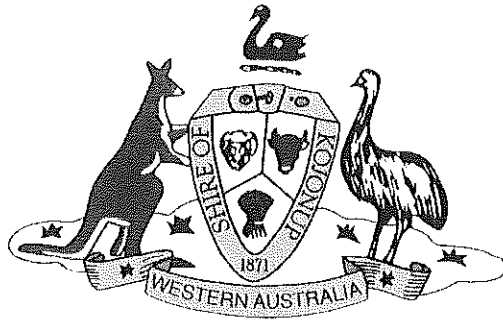


# SHIRE OF KOJONUP



## Council Agenda

**19<sup>th</sup> June 2012**

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## SHIRE OF KOJONUP

MEETING NOTICE AND AGENDA – 19<sup>th</sup> June 2012**TO: THE SHIRE PRESIDENT AND COUNCILLORS**

NOTICE is given that a meeting of the Council will be held in Council Chambers, Administration Building Albany Highway, Kojonup on Tuesday 19<sup>th</sup> June 2012 commencing at 3:00pm.

Your attendance is respectfully requested.



**STEPHEN GASH  
CHIEF EXECUTIVE OFFICER**

15 June 2012

**AGENDA****1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President shall declare the meeting open and alert the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meetings attention to the disclaimer below:

*Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

**2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE**

Cr Jane Trethowan	Shire President
Cr John Benn	Deputy Shire President
Cr Ian Pedler	
Cr Frank Pritchard	
Cr Rosemary Hewson	
Cr Michael Baulch	
Cr Greg Marsh	
Cr Jill Mathwin	
Mr Stephen Gash	Chief Executive Officer
Mr Kim Dolzadelli	Manager of Corporate Services
Mr Mort Wignall	Manager of Regulatory and Community Services
Mr Craig McVee	Works Manager
Mrs Heather Marland	Senior Finance Officer

**APOLOGIES**

3 **PUBLIC QUESTION TIME**

4 **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

5 **APPLICATIONS FOR LEAVE OF ABSENCE**

6 **CONFIRMATION OF MINUTES**

ORDINARY MEETING 15<sup>th</sup> May 2012

Corrections:

COUNCIL DECISION

/12 MOVED Cr seconded Cr that the Minutes of the Ordinary Meeting of Council held on 15<sup>th</sup> May 2012 be confirmed as a true record.

CARRIED/LOST /

7 **ANNOUNCEMENTS** by the Presiding Member without discussion

**8 PETITIONS, DEPUTATIONS & PRESENTATIONS****8.1 PUBLIC MEETING MEDICAL CENTRE DEVELOPMENT**

AUTHOR: Kim Dolzadelli – Manager Corporate Services  
 DATE: Friday, 15 June 2012  
 FILE NO: CU.PBR.8

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

For Council to consider the motions passed at the Public meeting, held on Tuesday 5<sup>th</sup> June 2012 at 7:00pm, to discuss the Medical Centre Development.

**BACKGROUND**

At its meeting held 15<sup>th</sup> May 2012 a Medical Centre Petition was tabled and considered by Council. The following decisions were made:

*"COUNCIL DECISION*

*32/12 MOVED Cr Pritchard seconded Cr Marsh that Petition as tabled/attached be received.*

*CARRIED 6/0*

*COUNCIL DECISION*

*33/12 MOVED Cr Hewson seconded Cr Marsh that a public meeting be called to discuss the Medical Centre Development on Tuesday 5<sup>th</sup> June 2012 at 7:00pm.*

*CARRIED 6/0"*

**COMMENTS**

The Public meeting proceeded on Tuesday 5<sup>th</sup> June 2012 at 7:00pm and was attended by approximately 180 residents.

The following motions were passed at the meeting:

- 1. That this meeting endorses the current use of the Kodja Place and the Council accepts the original purpose of the Kodja Place complex.*
- 2. The Kojonup Shire Council form a committee of Council to advise the Council on the Purpose, Design, Location and funding of a Medical Centre located in the Shire of Kojonup. This committee shall have as its members at least four members elected by this meeting, the balance of the committee shall include other members as the Council determines.*
- 3. That Judith Warland, Leith Hanna (Schmidt), Graeme Hobbs, Ned Radford, Jo Webb, Jenny Matthews, Pip Crook, and Ernie Graham be nominated as community members to serve on a Medical Centre committee.*

It is appropriate for Council to discuss these motions at this meeting.

**CONSULTATION**

Nil.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

None applicable.



The reporting requirements, as per Financial Management Regulation 34, for the Statement of Financial Activity came into force from 1<sup>st</sup> July 2005.

#### **COMMENTS**

The attached Statements of Financial Activity for the period of 1<sup>st</sup> July 2011 to 31<sup>st</sup> May 2012 show a solid position with 95.95% of rates collected and a total amount of cash holdings of \$2,895,556 of which \$1,895,757 is held in fully cash backed Reserves as at to 31<sup>st</sup> May 2012. Of these cash holdings \$850,845.67 of Municipal funds and \$1,759,477 of Reserve funds have been reinvested in short term deposits, due to mature 18<sup>th</sup> June 2012.

Council is advised that loan proceeds of \$360,000 for the Sporting Complex Renewal/Upgrade project were received on 21<sup>st</sup> May 2012 and are included in the attached Statements of Financial Activity.

I am also pleased to advise that the settlement on the Sale of 39 Elverd Street has been completed with proceeds from this sale being received on 8<sup>th</sup> June 2012 these proceeds will form part of the Statements of Financial Activity for the period ending 30<sup>th</sup> June 2012.

#### **CONSULTATION**

Nil.

#### **STATUTORY ENVIRONMENT**

Financial Management Regulation 34 sets out the basic information which must now be included in the monthly reports to Council. Financial Management Regulation 33A sets out the requirements with respect to the Review of Budget.

#### **POLICY IMPLICATIONS**

None applicable.

#### **FINANCIAL IMPLICATIONS**

Occasionally Council may be asked to authorise certain budget amendments/variations by way of separate Senior Officer Reports, but those proposed variations will be taken into account in the monthly Statements of Financial Activity when a full budget review is put before Council. Amendments **are not** being sought.

#### **STRATEGIC IMPLICATIONS**

This will only occur where it involves variations to the multiple year proposals previously put forward. Impacts to the "Closing Balance" position will also occur or where a Budget Review highlights the requirement for amendments to occur.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION**

**That the Monthly Statement's of Financial Activity for the periods of 1<sup>st</sup> July 2011 to 31<sup>st</sup> May 2012, as attached, be accepted.**

#### **COUNCIL DECISION**

/12      MOVED Cr                      seconded Cr

CARRIED/LOST                      /

10.2 MONTHLY PAYMENTS LISTING

AUTHOR: Kim Dolzadelli – Manager Corporate Services  
DATE: Thursday, 14 June 2012  
FILE NO: FM.AUT.1  
ATTACHMENT: 10.2 Monthly Payment Listing

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To receive the list of payments that were made from 1<sup>st</sup> May 2012 to 31<sup>st</sup> May 2012.

**BACKGROUND**

Not applicable.

**COMMENT**

The attached list of payments is submitted for receipt by the Council.

**CONSULTATION**

No consultation was required.

**STATUTORY ENVIRONMENT**

Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996 provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

**POLICY IMPLICATIONS**

Council's Policy F3 provides authorities and restrictions relative to purchasing commitments.

**FINANCIAL IMPLICATIONS**

All payments made are for items where Council has provided a budget authority.

**STRATEGIC IMPLICATIONS**

There are no strategic implications involved with presentation of the list of payments.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**That in accordance with Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority from 1/05/2012 to 31/05/2012 comprising of Municipal Cheques 12226 to 12273, EFT's 8719 to 8845 and Internal Payment Vouchers 3081 to 4017 totalling \$771,920.22 and as attached to this agenda, be received.**

**COUNCIL DECISION**

/12 MOVED Cr

seconded Cr

CARRIED/LOST

/



11 **ENGINEERING & WORKS REPORTS**12 **ECONOMIC & ENVIRONMENTAL DEVELOPMENT REPORTS**13 **CORPORATE & COMMUNITY SERVICES REPORTS**

## 13.1 WASTE AND RECYCLING SERVICES AND OPERATION OF RECYCLING DEPOT/TRANSFER STATION – CONTRACT EXTENSION

AUTHOR: Kim Dolzadelli – Manager of Corporate Services  
 DATE: Tuesday, June 12, 2012  
 FILE NO: WM.SVP.3 & WM.SVP.4

**DECLARATION OF INTEREST**

Nil.

**SUMMARY**

To extend the current contract for the provision of Waste and Recycling Services, and Operation of the Shire's Recycling Depot/Transfer Station to Warren Blackwood Waste for a further two (2) year period to expire 30<sup>th</sup> June 2014.

**BACKGROUND**

The Tenders for the current contract for the provision of Waste and Recycling Services, and Operation of the Shire's Recycling Depot/Transfer Station were called in March 2009. Tenders Closed 9<sup>th</sup> April 2009 with two tenders being received; one from Warren Blackwood Waste and one from Great Southern Waste Disposal.

Council considered the tenders at a special meeting held 29<sup>th</sup> April 2009 where the following decision was made:

*"COUNCIL DECISION*

*42/09 MOVED Cr Marsh seconded Cr Baulch*

- 1. That Council Accepts the tender for the provision of Waste and Recycling Services, and Operation of the Shire's Recycling Depot/Transfer Station from Warren Blackwood Waste for a period of three (3) years, from commencement date (1<sup>st</sup> July 2009) with an option to extend the Contract for a further two (2) years at the sole discretion of the Shire of Kojonup.*
- 2. That Council authorise the Chief Executive Officer to finalise the contract with Warren Blackwood Waste Services by 31<sup>st</sup> May 2009.*

CARRIED BY ASOLUTE MARJORITY

7/0"

**COMMENTS**

The current contract provides for the provision of Waste Services – weekly collection, Recycling Services – fortnightly collection and Operations of Shire's Recycling Depot/Transfer Station.

The operational model for provision of these services under the contract have brought financial benefits and have also resulted in new and improved recycling services, reduced the amount of material going into landfill thus extending the life of the Shire of Kojonup Landfill site.

The current term of the contract expires 30<sup>th</sup> June 2012, the officer is recommending the exercise of an extension of the contract for a further two (2) years to expire 30<sup>th</sup> June 2014 as allowed for in Council Decision 42/09.

#### **CONSULTATION**

The Chief Executive Officer advises that all performance indicators have been met through the contract and further advises that it is beneficial to extend to the contract as it stands. Mr Paul Webb, Warren Blackwood Waste, has also been consulted and advises that he is very happy with the proposed contract extension.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 and Local Government (Functions and General) Regulations 1996.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **STRATEGIC IMPLICATIONS**

Continuity of service provision.

#### **VOTING REQUIREMENTS – Simple Majority**

#### **OFFICER RECOMMENDATION**

1. That Council approves the extension of the contract term for the provision of Waste and Recycling Services, and Operation of the Shire's Recycling Depot/Transfer Station with Warren Blackwood Waste for a further two (2) years expiring 30<sup>th</sup> June 2014.
2. That Council authorise the Chief Executive Officer to finalise the contract extension with Warren Blackwood Waste Services.

#### **COUNCIL DECISION**

/12      MOVED Cr                      seconded Cr

CARRIED/LOST

/

#### **14      COMMITTEES OF COUNCIL**

#### **15      MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

#### **16      NEW BUSINESS** of an urgent nature, introduced by a decision of the meeting

17 **CONFIDENTIAL REPORTS**

18 **NEXT MEETING**

Tuesday, 17<sup>th</sup> July 2012 commencing at 3:00pm.

19 **CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at ..... pm.

20 **APPENDICES AND TABLED DOCUMENTS**

21 **ATTACHMENTS**

Item 10.1	Monthly Statement of Financial Activity 1 <sup>st</sup> July 2011 to 31 <sup>st</sup> May 2012
Item 10.2	Monthly Payment Listing