

DECLARATIONS OF INTEREST

Nil

Attendance: Shire Pres, Deputy Shire Pres, Clrs Pritchard, Hewson, Mathwin, Marsh, Pedler (from 9.45am)
 Officers: CEO, MR&CS (10.30 – 12.05), MCS (10.30 – 11.05), ME&W (9.30 – 11.50)

CONCEPT FORUM

Item	Issue	Response / Action
9.00am – 10.05am	Beaufort Landcare Zone – Seeking representation from Kojonup on their committee and future funding (see attached)	Council presently provides financial assistance to Southern Dirt and suggested that BLZ explore options for projects and possible access to funding with them as they share mutual interests in NRM.
10.05am – 10.25am	Rural Roads Grading Trial (see attached), led by the Chief Executive Officer	Council endorses concept and that consideration also be given (where feasible) to extend existing work days by a min 1 hour per day with option of overtime and/or TOIL.
10.25am – 10.45am	Weeds Management Strategy Discussions, led by the Chief Executive Officer	Council agreed there is a need to develop a strategy and management plan. CEO to discuss matter with Southern Dirt in first instance specifically related to Kojonup Shire and if necessary at VROC level, as may be a regional problem.
10.45am – 11.05am	Update on Local Government Elections, led by the Manager of Corporate Services	The Manager of Corporates Services <ul style="list-style-type: none"> • provided Councillors and staff present with Election Timetable for the October 2013 and provided an overview of important dates, • provided Councillors an overview of the process and timeframes for the filling of Extraordinary vacancies of

		<p>Councillor positions as part of the Ordinary Election process,</p> <ul style="list-style-type: none"> • sought guidance from Councillors with respect to venues and the potential exclusion/non use of Muradup Hall – feedback provided was to exclude venue and have one polling place in Kojonup town but to ensure that electors are well advised with respect to the ability to cast postal and early votes. Discussion was also held with respect to the ability to hold a Polling booth at the Kojonup show however it was decided that there where to many barriers to doing this; it was suggested that a sign be erected at the Show entry encouraging people to vote and advising where to vote.
<p>11.05am – 12.35pm</p>	<p>Manager of Regulatory & Community Services to give an update on:</p> <ul style="list-style-type: none"> • Independent Living Units (VROC Project) • Co-location of Day Care, Toy Library & Playgroup • Water Harvesting including Waste Water Reuse (VROC Project) 	<p>The Manager of Regulatory & Community Services discussed the following items:</p> <ul style="list-style-type: none"> • Independent Living Units (VROC Project). Architect to be advised that no further work to be carried out on the design of units until the conceptual plans already submitted have been discussed at the next VROC meeting in approximately 2-3 weeks. • Co- location of Day Care/Play Group/Toy Library. Based on the conceptual design options submitted by the Architect and accompanying cost estimates it was proposed that this project be undertaken in two stages with the Day Care being the first stage of the development followed by the Play Group/Toy

		<p>Library, dependent on the availability of grant money to fund this second stage of the project. An assessment of the existing Day Care building by Michael Prandi has also confirmed the thoughts of the Architects that retention of this building is not an option for upgrading and refurbishment for use by Play Group and Toy Library and therefore it will be demolished and replaced with a new facility, funds permitting. There was to be a further site meeting on Tuesday 13th August with the project group and Architect to hopefully select the preferred conceptual plan for the project that will then enable final plans and specifications to be prepared prior to going to tender for construction of the facility.</p> <ul style="list-style-type: none">• Water Harvesting including Waste Water Reuse (VROC Project). Council was briefed on the scope of this project as it relates to Kojonup whereby through upgraded and improved design and infrastructure we will be able to provide year round watering of the Sports Complex oval and other areas including extension of the scheme to Kodja Place and possibly Apex Park and eventually perhaps the Country Club. The project includes use of water from the Water Corporation catchment dam on Albany highway on the outskirts of town, and in initial discussions with Water Corp this
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		<p>substantial infrastructure has been offered to Council at no cost, but has yet to be confirmed by them in writing.</p> <ul style="list-style-type: none"> Waste Management. Council was advised of an impending visit by Ian Watkins, consultant in Waste Management who will be reviewing our Management Plan for the landfill facility off Albany Highway as well as reviewing the Post Management Plan for closure and rehabilitation of the old landfill site off Robinson Road which still requires remedial work to satisfy Department of Environment & Regulation (DER) requirements.
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10:00am Morning Tea Provided

Info Bulletin	Will be circulated	<p>Councillors to review and ask questions out of session or at the next briefing session.</p> <p>A copy of any question, and the response will be circulated to all Councillors for information.</p>
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GUESTS

(By prior notice and scheduling with the CEO or President)

External

Beaufort Landcare Zone Members – Alan Anderson & Jill Richardson

Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

- COUNCILLOR Q&A Is where Councillors can ask operational questions of the Chief Executive Officer.
- AGENDA FORUM Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Councillors to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officers report.
- CONCEPT FORUM Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allows elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.