard, Marina Murray, Kath Mathwin and Jane Kowald to continue with the other two sites.

RECOMMENDATION/COMMITTEE DECISION

37/17 Moved Kath Mathwin, seconded Jane Kowald that the report on Sharp Rush Demonstration Sites is noted and the members of the sub-committee continue to plan as set out in Committee Decision 21/17.

CARRIED

10.16 NRM OFFICER POSITION

“COMMITTEE DECISION 23/17

“...that the Natural Resource Management Advisory Committee recommends to Council that its budgetary process from 2017/18 considers human and operational resources suitable to undertake the projects identified and endorsed in accordance with the adopted Terms of Reference associated with the employment of a NRM/Landcare Officer.

CARRIED”

Rick Mitchell-Collins advised the meeting that the budget process for the NRM/Landcare position is incorporated in all works that have a Natural Resource Management element such as road side spraying, parks and reserves and fire management. At present, Natural Resource Management resourcing and projects are occurring from the retained LCDC funds and grants leveraged by NRM/Landcare Officer – Jane Kowald. The Human Resources of Natural Resource Management are incorporated in the Shire’s Workforce Plan aligned against agreed projects at Myrtle Benn, Bridal Creeper spraying, Sharp Rush Trials, Reserve, and Roadside maintenance.

As project planning progresses and budget requirements are determined, Council will ensure NRM/Landcare is sustainably resourced as it is an integral element of the reviewed Community Strategic Plan.

RECOMMENDATION/COMMITTEE DECISION

38/17 Moved Marina Murray, seconded Cr Sexton that the report on the NRM/Landcare Officer Position be noted.

CARRIED

11 ITEMS

11.1 SPENDING OF FUNDS

AUTHOR: Kath Mathwin
DATE: Wednesday 2 August 2017
ATTACHMENTS Nil

SUMMARY

The Kojonup Shire has a large sum of money being held in trust for Natural Resource Management within the Shire. It is gaining interest but going backwards in actual value. To spend it on a suitable project (with matching outside funding) would attract community support and interest and achieve something worthwhile.

BACKGROUND

Council is only able to allow the use of these funds with advice and recommendations from the NRMAC. This money was earned by events organised by Landcare Officers in the past and by interest on that money and interest on grant money waiting acquittal on past projects throughout the district.

There are several major possible projects which could attract matching funding when this money is used to the benefit of local Natural Resources.

COMMENT

Kojonup is a reliable farming district with minimal remaining natural bush and wild life habitat left. There are strong endeavours to develop tourism, some partially based on our fast disappearing wildflowers.

This funding gives local Natural Resource Management, with Shire support, a wonderful chance to display how much we value our remnants and reserves and to raise community interest, involvement and recognition of biodiversity in the Shire.

Possible ideas for projects are:

- Major project in the Farrar Reserve
- Deal with the weed problems on Shire roadside and other reserves
- Survey all remaining remnants and connect them up as far as possible to provide more useful habitat and corridors for wild life.

CONSULTATION

Nil

VOTING REQUIRMENTS

Simple majority

RECOMMENDATION/COMMITTEE DECISION

- 39/17** Moved Kath Mathwin, seconded Cr Sexton that the Natural Resource Management Advisory Committee consider and choose possible projects to be funded by the money held in trust for Natural Resource Management by the Shire Council and recommend one or more of them to Council with a request for allowing the funds to be put towards the selected project(s).

CARRIED

12 LATE ITEMS

Nil

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14 NEXT MEETING

The next meeting of the NRM Advisory Committee is to be held on Thursday, 9 November 2017 at 1:00pm at the CWA Building.

15 CLOSURE

There being no further business to discuss, the Presiding Member thanked the members for their attendance and declared the meeting closed at 3:35pm.

16 ATTACHMENTS (SEPARATE)

Item 10.1 Wheatbelt Regional Fire Management Plan 2012-2017

Item 10.7.2 Kulbardi Sign Designs for Approval

Presiding Member

Date