

SHIRE OF KOJONUP  
**Kojonup**



**AGENDA**

**Ordinary Council Meeting**

**21 November 2023**

**TO: THE SHIRE PRESIDENT AND COUNCILLORS**

NOTICE is hereby given that an Ordinary Meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 21 November 2023 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

**GRANT THOMPSON**  
**CHIEF EXECUTIVE OFFICER**

17 November 2023

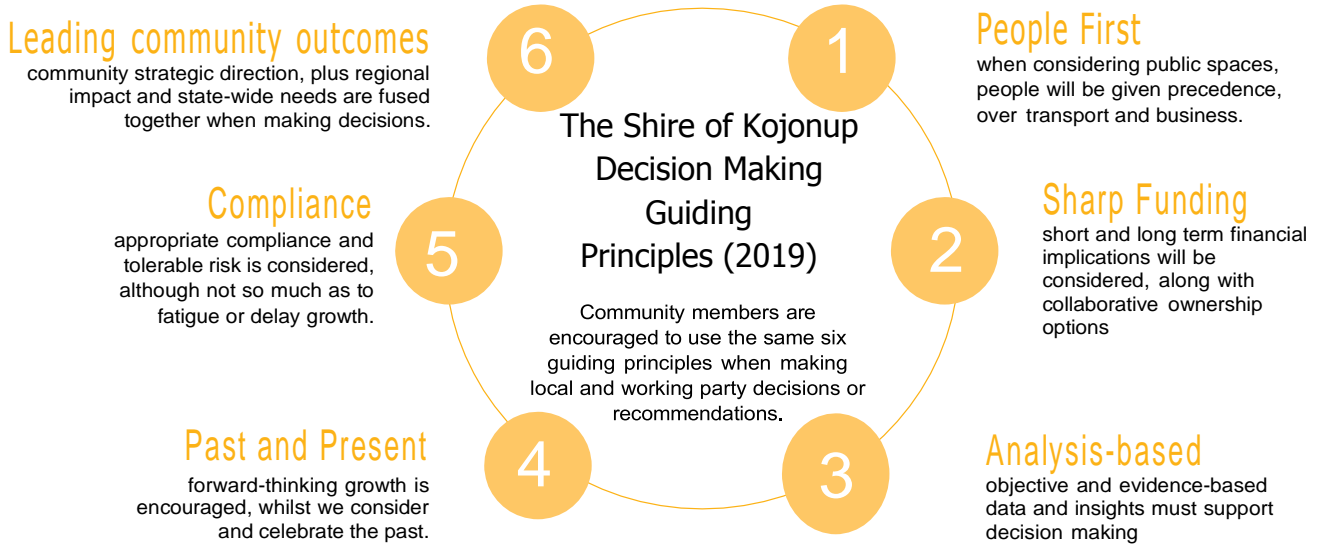
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**AGENDA FOR AN ORDINARY MEETING OF COUNCIL TO BE HELD ON 21 NOVEMBER 2023**

**TABLE OF CONTENTS**

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS.....	4
2	ANNOUNCEMENTS FROM THE PRESIDING MEMBER .....	5
3	ATTENDANCE .....	5
4	DECLARATION OF INTEREST .....	5
5	PUBLIC QUESTION TIME .....	5
5.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	5
5.2	PUBLIC QUESTION TIME .....	5
6	CONFIRMATION OF MINUTES .....	5
7	PRESENTATIONS.....	6
7.1	PETITIONS.....	6
7.2	PRESENTATIONS.....	6
7.3	DEPUTATIONS .....	6
7.4	DELEGATES’ REPORTS .....	6
8	METHOD OF DEALING WITH AGENDA BUSINESS.....	6
9	REPORTS.....	7
9.1	KEY PILLAR ‘LIFESTYLE’ REPORTS .....	7
9.2	KEY PILLAR ‘ECONOMICS’ REPORTS .....	7
9.3	KEY PILLAR ‘VISITATION’ REPORTS .....	7
9.4	KEY PILLAR ‘PERFORMANCE’ REPORTS.....	8
9.4.1	FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (SEPTEMBER 2023) .....	8
9.4.2	MONTHLY PAYMENTS LISTING – SEPTEMBER 2023 .....	10
9.4.3	TERMS OF REFERENCE – COMMITTEES OF COUNCIL .....	12
9.4.4	ORDINARY COUNCIL MEETING DATES FOR 2024 .....	15
9.4.5	COMMITTEES OF COUNCIL – MEETING DATES FOR 2024 .....	19
9.4.6	ADMINISTRATION OFFICE, LIBRARY AND DEPOT CLOSURE DURING THE 2023/2024 CHRISTMAS AND NEW YEAR PERIOD .....	24
10	APPLICATIONS FOR LEAVE OF ABSENCE .....	27
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	27
12	QUESTIONS FROM MEMBERS WITHOUT NOTICE .....	27
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING .....	27
14	MEETING CLOSED TO THE PUBLIC .....	27
14.1	MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	27
14.2	PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC.....	27
15	CLOSURE .....	27
16	ATTACHMENTS (SEPARATE).....	28

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



## AGENDA

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at \_\_\_\_ and draw the meeting's attention to the disclaimer below:

#### *Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

#### **Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

#### **Prayer**

*Almighty God, we pray for wisdom for our reigning monarch King Charles.*

*We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.*

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.*

*Amen*



2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

**COUNCILLORS**

Cr Bilney	President
Cr Wieringa	Deputy President
Cr Radford	Councillor
Cr Webb	Councillor
Cr Egerton-Warburton	Councillor
Cr Mathwin	Councillor
Cr Mickle	Councillor

**STAFF**

Grant Thompson	Chief Executive Officer
Judy Stewart	Manager Governance and Administration

3.1 **APOLOGIES**

3.2 **APPROVED LEAVE OF ABSENCE**

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.2 PUBLIC QUESTION TIME

6 **CONFIRMATION OF MINUTES**

6.1 ORDINARY COUNCIL MEETING 26 SEPTEMBER 2023

Unconfirmed Minutes of an Ordinary Council Meeting held 26 September 2023 are at [attachment 6.1.1](#).

**OFFICER RECOMMENDATION**

That the Minutes of an Ordinary Council Meeting held 26 September 2023 be confirmed as a true record.

6.2 ORDINARY COUNCIL MEETING 24 OCTOBER 2023

Unconfirmed Minutes of an Ordinary Council Meeting held 24 October 2023 are at [attachment 6.2.1](#).

**OFFICER RECOMMENDATION**

That the Minutes of an Ordinary Council Meeting held 24 October 2023 be confirmed as a true record.

6.3 SPECIAL COUNCIL MEETING 7 NOVEMBER 2023

Unconfirmed Minutes of a Special Council Meeting held 7 November 2023 are at [attachment 6.3.1](#).

**OFFICER RECOMMENDATION**

That the Minutes of a Special Council Meeting held 7 November 2023 be confirmed as a true record.

**7 PRESENTATIONS**

7.1 PETITIONS

7.2 PRESENTATIONS

7.2.1 KOJONUP PASTORAL AND AGRICULTURAL SOCIETY

7.3 DEPUTATIONS

7.3.1 DR NICK DU PREEZ – ST LUKES MEDICAL PRACTICE

7.4 DELEGATES' REPORTS

**8 METHOD OF DEALING WITH AGENDA BUSINESS**

9 **REPORTS**

9.1 KEY PILLAR 'LIFESTYLE' REPORTS  
Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS  
Nil

9.3 KEY PILLAR 'VISITATION' REPORTS  
Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (SEPTEMBER 2023)

<b>AUTHOR</b>	Jill Johnson – Manager Financial and Corporate Services
<b>DATE</b>	Thursday, 9 November 2023
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	9.3.1.1 – Monthly Financial Statements 1 to 30 September 2023

<b>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033</b> To be <i>“The Cultural Experience Centre of the Great Southern”</i> <b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
<b>Key Strategic Pillar/s</b>	<b>Community Goal/s</b>	<b>Corporate Objective/s</b>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to note the Monthly Financial Statements for the period ending 30 September 2023.

**BACKGROUND**

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

**COMMENT**

The attached Statements of Financial Activity for the period 1 July 2023 to 30 September 2023 represents three (3) months, or 25% of the year.

The following items are worthy of noting:

- Closing surplus position of \$7,714,096.00
- Capital expenditure achieved 7.2% of budgeted projects.
- Cash holdings of \$7.408m of which \$3.154m is held in cash backed reserve accounts and \$4.254m is unrestricted cash.
- Rates debtors outstanding equate to 75% of total rates raised for 2023/2024.
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year to date actuals in accordance with Council Policy 2.1.6.

**CONSULTATION**

D L Consulting – Monthly Financial Statements

**STATUTORY REQUIREMENTS**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

**POLICY IMPLICATIONS**

Council Policy 2.1.6 defines the content of the financial reports.

**FINANCIAL IMPLICATIONS**

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

**RISK MANAGEMENT IMPLICATIONS**

Nil

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That the monthly financial statements for the period ending 30 September 2023, as attached, be noted.

9.4.2 MONTHLY PAYMENTS LISTING – SEPTEMBER 2023

<b>AUTHOR</b>	Tonya Pearce - Finance Officer
<b>DATE</b>	Friday, 3 November 2023
<b>FILE NO</b>	FM.AUT.1
<b>ATTACHMENT</b>	<a href="#">9.4.2.1 – Monthly Payments Listing 1 to 30 September 2023</a>

<b>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033</b> To be <i>“The Cultural Experience Centre of the Great Southern”</i> <b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
<b>Key Strategic Pillar/s</b>	<b>Community Goal/s</b>	<b>Corporate Objective/s</b>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To receive the list of payments covering the month of September 2023.

**BACKGROUND**

Nil

**COMMENT**

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

**POLICY IMPLICATIONS**

Council’s Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

**FINANCIAL IMPLICATIONS**

All payments are made in line with Council Policy.

**STRATEGIC/CORPORATE IMPLICATIONS**

There are no strategic/corporate implications involved with presentation of the list of payments.

**RISK MANAGEMENT IMPLICATIONS**

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

**ASSET MANAGEMENT PLAN IMPLICATIONS**

There are no asset management implications for this report.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 September 2023		TO – 30 September 2023
Municipal Cheques	14369-14369	\$600.00
EFTs	32655 - 32827	\$529,023.60
Direct Debits		\$549,798.32
<b>Total</b>		<b>\$1,079,421.92</b>

be received.

9.4.3 TERMS OF REFERENCE – COMMITTEES OF COUNCIL

<b>AUTHOR</b>	Judy Stewart – Manager Governance and Administration
<b>ATE</b>	Thursday, 16 November 2023
<b>FILE NO</b>	GO.CNM.6
<b>ATTACHMENT(S)</b>	9.4.3.1 – Proposed Terms of Reference for existing committees and a new committee 9.4.3.2 – Existing Terms of Reference for existing committees

<b>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033</b> To be <i>“The Cultural Experience Centre of the Great Southern”</i> <b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
<b>Key Strategic Pillar/s</b>	<b>Community Goal/s</b>	<b>Corporate Objective/s</b>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council to consider updated Terms of Reference (ToR) for its existing committees and a new committee.

**BACKGROUND**

Councillors have expressed a desire to update the ToR for its Committees and to form two new committees.

**COMMENT**

Contained within this report are the ToR for Council’s existing committees.

Attachment 9.4.3.1 contains the proposed updated versions of existing ToRs and ToR for a new committee.

Councillors, at their 7 November 2023 Briefing Session, discussed the formation of the following Committees:

- Historical, Tourism and Cultural Committee
- Depot Liaison Committee to liaise with Works and Services Department and advise Council on roads, civil works, private works, and road specifications.

The ToR for a new Historical, Tourism and Cultural Committee are included in Attachment 9.4.3.1 and it is anticipated that ToR for a new Depot Liaison Committee will be available for consideration at the December 2023 Ordinary Meeting of Council.

Also discussed at the 7 November 2023 Briefing session was the renaming of the Springhaven Working Group Committee and amending of the scope of its ToR to include the Independent Living Units and future proofing the residential aged care facility – suggested frequency of



meetings to be at least quarterly rather than biannually. To encompass the purpose of this Committee, it is recommended that it be renamed Kojonup Aging in Place Committee.

Due to the disbanding of the Kojonup Historical Society, appointment of delegates is no longer required.

**CONSULTATION**

Briefing Session – 7 November 2023

Chief Executive Officer – proposed updated ToR for existing committees and a new committee *Historical, Tourism and Cultural Committee*.

**STATUTORY REQUIREMENTS**

*Local Government Act 1995* – sections 5.8 to 5.25: Council meetings, committees and their meetings and electors’ meetings

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - <i>Adequate</i>			
IMPLICATIONS			
Reviewing Terms of Reference allows Council to consider the ongoing relevance of its Committees, provides an opportunity to ensure that a Committee’s purpose continues to meet the needs of Council and the Community into the future, and lessens the risk of not identifying Community matters for consideration; particularly, within those Committees that include community membership.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

## VOTING REQUIREMENTS

Absolute Majority - establishing a committee

### OFFICER RECOMMENDATION

That Council:

1. establishes a Historical, Tourism and Cultural Committee with Terms of Reference (ToR), as presented;
2. changes the Springhaven Working Group title to be the Kojonup Aging in Place Committee with updated ToR, as presented; and
3. updates the following Committees ToR, as presented:
  - Audit and Risk Committee
  - Kojonup Natural Resource Management Advisory Committee
  - Bush Fire Advisory Committee
  - Disability Access and Inclusion Committee.

9.4.4 ORDINARY COUNCIL MEETING DATES FOR 2024

<b>AUTHOR</b>	Judy Stewart – Manager Governance and Administration
<b>ATE</b>	Wednesday, 8 November 2023
<b>FILE NO</b>	GO.CNM.6
<b>ATTACHMENT(S)</b>	Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council to consider its Ordinary Meeting schedule for the 2024 calendar year.

**BACKGROUND**

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, local governments are required to give local public notice and publish on their websites the date, time and place of ordinary council meetings and committee meetings which are proposed to be open to members of the public and shall be held within the proceeding 12 month period.

**COMMENT**

In October 2005 it was resolved that Council's ordinary meetings would be held on the third Tuesday of each month commencing at 3:00pm except where dates clash with a public holiday or internal staffing management.

Occasionally, timeframes associated with specific matters may alter scheduled ordinary meeting dates. The following represent changes to the scheduled third Tuesday of each month for the holding of Council's Ordinary Meetings in 2024:

- There is no ordinary meeting of Council held during the month of January.
- The July ordinary meeting of Council includes budget adoption. To ensure the end of financial year processes are completed, the July ordinary meeting of Council has historically been held in the fourth week of the month rather than the third; it is recommended that this practice continues.
- The December ordinary meeting date has typically been held a week earlier and it is recommended that this practice continues.

Regulation 12 of the *Local Government (Administration) Regulations 1996* requires that Council's scheduled ordinary meetings, which will be open to the public, are published on the

local government’s official website before the beginning of the year in which the meetings are to be held and that the notice should include the date, time and location of the meetings.

Following discussion at the 7 November 2023 Briefing Session, it is proposed that Council meetings continue to generally be held on the third Tuesday of a month in the 2024 calendar year.

Given the above, the proposed 2024 ordinary meeting schedule for Council is as follows:

20 February 2024  
19 March 2024  
16 April 2024  
21 May 2024  
18 June 2024  
23 July 2024  
20 August 2024  
17 September 2024  
15 October 2024  
19 November 2024  
10 December 2024

## CONSULTATION

Briefing Session – 7 November 2023

## STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995* –

### **5.25. Regulations about council and committee meetings and committees**

(1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*  
(g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996* –

#### **12. Publication of meeting details [Act s. 5.25(1) (g)]**

(1) *In this regulation —*

*meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.*

(2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*

(a) *ordinary council meetings;*

(b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*

(3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*

(4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process  Councillor/Staff training	Nil
6 - Engagement Practices	Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Policies and Procedures	Nil
Risk rating - Adequate			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the <i>Local Government Act 1995</i> and r. 12 – <i>Local Government (Administration) Regulations 1996</i> - publication of meeting details.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

OFFICER RECOMMENDATION

That:

1. Ordinary Meetings of Council be scheduled to be held in the Shire of Kojonup (Shire) Council Chambers, 93 Albany Highway, Kojonup on the third Tuesday of each month in 2024 commencing at 3:00pm with the following exceptions:
  - No scheduled meeting to be held in January;
  - The July meeting be held on the fourth Tuesday (23 July) to make allowance for the Annual Budget adoption; and
  - The December meeting be held on the second Tuesday (10 December) given timing to the Christmas break period.
2. The following dates be approved for the 2024 calendar year for Ordinary Meetings of Council:
  - 20 February 2024
  - 19 March 2024
  - 16 April 2024
  - 21 May 2024
  - 18 June 2024
  - 23 July 2024
  - 20 August 2024
  - 17 September 2024
  - 15 October 2024
  - 19 November 2024
  - 10 December 2024
3. That Council's approved Ordinary Meeting schedule for 2024, as above, be published on the Shire of Kojonup website and local public notice given.

9.4.5 COMMITTEES OF COUNCIL – MEETING DATES FOR 2024

<b>AUTHOR</b>	Judy Stewart – Manager Governance and Administration
<b>ATE</b>	Thursday, 9 November 2023
<b>FILE NO</b>	GO.CNM.6
<b>ATTACHMENT(S)</b>	Nil

<b>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033</b> To be <i>“The Cultural Experience Centre of the Great Southern”</i> <b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
<b>Key Strategic Pillar/s</b>	<b>Community Goal/s</b>	<b>Corporate Objective/s</b>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council to adopt a schedule of meeting place, dates and times for Committees of Council for the 2024 calendar year.

**BACKGROUND**

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, local governments are required to give local public notice and publish on their websites the date, time and place of meetings of Council committees that shall be held within the proceeding 12 month period.

**COMMENT**

Council Committees include:

- Audit and Risk Committee (required to meet quarterly)
- Kojonup Natural Resource Management (NRM) Advisory Committee (required to meet at least half yearly)
- Bush Fire Advisory Committee (required to meet biannually)
- Disability Access and Inclusion Committee (required to meet biannually)
- (new) Historical, Tourism and Cultural Committee (required to meet biannually)
- (new) Kojonup Aging in Place Committee (required to meet four times per year)

It is proposed that the Audit and Risk Committee continues to schedule its meetings to be held on the first Tuesday of February, May, August and November for the 2024 calendar year.

It is proposed that the NRM meetings be held on the third Thursday of February and August for the 2024 calendar year.

It is proposed that the Bush Fire Advisory Committee (BFAC) schedule its meetings to be held on the second Wednesday in February (as scheduled at the 14 October 2021 BFAC meeting) and August for the 2024 calendar year.

It is proposed that the Disability Access and Inclusion Committee schedule its meeting to be held on the first Wednesday of February and November of the 2024 calendar year.

It is proposed that the Historical, Tourism and Cultural Committee schedules its meetings to be held on the first Wednesday of March and August of the 2024 calendar year.

It is proposed that the Kojonup Aging in Place Committee schedule its meetings to be held on the first Wednesday of February, May, September and December, and as required, for the 2024 calendar year.

Any re-scheduling or new meeting dates will be advertised to the public.

## CONSULTATION

Chief Executive Officer

Briefing Session – 7 November 2023

## STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995* –

### **5.25. Regulations about council and committee meetings and committees**

- (1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*
- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996* –

### **12. Publication of meeting details [Act s. 5.25(1) (g)]**

- (1) *In this regulation —*
- meeting details**, for a meeting, means the date and time when, and the place where, the meeting is to be held.
- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*
- (a) *ordinary council meetings;*
- (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub-regulation(2) must be published on the local government’s official website as soon as practicable after the change is made.*
- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*



**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2 – Business Disruption	Failure to adequately prepare and respond to events that cause disruption to the local community and/or normal business activities.	Maintain regular communications with agencies and support services.	Draft Bushfire Risk Management Plan
3 – Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes.	Audit & Risk Committee	Nil
6 – Engagement Practices	Failure to maintain effective working relationships with the Community (including Local Media), Stakeholders, Key Private Sector Companies, Government Agencies and/or Elected Members.	Advisory committees/groups	Nil
7 - Environment	Inadequate prevention, identification, enforcement and management of environmental issues.	Support and work with environmental & land care groups.	Nil
Risk rating – Moderate/Low/Moderate/Low			
<b>IMPLICATIONS</b>			
Scheduled meetings with Advisory Committees of Council lessens risk by meeting legislative requirements and maintaining regular communication that may assist in			

preventing disconnect with community members and groups who perform vital roles within the Shire of Kojonup.

#### ASSET MANAGEMENT IMPLICATIONS

Nil

#### SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

#### VOTING REQUIREMENTS

Simple Majority

#### OFFICER RECOMMENDATION

That:

1. Meetings of advisory committees of Council be scheduled to be held in the Shire of Kojonup Administration Reception Lounge, 93 Albany Highway, Kojonup in 2024 as follows:

- Audit and Risk Committee – first Tuesday of February, May, August and November commencing at 9.00am;
- Kojonup Natural Resource Management Advisory Committee (NRM) – third Thursday of February and August commencing at 2.00pm;
- Bush Fire Advisory Committee – second Wednesday in February and August – commencing at 7.00pm;
- Disability Access and Inclusion Committee – first Wednesday in February and November – commencing at 1.00pm;
- Kojonup Aging in Place Committee – first Wednesday of February, May, September and December commencing at 9.00am;
- Historical, Tourism and Cultural Committee – first Wednesday of March and August at 9.00am.

2. The following dates be approved for the 2024 calendar year for advisory committee meetings of Council:

Audit and Risk Committee:

- 6 February
- 7 May
- 6 August
- 5 November

NRM Committee:

- 15 February
- 15 August

Bush Fire Advisory Committee:

- 14 February
- 14 August

Disability Access and Inclusion Committee:

- 7 February
- 6 November

Kojonup Aging in Place Committee:

- 7 February
- 1 May
- 4 September
- 4 December

Historical, Tourism and Cultural Committee:

- 6 March
- 7 August

9.4.6 ADMINISTRATION OFFICE, LIBRARY AND DEPOT CLOSURE DURING THE 2023/2024 CHRISTMAS AND NEW YEAR PERIOD

<b>AUTHOR</b>	Judy Stewart – Manager Governance and Administration
<b>DATE</b>	Wednesday, 8 November 2023
<b>FILE NO</b>	CM.PRO.1
<b>ATTACHMENT(S)</b>	Nil

<b>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033</b> To be <i>“The Cultural Experience Centre of the Great Southern”</i> <b>STRATEGIC/CORPORATE IMPLICATIONS</b>		
<b>Key Strategic Pillar/s</b>	<b>Community Goal/s</b>	<b>Corporate Objective/s</b>
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

The author is a Shire of Kojonup employee and, as such, is affected by the outcome of this report.

**SUMMARY**

To approve the Administration Office, Library and Depot closure during the 2023/2024 Christmas and New Year period.

**BACKGROUND**

The temporary closure of the Administration Office, Library and Depot during the Christmas and New Year holiday period has occurred for several years; it is suggested that the same arrangements take place during the 2023/2024 Christmas and New Year period.

**COMMENT**

In 2023 Christmas Day and Boxing Day fall on Monday, 25 December and Tuesday, 26 December with the public holidays to be observed on those days. New Year’s Day falls on Monday, 1 January 2024 with the public holiday to be observed on that day.

It is proposed that the Administration Office, Library and Depot be closed from 12 noon on Friday, 22 December 2023 through until usual hours Tuesday, 2 January 2024 as follows:

- Friday, 22 December 2023 – Administration Office, Library and Depot close at 12 noon
- Monday, 25 December 2023 – Christmas Day public holiday
- Tuesday, 26 December 2023 – Boxing Day public holiday
- Wednesday, 27 December 2023 – Offices closed - leave required
- Thursday, 28 December 2023 - Offices closed - leave required
- Friday, 29 December 2023 – Offices closed – leave required
- Monday, 1 January 2024 - New Year’s Day public holiday
- Tuesday, 2 January 2024 – Administration Office, Library, and Depot reopen with officers commencing at usual work times.

Staff will be required to utilise leave accruals which can include:

- annual leave
- rostered days off
- Local Government days
- time in lieu; or
- leave without pay (only by prior arrangement with the Chief Executive Officer [CEO]).

Staff planning to work throughout this period can only do so with the approval of the CEO.

**CONSULTATION**

Senior Management Team

**STATUTORY REQUIREMENTS**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

There are no financial implications as staff will be required to utilise leave accruals which are accounted for in the 2023/2024 Annual Budget.

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
5 – Employment Practices	Insufficient staff numbers to achieve objectives	Health and Wellbeing initiatives	Nil
Risk Rating: High			
IMPLICATIONS			
Continuing the practice of closing operations over the Christmas/New Year period, as occurs in many local governments and has occurred for many years at the Shire of Kojonup, aligns with health and wellbeing initiatives. Skeleton staff remain present/accessible for essential services.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That approval is granted for:

1. The closure of the Administration Office, Library and Depot during the 2023/2024 Christmas and New Year period from 12 noon Friday, 22 December 2023 to reopen at usual opening times on Tuesday, 2 January 2024; and
2. That the above mentioned closure be advertised on the Shire of Kojonup website and via local public notice.

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at \_\_\_\_\_ pm.

16 ATTACHMENTS (SEPARATE)

6.1	6.1.1	Unconfirmed Minutes – Ordinary Meeting – 26 September 2023
6.2	6.2.1	Unconfirmed Minutes – Ordinary Meeting – 24 October 2023
6.3	6.3.1	Unconfirmed Minutes – Special Council Meeting – 7 November 2023
9.4.1	9.4.1.1	Monthly Financial Statements 1 – 30 September 2023
9.4.2	9.4.2.1	Monthly Payments Listing 1 to 30 September 2023
9.4.3	9.4.3.1	Proposed Terms of Reference for existing committees and a new committee
	9.4.3.2	Existing Terms of Reference for existing committees



SHIRE OF KOJONUP

# Kojonup



One community, many choices

## MINUTES

### Ordinary Council Meeting

### 26 September 2023

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for people with disability

MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 26 SEPTEMBER 2023

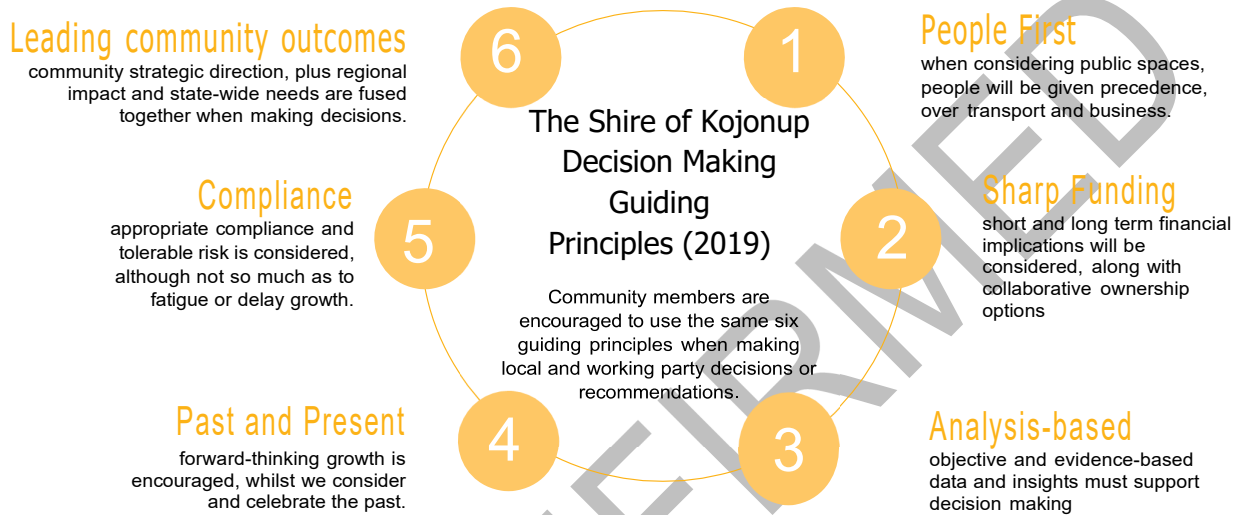
TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS .....	5
2	ANNOUNCEMENTS FROM THE PRESIDING MEMBER .....	6
3	ATTENDANCE .....	6
3.1	APOLOGIES .....	6
3.2	APPROVED LEAVE OF ABSENCE .....	6
4	DECLARATION OF INTEREST .....	6
5	PUBLIC QUESTION TIME.....	6
5.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	6
5.2	PUBLIC QUESTION TIME .....	6
6	CONFIRMATION OF MINUTES.....	7
6.1	ORDINARY COUNCIL MEETING 15 AUGUST 2023.....	7
6.2	SPECIAL COUNCIL MEETING 15 AUGUST 2023 .....	7
7	PRESENTATIONS.....	7
7.1	PETITIONS .....	7
7.2	PRESENTATIONS.....	7
7.3	DEPUTATIONS .....	7
7.4	DELEGATES’ REPORTS.....	7
7.4.1	CR BILNEY – WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION 2023 .....	7
7.4.2	CR RADFORD – WALGA CONVENTION 2023 .....	7
8	METHOD OF DEALING WITH AGENDA BUSINESS.....	8
9	REPORTS.....	8
9.1	KEY PILLAR ‘LIFESTYLE’ REPORTS .....	8
9.2	KEY PILLAR ‘ECONOMICS’ REPORTS .....	8
9.3	KEY PILLAR ‘VISITATION’ REPORTS.....	8
9.4	KEY PILLAR ‘PERFORMANCE’ REPORTS .....	9
9.4.1	FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JULY – AUGUST 2023).....	9
9.4.2	MONTHLY PAYMENTS LISTING – 1 TO 31 JULY 2023 AND 1 TO 31 AUGUST 2023 .....	11
9.4.3	SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023 AND SHIRE OF KOJONUP CATS LOCAL LAW 2023 .....	13
9.4.4	SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023 .....	20
9.4.5	FLAT ROCKS WIND FARM – REVISED BUSHFIRE MANAGEMENT PLAN .....	26
9.4.6	UNCONFIRMED MINUTES OF AN AUDIT AND RISK COMMITTEE MEETING HELD 5 SEPTEMBER 2023/2024-2025 CASHFLOWS .....	33
9.4.7	INSURANCE POLICIES.....	35
9.4.8	TAMBELLUP WEST ROAD - BUDGET CHANGES.....	38
9.4.9	CHANGE TO OCTOBER 2023 ORDINARY COUNCIL MEETING DATE.....	41
10	APPLICATIONS FOR LEAVE OF ABSENCE.....	45
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	45

11.1	CR EGERTON-WARBURTON – APPEAL FOR REMEDIAL ACTION ON EDUCATION POLICY AND PROCEDURES IN COUNTRY SCHOOLS .....	45
12	QUESTIONS FROM MEMBERS WITHOUT NOTICE .....	48
12.1	CR BILNEY – TERMS OF REFERENCE FOR COMMITTEES OF COUNCIL .....	48
12.2	CR GALE – HOUSING CRISIS .....	48
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING .....	48
14	MEETING CLOSED TO THE PUBLIC .....	48
14.1	MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	48
14.2	PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC .....	48
15	CLOSURE .....	48
16	ATTACHMENTS (SEPARATE) .....	49

UNCONFIRMED

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President declared the meeting open at 3.00pm and drew the meeting's attention to the disclaimer below:

*Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

**Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

**Prayer**

*Almighty God, we pray for wisdom for our reigning monarch King Charles.*

*We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.*

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.*

*Amen*

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

**3 ATTENDANCE**

**COUNCILLORS**

Cr Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Singh

Cr Gale

Cr Wieringa

Cr Bilney

Cr Egerton-Warburton

**STAFF**

Grant Thompson

Chief Executive Officer

Judy Stewart

Manager Governance and Administration

Robert Jehu

Manager Regulatory Services

**3.1 APOLOGIES**

Nil

**3.2 APPROVED LEAVE OF ABSENCE**

Nil

**4 DECLARATION OF INTEREST**

9.4.5 FLAT ROCKS WIND FARM – REVISED BUSHFIRE MANAGEMENT PLAN

Cr Bilney – Proximity

**5 PUBLIC QUESTION TIME**

**5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

**5.2 PUBLIC QUESTION TIME**

Nil

**6 CONFIRMATION OF MINUTES**

6.1 ORDINARY COUNCIL MEETING 15 AUGUST 2023

Unconfirmed Minutes of an Ordinary Council Meeting held 15 August 2023 are at [attachment 6.1.1](#).

**OFFICER RECOMMENDATION/COUNCIL DECISION**

107/23 Moved Cr Gale

Seconded Cr Wieringa

That the Minutes of an Ordinary Council Meeting held 15 August 2023 be confirmed as a true record.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

6.2 SPECIAL COUNCIL MEETING 15 AUGUST 2023

Unconfirmed Minutes of a Special Council Meeting held 23 August 2023 are at [attachment 6.2.1](#).

**OFFICER RECOMMENDATION/COUNCIL DECISION**

108/23 Moved Cr F Webb

Seconded Cr Egerton-Warburton

That the Minutes of a Special Council Meeting held 23 August 2023 be confirmed as a true record.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

**7 PRESENTATIONS**

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

7.4.1 Cr Bilney – Western Australian Local Government Association (WALGA) Convention 2023 ([attachment 7.4.1.1](#))

7.4.2 Cr Radford – WALGA Convention 2023 ([attachment 7.4.2.1](#))

**8**     **METHOD OF DEALING WITH AGENDA BUSINESS**

There were nil changes to the order of the meeting.

**9**     **REPORTS**

9.1    KEY PILLAR ‘LIFESTYLE’ REPORTS

Nil

9.2    KEY PILLAR ‘ECONOMICS’ REPORTS

Nil

9.3    KEY PILLAR ‘VISITATION’ REPORTS

Nil

UNCONFIRMED



9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JULY – AUGUST 2023)

<b>AUTHOR</b>	Jill Johnson – Manager Financial & Corporate Services
<b>DATE</b>	Tuesday, 12 September 2023
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	9.4.1.1 - Monthly Financial Statements – 1 to 31 July 2023 9.4.1.2 – Monthly Financial Statements - 1 to 31 August 2023

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to note the Monthly Financial Statements for the periods ending 31 July 2023 and 31 August 2023.

**BACKGROUND**

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

**COMMENT**

The attached Statements of Financial Activity for the period 1 July 2023 to 31 August 2023 represents two (2) months, or 17% of the year.

The following items are worthy of noting:

- Closing surplus position of \$7,912,338.
- Capital expenditure achieved 5.4% of budgeted projects.
- Cash holdings of \$7.185m of which \$3.149m is held in cash backed reserve accounts and \$4.036m is unrestricted cash.
- Rates debtors outstanding equate to 105% of total rates raised for 2023/2024.
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year to date actuals in accordance with Council Policy 2.1.6.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

**POLICY IMPLICATIONS**

Council Policy 2.1.6 defines the content of the financial reports.

**FINANCIAL IMPLICATIONS**

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

**RISK MANAGEMENT IMPLICATIONS**

Nil

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

109/23 Moved Cr Gale

Seconded Cr P Webb

That the Monthly Financial Statements for the periods ending 31 July 2023 and 31 August 2023, as attached, be noted.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

9.4.2 MONTHLY PAYMENTS LISTING – 1 TO 31 JULY 2023 AND 1 TO 31 AUGUST 2023

<b>AUTHOR</b>	Tonya Pearce - Finance Officer
<b>DATE</b>	Friday, 15 September 2023
<b>FILE NO</b>	FM.AUT.1
<b>ATTACHMENT</b>	9.4.2.1 – Monthly Payments Listing 1 to 31 July 2023 9.4.2.2 – Monthly Payments Listing 1 to 31 August 2023

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To receive the list of payments covering the months of July and August 2023.

**BACKGROUND**

Nil

**COMMENT**

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that, if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

**POLICY IMPLICATIONS**

Council’s Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

**FINANCIAL IMPLICATIONS**

All payments are made in line with Council Policy.

**STRATEGIC/CORPORATE IMPLICATIONS**

There are no strategic/corporate implications involved with presentation of the list of payments.

**RISK MANAGEMENT IMPLICATIONS**

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

**ASSET MANAGEMENT PLAN IMPLICATIONS**

There are no asset management implications for this report.

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

110/23 Moved Cr Singh Seconded Cr Bilney  
That, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 July 2023		TO – 31 August 2023
Municipal Cheques	14365-14368	\$43,886.76
EFTs	32371 - 32654	\$762,481.34
Direct Debits		\$390,381.68
<b>Total</b>		<b>\$1,196,749.78</b>

be received.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

9.4.3 SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023 AND SHIRE OF KOJONUP CATS LOCAL LAW 2023

<b>AUTHOR</b>	Stephanie Swain – Senior Ranger
<b>DATE</b>	Wednesday, 16 August 2023
<b>FILE NO</b>	LE.LCL.3
<b>ATTACHMENT(S)</b>	9.4.3.1 – Proposed Shire of Kojonup Cats Local Law 2023 – Draft 9.4.3.2 – Proposed Shire of Kojonup Cat Repeal Local Law 2023 - Draft 9.4.3.3 – Email correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome – 10 May 2023 9.4.3.4 - Email correspondence received from Department of Local Government, Sport and Cultural Industries – 13 July 2023

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is for Council to consider the amended *Shire of Kojonup Cats Local Law 2023* and *Shire of Kojonup Repeal Cat Local Law 2023* for proposal and public consultation.

**BACKGROUND**

At its Ordinary Meeting held on 18 April 2023, Council resolved to propose the *Shire of Kojonup Cats Local Law 2023* and the *Shire of Kojonup Repeal Cat Local Law 2023* in conjunction with an agreed undertaking with the Joint Standing Committee on Delegated Legislation (JSCDL).

The *Shire of Kojonup Repeal Cat Local Law 2023* and the *Shire of Kojonup Cats Local Law 2023* were proposed with the following purpose and effect:

***SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023***

***PURPOSE:*** To repeal the *Shire of Kojonup Cat Local Law 2022*.

***EFFECT:*** The local law will be revoked and abrogated.

### **SHIRE OF KOJONUP CATS LOCAL LAW 2023**

**PURPOSE:** *To provide additional controls and management of matters relating to cats that are not specified in the Cat Act 2011, and to further promote and encourage responsible cat ownership.*

**EFFECT:** *The effect of this local law is to provide a framework for the control of nuisance cats, cat management facilities and limits on the number of cats permitted to be kept, in line with the provisions contained within the Cat Act 2011 and the Local Government Act 1995.*

Both the *Shire of Kojonup Cats Local Law 2023* and the *Shire of Kojonup Repeal Cat Local Law 2023* were provided to the JSCDL for comment *after* it had been proposed at the Council meeting and *before* it was advertised under section 3.12 of the *Local Government Act 1995*.

The JSCDL advised the Shire of Kojonup (Shire) on 10 May 2023 that the requested undertakings had been addressed with no recommendations for amendments. The JSCDL also advised that, although the local laws met the requested undertakings, this did not amount to an endorsement of the local laws.

The JSCDL advised that it would scrutinise them only once they are published and tabled in accordance with section 42 of the *Interpretation Act 1984* and the Local Laws Explanatory Memorandum and Statutory Checklist.

On 25 May 2023 the Shire provided public notice of the proposed local laws and provided copies of the Local Laws to the Minister for Local Government.

On 13 July 2023 the Shire received correspondence from the DLGSC suggesting certain amendments be made to the draft Local Laws; these are excerpted as follows:

#### ***Cat Repeal Local Law 2023***

##### **1. *Repeal of cat local law***

*It appears that the Shire is repealing its existing cat local law and replacing it with a new one.*

*In the circumstances, it may be simpler to include a repeal clause in the cat local law, rather than having a separate repeal local law in its own right.*

##### **2. *Minor edits***

*Enacting provision: After “Local Government Act 1995” insert “, the Cat Act 2011”*

*Cat Local Law 2023*

**1. Clause 2.2 – Cat confinement**

*Clause 2.2 provides that a cat must not be on a property unless prior consent has been given by the landowner.*

*The Joint Standing Committee on Delegated Legislation has generally objected to clauses of this nature. For this reason, it is suggested that the clause be removed.*

*The Committee has concluded that clauses of this kind are inconsistent with the Cat Act. This is because:*

- *section 27(b) of the Cat Act provides that a cat may be removed from the premises where requested by the landholder.*
- *Clause 2.2 of the local law is inconsistent with this, since it requires a cat to have prior consent before entering the premises and implies the cat can be removed even when the property owner hasn't requested it.*

*Clause 2.2 does not explicitly state that cat confinement is mandatory. However, it creates a scenario where a cat owner is almost certain to commit an offence if they allow the cat to roam, since there is no practical way for a cat owner to ensure that a roaming cat only enters properties where prior landowner consent has been given. Accordingly, the Committee is likely to view clause 2.2 as a cat confinement clause, since cat confinement is the practical result.*

**2. Clause 3.1 – Designation of cat prohibited areas**

*It is suggested that this clause be deleted.*

*The Cat Act provides that cat prohibited areas must be set out within local laws. Accordingly, if the Shire wishes to add or remove to the list of cat prohibited areas, it will need to amend the local law.*

*Clause 3.1 does not appear to serve any critical purpose. While it requires the Shire to undergo public consultation prior to changing the cat prohibited areas, this consultation will already be required as part of the process of amending the local law.*

*If clause 3.1 is deleted, the remainder of the local law will need to be renumbered accordingly and any impacted cross-references will need to be updated.*

**3. Minor edits**

*The following minor edits are suggested:*

- *Clause 1.5:*
  - *All citation titles should be in italics.*
  - *Defined terms only require capital letters in situations where the capital letter will be used every time the term appears (e.g. Schedule, RSPCA, CEO).*
- *Clause 4.7(1)(e)(ii): Replace the full stop with “; and”.*  
*Retitle “Schedule 4” to “Schedule 3”.*

No further comments or submissions surrounding the proposed local laws were received.

#### COMMENT

The recommendation in this report has been prepared due to the fact that advice provided by the DLGSC (see point 1 of the DLGSC comments above - Cat Repeal Local Law 2023) was in conflict with the information provided on the DLGSC website (Making of Local Laws), as follows:

*‘Local governments should be aware that when amending or repealing a local law, it needs to be done in accordance with section 3.12 of the Act, which is the same procedure for ‘making’ a local law. This is because amendment or repeal local laws are new local laws themselves and must follow the full statutory process to be made within power.’*

The Shire recognises that the DLGSC views repeal local laws as separate local laws in their own right and, therefore, shall continue with the individual local law making processes for the *Shire of Kojonup Repeal Cat Local Law 2023* as per the *Local Government Act 1995*.

Therefore, the Council should note that, due to the above discrepancies in advice, this report recommends to establish two local laws: a Shire of Kojonup Cat Repeal Local Law 2023 and a Shire of Kojonup Cat Local Law 2023. All other suggestions for amendments made by the DLGSC have been implemented into the draft Shire of Kojonup Cats Local Law 2023 and Shire of Kojonup Repeal Cat Local Law 2023 (as attached at 9.4.1.3. and 9.4.3.2) for consideration.

The afore-mentioned amendments being made to the draft Shire of Kojonup Cats Local Law 2023 and Shire of Kojonup Repeal Cat Local Law 2023 represent what are considered to be significant changes to what was initially proposed to Council on 18 April 2023. This requires Council to re-advertise the proposed local laws, inclusive of the amendments, for a period of no less than 6 (six) weeks as per Section 3.12(3) of the *Local Government Act 1995*.

#### CONSULTATION

Minister for Local Government, Sport and Cultural Industries  
Department of Local Government, Sport and Cultural Industries

#### STATUTORY REQUIREMENTS

##### Local Government Act 1995

Section 3.12. Procedure for making local laws:

*(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*

*(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*

*(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*

*(3) The local government is to —*  
*(a) give local public notice stating that —*



- (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*
- (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
- (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*

*(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*

*(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*

*[(3a) deleted]*

*(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed. \* Absolute majority required.*

*(5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*

*(6) After the local law has been published in the Gazette the local government is to give local public notice —*

- (a) stating the title of the local law; and*
- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
- (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*

*(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*

*(8) In this section —  
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

### **Cat Act 2011 – Section 79**

#### **79. Local laws**

*(1) A local government may make local laws prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.*

(2) A local law made under this Act does not apply outside the local government’s district unless it is made to apply outside the district under section 80.

(3) Without limiting subsection (1), a local law may be made as to one or more of the following—

- (a) the registration of cats;
- (b) removing and impounding cats;
- (c) keeping, transferring and disposing of cats kept at cat management facilities;
- (d) the humane destruction of cats;
- (e) cats creating a nuisance;
- (f) specifying places where cats are prohibited absolutely;
- (g) requiring that in specified areas a portion of the premises on which a cat is kept must be enclosed in a manner capable of confining cats;
- (h) limiting the number of cats that may be kept at premises, or premises of a particular type;
- (i) the establishment, maintenance, licensing, regulation, construction, use, record keeping and inspection of cat management facilities;
- (j) the regulation of approved cat breeders, including record keeping and inspection; and
- (k) fees and charges payable in respect of any matter under this Act.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Advertising costs are associated with the advertising and gazettal of the afore-mentioned local laws, for which there is provision within the budget at Chart of Account code 1922 - Advertising.

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Inadequate compliance framework	Nil; however, governance calendar reminder system is in place	Nil
Risk rating – Adequate			
IMPLICATIONS			
Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

111/23 Moved Cr Singh

Seconded Cr Gale

That Council:

1. Endorses the Shire of Kojonup Cat Repeal Local Law 2023 and the Shire of Kojonup Cats Local Law 2023, as presented, for proposal:

2. Pursuant to the *Local Government Act 1995* section 3.12(3) and (3a), and all other legislation enabling it, provides public notice that it proposes to make the Shire of Kojonup Cat Repeal Local Law 2023 and the Shire of Kojonup Cats Local Law 2023 with the following purpose and effect:

*SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023*

*PURPOSE: To repeal the Shire of Kojonup Cat Local Law 2022.*

*EFFECT: The local law will be revoked and abrogated.*

*SHIRE OF KOJONUP CATS LOCAL LAW 2023*

*PURPOSE: To provide additional controls and management of matters relating to cats that are not specified in the Cat Act 2011, and to further promote and encourage responsible cat ownership.*

*EFFECT: The effect of this local law is to provide a framework for the control of nuisance cats, cat management facilities and limits on the number of cats permitted to be kept, in line with the provisions contained within the Cat Act 2011 and the Local Government Act 1995;*

3. Advertises the proposed local laws, as referred to in point 1 above, for a period of not less than 6 (six) weeks, with advertisements to appear in the Great Southern Herald and all local newspapers circulating within the district;

4. In accordance with the *Local Government Act 1995* section 3.12(3), advises the Minister for Local Government, Sport and Cultural Industries of the proposed local laws as referred to in Point 1 above; and

5. Considers public comments, if any, prior to consideration of adopting the proposed local laws as referred to in Point 1 above.

CARRIED 8/0

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

9.4.4 SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023

<b>AUTHOR</b>	Stephanie Swain – Senior Ranger
<b>DATE</b>	11 August 2023
<b>FILE NO</b>	LE.LCL.3
<b>ATTACHMENT(S)</b>	<p>9.4.4.1 – Proposed Shire of Kojonup Parking Amendment Local Law 2023 - Draft</p> <p>9.4.4.2 – Proposed Shire of Kojonup Parking Local Law 2022 (Consolidated version) - Draft</p> <p>9.4.4.3 – Email Correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome – 10 May 2023</p> <p>9.4.4.4 – Email correspondence received from Department of Local Government, Sport and Cultural Industries – 12 July 2023</p>

<p align="center"><b>'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033</b>                  To be <i>"The Cultural Experience Centre of the Great Southern"</i>                  STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is for the Council to consider the amended Shire of Kojonup Parking (Amendment) Local Law 2023 for proposal and public consultation.

**BACKGROUND**

At its Ordinary Meeting held 18 April 2023, Council resolved to propose the Shire of Kojonup Parking (Amendment) Local Law 2023 in conjunction with an agreed undertaking with the Joint Standing Committee on Delegated Legislation (JSCDL).

The Shire of Kojonup Parking (Amendment) Local Law 2023 was presented with the following purpose and effect:

**SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023**

**PURPOSE:** To amend certain provisions of the Shire of Kojonup Parking Local Law 2022.

**EFFECT:** To provide further clarity of the requirements specified in Clause 4.5 (Event Parking) for the Shire of Kojonup to provide public notice of upcoming events and

*implement time limits on parking facilities utilised under this clause as well as correct typographical errors.*

Both the Shire of Kojonup Parking (Amendment) Local Law 2023 and the Shire of Kojonup Parking Local Law 2022 (*consolidated version*) were provided to the JSCDL for comment *after* it had been proposed at the Council meeting and *before* it was advertised under section 3.12 of the *Local Government Act 1995*.

The JSCDL advised the Shire of Kojonup (Shire) on 10 May 2023 that the requested undertakings had been addressed with no recommendations for amendments. The JSCDL also advised that, although the local laws met the requested undertakings, this did not amount to an endorsement of the local laws.

The JSCDL advised that it would scrutinise them only once they are published and tabled in accordance with section 42 of the *Interpretation Act 1984* and the Local Laws Explanatory Memorandum and Statutory Checklist.

On 25 May 2023 the Shire provided public notice of the proposed local laws and provided copies of the Local Laws to the Minister for Local Government.

On 13 July 2023 the Shire received correspondence from the Department of Local Government, Sport and Cultural Industries, suggesting certain amendments be made to the draft local laws; these are excerpted as follows:

### **Parking Amendment Local Law 2023**

#### *1. Minor edits*

*The following minor edits are suggested:*

- *Each clause should have a clause title. For example, clause 2.2 should have the title “2.2 Clause 1.5 amended”.*
- *It is suggested that clause 2.2 be reformatted as follows:  
2.2 Clause 1.5 amended  
In clause 1.5, delete the definition for particular event and replace with:  
Particular event means an event at which entertainment is provided to the public on an irregular basis whether from an entertainment venue or from some other place.*
- *It is suggested that the first instances of clause 2.3 and 2.4 and the second instance of clause 2.3 be reformatted as follows:  
2.3 Clause 4.5 amended  
Clause 4.5 is amended as follows:  
(a) Renummer subclauses (3), (4), (5) and (6) to subclauses (5), (6), (7) and (8) respectively.  
(b) After subclause (2) insert the following:  
  
(3) The local government shall.....  
(4) Parking facilities.....*

- *It is suggested that clause 2.5 be reworded as follows:  
2.5 Clause 3.11 amended  
In clause 3.11(a) delete “is”.*
- *It is suggested that clauses 2.6 to 2.9 be reformatted in a similar manner to that suggested for clause 2.5.*

No further comments or submissions surrounding this proposed local law were received.

#### **COMMENT**

All amendments suggested by the DLGSC have been incorporated into the newly proposed Shire of Kojonup Parking (Amendment) Local Law 2023; both this local law and the Shire of Kojonup Parking Local Law 2022 (consolidated version) are attached.

The afore-mentioned amendments to the proposed Shire of Kojonup Parking (Amendment) Local Law 2023 represent what are considered to be significant changes to what was initially proposed to Council on 18 April 2023. This requires Council to re-advertise the proposed local law, inclusive of the amendments, for a period of no less than 6 (six) weeks as per Section 3.12(3) of *the Local Government Act 1995*.

#### **CONSULTATION**

Minister for Local Government, Sport and Cultural Industries  
Department of Local Government, Sport and Cultural Industries

#### **STATUTORY REQUIREMENTS**

##### ***Local Government Act 1995***

Section 3.12. Procedure for making local laws:

*(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*

*(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*

*(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*

*(3) The local government is to —*

*(a) give local public notice stating that —*

*(i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*

*(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*

*(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*

*(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*

*(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*

*[(3a) deleted]*

*(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed. \* Absolute majority required.*

*(5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*

*(6) After the local law has been published in the Gazette the local government is to give local public notice –*

*(a) stating the title of the local law; and*

*(b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*

*(c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*

*(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*

*(8) In this section –*

*making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Advertising costs are associated with the advertising and gazettal of the afore-mentioned local laws, for which there is provision within the budget at Chart of Account code 1922 - Advertising.

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Inadequate compliance framework	Nil; however, governance calendar reminder system is in place	Nil
Risk rating – Adequate			
IMPLICATIONS			
Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

UNCONFIRMED



OFFICER RECOMMENDATION/COUNCIL DECISION

112/23 Moved Cr Gale  
That Council:

Seconded Cr Singh

1. Proposes the Shire of Kojonup Parking (Amendment) Local Law 2023 and the Shire of Kojonup Parking Local Law 2022 (consolidated version), as presented; and
2. Pursuant to the *Local Government Act 1995* section 3.12(3) and (3a), and all other legislation enabling it, provides public notice that it proposes to make the Shire of Kojonup Parking (Amendment) Local Law 2023 and the Shire of Kojonup Parking Local Law 2022 (consolidated version) with the following purpose and effect:

SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023

PURPOSE: To amend certain provisions of the Shire of Kojonup Parking Local Law 2022.

EFFECT: To provide further clarity of the requirements specified in Clause 4.5 (Event Parking) for the Shire of Kojonup to provide public notice of upcoming events and implement time limits on parking facilities utilised under this clause as well as correct typographical errors.

3. Advertises the proposed local law, as referred to in point 1 above, for a period of not less than 6 (six) weeks, with advertisements to appear in the Great Southern Herald and all local newspapers circulating within the district;
4. In accordance with the *Local Government Act 1995* section 3.12(3), advises the Minister for Local Government, Sport and Cultural Industries of the proposed local laws, as referred to in Point 1 above; and
5. Considers public comments, if any, prior to consideration of adopting the proposed local laws as referred to in Point 1 above.

CARRIED 8/0

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

*Cr Bilney declared a proximity interest and left the meeting at 3.25pm.*

9.4.5 FLAT ROCKS WIND FARM – REVISED BUSHFIRE MANAGEMENT PLAN

<b>AUTHOR</b>	Steve Thompson - Consultant Planner, Edge Planning & Property
<b>DATE</b>	Wednesday, 13 September 2023
<b>FILE NO</b>	BD.BDA.8
<b>ATTACHMENT(S)</b>	9.4.5.1 - Bushfire Management Plan (June 2023)

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
4 - Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Edge Planning & Property receive payment for planning advice to the Shire of Kojonup and declare a Financial Interest (section 5.70 of the *Local Government Act 1995*).

**SUMMARY**

The applicant has made minor revisions to the approved Bushfire Management Plan and seeks approval.

**BACKGROUND**

The Council has considered matters relating to the wind farm on various occasions. In relation to the Bushfire Management Plan (also called a Fire Management Plan), the Council, on 13 September 2022, resolved the following (as per Council Motion 88/22):

*‘That Council:*

1) *Approve the following management plans for Moonies Hill Energy Pty Ltd for the Flat Rocks Wind Farm as outlined in Attachments 9.4.1.2 to 9.4.1.6:*

- *Construction Management Plan (Condition 18) except for Appendix A (Development Layout Plan) within the Construction Management Plan. See point 2 below for the approval of Development Layout Plan;*
- *Fire Management Plan - Bushfire Management Plan incorporating the Emergency Management Plan (Condition 19) – amended as follows*
  - *incorporate changes from a 1000 litre fire appliance (slip on unit) to a minimum 2,400 litre unit; and*
  - *the 2,400 litre fire appliance unit be retained at the operations building and maintenance compound to attend maintenance site works during operation at all times; and*
  - *That fire units, with a minimum capacity of 1000 litres of water, be added as a requirement at all hot worksites (that is; one per hot worksite) located in the Shire of Kojonup during the fire season, with the 2,400 litre fire unit on standby at the main compound for all worksites located within the Shire of Kojonup during the fire season; and*

- *Traffic Management Plan - incorporating the Pre-Construction Road Condition Report and the Route Study. This is subject to addressing Main Roads Western Australia advice and modifying the Traffic Management Plan to the satisfaction of the Shire's Chief Executive Officer (Condition 20).*

2) *While noting point 1, it is highlighted that approval of the management plans:*

- *Does not include the Development Layout Plan included with the documents; and*
- *Does not override the need to obtain any relevant approvals that may be separately required from other agencies.*

Advice Notes:

1) *Advise the Shire of Broomehill-Tambellup of the decision.'*

The revised Bushfire Management Plan (BMP), prepared by Envision Bushfire Protection, is provided in Attachment 9.4.5.1. The BMP undertakes a risk assessment and sets out risk treatments. The risk treatments cover location, siting and design, access and water supply. A risk register is provided in pages 36 – 47 which also outlines risk treatment. An Emergency Management Plan is included in Attachment 9.4.5.1. Pages 51 and 52 summarise the proposed water resources during construction and during operations.

The following summarises relevant risk treatments and changes between the approved BMP and the revised BMP:

Approved BMP	Revised BMP
<p><u>Asset Protection Zones</u></p> <p>The following Asset Protection Zones apply:</p> <ul style="list-style-type: none"> <li>• Around the site camp (construction compound) a 30m wide area of grass maintained at less than 100mm and no grass within the compound.</li> <li>• Around the turbine construction compound a 30m wide area of grass maintained at less than 100mm and no grass within the compound.</li> <li>• Around the base of the turbine (operational) a 20m diameter area of compacted limestone or equivalent, and a 40m diameter area of grass maintained at less than 100mm.</li> <li>• Around the substation a 30m wide area of grass maintained at less than 100mm and no grass within the substation area.</li> <li>• Around the operations building and maintenance compound a 21m wide area of grass maintained at less than 100mm and no grass within the maintenance compound. The operational building is to be constructed and maintained to the BAL-29 standard.</li> <li>• Access route easements are 20m wide.</li> </ul>	<p><u>Asset Protection Zones</u></p> <p>The following Asset Protection Zones apply:</p> <ul style="list-style-type: none"> <li>• Around the site camp (construction compound) a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the compound.</li> <li>• Around the turbine construction compound a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the compound.</li> <li>• Around the base of the turbine (operational) a 9m diameter area of compacted limestone or equivalent.</li> <li>• Around the substation a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the substation area.</li> <li>• Around the operations building and maintenance compound a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the maintenance compound. The operational building is to be constructed and maintained to the BAL-29 standard.</li> </ul>
<p><u>Water supplies</u></p> <p>A 2,400 litre fire appliance (slip on unit) and high capacity output pump will accompany each working area during the construction phase.</p> <p>A 2,400 litre fire fighting appliance (slip on unit) will be stationed at the maintenance compound to attend the maintenance site works during operation and be available for use by trained personnel and turbine host landowners in a bushfire event.</p> <p>A 50,000 litre water tank will be provided at the construction compound.</p>	<p><u>Water supplies</u></p> <p>A 1,000 litre fire appliance (slip on unit) and high capacity output pump will accompany each working area during the construction phase.</p> <p>Three x 1,000 litre fire fighting appliances (slip on units) will be stationed at the maintenance compound to attend maintenance site works during operation and be available for use by trained personnel and turbine host landowners in a bushfire event.</p> <p>A 50,000 litre water tank will be provided at the construction compound (no change).</p>

A 50,000 litre water tank will be provided and maintained at the maintenance compound.	A 50,000 litre water tank will be provided and maintained at the maintenance compound (no change).
3 x 50,000 water tanks to be distributed throughout the windfarm.	3 x 50,000 water tanks to be distributed throughout the windfarm (no change).

Envision Bushfire Protection advise that the Asset Protection Zones were reduced to be BAL-29 compliant. This followed consideration and agreement by ZULUS (local firefighting team). It was agreed that the overly large areas to be maintained as <100mm grass would, in itself, become a larger fire hazard than the wind turbines pose.

The applicant advises the firefighting units were dropped from a minimum of 2400 litres to 1000 litres given the logistical difficulties to legally tow a 3000 litre fire trailer (4000kg total weight) on public roads.

**COMMENT**

The revised BMP is submitted for Council review and approval.

The revised changes to the BMP are minor and have been discussed and agreed with Zulus (fire control officers). Noting Zulus support, there are no objections with the revised BMP.

**Alternate options and their implications**

The Council has a number of options available to it, which are discussed below:

*1 Not approve the revised BMP*

The Council can choose to not approve the revised BMP and advise the proponent giving reasons. If this option were chosen, the applicant would need to revise the BMP.

*2 Approve the revised BMP*

The Council can choose to approve the revised BMP, in part or whole and/or with or without modifications.

*3 Defer the proposal*

The Council can choose to defer the matter and seek additional information from the proponent, if deemed necessary, before proceeding to make a decision.

There is not a right of merits review of Council’s decision to approve or not to approve a revised Management Plan where it is lodged pursuant to a condition of development approval. However, the rationale for this is that the merits of the acceptability of the development have fundamentally been determined by the grant of the development approval, and what remains by way of Management Plan(s) is an assessment of detail within the confines of specific narrow technical fields. Therefore, a Management Plan should not be refused approval if it appropriately addresses the technical subject matter that it is supposed to address.

**CONSULTATION**

The Shire has previously consulted on the Development Application. The applicant has consulted with Zulus.

**STATUTORY REQUIREMENTS**

*Bush Fires Act 1954, Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015.*

**POLICY IMPLICATIONS**

*State Planning Policy 3.7 Planning in Bushfire Prone Areas and Guidelines for Planning in Bushfire Prone Areas*

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making  Ineffective monitoring of changes to legislation	Professional accreditation/certification maintained	Nil
6 – Engagement	Inadequate documentation or procedures	Public notices/local papers/website communication	Nil
7 – Environment	Inadequate local laws/planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Town Planning Scheme. Council, in assessing applications, needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Although the Flat Rocks Wind Farm wind turbine project is located in two Shires, this request for approving a revised BMP only relates to turbines located in the Shire of Kojonup.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr P Webb

Seconded Cr F Webb

That Council:

- 1) Approve the revised Bushfire Management Plan for the Flat Rocks Wind Farm as outlined in Attachment 9.4.5.1; and
- 2) Authorise the Chief Executive Officer to determine and approve future revisions to the Bushfire Management Plan or to other management plans previously considered and approved by Council for the Flat Rocks Wind Farm.

**AMENDMENT**

113/23 Moved Cr Egerton-Warburton

Seconded Cr Gale

That the second clause, under 'Water Supplies', be amended to read that:

One (1) of the three (3) x 1,000 litre units be ready to be utilised immediately on a suitable vehicle and to be:

- A) provided by either:
  - i) the landowner; or
  - ii) Enel Greenpower; or
  - iii) in conjunction with the local bush fire brigade.
- B) available and ready to use onsite at the compound during the fire season;
- C) compliant with bush fire brigade standards (not on a trailer); and
- D) maintained and useable on an annual basis before, and throughout, each fire season.

**CARRIED 7/0**

*For: Cr Radford, Cr P Webb, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

**THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT**

114/23 Moved Cr P Webb

Seconded Cr F Webb

That Council:

- 1) Approve the revised Bushfire Management Plan for the Flat Rocks Wind Farm as outlined in Attachment 9.4.5.1 with changes to conditions, specifically the second clause, under 'Water Supplies', being amended to read that:  
One (1) of the three (3) x 1,000 litre units be ready to be utilised immediately on a suitable vehicle and to be:
  - A) provided by either:
    - i) the landowner; or
    - ii) Enel Greenpower; or
    - iii) in conjunction with the local bush fire brigade.
  - B) available and ready to use onsite at the compound during the fire season;
  - C) compliant with bush fire brigade standards (not on a trailer); and
  - D) maintained and useable on an annual basis before, and throughout, each fire season;  
and
- 2) Authorise the Chief Executive Officer to determine and approve future revisions to the Bushfire Management Plan and/or to other management plans previously considered and approved by Council for the Flat Rocks Wind Farm.

**CARRIED 7/0**

*For: Cr Radford, Cr P Webb, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

*Reason for change to Officer Recommendation: to specify conditions relating to the 1,000 litre fire fighting unit meeting standards and to be stationed at the Flat Rocks Wind Farm compound during a fire season.*

*Cr Bilney re-entered the meeting at 4.14pm.*

UNCONFIRMED



9.4.6 UNCONFIRMED MINUTES OF AN AUDIT AND RISK COMMITTEE MEETING HELD 5 SEPTEMBER 2023/2024-2025 CASHFLOWS

<b>AUTHOR</b>	Judy Stewart – Senior Administration Officer
<b>DATE</b>	Wednesday, 13 September 2023
<b>FILE NO</b>	GO.CNM.96
<b>ATTACHMENT(S)</b>	9.4.6.1– Unconfirmed minutes of an Audit and Risk Committee Meeting held 5 September 2023

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to receive the unconfirmed minutes of an Audit and Risk Committee (Committee) meeting held 5 September 2023.

**BACKGROUND**

The Audit and Risk Committee is established under Section 71A of the *Local Government Act 1995* ensuring transparency in the Shire of Kojonup's financial management and decision making process. The Audit and Risk Committee was established with defined terms of reference and a membership consisting of six (6) committee members being four (4) Councillors and two (2) Community Members.

**COMMENT**

This item is for Council to receive the minutes of its Audit and Risk Committee meeting held 5 September 2023 and consider cashflows being developed for 2024/2025.

A separate agenda item follows in this agenda relating to Insurance Policies considered and recommended by the Audit and Risk Committee.

**CONSULTATION**

Nil

**STATUTORY REQUIREMENTS**

Sections 7.1A to 7.1C of the *Local Government Act 1995*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 <sup>rd</sup> party adverse findings against Shire	Audit and Risk Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COMMITTEE RECOMMENDATION/COUNCIL DECISION**

115/23 Moved Cr Gale

Seconded Cr P Webb

That Council:

1. receives the unconfirmed minutes of an Audit and Risk Committee meeting held 5 September 2023; and
2. endorses the Committee recommendation that cashflows are developed separately for the entire Shire organisation, Springhaven, and Black Cockatoo Café over the course of the next twelve months, for 2024/2025.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

9.4.7 INSURANCE POLICIES

<b>AUTHOR</b>	Jill Johnson – Manager Financial & Corporate Services
<b>DATE</b>	Tuesday, 29 August 2023
<b>FILE NO</b>	RM.REG.1
<b>ATTACHMENT(S)</b>	9.4.7.1 - Vehicle and Plant Register 9.4.7.2 - Property Register

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

The purpose of this report is to inform the Audit and Risk Committee of the insurance levels and associated costs held by the Shire of Kojonup (Shire) for the 2023/2024 financial year.

**BACKGROUND**

Insurance is one of the Shire’s largest annual expenses and most important risk management tasks and, therefore, it is appropriate that the Council, in addition to staff, be comfortable with the levels of insurance taken out.

**COMMENT**

The Shire of Kojonup obtains insurance cover through LGIS (Local Government Insurance Services). LGIS is partly owned by WALGA and offers insurance through its Scheme Membership and also through policies taken out with insurers. It is able to obtain policies from main stream insurance at a reduced rate as it brokers on behalf of all scheme members.

Below is a list of insurances held by the Shire for the 2023/2024 financial year including the insurance provider, limit of liability and the cost of premium.

There has been an overall increase of 13.81% on last year; this is, however, lower than the predicted 15% forecast.

- LGIS Property has a scheme portfolio rate increase of 3%.
- LGIS Motor Vehicle Fleet has a minor rate increase due to 5yr claims loss ratio at 66% and a small uplift in total fleet value.
- Workcare has a minor increase from 2.75% to 3% due to 5yr claims loss ratio at 127% and minor lift in salaries.

**Shire of Kojonup – Ordinary Council Meeting – Minutes – 26 September 2023**

<b>Policy</b>	<b>2022/2023 Premium</b>	<b>2023/2024 Premium</b>	<b>Insurer</b>	<b>Liability</b>	<b>Interest Protected</b>
LGIS Bushfire	\$36,775	\$52,605	Scheme	\$500k	Volunteer Bushfire members, medical expenses, loss of salary/wages and death benefits
LGIS Liability	\$40,920	\$40,920	Scheme	\$500m	Public liability - Death or Personal Injury, Loss or Damage to Property
Casual Hirers Liability	\$ 0	\$0	Covered by Scheme	\$10m	Legal liability to third parties for death, illness or personal injury and loss of damage to property at hired facility
Commercial Crime and Cyber Liability	\$4,428	\$4,198	Scheme	\$400k	Direct financial loss sustained by member
LGIS Property	\$122,431	\$114,555	Scheme	\$600m	Physical loss, destruction or damage to property including machinery breakdown and electronic equipment
LGIS Workcare	\$140,663	\$149,250	Scheme	\$500k	Workers Compensation and Injury Management including Journey Accident Cover
Corporate Travel	\$878	\$854	Scheme	\$10m	External Journey beyond 50km
Management Liability	\$40,025	\$38,136	Scheme	\$4.25m	Councillors and Officers Liability and Employment practices Liability
Marine Cargo	\$693	\$725	QBE	\$400k	All goods &/or interests belonging &/or appertaining whilst in transit by land, air, water and parcel post
Motor Vehicle	\$70,966	\$72,441	Scheme	\$3.2m	All motor vehicles and trailers owned leased or mortgaged under hire purchase or hired in or let out. Includes volunteer bushfire brigade members' vehicles.
Personal Accident - Volunteers, Councillors	\$517	\$508	Scheme	\$300k	Elected members and volunteers if injured or die whilst engaged in work for the Shire if said work is authorised by the Shire
Medical Malpractice Liability	\$7,519	\$6,835	Vero Insurance	\$20m	Cover of Medical Practice lawsuits for Springhaven
<b>TOTAL</b>	<b>\$465,815</b>	<b>\$481,027</b>			

**CONSULTATION**

David Woods – Account Manager, LGIS  
Grant Thompson – Chief Executive Officer

**STATUTORY REQUIREMENTS**

*Local Government Act 1995* Section 5.42(1)

Delegation Register – Admin 007 – Entering into Contracts of Insurance

*The Chief Executive Officer (CEO) is Delegated Authority to enter into appropriate contracts of insurance. In exercising the delegation, the CEO is to have regard to the provisions of the Annual Budget.*

Section 5.49(2) (Workers' compensation arrangement) of the *Local Government Act 1995* states:

*(2) WALGA is to establish and manage, for the benefit of itself and any eligible body that chooses to participate, a group self-insurance arrangement against liability to pay compensation under the WCIM Act.*

#### **POLICY IMPLICATIONS**

2.1.8 – Financial Governance – Management of financial risk prudently, having regard to economic circumstances.

#### **FINANCIAL IMPLICATIONS**

Insurance is the most important risk management task undertaken each year. Insurance is the Shire's single largest ongoing external cost and without adequate cover the Shire is extremely exposed to financial and property loss and open to liability.

#### **RISK MANAGEMENT IMPLICATIONS**

Without sufficient insurance cover the Shire runs the risk of being unable to maintain its current level of service in the event of a major/catastrophic loss and possibly exposes itself to litigation costs if not adequately insured.

#### **ASSET MANAGEMENT IMPLICATIONS**

Nil

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION/COMMITTEE RECOMMENDATION/COUNCIL DECISION**

116/23 Moved Cr Egerton-Warburton

Seconded Cr P Webb

That the information regarding the levels of the Shire of Kojonup's insurance for the 2023/2024 financial year be noted.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

9.4.8 TAMBELLUP WEST ROAD - BUDGET CHANGES

<b>AUTHOR</b>	Grant Thompson - Chief Executive Officer
<b>DATE</b>	Wednesday, 20 September 2023
<b>FILE NO</b>	FM.FNR.2
<b>ATTACHMENT(S)</b>	Nil

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>"The Cultural Experience Centre of the Great Southern"</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To consider budget amendments to cost centre P30001407 - Tambellup West Road Project.

**BACKGROUND**

The substantial direction setting and oversight role of the Council e.g.; adopting plans and reports, accepting tenders, directing operations, and setting and amending of budgets is a regulated and important function.

The Local Government (Financial Management) Regulations 1996 state that a local government must adopt a budget annually.

The intent is for Council to approve any material changes to the budget that were not foreseen.

**COMMENT**

This requested amendment has been prepared to include information associated with the Tambellup West Road Project – cost centre P30001407. The total project allocation is \$300,000 – State contribution \$200,000 (Grant), Local Government contribution \$100,000.

This was a project created and commenced in the 2022/23 financial year.

A recent detailed analysis of this project at an account level, incorporating year to date actuals and closing balance from the previous financial year to 30 June 2023, has identified a shortfall in budgeted funds in the 2023/24 budget of \$44,815 against the cost centre P30001407. \$14,938 is Shire of Kojonup (Shire) responsibility and \$29,877 allocated to the Grantor.

The reason for this request is that the outstanding project costs were not rolled over into the current budget. After investigation by Shire Officers, it has become evident that the reason

for the shortfall is that the project was nominated 'complete' prior to the end of year reconciliations when, in fact, the project was a work in progress (WIP) and, as a result, the net financials did not roll over into the new budget year.

There is an amount of \$29,877 available in the Grant to be claimed against P30001407. The \$14,938 is the Shire's 1/3 funding obligation for the remaining expense claim.

The current amount claimed against this project is the first payment of \$80,000.00.

Another aspect of this project, revealed in the investigation, was that the project chart of accounts were formed using two cost centre codes:

- C450 – Total project amount \$194,328
  - C437 – Total project amount \$ 60,857
- \$255,185

This has highlighted two key internal operational and financial control issues that officers are currently remedying:

- receipting actual costs, receiving actual invoices incurred against purchase orders, and then correct journaling of costs against project cost centre codes; and
- The creation of two cost centres for this project. Two project allocations were set up as above. Only one cost centre should have been created.

Shire officers are implementing new operational and financial controls for creation of project cost codes, journaling and purchase order management to ensure these errors and duplications do not occur again in the future.

Currently, the Chief Executive Officer is working with Shire officers across the Works and Services and Finance departments to review and improve the end to end processes related to grant funded capital projects.

For the project to be completed, it is recommended to Council to allocate the outstanding costs to the 2023/24 budget.

After reviewing the amount, officers advise the intention is to absorb the Shires portion of this cost from within the wages budget item.

#### **CONSULTATION**

Manager Financial and Corporate Services  
Darren Long, DL Financial Consulting  
Manager Works and Services

#### **STATUTORY REQUIREMENTS**

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

*6.2. Local government to prepare annual budget*

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

**\*Absolute Majority Required**

**POLICY IMPLICATIONS**

Rewriting and implementing policy, process and procedural controls for Cost Code creation, Purchase Order management and Journaling to the Ledger is required.

**FINANCIAL IMPLICATIONS**

Implication, in this particular impact, will be managed through the wages cost element. The result is an additional cost to the Shire of \$14,938.

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3) Compliance	Ineffective policies & processes	Financial management reviews	Review Financial and Procurement Policies and Controls.
8) Errors Omissions and Delays	Human Error	Policies and Procedures	
Risk Rating: <i>Medium to High</i>			
IMPLICATIONS			
This risk has impact on cashflow and budget management.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

117/23 Moved Cr Wieringa Seconded Cr Singh  
 That Council approves a budget amendment to P30001407 (Tambellup West Road) cost centre to include an amount of \$44,815 to complete the project, of which \$29,877 is 2/3 funded from the original road grant and \$14,938 is 1/3 funded by the Shire of Kojonup.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*



9.4.9 CHANGE TO OCTOBER 2023 ORDINARY COUNCIL MEETING DATE

<b>AUTHOR</b>	Grant Thompson – Chief Executive Officer
<b>DATE</b>	Friday, 22 September 2023
<b>FILE NO</b>	GO.CNM.6
<b>ATTACHMENT(S)</b>	Nil

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

Council to consider changing its October 2023 Ordinary Meeting date from 17 October 2023 to 24 October 2023 to fall after the election weekend of 21 October 2023.

**BACKGROUND**

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, local governments are required to give local public notice and publish on their websites the date, time and place of ordinary council meetings and committee meetings which are proposed to be open to members of the public and shall be held within the proceeding 12 month period.

At its 29 November 2022 Ordinary Meeting, Council resolved as follows:

*“That:*

1. *Ordinary Meetings of Council be scheduled to be held in the Shire of Kojonup (Shire) Council Chambers, 93 Albany Highway, Kojonup the third Tuesday of each month in 2023 commencing at 3:00pm with the following exceptions:*
  - *No scheduled meeting to be held in January;*
  - *The February meeting to be brought forward to the first Tuesday being 7 February;*
  - *The July meeting be held on the fourth Tuesday (25 July) to make allowance for the Annual Budget adoption; and*
  - *The December meeting be held on the second Tuesday (12 December) given timing to the Christmas break period.*
2. *The following dates be approved for the 2023 calendar year for Ordinary Meetings of Council:*

*7 February 2023*

*21 March 2023*

*18 April 2023*

16 May 2023  
20 June 2023  
25 July 2023  
15 August 2023  
19 September 2023  
17 October 2023  
21 November 2023  
12 December 2023

3. *That Council’s approved Ordinary Meeting schedule for 2023, as above, be published on the Shire website and local public notice given.”*

#### COMMENT

Alignment of the Ordinary Council Meeting in October to be following the outcome of the Local Government election being held on the 21 October, is critical to inducting new Councillors, swearing in of new Councillors, and the election of the President and Deputy President. This will effectively give the Shire of Kojonup the ability to enact procedural processes to comply with the induction of new Councillors.

The Author is advising and recommending to Council to change the October 2023 Ordinary Council meeting from 17 October 2023 to 24 October 2023 to ensure the correct procedural actions are undertaken post election.

#### CONSULTATION

Manager Governance & Administration

#### STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995*  
*r. 12 (3) of the Local Government (Administration) Regulations 1996*

#### **5.25.Regulations about council and committee meetings and committees**

- (1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*
  - (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - *Local Government (Administration) Regulations 1996 –*

#### **12. Publication of meeting details [Act s. 5.25(1) (g)]**

- (1) *In this regulation –*

**meeting details**, for a meeting, means the date and time when, and the place where, the meeting is to be held.

- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*
  - (a) *ordinary council meetings;*
  - (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*

- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process  Councillor/Staff training	Nil
<i>Risk rating – Adequate</i>			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the <i>Local Government Act 1995</i> and r. 12 – <i>Local Government (Administration) Regulations 1996</i> - publication of meeting details.			

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**118/23 Moved Cr Bilney**

**Seconded Cr Singh**

That the 17 October 2023 Ordinary Meeting of Council, scheduled to commence at 3.00pm in the Council Chambers, 93 Albany Highway, Kojonup, be changed to commence at 3.00pm in the Council Chambers, 93 Albany Highway, Kojonup on 24 October 2023 and that this be advertised in accordance with r. 12 (3) of the Local Government (Administration) Regulations 1996.

**CARRIED 8/0**

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

UNCONFIRMED

10 APPLICATIONS FOR LEAVE OF ABSENCE  
Nil

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

11.1 CR EGERTON-WARBURTON – APPEAL FOR REMEDIAL ACTION ON EDUCATION POLICY AND PROCEDURES IN COUNTRY SCHOOLS

SUMMARY

At the Western Australian Local Government Association (WALGA) Great Southern Zone meeting held in Albany on 25 August 2023 the Minister for Education, Dr Toni Buti, and a representative of the Department of Education, Mr Nickolai Emery, both addressed the meeting about education policies with special reference to issues in country-based schools.

Dr Buti spoke on NAPLAN results (just published that week) demonstrating the great gap between educational attainment in metropolitan schools and country-based schools, even including regional cities like Albany, Bunbury, Kalgoorlie, and Geraldton.

Dr Buti also stated the following:

- the budget allocated to education is rising;
- the State and Federal Governments are looking to reform policy and are trying to overcome a teacher shortage (world-wide); and
- schools are moving toward a full-service model which includes allied professional services like psychology, remedial work and the like (all those mentioned are based in Albany and not accessible by rural schools easily or often). This is also the case with support for “young people experiencing challenging circumstances”. These students, and their teachers/assistants need constant help and presence. There is no suitable programme available for these students in country-based schools, away from the main centres.

In contrast to the above points, I am led to believe that ‘no new money’ is apparent in existing schools, teachers are leaving the profession for more lucrative work elsewhere, teachers are well overdue for a pay rise to bring them into line with other States, and education assistants are desperately needed to back up students who need extra attention. Staff are said to not be supported when trying to deal with recalcitrant students, that despite Minister Buti putting out a Violence in Schools policy, they are yet to be advised on how to practically implement this in schools.

Mr Emery spoke on secondary pathways, something that is difficult for small communities, and alternative pathways for disaffected students. There are models of schooling that can be accessed from home but they are generally restricted to special circumstances and not available for many. Mr Emery recognised that there needs to be programmes that retain children at risk in education. This is an area that needs attention urgently as there is little available for children unsuited to the classroom environment which can result in substantial hindrance for teachers and disruption to other students whose education is supremely important in the primary years.

In relation to students who wish to take advantage of Distant Education classes in subjects not taught at their school, whilst these facilities are available in most schools, the schools are not funded to supervise and mentor these students. The system will not work without adequate mentoring resources.

Also discussed after the Minister's address was the problem of housing for teachers in country towns. When teachers were obliged to serve two years in country schools in compensation for free tertiary education, housing was supplied by the Education Department but much of this stock has dwindled or is now of poor quality and repair. WA Police provides suitable housing for its staff and it should be the case with the Education Department, for at least a proportion of the staff required for the local school. It is very hard to attract teachers to small country towns, especially if they have families, without the offer of suitable housing. Teachers are funded well to work in very remote schools, but rural schools are ignored. Teachers will not work in the country if the housing offered is inadequate. At last estimate there will be 940 vacancies for secondary colleges next year. I believe Merredin College has operated with five teachers short all this year.

There is little incentive for investment in housing for rental in small towns as the capital growth offered and the cost of providing monopoly utilities, such as water and power, make such investment hard to justify. The high rent required to make an investment is also a disincentive for teachers. State Government must find ways to make this work if teachers are going to be attracted to choose a rural school over one on the coast.

As there was little promise of any solutions to the above problems in the pipeline, the author recommends Council advocate through WALGA for action and, therefore, proposes the following recommendation at the next WALGA Great Southern Country Zone meeting, to be held at the Shire of Broomehill-Tambellup on 24 November 2023:

**COUNCILLOR RECOMMENDATION/COUNCIL DECISION**

Moved Cr Egerton-Warburton                      Seconded Cr Bilney

That Council recommends to the Western Australian Local Government Association (WALGA) that WALGA strongly advocates to the Department of Education (Department) on behalf of rural and remote districts that greater efforts be made to reduce the inequality of educational opportunity with particular reference to the following:

1. That the Department makes available resources for intervention in the experience of students specifically disaffected by the current model of schooling who are disruptive, falling behind and at risk of failing to learn to read, write and work in basic arithmetic; including intensive attention combined with health and like issues and more active, empathic, and practical instruction.
2. That the Department makes available the current resources of Distant Education and/or enables families to access similar private providers for secondary education in order that students can study for an ATAR (Australian Tertiary Admission Rank), or other subjects of their own choosing, using internet resources and mentors provided in the schools closest to them; and
3. That the Department subsidises housing suitable for teachers or enables local governments to build and manage such housing.

**AMENDMENT**

119/23 Moved Cr Egerton-Warburton                      Seconded Cr Gale

That 'Great Southern Zone' be added after 'Association' in the above wording.

CARRIED 8/0

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

**THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT**

120/23 Moved Cr Egerton-Warburton                      Seconded Cr Bilney

That Council recommends to the Western Australian Local Government Association Great Southern Zone (WALGA) that WALGA strongly advocates to the Department of Education (Department) on behalf of rural and remote districts that greater efforts be made to reduce the inequality of educational opportunity with particular reference to the following:

1. That the Department makes available resources for intervention in the experience of students specifically disaffected by the current model of schooling who are disruptive, falling behind and at risk of failing to learn to read, write and work in basic arithmetic; including intensive attention combined with health and like issues and more active, empathic, and practical instruction.
2. That the Department makes available the current resources of Distant Education and/or enables families to access similar private providers for secondary education in order that students can study for an ATAR (Australian Tertiary Admission Rank), or other subjects of their own choosing, using internet resources and mentors provided in the schools closest to them; and
3. That the Department subsidises housing suitable for teachers or enables local governments to build and manage such housing.

CARRIED 8/0

*For: Cr Radford, Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale and Cr Singh*

*Reason for change to Officer Recommendation: To specify the Great Southern Zone of WALGA as the body Council is forwarding the recommendation to.*

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

12.1 CR BILNEY – TERMS OF REFERENCE FOR COMMITTEES OF COUNCIL

Request for Council consideration of altering Terms of Reference for committees of Council.

12.2 CR GALE – HOUSING CRISIS

Request to establish the number of vacant houses in Kojonup and identify possible state government incentive suggestions, to forward to the Western Australian Minister for Housing, to encourage owners to rent their vacant houses.

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14 MEETING CLOSED TO THE PUBLIC**

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

**15 CLOSURE**

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4.34pm.



16 ATTACHMENTS (SEPARATE)

- 6.1
- 6.1.1 Unconfirmed Minutes of an Ordinary Meeting of Council held on 15 August 2023
  - 6.1.2 Unconfirmed Minutes of a Special Meeting of Council held 23 August 2023
- 7.4.1
- 7.4.1.1 Cr Bilney – WALGA Convention 2023
- 7.4.2
- 7.4.2.1 Cr Radford – WALGA Convention 2023
- 9.4.1
- 9.4.1.1 Monthly Financial Statements – 1 to 31 July 2023
  - 9.4.1.2 Monthly Financial Statements – 1 to 31 August 2023
- 9.4.2
- 9.4.2.1 Monthly Payments Listing – 1 to 31 July 2023
  - 9.4.2.2 Monthly Payments Listing – 1 to 31 August 2023
- 9.4.3
- 9.4.3.1 Shire of Kojonup Cats Local Law 2023 – Draft
  - 9.4.3.2 Shire of Kojonup Cat Repeal Local Law 2023 - Draft
  - 9.4.3.3 Correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome
  - 9.4.3.4 Email correspondence received from Steven Elliott, A/Principal Strategy Officer, Department of Local Government, Sport and Cultural Industries
- 9.4.4
- 9.4.4.1 Shire of Kojonup Parking Amendment Local Law 2023 - Draft
  - 9.4.4.2 Shire of Kojonup Parking Local Law 2022 (Consolidated version) - Draft
  - 9.4.4.3 Correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome
  - 9.4.4.4 Email correspondence received from A/Principal Strategy Officer, Department of Local Government, Sport and Cultural Industries

9.4.5	9.4.5.1	Bushfire Management Plan (June 2023)
9.4.6	9.4.6.1	Unconfirmed minutes of an Audit and Risk Committee Meeting held 5 September 2023
9.4.7	9.4.7.1	Vehicle and Plant Register
	9.4.7.2	Property Register

UNCONFIRMED

SHIRE OF KOJONUP

# Kojonup



## AGENDA

### Ordinary Council Meeting

24 October 2023

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 24 October 2023 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

**GRANT THOMPSON**  
**CHIEF EXECUTIVE OFFICER**

20 October 2023

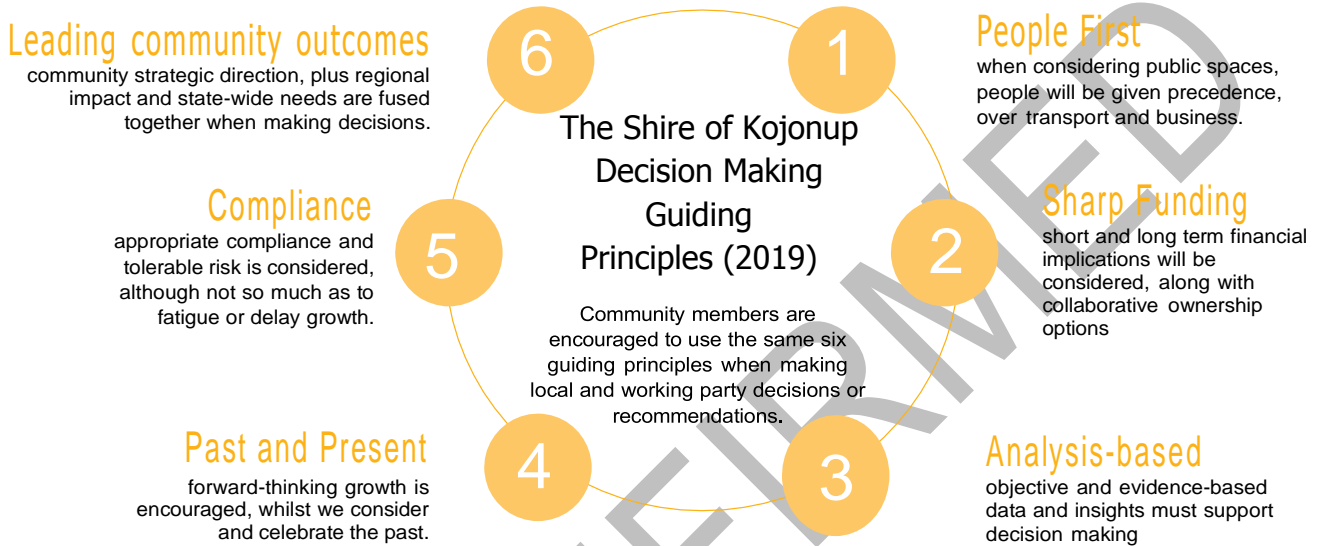
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AGENDA FOR AN ORDINARY COUNCIL MEETING TO BE HELD ON 24 OCTOBER 2023

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS.....	4
2	ANNOUNCEMENTS FROM THE PRESIDING MEMBER .....	5
3	ATTENDANCE .....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE .....	5
4	DECLARATION OF INTEREST .....	5
5	PUBLIC QUESTION TIME .....	5
5.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	5
5.2	PUBLIC QUESTION TIME .....	5
6	CONFIRMATION OF MINUTES .....	5
7	PRESENTATIONS.....	5
7.1	PETITIONS.....	5
7.2	PRESENTATIONS.....	5
7.3	DEPUTATIONS .....	5
7.4	DELEGATES’ REPORTS .....	5
8	METHOD OF DEALING WITH AGENDA BUSINESS.....	5
9	REPORTS.....	6
9.1	KEY PILLAR ‘LIFESTYLE’ REPORTS.....	6
9.2	KEY PILLAR ‘ECONOMICS’ REPORTS .....	6
9.3	KEY PILLAR ‘VISITATION’ REPORTS .....	6
9.4	KEY PILLAR ‘PERFORMANCE’ REPORTS.....	7
9.4.1	ELECTION OF SHIRE PRESIDENT (2 YEAR TERM) .....	7
9.4.2	ELECTION OF DEPUTY SHIRE PRESIDENT (2 YEAR TERM) .....	7
10	APPLICATIONS FOR LEAVE OF ABSENCE .....	8
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	8
12	QUESTIONS FROM MEMBERS WITHOUT NOTICE .....	8
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING .....	8
13.1	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONVENTION 2023 .....	8
	HEADS OF AGENCY DISCUSSION NOTES – DEPARTMENT OF FIRE AND EMERGENCY SERVICES .8	
13.2	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONVENTION 2023 .....	8
	HEADS OF AGENCY DISCUSSION NOTES – DEPARTMENT OF WATER AND ENVIROMENTAL REGULATION .....	8
14	MEETING CLOSED TO THE PUBLIC .....	8
14.1	MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	8
14.2	PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC.....	8
15	CLOSURE .....	8
16	ATTACHMENTS (SEPARATE).....	9

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



AGENDA

1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President shall declare the meeting open at \_\_\_\_ and draw the meeting's attention to the disclaimer below:

*Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

**Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

**Prayer**

*Almighty God, we pray for wisdom for our reigning monarch King Charles.*

*We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.*

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.*

*Amen*

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

**COUNCILLORS**

Cr P Webb	Councillor
Cr Bilney	Councillor
Cr Egerton-Warburton	Councillor

**COUNCILLORS ELECT**

To be confirmed after the Local Government Election being held 21 October 2023. New Councillors will make a 'declaration of elected member' in the prescribed manner before Mrs Heather Marland JP before commencing their duties at 3.00pm, 24 October 2023.

**STAFF**

Grant Thompson	Chief Executive Officer/Chairperson
Judy Stewart	Manager Governance and Administration

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.2 PUBLIC QUESTION TIME

6 **CONFIRMATION OF MINUTES**

Nil

7 **PRESENTATIONS**

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 **METHOD OF DEALING WITH AGENDA BUSINESS**

9

REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS  
Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS  
Nil

9.3 KEY PILLAR 'VISITATION' REPORTS  
Nil

UNCONFIRMED



9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 ELECTION OF SHIRE PRESIDENT (2 YEAR TERM)

*NOTE: Nominations for the office of Shire President **must be made in writing to the Chief Executive Officer** at any time prior to the meeting and during the meeting up until the Election.*

The election of Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a ‘declaration of elected member’ in the prescribed manner before Mrs Heather Marland JP, before commencing their duties as the Shire President of the Council and presiding over the meeting.

The Shire President will take the Chair.

9.4.2 ELECTION OF DEPUTY SHIRE PRESIDENT (2 YEAR TERM)

*NOTE: Nominations for the office of Deputy Shire President **must be made in writing to the Chief Executive Officer** at any time prior to the meeting and during the meeting up until the Election.*

The election of Deputy Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a ‘declaration of elected member’ in the prescribed manner before Mrs Heather Marland – JP, before commencing their duties as the Deputy Shire President of the Council.

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONVENTION 2023  
HEADS OF AGENCY DISCUSSION NOTES – DEPARTMENT OF FIRE AND EMERGENCY  
SERVICES

(Please see attachment 13.1.1)

13.2 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION CONVENTION 2023  
HEADS OF AGENCY DISCUSSION NOTES – DEPARTMENT OF WATER AND ENVIROMENTAL  
REGULATION

(Please see attachment 13.1.2)

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at \_\_\_\_\_ pm.

16 ATTACHMENTS (SEPARATE)

- 13.1
  - 13.1.1 Western Australian Local Government Association Convention 2023 – Heads of Agency discussion notes – Department of Fire and Emergency services
  - 13.1.2 Western Australian Local Government Association Convention 2023 – Heads Of Agency discussion notes – Department Of Water And Environmental Regulation

UNCONFIRMED

SHIRE OF KOJONUP

# Kojonup



**MINUTES**

**SPECIAL COUNCIL MEETING**

**7 NOVEMBER 2023**

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for people with disability

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 7 NOVEMBER 2023

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS.....	4
2	ANNOUNCEMENTS FROM THE PRESIDING MEMBER.....	5
3	ATTENDANCE.....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	5
4	DECLARATION OF INTEREST.....	5
5	PUBLIC QUESTION TIME.....	5
5.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	5
5.2	PUBLIC QUESTION TIME.....	5
6	CONFIRMATION OF MINUTES.....	6
7	PRESENTATIONS.....	6
8	METHOD OF DEALING WITH AGENDA BUSINESS.....	6
9.1	KEY PILLAR ‘LIFESTYLE’ REPORTS.....	6
9.2	KEY PILLAR ‘ECONOMICS’ REPORTS.....	6
9.3	KEY PILLAR ‘VISITATION’ REPORTS.....	6
9.4	KEY PILLAR ‘PERFORMANCE’ REPORTS.....	7
9.4.1	APPOINTMENT OF COUNCIL DELEGATES TO EXTERNAL ORGANISATIONS.....	7
10	APPLICATIONS FOR LEAVE OF ABSENCE.....	12
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	12
12	QUESTIONS FROM MEMBERS WITHOUT NOTICE.....	12
12.1	CR EGERTON-WARBURTON – UNITED WAY AUSTRALIA – DOLLY PARTON’S IMAGINATION LIBRARY.....	12
12.2	CR WIERINGA – BUSH FIRE ADVISORY COMMITTEE.....	12
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.....	12
14	MEETING CLOSED TO THE PUBLIC.....	12
15	CLOSURE.....	12
16	ATTACHMENTS (SEPARATE).....	13

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

**Leading community outcomes**

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

**Compliance**

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

**Past and Present**

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

1

5

2

4

3

**The Shire of Kojonup  
Decision Making  
Guiding  
Principles (2019)**

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

**People First**

when considering public spaces, people will be given precedence, over transport and business.

**Sharp Funding**

short and long term financial implications will be considered, along with collaborative ownership options

**Analysis-based**

objective and evidence-based data and insights must support decision making

UNCONFIRMED

MINUTES

1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Shire President declared the meeting open at 3:01pm and drew the meeting's attention to the disclaimer below:

*Disclaimer*

*No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.*

*The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.*

*Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.*

**Acknowledgement of Country**

*The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.*

*We pay our respect to their Elders past, present and emerging.*

**Prayer**

*Almighty God, we pray for wisdom for our reigning monarch King Charles.*

*We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.*

*Grant us grace to listen and work together as a Council to nurture the bonds of one community.*

*Amen*

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

**3 ATTENDANCE**

**COUNCILLORS**

Cr Bilney	Shire President
Cr Wieringa	Deputy Shire President
Cr Radford	Councillor
Cr Egerton-Warburton	Councillor
Cr Mathwin	Councillor
Cr Mickle	Councillor

**STAFF**

Grant Thompson	Chief Executive Officer
Estelle Lottering	Project Manager and Community Services

**3.1 APOLOGIES**

Judy Stewart	Manager Governance and Administration
--------------	---------------------------------------

**3.2 APPROVED LEAVE OF ABSENCE**

Cr Webb	Councillor
---------	------------

**4 DECLARATION OF INTEREST**

Nil

**5 PUBLIC QUESTION TIME**

**5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

**5.2 PUBLIC QUESTION TIME**

Nil



**6 CONFIRMATION OF MINUTES**

Nil

**7 PRESENTATIONS**

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

**8 METHOD OF DEALING WITH AGENDA BUSINESS**

There were nil changes to the order of business.

**9 REPORTS**

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS

Nil

9.3 KEY PILLAR 'VISITATION' REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 APPOINTMENT OF COUNCIL DELEGATES TO EXTERNAL ORGANISATIONS

<b>AUTHOR</b>	Judy Stewart – Manager Governance and Administration
<b>DATE</b>	Thursday, 2 November 2023
<b>FILE NO</b>	GO.CNM.9
<b>ATTACHMENT(S)</b>	Nil

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “ <i>The Cultural Experience Centre of the Great Southern</i> ” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding 12.3 SoK values and culture growth

**DECLARATION OF INTEREST**

Nil

**SUMMARY**

To appoint Council delegates for representation to external organisations following the October 2023 local government elections.

**BACKGROUND**

All appointments to committees, whether the person is an elected member, employee or community member, expired on 21 October 2023 in line with the local government election.

Since March 2004, the Council has dispensed with the structure of standing committees reporting to the Council each month in favour of a process where everything comes before the Council. Appointment of delegates to external organisations now needs to be considered.

**COMMENT**

Representation on committees should be considered on the basis of equitable distribution amongst Councillors, utilisation of specific skills where appropriate, or to add diversity to existing groups to ensure the appropriate mix of skills are present.

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees. Therefore, Council needs to determine how many members should comprise each committee.

The *Local Government Act 1995 (Act)* does not specifically mention anything about deputies or proxies other than Deputy President and Deputy Presiding members. One of the pillars upon which the *Act* is built is for better decision-making and more efficient and effective local government (s. 1.3 (2)). Consequently, there is nothing that precludes Council from appointing one or two deputies for each committee.

This report deals only with appointment of Council delegates to external organisations as these organisations either have meetings scheduled to occur before Council's next Ordinary Meeting on 21 November 2023 or require advice of delegates prior to that date.

Delegation to Council's formal and other committees is anticipated to occur at Council's 21 November 2023 Ordinary Meeting.

#### **DELEGATES TO LOCAL & REGIONAL ORGANISATIONS**

This category lists the external organisations and committees that the Shire of Kojonup (Shire) is either:

- A member of and, therefore, needs representatives to attend meetings; or
- Invited to have a delegate to represent the Shire.

The following local and regional organisations were appointed Council and Employee delegates for the 2021 to 2023 term as follows:

- (a) **GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.**  
Members Cr Gale and Cr Egerton-Warburton  
Deputies Cr Radford and Cr P Webb
- (b) **SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)**  
Members Cr Singh and Cr P Webb  
Deputy Cr Gale
- (c) **GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL**  
(\* subject to approval of the Minister for Planning)  
Members Cr Singh and Cr Egerton-Warburton  
Deputy Cr Gale and Cr Radford
- (d) **GREAT SOUTHERN REGIONAL ROAD GROUP**  
Member Cr Gale  
Deputy Cr P Webb
- (e) **KOJONUP HOMES FOR THE AGED COMMITTEE**  
Member Cr Singh  
Deputy Cr Wieringa
- (f) **GREAT SOUTHERN RECREATION ADVISORY GROUP**  
Member Manager Corporate and Community Services  
Deputy Cr Gale
- (g) **GREAT SOUTHERN TREASURES**  
Member Cr Wieringa  
CEO or nominated delegate
- (h) **KODJA PLACE COMMUNITY FUND INC**  
Member Shire President (Cr Radford)  
Member Deputy Shire President (Cr P Webb)

- (i) **KOJONUP HISTORICAL SOCIETY** (no longer in operation as a community group)  
Member Cr Egerton-Warburton

As the Kojonup Historical Society has disbanded and transferred its assets to the Shire (as per the Council decision below), officers will include, in a report regarding delegation to its formal and other committees for Council's 21 November 2023 Ordinary Meeting, a recommendation for the creation of an advisory committee of Council with associated terms of reference for the purpose of advising Council on matters relevant to the assets of the now defunct Kojonup Historical Society:

*116/22*

*That Council agrees to the transferral of asset ownership of the Kojonup Historical Society Inc. (KHS) to the Shire of Kojonup in the event the KHS winds up.*

#### **CONSULTATION**

Nil

#### **STATUTORY REQUIREMENTS**

The appointment of members to committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995.*

A local government may, by absolute majority, establish committees comprising of 3 or more persons, be they elected members, employees and/ or other persons, to exercise the powers and discharge the duties of the local government that can be delegated to committees.

*Section 5.10* allows the Shire President to be a member on any committee that has an elected member and also the Chief Executive Officer (or their representative) to be on any committee that has an employee as a member.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **RISK MANAGEMENT IMPLICATIONS**

Nil

#### **ASSET MANAGEMENT IMPLICATIONS**

Nil

#### **SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS**

Nil, although this report does appoint Council's delegates to this Committee.

#### **VOTING REQUIREMENTS**

Absolute Majority

OFFICER RECOMMENDATION

That Council appoints delegates to local and regional organisations as follows:

GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.

Members President and Deputy President  
Deputies Cr \_\_\_\_\_ and Cr \_\_\_\_\_

SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)

Members President and Deputy President  
Deputy Cr \_\_\_\_\_

GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL

(\* subject to approval of the Minister for Planning)

Members Cr \_\_\_\_\_ and Cr \_\_\_\_\_  
Deputy Cr \_\_\_\_\_ and Cr \_\_\_\_\_

GREAT SOUTHERN REGIONAL ROAD GROUP

Member Cr \_\_\_\_\_  
Deputy Cr \_\_\_\_\_

GREAT SOUTHERN RECREATION ADVISORY GROUP

Member Cr \_\_\_\_\_  
Deputy Cr \_\_\_\_\_

GREAT SOUTHERN TREASURES

Member Cr \_\_\_\_\_  
CEO or the nominated delegate

KOJONUP HOMES FOR THE AGED COMMITTEE

Member Cr \_\_\_\_\_  
Deputy Cr \_\_\_\_\_

KODJA PLACE COMMUNITY FUND INC.

Member Shire President  
Member Deputy Shire President

COUNCIL DECISION

121/23 Moved Cr Wieringa

Seconded Cr Mickle

That Council appoints delegates to local and regional organisations as follows:

GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.

Members President and Deputy President  
Deputies Cr Egerton-Warburton and Cr Mathwin

SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)

Members President and Deputy President  
Deputy Cr Mathwin

GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL

(\* subject to approval of the Minister for Planning)

Members Cr Bilney and Cr Egerton-Warburton  
Deputy Cr Mickle and Cr Radford

GREAT SOUTHERN REGIONAL ROAD GROUP

Member Cr Webb  
Deputy Cr Radford

GREAT SOUTHERN RECREATION ADVISORY GROUP

Member Cr Mickle  
Deputy -

GREAT SOUTHERN TREASURES

Member Cr Wieringa  
CEO or the nominated delegate

KOJONUP HOMES FOR THE AGED COMMITTEE

Member Cr Mathwin  
Deputy Cr Mickle

KODJA PLACE COMMUNITY FUND INC.

Member Shire President  
Member Deputy Shire President  
Proxy Cr Egerton-Warburton

CARRIED BY ABSOLUTE MAJORITY 6/0

For: Cr Bilney, Cr Wieringa, Cr Radford, Cr Egerton-Warburton, Cr Mathwin, Cr Mickle

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

12.1 CR EGERTON-WARBURTON – UNITED WAY AUSTRALIA – DOLLY PARTON'S IMAGINATION LIBRARY

Promotion of early literacy skills through the initiative of Read, Learn, Succeed. This initiative provides one book per month to each child for the five years prior to the start of schooling and requires 50 children to open a new programme. Applications close 5 December 2023. Can the Shire investigate its feasibility?

12.2 CR WIERINGA – BUSH FIRE ADVISORY COMMITTEE

Cr Wieringa asked which Cr will attend the Bush Fire Advisory Committee Meeting - 7 November 2023? It was confirmed that Cr Radford is to attend until new delegates are appointed.

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3:28 pm.

16 ATTACHMENTS (SEPARATE)

Nil

UNCONFIRMED





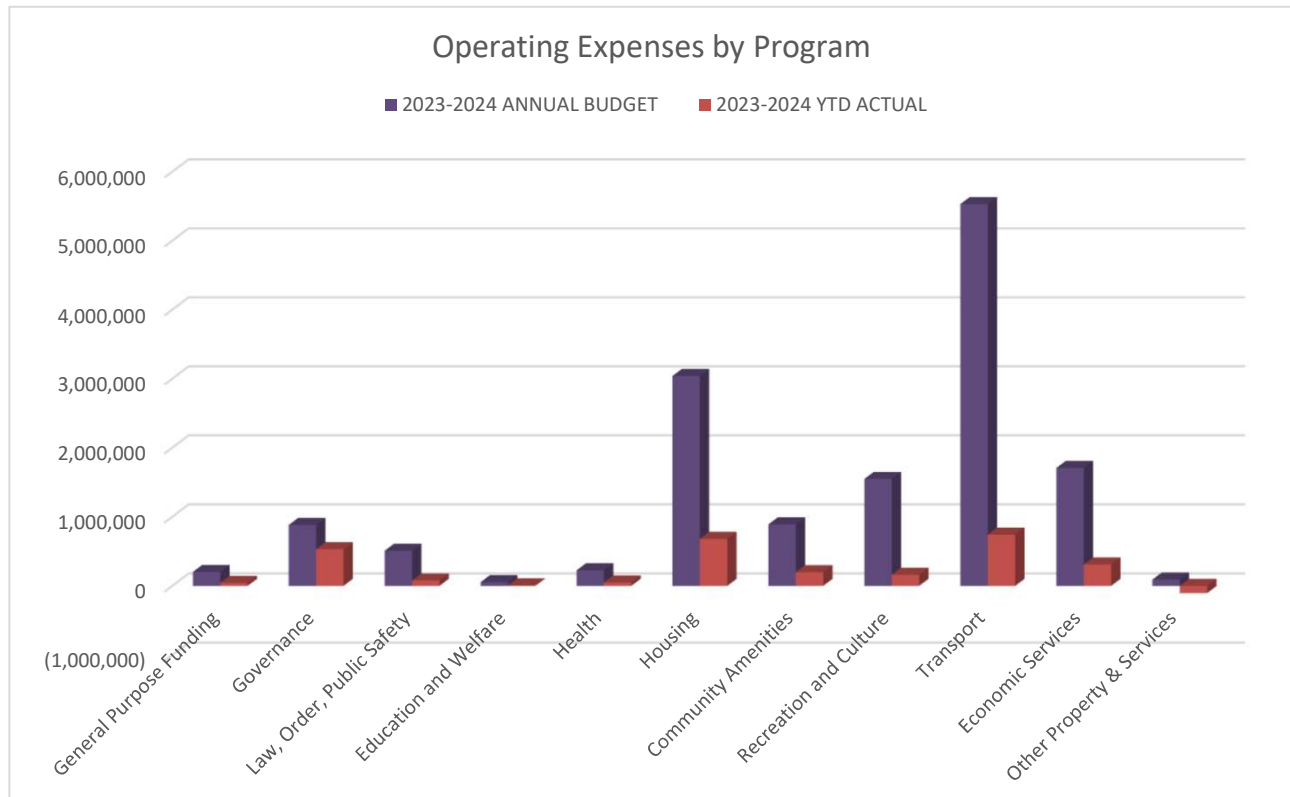
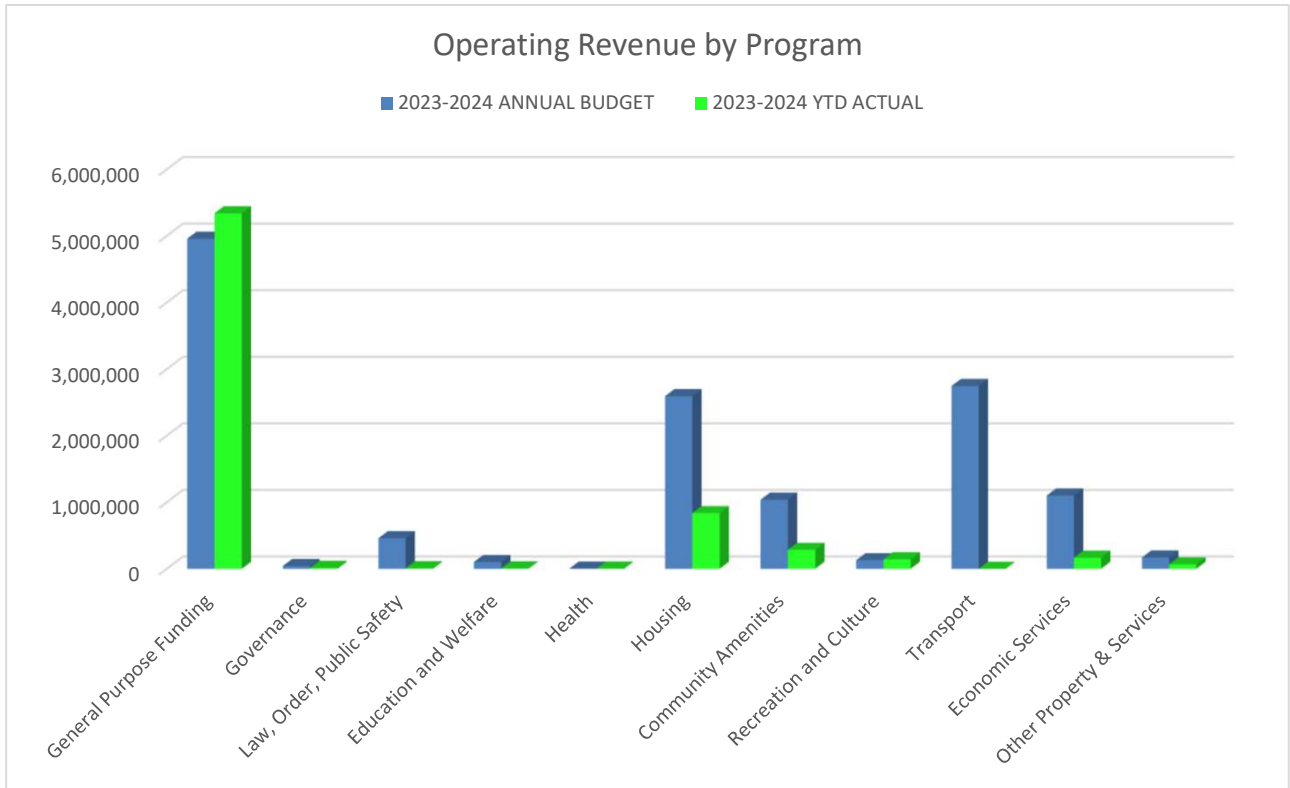
# MONTHLY FINANCIAL REPORT

**30 SEPTEMBER 2023**

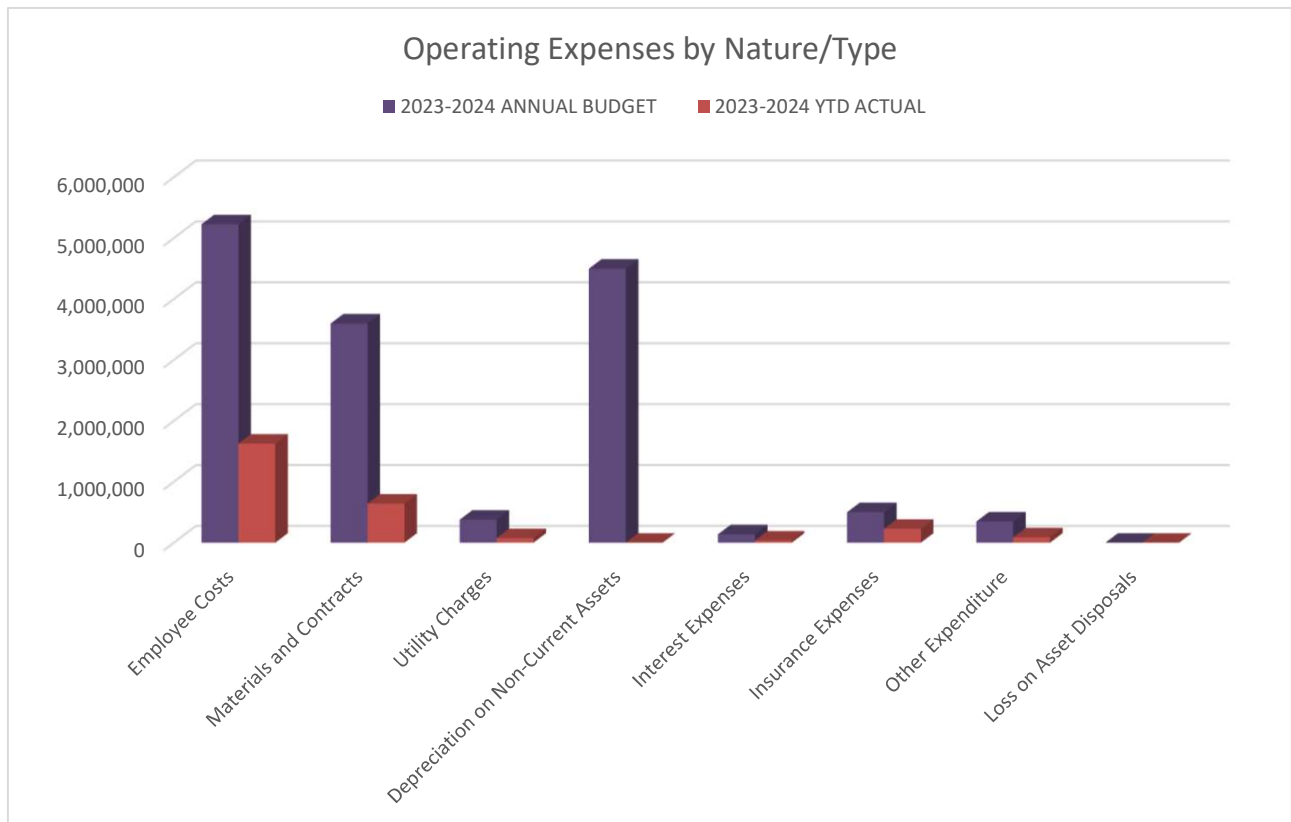
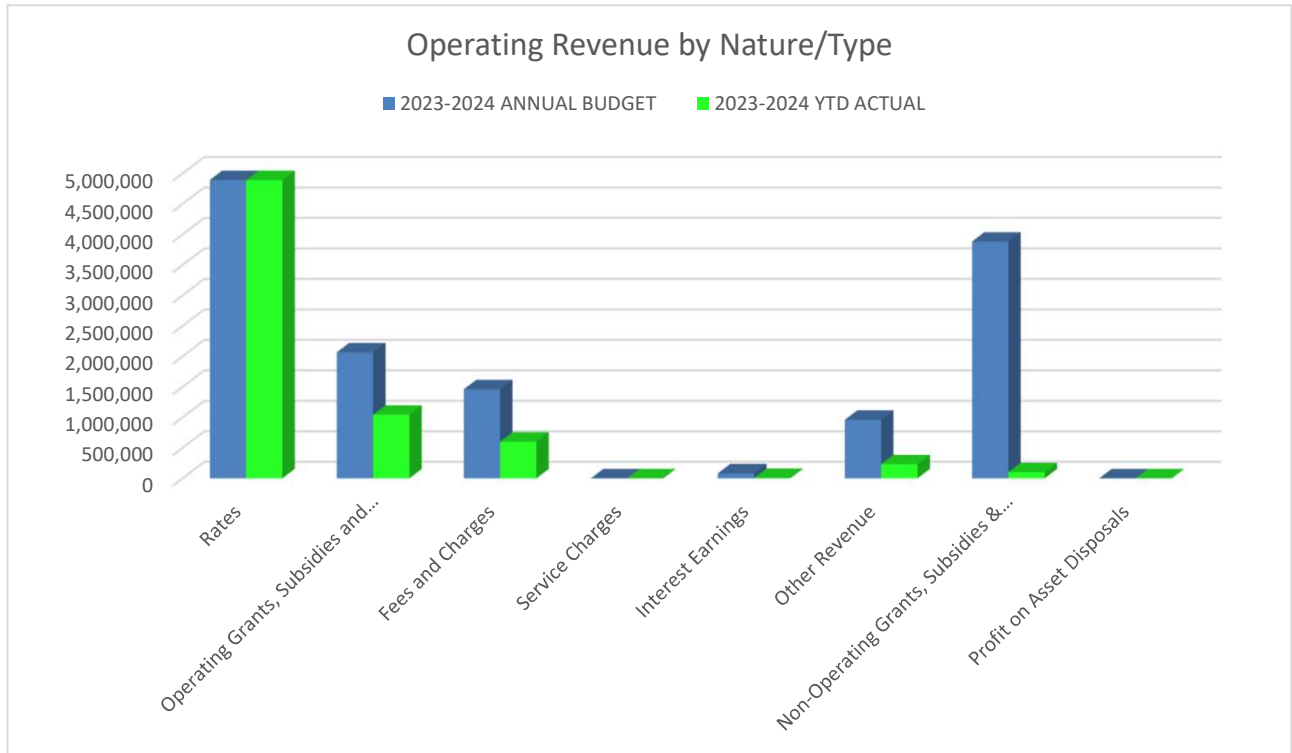
## CONTENTS

	Page
Executive Summary	2-4
Statement of Comprehensive Income - by Program	5
Statement of Comprehensive Income - by Nature & Type	6
Net Cost per Sub-Program	7
Statement of Financial Position	8
Statement of Financial Activity by Nature	9
Net Current Position	10
Variance Report	11-13
Progress of the Capital Program / Smart Implementation	14-15
Reserve Accounts	16
Rates & Sundry Receivables	17
Loans	18
Major Business Unit Details	19
Detailed Operating & Non-Operating Accounts	20-79

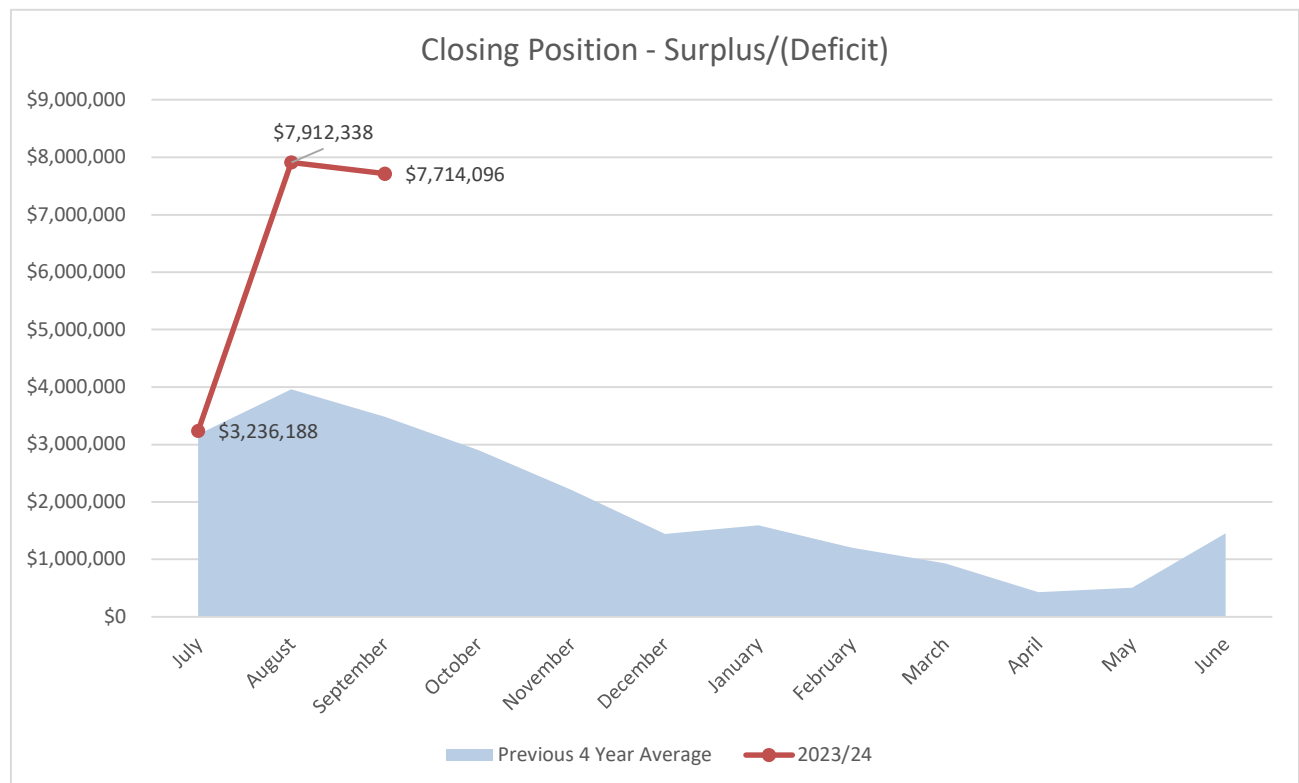
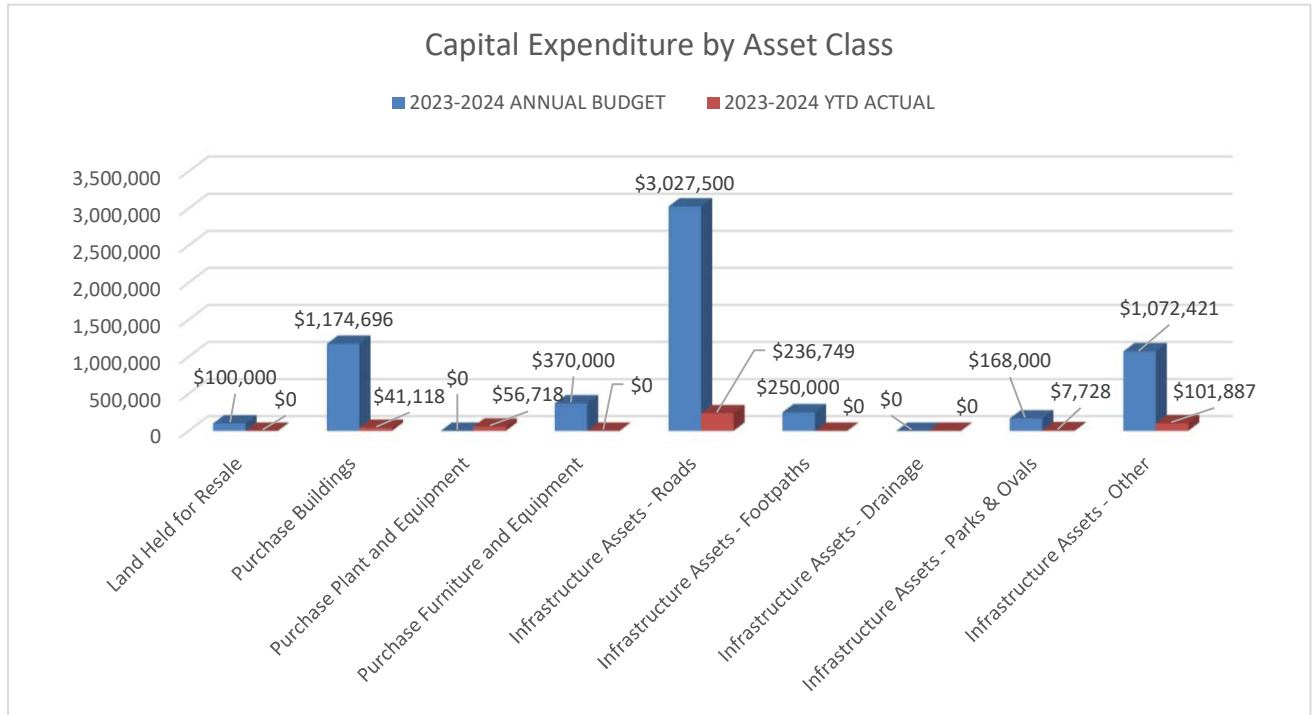
**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**



**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**



**SHIRE OF KOJONUP  
EXECUTIVE SUMMARY  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**



**SHIRE OF KOJONUP  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

	<b>2023-2024 ANNUAL BUDGET</b>	<b>2023-2024 YTD BUDGET</b>	<b>2023-2024 YTD ACTUAL</b>
<b>EXPENDITURE (Excluding Finance Costs)</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
General Purpose Funding	(201,589)	(31,705)	(43,093)
Governance	(882,169)	(301,854)	(530,346)
Law, Order, Public Safety	(508,738)	(171,342)	(78,280)
Education and Welfare	(54,217)	(16,835)	(7,917)
Health	(223,335)	(57,198)	(47,776)
Housing	(2,998,870)	(822,498)	(667,446)
Community Amenities	(890,212)	(290,675)	(197,595)
Recreation and Culture	(1,477,206)	(406,574)	(141,353)
Transport	(5,528,909)	(1,406,907)	(740,568)
Economic Services	(1,693,750)	(469,985)	(309,628)
Other Property and Services	(90,769)	(126,055)	103,974
<b>Operating Expenses</b>	<b>(14,549,764)</b>	<b>(4,101,626)</b>	<b>(2,660,028)</b>
<b>REVENUE</b>			
General Purpose Funding	4,959,041	4,914,551	5,341,308
Governance	41,840	11,160	14,531
Law, Order, Public Safety	187,550	89,897	8,145
Education and Welfare	2,750	687	6,015
Health	4,600	1,150	2,288
Housing	2,593,420	648,329	837,669
Community Amenities	298,945	275,320	284,912
Recreation and Culture	85,220	6,605	42,719
Transport	221,791	203,791	227
Economic Services	898,250	224,554	166,963
Other Property & Services	169,508	42,375	66,972
<b>Operating Revenue</b>	<b>9,462,915</b>	<b>6,418,419</b>	<b>6,771,750</b>
<i>Sub-total</i>	<b>(5,086,849)</b>	<b>2,316,792</b>	<b>4,111,721</b>
<b>FINANCE COSTS (INTEREST)</b>			
Law & Order	(9,038)		0
Health	(1,952)	(994)	(995)
Housing	(40,957)	(13,765)	(13,766)
Recreation & Culture	(70,559)	(19,246)	(19,246)
Transport	(1,875)	(957)	(957)
Economic Services	(13,537)	0	0
<b>Total Finance Costs</b>	<b>(137,918)</b>	<b>(34,962)</b>	<b>(34,964)</b>
<b>NON-OPERATING REVENUE</b>			
Law, Order & Public Safety	271,696	0	0
Education & Welfare	100,000	0	0
Housing	0	0	0
Community Amenities	739,833	0	0
Recreation & Culture	44,411	0	100,000
Transport	2,524,266	474,400	0
Economic Services	202,411	0	0
<b>Total Non-Operating Revenue</b>	<b>3,882,617</b>	<b>474,400</b>	<b>100,000</b>
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>			
Governance Loss	0		0
Housing - Loss	0	0	0
Other Property & Services - Loss	0	0	0
Other Property & Services - Profit	0	0	0
<b>Total Profit/(Loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET RESULT</b>	<b>(1,342,150)</b>	<b>2,756,230</b>	<b>4,176,758</b>
Changes in Revaluation Surplus			0
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(1,342,150)</b>	<b>2,756,230</b>	<b>4,176,758</b>

**"Traffic Lights" Colour Coding:**

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

**Revenue:**

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

**Expenditure:**

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

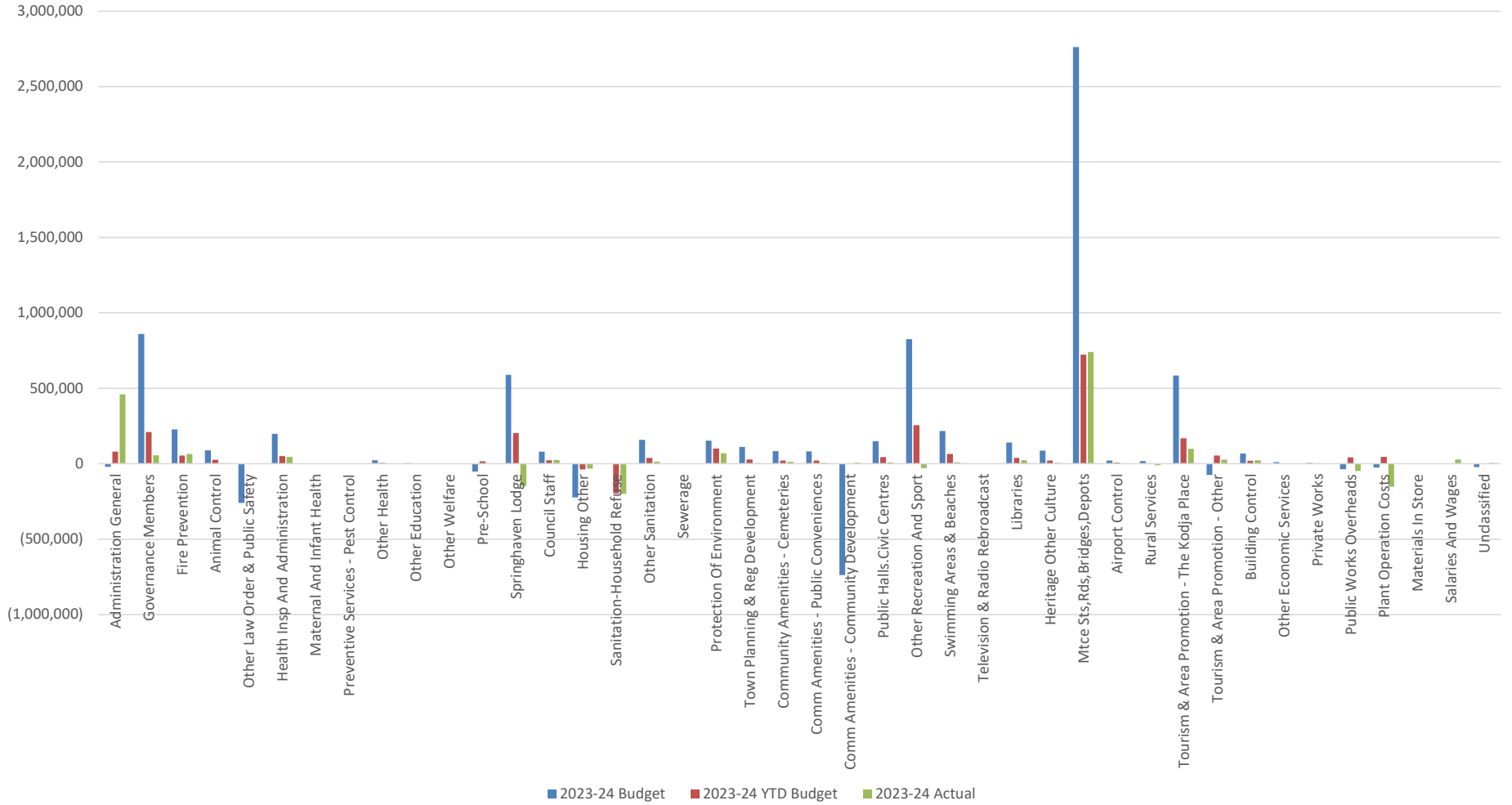
Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



**SHIRE OF KOJONUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

	<b>2023-2024 ANNUAL BUDGET</b>	<b>2023-2024 YTD BUDGET</b>	<b>2023-2024 YTD ACTUAL</b>
<b>Expenses</b>			
Employee Costs	(5,227,726)	(1,309,380)	(1,626,132)
Materials and Contracts	(3,597,906)	(970,531)	(641,525)
Utility Charges	(378,064)	(96,281)	(75,722)
Depreciation on Non-Current Assets	(4,497,915)	(1,124,434)	0
Interest Expenses	(137,918)	(34,962)	(34,964)
Insurance Expenses	(501,145)	(492,974)	(228,487)
Other Expenditure	(347,008)	(108,028)	(88,163)
	(14,687,682)	(4,136,588)	(2,694,992)
<b>Revenue</b>			
Rates	4,892,541	4,892,546	4,889,898
Operating Grants, Subsidies and Contributions	2,067,218	699,891	1,043,263
Fees and Charges	1,460,385	566,518	601,304
Service Charges	0	0	0
Interest Earnings	82,500	24,705	6,376
Other Revenue	960,271	234,759	230,908
	9,462,915	6,418,419	6,771,750
	(5,224,767)	2,281,830	4,076,758
Non-Operating Grants, Subsidies & Contributions	3,882,617	474,400	100,000
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	3,882,617	474,400	100,000
<b>Net Result</b>	<b>(1,342,150)</b>	<b>2,756,230</b>	<b>4,176,758</b>
<b>Other Comprehensive Income</b>			
Changes on revaluation of non-current assets	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(1,342,150)</b>	<b>2,756,230</b>	<b>4,176,758</b>

### Net Cost per Sub-Program (Excluding General Purpose Funding)



**SHIRE OF KOJONUP**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

	Note	2022-23 ACTUAL \$	2023-24 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		3,015,335	4,253,775	1,238,439
Restricted Cash & Cash Equivalents		3,003,938	3,153,938	150,000
Trade and other receivables		2,305,520	4,689,627	2,384,106
ATO Receivables		0	57,014	57,014
Inventories		15,878	59,836	43,958
Land Held for Resale		169,861	169,861	0
<b>Total current assets</b>		<b>8,510,532</b>	<b>12,384,049</b>	3,873,518
<b>Non-current assets</b>				
Trade and other receivables		110,473	110,473	0
LG House Unit Trust		101,862	101,862	0
Land Held for Resale		0	0	0
Land		2,281,424	2,281,424	0
Buildings		26,963,384	27,004,502	41,118
Furniture & Equipment		356,922	356,922	0
Plant & Equipment		3,965,701	4,011,510	45,809
Tools		797	797	0
Roads Infrastructure		93,153,303	93,390,053	236,749
Kerbing Infrastructure		2,684,095	2,684,095	0
Drainage Infrastructure		11,518,902	11,518,902	0
Bridges Infrastructure		5,793,354	5,793,354	0
Footpaths Infrastructure		1,110,450	1,110,450	0
Parks Infrastructure		2,469,820	2,477,548	7,728
Other Infrastructure		5,898,884	6,000,771	101,887
<b>Total non-current assets</b>		<b>156,409,372</b>	<b>156,842,663</b>	433,291
<b>Total assets</b>		<b>164,919,904</b>	<b>169,226,712</b>	4,306,809
<b>Current liabilities</b>				
Trade and other payables		2,433,002	2,808,477	-375,475
ATO Liabilities		153,272	45,828	107,445
Contracts Liability		913,845	913,845	0
Interest-bearing loans and borrowings		447,038	309,060	137,978
Provisions		786,161	786,161	0
<b>Total current liabilities</b>		<b>4,733,318</b>	<b>4,863,369</b>	-130,051
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		4,988,863	4,988,863	0
Non-Current Payables		0	0	0
Provisions		176,707	176,707	0
<b>Total non-current liabilities</b>		<b>5,165,569</b>	<b>5,165,569</b>	0
<b>Total liabilities</b>		<b>9,898,887</b>	<b>10,028,938</b>	-130,051
<b>Net assets</b>		<b>155,021,016</b>	<b>159,197,774</b>	4,176,758
<b>Equity</b>				
Retained surplus		70,960,953	70,810,953	-150,000
Net Result		0	4,176,758	4,176,758
Reserve - asset revaluation		81,056,126	81,056,126	0
Reserve - Cash backed		3,003,938	3,153,938	150,000
<b>Total equity</b>		<b>155,021,016</b>	<b>159,197,774</b>	4,176,758

This statement is to be read in conjunction with the accompanying notes



**SHIRE OF KOJONUP**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE**  
**FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

	2023-2024 ANNUAL BUDGET	2023-2024 YTD BUDGET (a)	2023-2024 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
<b>OPERATING REVENUE</b>						
Rates	\$ 4,892,541	\$ 4,892,546	\$ 4,889,898	Within Threshold	Within Threshold	
Operating Grants and Subsidies	2,067,218	699,891	1,043,263	343,372	49.06%	▲
Fees and Charges	1,460,385	566,518	601,304	34,786	Within Threshold	
Interest Earnings	82,500	24,705	6,376	(18,328)	(74.19%)	▼
Profit on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Revenue	960,271	234,759	230,908	Within Threshold	Within Threshold	
	<b>9,462,915</b>	<b>6,418,419</b>	<b>6,771,750</b>			
<b>LESS OPERATING EXPENDITURE</b>						
Employee Costs	(5,227,726)	(1,309,380)	(1,626,132)	(316,752)	24.19%	▼
Materials & Contracts	(3,597,906)	(970,531)	(641,525)	329,006	(33.90%)	▲
Utilities	(378,064)	(96,281)	(75,722)	20,559	(21.35%)	▲
Depreciation on Non-Current Assets	(4,497,915)	(1,124,434)	0	1,124,434	100.00%	▲
Interest Expense	(137,918)	(34,962)	(34,964)	Within Threshold	Within Threshold	
Insurances	(501,145)	(492,974)	(228,487)	264,487	(53.65%)	▲
Loss on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Expenditure	(347,008)	(108,028)	(88,163)	19,865	(18.39%)	▲
	<b>(14,687,682)</b>	<b>(4,136,589)</b>	<b>(2,694,992)</b>			
<i>Increase(Decrease)</i>	<b>(5,224,767)</b>	<b>2,281,830</b>	<b>4,076,758</b>			
<b>ADD</b>						
Movement in Springhaven Bonds	0	0	450,000	450,000	0.00%	
Profit on the disposal of assets	0	0	0	Within Threshold	0.00%	
Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	4,497,915	1,124,434	0	(1,124,434)	(100.00%)	▼
	<b>4,499,915</b>	<b>1,124,434</b>	<b>450,000</b>			
<i>Sub Total</i>	<b>(724,852)</b>	<b>3,406,264</b>	<b>4,526,758</b>			
<b>INVESTING ACTIVITIES</b>						
Land Held for Resale	(100,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(1,174,696)	(90,000)	(41,118)	48,882	(54.31%)	
Purchase Plant and Equipment	0	0	(56,718)	(56,718)	0.00%	
Purchase Furniture and Equipment	(370,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads	(3,027,500)	(427,650)	(236,749)	190,901	(44.64%)	
Infrastructure Assets - Footpaths	(250,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Parks & Ovals	(168,000)	0	(7,728)	Within Threshold	0.00%	
Infrastructure Assets - Other	(1,072,421)	(12,876)	(101,887)	(89,011)	691.31%	
Proceeds from Sale of Assets	0	0	10,909	10,909	0.00%	
Contributions for the Development of Assets	3,882,617	474,400	100,000	(374,400)	(78.92%)	▼
	<b>(2,280,000)</b>	<b>(56,126)</b>	<b>(333,291)</b>			
<b>FINANCING ACTIVITIES</b>						
Repayment of Debt - Loan Principal	(447,119)	(137,976)	(137,978)	Within Threshold	Within Threshold	
Loans Raised	0	0	0	Within Threshold	0.00%	
Transfer to Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Reserves	0	0	0	Within Threshold	0.00%	
Transfer to Reserves	(37,569)	(200)	(150,000)	(149,800)	74809.36%	
	<b>(484,688)</b>	<b>(138,176)</b>	<b>(287,978)</b>			
Plus Rounding						
<i>Sub Total</i>	<b>(3,489,540)</b>	<b>3,211,962</b>	<b>3,905,488</b>			
<b>FUNDING FROM</b>						
Estimated Opening Surplus at 1 July	3,490,000	3,490,000	3,808,608	318,608	Within Threshold	
Closing Funds	0	0	0			
	<b>3,490,000</b>	<b>3,490,000</b>	<b>3,808,608</b>			
<b>NET SURPLUS/(DEFICIT)</b>	<b>460</b>	<b>6,701,962</b>	<b>7,714,096</b>			

**SHIRE OF KOJONUP**  
**SUMMARISED NET CURRENT POSITION**  
**FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

	<b>ACTUAL</b> <b>30 JUNE 2023</b>	<b>ACTUAL</b> <b>YTD</b>
Cash - Unrestricted	\$3,015,335	\$4,253,775
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$3,003,938	\$3,153,938
Accounts Receivable - Rates	\$368,450	\$4,116,179
Accounts Receivable - Sundry	\$1,854,722	\$573,447
GST Receivable	(\$70,924)	(\$5,120)
Inventories	\$15,878	\$59,836
Land held for Resale	\$169,861	\$169,861
Loans - Clubs	\$0	\$0
<b>CURRENT ASSETS</b>	<b>\$8,357,259</b>	<b>\$12,321,915</b>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	(\$451,202)	(\$376,258)
ATO Liabilities	(\$10,949)	\$4,938
Contract Liabilities	(\$913,845)	(\$913,845)
Employee Provisions	(\$786,161)	(\$786,161)
Accrued Interest on Loans	(\$25,851)	(\$25,851)
Interest Bearing Loans	(\$447,038)	(\$309,060)
Springhaven Accommodation Bonds	(\$1,945,000)	(\$2,395,000)
<b>CURRENT LIABILITIES</b>	<b>(\$4,580,046)</b>	<b>(\$4,801,235)</b>
<b>LESS: EXCLUSIONS</b>		
Cash - Restricted Reserves	(\$3,003,938)	(\$3,153,938)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$447,038	\$309,060
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$169,861)	(\$169,861)
Less Provision for Doubtful Debts	\$1,142	\$1,142
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$1,945,000	\$2,395,000
Add Back Accrued Interest on Loans	\$25,851	\$25,851
Add: Current liabilities not expected to be cleared at end of year	\$786,161	\$786,161
Roundings	\$1	\$1
<b>NET CURRENT POSITION - SURPLUS/(DEFICIT)</b>	<b>\$3,808,608</b>	<b>\$7,714,096</b>

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

**Defining a 'Material Variance'**

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

<b>REPORTING AREA</b>	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>VARIANCE \$</b>	<b>VARIANCE %</b>	<b>TIMING / PERMANENT</b>	<b>EXPLANATION</b>
<b><u>Operating Revenue</u></b>						
Operating Grants	699,891	1,043,263	343,372	49%	PERMANENT/ TIMING	Additional general purpose grant \$234k and local road grant \$207k received. Decrease in ESL Brigade funding of \$18k, Decrease in BRPC grant of \$63k, Increase in Kindy Cafe grant \$6k, Increase in Springhaven personal care subsidy of \$144k, Increase in Dept of Education oval contribution of \$37k, Decrease in MRWA direct grant of \$204k, for reporting period.
Fees & Charges	566,518	601,304	34,786	Within Threshold	TIMING	Increase in rental income for Springhaven \$39k, Increase in Water Standpipe charges \$10k, decrease in Café retail sales \$15k, for reporting period.
Interest Earnings	24,705	6,376	(18,328)	-74%	TIMING	Interest earned for July, August and September not yet recorded. Decrease in rate instalment interest charges \$7k.

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**EXPLANATION OF MATERIAL VARIANCES**

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For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

<b>REPORTING AREA</b>	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>VARIANCE \$</b>	<b>VARIANCE %</b>	<b>TIMING / PERMANENT</b>	<b>EXPLANATION</b>
<u>Operating Expenses</u>						
Employee Costs	(1,309,380)	(1,626,132)	(316,752)	24%	TIMING	Increase in operational employee costs due to higher percentage of employee time spent on operational projects. Expenditure on capital works is expected to increase in the coming months.
Materials & Contracts	(970,531)	(641,525)	329,006	-34%	TIMING	Material & contract costs lower than anticipated for reporting period across all areas.
Depreciation on Assets	(1,124,434)	0	1,124,434	100%	TIMING	Depreciation unable to be raised until after annual audit is complete
Insurances	(492,974)	(228,487)	264,487	-54%	PERMANENT/ TIMING	Second instalment for insurance premiums not received until October.
Other Expenses	(108,028)	(88,163)	19,865	-18%	TIMING	Decrease in Member meeting fees \$20k, Decrease in President allowance \$7k, Increase in Subscription expenses \$34k increase, and Increase in Southern Dirt contribution of \$11k, for reporting period.

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**EXPLANATION OF MATERIAL VARIANCES**

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

**Defining a 'Material Variance'**

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

<b>REPORTING AREA</b>	<b>YTD BUDGET</b>	<b>YTD ACTUAL</b>	<b>VARIANCE \$</b>	<b>VARIANCE %</b>	<b>TIMING / PERMANENT</b>	<b>EXPLANATION</b>
<b><u>Investing Activities</u></b>						
Buildings	(90,000)	(41,118)	48,882	-54%	TIMING	Material & contract expenses for 34 Katanning Road house lower for reporting period.
Plant & Equipment	0	(56,718)	(56,718)	0%	TIMING	Mower purchase not included in budget as authorised expenditure.
Infrastructure - Roads	(427,650)	(236,749)	190,901	-45%	TIMING	Decrease in Kojonup-Darkan Blackspot project expenses \$191k for reporting period.
Infrastructure - Others	(12,876)	(101,887)	(89,011)	691%	TIMING	Increase in Bushfire repeater tower project expenses of \$87k for reporting period.
Proceeds from Sale of Assets	0	10,909	10,909	0%	PERMANENT	Mower trade-in not included in budget.
<b><u>Financing Activities</u></b>						
Transfer to Cash backed Reserves	(200)	(150,000)	(149,800)	74809%	TIMING	Deposit for new Springhaven resident not anticipated. Transferred to Bond Liability.

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Actuals	% of Annual Budget
<b>Governance</b>								
C137	ICT Plan Implementation		CEO	F&E	Renewal	360,000	0	0%
C191	Shire Administration Centre - Building Renewal/Improvement		CEO	L&B	Renewal	20,000	0	0%
						<b>380,000</b>	<b>0</b>	
<b>Law Order &amp; Public Safety</b>								
C138	Bush Fire Repeater Tower	5.1.2	MRS	Infr.	New	350,000	94,095	27%
2885	CCTV Infrastructure		CEO	Infr.	New	267,000	0	0%
C440	Cat Pound		MRS	L&B	New	4,696	0	0%
						<b>621,696</b>	<b>94,095</b>	
<b>Education &amp; Welfare</b>								
C441	Old School - Re-Roof		BMC	L&B	Renewal	100,000	0	0%
						<b>100,000</b>	<b>0</b>	
<b>Housing</b>								
C157	Staff - 15 Loton Close		CEO	L&B	New	60,000	131	0%
C140	Staff - 34 Katanning Road		MRS	L&B	Upgrade	120,000	40,987	34%
C147	Springhaven - Furniture	2.2.6	MACS	F&E	New	10,000	0	0%
C195	Springhaven - Building	2.2.14	MACS	L&B	Renewal	30,000	0	0%
C313	Jean Sullivan Units - Building Renewal		BMC	L&B	Upgrade	10,000	0	0%
C145	ILU's - Building Renewal		BMC	L&B	Renewal	10,000	0	0%
						<b>240,000</b>	<b>41,118</b>	
<b>Community Amenities</b>								
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	100,000	0	0%
C407	Refuse Site Development		MRS	Infr.	Upgrade	98,250	1,551	2%
C442	Men's Shed - Construction of New		MCCS	L&B	New	750,000	0	0%
C355	Town Furniture		MWS	Infr.	New	39,171	240	1%
						<b>987,421</b>	<b>1,791</b>	
<b>Recreation &amp; Culture</b>								
C198	Historic Buildings - Capital Improvement		BMC	L&B	Renewal	30,000	0	0%
C199	Memorial Hall/Theatrical/Harrison Place		MRS	L&B	New	10,000	0	0%
C408	Harrison Place Toilets & Park	1.1.8	MWS	L&B	Upgrade	10,000	0	0%
C443	Showgrounds Retaining Wall		CEO	Infr.	New	6,000	6,000	100%
C274	Sporting Complex - Netball Court Resurface & Roof	1.2.10, 1.2.13	MCCS	Infr.	Renewal	88,000	0	0%
C411	Sporting Complex - Playground & Outdoor Gym	1.2.10	MCCS	Infr.	New	0	7,728	0%
C444	Sporting Complex - Hall of Fame Signage		MCCS	Infr.	New	8,000	0	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	34,000	0	0%
C447	Contribution to Bowling Club New Green		MCCS	Infr.	Upgrade	0	0	0%
C448	Trails Hub Construction		MCCS	Infr.	New	40,000	0	0%
C412	Apex Park Drainage & Car Park & RV		MCCS	Infr.	Upgrade	0	0	0%
C413	Trails Construction		MCCS	Infr.	New	0	0	0%
						<b>226,000</b>	<b>13,728</b>	
<b>Transport - Plant Purchases</b>								
7604	Plant Major Purchases		MWS	P&E	New	0	56,718	0%
						<b>0</b>	<b>56,718</b>	

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION**

COA Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Actuals	% of Annual Budget
<b>Transport - Infrastructure</b>							
C417 Widening - Shamrock Road	1.1.5	MWS	Infr.	Upgrade	660,000	16,875	3%
C436 Widening - Shamrock Road (2021/2022 Project)	1.1.5	MWS	Infr.	Upgrade	0	12	0%
C319 Bitumen Reseal - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C320 Bitumen Reseal - Kojonup Darkan Road	1.1.5	MWS	Infr.	Renewal	553,000	0	0%
C321 Bitumen Reseal - Broomehill-Kojonup Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C172 Seal - Riverdale Road	1.1.5	MWS	Infr.	Renewal	413,000	0	0%
CJ453 Seal - Balgarup Road RTR	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C463 Kojonup Darkan Shoulder Blackspot		MWS	Infr.	Upgrade	669,000	211,801	32%
C500 Tone Road - RTR		MWS	Infr.	Upgrade	100,000	0	0%
C501 Ballock Road - RTR		MWS	Infr.	Upgrade	70,000	0	0%
C502 Woodenup Road - RTR		MWS	Infr.	Upgrade	30,000	0	0%
C503 Boilup Road - RTR		MWS	Infr.	Upgrade	30,000	2,465	8%
C504 Hubbe Road - RTR		MWS	Infr.	Upgrade	52,500	5,596	11%
C174 Soldier Road - Footpath, Kerbing and Drainage		MWS	Infr.	Upgrade	250,000	0	0%
					<b>3,277,500</b>	<b>236,749</b>	
<b>Economic Services</b>							
C177 Kodja Place - Capital Renewal/Improvement	2.1.10	BMC	L&B	Renewal	20,000	0	0%
CJ457 EV Charger Parking Bay		MWS	Infr.	Upgrade	250,000	0	0%
C054 Promotional Signage at Airstrip	1.4.7	MCCS	Infr.	New	30,000	0	0%
					<b>300,000</b>	<b>0</b>	
<b>Other Property &amp; Services</b>							
C458 Radios - Communication		MWS	Infr.	Renewal	30,000	0	0%
					<b>30,000</b>	<b>0</b>	
<b>Total Capital Expenditure</b>					<b>6,162,617</b>	<b>444,200</b>	<b>7.2%</b>

<b>SUMMARIES:</b>		
Land Held for Resale	100,000	0 0.0%
Land & Buildings	1,174,696	41,118 3.5%
Infrastructure	4,517,921	346,364 7.7%
Plant & Equipment	0	56,718 0.0%
Furn & Equipment	370,000	0 0.0%
	<b>6,162,617</b>	<b>444,200 7.2%</b>
Asset Renewal	2,138,000	0 0.0%
New Asset	1,574,867	164,913 10.5%
Upgrading Asset	2,449,750	279,287 11.4%
	<b>6,162,617</b>	<b>444,200 7.2%</b>
Chief Executive Officer	813,000	6,131 0.8%
Manager Corporate & Community Services	916,000	7,728 0.8%
Manager Works & Services	3,606,671	293,707 8.1%
Senior Horticulturalist	34,000	0 0.0%
Manager Regulatory Services	582,946	136,634 23.4%
Building Maintenance Coordinator	170,000	0 0.0%
Manager Aged Care Services	40,000	0 0.0%
	<b>6,162,617</b>	<b>444,200 7.2%</b>

**SHIRE OF KOJONUP**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

<b>RESERVES - CASH BACKED</b>	<b>2024 Actual Opening Balance</b>	<b>2024 Actual Transfer to</b>	<b>2024 Actual Transfer (from)</b>	<b>2024 Actual Closing Balance</b>	<b>2024 Budget Opening Balance</b>	<b>2024 Budget Transfer to</b>	<b>2024 Budget Transfer (from)</b>	<b>2024 Budget Closing Balance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Plant Replacement	251,346	0	0	251,346	252,079	2,611	0	254,690
Employee Leave	247,421	0	0	247,421	245,886	30,908	0	276,794
Springhaven Lodge (Bonds)	1,945,000	150,000	0	2,095,000	1,945,000	0	0	1,945,000
Low Income Housing	84,750	0	0	84,750	84,224	83	0	84,307
Sporting Facility	63,655	0	0	63,655	63,260	63	0	63,323
Landfill Waste Management	81,262	0	0	81,262	80,758	80	0	80,838
Kodja Place Tourist Precinct	17	0	0	17	17	0	0	17
Community Grant Scheme	9,894	0	0	9,894	9,832	10	0	9,842
Independent Living Units	160,569	0	0	160,569	159,573	158	0	159,731
Natural Resource Management	98,909	0	0	98,909	98,295	97	0	98,392
Swimming Pool	41,083	0	0	41,083	40,829	40	0	40,869
The Kodja Place Building Upgrade & Renewal	17,880	0	0	17,880	17,769	18	0	17,787
Sporting Complex Building Upgrade & Renewal	1,137	0	0	1,137	1,129	0	0	1,129
Netball Court Resurfacing	1,013	0	0	1,013	1,007	3,501	0	4,508
Trails Network Construction	2	0	0	2	2	0	0	2
	<b>3,003,938</b>	<b>150,000</b>	<b>0</b>	<b>3,153,938</b>	<b>2,999,660</b>	<b>37,569</b>	<b>0</b>	<b>3,037,229</b>

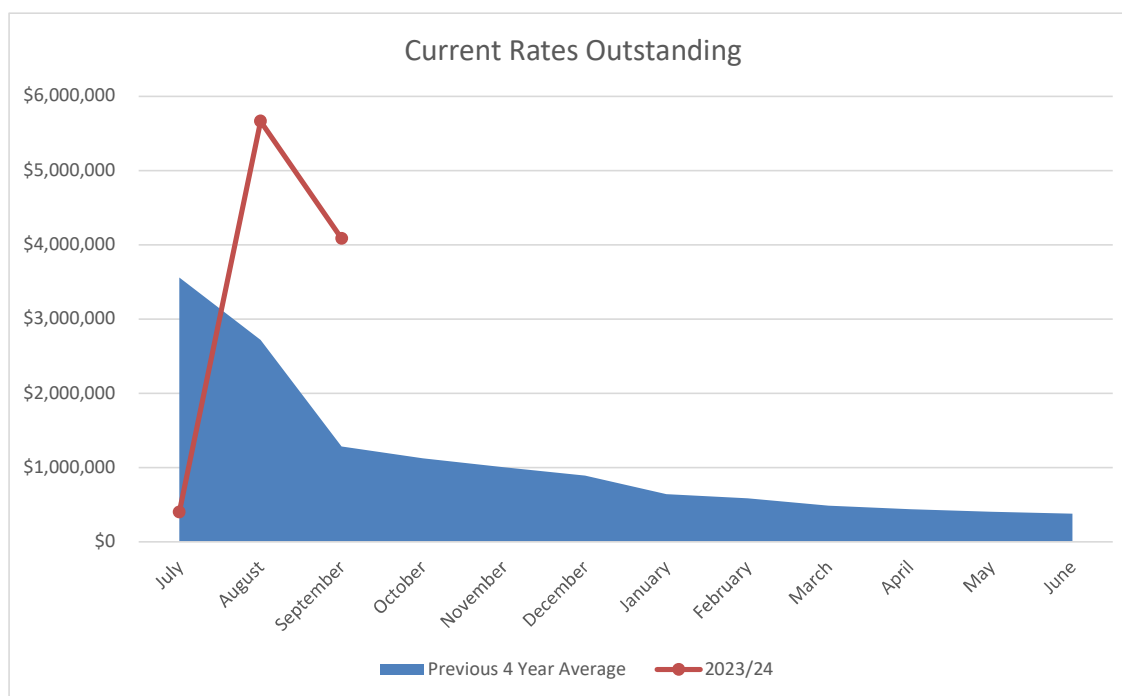


**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**RATES & SUNDRY RECEIVABLES**

**Rates:**

	1-Jul-23	Levy for 2023/24	Collectable	Received	Outstanding
Property Rates	\$ 206,954	\$ 4,890,022	\$ 5,096,976	\$ (1,495,503)	\$ 3,601,473
Rubbish Charges	\$ 37,874	\$ 284,560	\$ 322,434	\$ (142,254)	\$ 180,181
Emergency Services Levy	\$ 20,986	\$ 75,964	\$ 96,950	\$ -	\$ 96,950
Instalment fee & Interest	\$ -	\$ 3,629	\$ 3,629	\$ (3,629)	\$ -
Penalty & ESL Interest	\$ 100,282	\$ 4,205	\$ 104,487	\$ (1,580)	\$ 102,907
Excess Rates	\$ (60,914)	\$ -	\$ (60,914)	\$ 31,475	\$ (29,439)
<b>Sub- Total</b>	<b>\$ 305,182</b>	<b>\$ 5,258,380</b>	<b>\$ 5,563,562</b>	<b>\$ (1,611,492)</b>	<b>\$ 3,952,071</b> 75%
<b>OTHER ITEMS</b>					
Pensioner Rebates to claim	\$ 84,702	\$ -	\$ 84,702	\$ 49,967	\$ 134,670
	\$ 389,884				<b>\$ 4,086,740</b>
Pensioner Deferred Rates	\$ 110,473	\$ -	\$ 110,473	\$ -	\$ 110,473
<b>Total Outstanding</b>	<b>\$ 415,655</b>	<b>\$ 5,258,380</b>	<b>\$ 5,674,036</b>	<b>\$ (1,611,492)</b>	<b>\$ 4,062,544</b>



**Sundry Debtors:**

	30-Jun-23		30/09/23		Movement This FY
Credit Balance	\$ (6,180)		\$ (19,312)		\$ 13,132
Current	\$ 125,937		\$ 119,300		\$ 6,637
30 - 60 days	\$ 469,099	65%	\$ 36,803	6%	\$ 432,296
60 - 90 days	\$ 5,339	1%	\$ 9,817	2%	\$ (4,478)
Greater than 90 days	\$ 126,515	18%	\$ 429,412	75%	\$ (302,897)
	<b>\$ 720,710</b>		<b>\$ 576,020</b>		

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

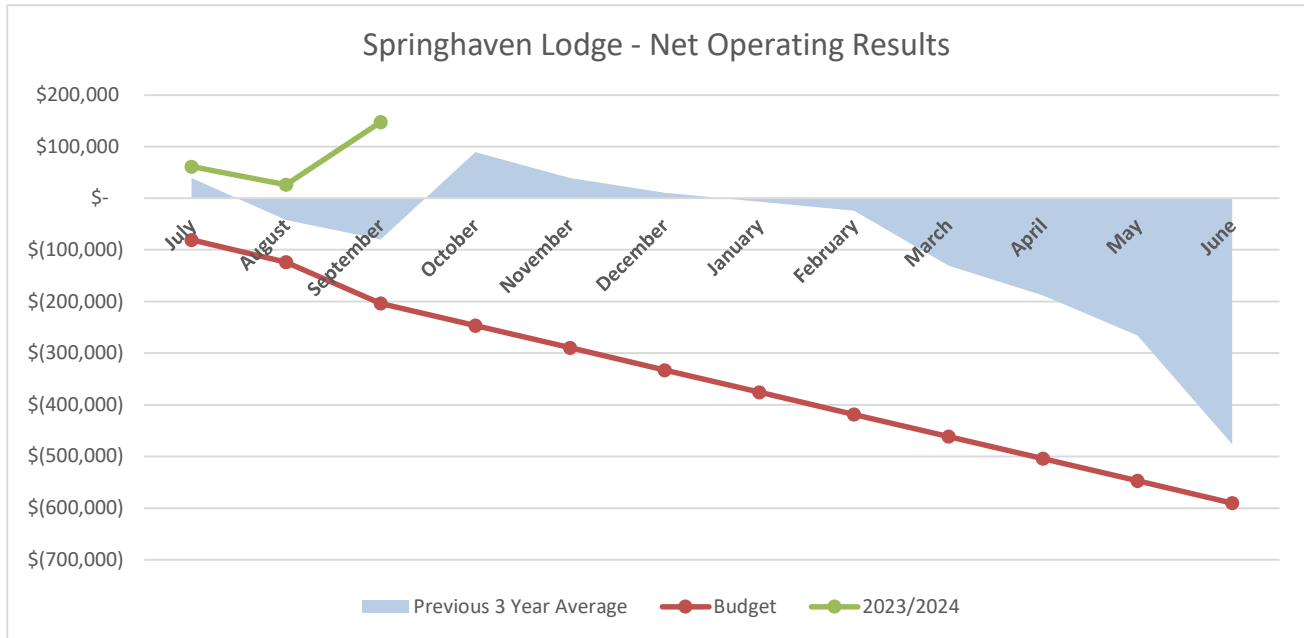
LOAN REPAYMENTS	Loan Number	2024 Actual	2024 New	2024 New	2024 Actual	2024 Actual	2024 Budget	2024 Budget	2024 Budget	2024 Budget	2024 Budget
		Principal 1 July 2023	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2023	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>											
Communications Tower	150	400,000	0	0	0	400,000	400,000	0	(16,042)	(9,038)	383,958
<b>Health</b>											
Medical Centre Donation	137	114,972	0	(4,331)	(995)	110,641	114,972	0	(8,700)	(1,952)	106,272
<b>Housing</b>											
Bagg Street Unit	135	58,596	0	0	0	58,596	53,802	0	(10,115)	(1,575)	43,687
Aged Units - GSHI	139	20,369	0	(5,048)	(119)	15,321	20,369	0	(10,125)	(209)	10,244
Staff Housing - GSHI	140	796,591	0	(30,008)	(6,891)	766,583	796,591	0	(60,276)	(13,521)	736,315
GROH Housing - GSHI	138	823,080	0	(56,089)	(5,926)	766,991	823,079	0	(112,583)	(11,449)	710,496
Staff Housing - GSHI	144	44,406	0	(5,372)	(415)	39,034	44,406	0	(10,793)	(780)	33,613
GROH Housing - GSHI	145	44,406	0	(5,372)	(415)	39,034	44,406	0	(10,793)	(780)	33,613
Staff Housing Renovations	148	285,524	0	0	0	285,524	285,524	0	(15,049)	(12,643)	270,475
<b>Recreation and culture</b>											
Sports Complex	134	206,978	0	0	0	206,978	198,705	0	(18,020)	(9,800)	180,685
Sports Complex Wall	136	62,358	0	0	0	62,358	62,359	0	(9,885)	(1,192)	52,474
Netball Courts & Roof	143	1,337,732	0	(26,699)	(19,246)	1,311,032	1,337,732	0	(53,783)	(38,108)	1,283,949
Oval Lighting	142	206,908	0	0	0	206,908	206,908	0	(24,573)	(2,915)	182,335
Harrison PI Toilets & Park	146	366,615	0	0	0	366,615	366,615	0	(34,706)	(14,025)	331,909
Harrison PI Toilets & Park	149	200,000	0	0	0	200,000	200,000	0	(8,021)	(4,519)	191,979
<b>Transport</b>											
Airstrip Lighting	141	126,939	0	(5,060)	(957)	121,879	126,578	0	(10,157)	(1,875)	116,421
<b>Economic services</b>											
Land Development	147	353,855	0	0	0	353,855	353,855	0	(33,498)	(13,537)	320,357
		5,449,329	0	(137,978)	(34,964)	5,311,351	5,435,901	0	(447,119)	(137,918)	4,988,782

**SHIRE OF KOJONUP  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDING 30 SEPTEMBER 2023**

**MAJOR BUSINESS UNITS**

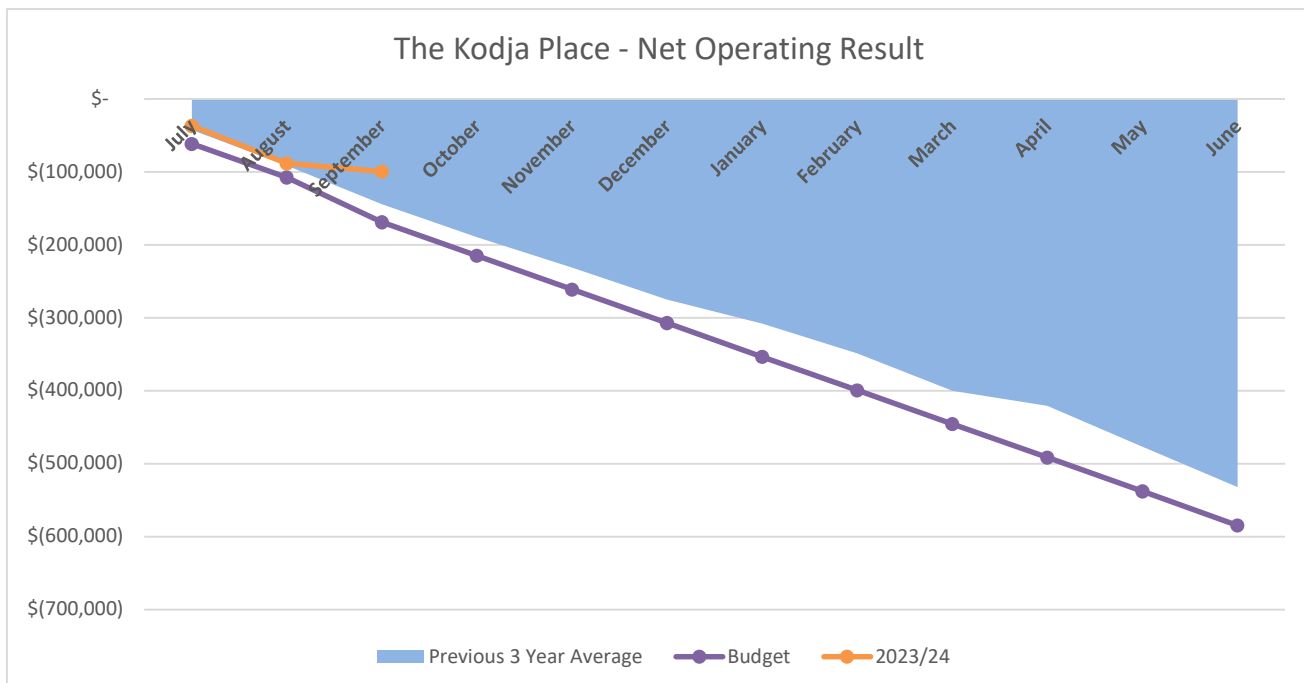
**Springhaven Lodge**

The Shire of Kojonup owns and operates a 22 bed aged accommodation hostel known as Springhaven Lodge. The following graph shows the operations of Springhaven Lodge (profit or loss) excluding any capital grants. There is also capital expenditure (p.12) and reserve accounts (p.16) associated with Springhaven Lodge.



**The Kodja Place Precinct**

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
		<b>Proceeds Sale of Assets</b>				
9605	Proceeds Sale of Assets -	\$0	(\$10,909)	0%	\$0	\$0
	<b>Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET</b>	\$0	(\$10,909)		\$0	\$0
		<b>Written Down Value</b>				
New	00000 Written Down Value-	\$0	\$0		\$0	\$0
	<b>Sub Total - WDV ON SALE OF ASSET</b>	\$0	\$0		\$0	\$0
	<b>Total - GAIN/LOSS ON DISPOSAL OF ASSET</b>	\$0	(\$10,909)		\$0	\$0
	<b>Total - OPERATING STATEMENT</b>	\$0	(\$10,909)		\$0	\$0

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>GENERAL PURPOSE FUNDING - RATES</b>						
<b>OPERATING EXPENDITURE</b>						
1104	Rates Incentive Prize	\$0	\$0	0%	\$0	\$5,000
1112	Admin Allocated to Rates (Cash)	\$14,869	\$0	0%	\$0	\$59,479
1122	Admin Allocated to Rates (Non-Cash)	\$798	\$0	0%	\$0	\$3,192
1132	Rating Salaries	\$10,000	\$34,807	87%	\$0	\$40,000
1162	Superannuation	\$1,500	\$4,149	69%	\$0	\$6,000
1182	Rates Printing/postage	\$2,940	\$971	32%	\$0	\$3,000
1192	Valuation Expenses	\$180	\$2,420	3%	\$0	\$81,000
1202	Title Searches	\$0	\$0	0%	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$1,418	\$746	53%	\$0	\$1,418
1262	Legal Costs Incurred - Rates	\$0	\$0	0%	\$0	\$2,000
<b>Sub Total - GENERAL RATES OP/EXP</b>		\$31,705	\$43,093		\$0	\$201,589
<b>OPERATING INCOME</b>						
1003	General Rates Levied	(\$4,890,022)	(\$4,890,022)	100%	(\$4,890,022)	\$0
1023	Interim Rates	(\$300)	\$0	0%	(\$300)	\$0
1053	Back Rates	(\$100)	\$0	0%	(\$100)	\$0
1013	Ex-Gratia Rates	(\$2,219)	\$0	0%	(\$2,219)	\$0
1043	Non Payment Penalty Interest	(\$4,830)	(\$4,205)	18%	(\$23,000)	\$0
1073	Instalment Administration Charge	(\$3,325)	(\$1,197)	34%	(\$3,500)	\$0
1063	Instalment Interest Charge	(\$9,500)	(\$2,432)	24%	(\$10,000)	\$0
1273	ESL Levy Admin Fee	\$0	\$0	0%	(\$4,000)	\$0
1092	Rates Written Off/Refunded	\$95	\$125	125%	\$100	\$0
1283	Settlement & Search Charges	(\$1,225)	(\$1,518)	43%	(\$3,500)	\$0
1263	Legal Expenses - Recovered	\$0	\$0	0%	(\$2,000)	\$0
<b>Sub Total - GENERAL RATES OP/INC</b>		(\$4,911,426)	(\$4,899,250)		(\$4,938,541)	\$0
<b>Total - GENERAL RATES</b>		(\$4,879,721)	(\$4,856,157)		(\$4,938,541)	\$201,589

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>OTHER GENERAL PURPOSE FUNDING</b>						
<b>OPERATING EXPENDITURE</b>						
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP</b>					\$0	\$0
<b>OPERATING INCOME</b>						
1333	Financial Assistance Grant	\$0	(\$234,429)	0%	\$0	\$0
1343	Grants Commission Local Roads Grant	\$0	(\$207,890)	0%	\$0	\$0
1373	Interest Received - Municipal	(\$125)	\$261	-52%	(\$500)	\$0
1393	Interest Received - Reserves	(\$3,000)	\$0	0%	(\$20,000)	\$0
<b>Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC</b>					(\$20,500)	\$0
<b>Total - OTHER GENERAL PURPOSE FUNDING</b>					(\$20,500)	\$0
<b>Total - GENERAL PURPOSE FUNDING</b>					(\$4,959,041)	\$201,589

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>GOVERNANCE - MEMBERS OF COUNCIL</b>						
<b>OPERATING EXPENDITURE</b>						
002D	Depreciation	\$2,300	\$0	0%	\$0	\$9,200
1502	Meeting Attendance Fees	\$26,750	\$6,291	6%	\$0	\$107,000
1508	Members Travelling	\$231	\$22	3%	\$0	\$700
1512	Conferences & Training Expenses	\$4,500	\$4,793	31%	\$0	\$15,500
1522	Members Communications Allowance	\$6,000	\$1,500	6%	\$0	\$24,000
1532	Election Expenses	\$1,250	\$0	0%	\$0	\$30,000
1542	Presidents/Dep Allowances	\$9,500	\$1,776	5%	\$0	\$38,000
1562	Refreshments & Functions (Councillors)	\$2,070	\$1,019	11%	\$0	\$9,000
1572	Refreshments & Functions Staff	\$420	\$196	3%	\$0	\$6,000
1592	Members Insurance	\$10,278	\$5,139	50%	\$0	\$10,278
1602	Subscriptions	\$11,875	\$35,545	237%	\$0	\$15,000
1612	Misc Expenses - Members	\$0	\$117	17%	\$0	\$700
1624	Integrated Planning Expenses	\$7,500	\$0	0%	\$0	\$30,000
1632	Vehicle Operating Expenses	\$480	\$0	0%	\$0	\$3,000
1642	Advertising	\$0	\$0	0%	\$0	\$0
1662	Audit Fees	\$0	\$0	0%	\$0	\$41,000
1702	Administration Allocation (Cash)	\$123,912	\$0	0%	\$0	\$495,667
1712	Administration Allocation (Non-Cash)	\$3,990	\$0	0%	\$0	\$15,960
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$2,000
1792	Legal Costs	\$0	\$0	0%	\$0	\$3,000
2075	VROC - Shared Services	\$0	\$0	0%	\$0	\$2,000
2078	VROC - Projects	\$0	\$0	0%	\$0	\$2,000
<b>Sub Total - MEMBERS OF COUNCIL OP/EXP</b>		\$211,055	\$56,396		\$0	\$860,005
<b>OPERATING INCOME</b>						
1725	Donations/Contributions		\$0	0%	\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OP/INC</b>		\$0	\$0		\$0	\$0
<b>Total - MEMBERS OF COUNCIL</b>		\$211,055	\$56,396		\$0	\$860,005

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>GOVERNANCE - GENERAL</b>						
<b>OPERATING EXPENDITURE</b>						
003D	Depreciation (Sch 4)	\$19,949	\$0	0%	\$0	\$79,800
1852	Salaries - Admin	\$262,073	\$252,386	24%	\$0	\$1,048,333
1882	Admin Superannuation	\$32,053	\$39,338	31%	\$0	\$128,218
1892	Staff Insurances	\$32,686	\$17,238	53%	\$0	\$32,686
1902	FBT Admin Staff	\$3,400	\$3,721	22%	\$0	\$17,000
1912	Conference & Training	\$8,265	\$8,743	20%	\$0	\$43,500
1921	Staff Housing Subsidy	\$8,750	\$0	0%	\$0	\$35,000
1922	Advertising	\$2,200	\$777	8%	\$0	\$10,000
1931	Occupational Risk Co-Ordinator Costs	\$3,837	\$0	0%	\$0	\$15,350
1932	Occ Health & Safety	\$50	\$0	0%	\$0	\$6,434
1942	Staff Uniforms	\$1,680	\$1,565	39%	\$0	\$4,000
1952	Admin Staff Costs	\$7,650	\$6,036	34%	\$0	\$18,000
1957	Office Building Maintenance	\$2,742	\$3,411	34%	\$0	\$10,000
1958	Office - Cleaning & Assoc	\$9,824	\$10,320	26%	\$0	\$39,749
1959	Office - Utility Charges	\$3,769	\$2,044	15%	\$0	\$13,845
1962	Office Gardens & Surrounds-Mtce	\$4,135	\$2,018	12%	\$0	\$17,540
1972	Admin Printing & Stationery	\$8,159	\$4,891	16%	\$0	\$30,710
1982	Telephone & Internet	\$5,820	\$4,839	17%	\$0	\$27,715
2002	Office Equip Maint	\$250	\$0	0%	\$0	\$1,000
2004	Office - Insurance.	\$38,259	\$18,816	49%	\$0	\$38,259
2006	Donations CEO discretion	\$0	\$0	0%	\$0	\$2,000
2008	Donations - Council	\$0	\$0	0%	\$0	\$2,000
2012	Non Capital Purchases	\$417	\$219	4%	\$0	\$5,000
2022	Bank Charges	\$1,424	\$4,520	25%	\$0	\$17,800
2032	Postage & Freight	\$2,760	\$1,669	28%	\$0	\$6,000
2042	ICT Computer Support	\$22,999	\$60,929	54%	\$0	\$112,450
1992	ICT Software Licensing Fees	\$58,059	\$4,450	4%	\$0	\$126,235
2043	ICT Website Subscription & Upgrade	\$14,905	\$160	1%	\$0	\$16,055
2044	ICT Hardware Purchases (<\$5,000)	\$0	\$23	0%	\$0	\$0
2052	Admin Vehicle Expenses	\$3,625	\$31	0%	\$0	\$14,500
2062	Admin Legal Expenses	\$13,749	\$2,948	5%	\$0	\$55,000
2274	HR/IR Consultants	\$3,750	\$0	0%	\$0	\$15,000
2277	Finance Consultants	\$21,680	\$15,806	32%	\$0	\$50,000
2275	Records Management	\$1,295	\$2,000	39%	\$0	\$5,180
2278	Security Monitoring	\$125	\$180	17%	\$0	\$1,050



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
2287	Fair Value Revaluations	\$0	\$0	0%	\$0	\$15,000
2092	Mis Expense - Admin	\$510	\$1,177	58%	\$0	\$2,040
2102	Admin - Novated Lease Expenses	\$5,541	\$3,696	17%	\$0	\$22,164
2172	Less Admin Non Cash Realloc	(\$19,949)	\$0	0%	\$0	(\$79,800)
2182	Less Admin Cash Exp Realloc	(\$495,642)	\$0	0%	\$0	(\$1,982,649)
<b>Sub Total - GOVERNANCE - GENERAL OP/EXP</b>		\$90,798	\$473,951		\$0	\$22,164
<b>OPERATING INCOME</b>						
2053	Sundry Misc Income - Admin	(\$25)	(\$567)	567%	(\$100)	\$0
2083	Police Licensing Commissions	(\$9,450)	(\$10,044)	29%	(\$35,000)	\$0
2113	Admin - Novated Lease Contributions	(\$1,680)	(\$3,920)		(\$6,720)	\$0
2143	Photocopying Fees	(\$5)	\$0	0%	(\$20)	\$0
<b>Sub Total - GOVERNANCE - GENERAL OP/INC</b>		(\$11,160)	(\$14,531)		(\$41,840)	\$0
<b>Total - GOVERNANCE - GENERAL</b>		\$79,638	\$459,419		(\$41,840)	\$22,164
<b>Total - GOVERNANCE</b>		\$290,694	\$515,815		(\$41,840)	\$882,169

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>LAW ORDER &amp; PUBLIC SAFETY</b>						
<b>FIRE PREVENTION</b>						
<b>OPERATING EXPENDITURE</b>						
2272	Emergency Operating Expenses	\$1,500	\$0	0%	\$0	\$6,000
2271	Emergency Operations Room - Storage	\$0	\$0	0%	\$0	\$0
2281	Community Emergency Services Manager	\$5,000	\$0	0%	\$0	\$20,000
2292	Fire Hazard Reduction	\$4,794	\$390	2%	\$0	\$19,175
2302	Ground & Aerial Inspections	\$0	\$0	0%	\$0	\$4,300
2322	Administration Costs	\$3,625	\$2,992	55%	\$0	\$5,400
2342	Fire Fighting - Shire Resources	\$850	\$0	0%	\$0	\$4,000
2372	Brigade Expenses	\$61,272	\$30,956	38%	\$0	\$81,151
2374	BRPC - Other Employment Cost	\$2,639	\$1,222		\$0	\$10,557
2284	BRPC - Salaries	\$27,813	\$25,695		\$0	\$111,255
2294	BRPC - Superannuation	\$3,019	\$3,267		\$0	\$12,075
2382	Administration Allocated - Cash	\$14,869	\$0	0%	\$0	\$59,479
2442	Administration Allocated - Non-Cash	\$199	\$0	0%	\$0	\$798
2443	Interest on Loan - Bushfire	\$0	\$0		\$0	\$9,038
004D	Buildings Depreciation	\$10,312	\$0	0%	\$0	\$41,250
<b>Sub Total - FIRE PREVENTION OP/EXP</b>		\$135,892	\$64,522		\$0	\$384,478
<b>OPERATING INCOME</b>						
2363	Fines & Penalties	(\$375)	(\$13)	1%	(\$1,500)	\$0
2383	Sale of Fire Maps	(\$112)	\$0	0%	(\$450)	\$0
2393	Sundry Misc income - Fire	(\$800)	\$0	0%	(\$3,200)	\$0
2373	ESL Levy Funding	(\$18,250)	\$0	0%	(\$73,000)	\$0
2463	BRMC - Grant Income	(\$62,560)	\$0		(\$78,200)	\$0
<b>Sub Total - FIRE PREVENTION OP/INC</b>		(\$82,097)	(\$13)		(\$156,350)	\$0
<b>Total - FIRE PREVENTION</b>		\$53,794	\$64,508		(\$156,350)	\$384,478

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>ANIMAL CONTROL</b>						
<b>OPERATING EXPENDITURE</b>						
2492	Salaries	\$7,882	\$7,087	22%	\$0	\$31,528
2522	Superannuation	\$855	\$968	28%	\$0	\$3,422
2532	Other Employment Costs	\$3,135	\$1,493	37%	\$0	\$4,031
2542	Conference & Training	\$375	\$0	0%	\$0	\$1,500
2552	Ranger Vehicle	\$3,000	\$0	0%	\$0	\$12,000
2553	FBT Expenses	\$1,550	\$1,489	24%	\$0	\$6,200
2562	Dog Control Expenses	\$532	\$708	33%	\$0	\$2,130
2572	Dog Pound Expenses	\$650	\$48	2%	\$0	\$2,600
2582	Other Animal Control	\$125	\$0	0%	\$0	\$500
2583	Cat Control Expenses	\$165	\$20	3%	\$0	\$660
2584	Cat Pound Expenses	\$150	\$0		\$0	\$600
2602	Administration Allocated - Cash	\$14,869	\$0	0%	\$0	\$59,479
2612	Administration Allocated - Non-Cash	\$199	\$0	0%	\$0	\$798
005D	Depreciation Buildings - Animal Control	\$112	\$0	0%	\$0	\$450
<b>Sub Total - ANIMAL CONTROL OP/EXP</b>		\$33,600	\$11,812		\$0	\$125,898
<b>OPERATING INCOME</b>						
2613	Cat Pound Grant	\$0	\$0	0%	(\$4,696)	\$0
2633	Ranger Income	(\$6,075)	(\$7,503)	31%	(\$24,300)	\$0
2653	Fines & Penalties - Dog Act	(\$150)	\$0	0%	(\$600)	\$0
2654	Fines & Penalties - Cat Act	(\$150)	(\$75)		(\$600)	\$0
2663	Impounding Fees - Dogs	(\$375)	(\$110)	7%	(\$1,500)	\$0
2664	Impounding Fees - Cats	(\$50)	\$0		(\$200)	\$0
2673	Dog Registrations	(\$875)	(\$193)	6%	(\$3,500)	\$0
2674	Cat Registrations	(\$125)	(\$251)	50%	(\$500)	\$0
<b>Sub Total - ANIMAL CONTROL OP/INC</b>		(\$7,800)	(\$8,132)		(\$35,896)	\$0
<b>Total - ANIMAL CONTROL</b>		\$25,801	\$3,680		(\$35,896)	\$125,898

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>						
<b>OPERATING EXPENDITURE</b>						
2832	Vehicle Impounding	\$350	(\$215)	-15%	\$0	\$1,400
2752	Salaries	\$0	\$2	0%	\$0	\$0
2862	Local Law review	\$1,500	\$2,160	36%	\$0	\$6,000
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>		\$1,850	\$1,946		\$0	\$7,400
<b>OPERATING INCOME</b>						
2863	Income - Misc Other Law & Order	\$0	\$0	0%	\$0	\$0
2823	Non-Operatating Grant income	\$0	\$0	0%	(\$267,000)	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>		\$0	\$0		(\$267,000)	\$0
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>		\$1,850	\$1,946		(\$267,000)	\$7,400
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>		\$81,445	\$70,135		(\$459,246)	\$517,776

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>HEALTH</b>						
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>						
<b>OPERATING EXPENDITURE</b>						
3102	Health Salaries	\$25,794	\$34,415	33%	\$0	\$103,180
3132	Superannuation	\$4,072	\$7,671	47%	\$0	\$16,289
3142	Fringe Benefits Tax	\$2,250	\$3,721	41%	\$0	\$9,000
3152	Conferences & Training	\$875	\$0	0%	\$0	\$3,500
3162	Health - Other Employment Costs	\$2,335	\$1,119	22%	\$0	\$5,088
3164	Health - Contractors	\$500	\$0	0%	\$0	\$2,000
3212	Admin Allocation to HIA - Cash	\$14,869	\$0	0%	\$0	\$59,479
3242	Analytical Expenses	\$500	\$463	23%	\$0	\$2,000
3252	Administration Allocated - Non-cash	\$299	\$0	0%	\$0	\$1,197
<b>Sub Total - HEALTH ADMIN &amp; INSPECTION OP/EXP</b>		\$51,495	\$47,389		\$0	\$201,733
<b>OPERATING INCOME</b>						
3223	Health Act fees, Licences	(\$300)	(\$1,950)	163%	(\$1,200)	\$0
3233	Septic Tank Inspection Fees	(\$50)	(\$338)	169%	(\$200)	\$0
3253	Health Other income	(\$250)	\$0	0%	(\$1,000)	\$0
3283	Health Consultancy Income - Resource Sharing	(\$550)	\$0	0%	(\$2,200)	\$0
<b>Sub Total - HEALTH ADMIN &amp; INSPECTION OP/INC</b>		(\$1,150)	(\$2,288)		(\$4,600)	\$0
<b>Total - HEALTH ADMIN &amp; INSPECTION</b>		\$50,345	\$45,101		(\$4,600)	\$201,733

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>OTHER HEALTH</b>					
	<b>OPERATING EXPENDITURE</b>					
3362	Doctor's Surgery Maint	\$168	\$387	58%	\$0	\$672
3361	Interest Paid on Loans	\$994	\$995	51%	\$0	\$1,952
3368	Loan Guarantee Fee	\$519	\$0	0%	\$0	\$865
009D	Depreciation Buildings	\$5,016	\$0	0%	\$0	\$20,065
	<b>Sub Total - OTHER HEALTH OP/EXP</b>	\$6,697	\$1,382		\$0	\$23,554
	<b>OPERATING INCOME</b>					
	<b>Sub Total - OTHER HEALTH OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - OTHER HEALTH</b>	\$6,697	\$1,382		\$0	\$23,554
	<b>Total - HEALTH</b>	\$57,042	\$46,483		(\$4,600)	\$225,287

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>EDUCATION &amp; WELFARE</b>						
<b>EDUCATION</b>						
<b>OPERATING EXPENDITURE</b>						
3455	Play in the Park	\$625	\$0	0%	\$0	\$2,500
3452	Smart Start Expenses	\$50	\$0	0%	\$0	\$200
<b>Sub Total - EDUCATION OP/EXP</b>		\$675	\$0		\$0	\$2,700
<b>OPERATING INCOME</b>						
<b>Sub Total-EDUCATION OP/INC</b>		\$0	\$0		\$0	\$0
<b>Total - EDUCATION</b>		\$675	\$0		\$0	\$2,700
<b>PRE-SCHOOL/OTHER EDUCATION</b>						
<b>OPERATING EXPENDITURE</b>						
3462	Child Care Centre - Building Maint	\$3,397	\$2,791	54%	\$0	\$5,185
3464	Child Care Centre - Grounds Maint	\$250	\$0	0%	\$0	\$1,000
3477	Kindy Café	\$3,750	\$3,579	24%	\$0	\$15,000
3472	Playgroup/Toy Library - Building Maint	\$2,517	\$1,244	23%	\$0	\$5,349
3470	Playgroup/Toy Library - Minor Expenses	\$0	\$0	0%	\$0	\$0
3474	Playgroup/Toy Library - Grounds Maint	\$948	\$302	8%	\$0	\$3,793
006D	DEPRECIATION (SCH 8)	\$5,297	\$0	0%	\$0	\$21,190
<b>Sub Total - OTHER EDUCATION OP/EXP</b>		\$16,160	\$7,917		\$0	\$51,517
<b>OPERATING INCOME</b>						
3463	Occasional Care Rent	(\$687)	(\$417)	15%	(\$2,750)	\$0
3465	Grant - Kindy Café	\$0	(\$5,598)	0%	\$0	\$0
3483	LR&CIP Grant - Old School Roof	\$0	\$0	0%	(\$100,000)	\$0
<b>Sub Total - OTHER EDUCATION OP/INC</b>		(\$687)	(\$6,015)		(\$102,750)	\$0
<b>Total - OTHER EDUCATION</b>		\$15,472	\$1,902		(\$102,750)	\$51,517

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>WELFARE</b>					
	<b>OPERATING EXPENDITURE</b>					
010D	DEPRECIATION (SCH 8)	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - WELFARE OP/EXP</b>	\$0	\$0		\$0	\$0
	<b>OPERATING INCOME</b>					
	<b>Sub Total - WELFARE OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - WELFARE</b>	\$0	\$0		\$0	\$0
	<b>Total - EDUCATION &amp; WELFARE</b>	\$16,147	\$1,902		(\$102,750)	\$54,217



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>HOUSING</b>						
<b>SPRING HAVEN HOUSING</b>						
3752	Spring Haven Salaries	\$441,131	\$385,967	22%	\$0	\$1,764,594
3742	Spring Haven - FBT Expenses	\$1,487	\$893	15%	\$0	\$5,950
3772	Spring Haven Superannuation	\$40,765	\$44,671	27%	\$0	\$163,068
3782	Conferences & Training	\$4,500	\$1,655	9%	\$0	\$18,000
3792	Uniforms & Protective Clothing	\$1,250	\$2,313	46%	\$0	\$5,000
3802	Recruitment Expenses	\$5,000	\$308	2%	\$0	\$20,000
3821	Spring H - Staff Housing Subsidy	\$3,000	\$59	0%	\$0	\$12,000
3822	Vehicle Expenses	\$1,750	\$24	0%	\$0	\$7,000
3842	Spring Haven Telephone	\$3,000	\$1,399	12%	\$0	\$12,000
3862	Subscriptions	\$2,647	\$3,978	38%	\$0	\$10,590
3872	Postage & Freight	\$312	\$321	26%	\$0	\$1,250
3882	Minor Office Expenses/Stationery	\$312	\$556	44%	\$0	\$1,250
3892	Office Equipment Maintenance	\$500	\$0	0%	\$0	\$2,000
3893	Software Operating	\$3,057	\$0	0%	\$0	\$12,230
3902	Spring Haven Building Operating Expenses	\$8,686	\$8,361	24%	\$0	\$34,745
3903	Spring Haven Building Maint (Unforseen)	\$1,902	\$11,410	150%	\$0	\$7,608
3904	Spring Haven Grounds Maint	\$4,652	\$5,072	27%	\$0	\$18,610
3906	Springhaven Building Non Cap	\$0	\$0	0%	\$0	\$0
3908	Spring H - Security	\$875	\$1,655	47%	\$0	\$3,500
3912	Medical/Pharmaceutical Services	\$11,500	\$14,411	31%	\$0	\$46,000
3913	Allied Health	\$7,775	\$15,295	49%	\$0	\$31,100
3914	Utilities	\$11,852	\$15,953	34%	\$0	\$47,410
3812	Spring H - Workers Comp/Journey Ins	\$39,611	\$20,895	53%	\$0	\$39,611
3916	Insurance	\$27,028	\$15,616	58%	\$0	\$27,028
3922	Cleaning & Laundry	\$2,575	\$2,263	22%	\$0	\$10,300
3932	Non-Capital Equipment Expenses	\$2,375	\$6,606	70%	\$0	\$9,500
3942	Meals & Refreshments	\$26,249	\$25,957	25%	\$0	\$105,000
3952	Residents Activities	\$525	\$339	16%	\$0	\$2,100
3962	Public Liability Insurance	\$8,184	\$4,092	50%	\$0	\$8,184
3974	Spring Haven Aged Care Consultants	\$1,500	\$960	16%	\$0	\$6,000
3918	Spring H - Consultants	\$5,000	\$0	0%	\$0	\$20,000
3928	Spring H - COVID-19 Additional Costs	\$0	\$0	0%	\$0	\$0
3982	Administration Allocated Non-Cash	\$997	\$0	0%	\$0	\$3,990

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
3992	Administration Allocated - Cash	\$24,782	\$0	0%	\$0	\$99,132
012D	Spring Haven Depreciation	\$38,623	\$0	0%	\$0	\$154,500
013D	Spring Haven Depreciation	\$3,875	\$0	0%	\$0	\$15,500
<b>Sub Total - SPRING HAVEN HOUSING OP/EXP</b>		\$737,278	\$591,028		\$0	\$2,724,750
<b>OPERATING INCOME</b>						
4003	Spring Haven Resident Rent	(\$124,995)	(\$164,370)	33%	(\$500,000)	\$0
4013	Spring Haven - Personal Care Grant Subsidy	(\$399,984)	(\$544,832)	34%	(\$1,600,000)	\$0
1395	INTEREST ON UNPAID BONDS	(\$7,250)	(\$29,874)	103%	(\$29,000)	\$0
4143	Miscellaneous Income	(\$625)	\$0	0%	(\$2,500)	\$0
4023	Spring Haven Donations	(\$750)	\$0	0%	(\$3,000)	\$0
4303	Spring H - Grant - Security	\$0	\$0	0%	\$0	\$0
<b>Sub Total - SPRING HAVEN HOUSING OP/INC</b>		(\$533,604)	(\$739,076)		(\$2,134,500)	\$0
<b>Total - SPRING HAVEN HOUSING</b>		\$203,675	(\$148,048)		(\$2,134,500)	\$2,724,750

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>STAFF HOUSING</b>						
<b>OPERATING EXPENDITURE</b>						
3768	Staff Housing Building Maintenance	\$3,637	\$13,887	95%	\$0	\$14,550
3769	Staff Housing - Operating Expenses	\$8,201	\$12,116	39%	\$0	\$30,857
3764	Staff Housing - Ground Maint. Various	\$1,682	\$9,166	136%	\$0	\$6,728
3774	Loss on Sale of Asset (Housing)	\$0	\$0	0%	\$0	\$0
3770	Loan Guarantee Fee L135 & L140	\$5,091	\$0	0%	\$0	\$8,485
3771	Staff Housing Loan Interest	\$6,890	\$6,891	25%	\$0	\$27,739
011D	Housing Depreciation	\$23,879	\$0	0%	\$0	\$95,520
<b>Sub Total - STAFF HOUSING OP/EXP</b>		\$49,381	\$42,059		\$0	\$183,879
<b>OPERATING INCOME</b>						
3703	Residential Rent - Staff	(\$26,249)	(\$17,587)	17%	(\$105,000)	\$0
3705	BBRF Grant - Key Workers	\$0	\$0	0%	\$0	\$0
016P	Profit on Sale of Asset	\$0	\$0	0%	\$0	\$0
<b>Sub Total - STAFF HOUSING OP/INC</b>		(\$26,249)	(\$17,587)		(\$105,000)	\$0
<b>Total - STAFF HOUSING</b>		\$23,132	\$24,472		(\$105,000)	\$183,879

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>HOUSING OTHER</b>						
<b>OPERATING EXPENDITURE</b>						
4062	Loton Close ILU's Building Maint	\$3,700	\$7,027	55%	\$0	\$12,700
4064	Loton Close ILU's Grounds Maint	\$2,416	\$986	10%	\$0	\$9,664
4065	Loton Close ILU's Utilities	\$9,641	\$8,176	23%	\$0	\$35,810
4066	Loton Close ILU's Insurance	\$7,883	\$4,188	53%	\$0	\$7,883
4202	J Sullivan Units Building Maintenance	\$3,987	\$11,011	75%	\$0	\$14,637
4204	J Sullivan Units Grounds Maintenance	\$1,815	\$842	12%	\$0	\$7,260
4205	J Sullivan Units Utilities	\$1,791	\$1,779	17%	\$0	\$10,745
4206	J Sullivan Units Insurance	\$3,530	\$1,020	29%	\$0	\$3,530
4254	Interest Paid on Loans	\$6,875	\$6,876	52%	\$0	\$13,218
4255	Loan Guarantee Fee (Housing Other)	\$4,572	\$0	0%	\$0	\$7,620
4232	Bagg Street Units Operating	\$454	\$1,051	58%	\$0	\$1,816
4256	GROH - Building Maintenance	\$2,940	\$5,170	82%	\$0	\$6,315
<b>Sub Total - HOUSING OTHER OP/EXP</b>		\$49,604	\$48,125		\$0	\$131,198
<b>OPERATING INCOME</b>						
4083	Loton Close ILU's Rent	(\$41,728)	(\$34,334)	21%	(\$166,920)	\$0
4103	Loton Close ILU's - Power Recoups	(\$3,750)	(\$3,898)	26%	(\$15,000)	\$0
4203	J Sullivan Units - Rent	(\$9,250)	(\$8,760)	24%	(\$37,000)	\$0
4243	GROH - Rent	(\$33,749)	(\$34,014)	25%	(\$135,000)	\$0
<b>Sub Total - HOUSING OTHER OP/INC</b>		(\$88,476)	(\$81,006)		(\$353,920)	\$0
<b>Total - HOUSING OTHER</b>		(\$38,873)	(\$32,881)		(\$353,920)	\$131,198
<b>Total - HOUSING</b>		\$187,934	(\$156,456)		(\$2,593,420)	\$3,039,827

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>COMMUNITY AMENITIES</b>						
<b>SANITATION - HOUSEHOLD REFUSE</b>						
<b>OPERATING EXPENDITURE</b>						
5022	Refuse Collection - Kerbside	\$19,249	\$23,334	30%	\$0	\$77,000
5012	Refuse Site Maintenance	\$2,165	\$600	7%	\$0	\$8,660
5013	Refuse Site Rehabilitation	\$828	\$0	0%	\$0	\$3,314
5002	Recycling Depot/Transfer Stn - Contract	\$30,933	\$43,463	40%	\$0	\$108,738
5122	Recycling Collection - Kerbside	\$17,342	\$17,612	25%	\$0	\$69,370
5142	Recycling Education	\$150	\$675	113%	\$0	\$600
5123	Waste Management Planning	\$0	\$0	0%	\$0	\$0
014D	Depreciation (Sch 10)	\$1,072	\$0	0%	\$0	\$4,290
<b>Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP</b>		\$71,740	\$85,685		\$0	\$271,972
<b>OPERATING INCOME</b>						
5023	Collection Charges - Kerbside	(\$267,445)	(\$284,560)	106%	(\$267,445)	\$0
5033	Recycling/Transfer Station Rental	(\$575)	\$0	0%	(\$2,300)	\$0
5103	TIPPING FEES/BIN HIRE	\$0	\$0	0%	\$0	\$0
5183	Sale of Recyclables	(\$250)	\$0	0%	(\$1,000)	\$0
010P	Profit on Sale of asset	\$0	\$0	0%	\$0	\$0
<b>Sub Total - SANITATION H/HOLD REFUSE OP/INC</b>		(\$268,270)	(\$284,560)		(\$270,745)	\$0
<b>Total - SANITATION HOUSEHOLD REFUSE</b>		<b>(\$196,530)</b>	<b>(\$198,875)</b>		<b>(\$270,745)</b>	<b>\$271,972</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>SANITATION OTHER</b>						
<b>OPERATING EXPENDITURE</b>						
5027	Verge Pick Up - Hard Waste	\$7,500	\$0	0%	\$0	\$30,000
5251	Street Bins Collection - Contract	\$9,900	\$9,319	24%	\$0	\$39,600
5252	Street Bins Collection	\$63	\$0	0%	\$0	\$254
5262	Repair Street Bins	\$50	\$0	0%	\$0	\$200
5263	Drum Muster	\$1,250	\$0	0%	\$0	\$5,000
5264	Transport of Waste & Loader Hire	\$15,559	\$4,898		\$0	\$62,240
5265	Bulk Bin Hire Expenses	\$695	\$0		\$0	\$2,780
5266	Bulk Bin Removal Expenses	\$5,549	\$0		\$0	\$22,195
<b>Sub Total - SANITATION OTHER OP/EXP</b>		\$40,566	\$14,217		\$0	\$162,269
<b>OPERATING INCOME</b>						
5103	Tip Fees	\$0	\$0	0%	\$0	\$0
5303	Litter Infringements	(\$50)	\$0	0%	(\$200)	\$0
5304	Drum Muster Reimbursement Income	(\$1,250)	\$0	0%	(\$5,000)	\$0
<b>Sub Total - SANITATION OTHER OP/INC</b>		(\$1,300)	\$0		(\$5,200)	\$0
<b>Total - SANITATION OTHER</b>		\$39,266	\$14,217		(\$5,200)	\$162,269

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>SEWERAGE</b>					
	<b>OPERATING EXPENDITURE</b>					
026D	Sewer Depreciation Sch 10	\$0	\$0	0%	\$0	\$0
5090	Liquid Waste Pond - Maintenance	\$342	\$0		\$0	\$1,370
	<b>Sub Total - SEWERAGE OP/EXP</b>	\$342	\$0		\$0	\$1,370
	<b>OPERATING INCOME</b>					
5190	Liquid Waste Disposal Fees	\$0	\$0		\$0	\$0
	<b>Sub Total - SEWERAGE OP/INC</b>	\$0	\$0		\$0	\$0
	<b>Total - SEWERAGE</b>	\$342	\$0		\$0	\$1,370

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>PROTECTION OF THE ENVIRONMENT</b>						
<b>OPERATING EXPENDITURE</b>						
5619	Southern Dirt Contribution	\$15,000	\$15,000	100%	\$0	\$15,000
5612	NRM Office Expenses	\$75	\$0	0%	\$0	\$300
5616	NRM - Salaries & Wages/Consultancy Fees	\$3,750	\$2,273	15%	\$0	\$15,000
5689	NRM - Superannuation	\$0	\$0	0%	\$0	\$0
5601	NRM Vehicle Costs	\$182	\$0	0%	\$0	\$730
5614	NRM - Grant Expenditure	\$0	\$0	0%	\$0	\$0
5681	Noxious Weeds	\$871	\$2,110	61%	\$0	\$3,486
5684	Landcare Publications	\$125	\$0	0%	\$0	\$500
5686	NRM - Enviromental Reserve M'ment	\$2,352	\$0	0%	\$0	\$9,407
5687	Reserve Clean Up	\$1,897	\$0	0%	\$0	\$7,590
5722	NRM - State NRM Grant Expenditure	\$69,000	\$49,626	72%	\$0	\$69,000
5723	NRM - Myrtle Benn/Rob. Rd Reveg Plan	\$2,500	\$0	0%	\$0	\$10,000
5734	NRM - Future Drought Fund Grant Exp.	\$0	\$0	0%	\$0	\$0
5752	Administration Allocation Cash	\$4,956	\$0	0%	\$0	\$19,826
5742	Administration Allocation Non-Cash	\$499	\$0	0%	\$0	\$1,995
<b>Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP</b>		\$101,208	\$69,009		\$0	\$152,834
<b>OPERATING INCOME</b>						
5603	NRM Grants	\$0	\$0	0%	\$0	\$0
<b>Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC</b>		\$0	\$0		\$0	\$0
<b>Total - PROTECTION OF THE ENVIRONMENT</b>		\$101,208	\$69,009		\$0	\$152,834



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>						
<b>OPERATING EXPENDITURE</b>						
5842	Town Planning Expenses	\$7,500	\$5,020	17%	\$0	\$30,000
5872	Superannuation	\$0	\$0	0%	\$0	\$0
5882	Insurances	\$0	\$0	0%	\$0	\$0
5922	TPS Review	\$6,250	\$0	0%	\$0	\$25,000
5923	Town Planning Consultants	\$0	\$0	0%	\$0	\$0
5954	Municipal Heritage Review	\$0	\$0	0%	\$0	\$0
5952	Town Planning Legal Costs	\$0	\$0	0%	\$0	\$0
5962	Administration Allocated Cash	\$14,869	\$0	0%	\$0	\$59,479
5832	Administration Allocated Non-Cash	\$199	\$0	0%	\$0	\$798
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/EXP</b>		\$28,818	\$5,020		\$0	\$115,277
<b>OPERATING INCOME</b>						
5973	Planning Fees	(\$1,125)	(\$1,733)	39%	(\$4,500)	\$0
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>		(\$1,125)	(\$1,733)		(\$4,500)	\$0
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>		\$27,693	\$3,287		(\$4,500)	\$115,277

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>COMMUNITY AMENITIES - CEMETERIES</b>						
<b>OPERATING EXPENDITURE</b>						
5999	Cemetery Digital Database	\$200	\$0	0%	\$0	\$800
6001	Cemetery - Grave Digging	\$8,491	\$13,616	40%	\$0	\$33,966
6006	Kojonup Cemetery - Niche Wall Maint	\$496	\$62	3%	\$0	\$1,986
6002	Kojonup Cemetery - Grounds Maint	\$5,010	\$3,852	19%	\$0	\$20,040
6000	Kojonup Cemetery - Trees	\$535	\$0	0%	\$0	\$2,140
6012	Boscabel Cemetery - Grounds Maint	\$144	\$3	0%	\$0	\$576
6014	Muradup Cemetery - Grounds Maintenance	\$1,624	\$201	3%	\$0	\$6,498
015D	Community Amenities Buildings Depreciation	\$9,098	\$0	0%	\$0	\$36,395
<b>Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP</b>		\$25,599	\$17,733		\$0	\$102,401
<b>OPERATING INCOME</b>						
6013	Cemetery Fees (Inc Gst)	(\$4,500)	(\$5,309)	29%	(\$18,000)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$125)	(\$1,300)	260%	(\$500)	\$0
<b>Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC</b>		(\$4,625)	(\$6,609)		(\$18,500)	\$0
<b>Total - COMMUNITY AMENITIES CEMETERIES</b>		\$20,974	\$11,124		(\$18,500)	\$102,401

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>COMMUNITY AMENITIES - PUBLIC CONVENIENCES &amp; OTHER</b>						
<b>OPERATING EXPENDITURE</b>						
6042	Harrison Place Conveniences - Maint	\$62	\$0	0%	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$2,722	\$4,171	42%	\$0	\$9,840
6024	Curly Wig - Building Maintenance	\$0	\$0	0%	\$0	\$0
6034	CWA - Building Maintenance	\$1,172	\$334	11%	\$0	\$2,985
6052	Town Street & Park Seating	\$482	\$0	0%	\$0	\$1,928
6054	Townscape Plan	\$0	\$0	0%	\$0	\$0
6112	Community Resource Centre / Telecentre	\$484	\$1,334	55%	\$0	\$2,413
6132	Community Bus Maintenance	\$675	\$0	0%	\$0	\$1,950
6144	Loan Guarantee Fee - Loan 146	\$1,000	\$0	0%	\$0	\$2,000
6142	Administration Allocated Non-Cash	\$499	\$0	0%	\$0	\$1,995
6152	Administration Allocated Cash	\$14,869	\$0	0%	\$0	\$59,479
<b>Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP</b>		\$21,965	\$5,839	\$1	\$0	\$82,840
<b>OPERATING INCOME</b>						
6133	Community Bus Hire	\$0	\$0	0%	\$0	\$0
<b>Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC</b>		\$0	\$0	\$0	\$0	\$0
<b>Total - COMMUNITY AMENITIES PUBLIC CONVEN &amp; OTHER</b>		\$21,965	\$5,839		\$0	\$82,840

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
		<b>COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT</b>				
		<b>OPERATING EXPENDITURE</b>				
6064	Men's Shed - Building Maintenance	\$436	\$92	7%	\$0	\$1,249
	<b>Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP</b>	\$436	\$92		\$0	\$1,249
		<b>OPERATING INCOME</b>				
6045	LR&CIP Grant - Mens Shed	\$0	\$0	0%	(\$739,833)	\$0
6123	Events - Ticket Sales and Misc Revenue	\$0	(\$41)	0%	\$0	\$0
6143	LotteryWest Grant - Mens Shed	\$0	\$0	0%	\$0	\$0
6173	SMALL GRANTS	\$0	\$8,031	0%	\$0	\$0
	<b>Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC</b>	\$0	\$7,990		(\$739,833)	\$0
	<b>Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT</b>	\$436	\$8,082		(\$739,833)	\$1,249
	<b>Total - COMMUNITY AMENITIES</b>	\$15,356	(\$87,317)		(\$1,038,778)	\$890,212

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
<b>RECREATION &amp; CULTURE</b>						
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>						
<b>OPERATING EXPENDITURE</b>						
6202	Memorial Hall - Cleaning & Operations	\$13,658	\$6,544	24%	\$0	\$27,270
6212	RSL Hall - Cleaning & Operations	\$3,913	\$250	2%	\$0	\$10,320
6214	Memorial Hall - Building Maintenance	\$3,671	\$1,476	11%	\$0	\$13,750
6216	Mobrup Hall - Building Expenses	\$0	\$36	0%	\$0	\$0
6218	Muradup Hall - Building Expenses	\$1,555	\$667	33%	\$0	\$2,005
6219	Qualeup Hall - Building Expenses	\$139	\$0	0%	\$0	\$349
6224	Memorial Hall - Grounds Maintenance	\$2,062	\$435	6%	\$0	\$7,048
6227	Boscabel Hall - Building Expenses	\$334	\$0	0%	\$0	\$784
6232	All Halls - Cutlery & Crockery	\$500	\$0	0%	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$1,253	\$439	14%	\$0	\$3,160
6146	Interest on Loan - Loan 146 & 149	\$0	\$0	0%	\$0	\$18,544
6147	Loan Guarantee Fee - Loan 146 & 149	\$2,250	\$0	0%	\$0	\$4,500
016D	Public Halls Building Depreciation	\$15,718	\$0	0%	\$0	\$62,875
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/EXP</b>		\$45,053	\$9,846		\$0	\$152,605
<b>OPERATING INCOME</b>						
6203	Memorial Hall Rentals	(\$550)	\$36	-2%	(\$2,200)	\$0
6213	RSL Hall Rentals	(\$450)	(\$385)	21%	(\$1,800)	\$0
6225	Lotteries Grants	\$0	\$0	0%	\$0	\$0
6243	Grant - LR&CIP (Harrison Place)	\$0	\$0	0%	\$0	\$0
6233	Grant - LR & CIP (Memorial Hall)	\$0	\$0	0%	\$0	\$0
017P	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/INC</b>		(\$1,000)	(\$349)		(\$4,000)	\$0
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>		\$44,053	\$9,498		(\$4,000)	\$152,605

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>OTHER RECREATION &amp; SPORT</b>						
<b>OPERATING EXPENDITURE</b>						
6362	Kojonup Springs Conveniences	\$4,449	\$4,468	25%	\$0	\$17,907
6364	Kojonup Springs Grounds Maintenance	\$2,975	\$1,386	12%	\$0	\$11,902
6372	Apex Park Conveniences - Operating	\$12,153	\$9,661	22%	\$0	\$44,223
6373	Apex Park Conveniences - Building Maint	\$869	\$2,768	80%	\$0	\$3,475
6374	Apex Park - Grounds Maint	\$12,190	\$12,756	26%	\$0	\$48,960
6382	Railway Reserve Conveniences	\$1,467	\$1,486	31%	\$0	\$4,781
6392	Newstead Park - Grounds Maint	\$3,007	\$2,467	21%	\$0	\$12,027
6394	Railway Reserve Grounds Maint	\$4,528	\$3,471	24%	\$0	\$14,722
6402	Sports Complex - Netball Conveniences	\$3,204	\$1,465	14%	\$0	\$10,566
6403	Sports Complex - Netball Area Maint	\$281	\$1,080	96%	\$0	\$1,126
6404	Sports Complex - Grounds Maint	\$36,639	\$21,837	15%	\$0	\$146,560
6408	Sports Complex - Conveniences	\$2,462	\$845	9%	\$0	\$9,849
6412	Hillman Park - Grounds Maint	\$4,554	\$3,762	21%	\$0	\$18,218
6414	Sports Complex - Reticulation	\$4,542	\$0	0%	\$0	\$18,170
6415	Oval Lighting	\$1,319	\$1,210	28%	\$0	\$4,300
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$2,364	\$2,624	28%	\$0	\$9,457
6425	Sports Complex - Hockey Club Building	\$130	\$0	0%	\$0	\$430
6434	Water - Turkey Nest Dam Maintenance	\$3,189	\$352	3%	\$0	\$12,104
6435	Water - Showgrounds Maint	\$686	\$5,083	185%	\$0	\$2,745
6444	Muradup Townsite Grounds	\$2,252	\$1,557	17%	\$0	\$9,007
6452	Playground Safety & Minor Upgrades	\$857	\$189	6%	\$0	\$3,428
6454	Kojonup Town Entrances	\$1,167	\$618	13%	\$0	\$4,670
6474	Industrial Area Slashing & Spraying	\$658	\$0	0%	\$0	\$2,633
6477	Sports Complex - Utilities & Insurance	\$12,897	\$6,038	30%	\$0	\$19,803
6486	Rail Trails	\$3,036	\$0	0%	\$0	\$12,145
6492	Myrtle Benn Reserve	\$1,317	\$0	0%	\$0	\$5,269
6494	Sundry Reserves	\$5,193	\$6,570	40%	\$0	\$16,391
6552	Sports Complex - Cleaning	\$3,617	\$1,589	11%	\$0	\$14,468
6554	Sports Complex - Building Maint	\$1,213	\$315	6%	\$0	\$4,851
6558	Loan Guarantee Fee - Loans 136, 142, 143	\$6,540	\$0	0%	\$0	\$10,900
6559	Recreation - Interest on Loans	\$19,246	\$19,246	37%	\$0	\$52,015
6592	Skate Park	\$238	\$103	14%	\$0	\$715
6792	Admin Allocation - Cash	\$9,913	\$0	0%	\$0	\$39,653

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
7107	Polocrosse Works Requested	\$214	\$0	0%	\$0	\$855
017D	Other Sport Buildings Depreciation	\$85,918	\$0	0%	\$0	\$343,685
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/EXP</b>		\$255,284	\$112,946		\$0	\$932,010
<b>OPERATING INCOME</b>						
6463	Grant - Drought Communities (Netball Roof)	\$0	(\$100,000)	0%	\$0	\$0
6473	Grant - Rail Trails	\$0	(\$3,636)	0%	\$0	\$0
6513	Contrib-Foot Club Sports Complex	\$0	\$0	0%	(\$4,800)	\$0
6523	Complex Bldg Fees	(\$850)	(\$1,900)	56%	(\$3,400)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	0%	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	(\$36,796)	147%	(\$25,000)	\$0
6623	Grant - CSRFF	\$0	\$0	0%	\$0	\$0
6633	Grant - LR&CI Program	\$0	\$0	0%	(\$44,411)	\$0
6643	Grant - Trails	\$0	\$0	0%	\$0	\$0
6663	Contribution - Apex Club	\$0	\$0	0%	(\$26,000)	\$0
<b>Sub Total - OTHER RECREATION &amp; SPORT OP/INC</b>		(\$850)	(\$142,333)		(\$106,611)	\$0
<b>Total - OTHER RECREATION &amp; SPORT</b>		<b>\$254,434</b>	<b>(\$29,387)</b>		<b>(\$106,611)</b>	<b>\$932,010</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
<b>SWIMMING AREAS &amp; BEACHES</b>						
<b>OPERATING EXPENDITURE</b>						
6252	Building Maintenance	\$1,500	\$311	5%	\$0	\$6,000
6254	Consumables & Minor Expenses	\$375	\$0	0%	\$0	\$1,500
6257	Utilities & Telephone	\$7,536	\$1,632	5%	\$0	\$29,865
6258	Insurance	\$11,897	\$5,905	50%	\$0	\$11,897
6261	Maintenance - Pool Building	\$995	\$0	0%	\$0	\$2,870
6262	Grounds Maintenance	\$1,097	\$150	3%	\$0	\$4,387
6264	Swimmin Pool - Chemicals	\$2,375	\$77	1%	\$0	\$9,500
6271	Non-Capital Purchases per 10yr Plan	\$375	\$0	0%	\$0	\$1,500
6272	Equipment Maintenance	\$1,950	\$0	0%	\$0	\$7,800
6274	Kiosk - COGS	\$875	\$0	0%	\$0	\$3,500
6352	Swimming Pool Salaries	\$12,908	\$600	1%	\$0	\$51,633
6353	Superannuation	\$1,405	\$66	1%	\$0	\$5,619
6354	Conferences & Training	\$375	\$0	0%	\$0	\$1,500
6356	Staff Housing Subsidy (S/Pool)	\$1,750	\$0	0%	\$0	\$7,000
6292	Administration Allocated Cash	\$9,913	\$0	0%	\$0	\$39,653
050D	Depreciation Buildings	\$13,237	\$0	0%	\$0	\$52,950
<b>Sub Total - SWIMMING AREAS &amp; BEACHES OP/EXP</b>		\$68,561	\$8,740		\$0	\$237,174
<b>OPERATING INCOME</b>						
6294	Pool Entry Fees	(\$2,000)	\$0	0%	(\$8,000)	\$0
6295	Pool Kiosk Sales	(\$1,250)	\$0	0%	(\$5,000)	\$0
6296	Pool Daily Entry Fees	(\$1,500)	\$0	0%	(\$6,000)	\$0
<b>Sub Total - SWIMMING AREAS &amp; BEACHES OP/INC</b>		(\$4,750)	\$0		(\$19,000)	\$0
<b>Total - SWIMMING AREAS &amp; BEACHES</b>		\$63,811	\$8,740		(\$19,000)	\$237,174



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>TV &amp; RADIO BROADCASTING &amp; RETRANSMISSION</b>						
<b>OPERATING EXPENDITURE</b>						
6752	Television Translator	\$77	\$19	25%	\$0	\$77
6772	VHF Repeater Operating/Maintenance	\$62	\$0	0%	\$0	\$250
<b>Sub Total - TV &amp; RADIO RETRANSMISSION OP/EXP</b>		\$139	\$19		\$0	\$327
<b>Total - TV &amp; RADIO RETRANSMISSION</b>		\$139	\$19		\$0	\$327
<b>LIBRARIES</b>						
<b>OPERATING EXPENDITURE</b>						
6812	Library Salaries	\$22,281	\$19,300	22%	\$0	\$89,127
6842	Superannuation	\$3,391	\$2,312	17%	\$0	\$13,563
6852	Emp Insurances (Lib)	\$2,836	\$1,493	53%	\$0	\$2,836
6862	Conference & Training (Lib)	\$250	\$0	0%	\$0	\$1,000
6882	Library Operating Expenses	\$750	\$263	9%	\$0	\$3,000
6892	Lib Software Licencing	\$462	\$0	0%	\$0	\$1,850
6902	Library Resource Purchases	\$500	\$213	11%	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$1,100	\$0	0%	\$0	\$4,400
6942	Administration Allocated Cash	\$4,956	\$0	0%	\$0	\$19,826
6952	Administration Allocated Non-Cash	\$499	\$0	0%	\$0	\$1,995
6982	Seniors Week Grant Expenses	\$0	\$0	0%	\$0	\$0
<b>Sub Total - LIBRARIES OP/EXP</b>		\$37,025	\$23,581		\$0	\$139,597
<b>OPERATING INCOME</b>						
6963	Library Fines & Penalties - Lost Books	\$0	\$0	0%	\$0	\$0
6973	Sundry Income	(\$5)	(\$38)	190%	(\$20)	\$0
6983	Seniors Week Grant	\$0	\$0	0%	\$0	\$0
<b>Sub Total - LIBRARIES OP/INC</b>		(\$5)	(\$38)		(\$20)	\$0
<b>Total - LIBRARIES</b>		\$37,020	\$23,543		(\$20)	\$139,597

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>HERITAGE &amp; OTHER CULTURE</b>						
<b>OPERATING EXPENDITURE</b>						
7002	Historical Society - Donation	\$21	\$0	0%	\$0	\$0
7012	Historical Soc. Rooms	\$0	\$17		\$0	\$125
7022	Old Military Barracks	\$746	\$76	3%	\$0	\$2,986
7024	Old Post Office - Building Maintenance	\$1,570	\$413	10%	\$0	\$4,083
7032	Elverd Cottage - Building Mtce	\$521	\$502	2%	\$0	\$31,805
7034	Elverd Cottage - Ground Maint	\$425	\$713	45%	\$0	\$1,577
7046	Old Post Office - Grounds Maintenance	\$609	\$0	0%	\$0	\$1,752
7106	Showgrounds - Building Maintenance	\$6,378	\$1,982	24%	\$0	\$8,382
7101	Annual Show - Works Assistance	\$2,140	\$683	8%	\$0	\$8,560
7103	Muradup & Jingalup War Memorials	\$220	\$0	0%	\$0	\$881
7222	Military Barracks - Ground Maint	\$2,469	\$1,079	15%	\$0	\$7,271
019D	Depreciation Buildings	\$4,657	\$0	0%	\$0	\$18,630
<b>Sub Total - OTHER CULTURE OP/EXP</b>		\$19,757	\$5,467		\$0	\$86,052
<b>OPERATING INCOME</b>						
<b>Sub Total - OTHER CULTURE OP/INC</b>		\$0	\$0		\$0	\$0
<b>Total - OTHER CULTURE</b>		\$19,757	\$5,467		\$0	\$86,052
<b>Total - RECREATION AND CULTURE</b>		\$419,215	\$17,879		(\$129,631)	\$1,547,765

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of	ADOPTED BUDGET	
		30 SEPTEMBER 2023		Annual	2023-2024	
		Budget	Actual	Budget	Income	Expense
<b>STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE</b>						
<b>OPERATING EXPENDITURE</b>						
7632	Town Streets - Drainage Mtce	\$4,882	\$5,777	30%	\$0	\$19,530
7642	ROADS MTCE - FLOOD DAMAGE.	\$0	\$0	0%	\$0	\$0
7652	Road Maintenance	\$1,769	\$0		\$0	\$7,076
7662	Bridge Maintenance	\$44,745	\$17,337	18%	\$0	\$95,548
7672	Footpath Maintenance	\$3,755	\$0	0%	\$0	\$15,020
7682	Lighting Of Streets	\$15,876	\$15,421	24%	\$0	\$63,505
7692	Depot Maint	\$12,791	\$10,107	26%	\$0	\$38,642
7694	Depot - Grounds & Nursery Maint	\$923	\$4,482	121%	\$0	\$3,692
7695	Depot - OHS Minor Items	\$314	\$0	0%	\$0	\$1,257
7704	Depot Cleaning	\$8,332	\$7,521	23%	\$0	\$33,330
RM01	Grading - Winter	\$197,286	\$375,187	48%	\$0	\$789,175
RM03	Drainage Maintenance	\$34,856	\$40,920	29%	\$0	\$139,428
RM04	Bitumen Patching/Repair	\$21,089	\$54,283	64%	\$0	\$84,360
RM05	Guide Post & Signage	\$12,547	\$54,782	109%	\$0	\$50,190
RM06	Roadside Spraying	\$9,505	\$376	1%	\$0	\$38,020
RM08	Rural Limb & Tree Removal - Fallen	\$14,763	\$28,163	48%	\$0	\$59,056
RM10	Traffic Counter Transportation	\$599	\$0	0%	\$0	\$2,395
RM11	Kerb Maintenance	\$829	\$1,108	33%	\$0	\$3,318
RM15	Trees Rural Major Works	\$35,859	\$92,121	64%	\$0	\$143,440
RM16	Townsite-Kojonup-Verge Mtce	\$23,132	\$26,540	29%	\$0	\$92,530
RM17	Townsite Trees - General Mtce	\$3,552	\$2,516	18%	\$0	\$14,210
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$845	\$56	2%	\$0	\$3,380
RM19	Townsite Trees - Pruning - Contractor	\$3,002	\$0	0%	\$0	\$12,009
RM20	Road Accident Recovery	\$268	\$0	0%	\$0	\$1,071
RM22	Removal of Street Trees	\$1,932	\$262	3%	\$0	\$7,728
RM23	Townsite Street Sweeping	\$2,750	\$0	0%	\$0	\$11,000
RM24	Carpark Line marking	\$1,380	\$2,707	49%	\$0	\$5,520
7701	Blackwood Rd Solar Dam Maintenance	\$136	\$0		\$0	\$543
7702	Administration Allocated Cash	\$99,129	\$0	0%	\$0	\$396,530
020D	Depreciation on Road Assets	\$844,132	\$0	0%	\$0	\$3,376,665
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP</b>		\$1,400,977	\$739,666		\$0	\$5,508,168

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
<b>OPERATING INCOME</b>						
7405	Roads Grants RRG	(\$474,400)	\$0	0%	(\$1,186,000)	\$0
7323	Grant - LR&CIP	\$0	\$0	0%	(\$270,766)	\$0
7375	Main Roads WA Direct Grant	(\$203,791)	\$0	0%	(\$203,791)	\$0
7325	Grant - Special	\$0	\$0	0%	(\$275,000)	\$0
7435	Roads to Recovery - Current Allocation	\$0	\$0	0%	(\$432,500)	\$0
7465	Government Road Grants - Blackspot Funding	\$0	\$0		(\$360,000)	\$0
7605	Sale of Small Items	\$0	(\$227)	3%	(\$8,000)	\$0
7683	Street Lighting Contribution	\$0	\$0	0%	(\$10,000)	\$0
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/INC</b>		(\$678,191)	(\$227)		(\$2,746,057)	\$0
<b>Total - MTCE STREETS ROADS DEPOTS</b>		\$722,786	\$739,438		(\$2,746,057)	\$5,508,168

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>AERODROMES</b>						
<b>OPERATING EXPENDITURE</b>						
7762	Airport Building - Maintenance	\$1,521	\$519	13%	\$0	\$3,945
7761	Interest on Loan 141 ( Airstrip)	\$957	\$957	51%	\$0	\$1,875
7764	Airport Building - Cleaning	\$493	\$333	17%	\$0	\$1,974
7771	Loan Guarantee Fee (Airstrip)	\$420	\$0	0%	\$0	\$840
7772	Airstrip Operations	\$12	\$0	0%	\$0	\$50
7774	Airstrip Ground Maintenance	\$3,483	\$50	0%	\$0	\$13,932
<b>Sub Total - AERODROMES OP/EXP</b>		\$6,887	\$1,860		\$0	\$22,616
<b>OPERATING INCOME</b>						
7793	Sundry Income - Airport	\$0	\$0	0%	\$0	\$0
7794	RADS Grant - Airstrip	\$0	\$0	0%	\$0	\$0
<b>Sub Total - AERODROMES OP/INC</b>		\$0	\$0		\$0	\$0
<b>Total - AERODROMES</b>		\$6,887	\$1,860		\$0	\$22,616
<b>Total - TRANSPORT</b>		\$729,673	\$741,298		(\$2,746,057)	\$5,530,784

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>ECONOMIC SERVICES</b>					
	<b>RURAL SERVICES</b>					
	<b>OPERATING EXPENDITURE</b>					
023D	Depreciation (Sch 13)	\$1,065	\$0	0%	\$0	\$4,260
8002	Water Standpipes	\$6,766	\$6,779	19%	\$0	\$34,984
8006	Rural Street Addressing	\$25	\$0	0%	\$0	\$100
	<b>Sub Total - RURAL SERVICES OP/EXP</b>	\$7,856	\$6,779		\$0	\$39,344
	<b>OPERATING INCOME</b>					
8003	Water Standpipe Charges	(\$5,500)	(\$16,371)	74%	(\$22,000)	\$0
	<b>Sub Total - RURAL SERVICES OP/INC</b>	(\$5,500)	(\$16,371)		(\$22,000)	\$0
	<b>Total - RURAL SERVICES</b>	\$2,356	(\$9,592)		(\$22,000)	\$39,344

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
<b>TOURISM AND AREA PROMOTION - KODJA PLACE</b>						
<b>OPERATING EXPENDITURE</b>						
8302	Salaries (Tour)	\$59,925	\$53,221	22%	\$0	\$239,711
8344	Superannuation - Visitors Centre	\$8,026	\$8,788	27%	\$0	\$32,107
8364	Tour Guide Expenses	\$1,250	\$4,099	82%	\$0	\$5,000
8322	Employee Insurances (Tour)	\$5,657	\$2,985	53%	\$0	\$5,657
8342	Conferences & Training	\$1,000	\$0	0%	\$0	\$4,000
8109	Story Area (Mosaic)	\$2,500	\$0	0%	\$0	\$10,000
8367	Story Area (Digital)	\$2,500	\$0	0%	\$0	\$10,000
8110	Catering	\$1,250	\$74	1%	\$0	\$5,000
8368	Activity (Educational)	\$500	\$166	8%	\$0	\$2,000
8126	Insurances - Various	\$15,747	\$7,514	48%	\$0	\$15,747
8152	Public Liability Insurance - Kodja Place	\$9,002	\$4,501	50%	\$0	\$9,002
8142	Printing, Stationary & Office Expenses	\$2,750	\$1,977	18%	\$0	\$11,000
8162	Building Maintenance	\$750	\$1,042	35%	\$0	\$3,000
8164	Utilities	\$5,423	\$2,168	10%	\$0	\$21,483
8166	Cleaning	\$6,925	\$10,170	37%	\$0	\$27,700
8172	Grounds Maintenance	\$3,927	\$4,918	31%	\$0	\$15,710
8174	Kodja Place Rose Maze Grounds Maint	\$7,360	\$10,873	37%	\$0	\$29,440
8192	Misc Expenses	\$1,250	\$0	0%	\$0	\$5,000
8358	Kodja Place Website	\$500	\$0	0%	\$0	\$2,000
8444	Retail Stock - COGS	\$12,500	\$6,439	13%	\$0	\$50,000
8394	Events	\$2,500	\$4,037	40%	\$0	\$10,000
8412	General Administration Allocated Cash	\$24,782	\$0	0%	\$0	\$99,132
8422	General Administration Allocated Non-Cash	\$399	\$0	0%	\$0	\$1,596
022D	Depreciation	\$16,662	\$0	0%	\$0	\$66,650
055D	Depreciation	\$180	\$0	0%	\$0	\$720
<b>Sub Total - TOURISM &amp; AREA PROMOTION KODJA OP/EXP</b>		<b>\$193,264</b>	<b>\$122,972</b>		<b>\$0</b>	<b>\$681,655</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
<b>OPERATING INCOME</b>						
8205	Kodja Place - Visitor Fees	(\$1,175)	(\$1,153)	25%	(\$4,700)	\$0
8203	Kodja Place - Hire Fees	(\$750)	(\$1,810)	60%	(\$3,000)	\$0
8204	Tour Groups	(\$550)	(\$545)	25%	(\$2,200)	\$0
8207	Kodja Place - Activity Fees	(\$250)	(\$814)	81%	(\$1,000)	\$0
8123	Mature Aged Noongar Traineeship	\$0	\$218	0%	\$0	\$0
8193	Sundry Misc Income - Kodja Place	\$0	(\$3)		\$0	\$0
8213	Cafe Lease Fees	\$0	\$0	0%	\$0	\$0
8223	Membership Fees & Brochure Racking	(\$125)	(\$77)	15%	(\$500)	\$0
8233	Events	(\$3,000)	(\$3,205)	27%	(\$12,000)	\$0
8243	Retail Sales	(\$15,499)	(\$13,722)	22%	(\$62,000)	\$0
8263	Sales - Commissions	(\$1,750)	(\$1,269)	18%	(\$7,000)	\$0
8283	Donations	(\$375)	(\$217)	14%	(\$1,500)	\$0
8284	RV Fee Income	(\$625)	(\$318)		(\$2,500)	\$0
8285	Trans WA Income	(\$125)	(\$341)		(\$500)	\$0
8286	Photocopy Charges	(\$25)	\$0		(\$100)	\$0
<b>Sub Total - TOURISM &amp; AREA PROMOTION KODJA OP/INC</b>		(\$24,249)	(\$23,255)		(\$97,000)	\$0
<b>Total - TOURISM &amp; AREA PROMOTION KODJA PLACE</b>		\$169,015	\$99,717		(\$97,000)	\$681,655



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>TOURISM &amp; AREA PROMOTION OTHER</b>						
<b>OPERATING EXPENDITURE</b>						
8101	Kojonup Marketing & Promotions	\$9,000	\$0	0%	\$0	\$15,000
8107	Great Southern Treasures	\$20,000	\$20,000	100%	\$0	\$20,000
8414	Wool Wagon	\$62	\$0	0%	\$0	\$250
8354	Subscriptions, Accreditation, etc.	\$1,250	\$364	7%	\$0	\$5,000
8374	Australia Day Breakfast	\$500	\$0	0%	\$0	\$2,000
8371	EV Charging Station	\$2,625	\$5,797	55%	\$0	\$10,500
8432	Railway Station Building Maintenance	\$500	\$0	0%	\$0	\$2,000
8402	Railway Station Building - Operating	\$1,172	\$206	18%	\$0	\$1,172
029D	Depreciation	\$18,804	\$0	0%	\$0	\$75,220
<b>Sub Total - TOURISM &amp; AREA PROM OTHER OP/EXP</b>		\$53,914	\$26,367		\$0	\$131,142
<b>OPERATING INCOME</b>						
8494	EV Charging Station	(\$750)	(\$406)	14%	(\$3,000)	\$0
8413	Tourism - Non-Operating Grant Income				(\$202,411)	\$0
<b>Sub Total - TOURISM &amp; AREA PROM OTHER OP/INC</b>		(\$750)	(\$406)		(\$205,411)	\$0
<b>Total - TOURISM &amp; AREA PROMOTION OTHER</b>		<b>\$53,164</b>	<b>\$25,961</b>		<b>(\$205,411)</b>	<b>\$131,142</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>TOURISM &amp; AREA PROMOTION - CAFÉ</b>						
<b>OPERATING EXPENDITURE</b>						
8502	Café Salaries	\$99,496	\$62,759	16%	\$0	\$398,000
8532	Café Superannuation	\$10,945	\$1,400	3%	\$0	\$43,780
8534	Café Utilities	\$9,760	\$681	2%	\$0	\$32,900
8536	Café Insurance	\$500	\$0	0%	\$0	\$2,000
8542	Café Bank Fees	\$2,125	\$0	0%	\$0	\$8,500
8546	Café Minor Equipment & Repairs	\$750	\$3,120	104%	\$0	\$3,000
8554	Café Other Minor Expenses	\$750	\$5,019	167%	\$0	\$3,000
8555	Café Uniforms & Safety Wear	\$375	\$0	0%	\$0	\$1,500
8556	Café Telephone & IT	\$125	\$0	0%	\$0	\$500
8557	Café Building Maintenance	\$500	\$22,612	1131%	\$0	\$2,000
8562	Café Training Expenses	\$500	\$0	0%	\$0	\$2,000
8564	Café Other Employment Costs	\$705	\$0	0%	\$0	\$2,820
8567	Cost of Goods Sold	\$62,498	\$29,604	12%	\$0	\$250,000
<b>Sub Total - TOURISM &amp; AREA PROM CAFE OP/EXP</b>		\$189,028	\$125,195		\$0	\$750,000
<b>OPERATING INCOME</b>						
8503	Trading Income	(\$187,493)	(\$121,049)	0%	(\$750,000)	\$0
8533	Catering	\$0	\$1,136	0%	\$0	\$0
<b>Sub Total - TOURISM &amp; AREA PROM CAFE OP/INC</b>		(\$187,493)	(\$119,912)		(\$750,000)	\$0
<b>Total - TOURISM &amp; AREA PROMOTION CAFÉ</b>		<b>\$1,535</b>	<b>\$5,282</b>		<b>(\$750,000)</b>	<b>\$750,000</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>BUILDING CONTROL</b>						
<b>OPERATING EXPENDITURE</b>						
8552	Building Admin. Salaries	\$6,448	\$18,559	72%	\$0	\$25,795
8572	Superannuation	\$1,018	\$2,445	60%	\$0	\$4,073
8602	Other Emp Costs (Bldg)	\$2,923	\$1,493	47%	\$0	\$3,186
8612	Vehicle Operating Bld Svyr	\$3,750	\$2,023	13%	\$0	\$15,000
8622	Building Control Expenses	\$500	\$0	0%	\$0	\$2,000
8672	Admin Realloc Cash (Bldg)	\$4,956	\$0	0%	\$0	\$19,826
8682	Admin Realloc Non Cash (Bldg)	\$399	\$0	0%	\$0	\$1,596
8684	Loan Guarantee Fee - Loan 147	\$1,300	\$0	0%	\$0	\$2,600
<b>Sub Total - BUILDING CONTROL OP/EXP</b>		\$21,295	\$24,520		\$0	\$74,076
<b>OPERATING INCOME</b>						
8653	Building Licence Fees	(\$1,500)	(\$1,276)	21%	(\$6,000)	\$0
8663	Bcitr & Brb Commissions	(\$62)	(\$159)	64%	(\$250)	\$0
8633	Private Pool Inspection Charges	\$0	\$0	0%	\$0	\$0
<b>Sub Total - BUILDING CONTROL OP/INC</b>		(\$1,562)	(\$1,435)		(\$6,250)	\$0
<b>Total - BUILDING CONTROL</b>		\$19,733	\$23,084		(\$6,250)	\$74,076

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>OTHER ECONOMIC SERVICES</b>						
<b>OPERATING EXPENDITURE</b>						
033D	Depreciation (Sch 13 - Saleyards)	\$0	\$0	0%	\$0	\$0
8011	Wash Down Bay - Repairs	\$1,115	\$422	11%	\$0	\$3,831
8801	Wash Down Bay - Other	\$147	\$0	0%	\$0	\$589
8807	Wash Down Bay - Utility Charges	\$1,524	\$1,852	24%	\$0	\$7,570
8800	Saleyards - Ground Maintenance	\$984	\$1,289	33%	\$0	\$3,935
8808	Saleyards - Insurances	\$608	\$195	32%	\$0	\$608
8802	Saleyards - Other	\$250	\$36	4%	\$0	\$1,000
8872	Loan Guarantee Fee	\$0	\$0	0%	\$0	\$0
8862	Subdivision - Interest on Loans	\$0	\$0	0%	\$0	\$13,537
	Land Development Expenses	\$0	\$0	0%	\$0	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OP/EXP</b>		\$4,628	\$3,795		\$0	\$31,070
<b>OPERATING INCOME</b>						
8013	Washdown Bay Fees	(\$5,000)	(\$5,582)	28%	(\$20,000)	\$0
8803	Saleyards - Income	\$0	\$0	0%	\$0	\$0
<b>Sub Total - OTHER ECONOMIC SERVICES OP/INC</b>		(\$5,000)	(\$5,582)		(\$20,000)	\$0
<b>Total - OTHER ECONOMIC SERVICES</b>		(\$372)	(\$1,787)		(\$20,000)	\$31,070
<b>Total - ECONOMIC SERVICES</b>		\$245,431	\$142,665	\$0	(\$1,100,661)	\$1,707,287

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>OTHER PROPERTY AND SERVICES</b>					
	<b>PRIVATE WORKS</b>					
	<b>OPERATING EXPENDITURE</b>					
9002	Private Works	\$2,383	\$539	6%	\$0	\$9,532
9008	Pte Works-Other Councils-Roads	\$1,312	\$0	0%	\$0	\$5,250
	<b>Sub Total - PRIVATE WORKS OP/EXP</b>	\$3,695	\$539		\$0	\$14,782
	<b>OPERATING INCOME</b>					
9003	Private Works Income	(\$2,500)	(\$955)	10%	(\$10,000)	\$0
9009	Pte Works-Income-Other Councils-Roads	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - PRIVATE WORKS OP/INC</b>	(\$2,500)	(\$955)		(\$10,000)	\$0
	<b>Total - PRIVATE WORKS</b>	<b>\$1,195</b>	<b>(\$416)</b>		<b>(\$10,000)</b>	<b>\$14,782</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>PUBLIC WORKS OVERHEADS</b>						
<b>OPERATING EXPENDITURE</b>						
9022	Salaries-Works-Supervisors; Assistance	\$69,453	\$61,723	22%	\$0	\$277,823
9042	Superannuation (Supervisors)	\$9,787	\$7,349	19%	\$0	\$39,151
9052	Conferences & Training (Supervisors)	\$975	\$0	0%	\$0	\$3,900
9062	Emp Insurances (Supervisors)	\$2,836	\$1,493	53%	\$0	\$2,836
9072	Other Staff Expenses (Inc. FBT)	\$6,976	\$6,752	24%	\$0	\$27,905
9502	Allowances	\$3,307	\$0	0%	\$0	\$13,230
9081	Staff Housing Subsidy (Public Works)	\$1,000	\$0	0%	\$0	\$4,000
9082	Vehicle Operating	\$5,512	\$0	0%	\$0	\$22,050
9084	Consulting Technical	\$4,134	\$0	0%	\$0	\$16,538
9092	Office Expenses	\$3,297	\$2,228	17%	\$0	\$13,190
9094	Minor Equipment/Consumables	\$2,067	\$811	10%	\$0	\$8,270
9095	RAMM Inventory	\$0	\$12,265	0%	\$0	\$0
9102	Training	\$24,249	\$4,408	5%	\$0	\$97,000
9112	Meetings	\$8,420	\$4,679	14%	\$0	\$33,680
9122	Annual Leave	\$44,147	\$46,050	26%	\$0	\$176,597
9132	Public Holidays	\$19,130	\$7,852	10%	\$0	\$76,523
9142	Sick Leave	\$19,130	\$21,437	28%	\$0	\$76,523
9152	Superannuation	\$59,427	\$53,753	23%	\$0	\$237,716
9162	Workers Comp Ins	\$52,862	\$83,282	158%	\$0	\$52,862
9172	Staff Functions	\$870	\$32	1%	\$0	\$3,479
9182	INSURANCE ON WORKS	\$6,470	\$3,585	55%	\$0	\$6,470
9192	Long Service Leave	\$12,436	\$20,717	42%	\$0	\$49,744
9202	Safety Equipment & P.P.E.	\$5,512	\$1,191	5%	\$0	\$22,050
9232	PWOH - NOVATED LEASE EXPENSES	\$11,543	\$7,696		\$0	\$46,175
9262	Emp Insurances - Pwo	\$5,320	\$2,660	50%	\$0	\$5,320
9280	Cleaners - Annual Leave	\$1,475	\$2,257	38%	\$0	\$5,900
9281	Cleaners - Long Service Leave	\$787	\$0	0%	\$0	\$3,150
9282	Cleaners - Sick Leave	\$537	\$0	0%	\$0	\$2,150
9284	Cleaners - Public Holidays	\$787	\$128	4%	\$0	\$3,150
9286	Cleaners - Superannuation	\$1,312	\$281	5%	\$0	\$5,250
9254	Cleaners - Administration	\$1,212	\$1,388	29%	\$0	\$4,850
9302	Admin Realloc - Cash (Pwo)	\$99,129	\$0	0%	\$0	\$396,530
9332	Admin Non Cash Realloc (Pwo)	\$10,972	\$0	0%	\$0	\$43,890

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
9421	Small Items (Chainsaws, Mowers, etc)	\$827	\$0	0%	\$0	\$3,310
9422	Sundry Plant Recovery - Automatic Recoveries	\$5,000	\$0	0%	\$0	\$20,000
9312	Less Allocated To Works & Services	(\$450,285)	(\$394,870)	22%	\$0	(\$1,801,212)
	<b>Sub Total - PUBLIC WORKS O/HEADS OP/EXP</b>	\$50,617	(\$40,856)		\$0	\$0
	<b>OPERATING INCOME</b>					
9323	Sundry Misc Income - Pwo	(\$125)	\$0	0%	(\$500)	\$0
9233	PWOH - NOVATED LEASE CONTRIBUTION INCOME	(\$8,751)	(\$8,162)	23%	(\$35,007)	\$0
	<b>Sub Total - PUBLIC WORKS O/HEADS OP/INC</b>	(\$8,876)	(\$8,162)		(\$35,507)	\$0
	<b>Total - PUBLIC WORKS OVERHEADS</b>	<b>\$41,740</b>	<b>(\$49,018)</b>		<b>(\$35,507)</b>	<b>\$0</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>PLANT OPERATION COSTS</b>						
<b>OPERATING EXPENDITURE</b>						
9372	Wages & Overheads	\$45,000	\$17,305	10%	\$0	\$180,008
9352	Tyres & Tubes	\$2,125	\$0	0%	\$0	\$8,500
9344	Vehicle Tracking	\$5,500	\$3,052	14%	\$0	\$22,000
9362	Parts,Ext Work & Sundries	\$27,618	\$23,767	22%	\$0	\$110,476
9382	Vehicles - Insurance	\$72,441	\$35,230	49%	\$0	\$72,441
9386	Vehicles - Licences	\$0	\$0	0%	\$0	\$15,000
9342	Fuels & Oils	\$76,247	\$36,874	12%	\$0	\$305,000
9363	Purchase of Tools	\$825	\$1,059	32%	\$0	\$3,300
9402	Less Poc Allocated To W. & S.	(\$179,174)	(\$157,097)	22%	\$0	(\$716,725)
021D	Depreciation (Sch 12)	\$78,534	\$0	0%	\$0	\$314,150
025D	Depreciation W/Back	(\$78,534)	(\$110,264)	35%	\$0	(\$314,150)
<b>Sub Total - PLANT OPERATIONS COSTS OP/EXP</b>		\$50,582	(\$150,075)		\$0	\$0
<b>OPERATING INCOME</b>						
9393	Income - Diesel Fuel Rebates	(\$6,250)	(\$2,818)	11%	(\$25,000)	\$0
<b>Sub Total - PLANT OPERATIONS COSTS OP/INC</b>		(\$6,250)	(\$2,818)		(\$25,000)	\$0
<b>Total - PLANT OPERATIONS COSTS</b>		\$44,332	(\$152,893)		(\$25,000)	\$0
<b>MATERIALS AND STOCK</b>						
<b>OPERATING EXPENDITURE</b>						
9452	Stock Variance A/C	\$0	\$0	0%	\$0	\$0
<b>Sub Total - MATERIALS AND STOCK</b>		\$0	\$0		\$0	\$0
<b>Total - MATERIALS AND STOCK</b>		\$0	\$0		\$0	\$0



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>OTHER PROPERTY AND SERVICES</b>					
	<b>SALARIES AND WAGES</b>					
	<b>OPERATING EXPENDITURE</b>					
9482	Salaries & Wages Drawn	\$1,355,627	\$1,476,409	27%	\$0	\$5,422,724
9492	Workers Compensation	\$12,500	\$0	0%	\$0	\$50,000
9512	Salary & Wage Alloc To W. & S.	(\$1,355,627)	(\$1,394,535)	26%	\$0	(\$5,422,724)
	<b>Sub Total - SALARIES AND WAGES OP/EXP</b>	\$12,500	\$81,874		\$0	\$50,000
	<b>OPERATING INCOME</b>					
9493	Workers Compensation Income	(\$12,500)	(\$52,734)	105%	(\$50,000)	\$0
9543	APPRENTICESHIP/TRAINEE GRANTS	\$0	(\$2,125)	0%	\$0	\$0
	<b>Sub Total - SALARIES AND WAGES OP/INC</b>	(\$12,500)	(\$54,859)		(\$50,000)	\$0
	<b>Total - SALARIES AND WAGES</b>	\$0	\$27,016		(\$50,000)	\$50,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>UNCLASSIFIED</b>						
<b>OPERATING EXPENDITURE</b>						
9572	Land Survey & Leasing	\$0	\$3,342	0%	\$0	\$0
9682	Misc Expenses-Other Property	\$4,137	\$1,202	15%	\$0	\$7,887
024D	Depreciation on Assets	\$4,525	\$0	0%	\$0	\$18,100
<b>Sub Total - UNCLASSIFIED OP/EXP</b>		\$8,662	\$4,544		\$0	\$25,987
<b>OPERATING INCOME</b>						
9625	SMALL ITEMS INSUR INCOME	(\$500)	\$0	0%	(\$2,000)	\$0
9626	Sundry Misc Income - Other Property	(\$7,000)	\$0	0%	(\$28,000)	\$0
9627	Sundry Inc - Insurance Premium Refund	(\$1,250)	\$0	0%	(\$5,000)	\$0
9683	Lease Of Ksc Properties	(\$3,500)	\$0	0%	(\$14,000)	\$0
9695	Recoverable Costs Income	(\$0)	(\$178)	17818%	(\$1)	\$0
<b>Sub Total - UNCLASSIFIED OP/INC</b>		(\$12,250)	(\$178)		(\$49,001)	\$0
<b>Total - UNCLASSIFIED</b>		(\$3,588)	\$4,366		(\$49,001)	\$25,987
<b>Total - OTHER PROPERTY AND SERVICES</b>		\$83,680	(\$170,946)		(\$169,508)	\$90,769

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>FUND TRANSFERS</b>						
<b>EXPENDITURE</b>						
	Tfr to Employee Leave Res.	\$59	\$0	0%	\$0	\$30,908
	Transfer To Plant Res.	\$0	\$0	0%	\$0	\$2,611
	Transfer to Springhaven Lodge Res.	\$0	\$150,000	0%	\$0	\$0
	Transfer to Low Income Housing Res.	\$21	\$0	0%	\$0	\$83
	Transfer to Sporting Facility Res.	\$16	\$0	0%	\$0	\$63
	Transfer to Landfill Waste Mgmt Res.	\$20	\$0	0%	\$0	\$80
	Transfer to Community Grants Res.	\$2	\$0	0%	\$0	\$10
	Transfer To Independent Living Units Res.	\$39	\$0	0%	\$0	\$158
	Transfer to Natural Resource Mgmt Res.	\$24	\$0	0%	\$0	\$97
	Transfer To Swimming Pool Res.	\$10	\$0	0%	\$0	\$40
	Transfer to Kodja Place Building Res.	\$4	\$0	0%	\$0	\$18
	Transfer to Netball Court Surfacing Res.	\$4	\$0	0%	\$0	\$3,501
	<b>Sub Total - TRANSFERS TO RESERVE</b>	\$200	\$150,000		\$0	\$37,569
<b>INCOME</b>						
	Transfer from Employee Reserve	\$0	\$0	0%	\$0	\$0
	Transfer from Plant Reserve	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - TRANSFERS FROM RESERVE</b>	\$0	\$0		\$0	\$0
	<b>Total - TRANSFERS</b>	\$200	\$150,000		\$0	\$37,569
	<b>Total - FUND TRANSFER</b>	\$200	\$150,000		\$0	\$37,569
	NEW - (Surplus) / Deficit - Opening 1 July	(\$3,490,000)	(\$3,808,607)		(\$3,490,000)	\$0
	<b>Sub Total - SURPLUS C/FWD</b>	(\$3,490,000)	(\$3,808,607)		(\$3,490,000)	\$0
	<b>Total - SURPLUS</b>	(\$3,490,000)	(\$3,808,607)		(\$3,490,000)	\$0

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>LIABILITY LOANS - PRINCIPAL REPAYMENT</b>						
<b>EXPENDITURE</b>						
New	Loan 150 - Communications tower	\$0	\$0	0%	\$0	\$16,042
New	Loan 137 - Medical Centre	\$4,331	\$4,331	50%	\$0	\$8,700
New	Loan 135 - Bagg St House	\$0	\$0	0%	\$0	\$10,115
New	Loan 139 - Aged Units	\$5,048	\$5,048	50%	\$0	\$10,125
New	Loan 140 - Staff Housing	\$30,008	\$30,008	50%	\$0	\$60,276
New	Loan 138 - GROH Housing	\$56,089	\$56,089	50%	\$0	\$112,583
New	Loan 144 - Staff Housing	\$5,371	\$5,372	50%	\$0	\$10,793
New	Loan 145 - GROH Housing	\$5,371	\$5,372	50%	\$0	\$10,793
New	Loan 148 - Staff Housing renovations	\$0	\$0	0%	\$0	\$15,049
New	Loan 134 - Sports Complex	\$0	\$0	0%	\$0	\$18,020
New	Loan 136 - Sports Complex Wall	\$0	\$0	0%	\$0	\$9,885
New	Loan 143 - Netball Courts & Roof	\$26,699	\$26,699	50%	\$0	\$53,783
New	Loan 142 - Oval Lighting	\$0	\$0	0%	\$0	\$24,573
New	Loan 146 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$34,706
New	Loan 149 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$8,021
New	Loan 141 - Airstrip Lighting	\$5,059	\$5,060	50%	\$0	\$10,157
New	Loan 147 - Land Development	\$0	\$0	0%	\$0	\$33,498
<b>Sub Total - LOAN REPAYMENTS</b>		\$137,976	\$137,978		\$0	\$447,119
<b>INCOME</b>						
New	Loan 133 - Kojonup Bowls Club S/S Principal Repayment	\$0	\$0		\$0	\$0
<b>Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS</b>					\$0	\$0
<b>Total - NON CURRENT LIABILITIES</b>		\$137,976	\$137,978		\$0	\$447,119

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>NEW LOANS RAISED</b>					
	<b>INCOME</b>					
9967	New Loan 149 - Communications Tower	\$0	\$0	0%	\$0	\$0
9968	New Loan 150 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - New Loans Raised</b>	\$0	\$0		\$0	\$0
	<b>Total - NEW LOANS - CURRENT LIABILITIES</b>	\$0	\$0		\$0	\$0
	<b>NON CASH ITEMS WRITTEN BACK</b>					
	Depreciation Written Back	(\$374,676)	\$0		\$0	(\$4,497,915)
	Profit on Sale of Assets Written Back	\$0	\$0		\$0	\$0
	Loss on Sale of Assets Written Back	\$0	\$0		\$0	\$0
	Movement in Springhaven Lodge Bonds Reserve Bank Account	\$0	(\$450,000)		\$0	\$0
	Movement in Doubtful Debts	\$0	\$0		\$0	(\$2,000)
	<b>Sub Total - DEPRECIATION WRITTEN BACK</b>	(\$374,676)	(\$450,000)		\$0	(\$4,499,915)
	<b>Total - NON CASH ITEMS</b>	(\$374,676)	(\$450,000)		\$0	(\$4,499,915)

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>FURNITURE AND EQUIPMENT</b>					
	<b>GOVERNANCE</b>					
	<b>CAPITAL EXPENDITURE</b>					
C137	ICT Plan Implementation	\$0	\$0	0%	\$0	\$360,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$360,000
	<b>Total - GOVERNANCE</b>	\$0	\$0		\$0	\$360,000
	<b>FURNITURE AND EQUIPMENT</b>					
	<b>HOUSING</b>					
	<b>EXPENDITURE</b>					
C147	Springhaven - Furniture	\$0	\$0	0%	\$0	\$10,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$10,000
	<b>Total - HOUSING</b>	\$0	\$0		\$0	\$10,000
	<b>FURNITURE AND EQUIPMENT</b>					
	<b>ECONOMIC SERVICES</b>					
	<b>CAPITAL EXPENDITURE</b>					
C351	Black Cockatoo Cafe Furniture & Equipment	\$0	\$0		\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$0
	<b>Total - ECONOMIC SERVICES</b>	\$0	\$0		\$0	\$0
	<b>Total - FURNITURE AND EQUIPMENT</b>	\$0	\$0		\$0	\$370,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>LAND</b>					
	<b>COMMUNITY AMENITIES</b>					
	<b>CAPITAL EXPENDITURE</b>					
C310	Subdivision Construction	\$0	\$0	0%	\$0	\$100,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$100,000
	<b>Total- COMMUNITY AMENITIES</b>	\$0	\$0		\$0	\$100,000
	<b>Total - LAND</b>	\$0	\$0		\$0	\$100,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>BUILDINGS</b>					
	<b>GOVERNANCE</b>					
	<b>EXPENDITURE</b>					
C191	Office Building Capital Renewal	\$0	\$0	0%	\$0	\$20,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$20,000
	<b>TOTAL - GOVERNANCE</b>	\$0	\$0		\$0	\$20,000
	<b>BUILDINGS</b>					
	<b>LAW ORDER AND PUBLIC SAFETY</b>					
	<b>EXPENDITURE</b>					
C440	Cat Pound	\$0	\$0	0%	\$0	\$4,696
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$4,696
	<b>TOTAL - LAW ORDER AND PUBLIC SAFETY</b>	\$0	\$0		\$0	\$4,696
	<b>BUILDINGS</b>					
	<b>EDUCATION &amp; WELFARE</b>					
	<b>CAPITAL EXPENDITURE</b>					
C441	Old School - Re-Roof	\$0	\$0	0%	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$100,000
	<b>TOTAL - EDUCATION &amp; WELFARE</b>	\$0	\$0		\$0	\$100,000



**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>BUILDINGS - CAPITAL EXPENDITURE</b>					
	<b>HOUSING</b>					
C157	CEO Residence - 15 Loton Close	\$0	\$131	0%	\$0	\$60,000
C140	Staff House - 34 Katanning Road	\$90,000	\$40,987	34%	\$0	\$120,000
C195	Springhaven - Building	\$0	\$0	0%	\$0	\$30,000
C313	Jean Sullivan Units	\$0	\$0	0%	\$0	\$10,000
C145	Loton Close Units	\$0	\$0	0%	\$0	\$10,000
	<b>Sub Total - CAPITAL WORKS</b>	\$90,000	\$41,118		\$0	\$230,000
	<b>Total - HOUSING</b>	\$90,000	\$41,118		\$0	\$230,000
	<b>BUILDINGS</b>					
	<b>COMMUNITY AMENITIES</b>					
	<b>CAPITAL EXPENDITURE</b>					
C442	Mens Shed - Construction of New	\$0	\$0	0%	\$0	\$750,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$750,000
	<b>Total - COMMUNITY AMENITIES</b>	\$0	\$0		\$0	\$750,000

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>BUILDINGS</b>					
	<b>RECREATION AND CULTURE</b>					
	<b>CAPITAL EXPENDITURE</b>					
C198	Historic Buildings - Capital Improvement	\$0	\$0	0%	\$0	\$30,000
C199	Memorial hall/Theatrical/Harrison Place Toilets	\$0	\$0	0%	\$0	\$10,000
C408	Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$10,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$50,000
	<b>Total - RECREATION AND CULTURE</b>	\$0	\$0		\$0	\$50,000
	<b>BUILDINGS</b>					
	<b>ECONOMIC SERVICES</b>					
	<b>CAPITAL EXPENDITURE</b>					
C177	Kodja Place Capital Renewal	\$0	\$0	0%	\$0	\$20,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$20,000
	<b>Total - ECONOMIC SERVICES</b>	\$0	\$0		\$0	\$20,000
	<b>Total - BUILDINGS</b>	\$90,000	\$41,118		\$0	\$1,174,696

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>PLANT AND EQUIPMENT</b>					
	<b>TRANSPORT</b>					
	<b>CAPITAL EXPENDITURE</b>					
7604	Major Plant Purchases	\$0	\$56,718	0%	\$0	\$0
C162	Major Plant Repairs	\$0	\$0		\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$56,718		\$0	\$0
	<b>Total - TRANSPORT</b>	\$0	\$56,718		\$0	\$0
	<b>Total - PLANT AND EQUIPMENT</b>	\$0	\$56,718		\$0	\$0

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
<b>INFRASTRUCTURE ASSETS - ROAD RESERVES</b>						
<b>CAPITAL EXPENDITURE</b>						
<b>Roads to Recovery Projects</b>						
CJ453	Seal - Balgarup Road	\$0	\$0	0%	\$0	\$150,000
C500	Tone Road - RTR	\$0	\$0	0%	\$0	\$100,000
C501	Ballock Road - RTR	\$0	\$0	0%	\$0	\$70,000
C502	Woodenup Road - RTR	\$0	\$0	0%	\$0	\$30,000
C503	Boilup Road - RTR	\$0	\$2,465	8%	\$0	\$30,000
C504	Hubbe Road - RTR	\$26,250	\$5,596	11%	\$0	\$52,500
<b>RRG Projects</b>						
C417	Widening - Shamrock Road	\$0	\$16,875	3%	\$0	\$660,000
C436	Widening - Shamrock Road (2021/2022 Project)	\$0	\$12	0%	\$0	\$0
C319	Bitumen Reseal - Kojonup-Frankland Road	\$0	\$0	0%	\$0	\$150,000
C320	Bitumen Reseal - Kojonup Darkan Road	\$0	\$0	0%	\$0	\$553,000
C321	Bitumen Reseal - Broomehill-Kojonup Road	\$0	\$0	0%	\$0	\$150,000
C461	Kojonup Darkan Shoulder Seal	\$0	\$1,619		\$0	\$0
C463	Kojonup Darkan Shoulder Blackspot	\$401,400	\$210,182	31%	\$0	\$669,000
<b>Commodity Route Projects</b>						
C172	Seal - Riverdale Road	\$0	\$0	0%	\$0	\$413,000
<b>Sub Total - CAPITAL WORKS</b>		\$427,650	\$236,749		\$0	\$3,027,500
<b>Total - ROADS</b>		\$427,650	\$236,749		\$0	\$3,027,500
<b>Total - INFRASTRUCTURE ASSETS ROAD RESERVES</b>		\$427,650	\$236,749		\$0	\$3,027,500

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
	<b>INFRASTRUCTURE - FOOTPATHS</b>					
C174	Footpath - Soldier Rd	\$0	\$0	0%	\$0	\$250,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$250,000
	<b>Total - INFRASTRUCTURE ASSETS FOOTPATHS</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$250,000</b>
	<b>INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE</b>					
	<b>RECREATION &amp; CULTURE</b>					
C357	Apex Park Playground	\$0	\$0	0%	\$0	\$34,000
C274	Sporting Complex - Netball Court Project	\$0	\$0	0%	\$0	\$88,000
C443	Showgrounds Retaining Wall	\$0	\$6,000	100%	\$0	\$6,000
C411	Sporting Complex - Playground & Outdoor Gym	\$0	\$7,728	0%	\$0	\$0
C448	Trails Hub Construction	\$0	\$0	0%	\$0	\$40,000
	<b>Sub-Total - CAPITAL WORKS</b>	\$0	\$13,728		\$0	\$168,000
	<b>Total - RECREATION &amp; CULTURE</b>	<b>\$0</b>	<b>\$13,728</b>		<b>\$0</b>	<b>\$168,000</b>
	<b>Total - INFRASTRUCTURE PARKS</b>	<b>\$0</b>	<b>\$13,728</b>		<b>\$0</b>	<b>\$168,000</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
		<b>OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE</b>				
		<b>LAW, ORDER &amp; PUBLIC SAFETY</b>				
C138	Bushfire Repeater Tower	\$7,000	\$94,095	27%	\$0	\$350,000
2885	CCTV Capital Expenditure	\$0	\$0		\$0	\$267,000
	<b>Sub-Total - CAPITAL WORKS</b>	<b>\$7,000</b>	<b>\$94,095</b>		<b>\$0</b>	<b>\$617,000</b>
	<b>Total - LAW, ORDER &amp; PUBLIC SAFETY</b>	<b>\$7,000</b>	<b>\$94,095</b>		<b>\$0</b>	<b>\$617,000</b>
		<b>OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE</b>				
		<b>COMMUNITY AMENITIES</b>				
		<b>CAPITAL EXPENDITURE</b>				
C355	Town Furniture	\$5,876	\$240	1%	\$0	\$39,171
C407	Refuse Site Development	\$0	\$1,551	2%	\$0	\$98,250
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$5,876</b>	<b>\$1,791</b>		<b>\$0</b>	<b>\$137,421</b>
	<b>Total - OTHER COMMUNITY AMENITIES</b>	<b>\$5,876</b>	<b>\$1,791</b>		<b>\$0</b>	<b>\$137,421</b>
		<b>OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE</b>				
		<b>RECREATION &amp; CULTURE</b>				
C444	Sporting Complex - Hall of Fame Signage	\$0	\$0	0%	\$0	\$8,000
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$8,000</b>
	<b>Total - OTHER RECREATION</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$8,000</b>

**SHIRE OF KOJONUP**

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		30 SEPTEMBER 2023 Budget	Actual		2023-2024 Income	Expense
		<b>OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE</b>				
		<b>ECONOMIC SERVICES</b>				
C054	Promotional Signage at Airstrip	\$0	\$0	0%	\$0	\$30,000
CJ457	EV Charging Station	\$0	\$0	0%	\$0	\$250,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$280,000
	<b>Total - ECONOMIC SERVICES</b>	\$0	\$0		\$0	\$280,000
		<b>OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE</b>				
		<b>OTHER PROPERTY &amp; SERVICES</b>				
C458	Radios - Communication	\$0	\$0	0%	\$0	\$30,000
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0		\$0	\$30,000
	<b>Total - OTHER PROPERTY &amp; SERVICES</b>	\$0	\$0		\$0	\$30,000
	<b>Total - INFRASTRUCTURE ASSETS - OTHER</b>	\$12,876	\$95,887	\$0	\$0	\$1,072,421
	<b>GRAND TOTALS</b>	(\$5,952,205)	(\$7,714,095)		(\$16,835,532)	\$16,835,072



## SHIRE OF KOJONUP

### Detailed September 2023 Creditors List

<b>Cheque Payments 1/09/23 - 30/09/23</b>				
Chq/EFT	Date	Name	Description	Amount
14369	21/09/2023	George Francis Bailye	Gratuity for landfill site access	-600.00
SEPT 2023	12/09/2023	George Francis Bailye	Access way for landfill site	600.00
				<b>600.00</b>
<b>EFT Payments 1/09/23 - 30/09/23</b>				
Chq/EFT	Date	Name	Description	Amount
EFT32655	01/09/2023	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1325.00
DEDUCTION	29/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1005.00
DEDUCTION	29/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	320.00
EFT32656	01/09/2023	Child Support Agency	Payroll deductions	-317.01
DEDUCTION	29/08/2023	Child Support Agency	Payroll Deduction	317.01
EFT32657	01/09/2023	Australian Services Union (LGO)	Payroll deductions	-26.50
DEDUCTION	29/08/2023	Australian Services Union (LGO)	Payroll Deduction	26.50
EFT32658	01/09/2023	Australian Services Union (MEU)	Payroll deductions	-26.50
DEDUCTION	29/08/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
EFT32659	01/09/2023	EasiSalary	Novated Lease Payments	-1981.41
PP5 WEEK10	31/08/2023	EasiSalary	CM - Novated Lease Post Tax, CM - Novated Lease Post Tax, CM - Novated Lease Post Tax, CM - Novated Lease Post Tax	1981.41
EFT32660	07/09/2023	Host Catering Supplies	Catering Supplies	-2246.64
I332506	10/08/2023	Host Catering Supplies	New kitchen equipment based on audit advice Aug 2023	2246.64
EFT32661	07/09/2023	Craig Jamie Mcvee	Goods For Sale	-25.00
010923	01/09/2023	Craig Jamie Mcvee	Goods Sold on Consignment	25.00
EFT32662	07/09/2023	Air Liquide	Gas Rental	-26.06
ZB6964	31/07/2023	Air Liquide	Cylinder Fee	26.06
EFT32663	07/09/2023	Shire of Denmark	Hollow Log	-600.00
HOLLOW LOG	31/08/2023	Shire of Denmark	3x Teams for Hollow Log Golf Day 20/10/23	600.00
EFT32664	07/09/2023	Department of Fire & Emergency Services (DFES)	23/24 ESL Quarter 1	-37086.60
155993	21/08/2023	Department of Fire & Emergency Services (DFES)	2023/2024 ESLB Quarter 1 Contribution	37086.60
EFT32665	07/09/2023	Cr Paul Webb	Councillor Fees	-5671.18
APR-JUN 2023	22/08/2023	Cr Paul Webb	Claim for Councillor Fees and Reimbursement 01/04/23 - 30/06/23	5671.18
EFT32666	07/09/2023	Hi-Way Sales & Service	Engineering Supplies	-956.01
250063	09/08/2023	Hi-Way Sales & Service	3/4 teng rattle gun	931.00
250035	23/08/2023	Hi-Way Sales & Service	ULP 12.7L	25.01
EFT32667	07/09/2023	Kojonup Agricultural Supplies	Agricultural Supplies	-156.00
10219852	18/08/2023	Kojonup Agricultural Supplies	new bar and chain	156.00
EFT32668	07/09/2023	Kojonup Pharmacy	Pharmaceuticals	-1068.80
AUG 2023	31/08/2023	Kojonup Pharmacy	Springhaven Pharmacy Aug 2023	1068.80
EFT32669	07/09/2023	Telstra	Telecommunications	-1907.62
T311 AUG 23	18/08/2023	Telstra	Internet charges for Kodja Place from 18/08/23 - 17/09/23, Mobile charges for Snr Ranger from 18/08/23 - 17/09/23, iPad charges for MCCS Place from 18/08/23 - 17/09/23, iPad charges for MRS from 18/08/23 - 17/09/23, iPad charges for MWS from 18/08/23 - 17/09/23, Mobile charges for Springhaven staff from 18/08/23 - 17/09/23, Phone charges for Springhaven solar panels from 18/08/23 - 17/09/23, Phone charges for Avdata monitoring system from 18/08/23 - 17/09/23	303.42
K796218321-8	18/08/2023	Telstra	Shire office landline and modem, Bushfire landline Shire office and Kodja Place, Kodja Place landline and modem, Springhaven landline and modem, Depot security landline, Airstrip landline, Swimming pool landline	626.20
T311 AUG 23	25/08/2023	Telstra	iPad/Mobile charges for CEO 25/08/23 - 24/09/23, iPad charges for Kodja Place 25/08/23 - 24/09/23, iPad charges for MCCS 25/08/23 - 24/09/23, iPad/tablet charges for Springhaven 25/08/23 - 24/09/23, Mobile charges for MWS, Works Foreman & Tech Officer 25/08/23 - 24/09/23, Twig Tone Devices 25/08/23 - 24/09/23, Standpipe controller on Stock Rd 25/08/23 - 24/09/23, Mobile Charges for Pool Manager 25/08/23 - 24/09/23	978.00



<b>EFT32670</b>	<b>07/09/2023</b>	<b>Synergy</b>	<b>Electricity</b>	<b>-321.50</b>
2061891327	22/08/2023	Synergy	a/c 542221630 for 31 Piesse St - 23/06/23 - 23/08/23	142.10
2037915028	31/08/2023	Synergy	a/c392675750 for Powerwatch - 01/08/23 - 31/08/23	179.40
<b>EFT32671</b>	<b>07/09/2023</b>	<b>Kleenheat Gas Pty Ltd</b>	<b>Gas</b>	<b>-615.19</b>
22152404	11/08/2023	Kleenheat Gas Pty Ltd	LPG bulk gas - Springhaven	440.48
22160955	23/08/2023	Kleenheat Gas Pty Ltd	LPG Bulk Gas - Sporting complex August 2023	174.71
<b>EFT32672</b>	<b>07/09/2023</b>	<b>Kojonup Tyre Service</b>	<b>Tyre Services</b>	<b>-636.90</b>
INV-6891	15/08/2023	Kojonup Tyre Service	new tyre and call out fee	636.90
<b>EFT32673</b>	<b>07/09/2023</b>	<b>BK Thomson Electrical Service</b>	<b>Electrical Services</b>	<b>-3803.30</b>
2807	27/07/2023	BK Thomson Electrical Service	Electrical tagging Annually 2023	2537.32
2835	23/08/2023	BK Thomson Electrical Service	Black Cockatoo - Exit sign, Loton Close Units - Fan nob	1265.98
<b>EFT32674</b>	<b>07/09/2023</b>	<b>R &amp; A Mort Smash Repairs</b>	<b>Vehicle Repairs</b>	<b>-1144.00</b>
7371	29/08/2023	R & A Mort Smash Repairs	windscreen suply and fit	572.00
7362	29/08/2023	R & A Mort Smash Repairs	windscreen suply and fit	572.00
<b>EFT32675</b>	<b>07/09/2023</b>	<b>Kojonup Auto Electrical Services</b>	<b>Auto Electrics</b>	<b>-1216.65</b>
13833	22/08/2023	Kojonup Auto Electrical Services	2x new batteries and repair wiring into adblu sensor	1216.65
<b>EFT32676</b>	<b>07/09/2023</b>	<b>Kojonup Country Kitchen</b>	<b>Catering</b>	<b>-321.50</b>
3024	15/08/2023	Kojonup Country Kitchen	15/08/23 for 10 people for morning tea and lunch	213.50
3020	23/08/2023	Kojonup Country Kitchen	Cake and sausage rolls - Aug 2023	108.00
<b>EFT32677</b>	<b>07/09/2023</b>	<b>BOC Gases</b>	<b>Industrial Gases</b>	<b>-162.37</b>
4034711437	29/08/2023	BOC Gases	Supply of industrial gases	32.79
5006160523	29/08/2023	BOC Gases	Supply of industrial gases for Depot, Supply of industrial gases for Springhaven, Supply of industrial gases for Fire Truck	129.58
<b>EFT32678</b>	<b>07/09/2023</b>	<b>LGIS WA</b>	<b>LGIS Insurance</b>	<b>-7340.12</b>
100-155789	14/08/2023	LGIS WA	Workers Compensation & Local Government Special Risks Insurance	7340.12
<b>EFT32679</b>	<b>07/09/2023</b>	<b>Egabva Plumbing &amp; Gas Service</b>	<b>Plumbing</b>	<b>-7572.64</b>
4486	25/08/2023	Egabva Plumbing & Gas Service	Toilet Blockage Room 20 called pumber in on a sunday	203.50
4482	25/08/2023	Egabva Plumbing & Gas Service	Elverd Cottage Bathroom taps (for renovation)	1501.90
4484	25/08/2023	Egabva Plumbing & Gas Service	BCC - unblock of drain, Remove/Refit fixtures/appliances for new flooring in Kitchen	2921.41
4467	29/08/2023	Egabva Plumbing & Gas Service	Apex park, Toilets unblock (7,12, 15 July), 10 August - Replaced two Cisterns	2945.83
<b>EFT32680</b>	<b>07/09/2023</b>	<b>Lotex Filter Cleaning Service</b>	<b>Filters</b>	<b>-168.30</b>
9504	04/08/2023	Lotex Filter Cleaning Service	Filters	168.30
<b>EFT32681</b>	<b>07/09/2023</b>	<b>Winc Australia Pty Ltd</b>	<b>Stationary</b>	<b>-908.29</b>
9043228619	22/08/2023	Winc Australia Pty Ltd	HDMI 1m, AA Batteries, A3 Paper, 3x Wireless Mouse, Medium Post-It Notes, Regular Post-It Notes, Sign Here Post-It Notes, Pop-Up Post-It, 2x Scissors, 2x Mouse and Keyboard	347.73
9043229195	22/08/2023	Winc Australia Pty Ltd	Name Badge for CSO	12.11
9043249854	24/08/2023	Winc Australia Pty Ltd	6x A4 Clamp File, 4x A4 Clipboard, 6x A4 Jan-Dec Tab, 5x A4 Dividers White, 4x A4 Dividers Coloured, 6x A4 10 Tab Dividers White, Notebook Ruled, 6x spiral notebook, 4x PP Notebook, 2x Retractable blackpens (50), 2x Chain Pen, 2x Ballpoint pen (50), 2x Desk Organiser, Sheet Protector, 2x Laminating Pouch, 10x Bic White-Out, 5x Winc Sticky-Notes, 2x Winc Flags Mini, 5x AAA Battery	534.59
9043283857	29/08/2023	Winc Australia Pty Ltd	Scissors	1.75
9043308245	31/08/2023	Winc Australia Pty Ltd	Name Badge - (Works Foreman)	12.11
<b>EFT32682</b>	<b>07/09/2023</b>	<b>SUPATURF WA</b>	<b>Turf Maintenance</b>	<b>-383.24</b>
2973	14/08/2023	SUPATURF WA	3 x 15litre tubs of Duramark white sports oval linemarking paint	383.24
<b>EFT32683</b>	<b>07/09/2023</b>	<b>Kojonup Community Resource Centre</b>	<b>Printing</b>	<b>-240.00</b>
16762	29/08/2023	Kojonup Community Resource Centre	Printing and Binding of 6x Participant Booklets, For Screen Stories Workshop	144.00
16766	30/08/2023	Kojonup Community Resource Centre	Printing and Binding of 4x Booklets , For Screen Stories Workshop	96.00
<b>EFT32684</b>	<b>07/09/2023</b>	<b>Synergy - Street Lights</b>	<b>Electricity</b>	<b>-5824.95</b>
2029919931	01/09/2023	Synergy - Street Lights	a/c131337630 for 289 Streetlights - 25/07/23 - 24/08/23	5824.95
<b>EFT32685</b>	<b>07/09/2023</b>	<b>ABA Security</b>	<b>Security</b>	<b>-2209.77</b>
35568	23/08/2023	ABA Security	Springhaven fix fire door, retrieve video footage, install camera in dining room	389.28
35567	23/08/2023	ABA Security	Springhaven CCTV Quote 24789	1820.49
<b>EFT32686</b>	<b>07/09/2023</b>	<b>Kojonup Aboriginal Corporation</b>	<b>Goods For Sale</b>	<b>-30.47</b>
AUG 2023	31/08/2023	Kojonup Aboriginal Corporation	Goods Sold on Consignment	30.47

<b>EFT32687</b>	<b>07/09/2023</b>	<b>Team Global Express Pty Ltd</b>	<b>Freight</b>	<b>-507.13</b>
0539-S104118	20/08/2023	Team Global Express Pty Ltd	From Surgical House on 02/08/23, From Quality Press on 10/08/23	103.26
0333-80774145	20/08/2023	Team Global Express Pty Ltd	From Sunny Signs 28&31/07/23 & 07/08/23, From WA Hino 17/08/23	283.29
0334-80774145	03/09/2023	Team Global Express Pty Ltd	From Sunny Signs on 28/08/23, From Westrac on 30/08/23	120.58
<b>EFT32688</b>	<b>07/09/2023</b>	<b>Optus Billing Services Pty Ltd</b>	<b>Telecommunications</b>	<b>-337.40</b>
381602591	20/08/2023	Optus Billing Services Pty Ltd	Phone and internet charges - Admin, Phone and internet charges - Swimming Pool, Phone and internet charges - Kodja Place, Phone and internet charges - Springhaven, Phone and internet charges - Depot	337.40
<b>EFT32689</b>	<b>07/09/2023</b>	<b>Elders Limited - Kojonup</b>	<b>Agricultural Supplies</b>	<b>-432.19</b>
CW70076	01/09/2023	Elders Limited - Kojonup	SAPROL x 5l - Rose Maze	432.19
<b>EFT32690</b>	<b>07/09/2023</b>	<b>Sunny Signs</b>	<b>Signage</b>	<b>-1623.60</b>
503504	21/08/2023	Sunny Signs	Yellow warning signage, post brackets and caps	1623.60
<b>EFT32691</b>	<b>07/09/2023</b>	<b>Warren Blackwood Waste</b>	<b>Waste and Recycling</b>	<b>-300.00</b>
18757	03/09/2023	Warren Blackwood Waste	Kojonup 1.5m3 Front Lift Bins	300.00
<b>EFT32692</b>	<b>07/09/2023</b>	<b>Jamie Rose McVee</b>	<b>Goods For Sale</b>	<b>-20.00</b>
010923	01/09/2023	Jamie Rose McVee	Goods Sold on Consignment	20.00
<b>EFT32693</b>	<b>07/09/2023</b>	<b>Australia's South West</b>	<b>Annual Subscription</b>	<b>-22000.00</b>
12041	25/08/2023	Australia's South West	Annual subscription 2023 - 2024 to Great Southern Treasures as outlined in the MOU	22000.00
<b>EFT32694</b>	<b>07/09/2023</b>	<b>Greenway Enterprises - Stratagreen</b>	<b>Gardening Equipment</b>	<b>-713.00</b>
157732	17/08/2023	Greenway Enterprises - Stratagreen	2 x 20l slasher organic weed killer - delivered	713.00
<b>EFT32695</b>	<b>07/09/2023</b>	<b>IT VISION USER GROUP INC</b>	<b>Membership Subscription</b>	<b>-770.00</b>
903	10/07/2023	IT VISION USER GROUP INC	IT Vision User Group Membership Subscription 23/24	770.00
<b>EFT32696</b>	<b>07/09/2023</b>	<b>BEST OFFICE SYSTEMS</b>	<b>Printing</b>	<b>-260.68</b>
621078	29/08/2023	BEST OFFICE SYSTEMS	Kodja Place Konica Minolta Photocopier, Charges Period 20/07/2023 - 20/08/2023	260.68
<b>EFT32697</b>	<b>07/09/2023</b>	<b>SELECT A PART</b>	<b>Truck Parts</b>	<b>-192.64</b>
44274	17/08/2023	SELECT A PART	oil filter x3, fuel x2	192.64
<b>EFT32698</b>	<b>07/09/2023</b>	<b>LANDGATE</b>	<b>Valuation Services</b>	<b>-74.15</b>
386691	17/08/2023	LANDGATE	Rural UV's Chargeable	74.15
<b>EFT32699</b>	<b>07/09/2023</b>	<b>PFD Foodservices (Southway Distributors)</b>	<b>Food and Dry Goods</b>	<b>-5177.85</b>
LH995318	09/08/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and replacements Aug 2023	575.80
LH995325	09/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC, Food and Dry Goods BCC	1345.55
LI263242	16/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	1079.25
LI263237	16/08/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and replacements Aug 2023	397.70
LI330805	23/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	1125.90
LI330793	23/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	53.00
LI330794	23/08/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and replacements Aug 2023	675.05
LI355196	24/08/2023	PFD Foodservices (Southway Distributors)	Credit Note: Springhaven meals and replacements Aug 2024	-74.40
<b>EFT32700</b>	<b>07/09/2023</b>	<b>SURGICAL HOUSE</b>	<b>Pharmaceuticals</b>	<b>-460.43</b>
A881562	11/08/2023	SURGICAL HOUSE	Springhaven Surgical House August 2023	51.40
A882460	16/08/2023	SURGICAL HOUSE	Springhaven dressing supplies Aug 2023	409.03
<b>EFT32701</b>	<b>07/09/2023</b>	<b>Christie Leanne McVee</b>	<b>Goods For Sale</b>	<b>-160.20</b>
010923	01/09/2023	Christie Leanne McVee	Goods Sold on Consignment	160.20
<b>EFT32702</b>	<b>07/09/2023</b>	<b>CALIBRE CARE</b>	<b>Aged Care Equipment</b>	<b>-16100.00</b>
INV-6879	09/08/2023	CALIBRE CARE	2 x new beds required due to failure in Annual testing Aug 2023	6198.00
INV-6880	09/08/2023	CALIBRE CARE	Equipment required for pressure care August 2023	6198.00
INV-6881	09/08/2023	CALIBRE CARE	Roho cushions required replacements after failed in audit	3704.00
<b>EFT32703</b>	<b>07/09/2023</b>	<b>KOJONUP COMMUNITY MEN'S SHED</b>	<b>Goods Sold on Consignment</b>	<b>-8.50</b>
010923	01/09/2023	KOJONUP COMMUNITY MEN'S SHED	Goods Sold on Consignment	8.50
<b>EFT32704</b>	<b>07/09/2023</b>	<b>M &amp; L Leusciatti &amp; Sons</b>	<b>Gravel</b>	<b>-27720.00</b>
INV-0184	17/08/2023	M & L Leusciatti & Sons	6,000 cubes gravel @ \$4.20	27720.00
<b>EFT32705</b>	<b>07/09/2023</b>	<b>The Cott Family Trust t/a FueleX</b>	<b>Diesel</b>	<b>-34164.20</b>

24115	09/08/2023	The Cott Family Trust t/a FueleX	Supply 8000L @ 180.9cpl on 09/08/23	15919.20
24224	29/08/2023	The Cott Family Trust t/a FueleX	Supply 8900L @ 205.5cpl on 29/08/23	18245.00
<b>EFT32706</b>	<b>07/09/2023</b>	<b>Tyrepower Katanning</b>	<b>Tyre Services</b>	<b>-1470.00</b>
156869	14/08/2023	Tyrepower Katanning	KO 914 - New Tyres & fitting	1470.00
<b>EFT32707</b>	<b>07/09/2023</b>	<b>Albany Signs</b>	<b>Signage</b>	<b>-154.00</b>
INV-10530	24/08/2023	Albany Signs	Kojonup Logo Stencil - shire furniture identification	154.00
<b>EFT32708</b>	<b>07/09/2023</b>	<b>Nightingale's Nest Nursery</b>	<b>Plants</b>	<b>-360.05</b>
535	01/08/2023	Nightingale's Nest Nursery	Springhaven residents activities Gardening with Ryan Aug 2023	317.50
539	04/09/2023	Nightingale's Nest Nursery	3 x Kangaroo Paws for Citizenship Ceremony, 5 September 2023	42.55
<b>EFT32709</b>	<b>07/09/2023</b>	<b>Wajon Publishing Company</b>	<b>Goods For Sale</b>	<b>-330.00</b>
3295	13/08/2023	Wajon Publishing Company	A Guide to Spring Wildflowers of WA part 1, 2, 3 and 4 and, How to Enjoy Wildflower Books , For Sale in Visitor Centre Shop	330.00
<b>EFT32710</b>	<b>07/09/2023</b>	<b>Leonie Jane Smith</b>	<b>Goods For Sale</b>	<b>-45.00</b>
010923	01/09/2023	Leonie Jane Smith	Goods Sold on Consignment	45.00
<b>EFT32711</b>	<b>07/09/2023</b>	<b>WA Hino Sales &amp; Services</b>	<b>Truck Parts</b>	<b>-957.90</b>
299181	17/08/2023	WA Hino Sales & Services	lube kit x4, lube kit x2	957.90
<b>EFT32712</b>	<b>07/09/2023</b>	<b>Building Lines</b>	<b>Building Approvals</b>	<b>-462.00</b>
INV-2309003	04/09/2023	Building Lines	Assessment and Issue of BA3 for Albany Highway - Motel	462.00
<b>EFT32713</b>	<b>07/09/2023</b>	<b>Cr Felicity Webb</b>	<b>Councillor Fees</b>	<b>-3895.50</b>
APR - JUN 23	29/08/2023	Cr Felicity Webb	Claim to Councillor Fees and Reimbursement 01/04/23 - 30/06/23	3895.50
<b>EFT32714</b>	<b>07/09/2023</b>	<b>Dardanup Butchering Company</b>	<b>Butcher</b>	<b>-709.45</b>
BW358239	25/08/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	432.39
BW358660	05/09/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	277.06
<b>EFT32715</b>	<b>07/09/2023</b>	<b>Grande Food Service</b>	<b>Food Services</b>	<b>-2731.25</b>
4218275	24/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	19.31
4218504	30/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	84.56
4218510	30/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	55.50
4218509	30/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1218.14
4218503	30/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	17.67
4218529	31/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	46.24
4218708	04/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	11.77
4218836	06/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1239.96
4218837	06/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	38.10
<b>EFT32716</b>	<b>07/09/2023</b>	<b>DFES - DBA Monitoring</b>	<b>DFES Annual Monitoring</b>	<b>-1881.00</b>
66695	28/07/2023	DFES - DBA Monitoring	DFES Annual Monitoring 2023 - 2024	1881.00
<b>EFT32717</b>	<b>07/09/2023</b>	<b>CJ Liquor Pty Ltd</b>	<b>Refreshments</b>	<b>-513.00</b>
#00087518	28/08/2023	CJ Liquor Pty Ltd	Alcohol for Comedy Show 26 August 2023, Alcohol for Comedy Show 26 August 2023	513.00
<b>EFT32718</b>	<b>07/09/2023</b>	<b>Leaf Bean Machine</b>	<b>Coffee Supplies</b>	<b>-1651.87</b>
119600	28/08/2023	Leaf Bean Machine	Coffee Supplies for BCC	882.71
119795	04/09/2023	Leaf Bean Machine	Coffee Supplies for BCC	769.16
<b>EFT32719</b>	<b>07/09/2023</b>	<b>Elizabeth Rose</b>	<b>Reimbursement</b>	<b>-46.00</b>
210823	21/08/2023	Elizabeth Rose	Police Clearance	46.00
<b>EFT32720</b>	<b>07/09/2023</b>	<b>Cornwall House Accommodation</b>	<b>Accommodation</b>	<b>-300.00</b>
06274	30/08/2023	Cornwall House Accommodation	Accommodation for 4x Comedians - 50% Discount, For 26 August 2023	300.00
<b>EFT32721</b>	<b>07/09/2023</b>	<b>DOR Trading Pty Limited T/A IMCO Australasia</b>	<b>Asphalt</b>	<b>-16170.00</b>
INV-1243	09/08/2023	DOR Trading Pty Limited T/A IMCO Australasia	3 x pallets of asphalt in a bag @ \$38.00 per bag, freight	6930.00
INV-1252	23/08/2023	DOR Trading Pty Limited T/A IMCO Australasia	4 x pallets of premix asphalt	9240.00
<b>EFT32722</b>	<b>07/09/2023</b>	<b>3E Advantage Pty Ltd</b>	<b>Printing</b>	<b>-1906.74</b>
INV-101451-X9L9L8	30/08/2023	3E Advantage Pty Ltd	Printing charges July 2023 - June 2024 Admin Depot Springhaven	1784.64
INV-101828-R7B4P5	05/09/2023	3E Advantage Pty Ltd	Printing charges July 2023 - June 2024 Kodja Place	122.10
<b>EFT32723</b>	<b>07/09/2023</b>	<b>Environmental Industries</b>	<b>Kojonup Sports Play Space</b>	<b>-8500.84</b>
13747	15/08/2023	Environmental Industries	Construction of Kojonup Sports Play Space as per RFT04 of 2020/2021	8500.84
<b>EFT32724</b>	<b>07/09/2023</b>	<b>Grant Thompson</b>	<b>Reimbursement</b>	<b>-1150.00</b>
120723	12/07/2023	Grant Thompson	Contractual Clothing Allowance as per clause 6.7	1150.00
<b>EFT32725</b>	<b>07/09/2023</b>	<b>Mathwin Transport</b>	<b>Freight</b>	<b>-101.64</b>
3138	30/08/2023	Mathwin Transport	Freight for skid steer bucket	101.64
<b>EFT32726</b>	<b>07/09/2023</b>	<b>Shonavae Potaka</b>	<b>Goods For Sale</b>	<b>-350.00</b>
010923	01/09/2023	Shonavae Potaka	Goods Sold on Consignment	350.00
<b>EFT32727</b>	<b>07/09/2023</b>	<b>Emelee Peet</b>	<b>Reimbursement</b>	<b>-1221.93</b>
230823	23/08/2023	Emelee Peet	Mobile Phone Usage 28/06/23 - 27/08/23	295.00

230823	23/08/2023	Emelee Peet	Repair of Mobile Phone, Fell in Field	380.00
240823	24/08/2023	Emelee Peet	DFES Meeting with Giles De Brito in Perth Including Accomodation	546.93
<b>EFT32728</b>	<b>07/09/2023</b>	<b>Monique Sackers T/A 3 Bridges Collections</b>	<b>Goods For Sale</b>	<b>-191.13</b>
010923	01/09/2023	Monique Sackers T/A 3 Bridges Collections	Goods Sold on Consignment	191.13
<b>EFT32729</b>	<b>07/09/2023</b>	<b>Energy Wise Australia C&amp;F Building Approvals</b>	<b>Building Approvals</b>	<b>-1650.00</b>
INV-4145	31/08/2023	Energy Wise Australia C&F Building Approvals	Building Surveyor Consulting - 4 BA assessments	1650.00
<b>EFT32730</b>	<b>07/09/2023</b>	<b>Nature on Linen - Kaylene Shepherd</b>	<b>Goods For Sale</b>	<b>-28.00</b>
010923	01/09/2023	Nature on Linen - Kaylene Shepherd	Goods Sold on Consignment	28.00
<b>EFT32731</b>	<b>07/09/2023</b>	<b>A2Z Painting &amp; Improvement</b>	<b>Painting</b>	<b>-7370.00</b>
259-2023	29/08/2023	A2Z Painting & Improvement	4 Loton Close - ILU - Paint of walls, doors, frames, sills and skirts	4840.00
260-2023	29/08/2023	A2Z Painting & Improvement	Shire Main office - Painting renovation. Regulatory Office and Orange wall in foyer.	2145.00
261-2023	29/08/2023	A2Z Painting & Improvement	Painting 2 Elverd Street bathroom	385.00
<b>EFT32732</b>	<b>07/09/2023</b>	<b>ZELVi Equipment</b>	<b>Equipment Hire</b>	<b>-352.00</b>
71863	31/08/2023	ZELVi Equipment	Hire of Rake bucket for small excavator - Qualeup Rd	352.00
<b>EFT32733</b>	<b>07/09/2023</b>	<b>Richard Nash T/A Old School Honey</b>	<b>Goods For Sale</b>	<b>-8.50</b>
010923	01/09/2023	Richard Nash T/A Old School Honey	Goods Sold on Consignment	8.50
<b>EFT32734</b>	<b>07/09/2023</b>	<b>Metro Ceramic Tiles</b>	<b>Renovations</b>	<b>-1501.76</b>
25302	11/07/2023	Metro Ceramic Tiles	34 Katanning Road - renovations - tiles	1501.76
<b>EFT32735</b>	<b>07/09/2023</b>	<b>Mason's Family Farm</b>	<b>Eggs</b>	<b>-152.40</b>
INV-8444	29/08/2023	Mason's Family Farm	Masons's Specialty Catering Eggs 10.6kg	76.20
INV-8535	05/09/2023	Mason's Family Farm	Mason's Specialty Catering Eggs 10.6kg	76.20
<b>EFT32736</b>	<b>07/09/2023</b>	<b>Damian Michael</b>	<b>Reimbursement</b>	<b>-181.50</b>
290823	29/08/2023	Damian Michael	Pre Employment Medical	181.50
<b>EFT32737</b>	<b>11/09/2023</b>	<b>DL Consulting</b>	<b>Consulting Services</b>	<b>-11153.58</b>
1124	31/08/2023	DL Consulting	Finance Consultant/ Support	11153.58
<b>EFT32738</b>	<b>11/09/2023</b>	<b>Jill Johnson</b>	<b>Reimbursement</b>	<b>-176.55</b>
110923	11/09/2023	Jill Johnson	Training in Perth with DL Consulting on 08/09/23 - Kms claimed less accommodation	176.55
<b>EFT32739</b>	<b>11/09/2023</b>	<b>Vivicka Renia Kahn</b>	<b>Reimbursement</b>	<b>-474.30</b>
110923	11/09/2023	Vivicka Renia Kahn	Training Perth at DL Consulting on 08/09/23	474.30
<b>EFT32740</b>	<b>14/09/2023</b>	<b>Payroll Deductions - Shire of Kojonup</b>	<b>Payroll deductions</b>	<b>-1325.00</b>
DEDUCTION	12/09/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1005.00
DEDUCTION	12/09/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	320.00
<b>EFT32741</b>	<b>14/09/2023</b>	<b>Child Support Agency</b>	<b>Payroll deductions</b>	<b>-317.01</b>
DEDUCTION	12/09/2023	Child Support Agency	Payroll Deduction	317.01
<b>EFT32742</b>	<b>14/09/2023</b>	<b>Australian Services Union (LGO)</b>	<b>Payroll deductions</b>	<b>-26.50</b>
DEDUCTION	12/09/2023	Australian Services Union (LGO)	Payroll Deduction	26.50
<b>EFT32743</b>	<b>14/09/2023</b>	<b>Australian Services Union (MEU)</b>	<b>Payroll deductions</b>	<b>-26.50</b>
DEDUCTION	12/09/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
<b>EFT32744</b>	<b>15/09/2023</b>	<b>EasiSalary</b>	<b>Novated Lease Payments</b>	<b>-1981.41</b>
PP6 WEEK12	12/09/2023	EasiSalary	CM - Novated Lease Post Tax, CM - Novated Lease Pre Tax, JJ - Novated Lease Post Tax, JJ - Novated Lease Pre Tax	1981.41
<b>EFT32745</b>	<b>21/09/2023</b>	<b>Air Liquide</b>	<b>Gas Rental</b>	<b>-26.06</b>
ZD2187	31/08/2023	Air Liquide	Cylinder Fee	26.06
<b>EFT32746</b>	<b>21/09/2023</b>	<b>Jason Gibbons</b>	<b>Rates refund for assessment A8706 21 SPRING RD KOJONUP 6395</b>	<b>-1000.00</b>
A8706	19/09/2023	Jason Gibbons	Rates refund for assessment A8706 21 SPRING RD KOJONUP 6395	1000.00
<b>EFT32747</b>	<b>21/09/2023</b>	<b>WALGA (Western Australian Local Government Association)</b>	<b>Training</b>	<b>-1738.00</b>
SI-006791	29/08/2023	WALGA (Western Australian Local Government Association)	WALGA preparation program to inducted newly elected members. 02/10/23 @ West Leederville, CEO.	324.50

SI-006790	29/08/2023	WALGA (Western Australian Local Government Association)	WALGA preparation program to inducted newly elected members. 20/09/23 via Zoom, MGA.	324.50
SI-006794	29/08/2023	WALGA (Western Australian Local Government Association)	Rates in Local Government - 11/12 September 2023 for FO	1089.00
<b>EFT32748</b>	<b>21/09/2023</b>	<b>Department of Biodiversity, Conservation and Attractions</b>	<b>Goods For Sale</b>	<b>-420.54</b>
P1-01-032347	28/08/2023	Department of Biodiversity, Conservation and Attractions	Assorted Gift Cards , For Sale in Visitor Centre Shop	178.20
P1-01-032349	28/08/2023	Department of Biodiversity, Conservation and Attractions	Assorted Bush Books , For Sale in Visitor Centre Shop	242.34
<b>EFT32749</b>	<b>21/09/2023</b>	<b>Penelope Ednie-Brown</b>	<b>Refund</b>	<b>-480.00</b>
210923	21/09/2023	Penelope Ednie-Brown	Refund Overpayment (debit order not cancelled)	480.00
<b>EFT32750</b>	<b>21/09/2023</b>	<b>Australia Post</b>	<b>Postage</b>	<b>-1267.44</b>
1012666100	03/09/2023	Australia Post	Postage & Freight for August 2023	1267.44
<b>EFT32751</b>	<b>21/09/2023</b>	<b>Hi-Way Sales &amp; Service</b>	<b>Engineering Supplies</b>	<b>-52.51</b>
249738	10/08/2023	Hi-Way Sales & Service	ULP 5.96L	11.74
250188	28/08/2023	Hi-Way Sales & Service	ULP 19.80L	40.77
<b>EFT32752</b>	<b>21/09/2023</b>	<b>Ixom Operations Pty Ltd</b>	<b>Chemicals</b>	<b>-42.28</b>
6708546	31/08/2023	Ixom Operations Pty Ltd	Monthly Chlorine Gas Bottle Service Fee	42.28
<b>EFT32753</b>	<b>21/09/2023</b>	<b>Kojonup Agricultural Supplies</b>	<b>Agricultural Supplies</b>	<b>-636.00</b>
10220076	24/08/2023	Kojonup Agricultural Supplies	210l adblu fuel additive	636.00
<b>EFT32754</b>	<b>21/09/2023</b>	<b>Carony Pty Ltd</b>	<b>August 2023 Account</b>	<b>-1591.28</b>
03-113236	01/08/2023	Carony Pty Ltd	Utility Brush 25mm, Sample Pot White Base 250ml	12.90
03-113373	03/08/2023	Carony Pty Ltd	Screw's	27.95
03-113876	09/08/2023	Carony Pty Ltd	Cement Rapidset 20kg	71.70
03-113851	09/08/2023	Carony Pty Ltd	Chain Galvanised 6mm 30m	26.00
03-113848	09/08/2023	Carony Pty Ltd	Screw hex 50pk	44.58
81-001703	11/08/2023	Carony Pty Ltd	Showgrounds Maintenance	276.90
03-114151	14/08/2023	Carony Pty Ltd	USB 32GB, A5 Diary	26.45
03-114150	14/08/2023	Carony Pty Ltd	line marking paint for KP Ambulance parking area.	250.95
03-114285	15/08/2023	Carony Pty Ltd	Wheelbarrow - Katanning Road Houses	259.25
03-114304	15/08/2023	Carony Pty Ltd	Work Boots - 9 1/2 black, elastic sides, blue steel - JP	185.00
03-114313	16/08/2023	Carony Pty Ltd	Castor 125mm Blk Rubber Swivel	39.50
03-114322	16/08/2023	Carony Pty Ltd	Bostik Mini Hot Melt Blue, Blue Sticks	66.40
03-114385	16/08/2023	Carony Pty Ltd	Work Boots - GA - 7 1/2 dark brown, elastic sides, blue steel	195.00
03-114503	18/08/2023	Carony Pty Ltd	Clip Tackers All Purpose Clear	41.25
03-114938	24/08/2023	Carony Pty Ltd	Masking Tape	7.90
01-237936	25/08/2023	Carony Pty Ltd	Dulux Suramax True Blue 340g	17.00
01-238047	31/08/2023	Carony Pty Ltd	Roof and Gutter Seal, Batteries, Grate 140mm round, Duct Tape	42.55
<b>EFT32755</b>	<b>21/09/2023</b>	<b>Shire Of Katanning</b>	<b>Refuse Site Fees</b>	<b>-4144.80</b>
46167	31/08/2023	Shire Of Katanning	Refuse Site Fee's Aug 2023	4144.80
<b>EFT32756</b>	<b>21/09/2023</b>	<b>Katanning Glazing &amp; Security</b>	<b>Glazing and Security</b>	<b>-2009.00</b>
INV-0713	13/09/2023	Katanning Glazing & Security	Maintenance - 2 Elverd Street - Custom Shower Door	2009.00
<b>EFT32757</b>	<b>21/09/2023</b>	<b>Synergy</b>	<b>Electricity</b>	<b>-7123.79</b>
2061902895	05/09/2023	Synergy	a/c862761710 for Blackwood Rd - 07/07/23 - 04/09/23	682.88
2077906121	07/09/2023	Synergy	a/c356438440 for 143 Albany Hwy - 11/07/23 - 06/09/23	674.25
2065910470	07/09/2023	Synergy	a/c386279970 for Loc6171 Blackwood Rd - 06/07/23 - 04/09/23	278.03
2037920333	07/09/2023	Synergy	a/c338398720 for 12A Elverd St - 11/07/23 - 06/09/23	464.77
2037920334	07/09/2023	Synergy	a/c338398910 - 12B Elverd St - 11/07/23 - 06/09/23	68.43
2037920337	07/09/2023	Synergy	a/c339632390 for 8C Newton St - 11/07/23 - 06/09/23	456.83
2041917253	08/09/2023	Synergy	a/c354238990 for 8B Newton St - 08/07/23 - 05/09/23	85.69
2033932607	08/09/2023	Synergy	a/c361072390 for 39 Vanzuilecom St - 08/07/23 - 05/09/23	97.39
2093886168	08/09/2023	Synergy	a/c145682100 for 34 Katanning Rd - 08/07/23 - 05/09/23	68.74
2049919536	08/09/2023	Synergy	a/c250826500 - 10 Bagg St - 08/07/23 - 05/09/23	515.11
2093886525	08/09/2023	Synergy	a/c269776860 for 8 Soldier Road - 08/07/23 - 05/09/23	3731.67
<b>EFT32758</b>	<b>21/09/2023</b>	<b>Kojonup Tyre Service</b>	<b>Tyre Services</b>	<b>-919.88</b>
INV-7075	08/09/2023	Kojonup Tyre Service	3x new tyres and a wheel alignment	919.88
<b>EFT32759</b>	<b>21/09/2023</b>	<b>BK Thomson Electrical Service</b>	<b>Electrical Services</b>	<b>-2400.00</b>
2843	30/08/2023	BK Thomson Electrical Service	BCC Downlights replaced with LED lights	2400.00
<b>EFT32760</b>	<b>21/09/2023</b>	<b>Kojonup Auto Electrical Services</b>	<b>Auto Electrics</b>	<b>-260.10</b>

13958	08/09/2023	Kojonup Auto Electrical Services	diagnose and fix switch on wheel chair ramp	260.10
<b>EFT32761</b>	<b>21/09/2023</b>	<b>Kojonup Supermarket</b>	<b>Groceries</b>	<b>-10742.18</b>
240 AUG 23	31/08/2023	Kojonup Supermarket	Springhaven meals and refreshments Aug 2023	7410.26
45 AUG 23	31/08/2023	Kojonup Supermarket	a/c45 Catering for Tour Group, a/c45 Catering For Volunteer Evening and Comedy Show	797.10
800 AUG 23	31/08/2023	Kojonup Supermarket	a/c800 Food and Drygoods for August 2023 BCC	987.35
800 AUG 23	31/08/2023	Kojonup Supermarket	a/c800 Food and Dry Goods August 2023 BCC	1181.05
617 AUG 23	31/08/2023	Kojonup Supermarket	a/c617 for Council, a/c617 for Admin, a/c617 for Pound, a/c617 for Play in the Park, a/c617 for Depot	366.42
<b>EFT32762</b>	<b>21/09/2023</b>	<b>Westrac Equipment</b>	<b>Truck Parts</b>	<b>-3819.15</b>
PI8693601	30/08/2023	Westrac Equipment	new glass door	1487.99
PI8715568	05/09/2023	Westrac Equipment	exhaust manifold, gaskets, nuts, bolts	2331.16
<b>EFT32763</b>	<b>21/09/2023</b>	<b>State Law Publisher</b>	<b>Advertising</b>	<b>-2375.70</b>
1004928	05/09/2023	State Law Publisher	Gazettal of Shire of Kojonup Bush Fire Brigades Local Law 2023 - WA Government Gazette	2375.70
<b>EFT32764</b>	<b>21/09/2023</b>	<b>Kojonup Country Kitchen</b>	<b>Catering</b>	<b>-501.40</b>
3021	28/08/2023	Kojonup Country Kitchen	Cake and sausage rolls for meeting	125.00
3028	05/09/2023	Kojonup Country Kitchen	Afternoon tea for 21 people - 5/09/23	165.95
3027	05/09/2023	Kojonup Country Kitchen	Morning Tea for 10 people, Lunch for 9 people - 5/09/23	210.45
<b>EFT32765</b>	<b>21/09/2023</b>	<b>Egabva Plumbing &amp; Gas Service</b>	<b>Plumbing</b>	<b>-7477.80</b>
4500	06/09/2023	Egabva Plumbing & Gas Service	34 Katanning Upgrade - Plumbing based on Scope of works	3267.00
4502	11/09/2023	Egabva Plumbing & Gas Service	18/08/23 - Old Railway Toilets - Benn Parade Cap off water meter, building no longer in use. Was leaking at fixtures inside building. Meter No: BK0623917,	88.55
4511	11/09/2023	Egabva Plumbing & Gas Service	30/08/23 - 6 Elverd Street , Leak in lawn. Dug up found retic solenoids leaking out the top. Also found retic isolation, valve and turned of retic. Rang and advised Retic repairs and checking of system, required. Will continue and complete.,	107.25
4515	13/09/2023	Egabva Plumbing & Gas Service	Replace Water heater Bush Wing Sept 2023	265.65
4510	13/09/2023	Egabva Plumbing & Gas Service	Replace Water heater Bush Wing Sept 2023	3749.35
<b>EFT32766</b>	<b>21/09/2023</b>	<b>Wurth Australia Pty Ltd</b>	<b>Workshop Supplies</b>	<b>-352.61</b>
4320653702	06/09/2023	Wurth Australia Pty Ltd	12x rost off, thread lock, gloves	352.61
<b>EFT32767</b>	<b>21/09/2023</b>	<b>Paul Hartmann Pty Ltd</b>	<b>Healthcare Products</b>	<b>-2173.97</b>
437324137	30/08/2023	Paul Hartmann Pty Ltd	Springhaven Continece Aids Sept 2023	2173.97
<b>EFT32768</b>	<b>21/09/2023</b>	<b>Michael Gibbons</b>	<b>Reimbursement</b>	<b>-200.00</b>
270723	27/07/2023	Michael Gibbons	Prescription Safety Glasses	200.00
<b>EFT32769</b>	<b>21/09/2023</b>	<b>Baileys Fertilizers</b>	<b>Fertiliser</b>	<b>-1323.30</b>
40001	17/08/2023	Baileys Fertilizers	Blend/grosorb (of 20kg bags), Blend/grosorb (of 20kg bags)	1323.30
<b>EFT32770</b>	<b>21/09/2023</b>	<b>Kojonup Bus Service Swanhaven Pty Ltd</b>	<b>SPORTING COMPLEX HIRE BOND REFUND</b>	<b>-200.00</b>
T204	07/09/2023	Kojonup Bus Service Swanhaven Pty Ltd	Bond	200.00
<b>EFT32771</b>	<b>21/09/2023</b>	<b>John Sexton</b>	<b>SPORTING COMPLEX HIRE BOND REFUND</b>	<b>-300.00</b>
T21	19/09/2023	John Sexton	Sporting Complex Hire Bond	300.00
<b>EFT32772</b>	<b>21/09/2023</b>	<b>McLeods Barristers and Solicitors</b>	<b>Legal Services</b>	<b>-2378.80</b>
131365	29/08/2023	McLeods Barristers and Solicitors	Wanslea Early Learning and Development Lease Agreement, Wanslea Early Learning and Development Lease Agreement	431.80
131619	31/08/2023	McLeods Barristers and Solicitors	Industrial Relations advice	1947.00
<b>EFT32773</b>	<b>21/09/2023</b>	<b>Team Global Express Pty Ltd</b>	<b>Freight</b>	<b>-607.99</b>
0540-S104118	27/08/2023	Team Global Express Pty Ltd	From Surgical House on 17/08/23, From Baileys Fertiliser on 17/08/23	526.68
0541-S104118	03/09/2023	Team Global Express Pty Ltd	From Supaturf on 17/08/23	81.31
<b>EFT32774</b>	<b>21/09/2023</b>	<b>Moving ON Audits</b>	<b>Audit Services</b>	<b>-357.50</b>
13198	01/09/2023	Moving ON Audits	Springhaven moving on audits Sept 2023	357.50
<b>EFT32775</b>	<b>21/09/2023</b>	<b>Woodlands Distributors &amp; Agencies</b>	<b>Dog Waste Bags</b>	<b>-193.16</b>
5932	31/08/2023	Woodlands Distributors & Agencies	10x Rolls Dog Waste Bags	193.16
<b>EFT32776</b>	<b>21/09/2023</b>	<b>Warren Blackwood Waste</b>	<b>Waste and Recycling</b>	<b>-29823.25</b>
18780	04/09/2023	Warren Blackwood Waste	240Lt Bins Pick up, KJP St Bins Pickup, 240Lt Recycling Bins Pick Up, Travel Cost of waste and loader, KJP Service townsite area bins	17817.33
18778	04/09/2023	Warren Blackwood Waste	KJP Transfer Station Managment, KJP Transfer Station Bin Hire, KJP Transfer Station Loader Hire, Transfer of Bulk Bin Empty - Recycle, Transfer of Bulk Bin Empty - Waste	12005.92

EFT32777	21/09/2023	Tradelink Plumbing Supplies	Maintenance Supplies	-607.20
1358489	14/09/2023	Tradelink Plumbing Supplies	Quote - 2616818/SQ - Bathroom, Kitchen and Laundry for 34 Katanning Road	607.20
EFT32778	21/09/2023	Public Transport Authority	Buse Fares	-219.34
AUGUST 2023	31/08/2023	Public Transport Authority	Fare Values for August 2023	219.34
EFT32779	21/09/2023	Jamie Rose McVee	SPORTING COMPLEX HIRE BOND REFUND	-450.00
T205	19/09/2023	Jamie Rose McVee	Sporting Complex Hire Bond	450.00
EFT32780	21/09/2023	IT VISION AUSTRALIA PTY LTD	IT Support	-5266.80
38957	30/08/2023	IT VISION AUSTRALIA PTY LTD	Rates Billing/ Modeling	5266.80
EFT32781	21/09/2023	Kojonup P & A Society	Platinum Sponsor	-6600.00
184	31/08/2023	Kojonup P & A Society	Retaining Wall ,	6600.00
EFT32782	21/09/2023	BEST OFFICE SYSTEMS	Printing	-483.00
620817	25/08/2023	BEST OFFICE SYSTEMS	Waste Fluid and Magenta Printer Cartridge for wide format printer	274.00
621436	04/09/2023	BEST OFFICE SYSTEMS	P311 Toner Cartridge for licensing printer	209.00
EFT32783	21/09/2023	KOJONUP BMC EMBROIDERY	Uniforms	-270.00
9448	06/09/2023	KOJONUP BMC EMBROIDERY	50% Deposit Shirts and jumpers for 3 new depot employees starting Sept 2023	270.00
EFT32784	21/09/2023	Able Westchem	Cleaning Products	-891.66
575640	05/09/2023	Able Westchem	Springhaven Chemical order September 2023	891.66
EFT32785	21/09/2023	LANDGATE	Valuation Services	-2576.50
387238	30/08/2023	LANDGATE	Mining Tenement	43.50
1313393	01/09/2023	LANDGATE	Annual SLIP Subscription	2533.00
EFT32786	21/09/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods	-3808.55
LI398591	30/08/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and replacements Aug 2023	549.00
LI398602	30/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	1340.80
LI466940	06/09/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	107.20
LI466968	06/09/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	211.25
LI466980	06/09/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods BCC	1270.30
LI466970	06/09/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and refreshments Sept 2023	330.00
EFT32787	21/09/2023	SURGICAL HOUSE	Pharmaceuticals	-1276.39
A884952	30/08/2023	SURGICAL HOUSE	Springhaven medical supplies Sept 2023	334.92
A884949	30/08/2023	SURGICAL HOUSE	Springhaven medical supplies Sept 2023	941.47
EFT32788	21/09/2023	The Cott Family Trust t/a FueleX	Diesel	-12375.00
24274	07/09/2023	The Cott Family Trust t/a FueleX	Supply 6000L @ 187.5cpl on 07/09/23	12375.00
EFT32789	21/09/2023	Ramped Technology & Management Systems Pty Ltd	IT Support	-790.72
INV-8012	31/08/2023	Ramped Technology & Management Systems Pty Ltd	Technical Telephone Support 02/08/23 - 31/08/23	693.00
INV-7930	05/09/2023	Ramped Technology & Management Systems Pty Ltd	Sophos XG 135 Monthly Subscription 01/09/23-30/09/23 & Domain Name Renewal kojonupvisitors.com.au	97.72
EFT32790	21/09/2023	Cleanaway Daniels Services Pty Ltd	Sharps Removal	-8.00
2211878	31/08/2023	Cleanaway Daniels Services Pty Ltd	Springhaven Waste Tracking Admin Fee	8.00
EFT32791	21/09/2023	AMITY SETTLEMENTS	Settlement Fees	-1282.91
23195/AN	14/09/2023	AMITY SETTLEMENTS	Preparation of Application for Land Tite - 122 Albany Highway	1282.91
EFT32792	21/09/2023	Nightingale's Nest Nursery	Plants	-100.70
540	04/09/2023	Nightingale's Nest Nursery	Plants And Seedlings For Verge Planting For Bloom Festival	100.70
EFT32793	21/09/2023	Edge Planning & Property	Planning Services	-3813.28
2353	10/07/2023	Edge Planning & Property	Town Planning Advice June 2023	2444.75
2410	12/09/2023	Edge Planning & Property	Town Planning Advice August 2023	1368.53
EFT32794	21/09/2023	Auscoinswest	Goods For Sale	-288.20
3305	08/09/2023	Auscoinswest	250x Souvenir Coins, For Sale in Visitor Centre Shop	288.20
EFT32795	21/09/2023	Lucindas Everlastings	Goods For Sale	-282.50
4966	18/09/2023	Lucindas Everlastings	25x Small Everlasting Packets and 10x Large Everlasting Packets, For Sale in Visitor Centre Shop	282.50

<b>EFT32796</b>	<b>21/09/2023</b>	<b>Dardanup Butchering Company</b>	<b>Butcher</b>	<b>-833.28</b>
BW359159	12/09/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	297.29
BW359580	19/09/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	535.99
<b>EFT32797</b>	<b>21/09/2023</b>	<b>Grande Food Service</b>	<b>Food Services</b>	<b>-3006.77</b>
4219157	13/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	34.72
4219172	13/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	45.72
4219159	13/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1295.29
4219174	13/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	72.96
4219501	20/09/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1558.08
<b>EFT32798</b>	<b>21/09/2023</b>	<b>Nicholas Lewis Dyson</b>	<b>RSL HALL HIRE BOND REFUND</b>	<b>-200.00</b>
T206	11/09/2023	Nicholas Lewis Dyson	RSL Hall Hire Bond 08/09/2023	200.00
<b>EFT32799</b>	<b>21/09/2023</b>	<b>BMSS Babich Maintenance &amp; Steriliser Services Pty Ltd</b>	<b>Maintenance</b>	<b>-434.50</b>
27728	31/08/2023	BMSS Babich Maintenance & Steriliser Services Pty Ltd	Pan Sanitizer Service Sept 2023	434.50
<b>EFT32800</b>	<b>21/09/2023</b>	<b>Leaf Bean Machine</b>	<b>Coffee Supplies</b>	<b>-1964.06</b>
119991	11/09/2023	Leaf Bean Machine	Coffee Supplies for BCC	710.75
120191	18/09/2023	Leaf Bean Machine	Coffee Supplies for BCC, Coffee Supplies for BCC	1253.31
<b>EFT32801</b>	<b>21/09/2023</b>	<b>Trekaway Pty Ltd t/a Envirobook</b>	<b>Goods For Sale</b>	<b>-346.40</b>
6751	14/08/2023	Trekaway Pty Ltd t/a Envirobook	5x Noongar Bush Tucker, 5x Noongar Bush Medicine and , 5x Guide to Wildflowers WA 3rd Edition Books, For Sale in Visitor Centre Shop	346.40
<b>EFT32802</b>	<b>21/09/2023</b>	<b>Grow Safe (Australian Mineral Fertilisers)</b>	<b>Fertiliser</b>	<b>-310.00</b>
15955	14/08/2023	Grow Safe (Australian Mineral Fertilisers)	125kg Hort fertilizer	310.00
<b>EFT32803</b>	<b>21/09/2023</b>	<b>Quality Press</b>	<b>Printing</b>	<b>-849.20</b>
INV071379	30/08/2023	Quality Press	DFES02 - Radio Log Book, DFES15 - Bushfire Permit to set fire to bush, DFES75 - Guidelines for operating private equipment at fires (10 Pack)	849.20
<b>EFT32804</b>	<b>21/09/2023</b>	<b>Advance Care</b>	<b>Nurse Call Products</b>	<b>-2716.67</b>
91714	10/08/2023	Advance Care	Alarm mats and pages for nurse call system	2716.67
<b>EFT32805</b>	<b>21/09/2023</b>	<b>Arnel Villanueva</b>	<b>RSL HALL HIRE BOND REFUND</b>	<b>-200.00</b>
T208	16/09/2023	Arnel Villanueva	RSL HALL Hire Bond	200.00
<b>EFT32806</b>	<b>21/09/2023</b>	<b>Adam Davey Consulting</b>	<b>Consulting Services</b>	<b>-3184.50</b>
IV00000001221	28/08/2023	Adam Davey Consulting	Custom blend fertilizer for Hockey and football ovals	3184.50
<b>EFT32807</b>	<b>21/09/2023</b>	<b>Promotional Exposure</b>	<b>Comedy Gold</b>	<b>-1200.00</b>
INV-1481	01/07/2023	Promotional Exposure	Remaining Balance for Comedy Show	1200.00
<b>EFT32808</b>	<b>21/09/2023</b>	<b>Tonya Pearce</b>	<b>Reimbursement</b>	<b>-531.60</b>
120923	12/09/2023	Tonya Pearce	Food and travel for training in Perth - Rates in Local Government 11-12/09/23 FO	531.60
<b>EFT32809</b>	<b>21/09/2023</b>	<b>Maria Bauer</b>	<b>Washing</b>	<b>-500.00</b>
54	17/07/2023	Maria Bauer	BCC Expenses 17/07/23 - 30/07/23	100.00
55	31/08/2023	Maria Bauer	BCC Expenses 31/07/23 - 27/08/23	200.00
56	01/09/2023	Maria Bauer	BCC Expenses 28/08/23 - 24/09/23	200.00
<b>EFT32810</b>	<b>21/09/2023</b>	<b>Mathwin Transport</b>	<b>Freight</b>	<b>-242.00</b>
3221	14/09/2023	Mathwin Transport	Freight for grader blades	139.15
3215	14/09/2023	Mathwin Transport	From AbleWestchen on 07/09/23	102.85
<b>EFT32811</b>	<b>21/09/2023</b>	<b>BGL Solutions PTY LTD</b>	<b>Town Spraying</b>	<b>-6050.00</b>
INV-0005935	21/08/2023	BGL Solutions PTY LTD	Contract Spraying - Saleyards, Contract Spraying - Townsite Spraying, Contract Spraying - Cemetery, Contract Spraying - Sundry Reserves, Contract Spraying - Railway Reserve	6050.00
<b>EFT32812</b>	<b>21/09/2023</b>	<b>Carmel Sheree Nelson T/A Aroma Pot Candles</b>	<b>Goods For Sale</b>	<b>-370.25</b>
INV-0545	01/09/2023	Carmel Sheree Nelson T/A Aroma Pot Candles	Assorted Candles and Diffusers , For Sale in Visitor Centre Shop	370.25
<b>EFT32813</b>	<b>21/09/2023</b>	<b>Huggable Toys</b>	<b>Goods For Sale</b>	<b>-1520.09</b>
51022	08/09/2023	Huggable Toys	Assorted Plush Toys For Sale in Visitor Centre Shop	1520.09
<b>EFT32814</b>	<b>21/09/2023</b>	<b>Teletrac Navman and Transtech</b>	<b>Navman</b>	<b>-1930.01</b>
92888618	05/09/2023	Teletrac Navman and Transtech	Vehicle tracking devices and service fees	1930.01
<b>EFT32815</b>	<b>21/09/2023</b>	<b>Godfrey's Albany</b>	<b>Electronics</b>	<b>-97.27</b>
1431	11/08/2023	Godfrey's Albany	Deebot replacement parts: LS spinners x 2, RS spinners x 2, 2 x Main brush, 1 x brush cover. Freight/postage	97.27
<b>EFT32816</b>	<b>21/09/2023</b>	<b>Gremlin Pest and Weed Control</b>	<b>Weed Treatment</b>	<b>-5500.00</b>
25307	08/09/2023	Gremlin Pest and Weed Control	Weed treatment to Showgrounds Dam banks and top edges and some of the catchment areas inside the fenceline.	5500.00
<b>EFT32817</b>	<b>21/09/2023</b>	<b>Mason's Family Farm</b>	<b>Eggs</b>	<b>-228.60</b>
INV-8627	12/09/2023	Mason's Family Farm	Mason's Specialty Catering Eggs 10.6kg	76.20



INV-8726	19/09/2023	Mason's Family Farm	Mason's Specialty Catering Eggs 10.6kg x2	152.40
EFT32818	21/09/2023	Digital Radio Systems Pty Ltd	Communications Tower	-92343.24
202392	11/09/2023	Digital Radio Systems Pty Ltd	Construction of Communications Tower - Jingalup Road	92343.24
EFT32819	21/09/2023	Aged & Community Care Providers Association Ltd (ACCPA)	Membership	-2145.00
INV-1535	21/07/2023	Aged & Community Care Providers Association Ltd (ACCPA)	ACCPA Annual Subscriptions	2145.00
EFT32820	21/09/2023	Mezzanine Films Pty Ltd	Performance	-825.00
IV00000000640	04/09/2023	Mezzanine Films Pty Ltd	1 x Performance of Stig for Children's Book Week WA grant funding.	825.00
EFT32821	21/09/2023	Salty Creek Electrical Pty Ltd	Electrical Services	-165.00
INV-0129	11/09/2023	Salty Creek Electrical Pty Ltd	Reception Lounge aircon	165.00
EFT32822	21/09/2023	Jacinta McKenzie	Reimbursement	-58.70
120923	12/09/2023	Jacinta McKenzie	Police Clearance	58.70
EFT32823	29/09/2023	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1425.00
DEDUCTION	26/09/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	955.00
DEDUCTION	26/09/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	470.00
EFT32824	29/09/2023	Child Support Agency	Payroll deductions	-317.01
DEDUCTION	26/09/2023	Child Support Agency	Payroll Deduction	317.01
EFT32825	29/09/2023	Australian Services Union (LGO)	Payroll deductions	-26.50
DEDUCTION	26/09/2023	Australian Services Union (LGO)	Payroll Deduction	26.50
EFT32826	29/09/2023	Australian Services Union (MEU)	Payroll deductions	-26.50
DEDUCTION	26/09/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
EFT32827	29/09/2023	EasiSalary	Novated Lease Payments	-1981.41
PP7 WEEK 14	28/09/2023	EasiSalary	CM - Novated Lease Post Tax, CM - Novated Lease Pre Tax, JJ - Novated Lease Post Tax, JJ- Novated Lease Pre Tax	1981.41

529,023.60

Direct Deposits 1/09/23 - 30/09/23				
Ref	Date	Name	Description	Amount
DD23498.1	12/09/2023	Aware Super	Payroll deductions	-15470.21
SUPER	12/09/2023	Aware Super	Super	13233.09
DEDUCTION	12/09/2023	Aware Super	Payroll Deduction	147.15
DEDUCTION	12/09/2023	Aware Super	Payroll Deduction	111.49
DEDUCTION	12/09/2023	Aware Super	Payroll Deduction	1245.42
DEDUCTION	12/09/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	12/09/2023	Aware Super	Payroll Deduction	183.06
DD23498.2	12/09/2023	ANZ Smart Choice Super	Superannuation contributions	-363.94
SUPER	12/09/2023	ANZ Smart Choice Super	Super	363.94
DD23498.3	12/09/2023	Prime Super	Payroll deductions	-1960.95
SUPER	12/09/2023	Prime Super	Super	1920.95
DEDUCTION	12/09/2023	Prime Super	Payroll Deduction	40.00
DD23498.4	12/09/2023	Unisuper	Superannuation contributions	-218.88
SUPER	12/09/2023	Unisuper	Super	218.88
DD23498.5	12/09/2023	Essential Super -Enzo Del Testa	Superannuation contributions	-295.36
SUPER	12/09/2023	Essential Super -Enzo Del Testa	Super	295.36
DD23498.6	12/09/2023	Commonwealth Superannuation Savings Account	Superannuation contributions	-505.58
SUPER	12/09/2023	Commonwealth Superannuation Savings Account	Super	505.58
DD23498.7	12/09/2023	AMP Super Fund	Superannuation contributions	-217.20
SUPER	12/09/2023	AMP Super Fund	Super	217.20
DD23498.8	12/09/2023	Sparky Downs Superannuation Fund	Superannuation contributions	-102.68
SUPER	12/09/2023	Sparky Downs Superannuation Fund	Super	102.68
DD23498.9	12/09/2023	The Trustee for Retirement Portfolio Service	Superannuation contributions	-79.93

SUPER	12/09/2023	The Trustee for Retirement Portfolio Service	Super	79.93
<b>DD23504.1</b>	<b>12/09/2023</b>	<b>AUSTRALIAN TAXATION OFFICE</b>	<b>PAYGW</b>	<b>-44426.62</b>
23/24 PP6 WEEK12	12/09/2023	AUSTRALIAN TAXATION OFFICE	STP 61546 WEEK 10 (ONCE OFF PAYMENT), STP 61547 WEEK 12, ATO ADJUSTMENT (PAY 607)	44426.62
<b>DD23508.1</b>	<b>21/09/2023</b>	<b>Ampol</b>	<b>Ampol Fuel Card - August 2023</b>	<b>-1627.76</b>
0109761822	31/08/2023	Ampol	Fuel card purchases - August 2023, Annual Card Fee	1627.76
<b>DD23508.2</b>	<b>21/09/2023</b>	<b>Caltex Star Card</b>	<b>Caltex Starcard Fuel Expenses - August 2023</b>	<b>-1683.01</b>
AUGUST	31/08/2023	Caltex Star Card	Caltex Starcard Fuel Expenses - August 2023	1683.01
<b>DD23516.1</b>	<b>26/09/2023</b>	<b>Aware Super</b>	<b>Payroll deductions</b>	<b>-15861.44</b>
SUPER	26/09/2023	Aware Super	Super	13645.79
DEDUCTION	26/09/2023	Aware Super	Payroll Deduction	147.15
DEDUCTION	26/09/2023	Aware Super	Payroll Deduction	110.96
DEDUCTION	26/09/2023	Aware Super	Payroll Deduction	1223.26
DEDUCTION	26/09/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	26/09/2023	Aware Super	Payroll Deduction	184.28
<b>DD23516.2</b>	<b>26/09/2023</b>	<b>Hesta Superannuation</b>	<b>Payroll deductions</b>	<b>-1134.48</b>
SUPER	26/09/2023	Hesta Superannuation	Super	1092.17
DEDUCTION	26/09/2023	Hesta Superannuation	Payroll Deduction	42.31
<b>DD23516.3</b>	<b>26/09/2023</b>	<b>ANZ Smart Choice Super</b>	<b>Superannuation contributions</b>	<b>-343.13</b>
SUPER	26/09/2023	ANZ Smart Choice Super	Super	343.13
<b>DD23516.4</b>	<b>26/09/2023</b>	<b>Prime Super</b>	<b>Payroll deductions</b>	<b>-1987.43</b>
SUPER	26/09/2023	Prime Super	Super	1947.43
DEDUCTION	26/09/2023	Prime Super	Payroll Deduction	40.00
<b>DD23516.5</b>	<b>26/09/2023</b>	<b>Unisuper</b>	<b>Superannuation contributions</b>	<b>-181.93</b>
SUPER	26/09/2023	Unisuper	Super	181.93
<b>DD23516.6</b>	<b>26/09/2023</b>	<b>Essential Super -Enzo Del Testa</b>	<b>Superannuation contributions</b>	<b>-371.47</b>
SUPER	26/09/2023	Essential Super -Enzo Del Testa	Super	371.47
<b>DD23516.7</b>	<b>26/09/2023</b>	<b>Commonwealth Superannuation Savings Account</b>	<b>Superannuation contributions</b>	<b>-514.42</b>
SUPER	26/09/2023	Commonwealth Superannuation Savings Account	Super	514.42
<b>DD23516.8</b>	<b>26/09/2023</b>	<b>AMP Super Fund</b>	<b>Superannuation contributions</b>	<b>-262.22</b>
SUPER	26/09/2023	AMP Super Fund	Super	262.22
<b>DD23516.9</b>	<b>26/09/2023</b>	<b>Sparky Downs Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-95.34</b>
SUPER	26/09/2023	Sparky Downs Superannuation Fund	Super	95.34
<b>DD23521.1</b>	<b>28/09/2023</b>	<b>AUSTRALIAN TAXATION OFFICE</b>	<b>PAYGW</b>	<b>-46688.98</b>
23/24 PP7 WEEK14	28/09/2023	AUSTRALIAN TAXATION OFFICE	STP 61874, STP 61874	46688.98
<b>DD23540.1</b>	<b>29/09/2023</b>	<b>NAB</b>	<b>September Credit Card Expenses - ADN</b>	<b>-5244.16</b>
SEPTEMBER	29/09/2023	NAB	The Sink Warehouse - 4 Loton Close, Asahi - Café soft drinks order, Bunnings - letter boxes, Card Fees	1854.20
SEPTEMBER	29/09/2023	NAB	The Workwear Group - Uniforms	223.10
SEPTEMBER	29/09/2023	NAB	IGA Canning - Travel, 8 Yolks - Travel Meals, Broadwater Como - Accomodation Training, Quest on Rheola - Accomodation Training, Hi-Way Sales & Service - Fuel KO38, Card Fee	1266.76
SEPTEMBER	29/09/2023	NAB	ACIPC Ltd - Online Course, Kojonup Hame & Timeber Hardware - Charging Cords, Card Fee	1900.10
<b>DD23549.1</b>	<b>26/09/2023</b>	<b>Aware Super</b>	<b>Superannuation contributions</b>	<b>-771.91</b>
SUPER	10/10/2023	Aware Super	Super	771.91
<b>DD23498.10</b>	<b>12/09/2023</b>	<b>HUB24 Superannuation Fund</b>	<b>Payroll deductions</b>	<b>-382.79</b>
SUPER	12/09/2023	HUB24 Superannuation Fund	Super	307.79
DEDUCTION	12/09/2023	HUB24 Superannuation Fund	Payroll Deduction	75.00
<b>DD23498.11</b>	<b>12/09/2023</b>	<b>Colonial First State FirstChioce Superannuation Trust</b>	<b>Payroll deductions</b>	<b>-1120.25</b>
SUPER	12/09/2023	Colonial First State FirstChioce Superannuation Trust	Super	472.16
DEDUCTION	12/09/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	147.55

DEDUCTION	12/09/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
<b>DD23498.12</b>	<b>12/09/2023</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-2633.48</b>
SUPER	12/09/2023	Australian Super Pty Ltd	Super	2381.06
DEDUCTION	12/09/2023	Australian Super Pty Ltd	Payroll Deduction	252.42
<b>DD23498.13</b>	<b>12/09/2023</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-738.84</b>
DEDUCTION	12/09/2023	HOSTPLUS	Payroll Deduction	97.75
SUPER	12/09/2023	HOSTPLUS	Super	641.09
<b>DD23498.14</b>	<b>12/09/2023</b>	<b>Australian Retirement Trust</b>	<b>Superannuation contributions</b>	<b>-1532.51</b>
DEDUCTION	12/09/2023	Australian Retirement Trust	Payroll Deduction	132.27
SUPER	12/09/2023	Australian Retirement Trust	Super	1400.24
<b>DD23498.15</b>	<b>12/09/2023</b>	<b>Hesta Superannuation</b>	<b>Superannuation contributions</b>	<b>-1106.52</b>
DEDUCTION	12/09/2023	Hesta Superannuation	Payroll Deduction	36.77
SUPER	12/09/2023	Hesta Superannuation	Super	1069.75
<b>DD23498.16</b>	<b>12/09/2023</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-1050.43</b>
SUPER	12/09/2023	REST SUPERANNUATION	Super	1050.43
<b>DD23498.17</b>	<b>12/09/2023</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-269.44</b>
SUPER	12/09/2023	IOOF Superannuation	Super	269.44
<b>DD23498.18</b>	<b>12/09/2023</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-68.26</b>
SUPER	12/09/2023	Panorama Super	Super	68.26
<b>DD23516.10</b>	<b>26/09/2023</b>	<b>The Trustee for Retirement Portfolio Service</b>	<b>Superannuation contributions</b>	<b>-281.71</b>
SUPER	26/09/2023	The Trustee for Retirement Portfolio Service	Super	281.71
<b>DD23516.11</b>	<b>26/09/2023</b>	<b>Colonial First State FirstChioce Superannuation Trust</b>	<b>Payroll deductions</b>	<b>-1120.25</b>
SUPER	26/09/2023	Colonial First State FirstChioce Superannuation Trust	Super	472.16
DEDUCTION	26/09/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	147.55
DEDUCTION	26/09/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
<b>DD23516.12</b>	<b>26/09/2023</b>	<b>Australian Super Pty Ltd</b>	<b>Payroll deductions</b>	<b>-2664.70</b>
SUPER	26/09/2023	Australian Super Pty Ltd	Super	2409.53
DEDUCTION	26/09/2023	Australian Super Pty Ltd	Payroll Deduction	255.17
<b>DD23516.13</b>	<b>26/09/2023</b>	<b>HOSTPLUS</b>	<b>Superannuation contributions</b>	<b>-869.40</b>
DEDUCTION	26/09/2023	HOSTPLUS	Payroll Deduction	116.17
SUPER	26/09/2023	HOSTPLUS	Super	753.23
<b>DD23516.14</b>	<b>26/09/2023</b>	<b>Australian Retirement Trust</b>	<b>Superannuation contributions</b>	<b>-1557.88</b>
DEDUCTION	26/09/2023	Australian Retirement Trust	Payroll Deduction	132.27
SUPER	26/09/2023	Australian Retirement Trust	Super	1425.61
<b>DD23516.15</b>	<b>26/09/2023</b>	<b>HUB24 Superannuation Fund</b>	<b>Superannuation contributions</b>	<b>-339.62</b>
DEDUCTION	26/09/2023	HUB24 Superannuation Fund	Payroll Deduction	75.00
SUPER	26/09/2023	HUB24 Superannuation Fund	Super	264.62
<b>DD23516.16</b>	<b>26/09/2023</b>	<b>REST SUPERANNUATION</b>	<b>Superannuation contributions</b>	<b>-1289.47</b>
SUPER	26/09/2023	REST SUPERANNUATION	Super	1289.47
<b>DD23516.17</b>	<b>26/09/2023</b>	<b>IOOF Superannuation</b>	<b>Superannuation contributions</b>	<b>-237.56</b>
SUPER	26/09/2023	IOOF Superannuation	Super	237.56
<b>DD23516.18</b>	<b>26/09/2023</b>	<b>Panorama Super</b>	<b>Superannuation contributions</b>	<b>-102.95</b>
SUPER	26/09/2023	Panorama Super	Super	102.95
				<b>157775.09</b>
<b>FEES</b>	<b>04/09/2023</b>	<b>WESTNET</b>	<b>Westnet</b>	<b>-750.79</b>
<b>FEES</b>	<b>30/09/2023</b>	<b>NAB</b>	<b>MISCELLANEOUS BANK CHARGES</b>	<b>-3681.49</b>
<b>FEES</b>	<b>28/09/2023</b>	<b>2023</b>	<b>Centrelink Charge :</b>	<b>-5.94</b>
				<b>4438.22</b>
<b>2431</b>	<b>01/09/2023</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-453.55</b>
<b>2431</b>	<b>13/09/2023</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-4874.50</b>
<b>2431</b>	<b>14/09/2023</b>	<b>Trans Lice - TRANSPORT LICENCING (DEC) MUN</b>	<b>TRANSPORT LICENCING (DEC) MUN</b>	<b>-3015.60</b>
<b>2431</b>	<b>14/09/2023</b>	<b>013B - PAYROLL CREDITORS MUN</b>	<b>PAYROLL CREDITORS MUN</b>	<b>-151551.60</b>

2431	15/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-546.60
2431	18/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-612.35
2431	19/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1817.85
2431	20/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3808.15
2431	21/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-8916.55
2431	22/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1504.50
2431	04/09/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-738.87
2431	26/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-8936.35
2431	27/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-955.90
2431	28/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2312.20
2431	28/09/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-157250.69
2431	29/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-731.10
2431	04/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-976.30
2431	05/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-77.95
2431	06/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-5361.65
2431	07/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-26246.20
2431	08/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1681.70
2431	11/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2433.95
2431	12/09/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2780.90

549,798.32

SUMMARY FOR SEPTEMBER 2023	
Cheque 14369 - 14369	600.00
EFT 32655 - 32827	529,023.60
Direct Debits	549,798.32
<b>Total</b>	<b>1,079,421.92</b>

## **PROPOSED TERMS OF REFERENCE FOR EXISTING COMMITTEES AND A NEW COMMITTEE**

### **EXISTING COMMITTEES**

- **AUDIT AND RISK COMMITTEE**

Established under Section 7.1 of the *Local Government Act 1995 (Act)* - every local government must have an Audit and Risk Committee (ARC).

#### **Terms of Reference**

ARC is responsible for assisting and independently advising Council in recommending appropriate actions and controls with regards to audit, risk oversight, governance, finances and systems of internal control.

Its role is to provide oversight related to significant risk exposures and control issues, including fraud risks, governance issues and other matters as necessary or requested by the CEO or Council. This is to ensure the Shire's activities are fully compliant with legislation, regulations, accounting and reporting Standards and that the Shire is executing its responsibility to the community in efficiently utilising their assets.

The ARC is not responsible for the executive management of these functions. The ARC will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

#### **Duties and Responsibilities:**

Members of the ARC are expected to observe the legal and regulatory obligations of the Local Government.

Committee members must not use or disclose information obtained through the ARC except in meeting the ARC's responsibilities, or unless expressly agreed by the President of the Shire.

Committee Members must adhere to the Code of Conduct for Council Members, Committee Members and Candidates and demonstrate behaviour which reflects the Shire's desired culture.

#### **ARC Members are expected to:**

1. act in the best interests of the Shire as a whole;
2. apply good analytical skills, objectivity and good judgement;
3. express opinions constructively and openly, raise issues that relate to the ARC's responsibilities and pursue lines of enquiry in relation to the "Risk Controls" the Shire has in place;
4. contribute the time required to meet their responsibilities; and
5. exercise due care, diligence and skill when performing their duties.

#### **Member Duties/Responsibilities:**

- Oversee the Shire's risk management, through:
  - a) Biennial review of the Shire's Risk Management Policy;
  - b) Recommending and reviewing the Shire's Risk Appetite Statement in order to recommend the organisation's Risk Tolerance to the Council;
  - c) Reviewing reports on the movement of the Shire's current strategic risks, and the emergence of new strategic risks;

- d) Overseeing strategic risks which sit outside of the Shire's Risk Appetite ; and
- e) Monitor and receive reports concerning the development, implementation and on-going management of the Shire's Risk Management Plan and the effectiveness of its Risk Management Framework;
- Overseeing the Shire's processes for managing fraud and corruption, by:
  - a) Performing oversight responsibilities and advising Council;
  - b) Enquiring with the CEO and the Office of the Auditor General (OAG) about whether they are aware of any actual, suspected, or alleged fraud or corruption affecting the Shire; and
  - c) Reviewing summary reports from the CEO on communication from external parties including regulators that indicate problems in the internal control system or inappropriate management actions.
- Overseeing the Shire's financial management and legislative compliance, by:
  - a) Reviewing the Shire's annual Compliance Audit Return and reporting the results of that review to Council, in accordance with the Local Government (Audit) Regulations 1996;
  - b) Receiving and reviewing reports from the CEO regarding the appropriateness and effectiveness of the Shire's legislative compliance and ensuring any non-compliances are rectified on a timely basis;
  - c) Considering and recommending adoption of the annual financial report to Council;
  - d) Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shire's risk management, internal controls and legislative compliance and make recommendations to Council; and
  - e) Consider and recommend adoption of the Annual Financial Report to the Council;
- Overseeing the internal audit function, by;
  - a) Assessing and making a recommendation to Council on an Internal Audit Plan to ensure that it comprehensively covers material business risks that may threaten the achievement of strategic objectives and which identifies key risks and control mechanisms;
  - b) Reviewing the quality and timeliness of internal audit reports;
  - c) Monitoring the implementation of internal audit recommendations; and
  - d) Considering the implications of internal audit findings on the organisation, its risks, and controls.
- Fulfilling responsibilities pertaining to external audit, by:
  - a) Reviewing reports from the OAG, including auditor's reports, closing reports and management letters;
  - b) Reviewing management's response to OAG findings and recommendations;
  - c) Monitoring the implementation of recommendations from external audits;
  - d) Reviewing results of relevant OAG audit reports and better practice publications for guidance on good practices, including any assessment by the CEO; and
  - e) Examine the reports of the auditor after receiving a report from the CEO on the matters and:
    - a. determine if any matters raised require action to be taken by the Shire; and
    - b. ensure that appropriate action is taken in respect of those matters.

Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council.

### **Membership**

Four (4) Councillors; and  
Two (2) Community Members

## **Supporting Team Members**

Manager Financial & Corporate Services  
Manager Governance & Administration  
Chief Executive Officer or delegated nominee

## **Meetings**

Quarterly for ordinary meetings and as required related to audit functions.

**Open to Public:** No

**Voting:** Voting is in accordance with Section 5.21 of the *Act*.

**Confidentiality:** All Committee members will be required to adhere to the Shire's confidentiality requirements as per the Code of Conduct for Council Members, Committee Members and Candidates.

**Conduct of Meetings:** ARC Meetings will be held in accordance with the *Act*, subsidiary legislation, and the Shire's Standing Orders.

## **Committee Sitting Fees and Reimbursements**

The Shire is prohibited under Section 5.98-5.99 of the *Act*, and Regulation 30 of the Local Government (Administration) Regulations 1996, to pay a council member a fee for attending the ARC.

Currently, the Shire is prohibited from remunerating independent committee members; however, reimbursement of approved expenses for independent members may be paid to each independent external member in accordance with Section 5.100 of the *Act*.

The rules regarding remuneration for independent committee members are currently under review as part of the Local Government Reforms (2023). These guidelines are subject to any legislation changes.

- **KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE**

Established under *Section 5.8 of the Local Government Act 1995* to advise Council on NRM matters and projects related to improving the Natural Resource assets that the Shire owns or is custodian.

The NRM Trust Fund Reserve to be no less than \$20,000.00 at any one time. The reserve is to be used for either leveraging or directly funding projects and operating costs directly related to NRM.

Council allocates an agreed annual amount towards NRM projects as approved by and prioritised with the Kojonup NRM Advisory Committee. Meetings to be held at least half yearly with a quorum of 50% required.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

## **Terms of Reference**

The Committee is to recommend and advise Council on appropriate partnership arrangements to more effectively align NRM and Community values for Natural resource assets.

The Committee's role is to guide the Council on the areas where research will enhance the economic, environmental, cultural and social outcomes within the Shire.

## **Aims and Objectives**

To work collaboratively with the community under the following five (5) main areas:

### 1. Economy, Community and Environment

Develop an NRM strategy for the Shire of Kojonup based on natural asset condition and management driven by the triple bottom line approach.

### 2. Stewardship and Partnerships

Undertake or ensure environmental planning, policies to protect and preserve environmental assets, reserves and ecology within Kojonup's natural and agricultural ecosystems.

### 3. Collaboration and Capacity Building

Actively participate and promote sustainable NRM including education, research and policy development programs, on ground projects, and funding opportunities.

### 4. Innovation and Education

Increase awareness of constraints in the climate and develop management actions for the Shire, primary producers and local businesses to create opportunities, particularly focussing on Drought Resilience and future water management.

### 5. Leadership and Responsibility

Advisory capacity to support the Council in implementing Best Management Practices (BMPs) for Shire activities to improve the environmental performance of the organisation.

## **Specific Identified Projects**

- Develop and implement a sustainable Bridal Creeper and Tagasaste Eradication program.
- Assist Council to progress the sustainable management of water resources including water harvesting and re-use opportunities in the Shire.
- To improve biosecurity by managing floral and faunal pests.
- Coordinate weed management and planting of native trees and shrubs to improve bio diversity, fauna habitat and natural resource management outcomes in conjunction with Schools, the Kojonup Aboriginal Corporation and community groups within identified Reserves such as:

- a) Myrtle Benn, Farrar and Quin Quin;
- b) Showground's area; and
- c) Blackwood Road arboretum.

## **Membership**

- Three (3) Community Representatives as endorsed by Council
- Two (2) Councillors

## **Supporting Team Members**

- Supervisor Horticulture Tradesperson
- Project Manager & Community Services Officer
- Chief Executive Officer or delegated nominee and
- NRM Officer



## **Meetings**

Meetings to be held biannually.

- **BUSH FIRE ADVISORY COMMITTEE**

Established under Section 67 of the *Bush Fires Act 1954 (Act)*.

## **Terms of Reference**

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire on pertinent matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this *Act*;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
  - Protective Personal Equipment;
  - Equipment and vehicles resources required; and
  - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

### **Other:**

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The Bush Fire Advisory Committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%.

## **Membership**

### Voting Members

Councillors x2;

The President of the Kojonup Bushfire Association;

The Chief Bush Fire Control Officer;

The Deputy Chief Bush Fire Control Officer;

Senior Fire Control Officer (Zulu)

Senior Fire control Officer (Zulu)

Secretary of the Kojonup Bushfire Association

Captain of the Volunteer Fire and Rescue Service

### **Supporting Team Members**

The Chief Executive Officer (CEO)

Shire Delegates x2

Muradup Town Fire Control Officer (FCO)

Community Emergency Services Manager

- **DISABILITY ACCESS AND INCLUSION COMMITTEE**

The *Disability Services Act 1993* requires local government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that provides the framework through which Local Governments can create accessible and inclusive communities.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

### **Terms of Reference**

The purpose of the DAIC is to:

- Provide community advice and identify opportunities relating to the implementation of the Disability Access and Inclusion Plan (DAIP), including seeking access to funding opportunities;
- Liaise with the community and relate agency feedback to the implementation of the DAIP;
- Contribute to the review and reporting of the DAIP;
- Identify issues relating to disability access and inclusion in the Shire; and
- Raise awareness and community input about matters relating to disability access and inclusion in the Shire and with key organisations.

### **Membership**

Membership of the DAIC will be set at six (6) as follows:

- Community members – the community will be represented by up to two (2) community members with relevant interest and experience;
- Community organisations – up to two Carers/Service providers who work with people covered by the DAIP and will be represented by one representative of each;
- Elected members – the Council will be represented by at least one Councillor, and a proxy delegate;
- Chief Executive Officer or delegate will act as Chair;

### **Supporting Team Members**

Manager Governance & Administration

Project Manager & Community Services

Other Council staff will attend as required (observers/administration support including one staff member from Community Services and one from Works and Services)

### **Meetings**

Meetings of the DAIC will ordinarily take place on a biannual basis.

## **NEW COMMITTEES**

### **• KOJONUP HISTORICAL, TOURISM & CULTURAL COMMITTEE**

Established under Section 5.8 of the *Local Government Act 1995* to advise Council on Historical, Cultural and Tourism matters and projects related to improving the Historical, Cultural and Tourism assets that the Shire owns or is custodian.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

This committee may advise Council on:

- the collection, classification and preservation of records and other items relating to the history and culture of the Kojonup District and its people.
- the strategy and future of the Military Barracks and Elverd's Cottage noting they are important historical buildings of Western Australia.
- promotions and campaigns related to historical assets.
- Public access for research purposes.

Roles of the Committee Members:

- To volunteer and encourage other community volunteers to support the Council in its events and activities related to the historical assets;
- To cooperate with the Shire on transferring knowledge and supporting capability to manage the historical, cultural and tourism assets.

Membership

- Three (3) Community Representatives as selected and endorsed by Council

1 Councillor

1 Delegate Proxy

Supporting Team Members:

- Manager Kodja Place, Tourism and Marketing
- Project Manager & Community Services
- Chief Executive Officer or delegated nominee
- Manager Governance & Administration
- Records Officer

### **Meetings**

Meetings to be held a minimum of half yearly.

- **KOJONUP AGING IN PLACE COMMITTEE**

## 1. Objectives

### 1.1 Primary Objective

The primary objective of the Kojonup Aging in Place Committee is to recommend to Council on matters related to "future proofing" infrastructure and facilities for the aged and aged care in Kojonup including but not limited to: strategic issues, financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the achievement of regulatory standards for aged care.

The Committee is not responsible for the executive management of these functions. The Committee will engage with management in a constructive and professional manner in discharging its advisory responsibilities and formulating its advice to Council.

### 1.2 Functions

As part of Council's governance obligations to its community and aged care legislation, the Kojonup Aging in Place Committee will review, monitor and advise Council on:

- the Strategic options for sustainability of infrastructure and facilities for the aged and aged care in Kojonup;
- effective management options relating to operational costs, financial and other risks and the protection of Council's aged care assets;
- Recommend strategies on the Aged Care Portfolio of assets including the ILU's;
- Revenue generating options and the funding model for the aged care facility; and
- Compliance with legislation as well as use of clinical best practice guidelines.

## 2. General

The Kojonup Aging in Place Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Kojonup Aging in Place Committee does not have any management functions.

The Kojonup Aging in Place Committee's role is to report to Council and provide appropriate recommendations and advice on matters relevant to its Terms of Reference in order to facilitate decision-making by Council in relation to the discharge of Council's responsibilities.

### 2.1 Membership

(a) The Kojonup Aging in Place Committee will consist of three (3) delegated members from the Council and external independent person/s with relevant expertise in aged care, as appropriate.

(b) The Chairperson of the Kojonup Aging in Place Committee will be a councillor appointed by the Council.

The evaluation of a potential external independent person/s will be undertaken by the Chairperson of the Kojonup Aging in Place Committee and the Chief Executive Officer (CEO) who will take into account the experience of this person/s and their likely ability to apply appropriate skills.

(c) Appointments of any external person/s shall be made by Council. Their tenure is at the discretion of the Council.

(d) There will be no remuneration paid to members of the Kojonup Aging in Place Committee including any external person/s.

(e) The Shire of Kojonup CEO shall be responsible for the provision of secretarial and administrative support to the Kojonup Aging in Place Committee.

## 2.2 Meetings

The Kojonup Aging in Place Committee shall meet as deemed appropriate by the Chairperson, and at least four times per year.

## 2.3 Reporting

The Kojonup Aging in Place Committee shall, after every meeting, forward a record of that meeting to the next practical Ordinary Meeting of the Council including any recommendations and key outcomes.

## EXISTING TERMS OF REFERENCE FOR EXISTING COMMITTEES

- **AUDIT AND RISK COMMITTEE**

Established under *Section 7.1 of the Local Government Act 1995* (every local government must have an Audit and Risk Committee)

At least three of the members, and the majority of the members, are to be Council members. An employee is not to be a member of the committee.

### **Terms of Reference**

This Committee is responsible for assisting Council in recommending appropriate actions to Council with regards to audit, risk and governance management to ensure accountability to the community in its responsibilities.

### **Duties and Responsibilities:**

- Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shires risk management, internal controls and legislative compliance and make recommendations to Council;
- Recommend and review the Shires Risk Appetite Statement in order to set the Risk Tolerance of the Council;
- Monitor and receive reports concerning the development, implementation and on-going management of the Shires Risk Management Plan and the effectiveness of its Risk Management Framework;
- Provide advice and assistance to Council as to the carrying out of its functions in relation to audits and recommend;
  - a) a list of those matters to be audited; and
  - b) the scope of the audit to be undertaken;
- Meet with the auditor yearly and provide a report to Council on the matters discussed and the outcome of the discussions;
- Liaise with the (CEO) to ensure that the Shire does everything in its power to:
  - a) assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
  - b) ensure that audits are conducted successfully and expeditiously;
- Examine the reports of the auditor after receiving a report from the CEO on the matters and:
  - a) determine if any matters raised require action to be taken by the Shire; and
  - b) ensure that appropriate action is taken in respect of those matters;
  - c) Review the report prepared by the CEO in respect of any matters raised in the report of the auditor and present the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest;
- Review the scope of the Audit Plan and its effectiveness;
- Consider and recommend adoption of the Annual Financial Report to the Council;
- Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference;

- Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council; and
- Review the annual Statutory Compliance Return and make a recommendation on its adoption to Council.

### **Membership**

Four (4) Councillors; (Currently Cr Gale, Cr Wieringa, Cr Singh and Cr Webb) and Two (2) Community Members - (Currently Roger House and James Hope)

- **KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE**  
Established under *Section 5.8 of the Local Government Act 1995* to advise Council on NRM matters and projects that should be promoted or pursued utilizing the Landcare Trust funds or sourcing external funds. The NRM Trust Fund Reserve to be no less than \$20,000.00 at any one time. Council allocating an agreed annual amount towards NRM projects as approved by and prioritised with the Kojonup NRM Advisory Committee. Meetings to be held at least half yearly with a quorum of 50% required.

### **Terms of Reference**

To establish a cooperative partnership arrangement whereby Natural Resource Management (NRM) and Community values compliment the strategic objectives of attracting research, developing and extending opportunities that enhance economic, environmental, cultural and social outcomes within the Shire and our neighbours.

### **Aims and Objectives**

To work collaboratively with the community under the following five (5) main areas:

#### **1. Economy, Community and Environment**

Develop an NRM strategy for the Shire of Kojonup based on natural asset condition and management driven by the triple bottom line approach.

#### **2. Stewardship and Partnerships**

Undertake or ensure Environmental planning, policies and activities protect and preserve environmental assets, reserves and ecology within Kojonup's natural and agricultural ecosystems.

#### **3. Collaboration and Capacity Building**

Actively participate and promote sustainable NRM including education, research and policy development programs, on ground projects, and funding opportunities.

#### **4. Innovation and Education**

Increase awareness of the implications of climate change and develop management actions for the Shire, primary producers and local businesses to create opportunities.

#### **5. Leadership and Responsibility**

Develop and implement Best Management Practices (BMPs) for Shire activities to improve the Environmental performance of the organisation.

### **Initial Projects**

- Develop and implement a sustainable Bridal Creeper and Tagasaste Eradication program.
- Assist Council progress the sustainable management of water resources including water harvesting and re-use opportunities in the Shire.
- To improve biosecurity by managing floral and faunal pests'
- Coordinate weed management and planting of native trees and shrubs to improve bio diversity, fauna habitat and natural resource management outcomes in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:

a) Myrtle Benn, Farrar and Quin Quin;

b) Showground's area; and

c) Blackwood Road arboretum.

### **Membership**

- Three (3) Community Representatives as endorsed by Council
- Two (2) Councillors (currently Cr Radford and Cr Singh)
- Supervisor Horticulture Tradesperson
- Community Development Officer
- Chief Executive Officer or delegated nominee and
- Senior Ranger/Building Maintenance Coordinator

### **Meetings**

Meetings to be held at least half yearly with a quorum of 50% of members required.

- **BUSHFIRE ADVISORY COMMITTEE**

Established under *Section 67 of the Bush Fires Act 1954*.

### **Terms of Reference**

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
  - Protective Personal Equipment;
  - Equipment and vehicles resources required; and
  - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.



### **Other:**

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

### **Membership**

#### Voting Members

Councillors x2 (Currently Cr Benn and Cr Radford);  
The President of the Kojonup Bushfire Association;  
The Chief Bush Fire Control Officer;  
The Deputy Chief Bush Fire Control Officer;  
Senior Fire Control Officer (Zulu)  
Senior Fire control Officer (Zulu)  
Secretary of the Kojonup Bushfire Association  
Captain of the Volunteer Fire and rescue Service

#### Observers

The Chief Executive Officer (CEO)  
Shire Delegates x 2  
Muradup Town Fire Control Officer (FCO)

### **• DISABILITY ACCESS AND INCLUSION COMMITTEE**

The *Disability Services Act 1993* requires local government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that provides the framework through which Local Governments can create accessible and inclusive communities.

### **Terms of Reference**

The purpose of the DAIC is to:

- Provide technical/working advice relating to the implementation of the Disability Access and Inclusion Plan (DAIP), including seeking access to funding opportunities;
- Provide community and agency feedback relating to the implementation of the DAIP;
- Contribute to the review and reporting of the DAIP;
- Identify issues relating to disability access and inclusion in the Shire; and
- Raise awareness and community input about matters relating to disability access and inclusion in the Shire and with key organisations.

### **Membership**

Membership of the DAIC will be set at nine (9) as follows:

- Community members – the community will be represented by up to three community members with relevant interest and experience;
- Community organisations – up to four Carers/Service providers who work with people covered by the DAIP and will be represented by one representative of each;
- Elected members – the Council will be represented by at least one Councillor, and a proxy delegate (currently Cr Pedler and Cr Fleay);

- Chief Executive Officer or delegate will act as Chair;
- Council staff – Council staff will attend as observers/administration support only including one staff member from Community Services and one from Works and Services.

### **Meetings**

Meetings of the DAIC will ordinarily take place on a six monthly basis normally in April and October.

### **OTHER SHIRE COMMITTEES**

These Committees are less formal groups established by the Council. While they play an equally important advisory role to the Council's decision making process, they are not established in accordance with *Section 5.8* of the *Local Government Act 1995 (Act)* and are deliberately less formal than those established under the *Act*. Minutes of these meetings will be presented to the Council to ensure information flow.

- **KOJONUP SPRING ADVISORY COMMITTEE**

This Committee, in conjunction with Council, is progressing the development of a 'Concept Renewal Plan' for the Kojonup Spring and surrounding area incorporating Barracks Place and Thorn Place.

### **Summary**

The Council reconvened the joint management of the Kojonup "Spring" by way of a special committee on 22 October 2015. At least two (2) meetings are to be held each year with Council representation to be reviewed after each Local Government election cycle of two (2) years.

In relation to the Barrack's and Old Post Office areas; Council representation continues via elected member attendance at Kojonup Historical Society meetings with the opportunity for the Historical Society to meet full Council via Briefing Session as presently occurs.

### **Current Terms of Reference**

To ensure the importance of the "KOJONUP SPRING" Agreement continues, by recommitting to the Kojonup Aboriginal Community that together with the Shire of Kojonup we pledge to undertake the joint management of the "Spring" and the preservation of the spiritual, cultural and historical significance of the "Spring" and surrounding land dedicated as part of the Spring Area.

### **Membership**

Three (3) members from the Kojonup Aboriginal Corporation;  
 Three (3) elected members (previously Cr Wieringa, Cr F Webb, Cr Egerton-Warburton)  
 The Chief Executive Officer providing governance support.

- **SPRINGHAVEN WORKING GROUP**

1. Objectives of Springhaven Working Group

- 1.1 Primary Objective**

The primary objective of the Springhaven Working Group is to recommend to Council on matters related to the Springhaven aged care facility including but not limited to: strategic issues, financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the achievement of regulatory standards for aged care.

- 1.2 Functions**

As part of Council's governance obligations to its community and aged care legislation, the Springhaven Working Group will review, monitor and advise Council on:

- strategic options for Springhaven's sustainability;
- effective management options relating to operational costs, financial and other risks and the protection of Council's aged care assets;
- revenue generating options and the funding model for the facility; and
- compliance with legislation as well as use of best practice guidelines.

- 2. General**

The Springhaven Working Group is a working group of Council and is responsible to Council. The Springhaven Working Group does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Springhaven Working Group does not have any management functions.

The Springhaven Working Group's role is to report to Council and provide appropriate recommendations and advice on matters relevant to its Terms of Reference in order to facilitate decision-making by Council in relation to the discharge of Council's responsibilities.

- 2.1 Membership**

- (a) The Springhaven Working Group will consist of three (3) delegated members from the Council and external independent person/s with relevant expertise in aged care, as appropriate.
    - (b) The Chairperson of the Springhaven Working Group will be a councillor appointed by the Council.

The evaluation of a potential external independent person/s will be undertaken by the Chairperson of Springhaven Working Group and the Chief Executive Officer (CEO) who will take into account the experience of this person/s and their likely ability to apply appropriate skills.

(c) Appointments of any external person/s shall be made by Council. Their tenure is at the discretion of the Council.

(d) There will be no remuneration paid to members of the Springhaven Working Group including any external person/s.

(e) The Shire of Kojonup CEO shall be responsible for the provision of secretarial and administrative support to the Springhaven Working Group.

## **2.2 Meetings**

The Springhaven Working Group shall meet as necessary and as deemed appropriate by the Chairperson.

## **2.3 Reporting**

The Springhaven Working Group shall, after every meeting, forward a record of that meeting to the next practical Ordinary Meeting of the Council including any recommendations and key outcomes.