

SHIRE OF KOJONUP

# Kojonup



## Kojonup Bush Fire Advisory Committee

AGENDA  
RECEPTION ROOM

7:00pm Tuesday, 7<sup>th</sup> of November 2023

## **BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE**

Established under *Section 67 of the Bush Fires Act 1954*.

### **Terms of Reference**

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
  - Protective Personal Equipment;
  - Equipment and vehicles resources required; and
  - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

### **Other:**

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

### **Membership**

Voting Members (9 in total)

- Councillors x2 (Currently Cr Radford and Cr Webb);
- The President of the Kojonup Bushfire Association;
- The Chief Bush Fire Control Officer;
- The Deputy Chief Bush Fire Control Officer;
- Senior Fire Control Officer (Zulu)
- Senior Fire control Officer (Zulu)
- Secretary of the Kojonup Bushfire Association
- Captain of the Volunteer Fire and Rescue Service

### **Observers**

- The Chief Executive Officer (CEO)
- Shire Delegates x2

**AGENDA FOR THE KOJONUP BUSH FIRE ADVISORY COMMITTEE MEETING**  
**HELD 7 NOVEMBER 2023**

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## A G E N D A

### 1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Presiding Member declared the meeting open at      pm and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

### 2. **ATTENDANCE & APOLOGIES**

#### **MEMBERS**

Digby Stretch	President Kojonup Bush Fire Association
Denise Berryman	Secretary of the Kojonup Bush Fire Association
Ross Fryer - Smith	Deputy Bush Fire Control Officer
Nick Trethowan	Senior Bush Fire Control Officer
Matthew Crabb	Kojonup Volunteer Fire and Rescue Service
Ben Blewett	Senior Bush Fire Control Officer
Tony Fisher	Chief Bush Fire Control Officer

#### **OBSERVERS**

Grant Thompson	Chief Executive Officer
Robert Jehu	Manager Regulatory Services
Estelle Lottering	Regulatory Services Administrator
Emelee Peet	Bushfire Risk Planning Coordinator
Derek Jones	District Officer – Rural - DFES
Stephanie Swain	Ranger
Shane Harris	Community Services Management Services

3. **SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

4. **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **CONFIRMATION OF MINUTES**

Minutes of the Bushfire Advisory Committee Meeting held on 8<sup>th</sup> of August 2023 was previously circulated under separate cover.

**COMMITTEE DECISION**

**That the minutes of the Bushfire Advisory Committee Meeting held 8<sup>th</sup> of August 2023 be confirmed as a true record.**

**Moved by**

**Second by**

7. **ANNOUNCEMENTS**

8. **PETITIONS, DEPUTATIONS & PRESENTATIONS**

9. **DECLARATIONS OF INTEREST**

10. **STATUS REPORTS**

**10.1 2023/2024 Fire Season Update**

As of October 2023, the following fires have been reported to the Shire:

## Shire of Kojonup – Bushfire Advisory Committee Meeting – 7 November 2023

Fires by Brigades for 2023 - 2024														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Boscabel	0	0	0	0	0	0	0	0	0	0	0	0	0	
Changerup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Cherry Tree Pool	0	0	0	1	0	0	0	0	0	0	0	0	1	
Jingalup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Kojonup	0	0	0	1	0	0	0	0	0	0	0	0	1	
Lumeah	0	0	0	1	0	0	0	0	0	0	0	0	1	
Mobrup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Muradup	0	1	0	0	0	0	0	0	0	0	0	0	1	
Orchid Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	
Qualeup	0	0	0	0	0	0	0	0	1	0	0	0	0	
Ryans Brook	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	

This compares with the following data for the previous four years.

Fires for Fire Brigades 2021 - 2022														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup	0	0	0	0	0	0	0	0	0	0	0	0	0	
Boscabel	0	0	0	0	0	0	0	2	1	0	0	0	3	
Changerup	0	0	0	0	0	1	0	0	0	2	1	0	4	
Cherry Tree Pool	0	0	0	0	0	0	0	0	0	1	0	0	1	
Jingalup	0	0	0	0	0	1	2	2	1	3	0	1	10	
Kojonup	0	0	0	0	0	0	1	0	1	0	1	0	3	
Lumeah	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mobrup	0	0	0	0	0	0	0	0	0	0	1	0	1	
Muradup	0	0	0	0	0	0	2	0	1	2	0	0	5	
Orchid Valley	0	0	0	0	0	0	0	0	0	2	0	0	2	
Qualeup	0	0	0	0	0	0	0	0	0	1	0	0	1	
Ryans Brook	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>11</b>	<b>3</b>	<b>1</b>	<b>30</b>	

Fires for 2020 - 2021 by Brigades														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup														
Boscabel														
Changerup								1		2			3	
Cherry Tree Pool					1			1			1		3	
Jingalup							1	4					5	
Kojonup								5		1			6	
Lumeah							1	2					3	
Mobrup											1		1	
Muradup					2								2	
Orchid Valley								1	1				2	
Qualeup							1	1					2	
Ryans Brook							1	1	1				3	
<b>Total</b>					<b>3</b>		<b>4</b>	<b>16</b>	<b>2</b>	<b>3</b>	<b>2</b>		<b>30</b>	

Fires for 2019-2020 by Brigades														
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total	
Boilup													0	
Boscabel						3	1						4	
Changerup							1						1	
Cherry Tree Pool							1						1	
Jingalup									1		2		3	
Kojonup											2		2	
Lumeah							1	1	1	3			6	
Mobrup									1		1		2	
Muradup					1		1		1				3	
Orchid Valley											1		1	
Qualeup										1			1	
Ryans Brook							1						1	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>25</b>	

Fires for 2018 - 2019 by Brigades													
Brigade	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Boilup													0
Boscabel													0
Changerup					1	1			2				4
Cherry Tree Pool						1	1		1				3
Jingalup						1	4		3			1	9
Kojonup						1	2		1	1	3	1	9
Lumeah						3	1		1	1	2		8
Mobrup							1					1	2
Muradup									2				2
Orchid Valley									1				1
Qualeup						1					2	1	4
Ryans Brook							1						1
<b>Total</b>	0	0	0	0	1	8	10	0	11	2	9	2	43

**11. GENERAL ITEMS**

- 11.1 CESM – Shane Harris
- 11.2 Communication Towers update – Robert Jehu
- 11.3 Bushfire Prone Area Map – Grant Thompson

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13 LATE ITEMS**

**14 NEXT MEETING**

Will be on the 6<sup>th</sup> of February 2024 at 7:00pm

**15 CLOSURE**

There being no further business to discuss the Presiding Member thanked the members for their attendance and declared the meeting closed at \_\_\_\_\_ pm.