

Kojonup



SHIRE OF KOJONUP

MINUTES

Ordinary Council Meeting

18 June 2024

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 18 June 2024 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

GRANT THOMPSON
CHIEF EXECUTIVE OFFICER

12 June 2024

MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 18 JUNE 2024

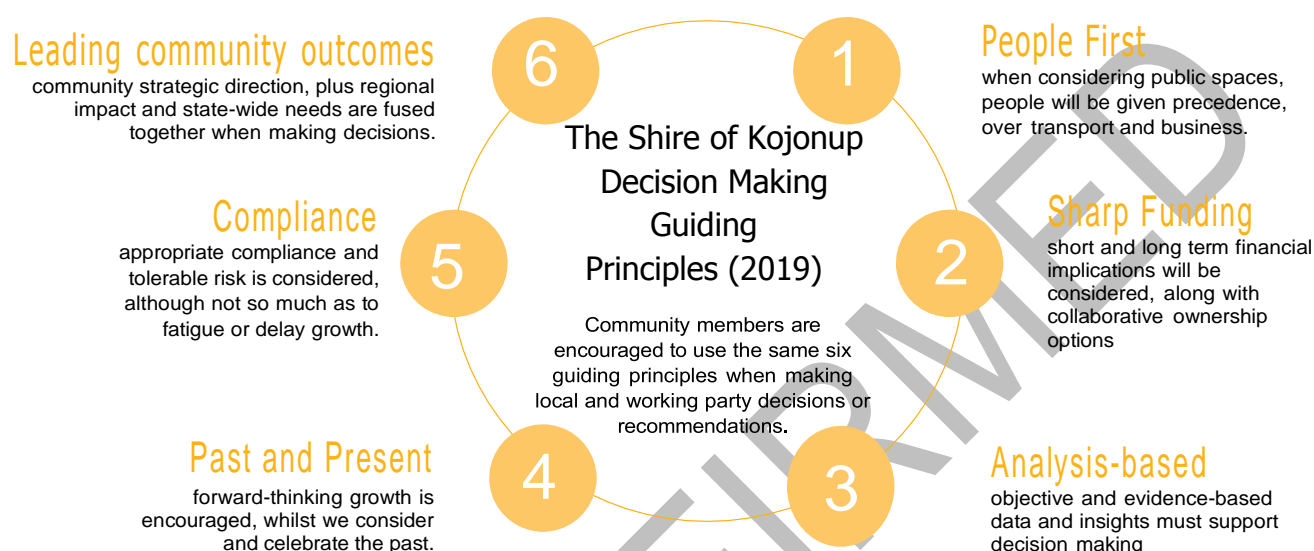
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UNCONFIRMED

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at 3.00pm and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**
COUNCILLORS

Cr Bilney	Shire President
Cr Radford	
Cr Webb	
Cr Egerton-Warburton	
Cr Mathwin	
Cr Mickle	

STAFF

Grant Thompson	Chief Executive Officer
Estelle Lottering	Project Manager/Community Services
Tonya Pearce	Governance and Rates Officer

3.1 **APOLOGIES**

Cr Wieringa	Deputy Shire President
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3.2 **APPROVED LEAVE OF ABSENCE**

Nil

4 **DECLARATION OF INTEREST**

14.1.2 Chief Executive Officer Contract Renewal and Key Performance Indicators
Grant Thompson – Financial Interest

5 **PUBLIC QUESTION TIME**

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

5.2 **PUBLIC QUESTION TIME**

Nil

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING 21 MAY 2024

Unconfirmed Minutes of an Ordinary Council Meeting held 21 May 2024 are at [attachment 6.1.1.](#)

OFFICER RECOMMENDATION/COUNCIL DECISION

61/24 Moved Cr Radford

Seconded Cr Mathwin

That the Minutes of an Ordinary Council Meeting held 21 May 2024 be confirmed as a true record.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 METHOD OF DEALING WITH AGENDA BUSINESS

9 REPORTS

9.1 KEY PILLAR ‘LIFESTYLE’ REPORTS

9.1.1 DEPARTMENT OF TRANSPORT GREAT SOUTHERN 2050 CYCLING STRATEGY

AUTHOR	Estelle Lottering – Projects Manager and Community Services
DATE	Tuesday, 4 June 2024
FILE NO	FM.FNR.2
ATTACHMENT	9.1.1.1 – Regional Strategy Update Feb 2024 - KOJONUP 9.1.1.2 - Great Southern 2050 Cycling Strategy - Endorsement notes for Council 9.1.1.3 – DoT Great Southern 2050 Cycling Strategy – Proof 3 Clean

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Lifestyle	2. Proactive Community Spirit 3. Regional Development	2.4 Wellbeing advancement 3.5 Sport collaboration

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider endorsing the Great Southern 2050 Cycling Strategy.

BACKGROUND

The Great Southern 2050 Cycling Strategy (GSCS) is an initiative of the Department of Transport (DoT). The need for regional cycling strategies was identified in the Department's Western Australia Bike Network (WABN) Plan, with the aim of developing long-term cycle strategies throughout metropolitan and regional areas.

The aim of the GSCS is to create a shared long-term vision for cycling in the region and to guide the delivery of safe and interconnected bicycle networks.

The GSCS was initiated in mid-2022 with Great Southern local governments and relevant stakeholders. The process was managed by DoT in collaboration with Outdoors Great Southern and included community consultation at various stages.

The Shire formed a working group comprising staff across the Planning, Works and Services, Asset Management and Community Service areas to focus on the GSCS.

The following factors were taken into consideration when proposing cycling routes:

- Routes should encourage bike riding for transport, recreation and tourism;

- Connect people to where they live, work, learn and play;
- Improve safety for bike riders on roads;
- Encourage people of all ages, abilities and backgrounds to cycle;
- Develop cycle tourism experiences; and
- Connect to existing (or proposed) trails and pathways.

A hierarchy of routes was established to clarify the types of trails that exist, and proposed trails, addressing key areas within the Shire. An Action Plan outlines trails and routes to be progressed over the next five years in order to realise the outcomes detailed in the Cycling Strategy across the region.

The Department of Transport is seeking the endorsement of the GSCS, attachment 9.4.3.2, to demonstrate region-wide collaboration on a shared vision, which will assist in leveraging and prioritising future funding.

COMMENT

The author recommends the presented strategy to the Council for approval.

CONSULTATION

Council Briefing Session

The development of the GSCS has occurred in consultation with all the local governments in the Great Southern Region.

Stakeholder input was received from the Departments of Local Government, Sport and Cultural Industries, Planning, Lands and Heritage, Biodiversity, Conservation and Attractions, Main Roads Western Australia and Water and Environmental Regulation. Other stakeholders include Tourism WA, Great Southern Development Commission, WA Local Government Association and WestCycle.

Information sheets and preliminary network maps were used to support a community consultation process. The community was encouraged to participate through an online engagement platform and by providing submissions to Shire Administration Centres.

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The GSCS will guide future WABN funding and will also support funding applications from alternate sources. There is no requirement for Local Governments to fund the routes proposed in their plans and detailed in the five year Action Plan. However, the Strategy does provide a clear guide for future investment if desired.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

The GSCS proposes the development of a range of cycle routes throughout Kojonup. All new developments will be considered in line with the Shire's Annual Budget process and the Corporate Business Plan, ensuring there is sufficient resources to fund new developments and to maintain and renew existing trails.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

62/24 Moved Cr Mathwin

Seconded Cr Egerton-Warburton

That Council:

1. endorses the proposed Great Southern 2050 Cycling Strategy; and
2. requests the CEO to advise the Government of Western Australia Department of Transport of Council's resolution.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.2 KEY PILLAR ‘ECONOMICS’ REPORTS

9.3 KEY PILLAR ‘VISITATION’ REPORTS

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 FINANCIAL MANAGEMENT – 1 BROOMEHILL ROAD RATES WRITE-OFF

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Friday, 07 June 2024
FILE NO	A25937
ATTACHMENT(S)	9.4.1.1 - Rate Write-Off

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider a ‘write-off’ of rates that were raised against the property 1 Broomehill Road due to the purchase by the Shire of Kojonup.

BACKGROUND

The property was purchased as a part of the Apex Park development to extend the carpark eastward along the Kojonup – Broomehill Road in 2020/21.

The Shire is endeavouring to finalise the transfer of the property title.

COMMENT

As a result of the delayed timeframe interest has continued to accrue daily in the rate system.

To transfer the property and finalise the title transfer the Shire requires the property to have a zero dollar balance on any rates or debt accrued.

As a result of the inaction at the time of the settlement to finalise the property transfer to the Shire, the rates accrual is a function of the Shires actions, and therefore it is recommended that Council write the amount off.

CONSULTATION

Chief Executive Officer

STATUTORY REQUIREMENTS

Section 6.25 to 6.82 of the Local Government Act 1995 and Sections 52 to 78 of the Local Government (Financial Management) Regulations 1996 relate to property rating requirements and procedures.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

63/24 Moved Cr Egerton-Warburton

Seconded Cr Radford

That the Council approve the rate amount be credited, as presented, so as to comply with the retrospective transfer of the property due to the fact the rates and interest should not have been accruing in the system.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.2 KOJONUP COMMUNITY MEN’S SHED INC. FACILITY – REQUEST FOR VARIATION TO CONTRACT ACTION SHEDS

AUTHOR	Estelle Lottering – Project Manager and Community Services
DATE	Monday, 10 June 2024
FILE NO	FM.TND.15
ATTACHMENT(S)	9.4.2.1 – Original Proposal application - Action Sheds 9.4.2.2 – MGI Construction Pty Ltd T/A Action Sheds – Contract Variation 27.05.2024 9.4.2.3 - MGI Construction Pty Ltd T/A Action Sheds – Contract Variation 29.04.2024.

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting
Economics	4. Grown Existing Business	4.1 Economic support program

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for the Council to consider the variations to the original contract of Action Sheds for additional work required for the construction of the proposed Kojonup Community Men’s Shed (Men’s Shed).

BACKGROUND

Initial planning for the relocation of the Men’s Shed to the Benn Parade site formed part of the ‘Kojonup SMART Future Project’ Regional Growth Fund grant application in 2018.

Discussions with the Kojonup Men’s Shed Inc., regarding their existing facility no longer being fit for purpose, began in early 2021. With the announcement of Phase Three of the Local Roads and Community Infrastructure Program (LRCIP) Federal grant round in May 2021, a successful grant application saw the allocation of a portion of these funds set aside for the relocation, planning and construction of a new Men’s Shed facility. Work schedules to this effect were submitted to the Department of Infrastructure, Transport, Regional Development and Communications (Department) on 19 May 2022, with the Department’s advice of its acceptance of the projects being received 6 June 2022.

The facility construction project is included in the 2023/2024 Annual Budget.

COMMENT

The contract variations are a result of scope changes requested by the Shire of Kojonup after consultation with various Contractors and Members of the Kojonup Men's Shed.

To be clear these variations were instigated by the Shire as scope changes. The contract variation was changed to include the following:

Variation 1 - 29/4/2024 - Additional earthworks as required to site. New scope includes pad works (including aprons) to meet final Development Application/Building Permits drawings to noted finished floor levels, including removal of old concrete pads, sewer pipework and surface soil as part of removing demolished portion of old Men's Shed.

This additional cost does not include any drainage works, bitumen works or hardstand to yard – this to be added separately by Shire – prior to Construction Compliance and Occupancy Permits being completed.

Variation 2 – 27/05/2024 – Additional cost for concrete to match revised engineering and including changes to front and rear awnings. Also includes additional 12m x 3.6m apron at the south end of the shed and additional 12m x 2.12m apron to the north end of the shed. Also includes concrete pump charges and termite treatment of slab.

CONSULTATION

Kojonup Community Men's Shed Inc. Executive Committee Members
Chief Executive Officer
Manager Works and Services
Kojonup Light and Civil
MGI Construction Pty Ltd T/A Action Sheds

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Policy 2.1.2 Purchasing & Creditor Control outlines the processes to follow when purchasing goods. Due to the anticipated value of this project, proposals were called in line with this policy and legislative requirements for tenders – r.11 of the Local Government (Functions and General Regulations) 1996.

FINANCIAL IMPLICATIONS

The 2023/2024 Annual Budget contained an allowance of \$750,000 for this project. Funding of \$750,000 is confirmed in the LRCIP Phase Three funding. The Request For Tender proposals received create a contingency allowance of \$235,942.40 to be utilised for any unforeseen events or works that form during construction.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

The construction of a new asset increases depreciation, operating and maintenance costs impacting the profit and loss statement, asset register and balance sheet.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS
Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

64/24 Moved Cr Webb

Seconded Cr Egerton-Warburton

That Council:

1. Approves the variation to the Minor Works Contract with Action Sheds for the amount of \$71,077 for scope changes to
 - a. site preparation, earthworks and services/utility excavation,
 - b. additional plumbing requirements, and
 - c. changes to construction components of the Men's Shed at Lot 135 Albany Highway, Kojonup; and
2. Authorises the Chief Executive Officer (CEO) to approve and vary the scope and contract conditions with Action Sheds to reflect the above change.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

9.4.3 KEVIN O'HALLORAN SWIMMING POOL ROBOTIC CLEANER – RESERVE EMERGENCY FUNDING

AUTHOR	Estelle Lottering – Projects Managers and Community Services
DATE	Monday, 10 June 2024
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.3.1 – Sigma – Quote 182933 9.4.3.2 – Maytronics – Quote 06.06.2024

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SoK Finances and Funding SoK Asset Management

DECLARATION OF INTEREST

Nil

SUMMARY

To consider a capital request to transfer funds from the Sports Reserve Account (which includes the Swimming Pool) for an emergency asset replacement request to upgrade equipment at the Shire of Kojonup Swimming Pool.

BACKGROUND

Council Policy 2.1.8 – 'Financial Governance' has a section relating to reserve accounts, which states as follows:

'In addition to grant funding, the Shire's reserve accounts are one of the primary funding sources for major projects and will be prioritised in the annual budget. Cash reserves are to be established and maintained to accumulate funds for the following purposes:

- 1. To smooth funding allocations over future years;*
- 2. To offset liabilities in respect of previously earned employee entitlements to the extent they require an outflow of funds not allocated in the annual budget;*
- 3. To meet statutory obligations;*
- 4. To fund renewal of existing physical/built assets;*
- 5. To fund future strategic initiatives and the provision of new services and facilities to future residents;*
- 6. To buffer against unpredictable events;*
- 7. To hold unspent grants and contributions; and*
- 8. Other purposes as determined by the Council from time to time.*

When preparing the annual budget each year, consideration will be given to establishing reserve accounts for major projects as contained within the Community Strategic Plan.

COMMENT

This request is being sought due to the current material loss of water at the Shire of Kojonup swimming pool. The current swimming pool robotic pump is old and cannot be serviced and is declining rapidly. The current valve on the system is leaking profusely, specifically when hygiene processes are undertaken there is a material loss of water.

It requires an urgent replacement.

Quotes received for replacement equipment:

1. Sigma – Quotation No: 182933 – Dolphin Commercial Expert Pro (2x2) CB W Caddy - \$13,084.50
2. Maytronics Commercial – Quote 06/006/2024 – Dolphin Wave 300XL - \$20,287.00 exc. GST

The author recommends using Sigma as it is a less expensive option, and Sigma offers maintenance and service for the new system at the Shires cost. Sigma currently supply the Shires chlorine requirements. Sigma Quote 182933 (attachment 9.4.3.1) - Dolphin Comm expert Pro (2x2) CB W Caddy.

It is recommended that funds from the Sports Complex Reserve is transferred to fund this emergency purchase.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

***Absolute Majority Required**

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There is no impact to the budget if the funds are transferred from the Sporting Complex Reserve. The Sporting Complex Reserve will decrease in value by the selected quote amount.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

The Swimming Pool will be implementing an asset to ensure the pool remains functional and to reduce further water loss, costs and provide a more efficient system for managing the pools hygiene requirements.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

65/24 Moved Cr Radford

Seconded Cr Mickle

That Council approves a capital request withdrawal of \$13,084.50 from the Sporting Complex Reserve to fund the urgent purchase of a water robotic cleaner for the swimming pool to replace the current redundant and failing system.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

10 APPLICATIONS FOR LEAVE OF ABSENCE

- 10.1 Cr Webb – 08 July 2024 – 06 August 2024
Cr Radford – 25 July 2024 – 16 September 2024

COUNCIL DECISION

66/24 Moved Cr Egerton Warburton

Seconded Cr Mickle

That Cr Webb be granted Leave of Absence for the 23 July 2024 Ordinary Council Meeting and 30 July 2024 Special Council Meeting.

That Cr Radford be granted Leave of Absence for the 30 July 2024 Special Council Meeting and 20 August 2024 Ordinary Council Meeting.

CARRIED 6/0

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 MINUTES OF A CHIEF EXECUTIVE OFFICER'S (CEO) PERFORMANCE REVIEW (PR) COMMITTEE MEETING HELD 21 MAY 2024

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 June 2024
FILE NO	PE.HMR.116
ATTACHMENT(S)	14.1.1.1 - Unconfirmed minutes of a CEO PR Committee meeting held 21 May 2024

14.1.2 CONFIDENTIAL – CHIEF EXECUTIVE OFFICER (CEO) CONTRACT RENEWAL AND KEY PERFORMANCE INDICATORS

AUTHOR	Tonya Pearce – Governance and Rates Officer
DATE	Wednesday, 12 June 2024
FILE NO	PE.HMR.116
ATTACHMENT(S)	CONFIDENTIAL

	<p>14.1.2.1 - Current Contract</p> <p>14.1.2.2 – CEO Contract Variation March 2022</p> <p>14.1.2.3 – CEO Contract Variation June 2023</p> <p>14.1.2.4 - Collated Councillors’ CEO Performance Appraisal responses for period June 2023 to May 2024 including Committee feedback on Performance Review (PR) criteria</p> <p>14.1.2.5 – Determination of the Salaries and Allowances Tribunal – 5 April 2024</p>
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STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

The Chief Executive Officer declared a Financial Interest and left the meeting at 3.20pm

PROCEDURAL MOTION

67/24 Moved Cr Mathwin

Seconded Cr Radford

That the meeting proceed behind closed doors in accordance with Section 5.23(2) (e) of the *Local Government Act 1995* at 3.20pm.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

The Chief Executive Officer re-entered the meeting at 3.33pm

PROCEDURAL MOTION

70/24 Moved Cr Webb

Seconded Cr Radford

That the meeting be reopened to the public at 3.33pm.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.1.1 MINUTES OF A CHIEF EXECUTIVE OFFICER'S (CEO) PERFORMANCE REVIEW (PR) COMMITTEE MEETING HELD 21 MAY 2024

OFFICER RECOMMENDATION/COUNCIL DECISION

68/24 Moved Cr Egerton-Warburton

Seconded Cr Webb

That Council receives the unconfirmed minutes of its Chief Executive Officer Performance Review Committee meeting held 21 May 2024.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

14.1.2 CONFIDENTIAL – CHIEF EXECUTIVE OFFICER (CEO) CONTRACT RENEWAL AND KEY PERFORMANCE INDICATORS

OFFICER RECOMMENDATION/COUNCIL DECISION

69/24 Moved Cr Egerton-Warburton

Seconded Cr Mickle

That, after due consideration of the CEO performance review recently undertaken, and contract negotiations between the CEO and the CEO Performance Review Committee, the Council:

1. endorse the 'Renewal Contract – Grant Thompson' (including negotiated remuneration package), in compliance with the '*Western Australia Salaries and Allowances Act 1975 - Determination Of The Salaries And Allowances Tribunal On Local Government Chief Executive Officers And Elected Members 5 April 2024*' (SATD) for the period 19 July 2024 to 18 July 2029 (Five [5] Years);
2. endorse the CEO be permitted to organise their remuneration packaging, in line with the above, to organise an optimal mutually beneficial outcome for the Shire and the CEO based on the SATD remuneration components ;
3. endorse the Key Performance Indicators (KPI's) as presented, to be monitored monthly, for the period 19 July 2024 to 18 July 2025 with annual CEO performance and KPI reviews to be undertaken by a CEO Performance Review Committee, and a six (6) monthly CEO performance and KPI monitoring review to be undertaken by the Shire President.

CARRIED 6/0

For: Cr Bilney, Cr Radford, Cr Webb, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.34pm.

16 **ATTACHMENTS (SEPARATE)**
(USC – Under Separate Cover)

6.1	6.1.1	Unconfirmed Minutes of an Ordinary Meeting of Council held on 16 April 2024
9.1.1	9.1.1.1	Regional Strategy Update Feb 2024 – KOJONUP
	9.1.1.2	Great Southern 2050 Cycling Strategy - Endorsement notes for Council
	9.1.1.3	DoT Great Southern 2050 Cycling Strategy – Proof 3 Clean
9.4.1	9.4.1.1	Rate Write-Off
9.4.2	9.4.2.1	Original Proposal application - Action Sheds
	9.4.2.2	MGI Construction Pty Ltd T/A Action Sheds – Contract Variation 27.05.2024
	9.4.2.3	MGI Construction Pty Ltd T/A Action Sheds – Contract Variation 29.04.2024.
9.4.3	9.4.3.1	Sigma – Quote 182933
	9.4.3.2	Maytronics – Quote 06.06.2024

CONFIDENTIAL

14.1.1	14.1.1.1	Unconfirmed minutes of a CEO PR Committee meeting held 21 May 2024
14.1.2	14.1.2.1	14.1.2.1 - CEO Employment Contract – Grant Travis Thompson - FINAL 2024-29
	14.1.2.2	Current Contract
	14.1.2.3	CEO Contract Variation March 2022
	14.1.2.4	CEO Contract Variation June 2023
	14.1.2.5	Collated Councillors' CEO Performance Appraisal responses for period June 2023 to May 2024 including Committee

feedback on Performance Review (PR)
criteria

14.1.2.6

Determination of the Salaries and
Allowances Tribunal – 5 April 2024

UNCONFIRMED