

SHIRE OF KOJONUP

Kojonup



One community, many choices

Kojonup Bush Fire Advisory Committee

AGENDA

9 April 2018

TO: COMMITTEE MEMBERS

NOTICE is hereby given that a meeting of the Kojonup Bush Fire Advisory Committee will be held in the Reception Lounge at the Shire of Kojonup, 93-95 Albany Highway, Kojonup on Monday, 9 April 2018 commencing at 7:30pm

Your attendance is respectfully requested.



RICK MITCHELL-COLLINS
CHIEF EXECUTIVE OFFICER
6 April 2018

AGENDA FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING
TO BE HELD 9 APRIL 2018

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A G E N D A

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Presiding Member shall declare the meeting open at pm and alert the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2. ATTENDANCE & APOLOGIES

MEMBERS

Mr Ned Radford	Councillor
Mr John Benn	Councillor
Mr Tony Fisher	Chief Bush Fire Control Officer
Mr Roger House	Deputy Bush Fire Control Officer
Mr Ross Fryer-Smith	Senior Bush Fire Control Officer
Mr Myles Reid	Senior Bush Fire Control Officer
Mr Geoff Gale	President of the Kojonup Bush Fire Association
Mr Robert Cowie	Administration/Regulatory Officer
Mr Rick Mitchell-Collins	Chief Executive Officer
Mrs Denise Berryman	Secretary of the Kojonup Bush Fire Association
Mr Paul Retallack	Senior Ranger/Building Maintenance Coordinator
Mr Daniel Campbell	Kojonup Volunteer Fire and Rescue Service
Mr Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Mr Mort Wignall	Manager Regulatory Services
Mr Bob Francis	Kojonup Bushfire Brigade Member

APOLOGIES

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **CONFIRMATION OF MINUTES**

ORDINARY MEETING 12 February 2018

COMMITTEE DECISION

/18 Moved , seconded that the Minutes of the Ordinary Meeting of the Bushfire Advisory Committee held 12 February 2018 be confirmed as a true record.

CARRIED/LOST /

7. **ANNOUNCEMENTS** by the Presiding Member without discussion

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

9. **DECLARATIONS OF INTEREST**

10. **STATUS REPORTS**

This section of the meeting is to be used to relay any updates or information to the rest of the Committee that do not require a motion to go to Council.

11. ITEMS

11.1 Kojonup Volunteer Bushfire Brigade AGM Minutes

AUTHOR	Rob Cowie - Administration/Regulatory Officer
DATE	Thursday 5 April 2018
FILE NO	
ATTACHMENT(S)	Kojonup Bushfire AGM minutes (to be tabled)

STRATEGIC/CORPORATE IMPLICATIONS		
Community Strategic Plan 2017 – 2027 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 – 2021 “Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP 2 –Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities	2.3.1 – Maximise community safety through safe urban design and advocate for enhanced emergency service provisions.

DECLARATION OF INTERST

Nil

SUMMARY

To receive and acknowledge recommendations from the Kojonup Volunteer Bushfire Brigade (KVBB) AGM held on Wednesday 4 April 2018.

BACKGROUND

Nil

COMMENT

The KVBB have recommended that the minutes

1. Be received and acknowledged.
2. That the recommendations for the Zulus and Fire Control Officers (FCO’s) be passed onto Council for ratification.

CONSULTATION

Nil.

STATUTORY REQUIREMENTS

Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION.

That the unconfirmed minutes of the Kojonup Volunteer Bushfire Brigade be received and that the Bushfire Advisory Committee recommend to Council that

- **Tony Fisher be recommended for the Chief Bushfire Control Officer for the 2018/2019 year**
- **Roger House be recommended for the Deputy Chief Bushfire Control Officer for the 2018/2019 year**
- **Ross Fryer-Smith and Myles Reid be recommended for the Senior Bushfire Control Officers for the 2018/2019 year**
- **The CBCO and the DCBCO are recommended for the Fire Weather Officer and Deputy Fire Weather Officer respectively for the 2018/2019 year**
- **The CBCO and the DCBCO are recommended to appointed as authorised officers to issue permits to burn for the collection of clover seed in the Shire for the 2018/2019 year**
- **The CBCO, DCBCO and the two Senior FCO's be authorised to advise the COE of the Shire of Kojonup on the imposition of Harvest and Vehicle Movement Bans for the 2018/2019 year**

COMMITTEE DECISION

/18 Moved , seconded

CARRIED/LOST /

11.2 Permit Burns – Implications of non-compliance

AUTHOR	Rob Cowie - Administration/Regulatory Officer
DATE	Friday 6 April 2018
FILE NO	
ATTACHMENT(S)	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
Community Strategic Plan 2017 – 2027 “Smart Possibilities – Kojonup 2027+”		Corporate Business Plan 2017 – 2021 “Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP 2 –Connected	2.3 – Be providing for a safe and secure environment by working with State and Federal authorities	2.3.1 – Maximise community safety through safe urban design and advocate for enhanced emergency service provisions.

DECLARATION OF INTEREST

Nil

SUMMARY

To discuss the implications and merits or otherwise of passing on relevant costs of fires that escape from permit burns to the holder of the permit.

BACKGROUND

A fire occurred on Saturday 17th March. The fire originated from a permit burn that was held by James Heggart for a burn of chaff piles on his family’s property located on Rosedale Rd. The permit was applied for two days prior to the occurrence of the fire and it was believed that the chaff piles were contained and no longer posed any threat of further flare ups. On the Saturday, there was quite a strong wind which re-ignited the chaff heap and caused the fire to run and ignite into a larger fire. This fire jumped into the Rosedale Road reserve and cause significant damage to the trees on the road.

There will be a need to engage a contractor to clean up the roadside. This is estimated to cost in excess of \$10,000.00.

COMMENT

The question to the Bushfire Advisory Committee is “Should the cost required to clean-up Council property (roadsides) following a Permit Burn Fire escape, be passed onto the permit holder.”

CONSULTATION

Rick Mitchell-Collins – CEO
Ned Radford - Councillor

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost of contractor in excess of \$10,000

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION.

That the Bushfire Advisory Committee recommend to Council that the cost required to clean-up Council property (roadsides) following a Permit Burn Fire escape, be passed onto the permit holder.

COMMITTEE DECISION

/18 Moved , seconded

CARRIED/LOST /

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 LATE ITEMS

This section of the meeting is for discussing late items which did not make it into the Agenda and of which a decision is required by the BFAC as to the course of action to be taken.

14 NEXT MEETING

Wednesday 5th September 2018.

15 CLOSURE

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at pm.

16 ATTACHMENTS (SEPARATE)

Unconfirmed Minutes of the Kojonup Bushfire Brigade AGM