

SHIRE OF KOJONUP

# Kojonup



## Kojonup Bush Fire Advisory Committee

AGENDA  
RECEPTION ROOM

7:00pm Wednesday, 8<sup>th</sup> of May 2024

## **BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE**

Established under *Section 67 of the Bush Fires Act 1954*.

### **Terms of Reference**

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
  - Protective Personal Equipment;
  - Equipment and vehicles resources required; and
  - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

### **Other:**

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

### **Membership**

Voting Members (9 in total)

- Councillors x3 (Currently Cr Bilney, Cr Radford and Cr Webb);
- The President of the Kojonup Bushfire Association;
- The Chief Bush Fire Control Officer;
- The Deputy Chief Bush Fire Control Officer;
- Senior Fire Control Officer (Zulu)
- Senior Fire control Officer (Zulu)
- Secretary of the Kojonup Bushfire Association
- Captain of the Volunteer Fire and Rescue Service

### **Observers**

- The Chief Executive Officer (CEO)
- Shire Delegates x2

**AGENDA FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING**  
**HELD 8 MAY 2024**

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A G E N D A

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member declared the meeting open at      pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits, and muster points.

2. **ATTENDANCE & APOLOGIES**

**MEMBERS**

Digby Stretch	President Kojonup Bush Fire Association
Denise Berryman	Secretary of the Kojonup Bush Fire Association
Ross Fryer - Smith	Deputy Bush Fire Control Officer
Nick Trethowan	Senior Bush Fire Control Officer
Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Ben Blewett	Senior Bush Fire Control Officer
Tony Fisher	Chief Bush Fire Control Officer
Roger Bilney	Councillor and Chair
Ned Redford	Councillor
Paul Webb	Councillor
Mick Mathwin	Councillor

**OBSERVERS**

Grant Thompson	Chief Executive Officer
Robert Jehu	Manager Regulatory Services
Shane Harris	Community Services Management Services
Estelle Lottering	Project Manager and Community Services
Derek Jones	District Officer – Rural - DFES

**APOLOGIES**

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

4. **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **CONFIRMATION OF MINUTES**

Minutes of the Bushfire Advisory Committee Meeting held on 14<sup>th</sup> of February 2024 was previously circulated under separate cover.

**COMMITTEE DECISION**

**That the minutes of the Bushfire Advisory Committee Meeting held 14<sup>th</sup> of February 2024 be confirmed as a true record.**

**Moved by**

**Second by**

7. **ANNOUNCEMENTS**

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

9. **DECLARATIONS OF INTEREST**

10. **STATUS REPORTS**

## 10.1 2023/2024 Fire Season Update

As of May 2024, the following fires have been reported to the Shire:

Fires by Brigades for 2023 - 2024														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Boscabel	0	0	0	0	1	2	2	0	0	0	0	0	5	
Changerup	0	0	0	0	1	0	0	0	0	0	0	0	1	
Cherry Tree Pool	0	0	0	1	0	1	3	1	0	0	0	0	6	
Jingalup	0	0	0	0	0	1	0	0	0	0	0	0	1	
Kojonup	0	0	0	1	3	2	6	2	0	3	0	0	17	
Lumeah	0	0	0	1	3	0	1	1	0	0	0	0	6	
Mobrup	0	0	0	0	1	0	3	0	0	1	0	0	5	
Muradup	0	1	0	0	0	0	0	0	0	0	0	0	1	
Orchid Valley	0	0	0	0	0	1	3	1	0	0	0	0	5	
Qualeup	0	0	0	0	0	0	0	0	1	0	0	0	0	
Ryans Brook	0	0	0	0	1	0	0	0	0	0	0	0	1	
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>10</b>	<b>7</b>	<b>18</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>48</b>	

This compares with the following data for the previous four years.

Fires for Fire Brigades 2021 - 2022														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Boscabel	0	0	0	0	0	0	2	1	0	0	0	0	3	
Changerup	0	0	0	0	1	0	0	0	2	1	0	0	4	
Cherry Tree Pool	0	0	0	0	0	0	0	0	1	0	0	0	1	
Jingalup	0	0	0	0	1	2	2	1	3	0	1	0	10	
Kojonup	0	0	0	0	0	1	0	1	0	1	0	0	3	
Lumeah	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mobrup	0	0	0	0	0	0	0	0	0	1	0	0	1	
Muradup	0	0	0	0	0	2	0	1	2	0	0	0	5	
Orchid Valley	0	0	0	0	0	0	0	0	2	0	0	0	2	
Qualeup	0	0	0	0	0	0	0	0	1	0	0	0	1	
Ryans Brook	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>11</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>30</b>	

Fires for 2020 - 2021 by Brigades														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup														
Boscabel														
Changerup							1		2				3	
Cherry Tree Pool				1			1			1			3	
Jingalup						1	4						5	
Kojonup							5		1				6	
Lumeah						1	2						3	
Mobrup										1			1	
Muradup				2									2	
Orchid Valley							1	1					2	
Qualeup							1	1					2	
Ryans Brook							1	1	1				3	
<b>Total</b>				<b>3</b>		<b>4</b>	<b>16</b>	<b>2</b>	<b>3</b>	<b>2</b>			<b>30</b>	

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Fires for 2019-2020 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel					3	1							4
Changerup						1							1
Cherry Tree Pool						1							1
Jingalup								1		2			3
Kojonup										2			2
Lumeah						1	1	1	3				6
Mobrup								1		1			2
Muradup				1		1		1					3
Orchid Valley										1			1
Qualeup									1				1
Ryans Brook						1							1
<b>Total</b>	0	0	0	1	3	6	1	4	4	6	0	0	25

Fires for 2018 - 2019 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel													0
Changerup					1	1			2				4
Cherry Tree Pool						1	1		1				3
Jingalup						1	4		3		1		9
Kojonup							1	2	1	1	3	1	9
Lumeah						3	1		1	1	2		8
Mobrup								1			1		2
Muradup									2				2
Orchid Valley									1				1
Qualeup						1					2	1	4
Ryans Brook								1					1
<b>Total</b>	0	0	0	0	1	8	10	0	11	2	9	2	43

**11. GENERAL ITEMS**

11.1 CESM – Shane Harris

- LG Package – May 2024
- LGGs Operating Grant – Kojonup 2024/2025
- Shire of Kojonup Fire Break Order 2024.2025

**COMMITTEE DECISION**

**To endorse the Fire Break Order Booklet for the 2024/2025 fire season**

**Moved by ..... and second by .....**

**Carried 0/0**

11.2 DFES – Derek Jones

- Report feedback

11.3 CEO – Grant Thompson

- Shire of Kojonup update
- Communications Tower update
- 11.4 CBCO – Tony Fisher
  - Seasonal update
- 11.5 BFA – Digby Stretch
  - Endorsement of newly selected FCO’s, Zulus and all other newly selected nominees

**COMMITTEE DECISION**

**To adopt the minutes of the Bushfire Association AGM held on the 17<sup>th</sup> of April 2024.**

**Moved by ..... and second by .....**

**Carried 0/0**

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13 LATE ITEMS**

**14 NEXT MEETING**

Will be on the 14<sup>th</sup> of August 2024 at 7:00pm

**15 CLOSURE**

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at \_\_\_\_\_ pm.

**Attachments:**

- 11.1.1 – Firebreak Notice for 2024/2025
- 11.1.2 – LG Package – May 2024
- 11.1.5 – AGM Minutes April 2024 - Unconfirmed