

Record of Meeting (9.03am – 2.45pm) **Shire of Kojonup Briefing Session 3 June 2015**

**Attendance:** Shire President, Deputy, Crs: Mathwin, Trethowan, Pritchard, Radford, Benn and Pedler.

**Apologies:** Nil

**Officers:** CEO, MCS (11.05am – 12.20pm), SPO (12.25pm – 1.35pm), CSO (10.55am – 12.20pm).

**Guests:** Ian and Sharon Malane – Kojonup Caravan Park (9.00am – 10.00am), Margaret Robertson – Kodja Place Storyplace/Gallery Coordinator (11.00am – 12.20pm).

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

<b>Item</b>	<b>Issue</b>	<b>Response / Action</b>
9:00am – 10:00am	Ian and Sharon Malane – Kojonup Caravan Park to provide an overview of the park.	<p>Shire President welcomed Ian and Sharon to the Briefing Session. Ian originally from New Zealand came to Australia 20 years ago working predominantly in transport and logistics. Sharon originally from the UK has worked in Real Estate. When they met they decided to escape the rat race and were looking at a number of towns with a bit of land. Kojonup was not a town they had known other than it was on the highway to Albany.</p> <p>When they noticed the Caravan Park was for sale they did their due diligence and purchased the park which was right out of their comfort zone at the time. As newcomers they wanted to ascertain in the first year of operation what the park's role was with the Kojonup community and what economic and social benefit did the park provide.</p> <p>Ian and Sharon are members of the Caravan Industry Association of Australia and a recent economic benefit analysis indicates that for every dollar spent in the caravan park a multiplier effect of 1.92 is provided to the local economy.</p>

		<p>Ian and Sharon support the RV dump point at Benn Parade and ideally would love sewer extended to the caravan park as it would increase capacity which is constrained at the moment. They also intend to replace vans with cabins/units to provide greater choice for patrons and less maintenance. Semi permanents are essential as they provide consistent income however Ian and Sharon realise that increased rental housing stock may influence the number of semi permanents at the park.</p> <p>The camp kitchen receives many favourable comments and it is hoped to double the size in order to provide even greater flexibility for patrons. Ian and Sharon are keen to attract as many groups to Kojonup as possible such as Motorbike/Car/Caravan clubs to choose Kojonup as a base to explore the region. A show and shine is another prospect that could be promoted.</p> <p>Ian is a keen biker and is getting Go Pro footage of the roads to promote to motorcycle clubs on the website.</p> <p>Ian loves Kodja Place and has received many favourable comments from visitors and it is disappointing that so called destination tourist brochures and catalogues being produced do not show Kojonup on its maps. Scoop Traveller magazine does not show Kojonup on its map and makes a scant comment on wildflowers but not Kojonup's long established wildflower exhibition. Yet – Nannup and Boyup Brook are mentioned. No doubt Manager – The Kodja Place Precinct will address this as Ian has expressed his displeasure with the various publishers and groups.</p> <p>It is also disappointing that Kojonup does not have directional signage after Armadale and letters to politicians and Main Roads fall on deaf ears. People unfamiliar with the area will call into Williams rather than Kojonup on their way South as a result. Marketing and promotion is essential. Suggested that Kojonup become the town of roses given the rose maze and private gardens.</p> <p>Ian supports the establishment of a local Chamber of Commerce and Industry and maybe the KTA could become known as the Kojonup Tourist and Business Association given the impending changes at Kodja Place? The internet is invaluable to the Caravan Park and the bush setting is well depicted on their website. The Showground provides an opportunity to be used as an over flow for the Caravan Park which could be managed by Ian and Sharon. The Newstead/Albany Highway intersection needs work as</p>
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		<p>there is a ripple effect in the surface which is commented on by patrons and increased signage of the parks location is needed at each entry to the town rather than right on the intersection.</p> <p>Kojonup has many opportunities and Ian and Sharon look forward to working with Council and the community to explore and realise good outcomes.</p> <p>Shire President thanked Ian and Sharon for their attendance and input.</p>
10:00am – 10:30am	Chief Executive Officer & Shire President to provide an update on Kojonup Tourist Association and the meeting held on 22 May 2015.	<p>CEO advised that a report has been prepared for the 16 June 2015 Council Meeting regarding the changes at Kodja Place and what this means to KTA during the transition including financial position.</p> <p>The KTA is holding an Annual General Meeting prior to 30 June 2015 to finalise employment of the KTA Manager, undertake stock take for Council consideration on items to be retained.</p>
11:00am – 12:20pm	Margaret Robertson to provide an update on the IT Upgrade at The Kodja Place.	<p>Margaret provided an excellent update on the curatorial audit being undertaken by Dr Sue Graham-Taylor, Storyplace/multimedia improvements etc. that are occurring at Kodja Place. It is important to integrate wherever possible technological advances with the various layers of each story within the Kodja Place as well as interactive displays. Margaret is very appreciative of her teams efforts and the support from the Advisory Committee and Council.</p>
12:45pm – 1:35pm	CEO and Senior Projects Officer to give an update on Capital Projects and flowchart considerations.	<p>CEO advised that Senior Management held a session on determining Capital Projects likely to be undertaken over the next five years and whether external funding opportunity timelines were realistic and aligned to Council's strategic direction.</p> <p>The Senior Projects Officer presented to Council a series of flowcharts for each project, funding sources, council considerations, criteria/evidence to be addressed/provided and timing projections that complemented the long term financial plan as well as "Traffic light" indicators that required Council at a particular stage to reconsider, defer or abandon the project if external funding was not secured.</p> <p>Councillors welcomed the flowchart format as it was easy to read and understand.</p> <p>Senior Projects Officer also provided feedback on NSRF Round 1 forum held in Perth for unsuccessful applicants and update on Day Care Centre.</p>

<p>1.35pm – 2.00pm</p>	<p>CEO Update and Feedback on:</p> <ul style="list-style-type: none"> <li>• Naming of Kojonup Oval</li>   <li>• SEGRA Conference 2016</li>   <li>• WALGA (Western Australian Local Government Association) State &amp; Local Government Forum – Department Dialogue</li> </ul>	<p>Correspondence received suggesting Kojonup Oval is named after Stephen Michael? Other names mentioned included Peter Bell and Tuck Waldron. Generally agreed that community feedback needed on matter which could be included in the community engagement survey.</p> <p>GSDC have written to Council regarding Council sponsorship toward the conference. CEO to ascertain types of packages available for Council consideration. Councillors expressed an interest to attend the conference which will be held in Albany in the second half of 2016.</p> <p>Council and the Chief Executive Officer workshopped questions for the CEO and Shire President to ask each respective Minister during the State &amp; Local Government Forum at the WALGA Conference. The below questions were decided upon:</p> <p><u>Department of Agriculture &amp; Food</u></p> <ol style="list-style-type: none"> <li>1. Collaborative approach required whereby Department of Agriculture &amp; Food and Local Government via WALGA prepare Climate Change Policies for each region in WA.</li> <li>2. "Value Adding" Incentives for Industry to process in WA rather than export products off shore for processing for example CBH Flour Mills.</li> <li>3. Kojonup Saleyards - Frustration dealing with myriad of Government red tape.</li> <li>4. Water Harvesting &amp; Reuse opportunities.</li> <li>5. Long Term Impacts of GM crops - Department position?</li> </ol> <p><u>Department of Regional Development</u></p> <ol style="list-style-type: none"> <li>1. Confusion over role of Department of Regional Development &amp; Department of State Development especially gas pipeline proposal from Bunbury to Albany. Where is planning for pipeline along railway corridor running East via Kojonup/Katanning to Albany?</li> <li>2. Why Bunbury port for grain receipt given transport (road/rail) implications and existing facilities at Albany/Geraldton?</li> <li>3. Lack of infrastructure (sewer) to encourage development in areas such as Kojonup that have East/West and North/South major road corridors. Headworks cost prohibitive for private sector development and Council left to own devices to fund.</li> </ol>
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		4. Fully support continuation of Royalty for Regional program.
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COUNCILLOR Q & A

2:00pm – 2:45pm	Councillor Updates <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i>	<p>Cr Benn: Attended recent Freight Forum 2025 which indicated that it is unreasonable for remote controlled trucks to be using our roads in the next 10 years as presently occurs in some mining operations.</p> <p>Has been advised that St Lukes Family Practice has a long waiting list and concerns being expressed about out-patients at Kojonup being diverted to Katanning. Cr Mathwin had also received similar comment from community members. Dr DuPreez to be invited to Briefing Session to update Council on transition since departure of Dr King.</p> <p>Shire President: Will follow up with Andrew Duffield – Main Roads re By-Pass and Main Street improvements as despite promise to update Council no communication forthcoming.</p> <p>CWA change over 30 June 2015 and all Councillors invited to attend.</p>
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10:30am – 11:00am Morning Tea

12:20pm – 12:45pm Lunch

Info Bulletin	Circulated	<p>Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.</p>
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Rick Mitchell-Collins  
Chief Executive Officer