

Record of Meeting (9:00am – 2:30pm) **Shire of Kojonup Briefing Session 22 October 2015**

- Attendance:** Shire President, Councillors: Sexton (9:15am – 2:30pm), Radford, Mathwin, Pedler, Pritchard, Warland & Hobbs.
- Officers:** CEO, MCS, MRS, MCD&T and MACS
- Guests:** Nil
- Apology:** MW&S

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Item	Issue	Response / Action
9:00am – 2:15pm	Senior Management Team – Chief Executive Officer (CEO), Manager Corporate Services (MCS), Manager Regulatory Services (MRS), Manager Community Development & Tourism (MCD&T) and Manager Aged Care Services (MACS) to: <ul style="list-style-type: none"> <li>• Conduct Induction Session for Council with an overview of each Manager’s area</li> </ul>	CEO walked through Induction Manual for Councillors.  Copies of MCS’s, MRS’, MACS’ and MCD&T’s presentations attached.  Manager Works & Services (MW&S) to make presentation at Briefing Session 17 November 2015.

COUNCILLOR Q & A

<p>2:15pm – 2:30pm</p>	<p>Councillor Updates  <i>Opportunity for Councillors to outline meetings attended, discussions had or queries received for Councillor and Officer information.</i></p>	<p>Shire President:</p> <ul style="list-style-type: none"> <li>• Provided a general overview of Council Meeting procedures for new Councillors given this afternoon’s meeting is the first meeting following the declaration of results from Saturday’s Local Government Elections.</li> <li>• CEO will call upon each elected Councillor to make an oath and declaration at the commencement of the meeting which will then be followed by the election of Shire and Deputy President for a two year term.</li> </ul> <p>Cr Pritchard:</p> <ul style="list-style-type: none"> <li>• Indicated the increase in Patterson’s Curse on property South of the Springs owned by Julian Hanna. CEO indicated that the property owner should be notified by Department of Agriculture officers but with recent State Government cutbacks he doubted any officers remain in our area and therefore would be required to travel from Perth, Albany or Bunbury which is not cost effective.</li> </ul>
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*10:30am – 11:05am Morning Tea*

*12:45pm – 1:15pm Lunch*

<p>Info Bulletin</p>	<p>Circulated</p>	<p>Councillors to review and ask questions out of session or at the next Briefing Session.</p> <p>A copy of any question and the response will be circulated to all Councillors for information.</p>
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Rick Mitchell-Collins  
 Chief Executive Officer