

SHIRE OF KOJONUP

Kojonup



Kojonup Bush Fire Advisory Committee

AGENDA

12 April 2017

TO: COMMITTEE MEMBERS

NOTICE is hereby given that a meeting of the Kojonup Bush Fire Advisory Committee will be held in the Reception Lounge at the Shire of Kojonup, 93-95 Albany Highway, Kojonup on Wednesday, 12 April 2017 commencing at 7:30pm.

Your attendance is respectfully requested.

.....
RICK MITCHELL-COLLINS
CHIEF EXECUTIVE OFFICER

11 April 2017

AGENDA FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING
TO BE HELD 12 APRIL 2017

TABLE OF CONTENTS

1.	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS	3
2.	ATTENDANCE & APOLOGIES	3
3.	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	4
4.	PUBLIC QUESTION TIME	4
5.	APPLICATIONS FOR LEAVE OF ABSENCE	4
6.	CONFIRMATION OF MINUTES	4
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	4
8.	PETITIONS, DEPUTATIONS & PRESENTATIONS	4
9.	DECLARATIONS OF INTEREST	4
10.	STATUS REPORTS	5
10.1	COMMUNICATIONS TOWER	5
10.2	RESERVES MANAGEMENT – FIRE STRATEGY FOR AUTUMN	6
10.2	OLD FIRE TRUCK – TENDER FOR DISPOSAL “AS IS, WHERE IS” AT WORKS DEPOT	6
11.	ITEMS	7
11.1	FIREBREAK ORDER COMPLIANCE	7
11.2	VOLUNTEER BUSHFIRE ANNUAL GENERAL MEETING	8
12.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	9
13.	LATE ITEMS	9
14.	NEXT MEETING	9
15.	CLOSURE	9
16.	ATTACHMENTS (SEPARATE)	9

A G E N D A

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member shall declare the meeting open at pm and alert the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2. **ATTENDANCE & APOLOGIES**

MEMBERS

Mr Robert Sexton	Councillor – Presiding Member
Mr Ned Radford	Councillor
Mr Tony Fisher	Chief Bush Fire Control Officer
Mr Roger House	Deputy Bush Fire Control Officer
Mr Murray Gibbs	Senior Bush Fire Control Officer
Mr Myles Reid	Senior Bush Fire Control Officer
Mr Geoff Gale	President of the Kojonup Bush Fire Association
Mr Robert Cowie	Administration/Regulatory Officer
Mr Rick Mitchell-Collins	Chief Executive Officer
Mrs Denise Berryman	Secretary of the Kojonup Bush Fire Association
Mr Paul Retallack	Senior Ranger/Building Maintenance Coordinator
Mr Daniel Campbell	Kojonup Volunteer Fire and Rescue Service
Mr Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Mr Mort Wignall	Manager Regulatory Services

APOLOGIES

Mr Digby Stretch	Former Chief Bush Fire Control Officer
------------------	--

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

4. **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **CONFIRMATION OF MINUTES**

ORDINARY MEETING 13 February 2017

COMMITTEE DECISION

/17 Moved , seconded that the Minutes of the Ordinary Meeting of the Bushfire Advisory Committee held 13 February 2017 be confirmed as a true record.

CARRIED/LOST /

7. **ANNOUNCEMENTS** by the Presiding Member without discussion

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

9. **DECLARATIONS OF INTEREST**

10. STATUS REPORTS

This section of the meeting is to be used to relay any updates or information to the rest of the Committee that do not require a motion to go to Council.

10.1 COMMUNICATIONS TOWER

AUTHOR Rick Mitchell-Collins – Chief Executive Officer
DATE 10 April 2017
ATTACHMENTS Nil

Since the Technical Work Group meeting on 8 March 2017, discussions have been undertaken with Telecommunications consultant – John Dent and the Shire’s Manager Corporate Services regarding the need for an audit of existing Telecommunication Towers – Telstra, WA POL. Council to ascertain the extent of coverage, gaps and shadows in Kojonup and surrounding shires. Advice has also been received (Refer below) from Department of Commerce of the new Lumeah Telstra tower which WA POL are co locating equipment onto.

“Hi Rick

Thanks for your call this morning. Telstra will be seeking DA approval from the Shire shortly for a 60 metre mast at Lumeah to expand mobile coverage under the Mobile Black Spot Program Round 1. They expect the tower will on air in the second half of June 2017. The location has shifted slightly from the coordinates we discussed in late 2015 due to tenure constraints.

The new coordinates are: -33.960015, 117.26515

Under the contract with Telstra, the Shire has the option to install two VHF dipole (smd1) antennas and one UHF dipole antenna (yb10) on the Lumeah tower, rent free until 1 February 2031. WA Police acts as the central coordinator for all emergency services organisations. It is also co-locating equipment on the Lumeah tower and will coordinate placement and timing with Telstra on the Shire’s behalf too.

Hi Darryl and Tim

This is to introduce you to one another.

Tim – Darryl is the Shire’s technical consultant, on mobile 0429 389 259.

Darryl – Tim is the main contact point at WA Police, on 9370 7324 or 0419 947 462.

I’ll leave it to you both to touch base on the Shire’s requirements. WAPOL also has a 55-metre guyed mast at -33.857794, 117.164956 that may be of interest to the Shire.

I hope these arrangements are of benefit to the community. Please let me know I can help with anything else.

Regards Penny

*Penny Griffin
Principal Project Officer – Regional Telecommunications*

*Labour Relations and Industry Development | Department of Commerce
Gordon Stephenson House | Reception Level 2 | 140 William Street | Perth 6005
Postal: Locked Bag 14 | Cloisters Square | Perth 6850”
Phone: 08 6552 9283
Mobile: 0434 327 037
Email: penny.griffin@commerce.wa.gov.au*

This information is being passed onto Mr Dent for consideration.

Council will consider a MOU with Stacy and Melissa Williams for the existing Tower at next week’s Council Meeting.

10.2 RESERVES MANAGEMENT – FIRE STRATEGY FOR AUTUMN

Opportunity to discuss any planned burning to manage reserves during Autumn if weather conditions allow.

10.2 OLD FIRE TRUCK – TENDER FOR DISPOSAL “AS IS, WHERE IS” AT WORKS DEPOT

Update requested.

11. ITEMS**11.1 FIREBREAK ORDER COMPLIANCE**

AUTHOR Paul Retallack – Senior Ranger
DATE Monday, 27 March 2017
ATTACHMENTS 11.1 Confidential Example (to be tabled)

SUMMARY

To achieve a clear direction of how to make an abandoned house/homestead that does not comply with the fire break order comply without starting a fire in fire season, who would be responsible if we sent contractors in and a fire did start.

BACKGROUND

Kinghurst is an abandoned homestead and is a major fire risk, it is situated in the midst of a tree plantation. The property owner was instructed that the advisory committee agreed that all abandoned houses must comply.

I advised that he comes to the next advisory meeting to put his views forward in regard to exemptions.

COMMENT

I have concerns about forcing a non-compliant property owner to slash in the middle of fire season as the chance of a spark is high in dry grass. The perimeter is overgrown and not clean and often littered with bits of machinery and junk.

CONSULTATION

NIL

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION.

That the Bushfire Advisory Committee recommends that the Shire of Kojonup allow the Senior Ranger in consultation with the Chief Bushfire Control Officer to enforce the installation of a firebreak for properties where there is an unacceptable risk. An infringement shall be raised against the owner and firebreaks shall be installed at the first suitable time by the owner or the Shire shall organise for the work to be carried out at the cost of the owner

COMMITTEE DECISION

/17 Moved Cr , seconded Cr

CARRIED/LOST /

11.2 VOLUNTEER BUSHFIRE ANNUAL GENERAL MEETING

AUTHOR Rob Cowie – Regulatory/Admin Officer

DATE Wednesday, 5 April 2017

ATTACHMENTS 11.2 Kojonup Volunteer Bushfire Brigade AGM Minutes (to be tabled)

SUMMARY

The 2017 Kojonup Bushfire Brigade AGM was held on Monday, 3 April 2017 and the minutes and recommendations from the meeting are to be tabled at the BFAC for the Committee's consideration.

BACKGROUND

Nil

COMMENT

The following items have been tabled for discussion at the BFAC Meeting:

- a. Clarification of the wording in respect to the following points:
Urban/residential firebreak requirements contained within the Firebreak Order over 4000M2. What about property adjacent to sheds, etc.?
- b. Advice required from the Committee regarding the requirements when driving the DFES supplied Fire Trucks as tabled at the AGM are sufficient and whether training of future drivers would be required.
- c. Responsibility for repairs of non-WAERN radios should remain with individual not the Shire!
- d. Advice to the Brigade Captains regarding the use and auditing of the Fuel Cards
- e. How the radio skeds are to be handled. Is this not responsibility of CBFCO and Zulu's?

CONSULTATION

NIL

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION.

That the unconfirmed minutes of the Kojonup Volunteer Bushfire Brigade Annual General Meeting held 3 April 2017 be received.

COMMITTEE DECISION

/17 Moved Cr , seconded Cr

CARRIED/LOST /

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 LATE ITEMS

This section of the meeting is for discussing late items which did not make it into the Agenda and of which a decision is required by the BFAC as to the course of action to be taken.

14 NEXT MEETING

Monday, 4 September 2017 commencing at 7:30pm.

15 CLOSURE

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at pm.

16 ATTACHMENTS (SEPARATE)

Item 11.1 Confidential Example (to be tabled)

Item 11.2 Kojonup Volunteer Bushfire Brigade AGM Minutes (to be tabled)