

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

20 June 2017

MINUTES FOR THE COUNCIL MEETING HELD ON 20 JUNE 2017**TABLE OF CONTENTS**

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MINUTES

1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President declared the meeting open at 3:00pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 **ATTENDANCE & APOLOGIES**

| | |
|--------------------------|-----------------------------------|
| Cr Ronnie Fleay | Shire President |
| Cr Robert Sexton | Deputy Shire President |
| Cr Frank Pritchard | |
| Cr Ned Radford | |
| Cr Judith Warland | |
| Cr Jill Mathwin | |
| Mr Rick Mitchell-Collins | Chief Executive Officer |
| Mr Anthony Middleton | Manager Corporate Services |
| Miss Miranda Wallace | Executive Assistant |
| Mr Rob Cowie | Regulatory/Administration Officer |
| Mrs Michelle Dennis | Development Services Coordinator |

Members of the Gallery 2

APOLOGIES

Cr Graeme Hobbs
Mr Phil Shepherd Town Planner

LEAVE OF ABSENCE

Cr Ian Pedler

3 **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4 **PUBLIC QUESTION TIME**

Nil

5 **PETITIONS, DEPUTATIONS & PRESENTATIONS**

The Presiding Member welcomed the two Members of the Gallery to the meeting and presented a 'Certificate of Appreciation' to Mrs Lyn Boys for the Kojonup Volunteer Awards 2017 for the 'Volunteer of the Year' award category and made the following comments:

"Lyn has been an active member of the Kojonup News team since 1994, first starting as a sub editor when much of the work was done by hand, and then becoming chief editor in 1999, which then meant one having to learn to embrace the new automated computerized systems. Lyn has only recently stepped down as Chief Editor, yet she is still very much has a significant role in the running of the newspaper.

Lyn has been involved in the Kojonup Telecentre and then its transition to the Kojonup Community Resource Centre. Years ago, with the assistance of two other people, Lyn was instrumental in the formation of the first Kojonup Community Recycling Group.

She has a genuine passion for genealogy which has led her to helping numerous families research their family trees as well as her own. This love of history has also seen Lyn lending her typing and writing skills to the Kojonup Historical Society.

Lyn has been described by those who nominated her as - ... 'a constant source of inspiration and enthusiasm. She is a patient and understanding person, who has a great sense of community spirit and pride.'"

Mrs Boys thanked the Shire President and the Council for the award and took the opportunity to say a few words to the meeting. The Shire President then awarded a second 'Certificate of Appreciation' to Ron Wright Bulldozing which was accepted by Peter Wright on behalf of the business. The Shire President made the following comments:

"Ron Wright Bulldozing has been an active business in the Shire of Kojonup and surrounds since 1962. The company was started by Ron as a side business for the family farm. The longest serving employee is Clinton Elphick who joined the business 26 years ago and still works with the company today.

In 2004/05 Peter took the company over from his father. Aside from bulldozing, the company also readily lends itself to assisting the Shire during a bushfire by pushing over burning trees and cutting firebreaks, etc. Council cannot express how much it appreciates that when there's a bushfire emergency, it's never an issue to give Peter a call and request assistance even if it means they're in the middle of a job and are forced to drop everything.

Over the duration of the company's history, it has completed numerous contracted projects for the Shire and surely sunk more than half of the dams on farms in the district.

Always, the level of service provided and the outcome of the finished product has been exemplary.

Ron Wright Bulldozing provides a fantastic service and is a credit to the community of Kojonup. The Shire of Kojonup looks forward to doing many more years of business with Ron Wright Bulldozing which will be owned and operated by Simon Klopper from Boyup Brook in the near future. All the best to Peter who is leaving the business and starting a new chapter in his life.”

3:08pm – Mr Wright thanked the Presiding Member and the Shire for his award and departed from the Chamber.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Warland requested a leave of absence for the 15 August 2017 Council Meeting.

COUNCIL DECISION

56/17 Moved Cr Sexton, seconded Cr Mathwin that Cr Warland be granted a Leave of Absence from the 15 August 2017 Council meeting.

CARRIED 6/0

7 CONFIRMATION OF MINUTES

ORDINARY MEETING 16 MAY 2017

COUNCIL DECISION

57/17 Moved Cr Pritchard, seconded Cr Radford that the Minutes of the Ordinary Meeting of Council held on 16 May 2017 be confirmed as a true record.

CARRIED 6/0

8 ANNOUNCEMENTS by the Presiding Member without discussion

Nil

9 DECLARATIONS OF INTEREST

Item 12.1

- Cr Radford declared an ‘Impartiality’ interest as he is the President of Kojonup Tourist Railway Inc.
- Cr Pritchard declared a ‘Proximity’ interest as he lives directly opposite the Railway Precinct.

10 CORPORATE SERVICES REPORTS**10.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (MAY 2017)**

AUTHOR: Anthony Middleton – Manager Corporate Services
 DATE: Thursday, 15 June 2017
 FILE NO: FM.FNR.2
 ATTACHMENT: 10.1 Monthly Statement of Financial Activity

DECLARATION OF INTEREST

Nil.

SUMMARY

The purpose of this report is to note the Monthly Financial Statements for the period ending 31 May 2017.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statement of Financial Activity for the period 1 July 2016 to 31 May 2017 represents eleven (11) months, or 92% of the year. The following items are worthy of noting:

- Surplus position of \$2.0m. This represents a significant spike to what would normally have been expected, due primarily to the receipt of \$740,000 Roads to Recovery bridge grant, that will not be expended until June;
- Operating results:
 - 87% of budgeted operating revenue received; and
 - 91% of budgeted operating expenditure spent;
- Capital expenditure achieved 50% of budgeted projects;
- The value of outstanding rates equates to 6.2% of 2016/2017 rates raised, which includes previous years arrears but excludes deferred rates;
- Cash holdings of \$4.27m of which \$3.05m is held in cash backed reserve accounts;
- Page 7 & 8 of the statements detail major variations from year to date (amended) budgets in accordance with Council Policy 2.1.6.

The following capital expenditure projects have exceeded their authorised budgets:

| COA | Description | Resp. Officer | Original Budget | YTD Actual | % of Annual Budget |
|------|--|---------------|-----------------|------------|--------------------|
| C138 | Bush Fire Repeater Tower | CEO | \$0 | \$12,527 | n/a |
| C299 | Child care Centre Construction | MRS | \$0 | \$1,445 | n/a |
| C297 | Independent Living Units - Land | CEO | \$108,000 | \$158,288 | 147% |
| C165 | Landfill Site – Boundary Fence | MRS | \$25,000 | \$28,739 | 115% |
| C257 | Landfill Site – Access Road | MRS | \$0 | \$118 | n/a |
| C278 | New Access to Sporting Complex | MWS | \$151,167 | \$162,344 | 107% |
| C252 | Town Drainage Renewal | MWS | \$10,000 | \$22,868 | 229% |
| C248 | Bitumen Reseal - Broomehill Kojonup Road | MWS | \$60,000 | \$72,811 | 121% |

Account C297 is merely an allocation error, as this project has three (3) separate account numbers. The project as a whole has not exceeded the authorised budget.

The Council is thoroughly aware of the financial performance of the Black Cockatoo Café and a decision has now been made on its future ownership intentions. As an update, during the month of May 2017, revenue dropped considerably (35%) from April's figures, while expenditure slightly increased. This results in a loss for the month of \$16,725. As at 31 May 2017, the operating deficit (excluding capital grants) was \$107,900, significantly surpassing the revised budget adopted in January of \$78,000.

CONSULTATION

Nil.

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire. The recommendation does not in itself have a financial implication.

STRATEGIC/CORPORATE IMPLICATIONS

Community Strategic Plan 2013 - 2023

Outcomes

- G1 – Being Well Governed

Corporate Business Plan 2013 – 2017

Objectives:

- G1.1.2 – Maintain a structured forward planning process in accordance with legislation and community aspirations
- G1.1.4 – Maintain robust systems and controls

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications for this report.

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/OFFICER RECOMMENDATION

58/17 Moved Cr Mathwin, seconded Cr Warland that the monthly financial statements for the period 1 July 2016 to 31 May 2017, as attached, be noted.

CARRIED 6/0

10.2 MONTHLY PAYMENT LISTING

AUTHOR: Christine Coldwell – Finance Officer
DATE: Friday, 9 June 2017
FILE NO: FM.AUT.1
ATTACHMENT: 10.2 Monthly Payment Listing 01/05/2017 – 31/05/2017

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of May 2017

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Manager of Corporate Services prior to the meeting.

CONSULTATION

No consultation was required.

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

RISK MANAGEMENT IMPLICATIONS

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/OFFICER RECOMMENDATION

59/17 Moved Cr Radford, seconded Cr Warland that in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

| FROM – 1 May 2017 | | TO – 31 May 2017 |
|--------------------------|----------------------|-----------------------|
| Municipal Cheques | 13875 – 13892 | \$55,713.60 |
| EFTs | 18644 – 18908 | \$686,980.21 |
| Direct Debits | | \$565,731.98 |
| Total | | \$1,308,425.79 |

be received.

CARRIED 6/0

10.3 CORPORATE BUSINESS PLAN – 2016/2017 – 2020/2021

AUTHOR: Anthony Middleton – Manager Corporate Services
DATE: Thursday, 15 June 2016
FILE NO: CM.CIR.1
ATTACHMENT: 10.3 Updated Corporate Business Plan 2016/2017 – 2020/2021

DECLARATION OF INTEREST

Nil.

SUMMARY

The purpose of this report is to consider the Corporate Business Plan for 2016/2017 to 2020/2021 to ensure compliance with the *Local Government Act 1995*.

BACKGROUND

The *Local Government Act 1995* Section 5.56(1) and (2) requires that each Local Government is ‘to plan for the future of the district’, by developing plans in accordance with the regulations.

The *Local Government (Administration) Regulations 1996* requires each Local Government to adopt a Strategic Community Plan and a Corporate Business Plan. In relation to the Corporate Business Plan, the plan is to be for a period of four (4) years and shall be reviewed each year.

COMMENT

A comprehensive review of the ten (10) year Community Strategic Plan is nearing completion and therefore the 2016/2017 review of the Corporate Business Plan has not been prioritised. Following adoption of the Community Strategic Plan for 2016/2017, a more meaningful and relevant Corporate Business Plan will be written in the coming months. As such, this item has been completed to ensure legislative compliance only, albeit with little practical use.

The attached Corporate Business Plan has only received minor amendments from the previous year’s review. A four year operating statement has been added to give additional focus to the “Business as Usual” operations of the Shire, and the traffic light system has been updated where appropriate.

CONSULTATION

Chief Executive Officer

STATUTORY REQUIREMENTS

Local Government Act 1995

Local Government (Administration) Regulations (1996)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/CORPORATE IMPLICATIONS

This Corporate Business Plan is a primary component of the Shire’s integrated planning process.

RISK MANAGEMENT IMPLICATIONS

Compliance with *Section 5.56 of the Local Government Act 1995*

ASSET MANAGEMENT PLAN IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple

COUNCIL DECISION/OFFICER RECOMMENDATION

60/17 Moved Cr Warland, seconded Cr Pritchard that Council adopt the annual review of the Corporate Business Plan as attached.

CARRIED 6/0

11 WORKS & SERVICES REPORTS

Nil

12 **REGULATORY SERVICES REPORTS**

12.1 INTERPRETATION STRATEGY FUTURE USE AND DEVELOPMENT OF THE KOJONUP RAILWAY STATION AND LINE (HELEN MUNT – HERITAGE AND INTERPRETATION CONSULTANT JANUARY 2017)

AUTHOR: Phil Shephard – Town Planner
DATE: Tuesday, 9 May 2017
FILE NO: RC.MUS.4
ATTACHMENT: [12.3.1 Interpretation Strategy – Kojonup Tourist Railway & Line](#)
[12.3.2 Kojonup Tourist Railway Inc. comments](#)

DECLARATION OF INTEREST

Cr Radford in his capacity as President of Kojonup Tourist Railway Inc. and Cr Hobbs in his capacity as a committee member of the Association.

SUMMARY

To consider the report for the future use and developments at the Kojonup Railway Station precinct prepared for the Shire by the selected heritage consultant (Helen Munt).

The consultant's recommendation is to:

- Adopt the report and request staff prepare an Action Plan including projected timings/costings for Council consideration;
- Proceed with the relocation of the steam locomotive to the site;
- Advise the public the strategy has been adopted; and
- Advise the Kojonup Historical Society, Kojonup Visitor Centre and State Heritage Office the strategy has been adopted and provide an opportunity for them to comment.

BACKGROUND

The Council in April 2015 considered the proposal from the Kojonup Tourist Railway Inc. to relocate from Perth a donated P class (P508) steam locomotive to a site adjacent to the existing wool wagon at the eastern end of Reserve 51700 to Albany Highway. The locomotive would be housed in a 27m x 6m enclosure constructed of steel frames and clad with weld mesh fencing for the walls to protect the locomotive and metal sheeting for the pitched roof.

The Council in July 2015 resolved to advise the Kojonup Tourist Railway Inc. that whilst it supports the relocation of the steam locomotive, prior to deciding on its location within the railway precinct, it will engage the services of a Heritage and/or Interpretation Consultant to prepare an overall plan for the railway station heritage precinct. The plan will guide these types of developments within the reserve and will determine a site for the display of the locomotive.

The Council in October 2015 selected Helen Munt (Heritage and Interpretation Consultant) to complete the strategy for future use and development within the Kojonup Railway Station precinct.

COMMENT

The Kojonup Railway Station (fmr) Group (Loading Platform, c.1912; Goods Shed, 1922; Station Building, 1925; Spotted Gums, 1920s; Bus Shed, 1943; Wool Loading Platform) are

contained on the statutory State Register of Heritage Places (permanent entry 16 May 2008) under the *Heritage of Western Australia Act 1990*.

This places obligations on both the Shire and Kojonup Tourist Railway Inc. to manage, use and develop the site to protect the heritage values of the site.

The Shire has the Management Order for Reserve 51700 (expiring in 2035) for the purpose of operating a tourist railway. The Shire may grant a licence to others over any part of the reserve for the designated purpose subject to compliance with the conditions in the Management Order. The precinct includes Reserve 51700 and consists of some 7 lots and is approximately 2.95 hectares in area.

The consultant has now completed the Interpretation Strategy for the Council to consider. The report is very comprehensive including background, history, analysis, strategies and actions for the future use and development within the Kojonup Railway Station precinct.

The report advises the fundamental heritage values associated with the Kojonup railway is:

- The only light construction branch line left existing in WA; and
- A good example of a group of railway structures that is further enhanced by the rare and unique 1920's planting of Spotted Gums.

The strategy achieves the requirements of the consultant's brief to address the following issues:

- To provide an overall plan for the railway heritage precinct to guide future use and development within the railway reserve;
- To make recommendations on the siting and use of future developments within the precinct based on the existing heritage values for the site;
- To consult with Kojonup Tourist Railway Inc, Kojonup Visitor Centre, Kojonup Historical Society and State Heritage Office;
- To allow opportunities for additional landowner and public comment; and
- To determine the best position for the recently acquired P class (P508) steam locomotive to be displayed.

The report was provided to the Kojonup Tourist Railway Inc. for their comment and they have responded positively to the report recommendations except the relocation of the RV dump point which is not supported due to existing convenient location for overnight guests and potential costs to relocate. The group also provided additional comments on various parts of the report and their proposals for the place over time. The support of the Kojonup Tourist Railway Inc. will be a major factor in the successful implementation of the strategy and its actions.

The actions are contained in section 2.7 of the report (pages 48 – 58 of the report) and includes 4 sub-sections with short, medium and longer term recommendations for implementing the strategy. Staff now recommend that these actions in section 2.7 be organised into an Action Plan including projected timings/costings for Council consideration.

Flowing from the report outcomes, Council can now proceed and approve the Kojonup Tourist Railway Inc. to relocate the P class (P508) steam locomotive within the green zone area shown on Figure 07: Kojonup Railway Station Precinct – Current indicating potential development areas (page 40 of the report). The site (opposite the wool wagon adjoining Albany Highway) is shown below and has now received the necessary approval from the State Heritage Office and is supported by the Interpretation Strategy. From the submissions

received by Council in July 2015, it is still expected that some residents do not support the relocation of the steam locomotive to the site.

The final design of the enclosure to house the locomotive has not been settled between Council and the Kojonup Tourist Railway Inc. and needs to achieve the objectives of providing security to the locomotive and providing an attractive visual appearance to passer-by's/visitors to the site.



Reserve 51700 Kojonup Railway Station Precinct showing proposed Locomotive Site



Albany Highway showing proposed Locomotive Site

The general Kojonup community were consulted in July 2015 on the proposal to relocate the P class steam locomotive to the railway station precinct. The community have not been provided with an opportunity to comment on the Interpretation Strategy and Council may choose to advertise the Interpretation Strategy for public comment prior to finalising the report and its recommendations.

The Council has a number of options available to it, which are discussed below:

- 1 *Not adopt the Interpretation Strategy*
The Council can choose to not adopt the strategy and advise the consultant giving reasons. If this option was chosen, the strategy outcomes would not proceed and none of the recommended actions would be implemented.
- 2 *Adopt the Interpretation Strategy*
The Council can choose to adopt the strategy, or make any modifications considered necessary. If this option was chosen, the strategy outcomes would proceed and the recommended actions would be implemented.
- 3 *Defer the Interpretation Strategy*
The Council can choose to defer the matter for a period of time and seek additional information from the consultant or other party, if deemed necessary, proceeding to decide.

CONSULTATION

Kojonup Tourist Railway Inc.

Helen Munt (Heritage and Interpretation Consultant) provided a briefing on the report and its outcomes to Councillors and Senior Staff in April 2017.

STATUTORY REQUIREMENTS

Planning and Development Act 2005 – Town Planning Scheme No. 3 is an operative local planning scheme under the Act.

Heritage of Western Australia Act 1990 - The Kojonup Railway Station (Fmr) Group is contained on the State Register of Heritage Places.

POLICY IMPLICATIONS

There are no Town Planning Scheme Policies that apply to this proposal.

FINANCIAL IMPLICATIONS

The completed project achieved the budget figure of \$10,769.09 (excluding GST). Additional funds estimated to be required to implement the strategy will be provided in the Action Plan including potential external funding sources.

STRATEGIC/CORPORATE IMPLICATIONS

Community Strategic Plan 2013 – 2023

Outcomes:

- S2 – Staying Active and Entertained

Corporate Business Plan 2013 – 2017

Objectives:

- S2.1.2 Promote Kojonup as a place to visit – tourism
- S2.1.4 Preserve and promote our history and culture

RISK MANAGEMENT IMPLICATIONS

The item covers several risk areas to Council including strategy and planning, compliance and reputation functions. The organisational risk and proposed treatment or mitigation is summarised in the following table from the Shire's Risk Management Plan:

| Risk Description | Risk Likelihood | Risk Consequence | Risk Classification | Risk Treatment |
|--|------------------------|-------------------------|----------------------------|--|
| Council does not adopt the Interpretation Strategy | Rare | Minor | Low | Manage by routine procedures, unlikely to need specific application of resources |
| Council does not approve the display of the steam locomotive | Possible | Minor | Medium | Managed by specific monitoring or response procedures |

ASSET MANAGEMENT IMPLICATIONS

The Kojonup Railway Station precinct is managed by the Shire of Kojonup under the Management Order issued for the land.

The steam locomotive and shelter building are to be maintained by the Kojonup Tourist Railway Inc. as the proponents/operators of the facility and as part of the donor's conditions for the loan of the locomotive. The site of the shelter building forms part of land managed by the Shire of Kojonup and it is expected the shelter will be added to the Asset Management Plan.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) STRATEGIC PLAN IMPLICATIONS

The item is not covered in the Southern Link VROC Strategic Directions 2015-2020 plan.

VOTING REQUIREMENTS

Simple Majority

3:12pm – Cr Pritchard declared a 'Proximity' interest and Cr Radford declared an 'Impartiality' interest and both departed from the Chamber.

COUNCIL DECISION/OFFICER RECOMMENDATION

61/17 Moved Cr Sexton, seconded Cr Mathwin that Council:

- 1) Accept the Interpretation Strategy: Future Use and Development of the Kojonup Railway Station and Line (Helen Munt - Heritage and Interpretation Consultant January 2017) report and instruct the CEO to prepare an Action Plan including projected timings/costings for Council consideration.**
- 2) Advise the public that the Interpretation Strategy has been accepted and can be viewed at the Shire Office, Library and online.**
- 3) Advise the Kojonup Historical Society, Kojonup Visitor Centre and State Heritage Office that the Interpretation Strategy has been accepted and provide them with a copy.**

CARRIED 4/0

3:16pm – Cr Radford & Cr Pritchard returned to the Chamber.

Attachment 12.1.2**Page 3: Some main recommendations**

Agree all points except reinstating Dump point – cost not viable and could run into thousands of Dollars more. It is convenient for RV while parking overnight.

Page 22: Positioning of the P508

Green area (see Map Page 40) south side of the line opposite the Wool Wagon. Erect signage to reflect the examples of transportation prior to Road transport. Although the P Class locomotive did not run on the Katanning to Kojonup line it was of significant importance to Kojonup. Freight, Mail and Stock as well as passengers, including troops would have travelled to Katanning by rail to catch the P Class trains on the Great Southern Railway line linking Albany to Perth. This would have been a lifeline to Kojonup prior to Road Transport. The display of the P508 would be a drawcard to the Railway.

PART 2

Interpretative Strategy – Unlimited possibilities with signage, information boards, walk trails etc

Page 27: Historic sites and lost elements.**The Cream Shed – Original Ladies waiting room.**

We believe this is located in a shed on Glenys Russells property. It could be re-erected.

We also think the Soap sign on the outside of one of these buildings is in the possession of a local.

Hopefully this could be recovered for reproduction.

If ever the buildings taken to the Show grounds were to be made redundant perhaps they could also be bought back and placed at the Railway precinct.

Page 29: The Wool Wagon

Put up signage to describe that this was the site of the Station Masters House.

Mention the connection between the horse drawn Wagon and Rail Transport.

We believe that the Tall Tree in the corner near the wool wagon may have been there when the Station Masters house was still in place but the others may have been planted many years ago by the town scape committee when it was still operating.

Page 31: Wagin Yard Semaphore Signals

The Wagin Semaphore Signals could be erected by the P508 in the Green area (see Map Page 40) south side of the line opposite the Wool Wagon. Although these were not used here they could be also a draw card to the area as an example of what was used on other lines.

Page 34: The locked gate at Apex Park is inhibiting visitors from accessing the Railway Precinct via Apex Park.

We understand that this is a major safety issue. Perhaps some signs in Apex Park advertising the Train and details of how to access the Railway station could be placed in the park suggesting an exit over the Potts Memorial Bridge and crossing the road

north of the bridge near the Garden Centre. The South side would be too dangerous due to the intersection of Albany Highway and Broomehill Road.

2.3.2 through to 2.6 would be very achievable over time by following the suggestions made by Helen.

2.7.1 – Where to Start

- By having the rubbish bin in its current location works well as we never have a rubbish problem near the station. Placing the Rubbish Bins in an attractive enclosure on the north east corner of the station can be done immediately.
- We are not too keen on lighting at the station on a nightly basis as well feel it may be an invitation for un-desirables to hang around the station. We have outside lighting on a timer when required.
- We have a fridge for cold drinks and facilities for making coffee but would only provide food on special occasions.
- We suggest keeping the Toilets closed except for when the Train is running. KTR maintain, clean the toilets and supply hand towel and toilet paper. If the Toilets were to be kept open costs would fall back to the Shire. There are other public toilets in the vicinity at the park and Kodja Place.

Page 51: Railway Station Building

We totally agree with removing or trimming the vegetation on the south of the Station Building.

Wool Loading Ramp near the New Shed.

As the drawing on Page 40 show the Wool loading ramp is heritage listed and is where we consider the ideal place for the Mens Shed. This area has been changed over time and on viewing the Ramp it appears that the timber is much newer than the ramp near the station with the crane. If we could get the area near the new shed removed from the Heritage List. We could then dismantle the Wool Loading Ramp and rebuild the ramp with the crane with the materials. Signage would then state what was done.

12.2 REVISED LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS & LOCAL RECOVERY PLAN

AUTHOR: Rob Cowie – Regulatory/Admin Officer
DATE: Friday, 9 June 2017
FILE NO: ES.POL.2
ATTACHMENT: [12.2.1 Local Emergency Management Arrangements](#)
[12.2.2 Local Recovery Plan](#)

DECLARATION OF INTEREST

Nil.

SUMMARY

The Shire of Kojonup is required to have Local Emergency Arrangements and Recovery Plans. Our current plans were last updated in 2011.

BACKGROUND

The Shire's current 'Arrangements' are non-compliant as they have not been reviewed within the five (5) year timeframe. The Shire is bound by legislation to have these documents and to review and update them regularly.

COMMENT

The revised plans require Council to adopt the updated and revised Local Emergency Management Arrangements so they can be submitted to the State Emergency Management Committee for endorsement. It is recommended that Council adopt these revised Local Emergency Management Arrangements and the Local Recovery Plan for the Kojonup Shire.

CONSULTATION

Extensive consultation with Local Emergency Management Committee (LEMC) and Shire Senior Management.

STATUTORY REQUIREMENTS

The *Emergency Management Act 2005* section 41 – 43, sets out the local government's responsibilities regarding emergency management arrangements;

S.41 Emergency management arrangements in local government district

- (1) A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.*
- (2) The local emergency management arrangements are to set out —*
 - (a) the local government's policies for emergency management;*
 - (b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;*
 - (c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b);*
 - (d) a description of emergencies that are likely to occur in the local government district;*
 - (e) strategies and priorities for emergency management in the local government district;*
 - (f) other matters about emergency management in the local government district prescribed by the regulations; and*

- (g) *other matters about emergency management in the local government district the local government considers appropriate.*
- (3) *Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.*
- (4) *Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.*
- (5) *A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.*
42. *Reviewing and renewing local emergency management arrangements*
- (1) *A local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.*
- (2) *Local emergency management arrangements may be amended or replaced whenever the local government considers it appropriate.*
43. *Local emergency management arrangements to be available for inspection*
- (1) *A local government is to keep a copy of its local emergency management arrangements at the offices of the local government.*
- (2) *The arrangements are to be available for inspection, free of charge, by members of the public during office hours.*
- (3) *The arrangements may be made available in written or electronic form.*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Whilst there is no financial implications to endorse the Arrangements or Recovery Plan, Council are responsible for some expenses incurred during an emergency.

STRATEGIC/CORPORATE IMPLICATIONS

Community Strategic Plan 2013 – 2023

Outcomes:

- N2 – Living in a safe community.

Corporate Business Plan 2013 – 2017

Objectives:

- N2.4 – Maintain Community Safety

RISK MANAGEMENT IMPLICATIONS

As per objective on pages 34 and 35 of the Risk Management Plan: *To ensure the Emergency Management System is robust, communicated and tested and; To review Shire Business Continuity / Community Emergency Recovery Arrangements*

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

3:17pm – the Member of the Gallery (Mrs Boys) departed from the Chamber.

COUNCIL DECISION/OFFICER RECOMMENDATION

62/17 Moved Cr Sexton, seconded Cr Radford that Council adopts the 2017 Local Emergency Management Arrangements and the Local Recovery Plan as presented.

CARRIED 6/0

12.3 DEVELOPMENT APPROVAL APPLICATION FOR NEW SINGLE DWELLING ON LOT 6103 FOLEY ROAD, QUALEUP

AUTHOR: Phil Shephard – Town Planner

DATE: Monday, 12 June 2017

FILE NO: A21957

ATTACHMENTS: 12.3 Site Plan, Floor Plan, Elevation, BAL Certificate

DECLARATION OF INTEREST

Nil.

SUMMARY

To consider an application for development approval to construct a new single-storey dwelling on the above property as shown on the attached plans.

Council approval is required as:

- The site of the new dwelling is contained within the bush fire prone areas mapped by the Department of Fire and Emergency Services (DFES); and
- There is an existing dwelling on the property and Town Planning Scheme No. 3 (TPS3) restricts residential uses to only 1 single dwelling per lot in the Rural zone.

The recommendation is to grant development approval subject to conditions.

BACKGROUND

Nil.

COMMENT

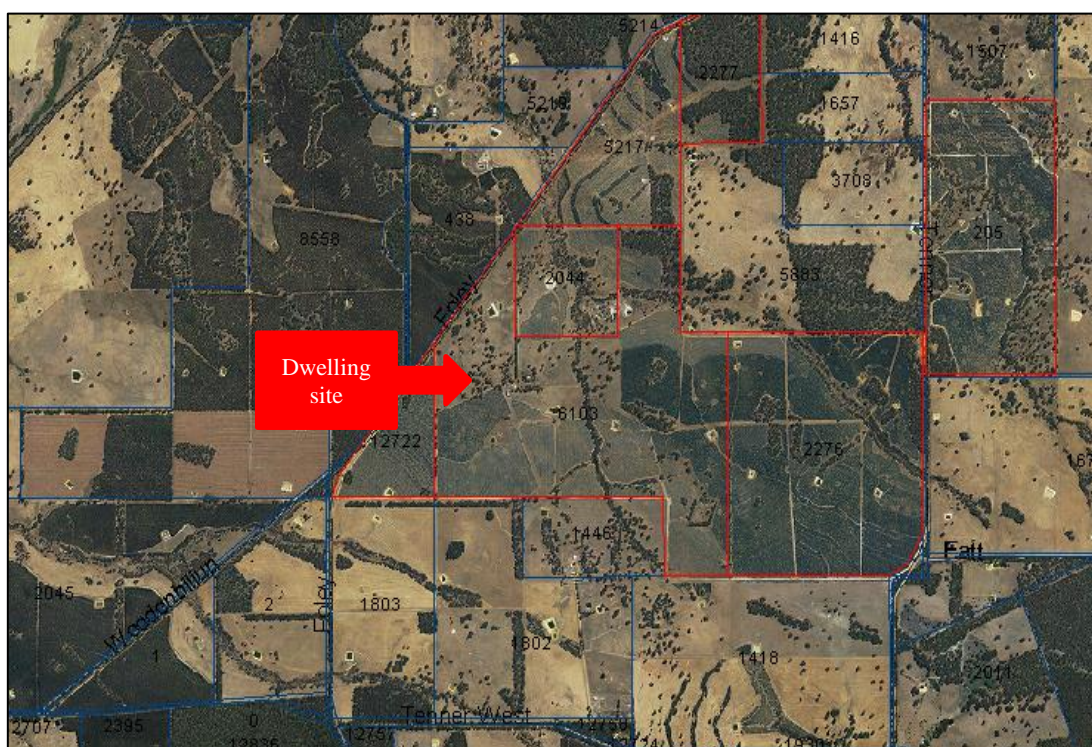
Proposal

The proponents wish to construct a new dwelling on the property. The new dwelling will be single-storey and approximately 295m² in area with concrete floor, steel frame construction and clad with “surfmist” painted metal sheeting for the walls and “zincalume” metal sheeting for the roof. It will utilise an on-site water supply and method of effluent disposal.

The applicant advises they will demolish the existing old dwelling when the new dwelling is completed, which will comply with the TPS3 requirement of one dwelling per rural lot.

The lot has frontage and access to Foley Road which is maintained by the Shire. There are no changes to the access proposed in the application.

The site of the dwellings is shown in the image below.



Aerial image showing Lot 6103 Foley Road and dwelling site (Image Google Earth)

Zoning and Land Use/Development

The land is zoned Rural under TPS3 and the following objectives apply to the zone:

- a) *The zone shall consist of predominantly rural uses.*
- b) *To protect land from urban uses that may jeopardise the future use of that land for other planned purposes which are compatible with the zoning.*
- c) *To protect the land from closer development which would detract from the rural character and amenity of the area.*
- d) *To prevent any development which may affect the viability of a holding.*
- e) *To provide for limited commercial accommodation opportunities in a rural environment consistent with the Council's Policy for 'Farmstay', 'Bed and Breakfast Accommodation' and 'Chalet' facilities.*

The proposal is considered to be consistent with these objectives.

TPS3 requires the development of a dwelling in the Rural zone achieve the following setbacks:

| Setback | Minimum Distance | Comment |
|---------|------------------|--|
| Front | 20m | Proposal achieves 200m |
| Side | 10m | Proposal achieves 540m to the western side boundary and over 900m to the eastern side boundary |
| Rear | 10m | Proposal achieves over 650m to rear boundary |

Bushfire Planning

The applicant has submitted a Bushfire Attack Level (BAL) Report/Certificate advising the site has a BAL of 12.5 which advises the dwelling is most likely to be subject to ember attack during a bush fire.

The dwelling is considered to be a habitable building (Class 1A) and is required to comply

with SPP 3.7 Planning in Bushfire Prone Areas and AS3959 Construction of buildings in bushfire-prone areas. The construction of the dwelling will need to comply with the requirements of AS3959 which will be addressed through the Building Permit process.

Matters to be considered

The Scheme (c.6.3.2) requires the Council have regard to a number of relevant matters which are discussed below in considering whether to approve/refuse the application.

| Matter to be Considered | Response |
|---|---|
| (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area; | The proposed development of the new dwelling and subsequent demolition of the old dwelling is considered consistent with the aims and provisions of TPS3 for the development of rural zoned land. |
| (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving; | The proposed development is consistent with the orderly and proper planning of the area. |
| (c) any approved State planning policy; | The proposed development is consistent with the aims and provisions of the following SPP: 3.7 Planning in Bushfire Prone Areas |
| (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development; | The proposed developments are consistent with other dwellings in the locality. The setbacks, height, bulk and scale are also consistent with other buildings in the zone. |
| (n) the amenity of the locality including the following- (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development; | The proposal is not expected to have any negative impact on the amenity of the locality. |
| (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource; | The proposal includes on-site water supply and effluent disposal systems. |
| (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved; | No clearing of any trees/shrubs is required and no additional landscaping is considered necessary in this instance. |

| Matter to be Considered | Response |
|---|--|
| (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk; | Except bush fire risk, the dwelling site is not known to be affected by any natural hazard including flood, subsidence, erosion etc. |
| (s) the adequacy of - (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles; | No changes to the existing access/egress are proposed in the application. |
| <i>c.78E.(1) of the Planning and Development (Local Planning Schemes) Amendment Regulations 2015</i> In considering an application for development approval for development to which this Part applies, the local government is to have regard to the bushfire resistant construction requirements of the Building Code. | The site has a BAL of 12.5 and the construction of the dwelling will need to comply with AS3959 through the Building Permit process. |

The Council has a number of options available to it which are discussed below:

1 Not approve the proposal

The Council can choose to refuse to approve the proposal and advise the proponent giving reasons. If this option was chosen, the new dwelling would not be able to be constructed.

2 Approve the proposal

The Council can choose to approve the proposal, with or without conditions.

3 Defer the proposal

The Council can choose to defer the matter for a period of time and seek additional information from the proponents, if deemed necessary to complete the assessment, before proceeding to make a decision.

This is a discretionary decision and the applicant has a right to request a review of any decision and/or condition made by the Local Government to the State Administrative Tribunal if aggrieved by the decision and/or any condition.

CONSULTATION

Nil undertaken.

STATUTORY REQUIREMENTS

Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015 – the processing of a development application is required to comply with the requirements of Town Planning Scheme No. 3 which is an operative local planning scheme under the Act/Regulations.

POLICY IMPLICATIONS

There are no policies applying to this report.

FINANCIAL IMPLICATIONS

The applicant is required to pay the development application fee of \$480 as set out in the adopted 2016/17 List of Fees and Charges.

STRATEGIC/CORPORATE IMPLICATIONSCommunity Strategic Plan 2013 – 2023

- E2 – Building Prosperity

Corporate Business Plan 2013 – 2017

- E2.1 – Building local economic capacity to generate wealth and provide a variety of local employment opportunities.

RISK MANAGEMENT IMPLICATIONS

The item covers several risk areas to Council including strategy and planning, compliance and reputation functions. The organisational risk and proposed treatment or mitigation is summarised in the following table from the Shire's Risk Management Plan:

| Risk Description | Risk Likelihood | Risk Consequence | Risk Classification | Risk Treatment |
|--|------------------------|-------------------------|----------------------------|---|
| Council does not approve the proposed new dwelling | Unlikely | Minor | Low | Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring. |

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) STRATEGIC PLAN IMPLICATIONS

The item is not covered in the Southern Link VROC Strategic Directions 2015-2020 plan.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council grant development approval for the new dwelling and subsequent demolition of the existing dwelling on Lot 6103 Foley Road, Qualeup subject to the following conditions:

- 1) The development to be in generally in accordance with the stamped approved plans, unless a variation has been approved by the Chief Executive Officer.
- 2) The dwelling to be connected to an approved on-site water supply and effluent disposal system to the satisfaction of the Shire's Building Surveyor and Environmental Health Officer.
- 3) Within six months of the occupation of the new dwelling (notice of completion BA7 submitted by the Builder) the demolition of the existing dwelling shall comply with the directions of the Shire of Kojonup Environmental Health Officer including obtaining a demolition permit and decommissioning the on-site effluent disposal system.

Advice Notes:

- 1) *You are required to obtain a Building Permit prior to any construction activity commencing and/or Demolition Permit prior to any demolition activity commencing; and*
- 2) *Your dwelling site has been designated with a Bushfire Attack Level (BAL) of 12.5 and certain construction requirements will apply to the new dwelling to comply with AS 3959 Construction of buildings in bushfire prone areas.*

COUNCIL DECISION

63/17 Moved Cr Fleay, seconded Cr Radford that Council grant development approval for the new dwelling and subsequent demolition of the existing dwelling on Lot 6103 Foley Road, Qualeup subject to the following conditions:

- 1) **The development to be in generally in accordance with the stamped approved plans, unless a variation has been approved by the Chief Executive Officer.**
- 2) **The dwelling to be connected to an approved on-site water supply and effluent disposal system to the satisfaction of the Shire's Building Surveyor and Environmental Health Officer.**
- 3) **The demolition of the existing dwelling shall comply with the directions of the Shire of Kojonup Environmental Health Officer including obtaining a demolition permit and decommissioning the on-site effluent disposal system.**

Advice Notes:

- 1) *You are required to obtain a Building Permit prior to any construction activity commencing and/or Demolition Permit prior to any demolition activity commencing; and*
- 2) *Your dwelling site has been designated with a Bushfire Attack Level (BAL) of 12.5 and certain construction requirements will apply to the new dwelling to comply with AS 3959 Construction of buildings in bushfire prone areas.*

CARRIED 6/0

REASON FOR CHANGE: Council did not wish to impose a set time limit for the demolition of the existing dwelling as they felt it was up to the applicant to organise this within a timeframe that is suitable for them.

13 EXECUTIVE & GOVERNANCE REPORTS

Nil.

14 AGED CARE SERVICES REPORTS

Nil

15 COMMUNITY DEVELOPMENT & TOURISM REPORTS

Nil

16 COMMITTEES OF COUNCIL

16.1 NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE

AUTHOR: Rick Mitchell-Collins

DATE: 13 June 2017

FILE NO: GO.CNM.9

ATTACHMENT: 16.1 Natural Resource Management Advisory Committee
Unconfirmed Minutes for 11 May 2017

DECLARATION OF INTEREST

Nil

SUMMARY

The Natural Resource Management Advisory Committee (NRMAC) has submitted minutes of its meeting held 11 May 2017 and has made a number of recommendations for Councils consideration which requires some additional comment prior to Council making a determination.

BACKGROUND

The Terms of Reference for the NRMAC state:

1. *Terms of Reference*

To establish a cooperative partnership arrangement whereby Natural Resource Management (NRM) and Community values complement the strategic objectives of attracting research, developing and extending opportunities that enhance economic, environmental, cultural and social outcomes within the Shire and our neighbours.

2. *Aims and Objectives*

To work collaboratively with the community under the following five (5) main areas:

i. Economy, Community and Environment

Develop an NRM strategy for the Shire of Kojonup based on natural asset condition and management driven by the triple bottom line approach.

ii. Stewardship and Partnerships

Undertake or ensure Environmental planning, policies and activities protect and preserve environmental assets, reserves and ecology within Kojonup's natural and agricultural ecosystems.

iii. Collaboration and Capacity Building

Actively participate and promote sustainable NRM including education, research and policy development programs, on ground projects, and funding opportunities.

iv. Innovation and Education

Increase awareness of the implications of climate change and develop management actions for the Shire, primary producers and local businesses to create opportunities.

v. Leadership and Responsibility

Develop and implement Best Management Practices (BMPs) for Shire activities to improve the Environmental performance of the organisation.

3. *Initial Projects*

○ Develop and implement a sustainable Bridal Creeper and Tagasaste Eradication program.

○ Assist Council progress the sustainable management of water resources including water harvesting and re-use opportunities in the Shire.

- *Coordinate weed management and planting of native trees and shrubs to improve bio diversity, fauna habitat and natural resource management outcomes in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:*
 - a) *Myrtle Benn, Farrar and Quin Quin;*
 - b) *Showground's area; and*
 - c) *Blackwood Road arboretum.*

COMMENT

The NRMAC is an advisory committee of Council but this should not preclude committee members from volunteering to undertake various projects that have received the prior approval of Council.

Such Council approval taking into consideration an adopted budget allocation which has listed various prioritized projects, events, activities and the amount of human resources, plant, machinery, chemicals, materials, administrative (property access approvals), governance etc., required which may/may not be supported financially from external grants or other funding sources.

At its meeting held 11 May 2017 the NRM Advisory Committee made a number of decisions as follows which will require further discussion with Council:

COMMITTEE DECISION 11/17

That the NRM/Landcare Officer's report on the Management of Shire Reserves Community Forum be noted and that the Council be requested to approve the commencement of the Reserve Management Planning by the formation of a sub-committee (with administration support provided by the NRM/Landcare Officer) consisting of one member from the:

- *Shire (Marina Murray)*
- *Natural Resources Management Advisory Committee (Frank Pritchard)*
- *Kojonup Bush Fire Advisory Committee (Robert Sexton)*
- *Friends of Myrtle Benn Group*
- *Kojonup Weed Action Group (Graham Blacklock)*

COMMITTEE DECISION 13/17

That the NRM/Landcare Officer's report on the Blackwood Basin Group's Kojonup Strategy Workshop be noted and the Natural Resource Management Advisory Committee seek Council's inclusion of the Landcare goal as follows in the Advisory Committee's Terms of Reference:

- *Improve biosecurity by managing floral and faunal pests.*

COMMITTEE DECISION 14/17

That the NRM/Landcare Officer's report on South West Catchments Council (SWCC) Project GW.GWS13.SK – Myrtle Benn Flora & Fauna Sanctuary Assessment be noted and the Natural Resource Management Advisory Committee seek Council's approval to allocate funds and resources to assist in achieving the recommendations as follows:

- *Conduct fox baiting during March or Spring;*
- *Conduct rabbit baiting in March if required;*
- *Monitor any kangaroos;*
- *Remove or spray Tagasaste populations around the old rubbish tip site;*
- *Rehabilitate the rubbish tip;*
- *Pick up the rubbish found in the reserve;*

- *Erect signs to deter firewood collection;*
- *Install a dieback prevention system;*
- *Establish a pest fauna (feral and native) control program;*
- *Control woody, bulbs and garden annual weeds, especially along the western boundary;*
- *Conduct a more detailed survey of the faunal assemblages;*
- *Develop detailed vegetation-type (site specific) plant lists for the Reserve and surrounding reserves;*
- *Map the areas burnt to show recovery patterns; and*
- *Set up photo monitoring sites to show rehabilitation after fire and any progress made on weed control.*

COMMITTEE DECISION 15/17

That the NRM/Landcare Officer's report on Lotterywest Signs for Myrtle Benn Flora & Fauna Sanctuary be noted and the Natural Resource Management Advisory Committee recommends that council approves of the Palmerston Shelter with 'Bushland' for roof colour and 'Gold Pearl' for steel colour. Jane Kowald is to gather quotes of the Additional Signage Requirements to be considered at the next Natural Resource Management Committee Meeting.

COMMITTEE DECISION 23/17

That the Natural Resource Management Advisory Committee recommends to Council that its budgetary process from 2017/18 considers human and operational resources suitable to undertake the projects identified and endorsed in accordance with the adopted Terms of Reference associated with the employment of a NRM/Landcare Officer.

These Committee Decisions need to be considered against the NRMAC terms of reference, other agency, property owner or organisations involved (especially if third party approvals are required) and importantly assessed by Council to ascertain if the resourcing requirements are realistic, affordable and budget allocations approved to enable the works to be undertaken in a timely manner.

Are the people listed in Committee Decision 11/17 expected to assist planning and undertake works/projects for all Council Reserves or to assist Council via the NRM/Landcare Officer to develop action plans for each reserve?

Is there a strategy to include schools, other community members etc., as part of this framework?

Questions such as:

- How will works/projects be determined?
- What are the respective elements of each project?
- Have they been assessed to determine all resourcing requirements?
- What will control programs consist of, what is the frequency and how will outcomes be measured and reported?
- What type of signage will be adopted that fits in with Council's overall signage strategy?
- Is baiting an option within a town boundary?
- If kangaroos are an issue how are they dispersed/reduced?
- How is the removal of Tagasaste planned – volunteer working bees, Council work force, contractor or use of all these options?

- What works are involved to rehabilitate the old landfill to meet the Environmental Regulators requirements?
- What approaches are to be used to control woody, bulbs and garden annual weeds other than working bees? How often is this required over the course of a year?
- Is Building or Planning Approval required for the Palmerston Shelter?
- Should the existing Myrtle Benn Reserve and Reserve Planning be expanded to include land North and East of the Transfer & Recycling Station as this area is worthy of protecting because our wildflowers are of local, state, national and global significance?

These questions are not designed to be prescriptive but are listed to demonstrate the number of elements needed to be considered by Council as part of its budgetary process and works programming. It is therefore considered premature for Council to endorse the Committee's recommendations until such information is available. It is also felt that by adopting this recommendation the Council would be confusing the roles of Council/Committee/CEO as prescribed under legislation.

The need to establish a subcommittee to progress the Reserve Management Planning is unnecessary as the NRM/Landcare Officer under direction from the CEO once Council has adopted the Reserve Management Plan, can then address each element of the plan with regard to the dot points listed in Committee Decision 14/17.

CONSULTATION

Agenda Settlement – 13 June 2017 with Development Services Coordinator, Town Planner, Executive Assistant and Chief Executive Officer.

STATUTORY REQUIREMENTS

Local Government Act 1995

Local Government Act (Functions and General) Regulations 1996

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Council has established a Natural Resource Management Reserve account and the NRM/Landcare Officer has been successful in securing a SWCC grant which extends over the next 2 financial years. There are other opportunities to access external funding given the Noongar links to the area which will be pursued.

Works & Services as part of its annual weed spraying/maintenance program includes an annual budget provision which will supplement any working bees undertaken during the 2017/18 financial year.

The challenge will be to ensure that Reserve Planning, Maintenance etc., is financed annually in accordance with whole of life costs and adopted Reserve Management Plans which I am confident Council will achieve given its commitment to establish the NRMAC.

STRATEGIC/CORPORATE IMPLICATIONS

Community Strategic Plan 2013 – 2023

Outcomes:

- N1 – Feeling good about living in Kojonup.

Corporate Business Plan 2013 – 2017

Objectives:

- N1.2 – Support management of the natural environment through production based agriculture and reserve management

RISK MANAGEMENT IMPLICATIONS

Council must ensure that any works on trails, tracks, seating, shelters, information panels, walkways etc., within Council Managed Reserves including signage accords with Australian Standards in relation to public accessibility and use as we are promoting people of all ages to enjoy our reserves.

Cr Sexton's phrase used at Briefing Sessions "*Proper planning that is adequately resourced is essential otherwise we inevitably plan to fail!*" reverberates strongly across Council and drives our strategic and integrated planning processes. The risk is ignoring this vital component.

ASSET MANAGEMENT PLAN IMPLICATIONS

The Myrtle Benn Reserve is not unlike other reserves throughout the Great Southern Hinterland, historically there was a commitment to recognize and honour the importance of the reserve as social capital was invested in placing signs, installing walking trails and listing the immense variety of flora.

However, over time due to lack of resources, lack of planning, lack of finances, differing priorities of Council's past, the reserve was not seen as a priority despite the good intentions of a few community members.

Seeing the faces of school children listening intently to Mr Wayne Zadow about the different habits that encourage bird life to the reserve or listening to Craig McVee talk about the Noongar significance of the area and visually seeing the scar trees are stories not only worth telling but worth preserving and building upon.

Mrs Myrtle Benn saw the value in this area and the Management Plan prepared by Phil Worts indicates that with adequate planning, funding and implementing control programs etc., the area can be revitalized and prosper. Whole of life costing and planning is a fundamental requirement of good asset management and if the community values this area (which I strongly believe it does) isn't a planned and resourced approach the least we as a Community and Council should do now and in the future?

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Environment

Goal 3 – Value and protect the environment

Action 1 – Apply sub regional influence on behalf of landcare and biodiversity volunteers and professionals

Action 4 – Collaborate on pest management across shire boundaries

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/OFFICER RECOMMENDATION

64/17 Moved Cr Mathwin, seconded Cr Warland that Council:

- 1. Receives the unconfirmed minutes for the Natural Resource Management Advisory Committee meeting held 11 May 2017 and notes Committee Decisions 11/17, 13/17 – 15/17 and 23/17;**
- 2. Reaffirms its commitment to work collaboratively with the Natural Resource Management Advisory Committee and other stakeholders to progressively develop and implement specific Reserve Management Plans for Council owned or managed reserves including the provision of annual funds and resources to undertake adopted prioritized elements required of each plan.**

CARRIED 6/0

16.2 KODJA PLACE ADVISORY COMMITTEE

ATTACHMENTS 16.2 Kodja Place Advisory Committee Unconfirmed Minutes for 25 May 2017

COUNCIL DECISION/OFFICER RECOMMENDATION

65/17 **Moved Cr Sexton, seconded Cr Radford that the attached unconfirmed minutes for the Kodja Place Advisory Committee meeting held 25 May 2017 be received.**

CARRIED 6/0

16.3 AUDIT COMMITTEE

ATTACHMENTS 16.3 Audit Committee Unconfirmed Minutes for 6 June 2017

COUNCIL DECISION/OFFICER RECOMMENDATION

66/17 Moved Cr Mathwin, seconded Cr Pritchard that the attached unconfirmed minutes for the Audit Committee meeting held 6 June 2017 be received and the following recommendation(s) be noted by Council:

COMMITTEE DECISION 9/17

That it be recommended to the Council that the Shire operating The Black Cockatoo Café ceases at the 30 June 2017.

COMMITTEE DECISION 12/17

That it be recommended to the Council that all log books be required to include odometer readings.

CARRIED 6/0

17 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS

Nil

19 CONFIDENTIAL REPORTS

Nil

20 NEXT MEETING

Tuesday, 25 July 2017 commencing at 3:00pm.

21 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3:33pm.

22 ATTACHMENTS (SEPARATE)

- Item 10.1 Monthly Statement of Financial Activity
- Item 10. 2 Monthly Payment Listing 01/05/2017 – 31/05/2017
- Item 10.3 Updated Corporate Business Plan 2016/2017 – 2020/2021
- Item 12.1.1 Interpretation Strategy – Kojonup Tourist Railway & Line
- Item 12.2.1 Local Emergency Management Arrangements
- Item 12.2.2 Local Recovery Plan
- Item 12.3 Site Plan, Floor Plan, Elevation, BAL Certificate
- Item 16.1 Natural Resource Management Advisory Committee Unconfirmed Minutes for 11 May 2017
- Item 16.2 Kodja Place Advisory Committee Unconfirmed Minutes for 25 May 2017
- Item 16.3 Audit Committee Unconfirmed Minutes for 6 June 2017

Presiding Member

Date