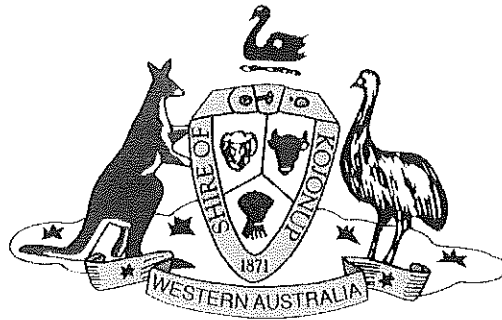


SHIRE OF KOJONUP



Council Agenda

15th May 2012

SHIRE OF KOJONUP**AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 15th May 2012****TABLE OF CONTENTS**

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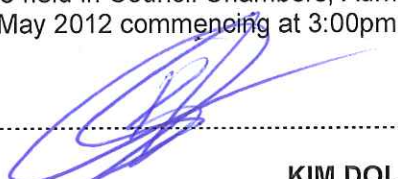
SHIRE OF KOJONUP

MEETING NOTICE AND AGENDA – 15th May 2012

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is given that a meeting of the Council will be held in Council Chambers, Administration Building Albany Highway, Kojonup on Tuesday 15th May 2012 commencing at 3:00pm.

Your attendance is respectfully requested.



.....
KIM DOLZADELLI
ACTING CHIEF EXECUTIVE OFFICER
10 May 2012

A G E N D A

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open and alert the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meetings attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Cr Jane Trethowan	Shire President
Cr John Benn	Deputy Shire President
Cr Ian Pedler	
Cr Frank Pritchard	
Cr Rosemary Hewson	
Cr Michael Baulch	
Cr Greg Marsh	

Mr Stephen Gash	Chief Executive Officer
Mr Kim Dolzadelli	Manager of Corporate Services
Mr Mort Wignall	Manager of Regulatory and Community Services
Mr Craig McVee	Works Manager
Mrs Heather Marland	Senior Finance Officer

APOLOGIES

Cr Jill Mathwin

Granted Leave of Absence at Meeting 17 April 2012

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the tabled/attached Medical Centre Petition.

BACKGROUND

The attached Medical Centre Petition was received by the Shire President Cr Jane Trethowan on Wednesday 2nd May 2012.

Also attached to this Agenda is Attachment 8.1.2 "Medical/Health Centre Background " which gives a comprehensive background of the options looked at so far and a chronology of the project so far. This information is included in the Shires newsletter "KOJONUP – Shire Update" which was delivered to Australia Post on Thursday 10th May 2012 for distribution to all residents and absentee owners of land within the district.

COMMENTS

Council is advised that the Local Government Act 1995 does not dictate any prescribed manner or how Council chooses to respond to the attached petition. It is understood that the petitioners chose not to circulate a petition that forced Council to hold a Special Meeting of Electors, however what they are requesting is quite clear in the attached petition.

For the information of Council the following requirements would apply to a request for a Special Meeting of Electors:

The Local Government Act 1995**5.28. Electors' special meetings**

- (1) A special meeting of the electors of a district is to be held on the request of not less than —
 - (a) 100 electors or 5% of the number of electors —whichever is the lesser number; or
 - (b) $\frac{1}{3}$ of the number of council members.
- (2) The request is to specify the matters to be discussed at the meeting and the form or content of the request is to be in accordance with regulations.
- (3) The request is to be sent to the mayor or president.
- (4) A special meeting is to be held on a day selected by the mayor or president but not more than 35 days after the day on which he or she received the request.

5.29. Convening electors' meetings

- (1) The CEO is to convene an electors' meeting by giving —
 - (a) at least 14 days' local public notice; and
 - (b) each council member at least 14 days' notice,of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

Local Government (Administration) Regulations 1996

16. Requests for electors' special meetings — s. 5.28(2)

A request for a special meeting of the electors of a district is to be in the form of Form 1.

It is appropriate for Council to discuss the petition and also consider the setting or proposal of dates for public consultation/meeting with respect to the Medical Centre.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Petition as tabled/attached be received.

COUNCIL DECISION

/12 MOVED Cr seconded Cr

CARRIED/LOST /

9 DECLARATIONS OF INTEREST

10 FINANCE REPORTS

10.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY

AUTHOR: Kim Dolzadelli – Manager Corporate Services
DATE: Monday, 7 May 2012
FILE NO: FM.FNR.2
ATTACHMENT: 10.1 Monthly Statement of Financial Activity 1st July 2011 to 30th April 2012

DECLARATION OF INTEREST

Nil

SUMMARY

To accept the Monthly Statement's of Financial Activity for the periods of 1st July 2011 to 30th April 2012.

BACKGROUND

Preparation and presentation to Council of monthly reports are a statutory requirement, with these to be presented to the next ordinary meeting following the close of a month, or it may be presented to the ordinary meeting in the following month after that.

The reporting requirements, as per Financial Management Regulation 34, for the Statement of Financial Activity came into force from 1st July 2005.

COMMENTS

The attached Statements of Financial Activity for the period of 1st July 2011 to 30th April 2012 show a solid position with 95.76% of rates collected and a total amount of cash holdings of \$2,314,160 of which \$1,883,113 is held in fully cash backed Reserves as at to 30th April 2012. Of these cash holdings \$300,000 of Municipal funds and \$1,745,134 of Reserve funds have been reinvested in short term deposits, due to mature 20th May and 19th May 2012 respectively.

Council is advised that no submissions were received with respect to the proposed loan, as amended by Council decision 16/12, of \$360,000 for the Sporting Complex Renewal/Upgrade project. Sign off on the "Certification for Acceptance of Firm Quotation" has occurred and the Loan Agreement was signed by the Acting Chief Executive Officer and Shire President and Common Seal affixed on 9th May 2012. Loan funds are expected to be drawn down on 15th May 2012. I am pleased to advise that the loan interest rate for this funding is 4.94% compared to 6.10% that was originally budgeted.

Council is also advised that the Auction for the Sale of 39 Elverd Street was held Saturday 5th May 2012 and the property was successfully sold. The Sale is expect to settled mid June 2012.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Financial Management Regulation 34 sets out the basic information which must now be included in the monthly reports to Council. Financial Management Regulation 33A sets out the requirements with respect to the Review of Budget.

POLICY IMPLICATIONS

None applicable.

FINANCIAL IMPLICATIONS

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, but those proposed variations will be taken into account in the monthly Statements of Financial Activity when a full budget review is put before Council. Amendments **are not** being sought.

STRATEGIC IMPLICATIONS

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the "Closing Balance" position will also occur or where a Budget Review highlights the requirement for amendments to occur.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Monthly Statement's of Financial Activity for the periods of 1st July 2011 to 30th April 2012, as attached, be accepted.

COUNCIL DECISION

/12 MOVED Cr seconded Cr

CARRIED/LOST /

10.2 MONTHLY PAYMENTS LISTING

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Thursday, 10 May 2012
 FILE NO: FM.AUT.1
 ATTACHMENT: 10.2 Monthly Payment Listing

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments that were made from 1st April 2012 to 30th April 2012.

BACKGROUND

Not applicable.

COMMENT

The attached list of payments is submitted for receipt by the Council.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy F3 provides authorities and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made are for items where Council has provided a budget authority.

STRATEGIC IMPLICATIONS

There are no strategic implications involved with presentation of the list of payments.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority from 1/04/2012 to 30/04/2012 comprising of Municipal Cheques 12187 to 12225, EFT's 8565 to 8716 and Internal Payment Vouchers 3052 to 3080 totalling \$762,352.83 and as attached to this agenda, be received.

COUNCIL DECISION

/12 MOVED Cr

seconded Cr

CARRIED/LOST

/

11 ENGINEERING & WORKS REPORTS**11.1 TENDER DISPOSAL OF VOLVO G710B MOTOR GRADE**

AUTHOR: Kim Dolzadelli – Manager Corporate Services
 DATE: Monday, May 07, 2012
 FILE NO: PS.DIS.2

DECLARATION OF INTEREST

Nil

SUMMARY

Council is being requested to reject tenders for the disposal of the Volvo G710B Motor Grader and authorize the Chief Executive Officer to negotiate an appropriate sale.

BACKGROUND

Council Budgeted to dispose of the Volvo Motor Grader in its 2011/12 Budget. Through its Budget Review adopted 17th April 2012 the amount was set at \$75,000 excluding GST.

COMMENT

Requests for tenders were advertised in the Western Australian Newspaper on 31st March 2012, Great Southern Herald 4th April 2012 and Koji News 13th April 2012 with a closing date of 16th April 2012. At the close of the tender period one tender was received from a Queensland based company for an amount of \$53,200 excluding GST which is \$21,800 less than budgeted.

The sole tenderer has been contacted and has been advised that officers will be recommending that the tender be rejected. They have indicated that they are still interested in the purchase of the Motor Grader should Council wish to negotiate on price.

Council is advised that Regulation 30. (2a)(b) of the Local Government Functions and General Regulations 1996 provides that:

"a disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable".

Essentially this means that Council now has the ability to sell the Motor Grader without consideration of the tender process requirements.

At the time of writing this report the Manager of Works & Engineering is undertaking enquiries to establish further sale opportunities. The outcome of these enquiries will be presented to Council at the meeting.

CONSULTATION

No consultation was required.

STATUTORY ENVIRONMENT

Section 3.57 Local Government Act 1995 and Division 2 of the Local Government (Functions & General) Regulations 1996

POLICY IMPLICATIONS

Council Policy sets the criteria for assessment of tenders.

FINANCIAL IMPLICATIONS

The 2011/12 Budget as amended Provides for proceeds from sale of this Plant item of \$75,000.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – Simple Majority

OFFICER RECOMMENDATION

That Council:

- a) **Rejects the Tender received, and**
- b) **Authorises the Chief Executive Officer to negotiate an appropriate sale of the Motor Grader with either the current tenderer or alternate buyer.**

COUNCIL DECISION

/12 MOVED Cr seconded Cr

CARRIED/LOST /

12 ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS**12.1 APPLICATION FOR REDUCED SETBACK AND OVERSIZED OUTBUILDING AT No. 2 (LOT 66) BIGNELL ROAD, KOJONUP.**

AUTHOR: Phil Shephard – Town Planner
DATE: 9 May 2012
FILE NO: DB.BDA 4
APPLICANT: D Radford
OWNER: D & G Radford
ATTACHMENTS: 12.1.1 Site Plan – No. 2 (Lot 66) Bignell Road, Kojonup
 12.1.2 Elevations - No. 2 (Lot 66) Bignell Road, Kojonup

DECLARATION OF INTEREST

Nil.

SUMMARY

An application for planning consent has been received to construct a 108m² outbuilding on the above property as shown on the attached plans. The outbuilding exceeds the size permitted under the existing Town Planning Scheme Policy No. 9 and must be presented to Full Council for determination. In addition, the outbuilding is to be constructed approximately 12m from the boundary which is less than the 15m stipulated by the scheme.

It is recommended that subject to no objections being received from the adjoining landowners, the application be approved.

BACKGROUND

Staff has requested comment from the affected adjoining landowners (comments period closes 14/5/2012) on the proposed outbuilding. Any comments received from adjoining landowners will be presented to the Full Council meeting.

COMMENT

The outbuilding will have dimensions of 12m x 9m (with a wall height of 3.6m and a pitch height of 4.475m). The outbuilding will be constructed of steel frames with the roof and walls to be clad with 'sandbank' colorbond metal sheeting and contrasting 'jasper' and 'paperbark' colorbond metal sheeting for the doors, windows, downpipes and flashings etc. The applicants advise that the outbuilding is required for "vehicle and caravan storage purposes".

A site inspection of the lot and special rural area was conducted by the Town Planner on 2/5/2012 and it was clear that similar sized outbuildings (larger than the 65m² permitted under delegation in the zone) have been constructed within the zone. It was also clear that some structures were developed at less than 15m.

Staff has referred the application to affected adjoining neighbours for their comment. The recommendation is to approve the application if no objections are received from the neighbours.

The options available to Council in considering the application can be summarised as follows:

- a) Defer the application and seek additional information from the applicants;
- b) Approve the application (with or without conditions); or
- c) Refuse the application and give reasons.

CONSULTATION

Staff have referred the application to the affected adjoining landowners for comment (closes 14/5/2012). Any comments received will be tabled at the Full Council meeting.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 – The Shire of Kojonup Town Planning Scheme No. 3 is an operative local planning scheme under the Act. The subject lot is zoned Special Rural and is within Special Rural Area No. 2 under Town Planning Scheme No. 3.

Clause 5.12.3 requires:

"No dwelling or other structure shall be permitted within 15m of a lot boundary unless the Council considers that a lesser setback will not adversely affect the amenity of the area and the neighbouring properties."

A separate Building Licence will be required to construct the outbuilding.

POLICY IMPLICATIONS

The outbuilding is covered by Town Planning Scheme Policy No 9 which restricts staff delegation to approve outbuildings within the Special Rural zone to a maximum of 65m². Applications for outbuildings that are greater than 65m² are required to be submitted to Council for determination.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS – SIMPLE MAJORITY

OFFICER RECOMMENDATION

That Council grant Planning Consent for the oversized Outbuilding and reduced setback on No. 2 (Lot 66) Bignell Road, Kojonup, subject to the following conditions:

- i) The outbuilding (maximum floor area of 108m²) to be constructed utilising steel frames with the roof/walls to be clad with colorbond metal sheeting colours as nominated in the application.
- ii) The outbuilding to be sited no closer than 12m from the lot boundary as shown in the attached stamped approved plans.
- iii) All stormwater to be disposed of on-site.

COUNCIL DECISION

/12 MOVED Cr seconded Cr

CARRIED/LOST

/

13 CORPORATE & COMMUNITY SERVICES REPORTS**13.1 BUSH FIRE ASSOCIATION – APPOINTMENT OF OFFICER'S 2012/13**

AUTHOR: Stephen Gash – Chief Executive Officer
DATE: Tuesday 1 May 2012
FILE NO: ES.REG.1
ATTACHMENT: Nil

DECLARATION OF INTEREST

Nil

SUMMARY

To endorse the appointment of statutory and representative positions for the Shire of Kojonup and Kojonup Bush Fire Association for 2012/13.

BACKGROUND

Each year the Shire of Kojonup appoints persons to undertake statutory and representative roles to perform the obligations under the Bush Fires Act 1954. Nominations are forwarded from the individual Brigades and Bush Fire Advisory Committee.

COMMENT

To allow the time to print the Fire Break Order the CEO exercised delegation number FIRE 004 which allows:

"The Chief Executive Officer is delegated authority to appoint persons to the position of Fire Control Officer, including dual Fire Control Officers with adjoining local governments as provided for under Section 38 & 40 of the Bush Fires Act 1954. "

The following persons have been appointed by the CEO under the above delegation for the 2012/13 year:

Mr B Johnson	FCO Boilup Brigade
Mr G Gale	FCO Boscabel Brigade
Mr G Marsh	FCO Changerup Brigade
Mr N O'Halloran	FCO Cherry Tree Pool Brigade
Mr T Stevenson	FCO Jingalup Brigade
Mr G Norrish	FCO Kojonup Brigade
Mr I Palmer	FCO Lumeah Brigade
Mr W Parker	FCO Moberup Brigade
Mr R House	FCO Muradup Brigade
Mr W Parker	FCO Orchid Valley Brigade
Mr B Webb	FCO Qualeup Brigade
Mr M Cameron	FCO Ryan's Brook Brigade
Mr B Francis	FCO Muradup Town site
Mr J Lewis	FCO Kojonup Town site

The appointments are subject to undertaking the appropriate FCO training. The next training session is to be advised. Any conditions, restrictions, or directions placed on FCOs who are standing again from last year will be continued.

CONSULTATION

Consultation has occurred with the Brigades following call for nominations and consideration at individual Brigade AGM's. The Association AGM endorsed the FCO appointments.

STATUTORY ENVIRONMENT

Section 33 of the Bush Fires Act 1954 relates to Fire Break Orders
Section 38 & 40 of the Bush Fires Act 1954 relates to FCO appointment

POLICY IMPLICATIONS

There are no known Shire of Kojonup policy implications.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – SIMPLE MAJORITY

OFFICER RECOMMENDATION

1. That Mr Digby Stretch be appointed as Chief Fire Control Officer for the Shire of Kojonup for 2012/13 financial year.
2. That Mr Michael Baxter be appointed as Deputy Chief Fire Control Officer for the Shire of Kojonup for 2012/13 financial year.
3. That Mr. Tony Fisher and Richard Banks be appointed as Senior Fire Control Officers for the Shire of Kojonup for 2012/13 financial year.
4. That the Chief Fire Control Officer and the Deputy Chief Fire Control Officer be appointed as Fire Weather Officer and Deputy Fire Weather Officer, respectively, for the Shire of Kojonup for 2012/13 financial year, and the two Senior Fire Control Officers be authorised to act in this role in their absence.
5. That the Chief Fire Control Officer, the Deputy Chief Fire Control Officer and the two Senior Fire Control Officers be appointed as the Officers authorised to impose Harvest and Movement of Vehicles Ban Officers for the Shire of Kojonup for 2012/13 financial year.

6. That the Chief Fire Control Officer and the Deputy Chief Fire Control Officer be appointed as authorised officers to issue permits to burn for the collection of Clover Burr in the Shire of Kojonup for 2012/13 financial year.
7. That Council endorses the appointed Fire Control Officers, as members of the Bush Fire Advisory Committee.
8. That Council notes the appointment of Mr R House as President of the Association and Presiding Member of the Bush Fire Advisory Committee.
9. That Council notes the appointment of Mrs D Berryman as Honorary Secretary for the Association.

COUNCIL DECISION

/12

MOVED Cr

seconded Cr

CARRIED/LOST

/

13.2 FIREBREAK ORDER

AUTHOR: Stephen Gash – Chief Executive Officer
 DATE: Wednesday, 9 May 2012
 FILE NO: LE.NOT.2
 ATTACHMENT: 13.2 - Fire Break Order 2012/2013

DECLARATION OF INTEREST

Nil

SUMMARY

To consider the Fire Break Order for 2012/2013.

BACKGROUND

Council issue a Fire Break Order each year, under section 33 of the Bush Fires Act 1954. The order requires certain things to be done with respect to fire hazard reduction/ fire prevention on land. The order is distributed with the rates notice and any other publication conducted as required by the Act.

COMMENT

The format of the Fire Break Order will be in the same format as last year that can be kept on the fridge for easy reference. The attached document will only show content; the final format will be a folded, flip chart type document approximately 10cm X 20cm with a magnet on the back page.

Apart from an updated listing of radio operator positions, the only changes to the Fire Break Order are the inclusion of information on 'Non-Restricted Burning Times' and a sentence noting that restricted burning times can be extended, on the Important Dates page. The inclusion of contact details for Denise Berryman, as the Honorary Secretary of the Advisory Committee, have been include in the Fire Break order on the Zulu & Shire Contact Details page and the Brigade Contact Details page, to highlight her position as discussed at the Advisory Committee meeting held on 30 April 2012.

Adoption of the Fire Break Order at this meeting will allow time for printing of the notices in time for inclusion with Councils annual Rate Notice mail out scheduled for July 2013.

CONSULTATION

The Fire Break Order is a working document that has evolved with consultation with the Bush Fire Advisory Committee over the last 8 years. Digby Stretch, CBFCO elect and Paul Retallack, Shire's Senior Ranger have also reviewed the document before being presented to Council.

STATUTORY ENVIRONMENT

Section 33 of the Bushfires Act 1954 relates to Fire Break Orders

POLICY IMPLICATIONS

There are no known Shire of Kojonup policy implications.

FINANCIAL IMPLICATIONS

The printing costs will be included in the 2012/13 budget.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS – SIMPLE MAJORITY**OFFICER RECOMMENDATION**

That Council adopts the Firebreak order for 2012/2013 as attached to this agenda.

COUNCIL DECISION

/12 MOVED Cr seconded Cr

13.3 ENDORSEMENT OF ASBESTOS MANAGEMENT PLAN

AUTHOR: Mort Wignall, Manager of Regulatory Services
 DATE: Tuesday, 8 May 2012
 FILE NO: PE.OSH.5
 ATTACHEMENT: 13.3 – Asbestos Management Plan

DECLARATION OF INTEREST

Nil

SUMMARY

In order to meet requirements of Occupational Safety and Health (OS&H) Legislation Council is required to have an Asbestos Management Plan.

BACKGROUND

Whilst necessary procedure is followed when dealing with matters regarding the management of asbestos containing materials, the formation of an appropriate Asbestos Management Plan demonstrates on-going progression of the OS&H process.

COMMENT

Following discussions with the Council's LGIS Regional Risk Coordinator, OS&H Committee Members and relevant staff, the attached Asbestos Management Plan is presented for Council's information and endorsement.

CONSULTATION

Mr John Appleyard, LGIS Regional Risk Coordinator
 Alan Watkins, Shire's Building Surveyor

STATUTORY ENVIRONMENT

OSH Regulations 1996 – Regulations 3.1 and 5.43

Code of Practice for the Management and Control of Asbestos in Workplaces – NoHSC

POLICY IMPLICATIONS

Council Policy 8 – OS&H Hazardous Substances Management.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This matter is not dealt with in the Strategic Plan

VOTING REQUIREMENTS – Simple Majority

OFFICER RECOMMENDATION

That Council endorses the Asbestos Management Plan, as presented.

COUNCIL DECISION

/12 MOVED Cr seconded Cr

CARRIED/LOST /

14 COMMITTEES OF COUNCIL

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 NEW BUSINESS
of an urgent nature, introduced by a decision of the meeting

17 CONFIDENTIAL REPORTS

18 NEXT MEETING
Tuesday, 19th June 2012 commencing at 3:00pm.

19 **CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at pm.

20 **APPENDICES AND TABLED DOCUMENTS**

21 **ATTACHMENTS**

- | | |
|-------------|--|
| Item 8.1.1 | Medical Centre Petition |
| Item 8.1.2 | Medical/Health Centre Background |
| Item 10.1 | Monthly Statement of Financial Activity 1 st July 2011 to 30 th April 2012 |
| Item 10.2 | Monthly Payment Listing |
| Item 12.1.1 | Site Plan - No. 2 (Lot 66) Bignell Road, Kojonup |
| Item 12.1.2 | Elevations - No. 2 (Lot 66) Bignell Road, Kojonup |
| Item 13.2 | Fire Break Order 2012/2013 |
| Item 13.3 | Asbestos Management Plan |