

SHIRE OF KOJONUP
Kojonup



AGENDA

Ordinary Council Meeting

26 September 2023

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 26 September 2023 commencing at 3:00pm.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

GRANT THOMPSON
CHIEF EXECUTIVE OFFICER
22 September 2023

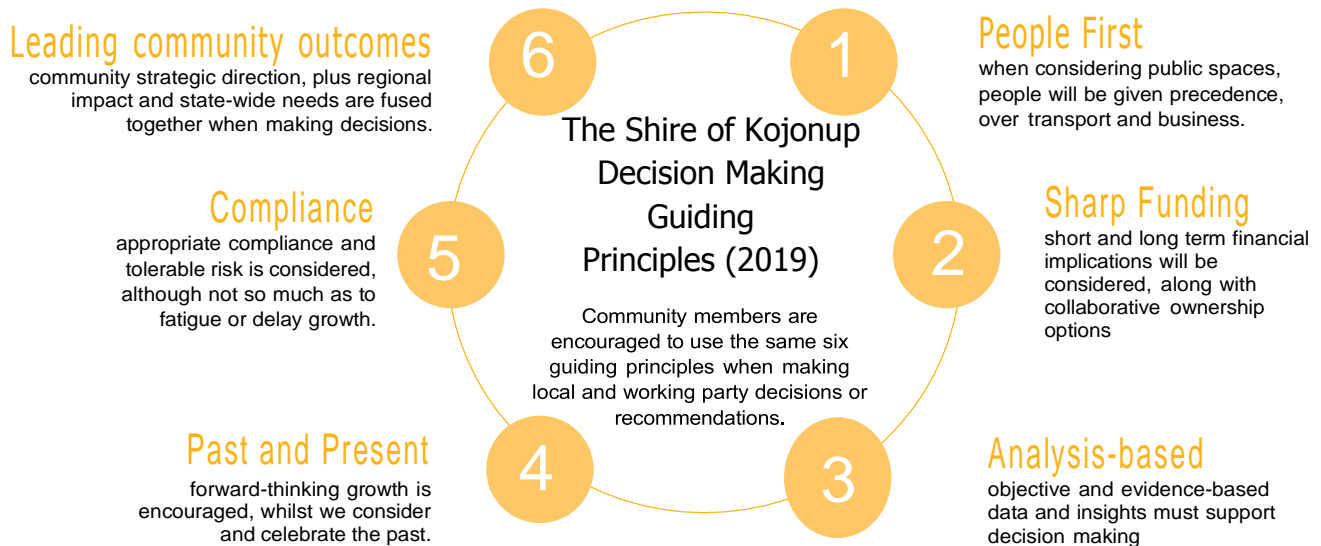
AGENDA FOR AN ORDINARY COUNCIL MEETING TO BE HELD ON 26 SEPTEMBER 2023

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



AGENDA

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President shall declare the meeting open at ____ and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

COUNCILLORS

Cr Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Singh

Cr Gale

Cr Wieringa

Cr Bilney

Cr Egerton-Warburton

STAFF

Grant Thompson

Chief Executive Officer

Judy Stewart

Manager Governance & Administration

Jill Johnson

Manager Financial & Corporate Services

3.1 APOLOGIES

3.2 APPROVED LEAVE OF ABSENCE

4 **DECLARATION OF INTEREST**

5 **PUBLIC QUESTION TIME**

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING 15 AUGUST 2023

Unconfirmed Minutes of an Ordinary Council Meeting held 15 August 2023 are at [attachment 6.1.1](#).

OFFICER RECOMMENDATION

That the Minutes of an Ordinary Council Meeting held 15 August 2023 be confirmed as a true record.

6.2 SPECIAL COUNCIL MEETING 15 AUGUST 2023

Unconfirmed Minutes of a Special Council Meeting held 23 August 2023 are at [attachment 6.2.1](#).

OFFICER RECOMMENDATION

That the Minutes of a Special Council Meeting held 23 August 2023 be confirmed as a true record.

7 PRESENTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

7.3 DEPUTATIONS

7.4 DELEGATES' REPORTS

8 METHOD OF DEALING WITH AGENDA BUSINESS

9 REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

9.2 KEY PILLAR 'ECONOMICS' REPORTS

9.3 KEY PILLAR 'VISITATION' REPORTS

9.4 KEY PILLAR 'PERFORMANCE' REPORTS

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JULY – AUGUST 2023)

AUTHOR	Jill Johnson – Manager Financial & Corporate Services
DATE	Tuesday, 12 September 2023
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.1.1 - Monthly Financial Statements – 1 to 31 July 2023 9.4.1.2 – Monthly Financial Statements - 1 to 31 August 2023

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statements for the periods ending 31 July 2023 and 31 August 2023.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statements of Financial Activity for the period 1 July 2023 to 31 August 2023 represents two (2) months, or 17% of the year.

The following items are worthy of noting:

- Closing surplus position of \$7,912,338.
- Capital expenditure achieved 5.4% of budgeted projects.
- Cash holdings of \$7.185m of which \$3.149m is held in cash backed reserve accounts and \$4.036m is unrestricted cash.
- Rates debtors outstanding equate to 105% of total rates raised for 2023/2024.
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year to date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Monthly Financial Statements for the periods ending 31 July 2023 and 31 August 2023, as attached, be noted.

9.4.2 MONTHLY PAYMENTS LISTING – 1 TO 31 JULY 2023 AND 1 TO 31 AUGUST 2023

AUTHOR	Tonya Pearce - Finance Officer
DATE	Friday, 15 September 2023
FILE NO	FM.AUT.1
ATTACHMENT	9.4.2.1 – Monthly Payments Listing 1 to 31 July 2023 9.4.2.2 – Monthly Payments Listing 1 to 31 August 2023

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the months of July and August 2023.

BACKGROUND

Nil

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that, if the function of authorising payments is delegated to the Chief Executive Officer, then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council’s Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments are made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

RISK MANAGEMENT IMPLICATIONS

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 July 2023		TO – 31 August 2023
Municipal Cheques	14365-14368	\$43,886.76
EFTs	32371 - 32654	\$762,481.34
Direct Debits		\$390,381.68
Total		\$1,196,749.78

be received.

9.4.3 SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023 AND SHIRE OF KOJONUP CATS LOCAL LAW 2023

AUTHOR	Stephanie Swain – Senior Ranger
DATE	Wednesday, 16 August 2023
FILE NO	LE.LCL.3
ATTACHMENT(S)	<p>9.4.3.1 – Proposed Shire of Kojonup Cats Local Law 2023 – Draft</p> <p>9.4.3.2 – Proposed Shire of Kojonup Cat Repeal Local Law 2023 - Draft</p> <p>9.4.3.3 – Email correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome – 10 May 2023</p> <p>9.4.3.4 - Email correspondence received from Department of Local Government, Sport and Cultural Industries – 13 July 2023</p>

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider the amended *Shire of Kojonup Cats Local Law 2023* and *Shire of Kojonup Repeal Cat Local Law 2023* for proposal and public consultation.

BACKGROUND

At its Ordinary Meeting held on 18 April 2023, Council resolved to propose the *Shire of Kojonup Cats Local Law 2023* and the *Shire of Kojonup Repeal Cat Local Law 2023* in conjunction with an agreed undertaking with the Joint Standing Committee on Delegated Legislation (JSCDL).

The *Shire of Kojonup Repeal Cat Local Law 2023* and the *Shire of Kojonup Cats Local Law 2023* were proposed with the following purpose and effect:

SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023

PURPOSE: To repeal the *Shire of Kojonup Cat Local Law 2022*.

EFFECT: The local law will be revoked and abrogated.

SHIRE OF KOJONUP CATS LOCAL LAW 2023

PURPOSE: *To provide additional controls and management of matters relating to cats that are not specified in the Cat Act 2011, and to further promote and encourage responsible cat ownership.*

EFFECT: *The effect of this local law is to provide a framework for the control of nuisance cats, cat management facilities and limits on the number of cats permitted to be kept, in line with the provisions contained within the Cat Act 2011 and the Local Government Act 1995.*

Both the *Shire of Kojonup Cats Local Law 2023* and the *Shire of Kojonup Repeal Cat Local Law 2023* were provided to the JSCDL for comment *after* it had been proposed at the Council meeting and *before* it was advertised under section 3.12 of the *Local Government Act 1995*.

The JSCDL advised the Shire of Kojonup (Shire) on 10 May 2023 that the requested undertakings had been addressed with no recommendations for amendments. The JSCDL also advised that, although the local laws met the requested undertakings, this did not amount to an endorsement of the local laws.

The JSCDL advised that it would scrutinise them only once they are published and tabled in accordance with section 42 of the *Interpretation Act 1984* and the Local Laws Explanatory Memorandum and Statutory Checklist.

On 25 May 2023 the Shire provided public notice of the proposed local laws and provided copies of the Local Laws to the Minister for Local Government.

On 13 July 2023 the Shire received correspondence from the DLGSC suggesting certain amendments be made to the draft Local Laws; these are excerpted as follows:

Cat Repeal Local Law 2023

1. *Repeal of cat local law*

It appears that the Shire is repealing its existing cat local law and replacing it with a new one.

In the circumstances, it may be simpler to include a repeal clause in the cat local law, rather than having a separate repeal local law in its own right.

2. *Minor edits*

Enacting provision: After “Local Government Act 1995” insert “, the Cat Act 2011”

Cat Local Law 2023

1. Clause 2.2 – Cat confinement

Clause 2.2 provides that a cat must not be on a property unless prior consent has been given by the landowner.

The Joint Standing Committee on Delegated Legislation has generally objected to clauses of this nature. For this reason, it is suggested that the clause be removed.

The Committee has concluded that clauses of this kind are inconsistent with the Cat Act. This is because:

- *section 27(b) of the Cat Act provides that a cat may be removed from the premises where requested by the landholder.*
- *Clause 2.2 of the local law is inconsistent with this, since it requires a cat to have prior consent before entering the premises and implies the cat can be removed even when the property owner hasn't requested it.*

Clause 2.2 does not explicitly state that cat confinement is mandatory. However, it creates a scenario where a cat owner is almost certain to commit an offence if they allow the cat to roam, since there is no practical way for a cat owner to ensure that a roaming cat only enters properties where prior landowner consent has been given. Accordingly, the Committee is likely to view clause 2.2 as a cat confinement clause, since cat confinement is the practical result.

2. Clause 3.1 – Designation of cat prohibited areas

It is suggested that this clause be deleted.

The Cat Act provides that cat prohibited areas must be set out within local laws. Accordingly, if the Shire wishes to add or remove to the list of cat prohibited areas, it will need to amend the local law.

Clause 3.1 does not appear to serve any critical purpose. While it requires the Shire to undergo public consultation prior to changing the cat prohibited areas, this consultation will already be required as part of the process of amending the local law.

If clause 3.1 is deleted, the remainder of the local law will need to be renumbered accordingly and any impacted cross-references will need to be updated.

3. Minor edits

The following minor edits are suggested:

- *Clause 1.5:*
 - *All citation titles should be in italics.*
 - *Defined terms only require capital letters in situations where the capital letter will be used every time the term appears (e.g. Schedule, RSPCA, CEO).*
- *Clause 4.7(1)(e)(ii): Replace the full stop with “; and”.*
Retitle “Schedule 4” to “Schedule 3”.

No further comments or submissions surrounding the proposed local laws were received.

COMMENT

The recommendation in this report has been prepared due to the fact that advice provided by the DLGSC (see point 1 of the DLGSC comments above - Cat Repeal Local Law 2023) was in conflict with the information provided on the DLGSC website (Making of Local Laws), as follows:

‘Local governments should be aware that when amending or repealing a local law, it needs to be done in accordance with section 3.12 of the Act, which is the same procedure for ‘making’ a local law. This is because amendment or repeal local laws are new local laws themselves and must follow the full statutory process to be made within power.’

The Shire recognises that the DLGSC views repeal local laws as separate local laws in their own right and, therefore, shall continue with the individual local law making processes for the *Shire of Kojonup Repeal Cat Local Law 2023* as per the *Local Government Act 1995*.

Therefore, the Council should note that, due to the above discrepancies in advice, this report recommends to establish two local laws: a Shire of Kojonup Cat Repeal Local Law 2023 and a Shire of Kojonup Cat Local Law 2023. All other suggestions for amendments made by the DLGSC have been implemented into the draft Shire of Kojonup Cats Local Law 2023 and Shire of Kojonup Repeal Cat Local Law 2023 (as attached at 9.4.1.3. and 9.4.3.2) for consideration.

The afore-mentioned amendments being made to the draft Shire of Kojonup Cats Local Law 2023 and Shire of Kojonup Repeal Cat Local Law 2023 represent what are considered to be significant changes to what was initially proposed to Council on 18 April 2023. This requires Council to re-advertise the proposed local laws, inclusive of the amendments, for a period of no less than 6 (six) weeks as per Section 3.12(3) of *the Local Government Act 1995*.

CONSULTATION

Minister for Local Government, Sport and Cultural Industries
Department of Local Government, Sport and Cultural Industries

STATUTORY REQUIREMENTS

Local Government Act 1995

Section 3.12. Procedure for making local laws:

(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

*(3) The local government is to —
(a) give local public notice stating that —*

- (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*
- (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
- (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*

(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and

(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

[(3a) deleted]

(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law as proposed or make a local law* that is not significantly different from what was proposed. * Absolute majority required.*

(5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.

(6) After the local law has been published in the Gazette the local government is to give local public notice –

- (a) stating the title of the local law; and*
- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
- (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*

(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

(8) In this section –

making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

Cat Act 2011 – Section 79

79. Local laws

(1) A local government may make local laws prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.

(2) A local law made under this Act does not apply outside the local government’s district unless it is made to apply outside the district under section 80.

(3) Without limiting subsection (1), a local law may be made as to one or more of the following—

- (a) the registration of cats;
- (b) removing and impounding cats;
- (c) keeping, transferring and disposing of cats kept at cat management facilities;
- (d) the humane destruction of cats;
- (e) cats creating a nuisance;
- (f) specifying places where cats are prohibited absolutely;
- (g) requiring that in specified areas a portion of the premises on which a cat is kept must be enclosed in a manner capable of confining cats;
- (h) limiting the number of cats that may be kept at premises, or premises of a particular type;
- (i) the establishment, maintenance, licensing, regulation, construction, use, record keeping and inspection of cat management facilities;
- (j) the regulation of approved cat breeders, including record keeping and inspection; and
- (k) fees and charges payable in respect of any matter under this Act.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Advertising costs are associated with the advertising and gazettal of the afore-mentioned local laws, for which there is provision within the budget at Chart of Account code 1922 - Advertising.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Inadequate compliance framework	Nil; however, governance calendar reminder system is in place	Nil
Risk rating – Adequate			
IMPLICATIONS			
Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorses the Shire of Kojonup Cat Repeal Local Law 2023 and the Shire of Kojonup Cats Local Law 2023, as presented, for proposal:

2. Pursuant to the *Local Government Act 1995* section 3.12(3) and (3a), and all other legislation enabling it, provides public notice that it proposes to make the Shire of Kojonup Cat Repeal Local Law 2023 and the Shire of Kojonup Cats Local Law 2023 with the following purpose and effect:

SHIRE OF KOJONUP CAT REPEAL LOCAL LAW 2023

PURPOSE: To repeal the Shire of Kojonup Cat Local Law 2022.

EFFECT: The local law will be revoked and abrogated.

SHIRE OF KOJONUP CATS LOCAL LAW 2023

PURPOSE: To provide additional controls and management of matters relating to cats that are not specified in the Cat Act 2011, and to further promote and encourage responsible cat ownership.

EFFECT: The effect of this local law is to provide a framework for the control of nuisance cats, cat management facilities and limits on the number of cats permitted to be kept, in line with the provisions contained within the Cat Act 2011 and the Local Government Act 1995;

3. Advertises the proposed local laws, as referred to in point 1 above, for a period of not less than 6 (six) weeks, with advertisements to appear in the Great Southern Herald and all local newspapers circulating within the district;

4. In accordance with the *Local Government Act 1995* section 3.12(3), advises the Minister for Local Government, Sport and Cultural Industries of the proposed local laws as referred to in Point 1 above; and

5. Considers public comments, if any, prior to consideration of adopting the proposed local laws as referred to in Point 1 above.

9.4.4 SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023

AUTHOR	Stephanie Swain – Senior Ranger
DATE	11 August 2023
FILE NO	LE.LCL.3
ATTACHMENT(S)	<p>9.4.4.1 – Proposed Shire of Kojonup Parking Amendment Local Law 2023 - Draft</p> <p>9.4.4.2 – Proposed Shire of Kojonup Parking Local Law 2022 (Consolidated version) - Draft</p> <p>9.4.4.3 – Email Correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome – 10 May 2023</p> <p>9.4.4.4 – Email correspondence received from Department of Local Government, Sport and Cultural Industries – 12 July 2023</p>

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for the Council to consider the amended Shire of Kojonup Parking (Amendment) Local Law 2023 for proposal and public consultation.

BACKGROUND

At its Ordinary Meeting held 18 April 2023, Council resolved to propose the Shire of Kojonup Parking (Amendment) Local Law 2023 in conjunction with an agreed undertaking with the Joint Standing Committee on Delegated Legislation (JSCDL).

The Shire of Kojonup Parking (Amendment) Local Law 2023 was presented with the following purpose and effect:

SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023

PURPOSE: To amend certain provisions of the Shire of Kojonup Parking Local Law 2022.

EFFECT: To provide further clarity of the requirements specified in Clause 4.5 (Event Parking) for the Shire of Kojonup to provide public notice of upcoming events and implement time limits on parking facilities utilised under this clause as well as correct typographical errors.

Both the Shire of Kojonup Parking (Amendment) Local Law 2023 and the Shire of Kojonup Parking Local Law 2022 (*consolidated version*) were provided to the JSCDL for comment *after* it had been proposed at the Council meeting and *before* it was advertised under section 3.12 of the *Local Government Act 1995*.

The JSCDL advised the Shire of Kojonup (Shire) on 10 May 2023 that the requested undertakings had been addressed with no recommendations for amendments. The JSCDL also advised that, although the local laws met the requested undertakings, this did not amount to an endorsement of the local laws.

The JSCDL advised that it would scrutinise them only once they are published and tabled in accordance with section 42 of the *Interpretation Act 1984* and the Local Laws Explanatory Memorandum and Statutory Checklist.

On 25 May 2023 the Shire provided public notice of the proposed local laws and provided copies of the Local Laws to the Minister for Local Government.

On 13 July 2023 the Shire received correspondence from the Department of Local Government, Sport and Cultural Industries, suggesting certain amendments be made to the draft local laws; these are excerpted as follows:

Parking Amendment Local Law 2023

1. Minor edits

The following minor edits are suggested:

- *Each clause should have a clause title. For example, clause 2.2 should have the title “2.2 Clause 1.5 amended”.*

- *It is suggested that clause 2.2 be reformatted as follows:
2.2 Clause 1.5 amended
In clause 1.5, delete the definition for particular event and replace with:
Particular event means an event at which entertainment is provided to the public on an irregular basis whether from an entertainment venue or from some other place.*

- *It is suggested that the first instances of clause 2.3 and 2.4 and the second instance of clause 2.3 be reformatted as follows:
2.3 Clause 4.5 amended
Clause 4.5 is amended as follows:
(a) *Renumber subclauses (3), (4), (5) and (6) to subclauses (5), (6), (7) and (8) respectively.*
(b) *After subclause (2) insert the following:

(3) The local government shall.....
(4) Parking facilities.....**

- *It is suggested that clause 2.5 be reworded as follows:
2.5 Clause 3.11 amended

In clause 3.11(a) delete “is”.*
- *It is suggested that clauses 2.6 to 2.9 be reformatted in a similar manner to that suggested for clause 2.5.*

No further comments or submissions surrounding this proposed local law were received.

COMMENT

All amendments suggested by the DLGSC have been incorporated into the newly proposed Shire of Kojonup Parking (Amendment) Local Law 2023; both this local law and the Shire of Kojonup Parking Local Law 2022 (consolidated version) are attached.

The afore-mentioned amendments to the proposed Shire of Kojonup Parking (Amendment) Local Law 2023 represent what are considered to be significant changes to what was initially proposed to Council on 18 April 2023. This requires Council to re-advertise the proposed local law, inclusive of the amendments, for a period of no less than 6 (six) weeks as per Section 3.12(3) of *the Local Government Act 1995*.

CONSULTATION

Minister for Local Government, Sport and Cultural Industries
Department of Local Government, Sport and Cultural Industries

STATUTORY REQUIREMENTS

Local Government Act 1995

Section 3.12. Procedure for making local laws:

(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

(3) The local government is to —

(a) give local public notice stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and

(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and

(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and

(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

[(3a) deleted]

(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law as proposed or make a local law* that is not significantly different from what was proposed. * Absolute majority required.*

(5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.

(6) After the local law has been published in the Gazette the local government is to give local public notice —

(a) stating the title of the local law; and

(b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and

(c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.

(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

(8) In this section —

making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Advertising costs are associated with the advertising and gazettal of the afore-mentioned local laws, for which there is provision within the budget at Chart of Account code 1922 - Advertising.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirements (Statutory/Regulatory)	Inadequate compliance framework	Nil; however, governance calendar reminder system is in place	Nil
Risk rating – Adequate			
IMPLICATIONS			
Maximising compliance with legislation mitigates risk of damage to image and reputation as well as penalties associated with non-compliance; compliance demonstrates that best practice methodology is in place.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Proposes the Shire of Kojonup Parking (Amendment) Local Law 2023 and the Shire of Kojonup Parking Local Law 2022 (consolidated version), as presented; and
2. Pursuant to the *Local Government Act 1995* section 3.12(3) and (3a), and all other legislation enabling it, provides public notice that it proposes to make the Shire of Kojonup Parking (Amendment) Local Law 2023 and the Shire of Kojonup Parking Local Law 2022 (consolidated version) with the following purpose and effect:

SHIRE OF KOJONUP PARKING (AMENDMENT) LOCAL LAW 2023

PURPOSE: To amend certain provisions of the Shire of Kojonup Parking Local Law 2022.

EFFECT: To provide further clarity of the requirements specified in Clause 4.5 (Event Parking) for the Shire of Kojonup to provide public notice of upcoming events and implement time limits on parking facilities utilised under this clause as well as correct typographical errors.

3. Advertises the proposed local law, as referred to in point 1 above, for a period of not less than 6 (six) weeks, with advertisements to appear in the Great Southern Herald and all local newspapers circulating within the district;
4. In accordance with the *Local Government Act 1995* section 3.12(3), advises the Minister for Local Government, Sport and Cultural Industries of the proposed local laws, as referred to in Point 1 above; and
5. Considers public comments, if any, prior to consideration of adopting the proposed local laws as referred to in Point 1 above.

9.4.5 FLAT ROCKS WIND FARM – REVISED BUSHFIRE MANAGEMENT PLAN

AUTHOR	Steve Thompson - Consultant Planner, Edge Planning & Property
DATE	Wednesday, 13 September 2023
FILE NO	BD.BDA.8
ATTACHMENT(S)	9.4.5.1 - Bushfire Management Plan (June 2023)

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
-Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Edge Planning & Property receive payment for planning advice to the Shire of Kojonup and declare a Financial Interest (section 5.70 of the *Local Government Act 1995*).

SUMMARY

The applicant has made minor revisions to the approved Bushfire Management Plan and seeks approval.

BACKGROUND

The Council has considered matters relating to the wind farm on various occasions. In relation to the Bushfire Management Plan (also called a Fire Management Plan), the Council, on 13 September 2022, resolved the following (as per Council Motion 88/22):

That Council:

- 1) *Approve the following management plans for Moonies Hill Energy Pty Ltd for the Flat Rocks Wind Farm as outlined in Attachments 9.4.1.2 to 9.4.1.6:*
 - *Construction Management Plan (Condition 18) except for Appendix A (Development Layout Plan) within the Construction Management Plan. See point 2 below for the approval of Development Layout Plan;*
 - *Fire Management Plan - Bushfire Management Plan incorporating the Emergency Management Plan (Condition 19) – amended as follows*
 - *incorporate changes from a 1000 litre fire appliance (slip on unit) to a minimum 2,400 litre unit; and*
 - *the 2,400 litre fire appliance unit be retained at the operations building and maintenance compound to attend maintenance site works during operation at all times; and*
 - *That fire units, with a minimum capacity of 1000 litres of water, be added as a requirement at all hot worksites (that is; one per hot worksite) located in the Shire of Kojonup during the fire season, with the 2,400 litre fire unit on standby at the main compound for all worksites located within the Shire of Kojonup during the fire season; and*

- *Traffic Management Plan - incorporating the Pre-Construction Road Condition Report and the Route Study. This is subject to addressing Main Roads Western Australia advice and modifying the Traffic Management Plan to the satisfaction of the Shire's Chief Executive Officer (Condition 20).*
- 2) *While noting point 1, it is highlighted that approval of the management plans:*
- *Does not include the Development Layout Plan included with the documents;*
 - and*
 - *Does not override the need to obtain any relevant approvals that may be separately required from other agencies.*

Advice Notes:

- 1) *Advise the Shire of Broomehill-Tambellup of the decision.'*

The revised Bushfire Management Plan (BMP), prepared by Envision Bushfire Protection, is provided in Attachment 9.4.5.1. The BMP undertakes a risk assessment and sets out risk treatments. The risk treatments cover location, siting and design, access and water supply. A risk register is provided in pages 36 – 47 which also outlines risk treatment. An Emergency Management Plan is included in Attachment 9.4.5.1. Pages 51 and 52 summarise the proposed water resources during construction and during operations.

The following summarises relevant risk treatments and changes between the approved BMP and the revised BMP:

Approved BMP	Revised BMP
<p><u>Asset Protection Zones</u></p> <p>The following Asset Protection Zones apply:</p> <ul style="list-style-type: none"> • Around the site camp (construction compound) a 30m wide area of grass maintained at less than 100mm and no grass within the compound. • Around the turbine construction compound a 30m wide area of grass maintained at less than 100mm and no grass within the compound. • Around the base of the turbine (operational) a 20m diameter area of compacted limestone or equivalent, and a 40m diameter area of grass maintained at less than 100mm. • Around the substation a 30m wide area of grass maintained at less than 100mm and no grass within the substation area. • Around the operations building and maintenance compound a 21m wide area of grass maintained at less than 100mm and no grass within the maintenance compound. The operational building is to be constructed and maintained to the BAL-29 standard. • Access route easements are 20m wide. 	<p><u>Asset Protection Zones</u></p> <p>The following Asset Protection Zones apply:</p> <ul style="list-style-type: none"> • Around the site camp (construction compound) a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the compound. • Around the turbine construction compound a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the compound. • Around the base of the turbine (operational) a 9m diameter area of compacted limestone or equivalent. • Around the substation a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the substation area. • Around the operations building and maintenance compound a 9m wide area of grass, set from grassland, maintained at less than 100mm and no grass within the maintenance compound. The operational building is to be constructed and maintained to the BAL-29 standard.
<p><u>Water supplies</u></p> <p>A 2,400 litre fire appliance (slip on unit) and high capacity output pump will accompany each working area during the construction phase.</p> <p>A 2,400 litre fire fighting appliance (slip on unit) will be stationed at the maintenance compound to attend the maintenance site works during operation and be available for use by trained personnel and turbine host landowners in a bushfire event.</p> <p>A 50,000 litre water tank will be provided at the construction compound.</p>	<p><u>Water supplies</u></p> <p>A 1,000 litre fire appliance (slip on unit) and high capacity output pump will accompany each working area during the construction phase.</p> <p>Three x 1,000 litre fire fighting appliances (slip on units) will be stationed at the maintenance compound to attend maintenance site works during operation and be available for use by trained personnel and turbine host landowners in a bushfire event.</p> <p>A 50,000 litre water tank will be provided at the construction compound (no change).</p>

A 50,000 litre water tank will be provided and maintained at the maintenance compound.	A 50,000 litre water tank will be provided and maintained at the maintenance compound (no change).
3 x 50,000 water tanks to be distributed throughout the windfarm.	3 x 50,000 water tanks to be distributed throughout the windfarm (no change).

Envision Bushfire Protection advise that the Asset Protection Zones were reduced to be BAL-29 compliant. This followed consideration and agreement by ZULUS (local firefighting team). It was agreed that the overly large areas to be maintained as <100mm grass would, in itself, become a larger fire hazard than the wind turbines pose.

The applicant advises the firefighting units were dropped from a minimum of 2400 litres to 1000 litres given the logistical difficulties to legally tow a 3000 litre fire trailer (4000kg total weight) on public roads.

COMMENT

The revised BMP is submitted for Council review and approval.

The revised changes to the BMP are minor and have been discussed and agreed with Zulus (fire control officers). Noting Zulus support, there are no objections with the revised BMP.

Alternate options and their implications

The Council has a number of options available to it, which are discussed below:

- 1 *Not approve the revised BMP*
The Council can choose to not approve the revised BMP and advise the proponent giving reasons. If this option were chosen, the applicant would need to revise the BMP.
- 2 *Approve the revised BMP*
The Council can choose to approve the revised BMP, in part or whole and/or with or without modifications.
- 3 *Defer the proposal*
The Council can choose to defer the matter and seek additional information from the proponent, if deemed necessary, before proceeding to make a decision.

There is not a right of merits review of Council's decision to approve or not to approve a revised Management Plan where it is lodged pursuant to a condition of development approval. However, the rationale for this is that the merits of the acceptability of the development have fundamentally been determined by the grant of the development approval, and what remains by way of Management Plan(s) is an assessment of detail within the confines of specific narrow technical fields. Therefore, a Management Plan should not be refused approval if it appropriately addresses the technical subject matter that it is supposed to address.

CONSULTATION

The Shire has previously consulted on the Development Application. The applicant has consulted with Zulus.

STATUTORY REQUIREMENTS

Bush Fires Act 1954, Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015.

POLICY IMPLICATIONS

State Planning Policy 3.7 Planning in Bushfire Prone Areas and Guidelines for Planning in Bushfire Prone Areas

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 – Compliance	Impulsive decision making Ineffective monitoring of changes to legislation	Professional accreditation/certification maintained	Nil
6 – Engagement	Inadequate documentation or procedures	Public notices/local papers/website communication	Nil
7 – Environment	Inadequate local laws/planning schemes	Environmental management compliance	Nil
8 – Errors, Omissions and Delays	Complex legislation Incorrect information	Development Approval performance report	Nil
<i>Risk rating: Adequate</i>			
IMPLICATIONS			
Applicants need to ensure that Development Applications accord with the intent of the Shire of Kojonup Town Planning Scheme. Council, in assessing applications, needs to adopt a similar approach that reflects present and future requirements without compromising amenity or establishing precedents.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Although the Flat Rocks Wind Farm wind turbine project is located in two Shires, this request for approving a revised BMP only relates to turbines located in the Shire of Kojonup.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1) Approve the revised Bushfire Management Plan for the Flat Rocks Wind Farm as outlined in Attachment 9.4.5.1; and
- 2) Authorise the Chief Executive Officer to determine and approve future revisions to the Bushfire Management Plan or to other management plans previously considered and approved by Council for the Flat Rocks Wind Farm.

9.4.6 UNCONFIRMED MINUTES OF AN AUDIT AND RISK COMMITTEE MEETING HELD 5 SEPTEMBER 2023/2024-2025 CASHFLOWS

AUTHOR	Judy Stewart – Senior Administration Officer
DATE	Wednesday, 13 September 2023
FILE NO	GO.CNM.96
ATTACHMENT(S)	9.4.6.1– Unconfirmed minutes of an Audit and Risk Committee Meeting held 5 September 2023

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of an Audit and Risk Committee (Committee) meeting held 5 September 2023.

BACKGROUND

The Audit and Risk Committee is established under Section 71A of the *Local Government Act 1995* ensuring transparency in the Shire of Kojonup’s financial management and decision making process. The Audit and Risk Committee was established with defined terms of reference and a membership consisting of six (6) committee members being four (4) Councillors and two (2) Community Members.

COMMENT

This item is for Council to receive the minutes of its Audit and Risk Committee meeting held 5 September 2023 and consider cashflows being developed for 2024/2025.

A separate agenda item follows in this agenda relating to Insurance Policies considered and recommended by the Audit and Risk Committee.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Audit and Risk Committee	4 Meetings held per annum
<i>Risk rating: Low</i>			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COMMITTEE RECOMMENDATION

That Council:

1. receives the unconfirmed minutes of an Audit and Risk Committee meeting held 5 September 2023; and
2. endorses the Committee recommendation that cashflows are developed separately for the entire Shire organisation, Springhaven, and Black Cockatoo Café over the course of the next twelve months, for 2024/2025.

9.4.7 INSURANCE POLICIES

AUTHOR	Jill Johnson – Manager Financial & Corporate Services
DATE	Tuesday, 29 August 2023
FILE NO	RM.REG.1
ATTACHMENT(S)	9.4.7.1 - Vehicle and Plant Register 9.4.7.2 - Property Register

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to inform the Audit and Risk Committee of the insurance levels and associated costs held by the Shire of Kojonup (Shire) for the 2023/2024 financial year.

BACKGROUND

Insurance is one of the Shire’s largest annual expenses and most important risk management tasks and, therefore, it is appropriate that the Council, in addition to staff, be comfortable with the levels of insurance taken out.

COMMENT

The Shire of Kojonup obtains insurance cover through LGIS (Local Government Insurance Services). LGIS is partly owned by WALGA and offers insurance through its Scheme Membership and also through policies taken out with insurers. It is able to obtain policies from main stream insurance at a reduced rate as it brokers on behalf of all scheme members.

Below is a list of insurances held by the Shire for the 2023/2024 financial year including the insurance provider, limit of liability and the cost of premium.

There has been an overall increase of 13.81% on last year; this is, however, lower than the predicted 15% forecast.

- LGIS Property has a scheme portfolio rate increase of 3%.
- LGIS Motor Vehicle Fleet has a minor rate increase due to 5yr claims loss ratio at 66% and a small uplift in total fleet value.
- Workcare has a minor increase from 2.75% to 3% due to 5yr claims loss ratio at 127% and minor lift in salaries.

Shire of Kojonup – Ordinary Council Meeting – Agenda – 26 September 2023

Policy	2022/2023 Premium	2023/2024 Premium	Insurer	Liability	Interest Protected
LGIS Bushfire	\$36,775	\$52,605	Scheme	\$500k	Volunteer Bushfire members, medical expenses, loss of salary/wages and death benefits
LGIS Liability	\$40,920	\$40,920	Scheme	\$500m	Public liability - Death or Personal Injury, Loss or Damage to Property
Casual Hirers Liability	\$ 0	\$0	Covered by Scheme	\$10m	Legal liability to third parties for death, illness or personal injury and loss of damage to property at hired facility
Commercial Crime and Cyber Liability	\$4,428	\$4,198	Scheme	\$400k	Direct financial loss sustained by member
LGIS Property	\$122,431	\$114,555	Scheme	\$600m	Physical loss, destruction or damage to property including machinery breakdown and electronic equipment
LGIS Workcare	\$140,663	\$149,250	Scheme	\$500k	Workers Compensation and Injury Management including Journey Accident Cover
Corporate Travel	\$878	\$854	Scheme	\$10m	External Journey beyond 50km
Management Liability	\$40,025	\$38,136	Scheme	\$4.25m	Councillors and Officers Liability and Employment practices Liability
Marine Cargo	\$693	\$725	QBE	\$400k	All goods &/or interests belonging &/or appertaining whilst in transit by land, air, water and parcel post
Motor Vehicle	\$70,966	\$72,441	Scheme	\$3.2m	All motor vehicles and trailers owned leased or mortgaged under hire purchase or hired in or let out. Includes volunteer bushfire brigade members' vehicles.
Personal Accident - Volunteers, Councillors	\$517	\$508	Scheme	\$300k	Elected members and volunteers if injured or die whilst engaged in work for the Shire if said work is authorised by the Shire
Medical Malpractice Liability	\$7,519	\$6,835	Vero Insurance	\$20m	Cover of Medical Practice lawsuits for Springhaven
TOTAL	\$465,815	\$481,027			

CONSULTATION

David Woods – Account Manager, LGIS
Grant Thompson – Chief Executive Officer

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 5.42(1)

Delegation Register – Admin 007 – Entering into Contracts of Insurance

The Chief Executive Officer (CEO) is Delegated Authority to enter into appropriate contracts of insurance. In exercising the delegation, the CEO is to have regard to the provisions of the Annual Budget.

Section 5.49(2) (Workers' compensation arrangement) of the *Local Government Act 1995* states:

(2) WALGA is to establish and manage, for the benefit of itself and any eligible body that chooses to participate, a group self-insurance arrangement against liability to pay compensation under the WCIM Act.

POLICY IMPLICATIONS

2.1.8 – Financial Governance – Management of financial risk prudently, having regard to economic circumstances.

FINANCIAL IMPLICATIONS

Insurance is the most important risk management task undertaken each year. Insurance is the Shire's single largest ongoing external cost and without adequate cover the Shire is extremely exposed to financial and property loss and open to liability.

RISK MANAGEMENT IMPLICATIONS

Without sufficient insurance cover the Shire runs the risk of being unable to maintain its current level of service in the event of a major/catastrophic loss and possibly exposes itself to litigation costs if not adequately insured.

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COMMITTEE RECOMMENDATION
That the information regarding the levels of the Shire of Kojonup's insurance for the 2023/2024 financial year be noted.

9.4.8 TAMBELLUP WEST ROAD - BUDGET CHANGES

AUTHOR	Grant Thompson - Chief Executive Officer
DATE	Wednesday, 20 September 2023
FILE NO	FM.FNR.2
ATTACHMENT(S)	Nil

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

DECLARATION OF INTEREST

Nil

SUMMARY

To consider budget amendments to cost centre P30001407 - Tambellup West Road Project.

BACKGROUND

The substantial direction setting and oversight role of the Council e.g.; adopting plans and reports, accepting tenders, directing operations, and setting and amending of budgets is a regulated and important function.

The Local Government (Financial Management) Regulations 1996 state that a local government must adopt a budget annually.

The intent is for Council to approve any material changes to the budget that were not foreseen.

COMMENT

This requested amendment has been prepared to include information associated with the Tambellup West Road Project – cost centre P30001407. The total project allocation is \$300,000 – State contribution \$200,000 (Grant), Local Government contribution \$100,000.

This was a project created and commenced in the 2022/23 financial year.

A recent detailed analysis of this project at an account level, incorporating year to date actuals and closing balance from the previous financial year to 30 June 2023, has identified a shortfall in budgeted funds in the 2023/24 budget of \$44,815 against the cost centre P30001407. \$14,938 is Shire of Kojonup (Shire) responsibility and \$29,877 allocated to the Grantor.

The reason for this request is that the outstanding project costs were not rolled over into the current budget. After investigation by Shire Officers, it has become evident that the reason

for the shortfall is that the project was nominated 'complete' prior to the end of year reconciliations when, in fact, the project was a work in progress (WIP) and, as a result, the net financials did not roll over into the new budget year.

There is an amount of \$29,877 available in the Grant to be claimed against P30001407. The \$14,938 is the Shire's 1/3 funding obligation for the remaining expense claim.

The current amount claimed against this project is the first payment of \$80,000.00.

Another aspect of this project, revealed in the investigation, was that the project chart of accounts were formed using two cost centre codes:

- C450 – Total project amount \$194,328
- C437 – Total project amount \$ 60,857
\$255,185

This has highlighted two key internal operational and financial control issues that officers are currently remedying:

- receipting actual costs, receiving actual invoices incurred against purchase orders, and then correct journaling of costs against project cost centre codes; and
- The creation of two cost centres for this project. Two project allocations were set up as above. Only one cost centre should have been created.

Shire officers are implementing new operational and financial controls for creation of project cost codes, journaling and purchase order management to ensure these errors and duplications do not occur again in the future.

Currently, the Chief Executive Officer is working with Shire officers across the Works and Services and Finance departments to review and improve the end to end processes related to grant funded capital projects.

For the project to be completed, it is recommended to Council to allocate the outstanding costs to the 2023/24 budget.

After reviewing the amount, officers advise the intention is to absorb the Shires portion of this cost from within the wages budget item.

CONSULTATION

Manager Financial and Corporate Services
Darren Long, DL Financial Consulting
Manager Works and Services

STATUTORY REQUIREMENTS

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

***Absolute Majority Required**

POLICY IMPLICATIONS

Rewriting and implementing policy, process and procedural controls for Cost Code creation, Purchase Order management and Journaling to the Ledger is required.

FINANCIAL IMPLICATIONS

Implication, in this particular impact, will be managed through the wages cost element. The result is an additional cost to the Shire of \$14,938.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3) Compliance	Ineffective policies & processes	Financial management reviews	Review Financial and Procurement Policies and Controls.
8) Errors Omissions and Delays	Human Error	Policies and Procedures	
Risk Rating: <i>Medium to High</i>			
IMPLICATIONS			
This risk has impact on cashflow and budget management.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council approves a budget amendment to P30001407 (Tambellup West Road) cost centre to include an amount of \$44,815 to complete the project, of which \$29,877 is 2/3 funded from the original road grant and \$14,938 is 1/3 funded by the Shire of Kojonup.

9.4.9 CHANGE TO OCTOBER 2023 ORDINARY COUNCIL MEETING DATE

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Friday, 22 September 2023
FILE NO	GO.CNM.6
ATTACHMENT(S)	Nil

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 To be <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A high Performing Council	SOK Finances and Funding

DECLARATION OF INTEREST

Nil

SUMMARY

Council to consider changing its October 2023 Ordinary Meeting date from 17 October 2023 to 24 October 2023 to fall after the election weekend of 21 October 2023.

BACKGROUND

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, local governments are required to give local public notice and publish on their websites the date, time and place of ordinary council meetings and committee meetings which are proposed to be open to members of the public and shall be held within the proceeding 12 month period.

At its 29 November 2022 Ordinary Meeting, Council resolved as follows:

“That:

1. *Ordinary Meetings of Council be scheduled to be held in the Shire of Kojonup (Shire) Council Chambers, 93 Albany Highway, Kojonup the third Tuesday of each month in 2023 commencing at 3:00pm with the following exceptions:*
 - *No scheduled meeting to be held in January;*
 - *The February meeting to be brought forward to the first Tuesday being 7 February;*
 - *The July meeting be held on the fourth Tuesday (25 July) to make allowance for the Annual Budget adoption; and*
 - *The December meeting be held on the second Tuesday (12 December) given timing to the Christmas break period.*
2. *The following dates be approved for the 2023 calendar year for Ordinary Meetings of Council:*
 - 7 February 2023*
 - 21 March 2023*
 - 18 April 2023*

16 May 2023
20 June 2023
25 July 2023
15 August 2023
19 September 2023
17 October 2023
21 November 2023
12 December 2023

3. *That Council's approved Ordinary Meeting schedule for 2023, as above, be published on the Shire website and local public notice given."*

COMMENT

Alignment of the Ordinary Council Meeting in October to be following the outcome of the Local Government election being held on the 21 October, is critical to inducting new Councillors, swearing in of new Councillors, and the election of the President and Deputy President. This will effectively give the Shire of Kojonup the ability to enact procedural processes to comply with the induction of new Councillors.

The Author is advising and recommending to Council to change the October 2023 Ordinary Council meeting from 17 October 2023 to 24 October 2023 to ensure the correct procedural actions are undertaken post election.

CONSULTATION

Manager Governance & Administration

STATUTORY REQUIREMENTS

Section 5.25 (1) (g) - *Local Government Act 1995*

r. 12 (3) of the Local Government (Administration) Regulations 1996

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of s. 9.59, regulations may make provision in relation to—*
- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

Regulation 12 - Local Government (Administration) Regulations 1996 –

12. Publication of meeting details [Act s. 5.25(1) (g)]

- (1) *In this regulation —*

meeting details, *for a meeting, means the date and time when, and the place where, the meeting is to be held.*

- (2) *The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held—*
- (a) *ordinary council meetings;*
- (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in sub-regulation (2) must be published on the local government's official website as soon as practicable after the change is made.*

- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3 - Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Councillor/Staff Induction Process Councillor/Staff training	Nil
<i>Risk rating – Adequate</i>			
IMPLICATIONS			
Allows compliance with s. 5.25 (1) (g) of the <i>Local Government Act 1995</i> and r. 12 – <i>Local Government (Administration) Regulations 1996</i> - publication of meeting details.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the 17 October 2023 Ordinary Meeting of Council, scheduled to commence at 3.00pm in the Council Chambers, 93 Albany Highway, Kojonup, be changed to commence at 3.00pm in the Council Chambers, 93 Albany Highway, Kojonup on 24 October 2023 and that this be advertised in accordance with r. 12 (3) of the Local Government (Administration) Regulations 1996.

10 APPLICATIONS FOR LEAVE OF ABSENCE

11 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

11.1 CR EGERTON-WARBURTON – APPEAL FOR REMEDIAL ACTION ON EDUCATION POLICY AND PROCEDURES IN COUNTRY SCHOOLS

SUMMARY

At the Western Australian Local Government Association (WALGA) Great Southern Zone meeting held in Albany on 25 August 2023 the Minister for Education, Dr Toni Buti, and a representative of the Department of Education, Mr Nickolai Emery, both addressed the meeting about education policies with special reference to issues in country-based schools.

Dr Buti spoke on NAPLAN results (just published that week) demonstrating the great gap between educational attainment in metropolitan schools and country-based schools, even including regional cities like Albany, Bunbury, Kalgoorlie, and Geraldton.

Dr Buti also stated the following:

- the budget allocated to education is rising;
- the State and Federal Governments are looking to reform policy and are trying to overcome a teacher shortage (world-wide); and
- schools are moving toward a full-service model which includes allied professional services like psychology, remedial work and the like (all those mentioned are based in Albany and not accessible by rural schools easily or often). This is also the case with support for “young people experiencing challenging circumstances”. These students, and their teachers/assistants need constant help and presence. There is no suitable programme available for these students in country-based schools, away from the main centres.

In contrast to the above points, I am led to believe that ‘no new money’ is apparent in existing schools, teachers are leaving the profession for more lucrative work elsewhere, teachers are well overdue for a pay rise to bring them into line with other States, and education assistants are desperately needed to back up students who need extra attention. Staff are said to not be supported when trying to deal with recalcitrant students, that despite Minister Buti putting out a Violence in Schools policy, they are yet to be advised on how to practically implement this in schools.

Mr Emery spoke on secondary pathways, something that is difficult for small communities, and alternative pathways for disaffected students. There are models of schooling that can be accessed from home but they are generally restricted to special circumstances and not available for many. Mr Emery recognised that there needs to be programmes that retain children at risk in education. This is an area that needs attention urgently as there is little available for children unsuited to the classroom environment which can result in substantial hindrance for teachers and disruption to other students whose education is supremely important in the primary years.

In relation to students who wish to take advantage of Distant Education classes in subjects not taught at their school, whilst these facilities are available in most schools, the schools are not

funded to supervise and mentor these students. The system will not work without adequate mentoring resources.

Also discussed after the Minister's address was the problem of housing for teachers in country towns. When teachers were obliged to serve two years in country schools in compensation for free tertiary education, housing was supplied by the Education Department but much of this stock has dwindled or is now of poor quality and repair. WA Police provides suitable housing for its staff and it should be the case with the Education Department, for at least a proportion of the staff required for the local school. It is very hard to attract teachers to small country towns, especially if they have families, without the offer of suitable housing. Teachers are funded well to work in very remote schools, but rural schools are ignored. Teachers will not work in the country if the housing offered is inadequate. At last estimate there will be 940 vacancies for secondary colleges next year. I believe Merredin College has operated with five teachers short all this year.

There is little incentive for investment in housing for rental in small towns as the capital growth offered and the cost of providing monopoly utilities, such as water and power, make such investment hard to justify. The high rent required to make an investment is also a disincentive for teachers. State Government must find ways to make this work if teachers are going to be attracted to choose a rural school over one on the coast.

As there was little promise of any solutions to the above problems in the pipeline, the author recommends Council advocate through WALGA for action and, therefore, proposes the following recommendation at the next WALGA Great Southern Country Zone meeting, to be held at the Shire of Broomehill-Tambellup on 24 November 2023:

COUNCILLOR RECOMMENDATION

That Council recommends to the Western Australian Local Government Association (WALGA) that WALGA strongly advocates to the Department of Education (Department) on behalf of rural and remote districts that greater efforts be made to reduce the inequality of educational opportunity with particular reference to the following:

1. That the Department makes available resources for intervention in the experience of students specifically disaffected by the current model of schooling who are disruptive, falling behind and at risk of failing to learn to read, write and work in basic arithmetic; including intensive attention combined with health and like issues and more active, empathic, and practical instruction.
2. That the Department makes available the current resources of Distant Education and/or enables families to access similar private providers for secondary education in order that students can study for an ATAR (Australian Tertiary Admission Rank), or other subjects of their own choosing, using internet resources and mentors provided in the schools closest to them; and
3. That the Department subsidises housing suitable for teachers or enables local governments to build and manage such housing.

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at _____ pm.

16 ATTACHMENTS (SEPARATE)

6.1	6.1.1	Unconfirmed Minutes of an Ordinary Meeting of Council held on 15 August 2023
	6.1.2	Unconfirmed Minutes of a Special Meeting of Council held 23 August 2023
9.4.1	9.4.1.1	Monthly Financial Statements – 1 to 31 July 2023
	9.4.1.2	Monthly Financial Statements – 1 to 31 August 2023
9.4.2	9.4.2.1	Monthly Payments Listing – 1 to 31 July 2023
	9.4.2.2	Monthly Payments Listing – 1 to 31 August 2023
9.4.3	9.4.3.1	Shire of Kojonup Cats Local Law 2023 – Draft
	9.4.3.2	Shire of Kojonup Cat Repeal Local Law 2023 - Draft
	9.4.3.3	Correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome
	9.4.3.4	Email correspondence received from Steven Elliott, A/Principal Strategy Officer, Department of Local Government, Sport and Cultural Industries
9.4.4	9.4.4.1	Shire of Kojonup Parking Amendment Local Law 2023 - Draft
	9.4.4.2	Shire of Kojonup Parking Local Law 2022 (Consolidated version) - Draft
	9.4.4.3	Correspondence received from the Joint Standing Committee on Delegated Legislation (JSCDL) on requested undertaking outcome
	9.4.4.4	Email correspondence received from A/Principal Strategy Officer, Department of Local Government, Sport and Cultural Industries
9.4.5	9.4.5.1	Bushfire Management Plan (June 2023)

Shire of Kojonup – Ordinary Council Meeting – Agenda – 26 September 2023

- | | | |
|-------|---------|--|
| 9.4.6 | 9.4.6.1 | Unconfirmed minutes of an Audit and Risk Committee Meeting held 5 September 2023 |
| 9.4.7 | 9.4.7.1 | Vehicle and Plant Register |
| | 9.4.7.2 | Property Register |

SHIRE OF KOJONUP

Kojonup



MINUTES

Ordinary Council Meeting

15 August 2023

MINUTES OF AN ORDINARY COUNCIL MEETING TO BE HELD ON 15 AUGUST 2023

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16 ATTACHMENTS (SEPARATE).....23

UNCONFIRMED

The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

Leading community outcomes

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

Compliance

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

Past and Present

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

1

5

2

4

3

**The Shire of Kojonup
Decision Making
Guiding
Principles (2019)**

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

People First

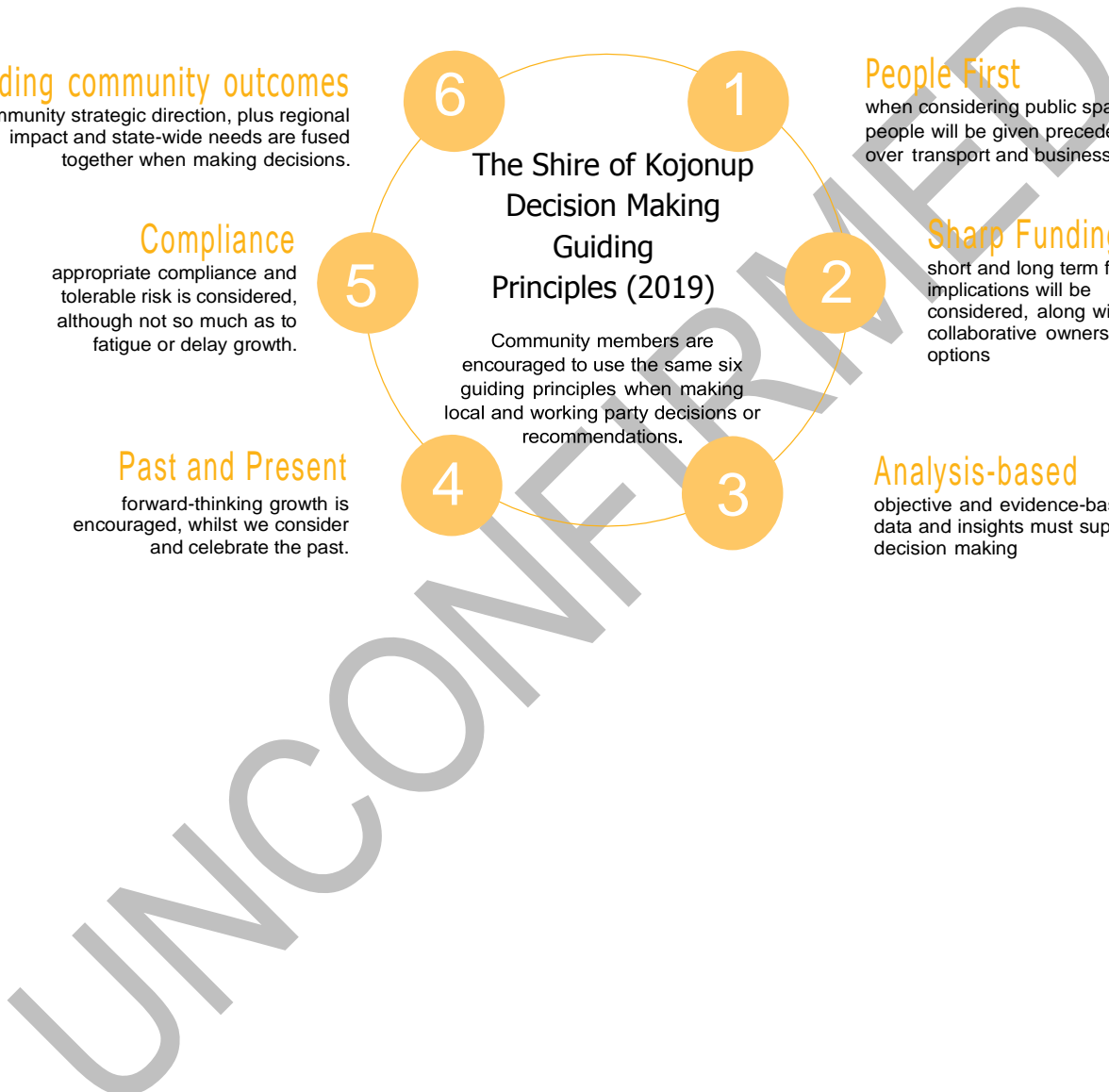
when considering public spaces, people will be given precedence, over transport and business.

Sharp Funding

short and long term financial implications will be considered, along with collaborative ownership options

Analysis-based

objective and evidence-based data and insights must support decision making



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.00pm and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3 ATTENDANCE

COUNCILLORS

Cr N Radford

Shire President

Cr P Webb

Deputy Shire President

Cr F Webb

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

Cr Wieringa

STAFF

Grant Thompson

Chief Executive Officer

Judy Stewart

Manager Governance & Administration

Jill Johnson

Manager Financial & Corporate Services

Robert Jehu

Manager Regulatory Services

MEMBERS OF THE PUBLIC

Cathy Wright

Prue Batchelor

3.1 APOLOGIES

Cr Gale

3.2 APPROVED LEAVE OF ABSENCE

Nil

4 DECLARATION OF INTEREST

9.4.2 – REVOCATION OF CLAUSE 2 OF COUNCIL MOTION 44/23 AND CHANGE OF LOCATION FOR THE CONSTRUCTION OF A BUSH FIRE COMMUNICATIONS TOWER

Cr P Webb, Cr F Webb – Proximity Interest

5 PUBLIC QUESTION TIME

Nil

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

Nil

6 CONFIRMATION OF MINUTES

6.1 ORDINARY COUNCIL MEETING 19 JULY 2023

Unconfirmed Minutes of an Ordinary Council Meeting held 19 July 2023 are at [attachment 6.1.1.](#)

OFFICER RECOMMENDATION/COUNCIL DECISION

86/23 Moved Cr Singh

Seconded Cr Egerton-Warburton

That the Minutes of an Ordinary Council Meeting held 19 July 2023 be confirmed as a true record.

CARRIED 7/0

7 PRESENTATIONS

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 METHOD OF DEALING WITH AGENDA BUSINESS

There were nil changes to the order of business.

9 REPORTS

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS

Nil

9.3 KEY PILLAR ‘VISITATION’ REPORTS

9.3.1 KODJA PLACE ROSE MAZE ENTRANCE – SECOND PHASE CONCEPT DESIGN

AUTHOR	Jill Watkin – Manager Kodja Place Cultural Centre, Tourism and Marketing
DATE	Tuesday, 8 August 2023
FILE NO	CP.DAC.09
ATTACHMENT(S)	9.3.1.1 – Good Batch Co – Kodja Place Rose Maze Entrance Concept Design, inclusive of drainage plan, to create a new entrance into the Rose Maze from the Broomehill-Kojonup Road

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Visitation	7 - Experience Kojonup Anytime Adventures	7.2 – Experience Kojonup Attraction Upscale

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider approving the second phase of the Kodja Place Rose Maze Entrance Concept Design (Plan) to attract additional visitors into the Rose Maze (Maze) from Broomehill-Kojonup Road.

BACKGROUND

The first phase of this Plan was brought before Council at a meeting held on 21 June 2022 when permission was sort and granted to create a new entrance directly into the Maze from the Kodja Place Precinct. At its June 2022 Ordinary Meeting Council resolved as follows:

“That Council approves the Schematic Concept Plan and Design from Realm Studios, as attached, for an additional entrance to the Rose Maze, at The Kodja Place precinct, to enable Kodja Place Community Fund Inc volunteers to complete the works required, at no cost to Council.”

The initial phase of this Plan substantially increased both foot traffic into the centre of the Maze, by opening the line of sight from the Kodja Place Precinct and enabling better access, and the ability to hold large events within the Maze whilst maintaining the integrity of the Maze.

COMMENT

The second phase concept is to provide a direct line of sight, attracting additional visitors from Broomehill-Kojonup Road to explore the Maze, Kodja Place and the Black Cockatoo Café.

The integrity of the Maze and the stories of the Three Women will be maintained.

New plantings, in seven failed rose beds, will include native plantings which will result in less maintenance, more efficient water use and additional shade during summer months to encourage more people into the Maze.

Phase 2 grant funding of \$40,000 (overall total) will be provided by Enel Green Power to the Kodja Place Community Fund Inc.

CONSULTATION

The Kodja Place Community Fund Inc. (KPCFI) engaged the community on the second phase which commenced February 2023 with announcements in Kojonup News and social media. A committee inclusive of members from the community, Kodja Place Community Fund Inc. and Shire of Kojonup officers was established. The KPCFI engaged Prue Batchelor, formally of Realmstudios and now Good Batch Co., to produce this Plan.

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire of Kojonup (Shire) will receive income from the grant to undertake the hard landscaping - estimated at between \$10,000 and \$15,000.

The Shire Horticultural Department will continue to maintain the Maze in conjunction with volunteers. Costs will be reduced in both maintenance and water usage by use of water wise plantings.

All capital expenses are expected to be met by the afore-mentioned grant funding.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1. Asset Sustainability Practices	Inadequate Design	Routine maintenance schedule: Other infrastructure (Parks, reserves & play equipment)	Nil
Risk rating – <i>Adequate</i>			
IMPLICATIONS			
Prue Batchelor of Good Batch Co. is a fully qualified landscape architect with 3 years of experience post-graduation, thus mitigating risk associated with poor design or lack of knowledge and experience.			

ASSET MANAGEMENT IMPLICATIONS

Any future maintenance required of the new entrance.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

87/23 Moved Cr Singh

Seconded Cr Egerton-Warburton

That the Council approves the grant funded Kodja Place Rose Maze Entrance – Second Phase Concept Design from Good Batch Co., as presented, for an additional entrance to be constructed on the north east elevation of the Kodja Place Rose Maze.

CARRIED 7/0

Cathy Wright and Prue Batchelor left the meeting at 3.05pm.

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JUNE 2023)

AUTHOR	Jill Johnson – Manager Financial and Corporate Services
DATE	Friday, 4 August 2023
FILE NO	FM.FNR.2
ATTACHMENT(S)	9.4.1.1 – Monthly Financial Statements - 1 to 30 June 2023

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.2 SoK monitoring and reporting

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statements for the period ending 30 June 2023.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statement of Financial Activity for the period 1 July 2022 to 30 June 2023 represents twelve (12) months, or 100% of the year.

The following items are worthy of noting:

- Closing surplus position of \$2,362,536.
- Capital expenditure achieved 75.6% of budgeted projects.
- Cash holdings of \$5.7m of which \$3.0m is held in cash backed reserve accounts and \$2.7m is unrestricted cash.
- Rates debtors outstanding equate to 7% of total rates raised for 2022/2023.
- Page 11 of the statements detail major variations comparing year to date (amended) budgets to year to date actuals in accordance with Council Policy 2.1.6.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire of Kojonup. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

88/23 Moved Cr F Webb

Seconded Cr S Singh

That the monthly financial statements for the period ending 30 June 2023, as attached, be noted.

CARRIED 7/0

Cr P Webb and Cr F Webb declared a proximity interest and left the meeting at 3.06pm.

9.4.2 REVOCATION OF CLAUSE 2 OF COUNCIL MOTION 44/23 AND CHANGE OF LOCATION FOR THE CONSTRUCTION OF A BUSH FIRE COMMUNICATIONS TOWER

AUTHOR	Judy Stewart – Manager Governance & Administration
DATE	Friday, 14 July 2023
FILE NO	GO.CNM.2/ ES.CIR.2/ES.COM.1
ATTACHMENT(S)	9.4.2.1 – Notice of Motion – revocation of Council Motion 44/23 9.4.2.1 – Updated Notice of Motion – revocation of Council Motion 44/23 9.4.2.2 – Map - Lot 8745, Jingalup Road

'PLACEMAKING' STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: "The Cultural Experience Centre of the Great Southern" STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.6 SoK asset management

DECLARATION OF INTEREST

Nil

SUMMARY

Council, following a Notice of Motion pursuant to the *Local Government (Administration) Regulations 1996*, to consider the revocation of clause 2 of Council Motion 44/23 and an alternative location for the construction of a Bush Fire Communications Tower.

BACKGROUND

After researching the construction and location for the installation of a new bush fire communications tower and receiving an offer from Paul and Felicity Webb to allow the Shire of Kojonup (Shire) to site the proposed Communications Tower on their property on Jingalup Road, Council resolved as follows at its 18 April 2023 Ordinary Meeting:

"That Council:

- 1. authorises the Chief Executive Officer (CEO) to call for tender, in accordance with s. 3.58 of the Local Government Act 1995, to construct new communications infrastructure, using the Request for Tender as presented (attachment 9.2.3.5);*
- 2. delegates authority to the CEO to negotiate the required access and use of the proposed site on Jingalup Road, Kojonup with Paul and Felicity Webb for construction of the new communications tower;*
- 3. authorises the CEO to call for tender, in accordance with s. 3.58 of the Local Government Act 1995, to deconstruct the existing communications tower on Samson Road, Kojonup, using the Request for Tender as presented (attachment 9.2.3.6); and*
- 4. proposes to dispose of the communications building (in an empty state) located on Samson Road, Kojonup, that is associated with the current housing of*

communication tower equipment, to the landowner whose land the building is situated on, for nil cost, in accordance with s.3.58 of the Local Government Act 1995, upon the completion of the new communications tower to be located at Jingalup Road, Kojonup.”

Tenders have subsequently been called and received for the construction of the new bush fire communications tower and deconstruction of the existing Samson Road bush fire communications tower and are for consideration by Council elsewhere in this agenda.

COMMENT

Since Council’s 18 April 2023 Ordinary Meeting, the Shire President has been in contact with Craig Heggarton regarding the potential use of a portion of Mr Heggarton’s land, also located on Jingalup Road but more elevated (between 20 and 30 metres) than the land previously offered.

The Shire President and Manager Regulatory Services met on the potential site (Lot 8745 Jingalup Road) with Craig Heggarton on 7 July 2023. Mr Heggarton, at this site meeting, verbally agreed to allow access to the above mentioned site for the purpose of constructing a bush fire communications tower, on a perpetual basis at no cost to the Shire. An access and use of land agreement would be required and would need to be finalised with Mr Heggarton prior to construction.

Shire officers concur this parcel of land has less constraints and would be better suited for a bush fire communications tower. The Manager Regulatory Services has advised that the tender process will not be affected by a decision to change the location as the site was a generic site located on Jingalup Road.

To enable an agreement to be entered into for the construction of a bush fire communications tower on a different location to that specified in Council Motion 44/23, Council is required to revoke clause 2 of Council Motion 44/23 before resolving to enter into an agreement with land owner Craig Heggarton. In order to revoke any part of a Council Motion, a Notice of Motion is required containing the signatures of three councillors who propose the revocation; the relevant Notice of Motion is at attachment 9.4.2.1.

CONSULTATION

Shire President
Chief Executive Officer
Manager Regulatory Services

STATUTORY REQUIREMENTS

Local Government Act 1995 (Act) – s. 5.25 (1) (e) and (f):

5.25. Regulations about council and committee meetings and committees

(1) Without limiting the generality of section 9.59, regulations may make provision in relation to –

(e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and

(f) the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings;

Local Government (Administration) Regulations 1996 – r.10 provides:

10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported –*
- (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - (b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (2) *If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

11. Minutes, content of (Act s. 5.25(1)(f))

The content of minutes of a meeting of a council or a committee is to include –

- (c) details of each motion moved at the meeting, the mover and the outcome of the motion;*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

It is estimated that there may be an immaterial cost saving at the new location due to access to cleared land but Shire Officers do not believe it is significant.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
1 – Asset Sustainability Practices	Failure or reduction in service of infrastructure assets, plant, equipment or machinery	Asset Replacement schedule	Nil
Risk rating – <i>Adequate</i>			
IMPLICATIONS			
Choice of a more suitable location for a bush fire communications tower assists in mitigating the risk associated with less effective communication technology.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

89/23 Moved Cr Bilney (in Cr Gale’s absence) Seconded Cr Egerton-Warburton
Third Cr Radford

That Council:

1. following a Notice of Motion pursuant to r.10 of the *Local Government (Administration) Regulations 1996*, revokes clause 2 only of Council Motion 44/23 as follows:
“That Council delegates authority to the CEO to negotiate the required access and use of the proposed site on Jingalup Road, Kojonup with Paul and Felicity Webb for construction of a new communications tower”;
2. delegates authority to the Chief Executive Officer to negotiate the required access and use of a portion of Lot 8745, Jingalup Road, with Craig Heggerton, to construct a bush fire communications tower and associated infrastructure to house communications equipment; and
3. expresses its gratitude to Paul and Felicity Webb for their previous offer of land for the construction of a bush fire communications tower.

CARRIED BY ABSOLUTE MAJORITY 5/0

Cr P Webb and Cr F Webb returned to the meeting at 3.08pm.

9.4.3 FINANCIAL MANAGEMENT – ACCRUED RATE INTEREST CREDITS (AUGUST 2023)

AUTHOR	Jill Johnson – Manager Financial & Corporate Services
DATE	Tuesday, 8 August 2023
FILE NO	
ATTACHMENT(S)	9.4.3.1 – Accrued Interest Rate Credits – Various Properties

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12. A High Performing Council	12.1 SoK finances and funding

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider credits of interest on rates that were raised against properties during the time the Shire of Kojonup (Shire) reviewed rate issues in respect to the properties listed.

BACKGROUND

Interest accrues daily in the rate system.

COMMENT

The requested rate interest credits (as of the date of this report) have accrued whilst the Shire has been dealing with discrepancies relating to the listed properties’ rates and are, therefore, deemed not valid charges. As stated above, the charges have occurred automatically due to the rates system accruing interest on a daily basis.

The Author requests that all the interest rates accrued on the documented properties are credited to the respective property.

Please note that the attachment data highlights the interest rate at the point in time of writing this report and may not reflect the actual credited amount as interest accrues daily.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Section 6.25 to 6.82 of the *Local Government Act 1995*

Sections 52 to 78 of the Local Government (Financial Management) Regulations 1996 relate to property rating requirements and procedures.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The credit of the interest, as listed, will result in these charges no longer being owed to the Shire and, therefore, no longer being represented as outstanding revenue.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

90/23 Moved Cr Wieringa

Seconded Cr F Webb

That the total accrued interest rate amounts against the attached listed properties be credited prior to raising rates for the 2023-2024 financial year.

CARRIED BY ABSOLUTE MAJORITY 7/0

10 APPLICATIONS FOR LEAVE OF ABSENCE

10.1 CR RADFORD – SPECIAL COUNCIL MEETING – 23 AUGUST 2023

COUNCIL DECISION

91/23 Moved Cr F Webb

Seconded Cr Wieringa

That Cr Radford be granted Leave of Absence for Council's 23 August 2023 Special Council Meeting.

CARRIED 7/0

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

UNCONFIRMED

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.1 AWARDING OF TENDER 03 OF 2022/2023 – CONSTRUCTION OF COMMUNICATIONS TOWER – JINGALUP ROAD, KOJONUP AND TENDER 2 OF 2022-2023 – DECONSTRUCTION OF COMMUNICATIONS TOWER – SAMSON ROAD, KOJONUP

AUTHOR	Robert Jehu – Manager Regulatory Services
DATE	Thursday, 10 August 2023
FILE NO	FM.TND.15
ATTACHMENT(S)	<p>14.1.1.1 – Tender application – RFT 03-2022/2023 Construction of Tower – Jingalup Road, Kojonup</p> <p>14.1.1.2 – Tender application – RFT 02-2022/2023 Deconstruction of Tower – Samson Road, Jingalup</p>

STATUTORY REQUIREMENTS

Section 5.23(2) of the Local Government Act 1995 permits the Council to close a meeting, or part of a meeting, to members of the public if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal –
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to –
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*.

Subsection (3) requires a decision to close a meeting, or part of a meeting and the reason for the decision to be recorded in the minutes.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.2.1 AWARDING OF TENDER 03 OF 2022/2023 – CONSTRUCTION OF COMMUNICATIONS TOWER – JINGALUP ROAD, KOJONUP AND TENDER 2 OF 2022-2023 – DECONSTRUCTION OF COMMUNICATIONS TOWER – SAMSON ROAD, KOJONUP

OFFICER RECOMMENDATION/COUNCIL DECISION

95/23 Moved Cr Singh

Seconded Cr Egerton-Warburton

That Council:

1. Accepts the Tender from Digital Radio Systems for \$230,858.10, as presented, for the construction of a Bush Fire Communications Tower in Jingalup Road, Kojonup; Accepts the Tender from Digital Radio Systems for \$16,478.00, as presented, for the decommissioning, dismantling, removal and remediation of the old Bush Fire Communications Tower at Samson Road, Jingalup; and
2. Authorises the Chief Executive Officer (CEO) to:
 - a) conduct due diligence on the successful proponent to satisfy the CEO of the proponent's ability to deliver the works on-time, within budget and to the quality standards required; and
 - b) if the CEO is satisfied with the due diligence, proceed to contract the successful proponents for construction of a new Bush Fire Communications Tower and decommissioning of the current tower based on the submitted tenders.

CARRIED 5/0

The Manager Regulatory Services left the meeting at 3.27pm.

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.28pm.

16 ATTACHMENTS (SEPARATE)

- | | | |
|-------|---------|---|
| 6.1 | 6.1.1 | Unconfirmed Minutes of an Ordinary Council Meeting held on 19 July 2023 |
| 9.3.1 | 9.3.1.1 | Good Batch Co – Kodja Place Rose Maze Entrance Concept Design, inclusive of drainage plan, to create a new entrance into the Rose Maze from the Broomehill-Kojonup Road |
| 9.4.1 | 9.4.1.1 | Monthly Financial Statements – 1 to 30 June 2023 |
| 9.4.2 | 9.4.2.1 | Notice of Motion – revocation of Council Motion 44/23 |
| | 9.4.2.1 | Updated Notice of Motion – revocation of Council Motion 44/23 |
| | 9.4.2.2 | Map - Lot 8745, Jingalup Road |
| 9.4.3 | 9.4.3.1 | Accrued Rate Interest Credits – Various Properties |

Confirmed on 26 September 2023 as a true record –

Presiding Member

Date

UNCONFIRMED

SHIRE OF KOJONUP

Kojonup



One community, many choices

MINUTES

SPECIAL COUNCIL MEETING

23 AUGUST 2023

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for people with disability

MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 23 AUGUST 2023

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.

Leading community outcomes

community strategic direction, plus regional impact and state-wide needs are fused together when making decisions.

Compliance

appropriate compliance and tolerable risk is considered, although not so much as to fatigue or delay growth.

Past and Present

forward-thinking growth is encouraged, whilst we consider and celebrate the past.

6

1

5

2

4

3

The Shire of Kojonup Decision Making Guiding Principles (2019)

Community members are encouraged to use the same six guiding principles when making local and working party decisions or recommendations.

People First

when considering public spaces, people will be given precedence, over transport and business.

Sharp Funding

short and long term financial implications will be considered, along with collaborative ownership options

Analysis-based

objective and evidence-based data and insights must support decision making

UNCONFIDENTIAL

MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.00pm and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer

Almighty God, we pray for wisdom for our reigning monarch King Charles.

We ask for guidance in our decision making and pray for the welfare of all the people of Kojonup.

Grant us grace to listen and work together as a Council to nurture the bonds of one community.

Amen

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3 ATTENDANCE

COUNCILLORS

Cr P Webb

Deputy Shire President

Cr F Webb

Cr K Gale

Cr C Wieringa

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

STAFF

Grant Thompson

Chief Executive Officer

Judy Stewart

Manager Governance and Administration

Jill Johnson

Manager Financial and Corporate Services

Robert Jehu

Manager Regulatory Services

Estelle Lottering

Regulatory Services Administration Officer

3.1 APOLOGIES

Nil

3.2 APPROVED LEAVE OF ABSENCE

Cr N Radford

Shire President

4 DECLARATION OF INTEREST

Nil

5 PUBLIC QUESTION TIME

Nil

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Not applicable

5.2 PUBLIC QUESTION TIME

Nil

6 **CONFIRMATION OF MINUTES**

Nil

7 **PRESENTATIONS**

7.1 PETITIONS

Nil

7.2 PRESENTATIONS

Nil

7.3 DEPUTATIONS

Nil

7.4 DELEGATES' REPORTS

Nil

8 **METHOD OF DEALING WITH AGENDA BUSINESS**

There were nil changes to the order of the meeting.

9 **REPORTS**

9.1 KEY PILLAR 'LIFESTYLE' REPORTS

Nil

9.2 KEY PILLAR 'ECONOMICS' REPORTS

Nil

9.3 KEY PILLAR 'VISITATION' REPORTS

Nil

9.4 KEY PILLAR ‘PERFORMANCE’ REPORTS

9.4.1 IMPOSITION OF FEES AND CHARGES, AND RUBBISH REMOVAL CHARGES FOR 2023-2024 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Tuesday, 22 August 2023
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.1.1 – 2023 – 2024 Fees and Charges

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the imposition of fees and charges for the 2023-2024 financial year including rubbish removal charges and recycling removal charges for the 2023-2024 financial year.

BACKGROUND

Sections 6.16 to 6.19 of the *Local Government Act 1995* govern how a local government may impose fees and charges for the provision of goods or services.

Section 6.16 states:

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*** Absolute majority required.**

- (2) *A fee or charge may be imposed for the following –*

- (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) *supplying a service or carrying out work at the request of a person;*
- (c) *subject to section 5.94, providing information from local government records;*
- (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
- (e) *supplying goods;*

(f) *such other service as may be prescribed.*

(3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

(a) *imposed* during a financial year; and*

(b) *amended* from time to time during a financial year.*

*** Absolute majority required.**

6.17. Setting level of fees and charges

(1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

(a) *the cost to the local government of providing the service or goods; and*

(b) *the importance of the service or goods to the community; and*

(c) *the price at which the service or goods could be provided by an alternative provider.*

(2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

(3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*

(a) *under section 5.96; or*

(b) *under section 6.16(2)(d); or*

(c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

(4) *Regulations may —*

(a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*

(b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. Effect of other written laws

(1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*

(a) *determine an amount that is inconsistent with the amount determined under the other written law; or*

(b) *charge a fee or charge in addition to the amount determined by or under the other written law.*

(2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees or charges will be imposed.*

Sections 67 and 68 of the *Waste Avoidance and Resource Recovery Act 2007* also apply to the imposition of rubbish and recycling removal charges. Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* states:

67. Local government may impose receptacle charge

- (1) A local government may, in lieu of, or in addition to a rate under section 66, provide for the proper disposal of waste, whether within its district or not, by making an annual charge per waste receptacle, payable in one sum or by equal monthly or other instalments in advance, in respect of premises provided with a waste service by the local government.*
- (2) The charge is to be imposed on the owner (as defined in section 64(1)) or occupier, as the local government may decide, of any premises provided with a waste service by the local government.*
- (3) The provisions of the Local Government Act 1995 relating to the recovery of general rates apply with respect to a charge referred to in subsection (1).*
- (4) In the case of premises being erected and becoming occupied during the year for which payment is to be made, the charge for the service provided is to be the sum that proportionately represents the period between the occupation of the premises and the end of the year for which payment is made.*
- (5) Notice of any charge made under this section may be included in any notice of rates imposed under section 66 or the Local Government Act 1995, but the omission to give notice of a charge does not affect the validity of the charge or the power of the local government to recover the charge.*
- (6) A charge may be limited to premises in a particular portion of the area under the control of the local government.*
- (7) Charges under this section may be imposed in respect of and are to be payable for all premises in respect of which a waste service is provided, whether such premises are rateable or not.*
- (8) A local government may make different charges for waste services rendered in different portions of its district.*

Section 68 of the *Waste Avoidance and Resource Recovery Act 2007* states:

68. Fees and charges fixed by local government

Nothing in this Part prevents or restricts a local government from imposing or recovering a fee or charge in respect of waste services under the Local Government Act 1995 section 6.16.

COMMENT

Incorporated into the Schedule of Fees and Charges are the following Rubbish Removal Charges relating to the 2023-2024 financial year:

Annual Fee GST Exclusive

Waste & Recycling Collection – weekly/fortnightly service	\$420.00
Additional Waste Collection 240lt bin	\$250.00
Additional Recycling Collection 240lt bin	\$210.00

CONSULTATION

Internal – Senior Executives

External - Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.16 to s.6.19.

Waste Avoidance and Resource Recovery Act 2007 s.67 and s.68

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All fees listed in the attached schedule have been incorporated into the Draft Budget.

RISK MANAGEMENT IMPLICATIONS

Risks have been evaluated and key controls are considered appropriate.

ASSET MANAGEMENT IMPLICATIONS

An appropriate list of fees and charges can assist to fund the required asset management activities.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Singh

Seconded Cr F Webb

That Council, pursuant to sections 6.16 of the *Local Government Act 1995* and section 67 of the *Waste Avoidance and Resource Recovery Act 2007*, adopts the fees and charges as listed in the Schedule of Fees and Charges for 2023-2024 presented, and incorporates the Schedule of Fees and Charges into its 2023-2024 annual budget.

AMENDMENT TO THE MOTION

Moved Cr Singh

That Council changes the additional bin cost in the 2023-2024 Fees and Charges from \$240.00 to \$120.00 per bin.

MOTION LAPSED FOR WANT OF A SECONDER

AMENDMENT TO THE MOTION

97/23 Moved Cr Bilney

Seconded Cr Egerton-Warburton

That Council raises the Springhaven Lodge Bond from \$300,000 to \$400,000 in the 2023-2024 Fees and Charges.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

THE SECOND AMENDMENT BECAME PART OF THE MOTION AND WAS PUT

98/23 Moved Cr Singh

Seconded Cr F Webb

That Council, pursuant to sections 6.16 of the *Local Government Act 1995* and section 67 of the *Waste Avoidance and Resource Recovery Act 2007*, adopts the fees and charges as listed in the Schedule of Fees and Charges for 2023-2024 presented, and incorporates the Schedule of Fees and Charges into its 2023-2024 annual budget, with the Springhaven Bond amount to be changed from \$300,000 to \$400,000.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

Reason for change to Officer Recommendation: to change the Springhaven Bond amount in line with other aged care sector bond amounts.

9.4.2 VALUATIONS AND GENERAL RATES FOR 2023-2024 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Saturday, 19 August 2023
FILE NO	FM.BUD.2
ATTACHMENT(S)	Nil

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the adoption of applicable valuations and the imposition of general rates on rateable property.

BACKGROUND

When imposing rates on property, local governments need to ensure they comply with the provisions of Part 6 of the *Local Government Act 1995*.

Section 6.32 of the *Local Government Act 1995* states:

6.32. Rates and service charges-

- (1) *When adopting the annual budget, a local government*
- (a) *in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either:*
- (i) *uniformly; or*
 - (ii) *differentially; and*
- (b) *may impose* on rateable land within its district*
- (i) *a specified area rate; or*
 - (ii) *a minimum payment; and*
- (c) *may impose* a service charge on land within its district.*

** Absolute majority required.*

- (2) *Where a local government resolves to impose a rate it is required to:*
- (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
- (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

COMMENT

Following the draft budget workshops held with Council, the following general rates are presented for Councils consideration.

The deficiency of expenditure over income for the purpose of striking the rate for the 2023-2024 financial year amounts to \$4,889,862.

\$4,889,862 to be raised by way of rates will impact as follows-

- (a) Rates levied will result in \$296,653 additional revenue when compared to the rates levied in the 2022-2023 financial year.

Every year, the unimproved value (UV) of each property is reassessed by the State's Valuer General's Office. The gross rental valuation (GRV) of each property for country local governments is reassessed by the State's Valuer General's Office every five (5) years. The Shire's UV properties were revalued effective 1 July 2023.

The following valuations are currently recorded in Council's 2023-24 rate book-

- (a) Unimproved Valuations (UV) - \$577,345,500, of which \$3,696,490 are minimum values;
- (b) Gross Rental Valuations (GRV) - \$7,685,304, of which \$113,262 are minimum values.

The Shire bases the determination of annual property rates payable upon the unimproved values (UV) for rural properties and the gross rental values (GRV) for non-rural properties; with the values set by the Valuer General. The Shire applies a rate in the dollar charge for each valuation category, which is multiplied against a property's valuation.

The rate in the dollar adopted for the 2022-2023 financial year was, for UV properties at 0.7420 cents, and for GRV properties at 13.8150 cents. This becomes the base rate in the dollar when determining the following year's rate in the dollar. When properties are revalued, the previous year's rate in the dollar is adjusted in consideration of whether the valuation has increased or decreased. This allows for a revised base rate in the dollar that would generate the same amount of revenue using the new property valuations. The increase in UV valuations of 23.61% has necessitated an adjustment to the UV rate in the dollar as follows:

UV – decrease from 0.7420 cents to 0.6006 cents to account for the valuation increment.

The rates in the dollar proposed in the draft budget are as follows-

- (a) The GRV rate in the dollar for 2023-2024 will increase from 13.8150 cents to 14.50587 cents, equating to a 5.00% increase; and
- (b) UV rate in the dollar for 2023-2024 will increase from 0.6006 cents to 0.6426 cents, equating to a 7.00% increase.

CONSULTATION

Internal – Senior Executives and Councillors

External – Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

Local Government Act 1995 s.6.32.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2023-2024 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2023/2024 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

UNCONFIRMED

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Egerton-Warburton Seconded Cr Singh

1. That Council adopt the valuations, as supplied by the Valuer General’s Office and recorded in the Rate Book, for the 2023-2024 year-

Gross Rental Valuations (GRV)	\$ 7,685,304
Unimproved Valuations (UV)	\$577,345,500

2. That Council, pursuant to Section 6.32 of the *Local Government Act 1995*, impose the following rate in the dollar general rate for 2023-2024-

GRV properties	\$0.145058
UV properties	\$0.006426

AMENDMENT TO THE MOTION

99/23 Moved Cr Bilney Seconded Cr Gale

That the annual percentage rate increase be 6.52% applied across both GRV and UV properties and the rate in the dollar general rate be amended to reflect a 6.52% rate increase.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT

100/23 Moved Cr Egerton-Warburton Seconded Cr Singh

1. That Council adopt the valuations, as supplied by the Valuer General’s Office and recorded in the Rate Book, for the 2023-2024 year-

Gross Rental Valuations (GRV)	\$ 7,685,304
Unimproved Valuations (UV)	\$577,345,500

2. That Council, pursuant to Section 6.32 of the *Local Government Act 1995*, impose the following rate in the dollar general rate for 2023-2024-

GRV properties	\$0.147157
UV properties	\$0.006398

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

Reason for change to Officer Recommendation: to apply the same annual percentage rate increase of 6.52% across both GRV and UV properties.

9.4.3 MINIMUM PAYMENT FOR 2023-2024 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Saturday, 19 August 2023
FILE NO	FM.BUD.2
ATTACHMENT(S)	Nil

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the adoption and imposition of the Minimum Payment on rateable property for 2023-2024.

BACKGROUND

Section 6.35 of the *Local Government Act 1995* states:

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
 - (a) *50% of the total number of separately rated properties in the district; or*
 - (b) *50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
 - (a) *the number of separately rated properties in the district; or*
 - (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
 - (a) *to land rated on gross rental value; and*

- (b) to land rated on unimproved value; and
- (c) to each differential rating category where a differential general rate is imposed.

COMMENT

The following minimum payments are presented for Council's consideration:

The Minimum Payment for UV properties is proposed to increase by 7.00%, from \$780 to \$835.

The Minimum Payment for GRV properties is proposed to increase by 5.00%, from \$780 to \$819.

The proposed 2023-2024 UV Minimum Payment will be imposed on 56 UV property assessments, being 10.18% of the total UV property assessments.

The proposed 2023-2024 GRV Minimum Payment will be imposed on 71 GRV property assessments, being 11.22% of the total GRV property assessments.

CONSULTATION

Internal – Senior Executives

External – Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s. 6.35.

The imposition of the proposed Minimum Payment complies with the percentage requirements of subclause (3) of section 6.35.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2023-24 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2023/2024 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Egerton-Warburton Seconded Cr Bilney

That Council, pursuant to sections 6.32 and 6.35 of the *Local Government Act 1995*, impose the following Minimum Payment for 2023-2024-

GRV properties	\$819 per rateable assessment
UV properties	\$835 per rateable assessment

AMENDMENT TO THE MOTION

101/23 Moved Cr Egerton-Warburton Seconded Cr Gale

That the Minimum Payment imposition for 2023-2024 be amended in accordance with a 6.52% annual percentage rate increase across both GRV and UV properties.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT

102/23 Moved Cr Egerton-Warburton Seconded Cr Bilney

That Council, pursuant to sections 6.32 and 6.35 of the *Local Government Act 1995*, impose the following Minimum Payment for 2023-2024-

GRV properties	\$831 per rateable assessment
UV properties	\$831 per rateable assessment

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

Reason for change to Officer Recommendation: to amend the Minimum Payment in accordance with a 6.52% annual percentage rate increase across both GRV and UV properties.

9.4.4 PAYMENT OF RATES OPTIONS AND INTEREST CHARGES FOR 2023-2024 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Tuesday, 22 August 2023
FILE NO	FM.BUD.2
ATTACHMENT(S)	Nil

<p>‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to the-

1. Setting of options for the payment of rates and service charges for the 2023-2024 financial year;
2. Imposition of an administration fee and instalment interest charge for payments made by instalments; and
3. Imposition of a rate of interest on overdue rates and service charges for the 2023-2024 financial year.

BACKGROUND

Section 6.45 of the *Local Government Act 1995 (Act)* requires a local government to set the options for the payment of rates or service charges as well as the ability to impose an administration fee and an instalment interest charge applicable to those payment options.

Section 6.45 of the *Local Government Act 1995* states-

6.45. Options for payment of rates or service charges

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by –*
 - (a) *4 equal or nearly equal instalments; or*
 - (b) *such other method of payment by instalments as is set forth in the local government’s annual budget.*
- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge –*

- (a) *by a single payment; or*
 - (b) *by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*
- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.*
- (4) *Regulations may —*
- (a) *provide for the manner of making an election to pay by instalments under subsection (1) or (2); and*
 - (b) *prescribe circumstances in which payments may or may not be made by instalments; and*
 - (c) *prohibit or regulate any matters relating to payments by instalments; and*
 - (d) *provide for the time when, and manner in which, instalments are to be paid; and*
 - (e) *prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and*
 - (f) *provide for any other matter relating to the payment of rates or service charges.*

Section 6.51 provides for a local government to impose an interest charge on a rate of service charge that remains unpaid after becoming due and payable.

6.51. Accrual of interest on overdue rates or service charges

- (1) *A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —*
- (a) *a rate or service charge (or any instalment of a rate or service charge); and*
 - (b) *any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.*

*** Absolute majority required.**

COMMENT

Payment options:

The Shire has traditionally offered three payment options-

Option 1 Payment in full by the due date.

Option 2 Payment in two equal instalments, being-

- (a) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue;
- (b) Instalment 2 - 50% of the rates and service charges within 4 months of (a).

Option 3 Payment in four equal instalments, being-

- (a) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue;
- (b) Instalment 2 - 25% of the rates and service charges within 2 months of (a);

- (c) Instalment 3 - 25% of the rates and service charges within 2 months of (b); and
- (d) Instalment 4 - 25% of the rates and service charges within 2 months of (c).

It is recommended that these payment options continue.

Administration fee and instalment interest charge

Section 6.45 of the *Act* permits Council to impose an administration charge where a payment of rate or service charge is made by instalments.

Regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996* limit how much can be imposed as an administration charge and as an instalment interest charge.

In 2022-23 the Shire imposed no administration fee on the second, third and fourth instalment payments.

It is being recommended in the fees and charges schedule that an administration fee apply to the second, third and fourth instalment payments for 2023-24.

The State Government did not publish a *Local Government (COVID-19 Response) Amendment Order* this year, meaning local governments are now able to impose the maximum instalment interest rate, being 5.5% under Regulation 68.

The Shire has also previously imposed an instalment interest charge of 5.5% when option 2 is selected by ratepayers.

It is recommended that Council continue to impose an instalment interest charge of 5.5%.

Accrual of interest on overdue rates or service charges

Section 6.51 of the *Act* permits Council to impose an interest charge on overdue rates or service charges.

The State Government did not publish a *Local Government (COVID-19 Response) Amendment Order* this year, meaning local governments are now able to impose the maximum late payment penalty interest rate, being 11% under Regulation 70.

It is recommended that Council impose a late payment interest charge of 7% on overdue rates or service charges not paid by the due date.

CONSULTATION

Internal – Senior Executives

External – Nil

STATUTORY REQUIREMENTS

Local Government Act 1995 s.6.45, 6.50, 6.51

Local Government (Financial Management) Regulations 1996, Regulations 67, 68, 70 and 71

Local Government (COVID-19 Response) Amendment Order 2021

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2023-24 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2023/2024 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

UNCONFIRMED

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Singh

Seconded Cr Gale

That Council:

1. Pursuant to Section 6.45 of the *Local Government Act 1995*, offer two payment options for rates and service charges for the 2023-24 financial year, being-
 - (a.) Option 1 – Payment in full by a single instalment by the due date of 6 October 2023, being 35 days from the date of issue of the rate notice;
 - (b.) Option 2 - Payment in two equal instalments, being-
 - (i) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue of the rate notice, being 6 October 2023;
 - (ii) Instalment 2 - 50% of the rates and service charges within 4 months the due date, being 6 February 2024.
 - (c.) Option 3 – Payment in four equal instalments, being-
 - (i) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice, being 6 October 2023;
 - (ii) Instalment 2 - 25% of the rates and service charges within 2 months the due date, being 6 December 2023;
 - (iii) Instalment 3 - 25% of the rates and service charges within 2 months of (ii), being 6 February 2024; and
 - (iv) Instalment 4 - 25% of the rates and service charges within 2 months of (iii), being 8 April 2024.
2. Pursuant to Section 6.45 of the *Local Government Act 1995*, that an administration fee of \$9 per instalment apply to Instalments 2, 3 and 4 under payment options 2 and 3.
3. Pursuant to Section 6.45 of the *Local Government Act 1995*, impose an instalment interest charge of 5.5%, which is to apply to Instalments 2, 3 and 4 under payment options 2 and 3.
4. Pursuant to Section 6.51 of the *Local Government Act 1995*, impose a 7.0% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.

AMENDMENT TO THE MOTION

103/23 Moved Cr Singh

Seconded Cr Egerton-Warburton

That the penalty interest rate on overdue rates and service charges that remain unpaid after the due date, as stated in Point 4, be changed from 7% to 7.8%.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

THE AMENDMENT BECAME PART OF THE MOTION AND WAS PUT

104/23 Moved Cr Singh

Seconded Cr Gale

That Council:

1. Pursuant to Section 6.45 of the *Local Government Act 1995*, offer two payment options for rates and service charges for the 2023-24 financial year, being-
 - (a.) Option 1 – Payment in full by a single instalment by the due date of 6 October 2023, being 35 days from the date of issue of the rate notice;
 - (b.) Option 2 - Payment in two equal instalments, being-
 - (i) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue of the rate notice, being 6 October 2023;
 - (ii) Instalment 2 - 50% of the rates and service charges within 4 months the due date, being 6 February 2024.
 - (c.) Option 3 – Payment in four equal instalments, being-
 - (i) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice, being 6 October 2023;
 - (ii) Instalment 2 - 25% of the rates and service charges within 2 months the due date, being 6 December 2023;
 - (iii) Instalment 3 - 25% of the rates and service charges within 2 months of (ii), being 6 February 2024; and
 - (iv) Instalment 4 - 25% of the rates and service charges within 2 months of (iii), being 8 April 2024.
2. Pursuant to Section 6.45 of the *Local Government Act 1995*, that an administration fee of \$9 per instalment apply to Instalments 2, 3 and 4 under payment options 2 and 3.
3. Pursuant to Section 6.45 of the *Local Government Act 1995*, impose an instalment interest charge of 5.5%, which is to apply to Instalments 2, 3 and 4 under payment options 2 and 3.
4. Pursuant to Section 6.51 of the *Local Government Act 1995*, impose a 7.8% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

Reason for change to Officer Recommendation: At Point 4, Council wished to impose the same interest rate currently applied in lieu of bond payments for residents of aged care facilities.

9.4.5 2023-2024 RATES PAYMENT INCENTIVE

AUTHOR	Darren Long – Financial Consultant
DATE	Saturday, 19 August 2023
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.5.1 - 2023-2024 Rates Incentive Prize Draw Terms and Conditions

<p align="center">‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: <i>“The Cultural Experience Centre of the Great Southern”</i> STRATEGIC/CORPORATE IMPLICATIONS</p>		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to give consideration to conducting a Rates Payment Incentive, and set the terms and conditions that will apply to the prize draw.

BACKGROUND

The Shire of Kojonup (Shire) has previously offered a discount for the early payment of rates in full. This discount was removed for the 2020/2021 financial year with the financial constraints incurred via COVID-19 legislative changes.

In the 2021/2022 financial year *Kojonup Dollars* were introduced.

Section 6.46 of the *Local Government Act 1995* provides for local governments to offer discounts and incentives

Section 6.46 states-

6.46 Discounts

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve to grant a discount or other incentive for the early payment of any rate or service charge.*

** Absolute majority required.*

COMMENT

The Rates Incentive Prize draw is aimed at increasing the percentage of rate accounts paid by the due date. This year those rate payers who elect to pay by instalments and have paid the 1st instalment by the due date will also be eligible. This will improve debtor collection and the Shire’s cashflow.

Implementing a prize draw through the creation of *Kojonup Dollars*, which can only be redeemed at participating local businesses, will also benefit local businesses by ensuring the prize money is spent within the Kojonup economy.

Although *Kojonup Dollars* were initially created for the Rates Incentive Prize Draw, there is no reason they can't be used for other applications as well.

Kojonup Dollars will require the agreement of local businesses to honour them as a form of payment. Businesses will then redeem the vouchers for payment. Each *Kojonup Dollar* will be numbered individually to ensure they cannot be used multiple times. *Kojonup Dollars* will be printed in small denominations, giving recipients the ability to pay for small or large purchases as required. An expiration date of 1 June 2024 will ensure the winner has adequate time to spend the prize while ensuring they are accounted for within the 2023/2024 financial year.

CONSULTATION

Internal – Senior Executives and Councillors

External – Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.46

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A provision of \$5,000 has been made in the draft statutory budget for the Rates Payment Incentive costs, equating to ten x \$500 *Kojonup Dollars* prizes.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description	Key Control	Current Action
6. Engagement	Inadequate documentation or procedures	Public notices, local papers, website communication	Nil
7. Errors, Omissions, Delays	Human error Inadequate formal procedures or training	Policies and procedures Staff training	Nil
12. Misconduct	Lack of internal checks and controls Poor enforcement of policies and procedures	Strong management culture	Nil
Risk Rating : Moderate			
IMPLICATIONS			
With the implementation of Terms and Conditions as per the attachment, the risks associated with errors or staff misconduct are reduced significantly. Information regarding the incentive program will be mailed to all ratepayers with their rates notice, and included			

as an attachment for those ratepayers who receive their rates notices via email. The Terms and Conditions will be published on the Shire website. Each Kojonup Dollar will be individually numbered to reduce the risk of counterfeiting.

ASSET MANAGEMENT IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Gale

Seconded Cr F Webb

That Council, pursuant to Section 6.46 of the *Local Government Act 1995*, offers an early rates payment incentive in 2023-2024 where ten (10) x \$500 *Kojonup Dollars*, as described, are awarded to ten (10) randomly selected ratepayers who meet the terms and conditions requirements of the Rates Incentive Prize Draw having:

1. Paid their rates account in full by the due date; or
2. Paid their first rates instalment by the due date.

AMENDMENT TO THE MOTION

Moved Cr Singh

That the number of Kojonup Dollars offered be increased from ten (10) to fifteen (15).

THE MOTION LAPSED DUE TO WANT OF A SECONDER

THE ORIGINAL MOTION WAS PUT

105/23 Moved Cr Gale

Seconded Cr F Webb

That Council, pursuant to Section 6.46 of the *Local Government Act 1995*, offers an early rates payment incentive in 2023-2024 where ten (10) x \$500 *Kojonup Dollars*, as described, are awarded to ten (10) randomly selected ratepayers who meet the terms and conditions requirements of the Rates Incentive Prize Draw having:

1. Paid their rates account in full by the due date; or
2. Paid their first rates instalment by the due date.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

9.4.6 ADOPTION OF 2023-24 ANNUAL BUDGET

AUTHOR	Darren Long – Financial Consultant
DATE	Tuesday, 22 August 2023
FILE NO	FM.BUD.2
ATTACHMENT(S)	9.4.6.1 - 2023-2024 Statutory Budget

‘PLACEMAKING’ STRATEGIC COMMUNITY PLAN JULY 2023 TO JUNE 2033 TO BE: “The Cultural Experience Centre of the Great Southern” STRATEGIC/CORPORATE IMPLICATIONS		
Key Strategic Pillar/s	Community Goal/s	Corporate Objective/s
Performance	12 – A High Performing Council	12.1 – SoK finances and funding

DECLARATIONS OF INTEREST

Nil

SUMMARY

The purpose of this report is for Council to consider and adopt the 2023-2024 Annual Budget.

BACKGROUND

The following draft Annual Budget is presented to Council, as a balanced budget, for consideration and adoption.

The 2023-2024 Annual Budget has been prepared in accordance with Section 6.2 of the *Local Government Act 1995* and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33.

COMMENT

The 2023-2024 Annual Budget comprises the following information-

1. Budget Statement of Comprehensive Income By Nature/Type for the Year Ending 30 June 2024.
2. Budget Statement of Cash Flows for the Year Ending 30 June 2024.
3. Budget Statement of Financial Activity/Rate Setting Statement for the Year Ending 30 June 2024.
4. Notes to the Budget.

Budget Highlights – Operating Activities

General Purpose Funding

The proposed budget is presented with the total amount raised in rates for 2023-24 increasing UV rates by 7.0% and GRV rates by 5%.

Provision has been made for a Rates Incentive Prize Draw of \$5,000.

Governance

New ERP software licensing - \$40,000

Law, Order & Public Safety

Bushfire Risk Planning Coordinator position – grant funded by DFES.

Community Amenities

An allocation of \$30,000 has been set aside for hard waste verge collection.

An allocation of \$62,000 has been set aside for loader hire and transport of waste.

An allocation of \$25,000 has been set aside for review of the Town Planning Scheme.

Recreation & Culture

An allocation of \$30,000 has been set aside for plastering of Elverd Cottage.

Economic Services

An allocation of \$750,000 has been set aside for operation of the Black Cockatoo Cafe. This cost is expected to be offset by trading income of \$750,000.

Budget Highlights – Investing Activities

Furniture & Equipment

An allocation of \$360,000 has been set aside for the upgrade and replacement of ICT.

An allocation of \$10,000 has been set aside for the replacement of furniture at Springhaven.

Land held for Resale

An allocation of \$100,000 has been set aside for subdivision expenses related to Katanning Road, Thornbury Close and Soldier Road land.

Buildings

An allocation of \$1,174,696 has been set aside for Buildings Infrastructure construction and renewal works:

PROJECT	AMOUNT	FUNDING	SOURCE
Administration Building	\$20,000	\$0	
Cat Pound	\$4,696	\$0	
Old School Roof Replacement	\$100,000	\$100,000	LRCI3
Retaining Wall/Drainage/Shed 13 & 15 Loton Close	\$60,000	\$0	
30 Katanning Road Residence	\$120,000	\$120,000	Loan
Springhaven	\$30,000	\$0	
Jean Sullivan Units	\$10,000	\$0	
Loton Close Units	\$10,000	\$0	
Men's Shed Construction	\$750,000	\$750,000	LRCI3
Historical Buildings	\$30,000	\$0	
Memorial Hall	\$10,000	\$0	
Harrison Place Toilets & Park	\$10,000	\$0	
Kodja Place	\$20,000	\$0	

Road Infrastructure

An allocation of \$432,500 has been set aside for Roads to Recovery projects:

PROJECT	AMOUNT	RTR FUNDING
Balgarup Road	\$150,000	\$150,000
Tone Road	\$100,000	\$100,000
Ballock Road	\$70,000	\$70,000
Woodenup Road	\$30,000	\$30,000
Boilup Road	\$30,000	\$30,000
Hubbe Road	\$52,500	\$52,500

An allocation of \$1,513,000 has been set aside for Regional Road Group Projects:

PROJECT	AMOUNT	RRG FUNDING
Shamrock Road	\$660,000	\$440,000
Kojonup-Frankland Road	\$150,000	\$100,000
Kojonup-Darkan Road	\$553,000	\$446,000
Broomehill-Kojonup Road	\$150,000	\$100,000

An allocation of \$669,000 has been set aside for Kojonup-Darkan Blackspot project, with funding of \$669,000 from the government.

An allocation of \$413,000 has been set aside for Riverdale Road Commodity Route project, with funding of \$275,000 from the government.

Footpath Infrastructure

An allocation of \$250,000 has been set aside for footpath, kerbing and drainage works to Soldier Road.

Parks

An allocation of \$168,000 has been set aside for capital works to Parks and Reserves:

PROJECT	AMOUNT
Apex Park	\$34,000
Sports Complex – Parking, footpath and room fit-out	\$88,000
Showgrounds Retaining Wall	\$8,000
Trails Hub Construction	\$40,000

Other Infrastructure

An allocation of \$1,072,421 has been set aside for capital improvements to Other Infrastructure:

PROJECT	AMOUNT	FUNDING	SOURCE
Bushfire Communication Tower	\$350,000	\$350,000	Loan
CCTV Network	\$267,000	\$267,000	LRCI4
Town Furniture	\$39,171	\$0	
Refuse Site Development	\$98,250	\$0	
Hall of Fame Signage	\$8,000	\$0	
Promotional Signage	\$30,000	\$0	
EV Charging Station	\$250,000	\$250,000	LRCI4
Radio Communications Upgrade	\$30,000	\$0	

CONSULTATION

Internal – Senior Executives, Councillors
External – Nil

STATUTORY REQUIREMENTS

Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2023-24 budget is presented as a balanced budget.

RISK MANAGEMENT IMPLICATIONS

A control measure to raise rate revenue to offset budget expenditure as listed in the 2023/2024 budget, whilst ensuring compliance with applicable legislation.

ASSET MANAGEMENT IMPLICATIONS

Rating revenue assists to fund the required asset management activities in accordance with the Asset Management Plan 2017.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

106/23 Moved Cr Wieringa

Seconded Cr F Webb

1. That Council Pursuant to Section 6.2 of the *Local Government Act 1995* and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33, adopt the 2023-24 Annual Budget (as contained in Attachment 1) for the Shire of Kojonup, including the following-

- (a) Budget Statement of Comprehensive Income by Nature/Type for the year ending 30 June 2024 showing a net result of (\$1,342,610);
- (b) Budget Statement of Cash Flows for the year ending 30 June 2024;
- (c) Budget Statement of Financial Activity for the year ending 30 June 2024;
- (d) Basis of preparation;
- (e) Rates and Service Charges;
- (f) Net Current Assets;
- (g) Reconciliation of cash;
- (h) Fixed Assets;
- (i) Asset Depreciation;
- (j) Borrowings;
- (k) Reserve Accounts;
- (l) Revenue Recognition;
- (m) Program Information;
- (n) Other Information;
- (o) Elected Members Remuneration;
- (p) Fees & Charges;
- (q) Schedule of Fees and Charges for 2023-2024.

2. Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, adopts the following as the materiality threshold for 2023-2024:

- \$10,000 or 10%, whichever is the lowest, for the purposes of reporting material variances.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr P Webb, Cr Bilney, Cr Egerton-Warburton, Cr F Webb, Cr Wieringa, Cr Gale, Cr Singh

10 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 4.24pm.

16 ATTACHMENTS (SEPARATE)

Item 9.4.1	9.4.1.1	2023-2024 Fees and Charges
Item 9.4.5	9.4.5.1	2023-2024 Rates Incentive Prize Draw Terms and Conditions
Item 9.4.6	9.4.6.1	2023-2024 Updated Statutory Budget

UNCONFIRMED



MONTHLY FINANCIAL REPORT

31 JULY 2023

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**SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 JULY 2023**

	2023-2024 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$
General Purpose Funding	(5,444)
Governance	(231,860)
Law, Order, Public Safety	(39,574)
Education and Welfare	(4,222)
Health	(16,727)
Housing	(180,524)
Community Amenities	(100,869)
Recreation and Culture	(44,435)
Transport	(112,883)
Economic Services	(69,998)
Other Property and Services	(148,669)
Operating Expenses	(955,205)
REVENUE	
General Purpose Funding	670
Governance	4,860
Law, Order, Public Safety	138
Education and Welfare	208
Health	0
Housing	230,623
Community Amenities	2,381
Recreation and Culture	811
Transport	0
Economic Services	24,194
Other Property & Services	3,990
Operating Revenue	267,876
	<i>Sub-total</i> (687,329)
FINANCE COSTS (INTEREST)	
Law & Order	0
Health	0
Housing	0
Recreation & Culture	0
Transport	0
Economic Services	0
Total Finance Costs	0
NON-OPERATING REVENUE	
Law, Order & Public Safety	0
Education & Welfare	0
Housing	0
Community Amenities	0
Recreation & Culture	0
Transport	0
Economic Services	0
Total Non-Operating Revenue	0
PROFIT/(LOSS) ON SALE OF ASSETS	
Governance Loss	0
Housing - Loss	0
Other Property & Services - Loss	0
Other Property & Services - Profit	0
Total Profit/(Loss)	0
	NET RESULT (687,329)
Changes in Revaluation Surplus	0
TOTAL COMPREHENSIVE INCOME	(687,329)

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 JULY 2023

	2023-2024
	YTD
	ACTUAL
Expenses	
Employee Costs	(407,041)
Materials and Contracts	(240,746)
Utility Charges	(28,053)
Depreciation on Non-Current Assets	0
Interest Expenses	0
Insurance Expenses	(221,814)
Other Expenditure	(57,552)
	(955,205)
Revenue	
Rates	0
Operating Grants, Subsidies and Contributions	154,225
Fees and Charges	81,247
Service Charges	0
Interest Earnings	102
Other Revenue	32,302
	267,876
	(687,329)
Non-Operating Grants, Subsidies & Contributions	0
Fair Value Adjustments to financial assets at fair value through profit/loss	0
Profit on Asset Disposals	0
Loss on Asset Disposals	0
	0
Net Result	(687,329)
Other Comprehensive Income	
Changes on revaluation of non-current assets	0
Total Other Comprehensive Income	0
TOTAL COMPREHENSIVE INCOME	(687,329)

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 JULY 2023

	Note	2022-23 ACTUAL \$	2023-24 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		3,471,711	2,024,943	-1,446,768
Restricted Cash & Cash Equivalents		2,999,446	2,999,446	0
Trade and other receivables		1,862,219	1,835,671	-26,548
ATO Receivables		-113,490	57,003	170,493
Inventories		10,685	-12,470	-23,154
Land Held for Resale		169,861	169,861	0
Total current assets		8,400,431	7,074,454	-1,325,978
Non-current assets				
Trade and other receivables		110,473	110,473	0
LG House Unit Trust		97,255	97,255	0
Land Held for Resale		0	0	0
Land		2,281,424	2,281,424	0
Buildings		27,017,989	27,047,271	29,282
Furniture & Equipment		352,351	352,351	0
Plant & Equipment		4,094,529	4,140,338	45,809
Tools		869	869	0
Roads Infrastructure		93,488,738	93,599,334	110,596
Kerbing Infrastructure		2,684,095	2,684,095	0
Drainage Infrastructure		11,518,902	11,518,902	0
Bridges Infrastructure		5,793,354	5,793,354	0
Footpaths Infrastructure		1,110,450	1,110,450	0
Parks Infrastructure		2,586,933	2,586,933	0
Other Infrastructure		5,907,949	5,907,965	16
Total non-current assets		157,045,311	157,231,015	185,704
Total assets		165,445,742	164,305,468	-1,140,274
Current liabilities				
Trade and other payables		2,274,351	1,821,407	452,945
ATO Liabilities		0	0	0
Contracts Liability		819,547	819,547	0
Interest-bearing loans and borrowings		447,038	447,038	0
Provisions		786,161	786,161	0
Total current liabilities		4,327,097	3,874,152	452,945
Non-current liabilities				
Interest-bearing loans and borrowings		5,588,863	5,588,863	0
Non-Current Payables		0	0	0
Provisions		176,707	176,707	0
Total non-current liabilities		5,765,569	5,765,569	0
Total liabilities		10,092,666	9,639,721	452,945
Net assets		155,353,077	154,665,747	-687,329
Equity				
Retained surplus		71,297,505	71,297,505	0
Net Result		0	-687,329	-687,329
Reserve - asset revaluation		81,056,126	81,056,126	0
Reserve - Cash backed		2,999,446	2,999,446	0
Total equity		155,353,076	154,665,747	-687,329

This statement is to be read in conjunction with the accompanying notes

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING 31 JULY 2023

		2023-2024
		YTD
		ACTUAL (b)
OPERATING REVENUE		\$
Rates		0
Operating Grants and Subsidies		154,225
Fees and Charges		81,247
Interest Earnings		102
Profit on Asset Disposal		0
Other Revenue		32,302
		267,876
LESS OPERATING EXPENDITURE		
Employee Costs		(407,041)
Materials & Contracts		(240,746)
Utilities		(28,053)
Depreciation on Non-Current Assets		0
Interest Expense		0
Insurances		(221,814)
Loss on Asset Disposal		0
Other Expenditure		(57,552)
		(955,205)
	<i>Increase(Decrease)</i>	(687,329)
ADD		
Movement in Employee Benefits (Non-current)		0
Profit on the disposal of assets		0
Loss on the disposal of assets		0
Depreciation Written Back		0
		0
	<i>Sub Total</i>	(687,329)
INVESTING ACTIVITIES		
Land Held for Resale		0
Purchase Buildings		(29,282)
Purchase Plant and Equipment		(56,718)
Purchase Furniture and Equipment		0
Infrastructure Assets - Roads		(110,596)
Infrastructure Assets - Footpaths		0
Infrastructure Assets - Drainage		0
Infrastructure Assets - Parks & Ovals		0
Infrastructure Assets - Other		(16)
Proceeds from Sale of Assets		10,909
Contributions for the Development of Assets		0
		(185,704)
FINANCING ACTIVITIES		
Repayment of Debt - Loan Principal		0
Loans Raised		0
Transfer to Springhaven Reserves		0
Transfer from Springhaven Reserves		0
Transfer from Reserves		0
Transfer to Reserves		0
		0
Plus Rounding		0
	<i>Sub Total</i>	(873,033)
FUNDING FROM		
Estimated Opening Surplus at 1 July		4,109,221
Closing Funds		0
		4,109,221
NET SURPLUS/(DEFICIT)		3,236,188

SHIRE OF KOJONUP
SUMMARISED NET CURRENT POSITION
FOR THE PERIOD ENDING 31 JULY 2023

	ACTUAL 30 JUNE 2023	ACTUAL YTD
Cash - Unrestricted	\$3,471,711	\$2,024,943
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$2,999,446	\$2,999,446
Accounts Receivable - Rates	\$372,343	\$446,898
Accounts Receivable - Sundry	\$1,407,528	\$1,390,828
GST Receivable	(\$31,142)	\$54,947
Inventories	\$10,685	(\$12,470)
Land held for Resale	\$169,861	\$169,861
Loans - Clubs	\$0	\$0
CURRENT ASSETS	\$8,400,431	\$7,074,454
LESS: CURRENT LIABILITIES		
Payables	(\$436,437)	(\$266,777)
ATO Liabilities	\$132,936	\$416,221
Contract Liabilities	(\$819,547)	(\$819,547)
Employee Provisions	(\$786,161)	(\$786,161)
Accrued Interest on Loans	(\$25,851)	(\$25,851)
Interest Bearing Loans	(\$447,038)	(\$447,038)
Springhaven Accommodation Bonds	(\$1,945,000)	(\$1,945,000)
CURRENT LIABILITIES	(\$4,327,097)	(\$3,874,152)
LESS: EXCLUSIONS		
Cash - Restricted Reserves	(\$2,999,446)	(\$2,999,446)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$447,038	\$447,038
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$169,861)	(\$169,861)
Less Provision for Doubtful Debts	\$1,142	\$1,142
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$1,945,000	\$1,945,000
Add Back Accrued Interest on Loans	\$25,851	\$25,851
Add: Current liabilities not expected to be cleared at end of year	\$786,161	\$786,161
Roundings	\$1	\$1
NET CURRENT POSITION - SURPLUS/(DEFICIT)	\$4,109,221	\$3,236,188

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2023**

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Actuals	% of Annual Budget
Governance								
C137	ICT Plan Implementation		CEO	F&E	Renewal	360,000	0	0%
C191	Shire Administration Centre - Building Renewal/Improvement		CEO	L&B	Renewal	20,000	0	0%
						380,000	0	
Law Order & Public Safety								
C138	Bush Fire Repeater Tower	5.1.2	MRS	Infr.	New	350,000	0	0%
2885	CCTV Infrastructure		CEO	Infr.	New	267,000	0	0%
C440	Cat Pound		MRS	L&B	New	4,696	0	0%
						621,696	0	
Education & Welfare								
C441	Old School - Re-Roof		BMC	L&B	Renewal	100,000	0	0%
						100,000	0	
Housing								
C157	Staff - 15 Loton Close		CEO	L&B	New	60,000	0	0%
C140	Staff - 34 Katanning Road		MRS	L&B	Upgrade	120,000	29,282	24%
C147	Springhaven - Furniture	2.2.6	MACS	F&E	New	10,000	0	0%
C195	Springhaven - Building	2.2.14	MACS	L&B	Renewal	30,000	0	0%
C313	Jean Sullivan Units - Building Renewal		BMC	L&B	Upgrade	10,000	0	0%
C145	ILU's - Building Renewal		BMC	L&B	Renewal	10,000	0	0%
						240,000	29,282	
Community Amenities								
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	100,000	0	0%
C407	Refuse Site Development		MRS	Infr.	Upgrade	98,250	16	0%
C442	Men's Shed - Construction of New		MCCS	L&B	New	750,000	0	0%
C355	Town Furniture		MWS	Infr.	New	39,171	0	0%
						987,421	16	
Recreation & Culture								
C198	Historic Buildings - Capital Improvement		BMC	L&B	Renewal	30,000	0	0%
C199	Memorial Hall/Theatrical/Harrison Place		MRS	L&B	New	10,000	0	0%
C408	Harrison Place Toilets & Park	1.1.8	MWS	L&B	Upgrade	10,000	0	0%
C443	Showgrounds Retaining Wall		CEO	Infr.	New	6,000	0	0%
C274	Sporting Complex - Netball Court Resurface & Roof	1.2.10, 1.2.13	MCCS	Infr.	Renewal	88,000	0	0%
C444	Sporting Complex - Hall of Fame Signage		MCCS	Infr.	New	8,000	0	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	34,000	0	0%
C447	Contribution to Bowling Club New Green		MCCS	Infr.	Upgrade	0	0	0%
C448	Trails Hub Construction		MCCS	Infr.	New	40,000	0	0%
C412	Apex Park Drainage & Car Park & RV		MCCS	Infr.	Upgrade	0	0	0%
C413	Trails Construction		MCCS	Infr.	New	0	0	0%
						226,000	0	
Transport - Plant Purchases								
7604	Plant Major Purchases		MWS	P&E	New	0	56,718	0%
						0	56,718	

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2023**

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Actuals	% of Annual Budget
Transport - Infrastructure							
C417 Widening - Shamrock Road	1.1.5	MWS	Infr.	Upgrade	660,000	14,882	2%
C436 Widening - Shamrock Road (2021/2022 Project)	1.1.5	MWS	Infr.	Upgrade	0	12	0%
C319 Bitumen Reseal - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C320 Bitumen Reseal - Kojonup Darkan Road	1.1.5	MWS	Infr.	Renewal	553,000	0	0%
C321 Bitumen Reseal - Broomehill-Kojonup Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C172 Seal - Riverdale Road	1.1.5	MWS	Infr.	Renewal	413,000	0	0%
CJ453 Seal - Balgarup Road RTR	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C463 Kojonup Darkan Shoulder Blackspot		MWS	Infr.	Upgrade	669,000	95,703	14%
C500 Tone Road - RTR		MWS	Infr.	Upgrade	100,000	0	0%
C501 Ballock Road - RTR		MWS	Infr.	Upgrade	70,000	0	0%
C502 Woodenuip Road - RTR		MWS	Infr.	Upgrade	30,000	0	0%
C503 Boilup Road - RTR		MWS	Infr.	Upgrade	30,000	0	0%
C504 Hubbe Road - RTR		MWS	Infr.	Upgrade	52,500	0	0%
C174 Soldier Road - Footpath, Kerbing and Drainage		MWS	Infr.	Upgrade	250,000	0	0%
					3,277,500	110,596	
Economic Services							
C177 Kodja Place - Capital Renewal/Improvement	2.1.10	BMC	L&B	Renewal	20,000	0	0%
CJ457 EV Charger Parking Bay		MWS	Infr.	Upgrade	250,000	0	0%
C054 Promotional Signage at Airstrip	1.4.7	MCCS	Infr.	New	30,000	0	0%
					300,000	0	
Other Property & Services							
C458 Radios - Communication		MWS	Infr.	Renewal	30,000	0	0%
					30,000	0	
Total Capital Expenditure					6,162,617	196,613	3.2%

SUMMARIES:			
Land Held for Resale	100,000	0	0.0%
Land & Buildings	1,174,696	29,282	2.5%
Infrastructure	4,517,921	110,613	2.4%
Plant & Equipment	0	56,718	0.0%
Furn & Equipment	370,000	0	0.0%
	6,162,617	196,613	3.2%
Asset Renewal	2,138,000	0	0.0%
New Asset	1,574,867	56,718	3.6%
Upgrading Asset	2,449,750	139,895	5.7%
	6,162,617	196,613	3.2%
Chief Executive Officer	813,000	0	0.0%
Manager Corporate & Community Services	916,000	0	0.0%
Manager Works & Services	3,606,671	167,315	4.6%
Senior Horticulturalist	34,000	0	0.0%
Manager Regulatory Services	582,946	29,298	5.0%
Building Maintenance Coordinator	170,000	0	0.0%
Manager Aged Care Services	40,000	0	0.0%
	6,162,617	196,613	3.2%

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2023

RESERVES - CASH BACKED

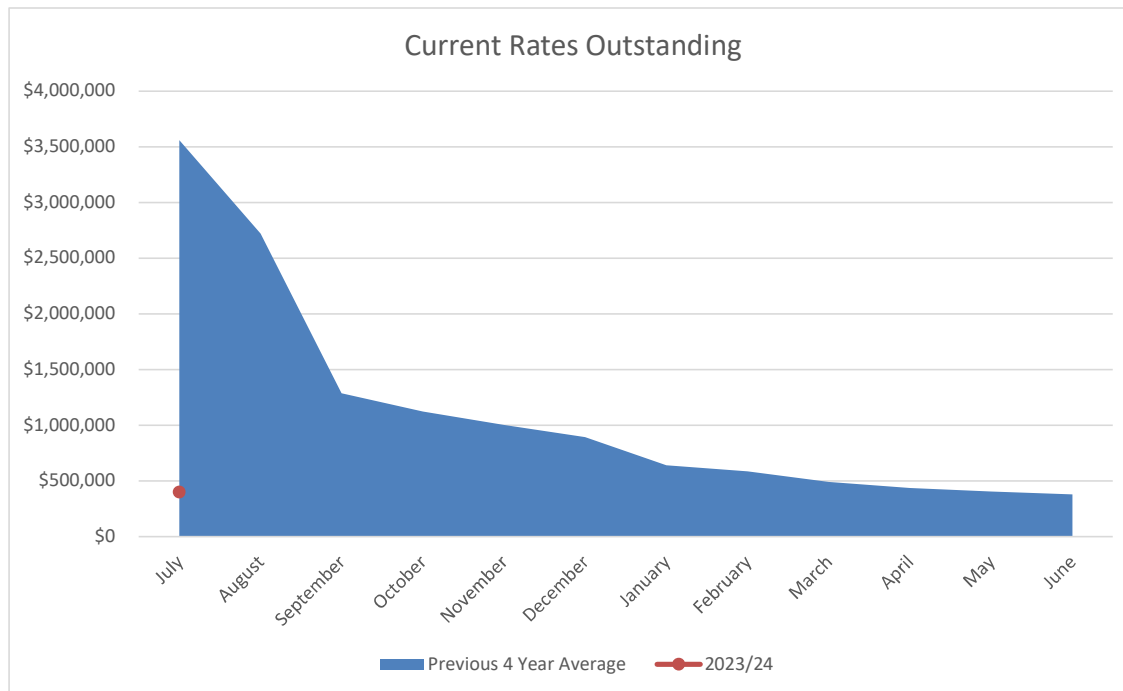
	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance
	\$	\$	\$	\$
Plant Replacement	250,000	0	0	250,000
Employee Leave	245,673	0	0	245,673
Springhaven Lodge (Bonds)	1,947,079	0	0	1,947,079
Low Income Housing	84,224	0	0	84,224
Sporting Facility	63,260	0	0	63,260
Landfill Waste Management	80,758	0	0	80,758
Kodja Place Tourist Precinct	17	0	0	17
Community Grant Scheme	9,832	0	0	9,832
Independent Living Units	159,573	0	0	159,573
Natural Resource Management	98,295	0	0	98,295
Swimming Pool	40,829	0	0	40,829
The Kodja Place Building Upgrade & Renewal	17,769	0	0	17,769
Sporting Complex Building Upgrade & Renewal	1,129	0	0	1,129
Netball Court Resurfacing	1,007	0	0	1,007
Trails Network Construction	2	0	0	2
	2,999,447	0	0	2,999,447

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2023**

RATES & SUNDRY RECEIVABLES

Rates:

	1-Jul-23	Levy for 2023/24	Collectable	Received	Outstanding
Property Rates	\$ 210,592	\$ -	\$ 210,592	\$ (8,210)	\$ 202,382
Rubbish Charges	\$ 37,874	\$ -	\$ 37,874	\$ (856)	\$ 37,019
Emergency Services Levy	\$ 21,240	\$ (256)	\$ 20,984	\$ -	\$ 20,984
Instalment fee & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Penalty & ESL Interest	\$ 100,282	\$ 102	\$ 100,384	\$ (629)	\$ 99,755
Excess Rates	\$ (64,806)	\$ -	\$ (64,806)	\$ (4,740)	\$ (69,546)
Sub- Total	\$ 305,182	\$ (154)	\$ 305,028	\$ (14,434)	\$ 290,594 0%
OTHER ITEMS					
Pensioner Rebates to claim	\$ 84,702	\$ -	\$ 84,702	\$ -	\$ 84,702
	\$ 389,884				\$ 375,296
Pensioner Deferred Rates	\$ 110,473	\$ -	\$ 110,473	\$ -	\$ 110,473
Total Outstanding	\$ 415,655	\$ (154)	\$ 415,501	\$ (14,434)	\$ 401,067



Sundry Debtors:

	30-Jun-23		31/07/23		Movement This FY
Credit Balance	\$ (6,180)		\$ (16,713)		\$ 10,533
Current	\$ 125,937		\$ 35,880		\$ 90,057
30 - 60 days	\$ 469,099	65%	\$ 1,016,663	73%	\$ (547,564)
60 - 90 days	\$ 5,339	1%	\$ 4,996	0%	\$ 343
Greater than 90 days	\$ 126,515	18%	\$ 352,575	25%	\$ (226,060)
	\$ 720,710		\$ 1,393,402		

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2023**

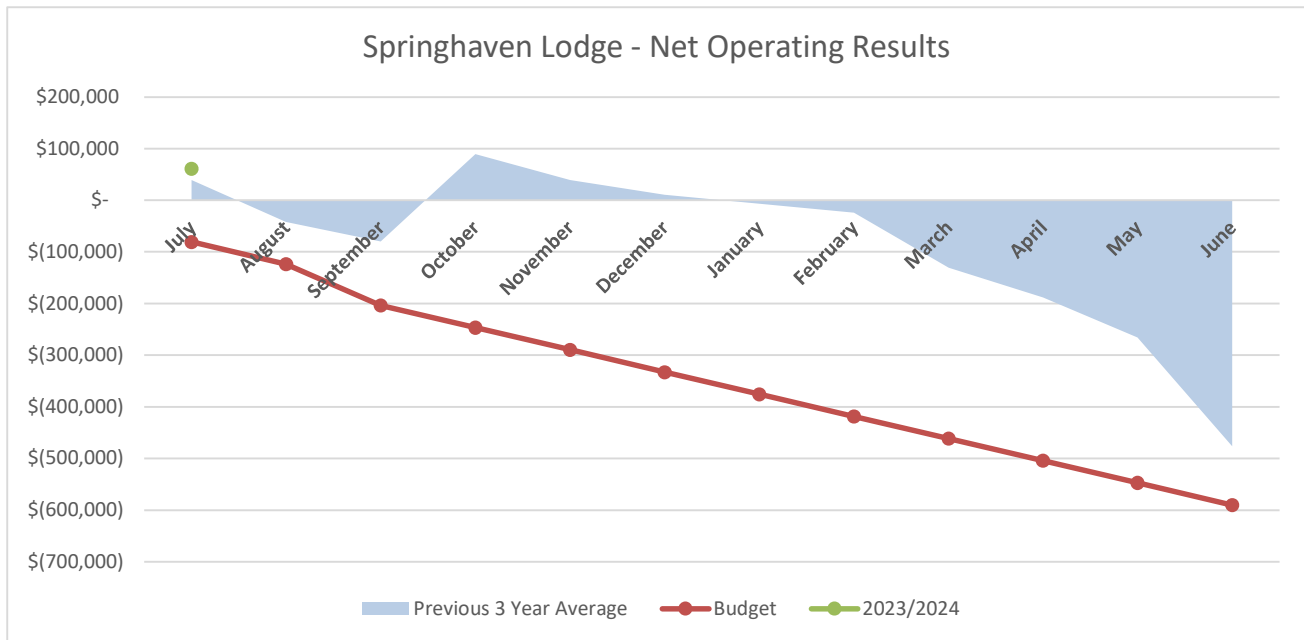
LOAN REPAYMENTS	Loan Number	2024 Actual	2024 New	2024 New	2024 Actual	2024 Actual
		Principal July 2023	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$
Law, order, public safety						
Communications Tower	150	400,000	0	0	0	400,000
Health						
Medical Centre Donation	137	114,972	0	0	0	114,972
Housing						
Bagg Street Unit	135	58,596	0	0	0	58,596
Aged Units - GSHI	139	20,369	0	0	0	20,369
Staff Housing - GSHI	140	796,591	0	0	0	796,591
GROH Housing - GSHI	138	823,080	0	0	0	823,080
Staff Housing - GSHI	144	44,406	0	0	0	44,406
GROH Housing - GSHI	145	44,406	0	0	0	44,406
Staff Housing Renovations	148	285,524	0	0	0	285,524
Recreation and culture						
Sports Complex	134	206,978	0	0	0	206,978
Sports Complex Wall	136	62,358	0	0	0	62,358
Netball Courts & Roof	143	1,337,732	0	0	0	1,337,732
Oval Lighting	142	206,908	0	0	0	206,908
Harrison PI Toilets & Park	146	366,615	0	0	0	366,615
Harrison PI Toilets & Park	149	200,000	0	0	0	200,000
Transport						
Airstrip Lighting	141	126,939	0	0	0	126,939
Economic services						
Land Development	147	353,855	0	0	0	353,855
		5,449,329	0	0	0	5,449,329

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2023**

MAJOR BUSINESS UNITS

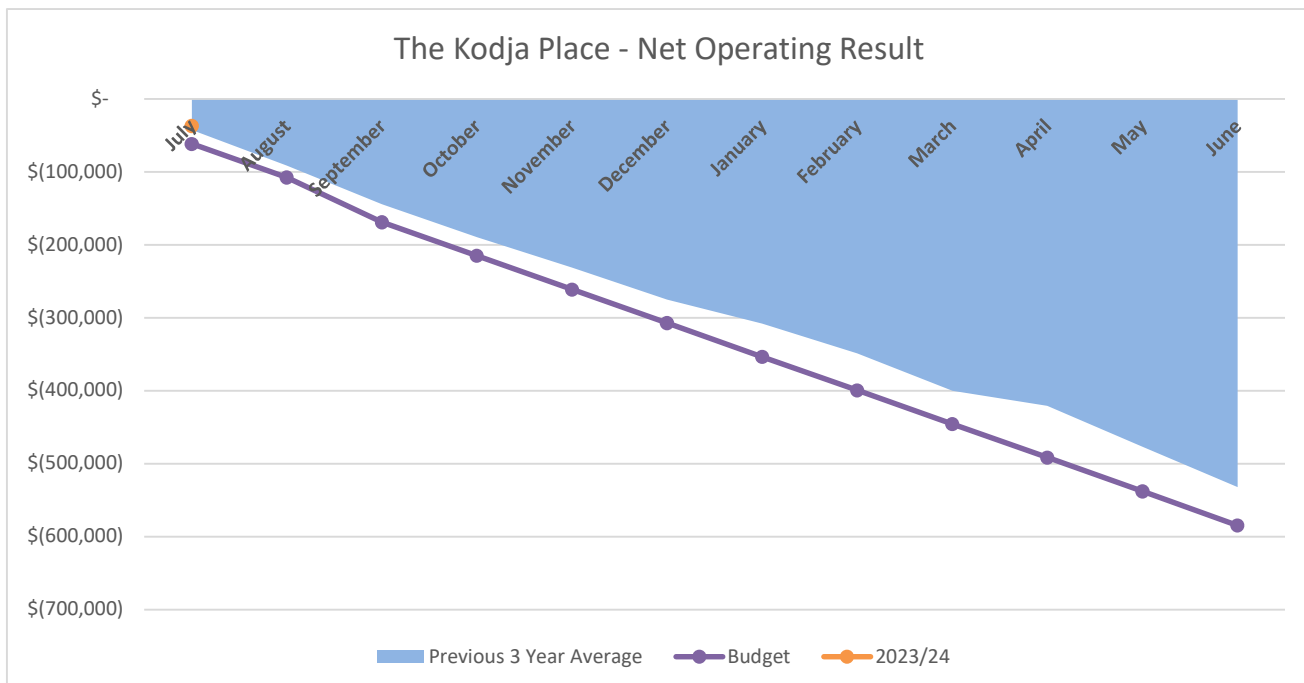
Springhaven Lodge

The Shire of Kojonup owns and operates a 22 bed aged accommodation hostel known as Springhaven Lodge. The following graph shows the operations of Springhaven Lodge (profit or loss) excluding any capital grants. There is also capital expenditure (p.12) and reserve accounts (p.16) associated with Springhaven Lodge.



The Kodja Place Precinct

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
Proceeds Sale of Assets			
9605	Proceeds Sale of Assets -		(\$10,909)
Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET			(\$10,909)
Written Down Value			
New	00000 Written Down Value-		\$0
Sub Total - WDV ON SALE OF ASSET			\$0
Total - GAIN/LOSS ON DISPOSAL OF ASSET			(\$10,909)
Total - OPERATING STATEMENT			(\$10,909)

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
GENERAL PURPOSE FUNDING - RATES			
OPERATING EXPENDITURE			
1104	Rates Incentive Prize		\$0
1112	Admin Allocated to Rates (Cash)		\$0
1122	Admin Allocated to Rates (Non-Cash)		\$0
1132	Rating Salaries		\$3,213
1162	Superannuation		\$514
1182	Rates Printing/postage		\$971
1192	Valuation Expenses		\$0
1202	Title Searches		\$0
1222	Insurance - Emp Costs (Rates)		\$746
1262	Legal Costs Incurred - Rates		\$0
Sub Total - GENERAL RATES OP/EXP			\$5,444
OPERATING INCOME			
1003	General Rates Levied		\$0
1023	Interim Rates		\$0
1053	Back Rates		\$0
1013	Ex-Gratia Rates		\$0
1043	Non Payment Penalty Interest		(\$102)
1073	Instalment Administration Charge		\$0
1063	Instalment Interest Charge		\$0
1273	ESL Levy Admin Fee		\$0
1092	Rates Written Off/Refunded		\$0
1283	Settlement & Search Charges		(\$568)
1263	Legal Expenses - Recovered		\$0
Sub Total - GENERAL RATES OP/INC			(\$670)
Total - GENERAL RATES			\$4,773
OTHER GENERAL PURPOSE FUNDING			
OPERATING EXPENDITURE			
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			
OPERATING INCOME			
1333	Financial Assistance Grant		\$0
1343	Grants Commission Local Roads Grant		\$0
1373	Interest Received - Municipal		\$0
1393	Interest Received - Reserves		\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			\$0
Total - OTHER GENERAL PURPOSE FUNDING			\$0
Total - GENERAL PURPOSE FUNDING			\$4,773

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
GOVERNANCE - MEMBERS OF COUNCIL			
OPERATING EXPENDITURE			
002D	Depreciation		\$0
1502	Meeting Attendance Fees		\$0
1508	Members Travelling		\$0
1512	Conferences & Training Expenses		\$3,789
1522	Members Communications Allowance		\$0
1532	Election Expenses		\$0
1542	Presidents/Dep Allowances		\$0
1562	Refreshments & Functions (Councillors)		\$390
1572	Refreshments & Functions Staff		\$12
1592	Members Insurance		\$5,139
1602	Subscriptions		\$32,845
1612	Misc Expenses - Members		\$0
1624	Integrated Planning Expenses		\$0
1632	Vehicle Operating Expenses		\$0
1642	Advertising		\$0
1662	Audit Fees		\$0
1702	Administration Allocation (Cash)		\$0
1712	Administration Allocation (Non-Cash)		\$0
1772	Doubtful Debt Expenses		\$0
1792	Legal Costs		\$0
2075	VROC - Shared Services		\$0
2078	VROC - Projects		\$0
Sub Total - MEMBERS OF COUNCIL OP/EXP			\$42,174
OPERATING INCOME			
1725	Donations/Contributions		\$0
002P	Profit on Sale of Asset (Gov)		\$0
Sub Total - MEMBERS OF COUNCIL OP/INC			\$0
Total - MEMBERS OF COUNCIL			\$42,174

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
GOVERNANCE - GENERAL			
OPERATING EXPENDITURE			
003D	Depreciation (Sch 4)		\$0
1852	Salaries - Admin		\$62,831
1882	Admin Superannuation		\$8,598
1892	Staff Insurances		\$17,238
1902	FBT Admin Staff		\$3,721
1912	Conference & Training		\$1,951
1921	Staff Housing Subsidy		\$0
1922	Advertising		\$217
1931	Occupational Risk Co-Ordinator Costs		\$0
1932	Occ Health & Safety		\$0
1942	Staff Uniforms		\$415
1952	Admin Staff Costs		\$5,858
1957	Office Building Maintenance		\$162
1958	Office - Cleaning & Assoc		\$1,882
1959	Office - Utility Charges		\$1,573
1962	Office Gardens & Surrounds-Mtce		\$440
1972	Admin Printing & Stationery		\$189
1982	Telephone & Internet		\$2,413
2002	Office Equip Maint		\$0
2004	Office - Insurance.		\$18,816
2006	Donations CEO discretion		\$0
2008	Donations - Council		\$0
2012	Non Capital Purchases		\$219
2022	Bank Charges		\$654
2032	Postage & Freight		\$178
2042	ICT Computer Support		\$54,572
1992	ICT Software Licensing Fees		\$3,750
2043	ICT Website Subscription & Upgrade		\$160
2044	ICT Hardware Purchases (<\$5,000)		\$23
2052	Admin Vehicle Expenses		\$31
2062	Admin Legal Expenses		\$0
2274	HR/IR Consultants		\$0
2277	Finance Consultants		\$0
2275	Records Management		\$2,000
2278	Security Monitoring		\$180
2287	Fair Value Revaluations		\$0
2092	Mis Expense - Admin		\$1,000
2102	Admin - Novated Lease Expenses		\$616
2172	Less Admin Non Cash Realloc		\$0
2182	Less Admin Cash Exp Realloc		\$0
Sub Total - GOVERNANCE - GENERAL OP/EXP			\$189,686

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
OPERATING INCOME			
2053	Sundry Misc Income - Admin		(\$507)
2083	Police Licensing Commissions		(\$3,233)
2113	Admin - Novated Lease Contributions		(\$1,120)
2143	Photocopying Fees		\$0
Sub Total - GOVERNANCE - GENERAL OP/INC			(\$4,860)
Total - GOVERNANCE - GENERAL			\$184,826
Total - GOVERNANCE			\$227,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
LAW ORDER & PUBLIC SAFETY			
FIRE PREVENTION			
OPERATING EXPENDITURE			
2272	Emergency Operating Expenses		\$0
2271	Emergency Operations Room - Storage		\$0
2281	Community Emergency Services Manager		\$0
2292	Fire Hazard Reduction		\$0
2302	Ground & Aerial Inspections		\$0
2322	Administration Costs		\$0
2342	Fire Fighting - Shire Resources		\$0
2372	Brigade Expenses		\$27,194
2374	BRPC - Other Employment Cost		\$0
2284	BRPC - Salaries		\$6,920
2294	BRPC - Superannuation		\$923
2382	Administration Allocated - Cash		\$0
2442	Administration Allocated - Non-Cash		\$0
2443	Interest on Loan - Bushfire		\$0
004D	Buildings Depreciation		\$0
Sub Total - FIRE PREVENTION OP/EXP			\$35,037
OPERATING INCOME			
2363	Fines & Penalties		(\$13)
2383	Sale of Fire Maps		\$0
2393	Sundry Misc income - Fire		\$0
2373	ESL Levy Funding		\$0
2463	BRMC - Grant Income		\$0
Sub Total - FIRE PREVENTION OP/INC			(\$13)
Total - FIRE PREVENTION			\$35,024

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
ANIMAL CONTROL			
OPERATING EXPENDITURE			
2492	Salaries		\$1,150
2522	Superannuation		\$292
2532	Other Employment Costs		\$1,493
2542	Conference & Training		\$0
2552	Ranger Vehicle		\$0
2553	FBT Expenses		\$1,489
2562	Dog Control Expenses		\$94
2572	Dog Pound Expenses		\$0
2582	Other Animal Control		\$0
2583	Cat Control Expenses		\$0
2584	Cat Pound Expenses		\$0
2602	Administration Allocated - Cash		\$0
2612	Administration Allocated - Non-Cash		\$0
005D	Depreciation Buildings - Animal Control		\$0
Sub Total - ANIMAL CONTROL OP/EXP			\$4,517
OPERATING INCOME			
2613	Cat Pound Grant		\$0
2633	Ranger Income		\$0
2653	Fines & Penalties - Dog Act		\$0
2654	Fines & Penalties - Cat Act		\$0
2663	Impounding Fees - Dogs		\$0
2664	Impounding Fees - Cats		\$0
2673	Dog Registrations		(\$25)
2674	Cat Registrations		(\$100)
Sub Total - ANIMAL CONTROL OP/INC			(\$125)
Total - ANIMAL CONTROL			\$4,392
OTHER LAW ORDER & PUBLIC SAFETY			
OPERATING EXPENDITURE			
2832	Vehicle Impounding		\$19
2862	Local Law review		\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP			\$20
OPERATING INCOME			
2863	Income - Misc Other Law & Order		\$0
2823	Non-Operating Grant income		\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC			\$0
Total - OTHER LAW ORDER PUBLIC SAFETY			\$20
Total - LAW ORDER & PUBLIC SAFETY			\$39,436

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
HEALTH			
HEALTH ADMINISTRATION & INSPECTION			
OPERATING EXPENDITURE			
3102	Health Salaries		\$9,301
3132	Superannuation		\$2,065
3142	Fringe Benefits Tax		\$3,721
3152	Conferences & Training		\$0
3162	Health - Other Employment Costs		\$1,119
3164	Health - Contractors		\$0
3212	Admin Allocation to HIA - Cash		\$0
3242	Analytical Expenses		\$463
3252	Administration Allocated - Non-cash		\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP			\$16,669
OPERATING INCOME			
3223	Health Act fees, Licences		\$0
3233	Septic Tank Inspection Fees		\$0
3253	Health Other income		\$0
3283	Health Consultancy Income - Resource Sharing		\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC			\$0
Total - HEALTH ADMIN & INSPECTION			\$16,669
PREVENTATIVE SERVICE - PEST CONTROL			
OPERATING EXPENDITURE			
Sub Total - PREVENTIVE SRVS - PEST OP/EXP			\$0
OPERATING INCOME			
Sub Total - PREVENTATIVE SERVICES - PEST OP/INC			0
Total - PREVENTIVE SERVICES - PEST CONTROL			\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
	OTHER HEALTH		
	OPERATING EXPENDITURE		
3362	Doctor's Surgery Maint		\$58
3361	Interest Paid on Loans		\$0
3368	Loan Guarantee Fee		\$0
009D	Depreciation Buildings		\$0
	Sub Total - OTHER HEALTH OP/EXP		\$58
	OPERATING INCOME		
	Sub Total - OTHER HEALTH OP/INC		\$0
	Total - OTHER HEALTH		\$58
	Total - HEALTH		\$16,727

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
EDUCATION & WELFARE			
EDUCATION			
OPERATING EXPENDITURE			
3455	Play in the Park		\$0
3452	Smart Start Expenses		\$0
Sub Total - EDUCATION OP/EXP			\$0
OPERATING INCOME			
3456	Income - Smart Strat Donation		
Sub Total-EDUCATION OP/INC			\$0
Total - EDUCATION			\$0
PRE-SCHOOL/OTHER EDUCATION			
OPERATING EXPENDITURE			
3462	Child Care Centre - Building Maint		\$2,260
3464	Child Care Centre - Grounds Maint		\$0
3477	Kindy Café		\$828
3472	Playgroup/Toy Library - Building Maint		\$1,004
3470	Playgroup/Toy Library - Minor Expenses		\$0
3474	Playgroup/Toy Library - Grounds Maint		\$130
006D	DEPRECIATION (SCH 8)		\$0
Sub Total - OTHER EDUCATION OP/EXP			\$4,222
OPERATING INCOME			
3463	Occasional Care Rent		(\$208)
3483	LR&CIP Grant - Old School Roof		\$0
Sub Total - OTHER EDUCATION OP/INC			(\$208)
Total - OTHER EDUCATION			\$4,014
WELFARE			
OPERATING EXPENDITURE			
010D	DEPRECIATION (SCH 8)		\$0
Sub Total - WELFARE OP/EXP			\$0
OPERATING INCOME			
Sub Total - WELFARE OP/INC			\$0
Total - WELFARE			\$0
Total - EDUCATION & WELFARE			\$4,014

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
HOUSING			
SPRING HAVEN HOUSING			
3752	Spring Haven Salaries		\$78,459
3742	Spring Haven - FBT Expenses		\$893
3772	Spring Haven Superannuation		\$12,618
3782	Conferences & Training		\$0
3792	Uniforms & Protective Clothing		\$0
3802	Recruitment Expenses		\$0
3821	Spring H - Staff Housing Subsidy		\$0
3822	Vehicle Expenses		\$0
3842	Spring Haven Telephone		\$452
3862	Subscriptions		\$1,270
3872	Postage & Freight		\$0
3882	Minor Office Expenses/Stationery		\$0
3892	Office Equipment Maintenance		\$0
3893	Software Operating		\$0
3902	Spring Haven Building Operating Expenses		\$180
3903	Spring Haven Building Maint (Unforseen)		\$181
3904	Spring Haven Grounds Maint		\$959
3906	Springhaven Building Non Cap		\$0
3908	Spring H - Security		\$0
3912	Medical/Pharmaceutical Services		\$3,796
3913	Allied Health		\$0
3914	Utilities		\$5,475
3812	Spring H - Workers Comp/Journey Ins		\$20,895
3916	Insurance		\$15,616
3922	Cleaning & Laundry		\$0
3932	Non-Capital Equipment Expenses		\$408
3942	Meals & Refreshments		\$792
3952	Residents Activities		\$0
3962	Public Liability Insurance		\$4,092
3974	Spring Haven Aged Care Consultants		\$0
3918	Spring H - Consultants		\$0
3928	Spring H - COVID-19 Additional Costs		\$0
3982	Administration Allocated Non-Cash		\$0
3992	Administration Allocated - Cash		\$0
012D	Spring Haven Depreciation		\$0
013D	Spring Haven Depreciation		\$0
Sub Total - SPRING HAVEN HOUSING OP/EXP			\$146,086
OPERATING INCOME			
4003	Spring Haven Resident Rent		(\$49,902)
4013	Spring Haven - Personal Care Grant Subsidy		(\$147,549)
1395	INTEREST ON UNPAID BONDS		(\$10,202)
4143	Miscellaneous Income		\$0
4023	Spring Haven Donations		\$0
4303	Spring H - Grant - Security		\$0
Sub Total - SPRING HAVEN HOUSING OP/INC			(\$207,653)
Total - SPRING HAVEN HOUSING			(\$61,567)

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
STAFF HOUSING			
OPERATING EXPENDITURE			
3768	Staff Housing Building Maintenance		\$10,353
3769	Staff Housing - Operating Expenses		\$6,348
3764	Staff Housing - Ground Maint. Various		\$3,091
3774	Loss on Sale of Asset (Housing)		\$0
3770	Loan Guarantee Fee L135 & L140		\$0
3771	Staff Housing Loan Interest		\$0
011D	Housing Depreciation		\$0
Sub Total - STAFF HOUSING OP/EXP			\$19,792
OPERATING INCOME			
3703	Residential Rent - Staff		(\$3,346)
3705	BBRF Grant - Key Workers		\$0
016P	Profit on Sale of Asset		\$0
Sub Total - STAFF HOUSING OP/INC			(\$3,346)
Total - STAFF HOUSING			\$16,446
HOUSING OTHER			
OPERATING EXPENDITURE			
4062	Loton Close ILU's Building Maint		\$361
4064	Loton Close ILU's Grounds Maint		\$0
4065	Loton Close ILU's Utilities		\$3,906
4066	Loton Close ILU's Insurance		\$4,188
4202	J Sullivan Units Building Maintenance		\$0
4204	J Sullivan Units Grounds Maintenance		\$0
4205	J Sullivan Units Utilities		\$0
4206	J Sullivan Units Insurance		\$1,020
4254	Interest Paid on Loans		\$0
4255	Loan Guarantee Fee (Housing Other)		\$0
4232	Bagg Street Units Operating		\$0
4256	GROH - Building Maintenance		\$5,170
Sub Total - HOUSING OTHER OP/EXP			\$14,646
OPERATING INCOME			
4083	Loton Close ILU's Rent		(\$11,138)
4103	Loton Close ILU's - Power Recoups		(\$2,103)
4203	J Sullivan Units - Rent		(\$2,920)
4243	GROH - Rent		(\$3,463)
Sub Total - HOUSING OTHER OP/INC			(\$19,624)
Total - HOUSING OTHER			(\$4,978)
Total - HOUSING			(\$50,100)

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
COMMUNITY AMENITIES			
SANITATION - HOUSEHOLD REFUSE			
OPERATING EXPENDITURE			
5022	Refuse Collection - Kerbside		\$10,080
5012	Refuse Site Maintenance		\$0
5013	Refuse Site Rehabilitation		\$0
5002	Recycling Depot/Transfer Stn - Contract		\$16,522
5122	Recycling Collection - Kerbside		\$7,548
5142	Recycling Education		\$0
5123	Waste Management Planning		\$0
014D	Depreciation (Sch 10)		\$0
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP			\$34,150
OPERATING INCOME			
5023	Collection Charges - Kerbside		\$0
5033	Recycling/Transfer Station Rental		\$0
5103	TIPPING FEES/BIN HIRE		\$0
5183	Sale of Recyclables		\$0
010P	Profit on Sale of asset		\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC			\$0
Total - SANITATION HOUSEHOLD REFUSE			\$34,150
SANITATION OTHER			
OPERATING EXPENDITURE			
5027	Verge Pick Up - Hard Waste		\$0
5251	Street Bins Collection - Contract		\$3,078
5252	Street Bins Collection		\$0
5262	Repair Street Bins		\$0
5263	Drum Muster		\$0
5264	Transport of Waste & Loader Hire		\$0
5265	Bulk Bin Hire Expenses		\$0
5266	Bulk Bin Removal Expenses		\$0
Sub Total - SANITATION OTHER OP/EXP			\$3,078
OPERATING INCOME			
5103	Tip Fees		\$0
5303	Litter Infringements		\$0
5304	Drum Muster Reimbursement Income		\$0
Sub Total - SANITATION OTHER OP/INC			\$0
Total - SANITATION OTHER			\$3,078

SHIRE OF KOJONUP

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ACCOUNT	JOB	Bud	Actual
SEWERAGE			
OPERATING EXPENDITURE			
026D	Sewer Depreciation Sch 10		\$0
5090	Liquid Waste Pond - Maintenance		\$0
Sub Total - SEWERAGE OP/EXP			\$0
OPERATING INCOME			
5190	Liquid Waste Disposal Fees		\$0
Sub Total - SEWERAGE OP/INC			\$0
Total - SEWERAGE			\$0
PROTECTION OF THE ENVIRONMENT			
OPERATING EXPENDITURE			
5619	Southern Dirt Contribution		\$15,000
5612	NRM Office Expenses		\$0
5616	NRM - Salaries & Wages/Consultancy Fees		\$2,273
5689	NRM - Superannuation		\$0
5601	NRM Vehicle Costs		\$0
5614	NRM - Grant Expenditure		\$0
5681	Noxious Weeds		\$0
5684	Landcare Publications		\$0
5686	NRM - Environmental Reserve M'ment		\$0
5687	Reserve Clean Up		\$0
5722	NRM - State NRM Grant Expenditure		\$43,636
5723	NRM - Myrtle Benn/Rob. Rd Reveg Plan		\$0
5734	NRM - Future Drought Fund Grant Exp.		\$0
5752	Administration Allocation Cash		\$0
5742	Administration Allocation Non-Cash		\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP			\$60,909
OPERATING INCOME			
5603	NRM Grants		\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC			\$0
Total - PROTECTION OF THE ENVIRONMENT			\$60,909

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ACCOUNT	JOB	Bud	Actual
TOWN PLANNING AND REGIONAL DEVELOPMENT			
OPERATING EXPENDITURE			
5842	Town Planning Expenses		\$0
5872	Superannuation		\$0
5882	Insurances		\$0
5922	TPS Review		\$0
5923	Town Planning Consultants		\$0
5954	Municipal Heritage Review		\$0
5952	Town Planning Legal Costs		\$0
5962	Administration Allocated Cash		\$0
5832	Administration Allocated Non-Cash		\$0
Sub Total - TOWN PLAN & REG DEV OP/EXP			\$0
OPERATING INCOME			
5973	Planning Fees		(\$1,240)
Sub Total - TOWN PLAN & REG DEV OP/INC			(\$1,240)
Total - TOWN PLANNING & REGIONAL DEVELOPMENT			(\$1,240)
COMMUNITY AMENITIES - CEMETERIES			
OPERATING EXPENDITURE			
5999	Cemetery Digital Database		\$0
6001	Cemetery - Grave Digging		\$0
6006	Kojonup Cemetery - Niche Wall Maint		\$22
6002	Kojonup Cemetery - Grounds Maint		\$596
6000	Kojonup Cemetery - Trees		\$0
6012	Boscabel Cemetery - Grounds Maint		\$3
6014	Muradup Cemetery - Grounds Maintenance		\$0
015D	Community Amenities Buildings Depreciation		\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP			\$621
OPERATING INCOME			
6013	Cemetery Fees (Inc Gst)		\$0
6023	Cemetery Fees Licences (Not Inc Gst)		(\$1,100)
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC			(\$1,100)
Total - COMMUNITY AMENITIES CEMETERIES			(\$479)

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ACCOUNT	JOB	Bud	Actual
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER			
OPERATING EXPENDITURE			
6042	Harrison Place Conveniences - Maint		\$0
6044	Harrison Place Conveniences - Cleaning		\$851
6024	Curly Wig - Building Maintenance		\$0
6034	CWA - Building Maintenance		\$334
6052	Town Street & Park Seating		\$0
6054	Townscape Plan		\$0
6112	Community Resource Centre / Telecentre		\$844
6132	Community Bus Maintenance		\$0
6144	Loan Guarantee Fee - Loan 146		\$0
6142	Administration Allocated Non-Cash		\$0
6152	Administration Allocated Cash		\$0
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP			\$2,030
OPERATING INCOME			
6133	Community Bus Hire		\$0
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC			\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER			\$2,030
COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT			
OPERATING EXPENDITURE			
6064	Men's Shed - Building Maintenance		\$83
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP			\$83
OPERATING INCOME			
6045	LR&CIP Grant - Mens Shed		\$0
6123	Events - Ticket Sales and Misc Revenue		(\$41)
6143	LotteryWest Grant - Mens Shed		\$0
6173	SMALL GRANTS		\$0
Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC			(\$41)
Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT			\$42
Total - COMMUNITY AMENITIES			\$98,489

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ACCOUNT	JOB	Bud	Actual
RECREATION & CULTURE			
PUBLIC HALL & CIVIC CENTRES			
OPERATING EXPENDITURE			
6202	Memorial Hall - Cleaning & Operations		\$4,913
6212	RSL Hall - Cleaning & Operations		\$132
6214	Memorial Hall - Building Maintenance		\$169
6216	Mobrup Hall - Building Expenses		\$36
6218	Muradup Hall - Building Expenses		\$667
6219	Qualeup Hall - Building Expenses		\$0
6224	Memorial Hall - Grounds Maintenance		\$4
6227	Boscabel Hall - Building Expenses		\$0
6232	All Halls - Cutlery & Crockery		\$0
6324	RSL Hall - Building Maintenance		\$182
6146	Interest on Loan - Loan 146 & 149		\$0
6147	Loan Guarantee Fee - Loan 146 & 149		\$0
016D	Public Halls Building Depreciation		\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			\$6,102
OPERATING INCOME			
6203	Memorial Hall Rentals		\$164
6213	RSL Hall Rentals		(\$225)
6225	Lotteries Grants		\$0
6243	Grant - LR&CIP (Harrison Place)		\$0
6233	Grant - LR & CIP (Memorial Hall)		\$0
017P	Profit on Sale of Assets		\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			(\$61)
Total - PUBLIC HALL & CIVIC CENTRES			\$6,041

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ACCOUNT	JOB	Bud	Actual
OTHER RECREATION & SPORT			
OPERATING EXPENDITURE			
6362	Kojonup Springs Conveniences		\$978
6364	Kojonup Springs Grounds Maintenance		\$356
6372	Apex Park Conveniences - Operating		\$3,021
6373	Apex Park Conveniences - Building Maint		\$0
6374	Apex Park - Grounds Maint		\$2,163
6382	Railway Reserve Conveniences		\$239
6392	Newstead Park - Grounds Maint		\$453
6394	Railway Reserve Grounds Maint		\$728
6402	Sports Complex - Netball Conveniences		\$372
6403	Sports Complex - Netball Area Maint		\$1,080
6404	Sports Complex - Grounds Maint		\$2,076
6408	Sports Complex - Conveniences		\$336
6412	Hillman Park - Grounds Maint		\$823
6414	Sports Complex - Reticulation		\$0
6415	Oval Lighting		\$589
6422	Kojonup Bk (Piesse Park) - Grounds Maint		\$386
6425	Sports Complex - Hockey Club Building		\$0
6434	Water - Turkey Nest Dam Maintenance		\$352
6435	Water - Showgrounds Maint		\$0
6444	Muradup Townsite Grounds		\$654
6452	Playground Safety & Minor Upgrades		\$100
6454	Kojonup Town Entrances		\$0
6474	Industrial Area Slashing & Spraying		\$0
6477	Sports Complex - Utilities & Insurance		\$4,728
6486	Rail Trails		\$0
6492	Myrtle Benn Reserve		\$0
6494	Sundry Reserves		\$1,260
6552	Sports Complex - Cleaning		\$320
6554	Sports Complex - Building Maint		\$0
6558	Loan Guarantee Fee - Loans 136, 142, 143		\$0
6559	Recreation - Interest on Loans		\$0
6592	Skate Park		\$103
6792	Admin Allocation - Cash		\$0
7107	Polocrosse Works Requested		\$0
017D	Other Sport Buildings Depreciation		\$0
Sub Total - OTHER RECREATION & SPORT OP/EXP			\$21,117
OPERATING INCOME			
6513	Contrib-Foot Club Sports Complex		\$0
6523	Complex Bldg Fees		(\$741)
6533	Rec Ground Lease Fees		\$0
6553	Contribution-Dept Education - Oval		\$0
6623	Grant - CSRFF		\$0
6633	Grant - LR&CI Program		\$0
6643	Grant - Trails		\$0
6663	Contribution - Apex Club		\$0
Sub Total - OTHER RECREATION & SPORT OP/INC			(\$741)
Total - OTHER RECREATION & SPORT			\$20,377

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And Type Of Activities Within The Programme

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ACCOUNT	JOB	Bud	Actual
SWIMMING AREAS & BEACHES			
OPERATING EXPENDITURE			
6252	Building Maintenance		\$0
6254	Consumables & Minor Expenses		\$0
6257	Utilities & Telephone		\$394
6258	Insurance		\$5,905
6261	Maintenance - Pool Building		\$0
6262	Grounds Maintenance		\$0
6264	Swimmin Pool - Chemicals		\$0
6271	Non-Capital Purchases per 10yr Plan		\$0
6272	Equipment Maintenance		\$0
6274	Kiosk - COGS		\$0
6352	Swimming Pool Salaries		\$0
6353	Superannuation		\$0
6354	Conferences & Training		\$0
6356	Staff Housing Subsidy (S/Pool)		\$0
6292	Administration Allocated Cash		\$0
050D	Depreciation Buildings		\$0
Sub Total - SWIMMING AREAS & BEACHES OP/EXP			\$6,298
OPERATING INCOME			
6294	Pool Entry Fees		\$0
6295	Pool Kiosk Sales		\$0
6296	Pool Daily Entry Fees		\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC			\$0
Total - SWIMMING AREAS & BEACHES			\$6,298
TV & RADIO BROADCASTING & RETRANSMISSION			
OPERATING EXPENDITURE			
6752	Television Translator		\$19
6772	VHF Repeater Operating/Maintenance		\$0
Sub Total - TV & RADIO RETRANSMISSION OP/EXP			\$19
Total - TV & RADIO RETRANSMISSION			\$19

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And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
LIBRARIES			
OPERATING EXPENDITURE			
6812	Library Salaries		\$5,416
6842	Superannuation		\$635
6852	Emp Insurances (Lib)		\$1,493
6862	Conference & Training (Lib)		\$0
6882	Library Operating Expenses		\$0
6892	Lib Software Licencing		\$0
6902	Library Resource Purchases		\$146
6903	Library Regional Activity Plan Contribution		\$0
6942	Administration Allocated Cash		\$0
6952	Administration Allocated Non-Cash		\$0
6982	Seniors Week Grant Expenses		\$0
Sub Total - LIBRARIES OP/EXP			\$7,690
OPERATING INCOME			
6963	Library Fines & Penalties - Lost Books		\$0
6973	Sundry Income		(\$9)
6983	Seniors Week Grant		\$0
Sub Total - LIBRARIES OP/INC			(\$9)
Total - LIBRARIES			\$7,681
HERITAGE & OTHER CULTURE			
OPERATING EXPENDITURE			
7002	Historical Society - Donation		\$0
7022	Old Military Barracks		\$76
7024	Old Post Office - Building Maintenance		\$362
7032	Elverd Cottage - Building Mtce		\$502
7034	Elverd Cottage - Ground Maint		\$103
7046	Old Post Office - Grounds Maintenance		\$0
7106	Showgrounds - Building Maintenance		\$1,730
7101	Annual Show - Works Assistance		\$0
7103	Muradup & Jingalup War Memorials		\$0
7222	Military Barracks - Ground Maint		\$434
019D	Depreciation Buildings		\$0
Sub Total - OTHER CULTURE OP/EXP			\$3,208
OPERATING INCOME			
Sub Total - OTHER CULTURE OP/INC			\$0
Total - OTHER CULTURE			\$3,208
Total - RECREATION AND CULTURE			\$43,624

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ACCOUNT	JOB	Bud	Actual
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE			
OPERATING EXPENDITURE			
7632	Town Streets - Drainage Mtce		\$1,456
7642	ROADS MTCE - FLOOD DAMAGE.		\$0
7652	Road Maintenance		\$0
7662	Bridge Maintenance		\$17,337
7672	Footpath Maintenance		\$0
7682	Lighting Of Streets		\$5,049
7692	Depot Maint		\$5,932
7694	Depot - Grounds & Nursery Maint		\$351
7695	Depot - OHS Minor Items		\$0
7704	Depot Cleaning		\$825
RM01	Grading - Winter		\$60,792
RM03	Drainage Maintenance		\$2,061
RM04	Bitumen Patching/Repair		\$8,269
RM05	Guide Post & Signage		\$4,089
RM06	Roadside Spraying		\$52
RM08	Rural Limb & Tree Removal - Fallen		\$1,819
RM10	Traffic Counter Transportation		\$0
RM11	Kerb Maintenance		\$0
RM15	Trees Rural Major Works		\$620
RM16	Townsite-Kojonup-Verge Mtce		\$3,640
RM17	Townsite Trees - General Mtce		\$0
RM18	TOWNSITE TREES - UPGRADE, WATERING etc		\$56
RM19	Townsite Trees - Pruning - Contractor		\$0
RM20	Road Accident Recovery		\$0
RM22	Removal of Street Trees		\$0
RM23	Townsite Street Sweeping		\$0
RM24	Carpark Line marking		\$0
7701	Blackwood Rd Solar Dam Maintenance		\$0
7702	Administration Allocated Cash		\$0
020D	Depreciation on Road Assets		\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP			\$112,348
OPERATING INCOME			
7405	Roads Grants RRG		\$0
7323	Grant - LR&CIP		\$0
7375	Main Roads WA Direct Grant		\$0
7325	Grant - Special		\$0
7435	Roads to Recovery - Current Allocation		\$0
7465	Government Road Grants - Blackspot Funding		\$0
7605	Sale of Small Items		\$0
7683	Street Lighting Contribution		\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0
Total - MTCE STREETS ROADS DEPOTS			\$112,348

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31 JULY 2023

ACCOUNT	JOB	Bud	Actual
AERODROMES			
OPERATING EXPENDITURE			
7762	Airport Building - Maintenance		\$456
7761	Interest on Loan 141 (Airstrip)		\$0
7764	Airport Building - Cleaning		\$79
7771	Loan Guarantee Fee (Airstrip)		\$0
7772	Airstrip Operations		\$0
7774	Airstrip Ground Maintenance		\$0
Sub Total - AERODROMES OP/EXP			\$535
OPERATING INCOME			
7793	Sundry Income - Airport		\$0
7794	RADS Grant - Airstrip		\$0
Sub Total - AERODROMES OP/INC			\$0
Total - AERODROMES			\$535
Total - TRANSPORT			\$112,883

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ACCOUNT	JOB	Bud	Actual
ECONOMIC SERVICES			
RURAL SERVICES			
OPERATING EXPENDITURE			
023D	Depreciation (Sch 13)		\$0
8002	Water Standpipes		\$4,654
8006	Rural Street Addressing		\$0
Sub Total - RURAL SERVICES OP/EXP			\$4,654
OPERATING INCOME			
8003	Water Standpipe Charges		(\$2,207)
Sub Total - RURAL SERVICES OP/INC			(\$2,207)
Total - RURAL SERVICES			\$2,447

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ACCOUNT	JOB	Bud	Actual
TOURISM AND AREA PROMOTION - KODJA PLACE			
OPERATING EXPENDITURE			
8302	Salaries (Tour)		\$15,841
8344	Superannuation - Visitors Centre		\$2,421
8364	Tour Guide Expenses		\$802
8322	Employee Insurances (Tour)		\$2,985
8342	Conferences & Training		\$0
8109	Story Area (Mosaic)		\$0
8367	Story Area (Digital)		\$0
8110	Catering		\$0
8368	Activity (Educational)		\$0
8126	Insurances - Various		\$7,514
8152	Public Liability Insurance - Kodja Place		\$4,501
8142	Printing, Stationary & Office Expenses		\$421
8162	Building Maintenance		\$451
8164	Utilities		\$1,016
8166	Cleaning		\$1,882
8172	Grounds Maintenance		\$727
8174	Kodja Place Rose Maze Grounds Maint		\$1,600
8192	Misc Expenses		\$0
8358	Kodja Place Website		\$0
8444	Retail Stock - COGS		\$1,021
8394	Events		\$613
8412	General Administration Allocated Cash		\$0
8422	General Administration Allocated Non-Cash		\$0
022D	Depreciation		\$0
055D	Depreciation		\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP			\$41,797
OPERATING INCOME			
8205	Kodja Place - Visitor Fees		(\$266)
8203	Kodja Place - Hire Fees		(\$55)
8204	Tour Groups		\$0
8207	Kodja Place - Activity Fees		\$0
8123	Mature Aged Noongar Traineeship		\$0
8193	Sundry Misc Income - Kodja Place		\$0
8213	Cafe Lease Fees		\$0
8223	Membership Fees & Brochure Racking		\$0
8233	Events		(\$378)
8243	Retail Sales		(\$3,762)
8263	Sales - Commissions		(\$352)
8283	Donations		(\$54)
8284	RV Fee Income		\$0
8285	Trans WA Income		\$0
8286	Photocopy Charges		\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC			(\$4,866)
Total - TOURISM & AREA PROMOTION KODJA PLACE			\$36,931

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ACCOUNT	JOB	Bud	Actual
TOURISM & AREA PROMOTION OTHER			
OPERATING EXPENDITURE			
8101	Kojonup Marketing & Promotions		\$0
8107	Great Southern Treasures		\$0
8414	Wool Wagon		\$0
8354	Subscriptions, Accreditation, etc.		\$364
8374	Australia Day Breakfast		\$0
8371	EV Charging Station		\$341
8432	Railway Station Building Maintenance		\$0
8402	Railway Station Building - Operating		\$206
029D	Depreciation		\$0
Sub Total - TOURISM & AREA PROM OTHER OP/EXP			\$912
OPERATING INCOME			
8494	EV Charging Station		(\$406)
8413	Tourism - Non-Operating Grant Income		
Sub Total - TOURISM & AREA PROM OTHER OP/INC			(\$406)
Total - TOURISM & AREA PROMOTION OTHER			\$506
TOURISM & AREA PROMOTION - CAFÉ			
OPERATING EXPENDITURE			
8502	Café Salaries		\$0
8532	Café Superannuation		\$0
8534	Café Utilities		\$345
8536	Café Insurance		\$0
8542	Café Bank Fees		\$0
8546	Café Minor Equipment & Repairs		\$0
8554	Café Other Minor Expenses		\$376
8555	Café Uniforms & Safety Wear		\$0
8556	Café Telephone & IT		\$0
8557	Café Building Maintenance		\$14,924
8562	Café Training Expenses		\$0
8564	Café Other Employment Costs		\$0
8567	Cost of Goods Sold		\$0
Sub Total - TOURISM & AREA PROM CAFE OP/EXP			\$15,644
OPERATING INCOME			
8503	Trading Income		(\$14,151)
8533	Catering		\$15
Sub Total - TOURISM & AREA PROM CAFE OP/INC			(\$14,136)
Total - TOURISM & AREA PROMOTION CAFÉ			\$1,508

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ACCOUNT	JOB	Bud	Actual
BUILDING CONTROL			
OPERATING EXPENDITURE			
8552	Building Admin. Salaries		\$3,607
8572	Superannuation		\$1,280
8602	Other Emp Costs (Bldg)		\$1,493
8612	Vehicle Operating Bld Svyr		\$0
8622	Building Control Expenses		\$0
8672	Admin Realloc Cash (Bldg)		\$0
8682	Admin Realloc Non Cash (Bldg)		\$0
8684	Loan Guarantee Fee - Loan 147		\$0
Sub Total - BUILDING CONTROL OP/EXP			\$6,379
OPERATING INCOME			
8653	Building Licence Fees		(\$110)
8663	Bcitr & Brb Commissions		(\$27)
8633	Private Pool Inspection Charges		\$0
Sub Total - BUILDING CONTROL OP/INC			(\$137)
Total - BUILDING CONTROL			\$6,242
OTHER ECONOMIC SERVICES			
OPERATING EXPENDITURE			
033D	Depreciation (Sch 13 - Saleyards)		\$0
8011	Wash Down Bay - Repairs		\$93
8801	Wash Down Bay - Other		\$0
8807	Wash Down Bay - Utility Charges		\$135
8800	Saleyards - Ground Maintenance		\$189
8808	Saleyards - Insurances		\$195
8802	Saleyards - Other		\$0
8872	Loan Guarantee Fee		\$0
8862	Subdivision - Interest on Loans		\$0
	Land Development Expenses		\$0
Sub Total - OTHER ECONOMIC SERVICES OP/EXP			\$612
OPERATING INCOME			
8013	Washdown Bay Fees		(\$2,441)
8803	Saleyards - Income		\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC			(\$2,441)
Total - OTHER ECONOMIC SERVICES			(\$1,829)
Total - ECONOMIC SERVICES			\$45,804

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ACCOUNT	JOB	Bud	Actual
OTHER PROPERTY AND SERVICES			
PRIVATE WORKS			
OPERATING EXPENDITURE			
9002	Private Works		\$539
9008	Pte Works-Other Councils-Roads		\$0
Sub Total - PRIVATE WORKS OP/EXP			\$539
OPERATING INCOME			
9003	Private Works Income		\$0
9009	Pte Works-Income-Other Councils-Roads		\$0
Sub Total - PRIVATE WORKS OP/INC			\$0
Total - PRIVATE WORKS			\$539

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ACCOUNT	JOB	Bud	Actual
PUBLIC WORKS OVERHEADS			
OPERATING EXPENDITURE			
9022	Salaries-Works-Supervisors; Assistance		\$15,501
9042	Superannuation (Supervisors)		\$1,808
9052	Conferences & Training (Supervisors)		\$0
9062	Emp Insurances (Supervisors)		\$1,493
9072	Other Staff Expenses (Inc. FBT)		\$5,061
9502	Allowances		\$0
9081	Staff Housing Subsidy (Public Works)		\$0
9082	Vehicle Operating		\$0
9084	Consulting Technical		\$0
9092	Office Expenses		\$244
9094	Minor Equipment/Consumables		\$134
9102	Training		\$442
9112	Meetings		\$169
9122	Annual Leave		\$8,516
9132	Public Holidays		\$0
9142	Sick Leave		\$9,357
9152	Superannuation		\$14,882
9162	Workers Comp Ins		\$39,701
9172	Staff Functions		\$0
9182	INSURANCE ON WORKS		\$3,585
9192	Long Service Leave		\$13,241
9202	Safety Equipment & P.P.E.		\$0
9232	PWOH - NOVATED LEASE EXPENSES		\$1,283
9262	Emp Insurances - Pwo		\$2,660
9280	Cleaners - Annual Leave		\$0
9281	Cleaners - Long Service Leave		\$0
9282	Cleaners - Sick Leave		\$0
9284	Cleaners - Public Holidays		\$0
9286	Cleaners - Superannuation		\$0
9254	Cleaners - Administration		\$359
9302	Admin Realloc - Cash (Pwo)		\$0
9332	Admin Non Cash Realloc (Pwo)		\$0
9421	Small Items (Chainsaws, Mowers, etc)		\$0
9422	Sundry Plant Recovery - Automatic Recoveries		\$0
9312	Less Allocated To Works & Services		(\$77,604)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP			\$53,097
OPERATING INCOME			
9323	Sundry Misc Income - Pwo		\$0
9233	PWOH - NOVATED LEASE CONTRIBUTION INCOME		(\$2,332)
Sub Total - PUBLIC WORKS O/HEADS OP/INC			(\$2,332)
Total - PUBLIC WORKS OVERHEADS			\$50,765

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
PLANT OPERATION COSTS			
OPERATING EXPENDITURE			
9372	Wages & Overheads		\$4,097
9352	Tyres & Tubes		\$0
9344	Vehicle Tracking		\$0
9362	Parts,Ext Work & Sundries		\$1,856
9382	Vehicles - Insurance		\$35,230
9386	Vehicles - Licences		\$0
9342	Fuels & Oils		\$30,179
9363	Purchase of Tools		\$0
9402	Less Poc Allocated To W. & S.		(\$35,195)
021D	Depreciation (Sch 12)		\$0
025D	Depreciation W/Back		(\$24,354)
Sub Total - PLANT OPERATIONS COSTS OP/EXP			\$11,812
OPERATING INCOME			
9393	Income - Diesel Fuel Rebates		(\$1,318)
Sub Total - PLANT OPERATIONS COSTS OP/INC			(\$1,318)
Total - PLANT OPERATIONS COSTS			\$10,494
MATERIALS AND STOCK			
OPERATING EXPENDITURE			
9452	Stock Variance A/C		\$0
Sub Total - MATERIALS AND STOCK			\$0
Total - MATERIALS AND STOCK			\$0
OTHER PROPERTY AND SERVICES			
SALARIES AND WAGES			
OPERATING EXPENDITURE			
9482	Salaries & Wages Drawn		\$387,268
9492	Workers Compensation		\$0
9512	Salary & Wage Alloc To W. & S.		(\$305,249)
Sub Total - SALARIES AND WAGES OP/EXP			\$82,019
OPERATING INCOME			
9493	Workers Compensation Income		\$0
9543	APPRENTICESHIP/TRAINEE GRANTS		(\$1,063)
Sub Total - SALARIES AND WAGES OP/INC			(\$1,063)
Total - SALARIES AND WAGES			\$80,956

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
UNCLASSIFIED			
OPERATING EXPENDITURE			
9682	Misc Expenses-Other Property		\$1,202
024D	Depreciation on Assets		\$0
Sub Total - UNCLASSIFIED OP/EXP			\$1,202
OPERATING INCOME			
9625	SMALL ITEMS INSUR INCOME		\$0
9626	Sundry Misc Income - Other Property		\$0
9627	Sundry Inc - Insurance Premium Refund		\$0
9683	Lease Of Ksc Properties		\$0
9695	Recoverable Costs Income		\$723
Sub Total - UNCLASSIFIED OP/INC			\$723
Total - UNCLASSIFIED			\$1,925
Total - OTHER PROPERTY AND SERVICES			\$144,679

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
FUND TRANSFERS			
EXPENDITURE			
	Tfr to Employee Leave Res.		\$0
	Transfer To Plant Res.		\$0
	Transfer to Low Income Housing Res.		\$0
	Transfer to Sporting Facility Res.		\$0
	Transfer to Landfill Waste Mgmt Res.		\$0
	Transfer to Community Grants Res.		\$0
	Transfer To Independent Living Units Res.		\$0
	Transfer to Natural Resource Mgmt Res.		\$0
	Transfer To Swimming Pool Res.		\$0
	Transfer to Kodja Place Building Res.		\$0
	Transfer to Netball Court Surfacing Res.		\$0
	Sub Total - TRANSFERS TO RESERVE		\$0
INCOME			
	Transfer from Employee Reserve		\$0
	Transfer from Plant Reserve		\$0
	Sub Total - TRANSFERS FROM RESERVE		\$0
	Total - TRANSFERS		\$0
	Total - FUND TRANSFER		\$0
	NEW - (Surplus) / Deficit - Opening 1 July		(\$4,109,221)
	Sub Total - SURPLUS C/FWD		(\$4,109,221)
	Total - SURPLUS		(\$4,109,221)

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
LIABILITY LOANS - PRINCIPAL REPAYMENT			
EXPENDITURE			
New	Loan 150 - Communications tower		\$0
New	Loan 137 - Medical Centre		\$0
New	Loan 135 - Bagg St House		\$0
New	Loan 139 - Aged Units		\$0
New	Loan 140 - Staff Housing		\$0
New	Loan 138 - GROH Housing		\$0
New	Loan 144 - Staff Housing		\$0
New	Loan 145 - GROH Housing		\$0
New	Loan 148 - Staff Housing renovations		\$0
New	Loan 134 - Sports Complex		\$0
New	Loan 136 - Sports Complex Wall		\$0
New	Loan 143 - Netball Courts & Roof		\$0
New	Loan 142 - Oval Lighting		\$0
New	Loan 146 - Harrison Place Toilets & Park		\$0
New	Loan 149 - Harrison Place Toilets & Park		\$0
New	Loan 141 - Airstrip Lighting		\$0
New	Loan 147 - Land Development		\$0
Sub Total - LOAN REPAYMENTS			\$0
INCOME			
New	Loan 133 - Kojonup Bowls Club S/S Principal Repayment		\$0
Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS			
Total - NON CURRENT LIABILITIES			\$0
NEW LOANS RAISED			
INCOME			
9967	New Loan 149 - Communications Tower		\$0
9968	New Loan 150 - Harrison Place Toilets & Park		\$0
Sub Total - New Loans Raised			\$0
Total - NEW LOANS - CURRENT LIABILITIES			\$0
NON CASH ITEMS WRITTEN BACK			
Depreciation Written Back			\$0
Profit on Sale of Assets Written Back			\$0
Loss on Sale of Assets Written Back			\$0
Movement in Springhaven Lodge Bonds Reserve Bank Account			\$0
Movement in Doubtful Debts			\$0
Sub Total - DEPRECIATION WRITTEN BACK			\$0
Total - NON CASH ITEMS			\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

YEAR TO DATE
31 JULY 2023

ACCOUNT	JOB	Bud	Actual
	FURNITURE AND EQUIPMENT		
	GOVERNANCE		
	CAPITAL EXPENDITURE		
C137	ICT Plan Implementation		\$0
	Sub Total - CAPITAL WORKS		\$0
	Total - GOVERNANCE		\$0
	FURNITURE AND EQUIPMENT		
	HOUSING		
	EXPENDITURE		
C147	Springhaven - Furniture		\$0
	Sub Total - CAPITAL WORKS		\$0
	Total - HOUSING		\$0
	Total - FURNITURE AND EQUIPMENT		\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
	LAND		
	COMMUNITY AMENITIES		
	CAPITAL EXPENDITURE		
C310	Subdivision Construction		\$0
	Sub Total - CAPITAL WORKS		\$0
	Total- COMMUNITY AMENITIES		\$0
	Total - LAND		\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
	BUILDINGS		
	GOVERNANCE		
	EXPENDITURE		
C191	Office Building Capital Renewal		\$0
	Sub Total - CAPITAL WORKS		\$0
	TOTAL - GOVERNANCE		\$0
	BUILDINGS		
	LAW ORDER AND PUBLIC SAFETY		
	EXPENDITURE		
C440	Cat Pound		\$0
	Sub Total - CAPITAL WORKS		\$0
	TOTAL - LAW ORDER AND PUBLIC SAFETY		\$0
	BUILDINGS		
	EDUCATION & WELFARE		
	CAPITAL EXPENDITURE		
C441	Old School - Re-Roof		\$0
	Sub Total - CAPITAL WORKS		\$0
	TOTAL - EDUCATION & WELFARE		\$0
	BUILDINGS - CAPITAL EXPENDITURE		
	HOUSING		
C157	CEO Residence - 15 Loton Close		\$0
C140	Staff - 34 Katanning Road		\$29,282
C195	Springhaven - Building		\$0
C313	Jean Sullivan Units		\$0
C145	Loton Close Units		\$0
	Sub Total - CAPITAL WORKS		\$29,282
	Total - HOUSING		\$29,282

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles
And Type Of Activities Within The Programme

YEAR TO DATE
31 JULY 2023

ACCOUNT	JOB	Bud	Actual
	BUILDINGS		
	COMMUNITY AMENITIES		
	CAPITAL EXPENDITURE		
C442	Mens Shed - Construction of New		\$0
	Sub Total - CAPITAL WORKS		\$0
	Total - COMMUNITY AMENITIES		\$0
	BUILDINGS		
	RECREATION AND CULTURE		
	CAPITAL EXPENDITURE		
C198	Historic Buildings - Capital Improvement		\$0
C199	Memorial hall/Theatrical/Harrison Place Toilets		\$0
C408	Harrison Place Toilets & Park		\$0
	Sub Total - CAPITAL WORKS		\$0
	Total - RECREATION AND CULTURE		\$0
	BUILDINGS		
	ECONOMIC SERVICES		
	CAPITAL EXPENDITURE		
C177	Kodja Place Capital Renewal		\$0
	Sub Total - CAPITAL WORKS		\$0
	Total - ECONOMIC SERVICES		\$0
	Total - BUILDINGS		\$29,282

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
INFRASTRUCTURE ASSETS - ROAD RESERVES			
CAPITAL EXPENDITURE			
Roads to Recovery Projects			
CJ453	Seal - Balgarup Road		\$0
C500	Tone Road - RTR		\$0
C501	Ballock Road - RTR		\$0
C502	Woodenup Road - RTR		\$0
C503	Boilup Road - RTR		\$0
C504	Hubbe Road - RTR		\$0
RRG Projects			
C417	Widening - Shamrock Road		\$14,882
C319	Bitumen Reseal - Kojonup-Frankland Road		\$0
C320	Bitumen Reseal - Kojonup Darkan Road		\$0
C321	Bitumen Reseal - Broomehill-Kojonup Road		\$0
C463	Kojonup Darkan Shoulder Blackspot		\$95,703
Commodity Route Projects			
C172	Seal - Riverdale Road		\$0
Sub Total - CAPITAL WORKS			\$110,596
Total - ROADS			\$110,596
Total - INFRASTRUCTURE ASSETS ROAD RESERVES			\$110,596
INFRASTRUCTURE - FOOTPATHS			
C174	Footpath - Soldier Rd		\$0
Sub Total - CAPITAL WORKS			\$0
Total - INFRASTRUCTURE ASSETS FOOTPATHS			\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE**31 JULY 2023**

ACCOUNT	JOB	Bud	Actual
INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE			
RECREATION & CULTURE			
C357	Apex Park Playground		\$0
C274	Sporting Complex - Netball Court Project		\$0
C443	Showgrounds Retaining Wall		\$0
C448	Trails Hub Construction		\$0
Sub-Total - CAPITAL WORKS			\$0
Total - RECREATION & CULTURE			\$0
Total - INFRASTRUCTURE PARKS			\$0
OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE			
LAW, ORDER & PUBLIC SAFETY			
C138	Bushfire Repeater Tower		\$0
2885	CCTV Capital Expenditure		\$0
Sub-Total - CAPITAL WORKS			\$0
Total - LAW, ORDER & PUBLIC SAFETY			\$0
OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE			
COMMUNITY AMENITIES			
CAPITAL EXPENDITURE			
C355	Town Furniture		\$0
C407	Refuse Site Development		\$16
Sub Total - CAPITAL WORKS			\$16
Total - OTHER COMMUNITY AMENITIES			\$16
OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE			
RECREATION & CULTURE			
C444	Sporting Complex - Hall of Fame Signage		\$0
Sub Total - CAPITAL WORKS			\$0
Total - OTHER RECREATION			\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

YEAR TO DATE

31 JULY 2023

ACCOUNT	JOB	Bud	Actual
OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE			
ECONOMIC SERVICES			
C054	Promotional Signage at Airstrip		\$0
CJ457	EV Charging Station		\$0
Sub Total - CAPITAL WORKS			\$0
Total - ECONOMIC SERVICES			\$0
OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE			
OTHER PROPERTY & SERVICES			
C458	Radios - Communication		\$0
Sub Total - CAPITAL WORKS			\$0
Total - OTHER PROPERTY & SERVICES			\$0
Total - INFRASTRUCTURE ASSETS - OTHER			\$16
GRAND TOTALS			(\$3,236,188)



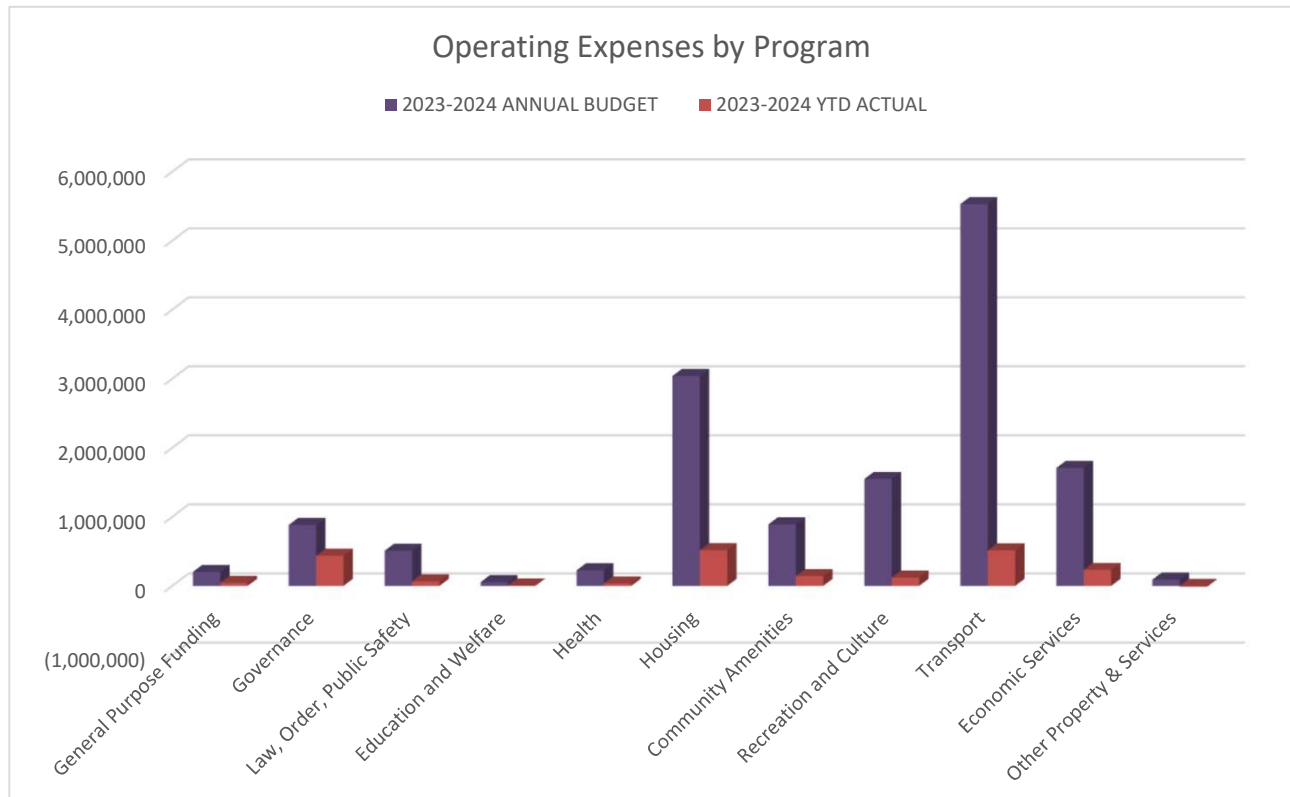
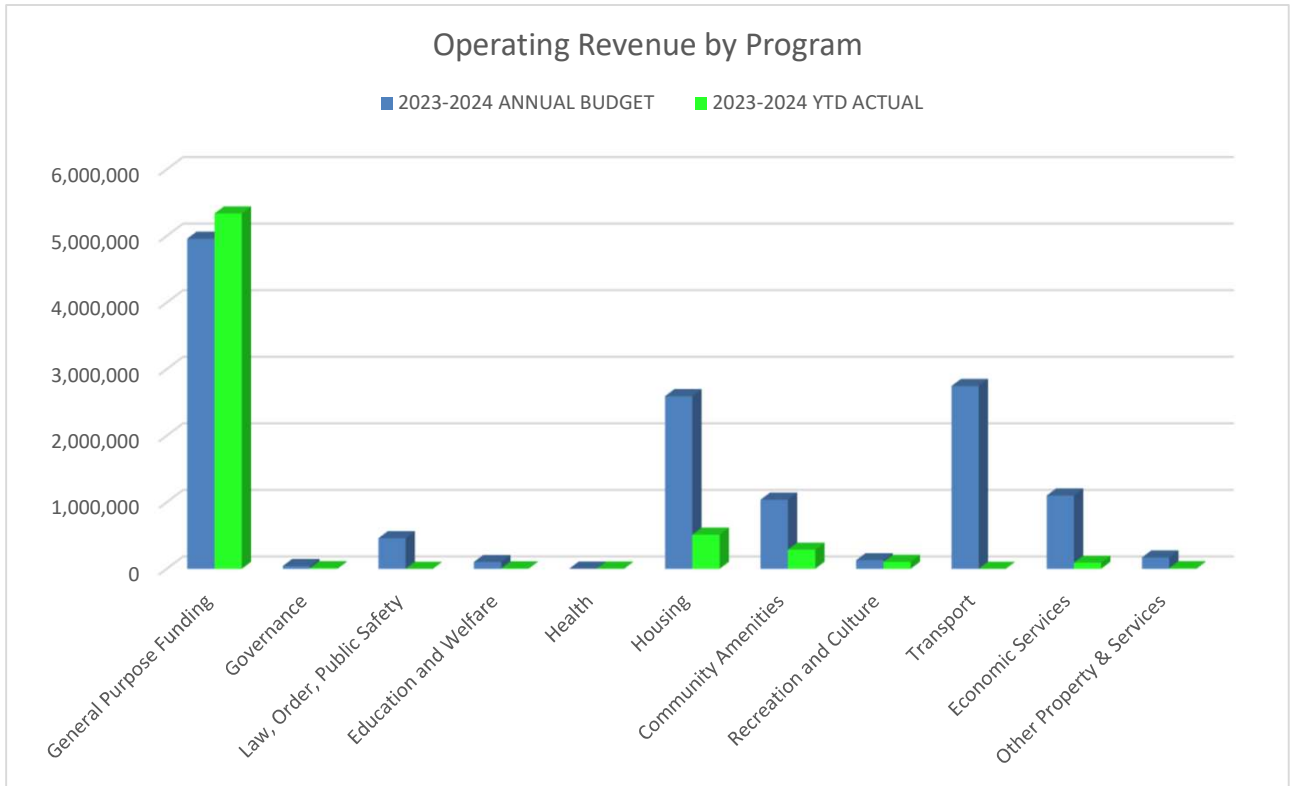
MONTHLY FINANCIAL REPORT

31 AUGUST 2023

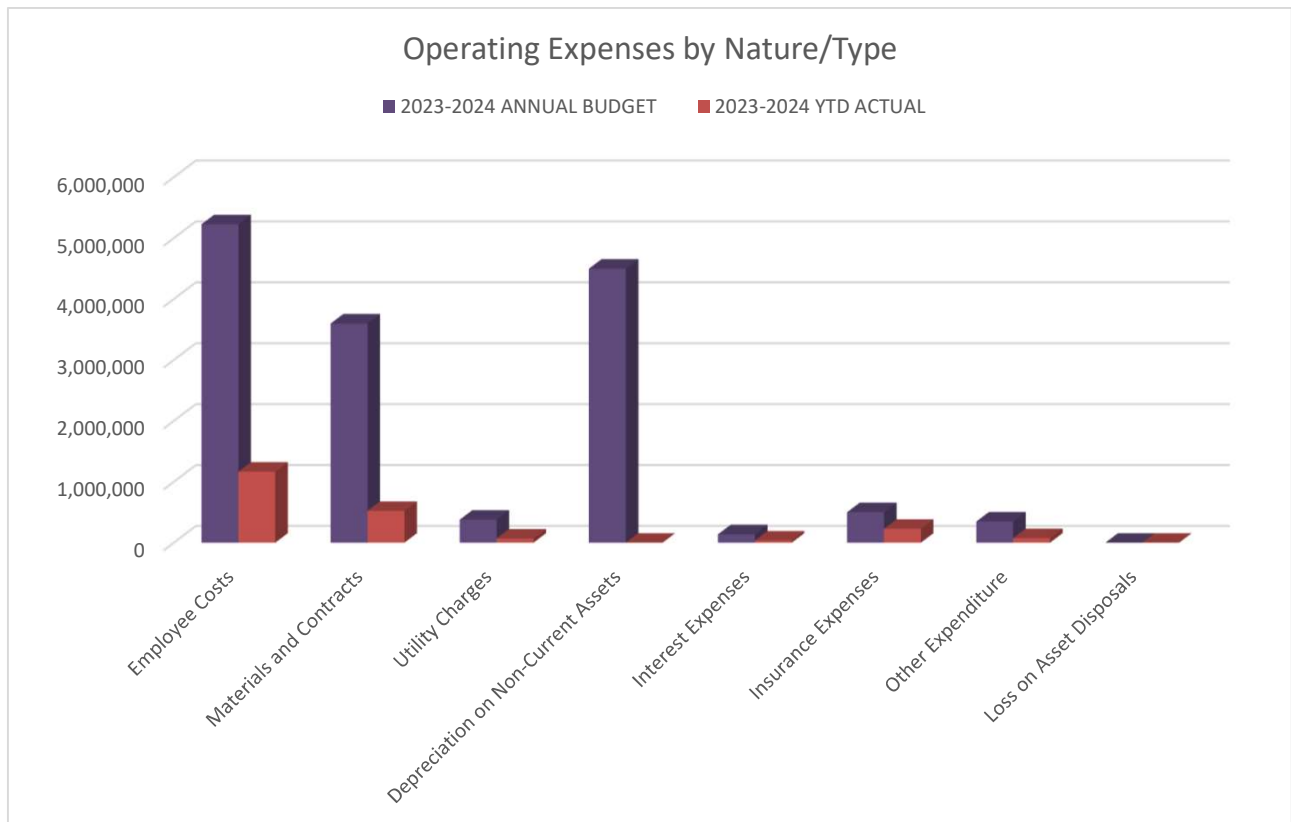
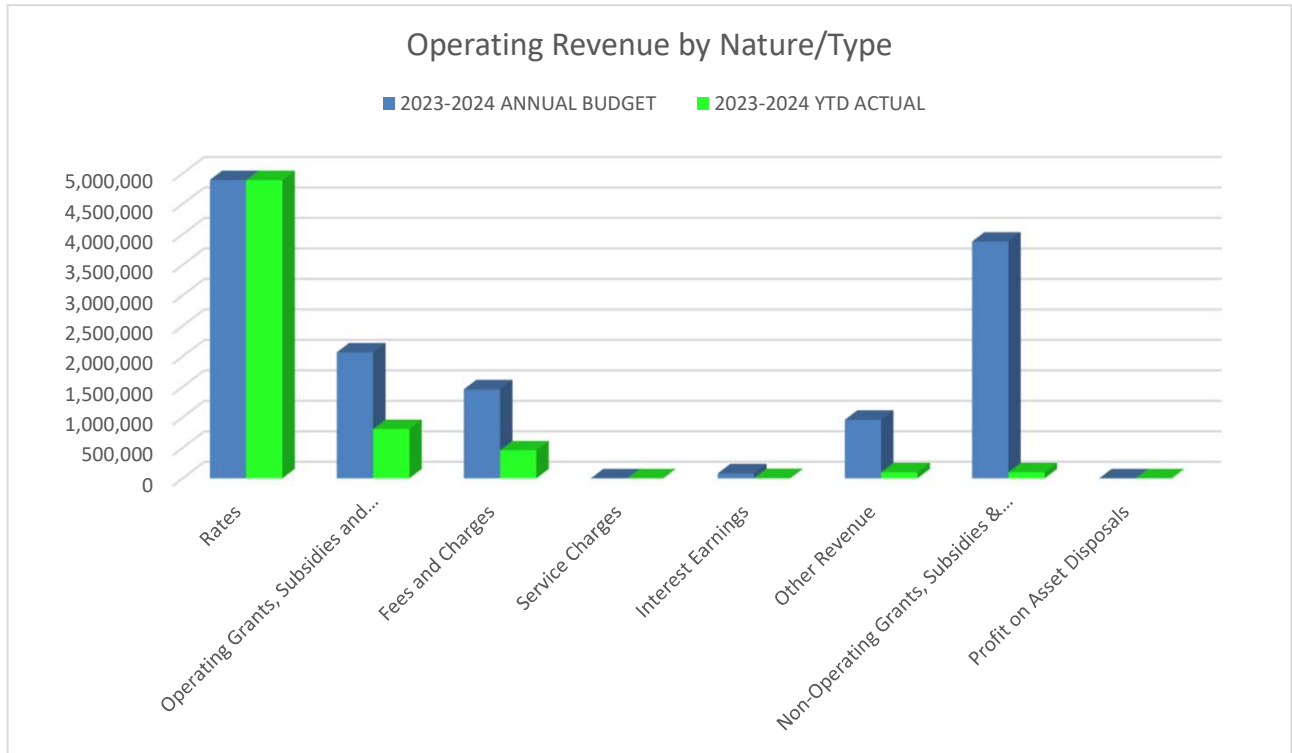
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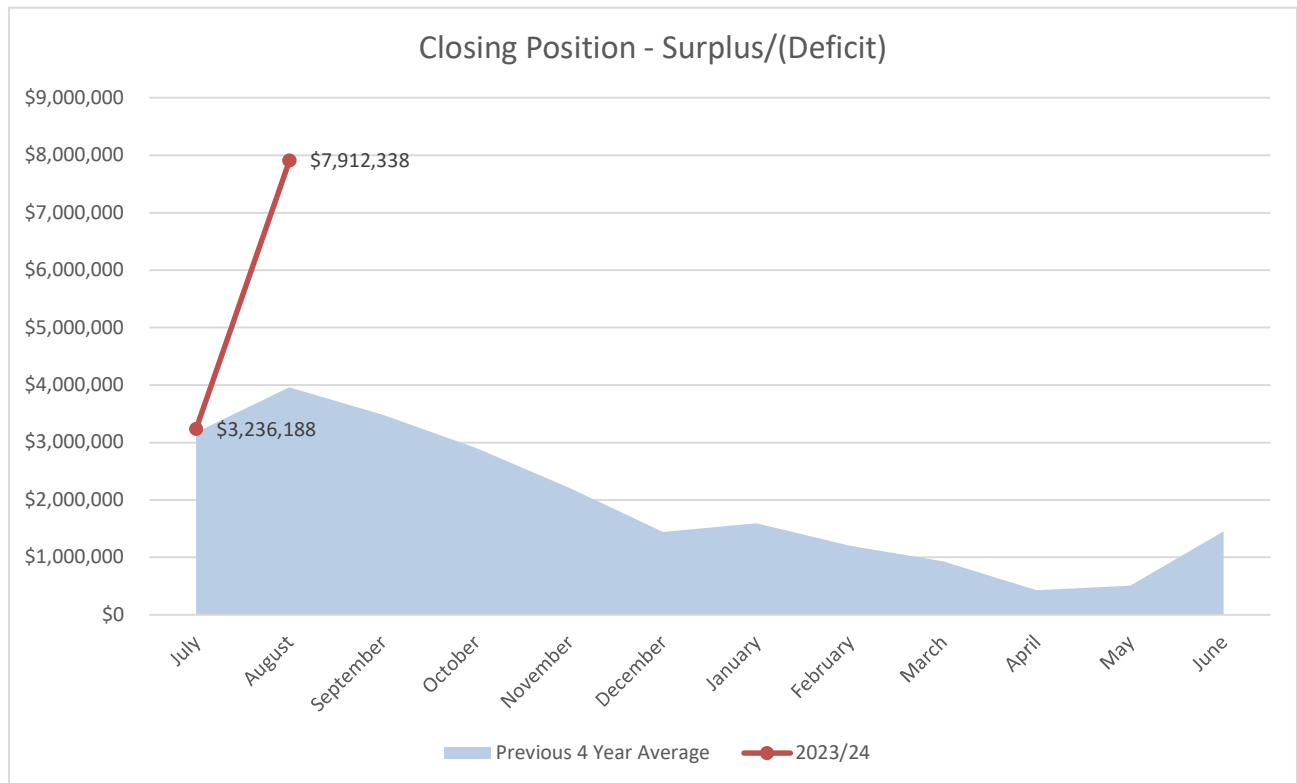
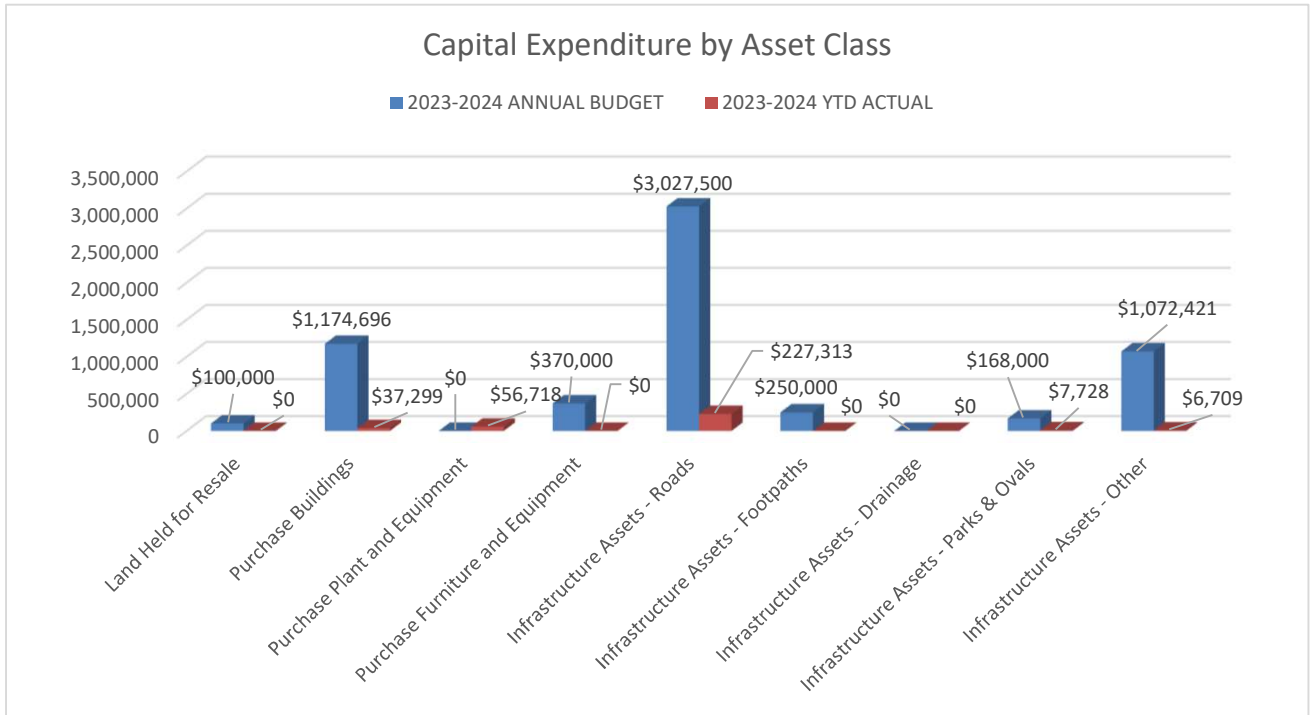
**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 31 AUGUST 2023**



**SHIRE OF KOJONUP
EXECUTIVE SUMMARY
FOR THE PERIOD ENDING 31 AUGUST 2023**



SHIRE OF KOJONUP EXECUTIVE SUMMARY FOR THE PERIOD ENDING 31 AUGUST 2023



**SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 AUGUST 2023**

	2023-2024 ANNUAL BUDGET	2023-2024 YTD BUDGET	2023-2024 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$	\$	\$
General Purpose Funding	(201,589)	(21,940)	(43,093)
Governance	(882,169)	(200,203)	(435,682)
Law, Order, Public Safety	(508,738)	(102,364)	(64,360)
Education and Welfare	(54,217)	(11,205)	(5,804)
Health	(223,335)	(38,069)	(33,895)
Housing	(2,998,870)	(536,151)	(502,914)
Community Amenities	(890,212)	(207,290)	(141,279)
Recreation and Culture	(1,477,206)	(262,692)	(101,021)
Transport	(5,528,909)	(932,195)	(511,964)
Economic Services	(1,693,750)	(308,895)	(230,987)
Other Property and Services	(90,769)	(62,018)	11,918
Operating Expenses	(14,549,764)	(2,683,021)	(2,059,081)
REVENUE			
General Purpose Funding	4,959,041	4,900,594	5,337,384
Governance	41,840	7,090	10,202
Law, Order, Public Safety	187,550	24,308	165
Education and Welfare	2,750	458	6,015
Health	4,600	767	1,888
Housing	2,593,420	432,219	512,402
Community Amenities	298,945	272,695	287,296
Recreation and Culture	85,220	4,403	4,770
Transport	221,791	0	0
Economic Services	898,250	149,702	90,891
Other Property & Services	169,508	28,250	8,984
Operating Revenue	9,462,915	5,820,487	6,259,998
<i>Sub-total</i>	(5,086,849)	3,137,466	4,200,917
FINANCE COSTS (INTEREST)			
Law & Order	(9,038)		0
Health	(1,952)	(994)	(995)
Housing	(40,957)	(12,935)	(13,766)
Recreation & Culture	(70,559)	0	(19,246)
Transport	(1,875)	(957)	(957)
Economic Services	(13,537)	0	0
Total Finance Costs	(137,918)	(14,886)	(34,964)
NON-OPERATING REVENUE			
Law, Order & Public Safety	271,696	0	0
Education & Welfare	100,000	0	0
Housing	0	0	0
Community Amenities	739,833	0	0
Recreation & Culture	44,411	0	100,000
Transport	2,524,266	0	0
Economic Services	202,411	0	0
Total Non-Operating Revenue	3,882,617	0	100,000
PROFIT/(LOSS) ON SALE OF ASSETS			
Governance Loss	0		0
Housing - Loss	0	0	0
Other Property & Services - Loss	0	0	0
Other Property & Services - Profit	0	0	0
Total Profit/(Loss)	0	0	0
NET RESULT	(1,342,150)	3,122,580	4,265,953
Changes in Revaluation Surplus			0
TOTAL COMPREHENSIVE INCOME	(1,342,150)	3,122,580	4,265,953

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula in Council Policy 2.1.6 (see also Variance Report in these Statements).

To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

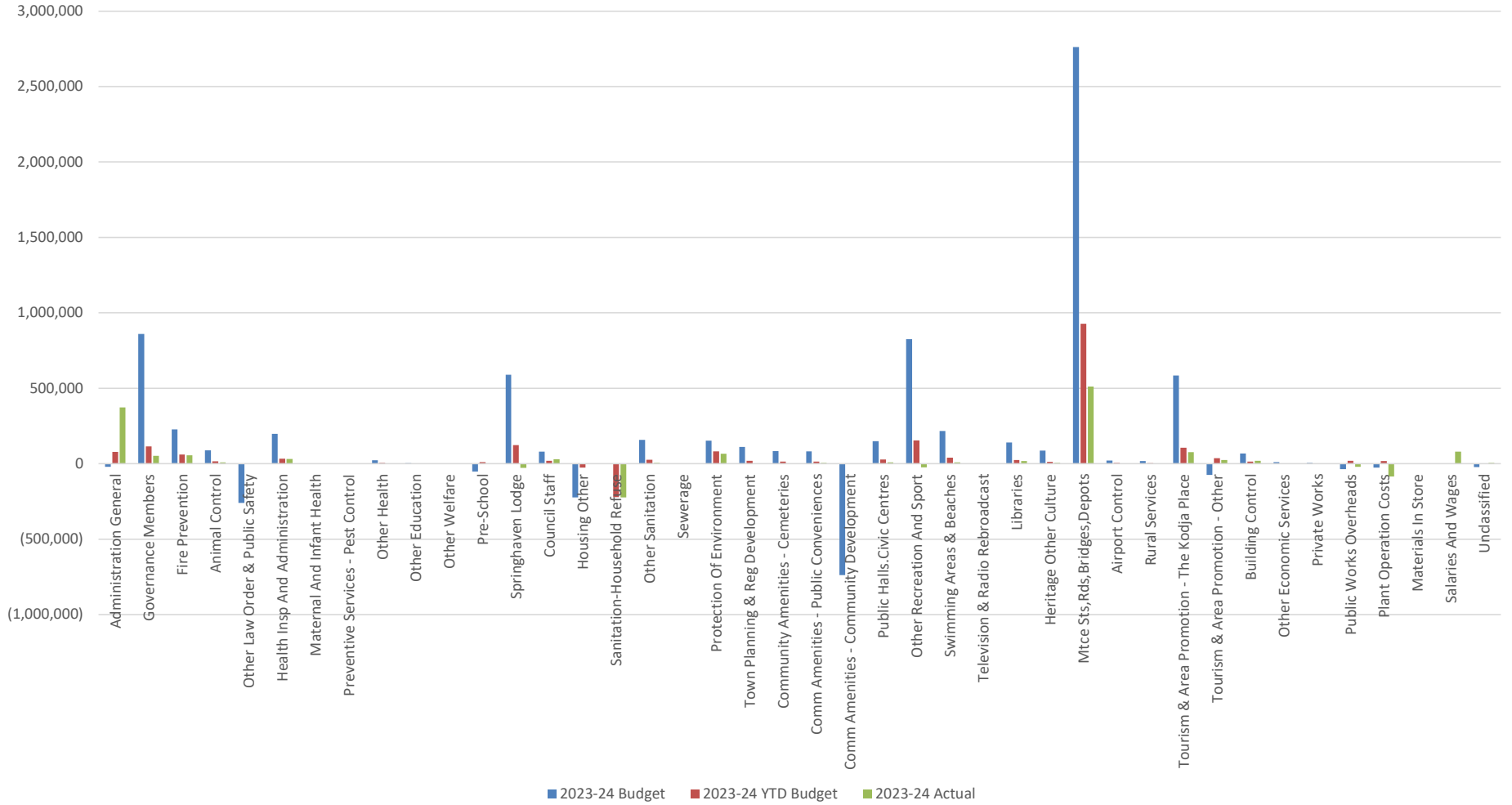
Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



SHIRE OF KOJONUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 AUGUST 2023

	2023-2024 ANNUAL BUDGET	2023-2024 YTD BUDGET	2023-2024 YTD ACTUAL
Expenses			
Employee Costs	(5,227,726)	(876,360)	(1,166,057)
Materials and Contracts	(3,597,906)	(692,243)	(522,023)
Utility Charges	(378,064)	(63,017)	(68,923)
Depreciation on Non-Current Assets	(4,497,915)	(749,623)	0
Interest Expenses	(137,918)	(14,886)	(34,964)
Insurance Expenses	(501,145)	(247,316)	(228,487)
Other Expenditure	(347,008)	(54,463)	(73,591)
	(14,687,682)	(2,697,907)	(2,094,045)
Revenue			
Rates	4,892,541	4,892,146	4,889,898
Operating Grants, Subsidies and Contributions	2,067,218	295,110	808,307
Fees and Charges	1,460,385	465,789	458,572
Service Charges	0	0	0
Interest Earnings	82,500	11,286	4,082
Other Revenue	960,271	156,156	99,140
	9,462,915	5,820,487	6,259,998
	(5,224,767)	3,122,580	4,165,953
Non-Operating Grants, Subsidies & Contributions	3,882,617	0	100,000
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0	0
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
	3,882,617	0	100,000
Net Result	(1,342,150)	3,122,580	4,265,953
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	(1,342,150)	3,122,580	4,265,953

Net Cost per Sub-Program (Excluding General Purpose Funding)



SHIRE OF KOJONUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 AUGUST 2023

	Note	2022-23 ACTUAL \$	2023-24 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		3,471,711	4,035,883	564,172
Restricted Cash & Cash Equivalents		2,999,446	3,149,446	150,000
Trade and other receivables		1,862,219	5,704,796	3,842,577
ATO Receivables		-113,490	41,518	155,008
Inventories		10,685	42,268	31,583
Land Held for Resale		169,861	169,861	0
Total current assets		8,400,431	13,143,772	4,743,340
Non-current assets				
Trade and other receivables		110,473	110,473	0
LG House Unit Trust		97,255	97,255	0
Land Held for Resale		0	0	0
Land		2,281,424	2,281,424	0
Buildings		27,017,989	27,055,288	37,299
Furniture & Equipment		352,351	352,351	0
Plant & Equipment		4,094,529	4,140,338	45,809
Tools		869	869	0
Roads Infrastructure		93,488,738	93,716,050	227,313
Kerbing Infrastructure		2,684,095	2,684,095	0
Drainage Infrastructure		11,518,902	11,518,902	0
Bridges Infrastructure		5,793,354	5,793,354	0
Footpaths Infrastructure		1,110,450	1,110,450	0
Parks Infrastructure		2,586,933	2,594,661	7,728
Other Infrastructure		5,907,949	5,914,658	6,709
Total non-current assets		157,045,311	157,370,169	324,858
Total assets		165,445,742	170,513,941	5,068,198
Current liabilities				
Trade and other payables		2,274,351	3,214,574	-940,223
ATO Liabilities		0	0	0
Contracts Liability		819,547	819,547	0
Interest-bearing loans and borrowings		447,038	309,060	137,978
Provisions		786,161	786,161	0
Total current liabilities		4,327,097	5,129,341	-802,245
Non-current liabilities				
Interest-bearing loans and borrowings		5,588,863	5,588,863	0
Non-Current Payables		0	0	0
Provisions		176,707	176,707	0
Total non-current liabilities		5,765,569	5,765,569	0
Total liabilities		10,092,666	10,894,910	-802,245
Net assets		155,353,077	159,619,030	4,265,953
Equity				
Retained surplus		71,297,505	71,147,505	-150,000
Net Result		0	4,265,953	4,265,953
Reserve - asset revaluation		81,056,126	81,056,126	0
Reserve - Cash backed		2,999,446	3,149,446	150,000
Total equity		155,353,076	159,619,030	4,265,953

This statement is to be read in conjunction with the accompanying notes

SHIRE OF KOJONUP
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDING 31 AUGUST 2023

	2023-2024 ANNUAL BUDGET	2023-2024 YTD BUDGET (a)	2023-2024 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
Rates	4,892,541	4,892,146	4,889,898	Within Threshold	Within Threshold	
Operating Grants and Subsidies	2,067,218	295,110	808,307	513,197	173.90%	▲
Fees and Charges	1,460,385	465,789	458,572	Within Threshold	Within Threshold	
Interest Earnings	82,500	11,286	4,082	Within Threshold	(63.84%)	
Profit on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Revenue	960,271	156,156	99,140	(57,016)	(36.51%)	▼
	9,462,915	5,820,487	6,259,998			
LESS OPERATING EXPENDITURE						
Employee Costs	(5,227,726)	(876,360)	(1,166,057)	(289,697)	33.06%	▼
Materials & Contracts	(3,597,906)	(692,243)	(522,023)	170,220	(24.59%)	▲
Utilities	(378,064)	(63,017)	(68,923)	Within Threshold	Within Threshold	
Depreciation on Non-Current Assets	(4,497,915)	(749,623)	0	749,623	100.00%	▲
Interest Expense	(137,918)	(14,886)	(34,964)	(20,078)	134.88%	▼
Insurances	(501,145)	(247,316)	(228,487)	18,829	Within Threshold	
Loss on Asset Disposal	0	0	0	Within Threshold	0.00%	
Other Expenditure	(347,008)	(54,463)	(73,591)	(19,128)	35.12%	▼
	(14,687,682)	(2,697,908)	(2,094,045)			
<i>Increase(Decrease)</i>	(5,224,767)	3,122,580	4,165,953			
ADD						
Movement in Employee Benefits (Non-current)	0	0	0	Within Threshold	0.00%	
Movement in Employee Benefits (Current)	0	0	0	Within Threshold	0.00%	
Movement in Doubtful Debt Provision	2,000	0	0	Within Threshold	0.00%	
Movement in Deferred Pensioners (Non-current)	0	0	0	Within Threshold	0.00%	
Movement in Accrued Interest on Loans	0	0	0	Within Threshold	0.00%	
Movement in LG House Unit Trust	0	0	0	Within Threshold	0.00%	
Movement in Provision for Doubtful Debts	0	0	0	Within Threshold	0.00%	
Movement in Springhaven Bonds	0	0	150,000	150,000	0.00%	
Movement in SS Loan (Non-current)	0	0	0	Within Threshold	0.00%	
Profit/Loss on Revaluation of Assets	0	0	0	Within Threshold	0.00%	
Profit on the disposal of assets	0	0	0	Within Threshold	0.00%	
Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	4,497,915	749,623	0	(749,623)	(100.00%)	▼
	4,499,915	749,623	150,000			
<i>Sub Total</i>	(724,852)	3,872,202	4,315,953			
INVESTING ACTIVITIES						
Land Held for Resale	(100,000)	0	0	Within Threshold	0.00%	
Purchase Buildings	(1,174,696)	(60,000)	(37,299)	22,701	(37.83%)	
Purchase Plant and Equipment	0	0	(56,718)	(56,718)	0.00%	
Purchase Furniture and Equipment	(370,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads	(3,027,500)	(234,150)	(227,313)	Within Threshold	Within Threshold	
Infrastructure Assets - Footpaths	(250,000)	0	0	Within Threshold	0.00%	
Infrastructure Assets - Drainage	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Parks & Ovals	(168,000)	0	(7,728)	Within Threshold	0.00%	
Infrastructure Assets - Other	(1,072,421)	(7,000)	(6,709)	Within Threshold	Within Threshold	
Proceeds from Sale of Assets	0	0	10,909	10,909	0.00%	
Contributions for the Development of Assets	3,882,617	0	100,000	100,000	0.00%	
	(2,280,000)	(301,150)	(224,858)			
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(447,119)	(100,535)	(137,978)	(37,443)	37.24%	
Loans Raised	0	0	0	Within Threshold	0.00%	
Transfer to Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Springhaven Reserves	0	0	0	Within Threshold	0.00%	
Transfer from Reserves	0	0	0	Within Threshold	0.00%	
Transfer to Reserves	(37,569)	(133)	(150,000)	(149,867)	112264.05%	
	(484,688)	(100,668)	(287,978)			
Plus Rounding						
<i>Sub Total</i>	(3,489,540)	3,470,384	3,803,117			
FUNDING FROM						
Estimated Opening Surplus at 1 July	3,490,000	3,490,000	4,109,221	619,221	17.74%	▲
Closing Funds	0	0	0			
	3,490,000	3,490,000	4,109,221			
NET SURPLUS/(DEFICIT)	460	6,960,384	7,912,338			

SHIRE OF KOJONUP
SUMMARISED NET CURRENT POSITION
FOR THE PERIOD ENDING 31 AUGUST 2023

	ACTUAL 30 JUNE 2023	ACTUAL YTD
Cash - Unrestricted	\$3,471,711	\$4,035,883
Cash - Restricted General	\$0	\$0
Cash - Restricted Reserves	\$2,999,446	\$3,149,446
Accounts Receivable - Rates	\$372,343	\$5,677,011
Accounts Receivable - Sundry	\$1,407,528	\$27,785
GST Receivable	(\$31,142)	\$41,518
Inventories	\$10,685	\$42,268
Land held for Resale	\$169,861	\$169,861
Loans - Clubs	\$0	\$0
CURRENT ASSETS	\$8,400,431	\$13,143,772
LESS: CURRENT LIABILITIES		
Payables	(\$436,437)	(\$1,028,965)
ATO Liabilities	\$132,936	(\$64,759)
Contract Liabilities	(\$819,547)	(\$819,547)
Employee Provisions	(\$786,161)	(\$786,161)
Accrued Interest on Loans	(\$25,851)	(\$25,851)
Interest Bearing Loans	(\$447,038)	(\$309,060)
Springhaven Accommodation Bonds	(\$1,945,000)	(\$2,095,000)
CURRENT LIABILITIES	(\$4,327,097)	(\$5,129,341)
LESS: EXCLUSIONS		
Cash - Restricted Reserves	(\$2,999,446)	(\$3,149,446)
Cash - Restricted Cash	\$0	\$0
Interest Bearing Loans	\$447,038	\$309,060
Self Supporting Loan Debtors	\$0	\$0
Less Land held for Resale	(\$169,861)	(\$169,861)
Less Provision for Doubtful Debts	\$1,142	\$1,142
Add back Cash backed LSL Provision		
Add Back Springhaven Bonds	\$1,945,000	\$2,095,000
Add Back Accrued Interest on Loans	\$25,851	\$25,851
Add: Current liabilities not expected to be cleared at end of year	\$786,161	\$786,161
Roundings	\$1	\$1
NET CURRENT POSITION - SURPLUS/(DEFICIT)	\$4,109,221	\$7,912,338

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 4 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on these pages will be reported below.

Defining a 'Material Variance'

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances." The Shire's policy 2.1.6, 'Material Variances' states:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the following formula shall be used:

$$\frac{\text{Year-to-Date Actual}}{\text{Year-to-Date Budget}} - 100\%$$

Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Operating Grants	295,110	808,307	513,197	174%	PERMANENT/ TIMING	Additional general purpose grant \$234k and local road grant \$207k received. Increase in Springhaven personal care subsidy of \$77k for reporting period.
Interest Earnings	11,286	4,082	Within Threshold	-64%	TIMING	Interest earned for July and August not yet recorded.
Other Revenue	156,156	99,140	(57,016)	-37%	PERMANENT/ TIMING	Café trading income \$61k lower for reporting period.

Operating Expenses

Materials & Contracts	(692,243)	(522,023)	170,220	-25%	TIMING	Material & contract costs lower than anticipated for reporting period across all areas.
Employee Costs	(876,360)	(1,166,057)	(289,697)	33%	TIMING	Increase in operational employee costs due to higher percentage of employee time spent on operational projects. Expenditure on capital works is expected to increase in the coming months.
Depreciation on Assets	(749,623)	0	749,623	100%	TIMING	Depreciation unable to be raised until after annual audit is complete
Interest Expense	(14,886)	(34,964)	(20,078)	135%	TIMING	Interest for Housing loans and Recreation Loans, and land Development Loan paid in advance.
Insurances	(247,316)	(228,487)	18,829	Within Threshold	PERMANENT/ TIMING	Bridge insurance 7K lower, Bushfire insurance premium \$2k lower, property insurances \$9k lower.
Other Expenses	(54,463)	(73,591)	(19,128)	35%	TIMING	Meeting fees \$6k increase and Subscription expenses \$13k increase for reporting period.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

EXPLANATION OF MATERIAL VARIANCES

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Material variances to be reported when exceeding 10%, and a minimum of \$10,000, of the items contained within the Statement of Financial Activity.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Investing Activities</u>						
Buildings	(60,000)	(37,299)	22,701	-38%	TIMING	Material & contract expenses for 34 Katanning Road house lower for reporting period.
Plant & Equipment	0	(56,718)	(56,718)	0%	TIMING	Mower purchase not included in budget as authorised expenditure.
<u>Financing Activities</u>						
Transfer to Cash backed Reserves	(133)	(150,000)	(149,867)	112264%	TIMING	Deposit for new Springhaven resident not anticipated. Transferred to Bond Liability.

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA	Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Actuals	% of Annual Budget
Governance								
C137	ICT Plan Implementation		CEO	F&E	Renewal	360,000	0	0%
C191	Shire Administration Centre - Building Renewal/Improvement		CEO	L&B	Renewal	20,000	0	0%
						380,000	0	
Law Order & Public Safety								
C138	Bush Fire Repeater Tower	5.1.2	MRS	Infr.	New	350,000	5,158	1%
2885	CCTV Infrastructure		CEO	Infr.	New	267,000	0	0%
C440	Cat Pound		MRS	L&B	New	4,696	0	0%
						621,696	5,158	
Education & Welfare								
C441	Old School - Re-Roof		BMC	L&B	Renewal	100,000	0	0%
						100,000	0	
Housing								
C157	Staff - 15 Loton Close		CEO	L&B	New	60,000	131	0%
C140	Staff - 34 Katanning Road		MRS	L&B	Upgrade	120,000	37,168	31%
C147	Springhaven - Furniture	2.2.6	MACS	F&E	New	10,000	0	0%
C195	Springhaven - Building	2.2.14	MACS	L&B	Renewal	30,000	0	0%
C313	Jean Sullivan Units - Building Renewal		BMC	L&B	Upgrade	10,000	0	0%
C145	ILU's - Building Renewal		BMC	L&B	Renewal	10,000	0	0%
						240,000	37,299	
Community Amenities								
C310	Subdivision Construction	2.4.3	CEO	L4R	Upgrade	100,000	0	0%
C407	Refuse Site Development		MRS	Infr.	Upgrade	98,250	1,551	2%
C442	Men's Shed - Construction of New		MCCS	L&B	New	750,000	0	0%
C355	Town Furniture		MWS	Infr.	New	39,171	0	0%
						987,421	1,551	
Recreation & Culture								
C198	Historic Buildings - Capital Improvement		BMC	L&B	Renewal	30,000	0	0%
C199	Memorial Hall/Theatrical/Harrison Place		MRS	L&B	New	10,000	0	0%
C408	Harrison Place Toilets & Park	1.1.8	MWS	L&B	Upgrade	10,000	0	0%
C443	Showgrounds Retaining Wall		CEO	Infr.	New	6,000	0	0%
C274	Sporting Complex - Netball Court Resurface & Roof	1.2.10, 1.2.13	MCCS	Infr.	Renewal	88,000	0	0%
C411	Sporting Complex - Playground & Outdoor Gym	1.2.10	MCCS	Infr.	New	0	7,728	0%
C444	Sporting Complex - Hall of Fame Signage		MCCS	Infr.	New	8,000	0	0%
C357	Apex Park - Replace Equipment		SH	Infr.	Renewal	34,000	0	0%
C447	Contribution to Bowling Club New Green		MCCS	Infr.	Upgrade	0	0	0%
C448	Trails Hub Construction		MCCS	Infr.	New	40,000	0	0%
C412	Apex Park Drainage & Car Park & RV		MCCS	Infr.	Upgrade	0	0	0%
C413	Trails Construction		MCCS	Infr.	New	0	0	0%
						226,000	7,728	
Transport - Plant Purchases								
7604	Plant Major Purchases		MWS	P&E	New	0	56,718	0%
						0	56,718	

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

PROGRESS OF THE CAPITAL PROGRAM/SMART IMPLEMENTATION

COA Description	SMART Implement. Ref.	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Original Budget	2023/2024 YTD Actuals	% of Annual Budget
Transport - Infrastructure							
C417 Widening - Shamrock Road	1.1.5	MWS	Infr.	Upgrade	660,000	16,482	2%
C436 Widening - Shamrock Road (2021/2022 Project)	1.1.5	MWS	Infr.	Upgrade	0	12	0%
C319 Bitumen Reseal - Kojonup-Frankland Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C320 Bitumen Reseal - Kojonup Darkan Road	1.1.5	MWS	Infr.	Renewal	553,000	0	0%
C321 Bitumen Reseal - Broomehill-Kojonup Road	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C172 Seal - Riverdale Road	1.1.5	MWS	Infr.	Renewal	413,000	0	0%
CJ453 Seal - Balgarup Road RTR	1.1.5	MWS	Infr.	Renewal	150,000	0	0%
C463 Kojonup Darkan Shoulder Blackspot		MWS	Infr.	Upgrade	669,000	210,819	32%
C500 Tone Road - RTR		MWS	Infr.	Upgrade	100,000	0	0%
C501 Ballock Road - RTR		MWS	Infr.	Upgrade	70,000	0	0%
C502 Woodenuip Road - RTR		MWS	Infr.	Upgrade	30,000	0	0%
C503 Boilup Road - RTR		MWS	Infr.	Upgrade	30,000	0	0%
C504 Hubbe Road - RTR		MWS	Infr.	Upgrade	52,500	0	0%
C174 Soldier Road - Footpath, Kerbing and Drainage		MWS	Infr.	Upgrade	250,000	0	0%
					3,277,500	227,313	
Economic Services							
C177 Kodja Place - Capital Renewal/Improvement	2.1.10	BMC	L&B	Renewal	20,000	0	0%
CJ457 EV Charger Parking Bay		MWS	Infr.	Upgrade	250,000	0	0%
C054 Promotional Signage at Airstrip	1.4.7	MCCS	Infr.	New	30,000	0	0%
					300,000	0	
Other Property & Services							
C458 Radios - Communication		MWS	Infr.	Renewal	30,000	0	0%
					30,000	0	
Total Capital Expenditure					6,162,617	335,767	5.4%

SUMMARIES:			
Land Held for Resale	100,000	0	0.0%
Land & Buildings	1,174,696	37,299	3.2%
Infrastructure	4,517,921	241,749	5.4%
Plant & Equipment	0	56,718	0.0%
Furn & Equipment	370,000	0	0.0%
	6,162,617	335,767	5.4%
Asset Renewal	2,138,000	0	0.0%
New Asset	1,574,867	69,735	4.4%
Upgrading Asset	2,449,750	266,032	10.9%
	6,162,617	335,767	5.4%
Chief Executive Officer	813,000	131	0.0%
Manager Corporate & Community Services	916,000	7,728	0.8%
Manager Works & Services	3,606,671	284,031	7.9%
Senior Horticulturalist	34,000	0	0.0%
Manager Regulatory Services	582,946	43,877	7.5%
Building Maintenance Coordinator	170,000	0	0.0%
Manager Aged Care Services	40,000	0	0.0%
	6,162,617	335,767	5.4%

SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023

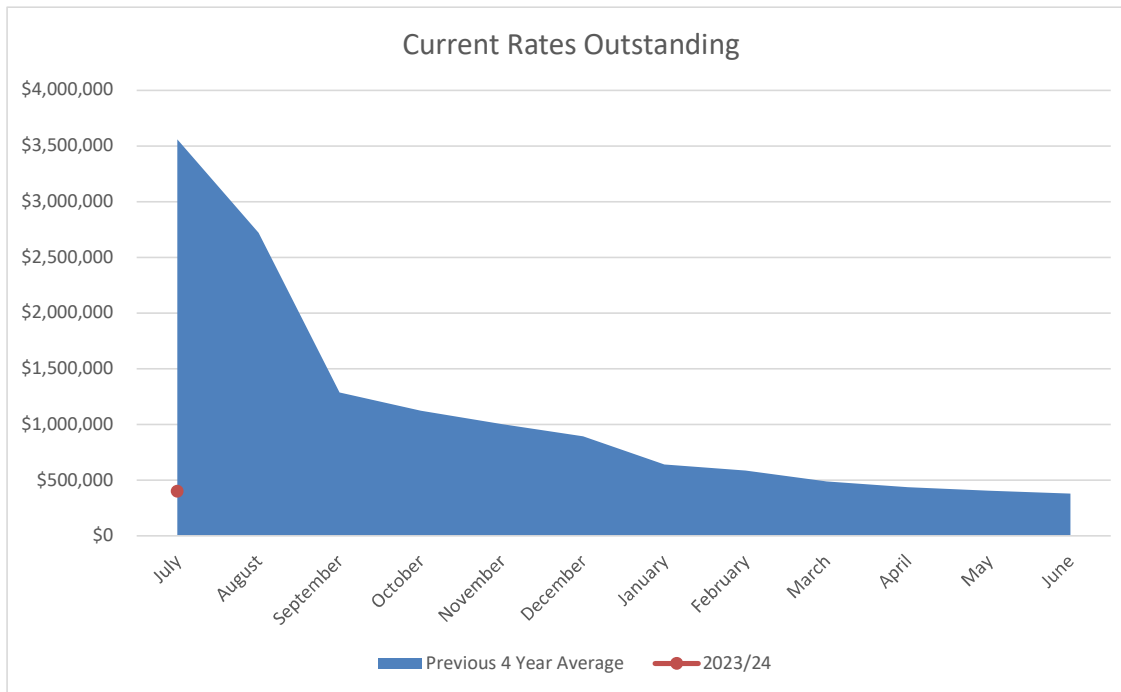
RESERVES - CASH BACKED	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer (from)	2024 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Plant Replacement	250,000	0	0	250,000	252,079	2,611	0	254,690
Employee Leave	245,673	0	0	245,673	245,886	30,908	0	276,794
Springhaven Lodge (Bonds)	1,947,079	150,000	0	2,097,079	1,945,000	0	0	1,945,000
Low Income Housing	84,224	0	0	84,224	84,224	83	0	84,307
Sporting Facility	63,260	0	0	63,260	63,260	63	0	63,323
Landfill Waste Management	80,758	0	0	80,758	80,758	80	0	80,838
Kodja Place Tourist Precinct	17	0	0	17	17	0	0	17
Community Grant Scheme	9,832	0	0	9,832	9,832	10	0	9,842
Independent Living Units	159,573	0	0	159,573	159,573	158	0	159,731
Natural Resource Management	98,295	0	0	98,295	98,295	97	0	98,392
Swimming Pool	40,829	0	0	40,829	40,829	40	0	40,869
The Kodja Place Building Upgrade & Renewal	17,769	0	0	17,769	17,769	18	0	17,787
Sporting Complex Building Upgrade & Renewal	1,129	0	0	1,129	1,129	0	0	1,129
Netball Court Resurfacing	1,007	0	0	1,007	1,007	3,501	0	4,508
Trails Network Construction	2	0	0	2	2	0	0	2
	2,999,447	150,000	0	3,149,447	2,999,660	37,569	0	3,037,229

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

RATES & SUNDRY RECEIVABLES

Rates:

	1-Jul-23	Levy for 2023/24	Collectable	Received	Outstanding
Property Rates	\$ 210,592	\$ 4,890,022	\$ 5,100,614	\$ (56,273)	\$ 5,044,341
Rubbish Charges	\$ 37,874	\$ 284,560	\$ 322,434	\$ (16,470)	\$ 305,964
Emergency Services Levy	\$ 21,240	\$ 116,945	\$ 138,186	\$ -	\$ 138,186
Instalment fee & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Penalty & ESL Interest	\$ 100,282	\$ 4,082	\$ 104,363	\$ (1,342)	\$ 103,021
Excess Rates	\$ (64,806)	\$ -	\$ (64,806)	\$ 52,402	\$ (12,404)
Sub- Total	\$ 305,182	\$ 5,295,609	\$ 5,600,791	\$ (21,683)	\$ 5,579,108
					105%
OTHER ITEMS					
Pensioner Rebates to claim	\$ 84,702	\$ -	\$ 84,702	\$ 797	\$ 85,499
	\$ 389,884				\$ 5,664,607
Pensioner Deferred Rates	\$ 110,473	\$ -	\$ 110,473	\$ -	\$ 110,473
Total Outstanding	\$ 415,655	\$ 5,295,609	\$ 5,711,265	\$ (21,683)	\$ 5,689,581



Sundry Debtors:

	30-Jun-23		31/08/23		Movement This FY
Credit Balance	\$ (6,180)		\$ (192,477)		\$ 186,297
Current	\$ 125,937		\$ 40,615		\$ 85,322
30 - 60 days	\$ 469,099	65%	\$ 16,813	55%	\$ 452,286
60 - 90 days	\$ 5,339	1%	\$ 77,738	256%	\$ (72,399)
Greater than 90 days	\$ 126,515	18%	\$ 87,669	289%	\$ 38,846
	\$ 720,710		\$ 30,358		

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

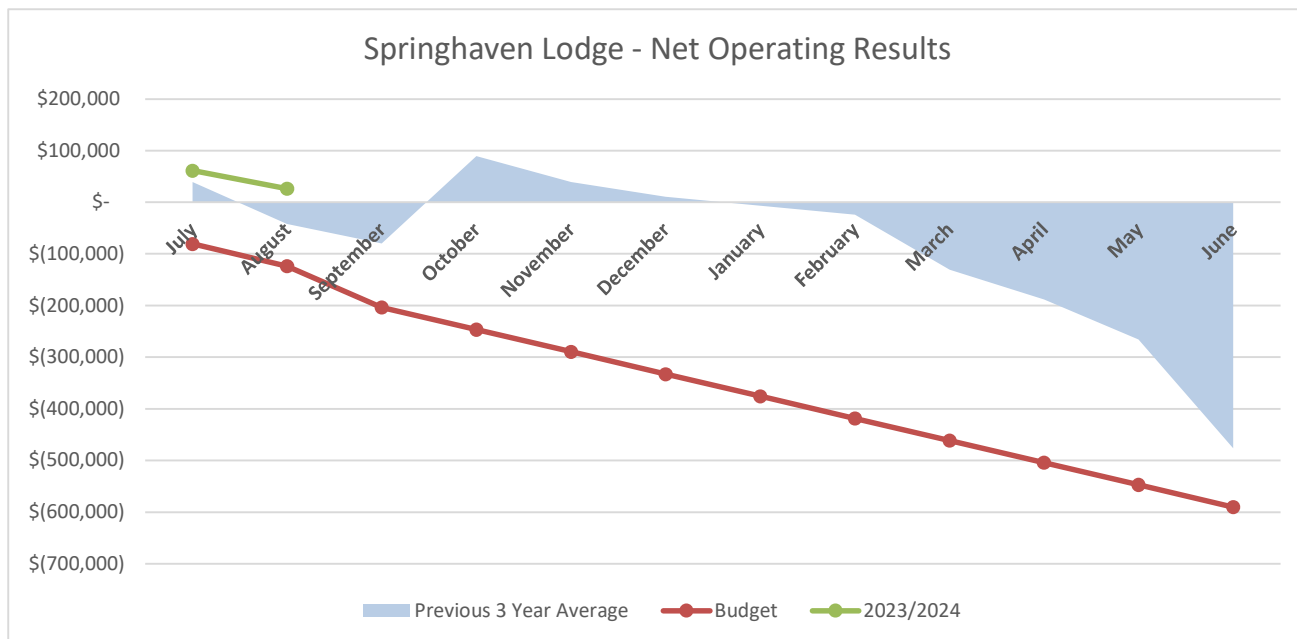
LOAN REPAYMENTS	Loan Number	2024 Actual	2024 New	2024 New	2024 Actual	2024 Actual	2024 Budget	2024 Budget	2024 Budget	2024 Budget	2024 Budget
		Principal 1 July 2023	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding	Principal 1 July 2023	New Loans	Principal Repayments	Interest Repayments	Principal Outstanding
		\$		\$	\$	\$	\$	\$	\$	\$	
Law, order, public safety											
Communications Tower	150	400,000	0	0	0	400,000	400,000	0	(16,042)	(9,038)	383,958
Health											
Medical Centre Donation	137	114,972	0	(4,331)	(995)	110,641	114,972	0	(8,700)	(1,952)	106,272
Housing											
Bagg Street Unit	135	58,596	0	0	0	58,596	53,802	0	(10,115)	(1,575)	43,687
Aged Units - GSHI	139	20,369	0	(5,048)	(119)	15,321	20,369	0	(10,125)	(209)	10,244
Staff Housing - GSHI	140	796,591	0	(30,008)	(6,891)	766,583	796,591	0	(60,276)	(13,521)	736,315
GROH Housing - GSHI	138	823,080	0	(56,089)	(5,926)	766,991	823,079	0	(112,583)	(11,449)	710,496
Staff Housing - GSHI	144	44,406	0	(5,372)	(415)	39,034	44,406	0	(10,793)	(780)	33,613
GROH Housing - GSHI	145	44,406	0	(5,372)	(415)	39,034	44,406	0	(10,793)	(780)	33,613
Staff Housing Renovations	148	285,524	0	0	0	285,524	285,524	0	(15,049)	(12,643)	270,475
Recreation and culture											
Sports Complex	134	206,978	0	0	0	206,978	198,705	0	(18,020)	(9,800)	180,685
Sports Complex Wall	136	62,358	0	0	0	62,358	62,359	0	(9,885)	(1,192)	52,474
Netball Courts & Roof	143	1,337,732	0	(26,699)	(19,246)	1,311,032	1,337,732	0	(53,783)	(38,108)	1,283,949
Oval Lighting	142	206,908	0	0	0	206,908	206,908	0	(24,573)	(2,915)	182,335
Harrison PI Toilets & Park	146	366,615	0	0	0	366,615	366,615	0	(34,706)	(14,025)	331,909
Harrison PI Toilets & Park	149	200,000	0	0	0	200,000	200,000	0	(8,021)	(4,519)	191,979
Transport											
Airstrip Lighting	141	126,939	0	(5,060)	(957)	121,879	126,578	0	(10,157)	(1,875)	116,421
Economic services											
Land Development	147	353,855	0	0	0	353,855	353,855	0	(33,498)	(13,537)	320,357
		5,449,329	0	(137,978)	(34,964)	5,311,351	5,435,901	0	(447,119)	(137,918)	4,988,782

**SHIRE OF KOJONUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2023**

MAJOR BUSINESS UNITS

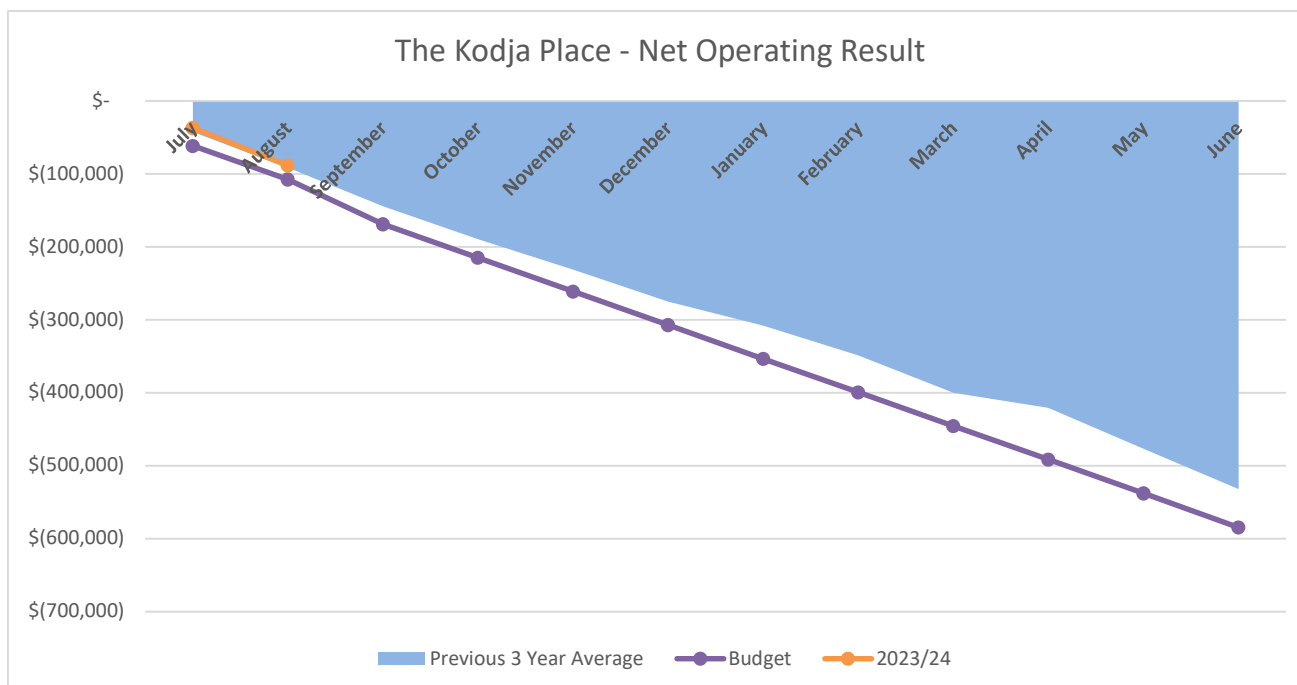
Springhaven Lodge

The Shire of Kojonup owns and operates a 22 bed aged accommodation hostel known as Springhaven Lodge. The following graph shows the operations of Springhaven Lodge (profit or loss) excluding any capital grants. There is also capital expenditure (p.12) and reserve accounts (p.16) associated with Springhaven Lodge.



The Kodja Place Precinct

The Shire of Kojonup owns and operates The Kodja Place precinct, a tourism, retail and cultural interpretive centre on Albany Highway. The following graph shows the operations of TKPP (profit or loss). There is also capital expenditure (p.13), a loan (p.15) and a reserve account (p.16) associated with TKPP.



SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
		Proceeds Sale of Assets				
9605	Proceeds Sale of Assets -	\$0	(\$10,909)	0%	\$0	\$0
	Sub Total - PROCEEDS/REALISATION ON SALE OF ASSET	\$0	(\$10,909)		\$0	\$0
		Written Down Value				
New	00000 Written Down Value-	\$0	\$0		\$0	\$0
	Sub Total - WDV ON SALE OF ASSET	\$0	\$0		\$0	\$0
	Total - GAIN/LOSS ON DISPOSAL OF ASSET	\$0	(\$10,909)		\$0	\$0
	Total - OPERATING STATEMENT	\$0	(\$10,909)		\$0	\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
GENERAL PURPOSE FUNDING - RATES						
OPERATING EXPENDITURE						
1104	Rates Incentive Prize	\$0	\$0	0%	\$0	\$5,000
1112	Admin Allocated to Rates (Cash)	\$9,913	\$0	0%	\$0	\$59,479
1122	Admin Allocated to Rates (Non-Cash)	\$532	\$0	0%	\$0	\$3,192
1132	Rating Salaries	\$6,666	\$34,807	87%	\$0	\$40,000
1162	Superannuation	\$1,000	\$4,149	69%	\$0	\$6,000
1182	Rates Printing/postage	\$2,940	\$971	32%	\$0	\$3,000
1192	Valuation Expenses	\$180	\$2,420	3%	\$0	\$81,000
1202	Title Searches	\$0	\$0	0%	\$0	\$500
1222	Insurance - Emp Costs (Rates)	\$709	\$746	53%	\$0	\$1,418
1262	Legal Costs Incurred - Rates	\$0	\$0	0%	\$0	\$2,000
Sub Total - GENERAL RATES OP/EXP		\$21,940	\$43,093		\$0	\$201,589
OPERATING INCOME						
1003	General Rates Levied	(\$4,890,022)	(\$4,890,022)	100%	(\$4,890,022)	\$0
1023	Interim Rates	\$0	\$0	0%	(\$300)	\$0
1053	Back Rates	\$0	\$0	0%	(\$100)	\$0
1013	Ex-Gratia Rates	(\$2,219)	\$0	0%	(\$2,219)	\$0
1043	Non Payment Penalty Interest	(\$2,070)	(\$4,082)	18%	(\$23,000)	\$0
1073	Instalment Administration Charge	(\$945)	\$0	0%	(\$3,500)	\$0
1063	Instalment Interest Charge	(\$2,700)	\$0	0%	(\$10,000)	\$0
1273	ESL Levy Admin Fee	\$0	\$0	0%	(\$4,000)	\$0
1092	Rates Written Off/Refunded	\$95	\$125	125%	\$100	\$0
1283	Settlement & Search Charges	(\$1,050)	(\$1,086)	31%	(\$3,500)	\$0
1263	Legal Expenses - Recovered	\$0	\$0	0%	(\$2,000)	\$0
Sub Total - GENERAL RATES OP/INC		(\$4,898,911)	(\$4,895,066)		(\$4,938,541)	\$0
Total - GENERAL RATES		(\$4,876,971)	(\$4,851,972)		(\$4,938,541)	\$201,589

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
OTHER GENERAL PURPOSE FUNDING						
OPERATING EXPENDITURE						
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP					\$0	\$0
OPERATING INCOME						
1333	Financial Assistance Grant	\$0	(\$234,429)	0%	\$0	\$0
1343	Grants Commission Local Roads Grant	\$0	(\$207,890)	0%	\$0	\$0
1373	Interest Received - Municipal	(\$83)	\$0	0%	(\$500)	\$0
1393	Interest Received - Reserves	(\$1,600)	\$0	0%	(\$20,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC					(\$20,500)	\$0
Total - OTHER GENERAL PURPOSE FUNDING					(\$20,500)	\$0
Total - GENERAL PURPOSE FUNDING					(\$4,959,041)	\$201,589

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
GOVERNANCE - MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
002D	Depreciation	\$1,533	\$0	0%	\$0	\$9,200
1502	Meeting Attendance Fees	\$0	\$6,291	6%	\$0	\$107,000
1508	Members Travelling	\$0	\$0	0%	\$0	\$700
1512	Conferences & Training Expenses	\$4,500	\$3,789	24%	\$0	\$15,500
1522	Members Communications Allowance	\$0	\$1,500	6%	\$0	\$24,000
1532	Election Expenses	\$0	\$0	0%	\$0	\$30,000
1542	Presidents/Dep Allowances	\$0	\$1,776	5%	\$0	\$38,000
1562	Refreshments & Functions (Councillors)	\$1,890	\$626	7%	\$0	\$9,000
1572	Refreshments & Functions Staff	\$420	\$89	1%	\$0	\$6,000
1592	Members Insurance	\$5,139	\$5,139	50%	\$0	\$10,278
1602	Subscriptions	\$11,875	\$32,845	219%	\$0	\$15,000
1612	Misc Expenses - Members	\$0	\$71	10%	\$0	\$700
1624	Integrated Planning Expenses	\$5,000	\$0	0%	\$0	\$30,000
1632	Vehicle Operating Expenses	\$0	\$0	0%	\$0	\$3,000
1642	Advertising	\$0	\$0	0%	\$0	\$0
1662	Audit Fees	\$0	\$0	0%	\$0	\$41,000
1702	Administration Allocation (Cash)	\$82,608	\$0	0%	\$0	\$495,667
1712	Administration Allocation (Non-Cash)	\$2,660	\$0	0%	\$0	\$15,960
1772	Doubtful Debt Expenses	\$0	\$0	0%	\$0	\$2,000
1792	Legal Costs	\$0	\$0	0%	\$0	\$3,000
2075	VROC - Shared Services	\$0	\$0	0%	\$0	\$2,000
2078	VROC - Projects	\$0	\$0	0%	\$0	\$2,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$115,625	\$52,125		\$0	\$860,005
OPERATING INCOME						
1725	Donations/Contributions		\$0	0%	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	\$0		\$0	\$0
Total - MEMBERS OF COUNCIL		\$115,625	\$52,125		\$0	\$860,005

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
GOVERNANCE - GENERAL						
OPERATING EXPENDITURE						
003D	Depreciation (Sch 4)	\$13,299	\$0	0%	\$0	\$79,800
1852	Salaries - Admin	\$174,715	\$191,822	18%	\$0	\$1,048,333
1882	Admin Superannuation	\$21,369	\$29,312	23%	\$0	\$128,218
1892	Staff Insurances	\$16,343	\$17,238	53%	\$0	\$32,686
1902	FBT Admin Staff	\$3,400	\$3,721	22%	\$0	\$17,000
1912	Conference & Training	\$5,220	\$2,541	6%	\$0	\$43,500
1921	Staff Housing Subsidy	\$5,833	\$0	0%	\$0	\$35,000
1922	Advertising	\$2,200	\$217	2%	\$0	\$10,000
1931	Occupational Risk Co-Ordinator Costs	\$2,558	\$0	0%	\$0	\$15,350
1932	Occ Health & Safety	\$33	\$0	0%	\$0	\$6,434
1942	Staff Uniforms	\$1,680	\$1,565	39%	\$0	\$4,000
1952	Admin Staff Costs	\$6,900	\$6,036	34%	\$0	\$18,000
1957	Office Building Maintenance	\$1,479	\$2,612	26%	\$0	\$10,000
1958	Office - Cleaning & Assoc	\$6,550	\$6,805	17%	\$0	\$39,749
1959	Office - Utility Charges	\$2,308	\$2,044	15%	\$0	\$13,845
1962	Office Gardens & Surrounds-Mtce	\$2,757	\$1,995	11%	\$0	\$17,540
1972	Admin Printing & Stationery	\$5,510	\$4,452	14%	\$0	\$30,710
1982	Telephone & Internet	\$4,989	\$3,820	14%	\$0	\$27,715
2002	Office Equip Maint	\$167	\$0	0%	\$0	\$1,000
2004	Office - Insurance.	\$19,130	\$18,816	49%	\$0	\$38,259
2006	Donations CEO discretion	\$0	\$0	0%	\$0	\$2,000
2008	Donations - Council	\$0	\$0	0%	\$0	\$2,000
2012	Non Capital Purchases	\$417	\$219	4%	\$0	\$5,000
2022	Bank Charges	\$1,068	(\$597)	-3%	\$0	\$17,800
2032	Postage & Freight	\$2,760	\$1,669	28%	\$0	\$6,000
2042	ICT Computer Support	\$17,350	\$60,210	54%	\$0	\$112,450
1992	ICT Software Licensing Fees	\$56,039	\$4,450	4%	\$0	\$126,235
2043	ICT Website Subscription & Upgrade	\$14,888	\$160	1%	\$0	\$16,055
2044	ICT Hardware Purchases (<\$5,000)	\$0	\$23	0%	\$0	\$0
2052	Admin Vehicle Expenses	\$2,417	\$31	0%	\$0	\$14,500
2062	Admin Legal Expenses	\$9,166	\$2,948	5%	\$0	\$55,000
2274	HR/IR Consultants	\$2,500	\$0	0%	\$0	\$15,000
2277	Finance Consultants	\$20,240	\$15,806	32%	\$0	\$50,000
2275	Records Management	\$863	\$2,000	39%	\$0	\$5,180
2278	Security Monitoring	\$125	\$180	17%	\$0	\$1,050

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
2287	Fair Value Revaluations	\$0	\$0	0%	\$0	\$15,000
2092	Mis Expense - Admin	\$340	\$1,000	49%	\$0	\$2,040
2102	Admin - Novated Lease Expenses	\$3,694	\$2,464	11%	\$0	\$22,164
2172	Less Admin Non Cash Realloc	(\$13,299)	\$0	0%	\$0	(\$79,800)
2182	Less Admin Cash Exp Realloc	(\$330,428)	\$0	0%	\$0	(\$1,982,649)
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$84,578	\$383,558		\$0	\$22,164
OPERATING INCOME						
2053	Sundry Misc Income - Admin	(\$17)	(\$540)	540%	(\$100)	\$0
2083	Police Licensing Commissions	(\$5,950)	(\$6,862)	20%	(\$35,000)	\$0
2113	Admin - Novated Lease Contributions	(\$1,120)	(\$2,800)		(\$6,720)	\$0
2143	Photocopying Fees	(\$3)	\$0	0%	(\$20)	\$0
Sub Total - GOVERNANCE - GENERAL OP/INC		(\$7,090)	(\$10,202)		(\$41,840)	\$0
Total - GOVERNANCE - GENERAL		\$77,488	\$373,356		(\$41,840)	\$22,164
Total - GOVERNANCE		\$193,113	\$425,480		(\$41,840)	\$882,169

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
LAW ORDER & PUBLIC SAFETY						
FIRE PREVENTION						
OPERATING EXPENDITURE						
2272	Emergency Operating Expenses	\$1,000	\$0	0%	\$0	\$6,000
2271	Emergency Operations Room - Storage	\$0	\$0	0%	\$0	\$0
2281	Community Emergency Services Manager	\$0	\$0	0%	\$0	\$20,000
2292	Fire Hazard Reduction	\$3,196	\$131	1%	\$0	\$19,175
2302	Ground & Aerial Inspections	\$0	\$0	0%	\$0	\$4,300
2322	Administration Costs	\$3,467	\$2,929	54%	\$0	\$5,400
2342	Fire Fighting - Shire Resources	\$567	\$0	0%	\$0	\$4,000
2372	Brigade Expenses	\$31,740	\$29,842	37%	\$0	\$81,151
2374	BRPC - Other Employment Cost	\$1,759	\$1,222		\$0	\$10,557
2284	BRPC - Salaries	\$18,542	\$19,511		\$0	\$111,255
2294	BRPC - Superannuation	\$2,012	\$2,308		\$0	\$12,075
2382	Administration Allocated - Cash	\$9,913	\$0	0%	\$0	\$59,479
2442	Administration Allocated - Non-Cash	\$133	\$0	0%	\$0	\$798
2443	Interest on Loan - Bushfire	\$0	\$0		\$0	\$9,038
004D	Buildings Depreciation	\$6,875	\$0	0%	\$0	\$41,250
Sub Total - FIRE PREVENTION OP/EXP		\$79,203	\$55,943		\$0	\$384,478
OPERATING INCOME						
2363	Fines & Penalties	(\$250)	(\$13)	1%	(\$1,500)	\$0
2383	Sale of Fire Maps	(\$75)	\$0	0%	(\$450)	\$0
2393	Sundry Misc income - Fire	(\$533)	\$0	0%	(\$3,200)	\$0
2373	ESL Levy Funding	(\$18,250)	\$0	0%	(\$73,000)	\$0
2463	BRMC - Grant Income	\$0	\$0		(\$78,200)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$19,108)	(\$13)		(\$156,350)	\$0
Total - FIRE PREVENTION		\$60,095	\$55,930		(\$156,350)	\$384,478

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
ANIMAL CONTROL						
OPERATING EXPENDITURE						
2492	Salaries	\$5,254	\$4,627	15%	\$0	\$31,528
2522	Superannuation	\$570	\$679	20%	\$0	\$3,422
2532	Other Employment Costs	\$1,617	\$1,493	37%	\$0	\$4,031
2542	Conference & Training	\$250	\$0	0%	\$0	\$1,500
2552	Ranger Vehicle	\$2,000	\$0	0%	\$0	\$12,000
2553	FBT Expenses	\$1,033	\$1,489	24%	\$0	\$6,200
2562	Dog Control Expenses	\$355	\$295	14%	\$0	\$2,130
2572	Dog Pound Expenses	\$433	\$48	2%	\$0	\$2,600
2582	Other Animal Control	\$83	\$0	0%	\$0	\$500
2583	Cat Control Expenses	\$110	\$0	0%	\$0	\$660
2584	Cat Pound Expenses	\$100	\$0		\$0	\$600
2602	Administration Allocated - Cash	\$9,913	\$0	0%	\$0	\$59,479
2612	Administration Allocated - Non-Cash	\$133	\$0	0%	\$0	\$798
005D	Depreciation Buildings - Animal Control	\$75	\$0	0%	\$0	\$450
Sub Total - ANIMAL CONTROL OP/EXP		\$21,928	\$8,630		\$0	\$125,898
OPERATING INCOME						
2613	Cat Pound Grant	\$0	\$0	0%	(\$4,696)	\$0
2633	Ranger Income	(\$4,050)	\$0	0%	(\$24,300)	\$0
2653	Fines & Penalties - Dog Act	(\$100)	\$0	0%	(\$600)	\$0
2654	Fines & Penalties - Cat Act	(\$100)	\$0		(\$600)	\$0
2663	Impounding Fees - Dogs	(\$250)	\$0	0%	(\$1,500)	\$0
2664	Impounding Fees - Cats	(\$33)	\$0		(\$200)	\$0
2673	Dog Registrations	(\$583)	(\$30)	1%	(\$3,500)	\$0
2674	Cat Registrations	(\$83)	(\$121)	24%	(\$500)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$5,200)	(\$151)		(\$35,896)	\$0
Total - ANIMAL CONTROL		\$16,728	\$8,479		(\$35,896)	\$125,898

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
OTHER LAW ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
2832	Vehicle Impounding	\$233	(\$215)	-15%	\$0	\$1,400
2752	Salaries	\$0	\$2		\$0	\$0
2862	Local Law review	\$1,000	\$0	0%	\$0	\$6,000
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$1,233	(\$213)		\$0	\$7,400
OPERATING INCOME						
2863	Income - Misc Other Law & Order	\$0	\$0		\$0	\$0
2823	Non-Operatating Grant income	\$0	\$0		(\$267,000)	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0		(\$267,000)	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$1,233	(\$213)		(\$267,000)	\$7,400
Total - LAW ORDER & PUBLIC SAFETY		\$78,056	\$64,195		(\$459,246)	\$517,776

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
HEALTH						
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
3102	Health Salaries	\$17,196	\$23,022	22%	\$0	\$103,180
3132	Superannuation	\$2,715	\$5,245	32%	\$0	\$16,289
3142	Fringe Benefits Tax	\$1,500	\$3,721	41%	\$0	\$9,000
3152	Conferences & Training	\$583	\$0	0%	\$0	\$3,500
3162	Health - Other Employment Costs	\$1,321	\$1,119	22%	\$0	\$5,088
3164	Health - Contractors	\$333	\$0	0%	\$0	\$2,000
3212	Admin Allocation to HIA - Cash	\$9,913	\$0	0%	\$0	\$59,479
3242	Analytical Expenses	\$333	\$463	23%	\$0	\$2,000
3252	Administration Allocated - Non-cash	\$199	\$0	0%	\$0	\$1,197
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP		\$34,093	\$33,570		\$0	\$201,733
OPERATING INCOME						
3223	Health Act fees, Licences	(\$200)	(\$1,550)	129%	(\$1,200)	\$0
3233	Septic Tank Inspection Fees	(\$33)	(\$338)	169%	(\$200)	\$0
3253	Health Other income	(\$167)	\$0	0%	(\$1,000)	\$0
3283	Health Consultancy Income - Resource Sharing	(\$367)	\$0	0%	(\$2,200)	\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC		(\$767)	(\$1,888)		(\$4,600)	\$0
Total - HEALTH ADMIN & INSPECTION		\$33,327	\$31,682		(\$4,600)	\$201,733

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	OTHER HEALTH					
	OPERATING EXPENDITURE					
3362	Doctor's Surgery Maint	\$112	\$325	48%	\$0	\$672
3361	Interest Paid on Loans	\$994	\$995	51%	\$0	\$1,952
3368	Loan Guarantee Fee	\$519	\$0	0%	\$0	\$865
009D	Depreciation Buildings	\$3,344	\$0	0%	\$0	\$20,065
	Sub Total - OTHER HEALTH OP/EXP	\$4,969	\$1,319		\$0	\$23,554
	OPERATING INCOME					
	Sub Total - OTHER HEALTH OP/INC	\$0	\$0		\$0	\$0
	Total - OTHER HEALTH	\$4,969	\$1,319		\$0	\$23,554
	Total - HEALTH	\$38,296	\$33,002		(\$4,600)	\$225,287

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
EDUCATION & WELFARE						
EDUCATION						
OPERATING EXPENDITURE						
3455	Play in the Park	\$417	\$0	0%	\$0	\$2,500
3452	Smart Start Expenses	\$33	\$0	0%	\$0	\$200
Sub Total - EDUCATION OP/EXP		\$450	\$0		\$0	\$2,700
OPERATING INCOME						
Sub Total-EDUCATION OP/INC		\$0	\$0		\$0	\$0
Total - EDUCATION		\$450	\$0		\$0	\$2,700
PRE-SCHOOL/OTHER EDUCATION						
OPERATING EXPENDITURE						
3462	Child Care Centre - Building Maint	\$2,509	\$2,260	44%	\$0	\$5,185
3464	Child Care Centre - Grounds Maint	\$167	\$0	0%	\$0	\$1,000
3477	Kindy Café	\$2,500	\$1,997	13%	\$0	\$15,000
3472	Playgroup/Toy Library - Building Maint	\$1,416	\$1,244	23%	\$0	\$5,349
3470	Playgroup/Toy Library - Minor Expenses	\$0	\$0	0%	\$0	\$0
3474	Playgroup/Toy Library - Grounds Maint	\$632	\$302	8%	\$0	\$3,793
006D	DEPRECIATION (SCH 8)	\$3,532	\$0	0%	\$0	\$21,190
Sub Total - OTHER EDUCATION OP/EXP		\$10,755	\$5,804		\$0	\$51,517
OPERATING INCOME						
3463	Occasional Care Rent	(\$458)	(\$417)	15%	(\$2,750)	\$0
3465	Grant - Kindy Café	\$0	(\$5,598)	0%	\$0	\$0
3483	LR&CIP Grant - Old School Roof	\$0	\$0	0%	(\$100,000)	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$458)	(\$6,015)		(\$102,750)	\$0
Total - OTHER EDUCATION		\$10,297	(\$211)		(\$102,750)	\$51,517

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	WELFARE					
	OPERATING EXPENDITURE					
010D	DEPRECIATION (SCH 8)	\$0	\$0	0%	\$0	\$0
	Sub Total - WELFARE OP/EXP	\$0	\$0		\$0	\$0
	OPERATING INCOME					
	Sub Total - WELFARE OP/INC	\$0	\$0		\$0	\$0
	Total - WELFARE	\$0	\$0		\$0	\$0
	Total - EDUCATION & WELFARE	\$10,747	(\$211)		(\$102,750)	\$54,217

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of	ADOPTED BUDGET	
		31 AUGUST 2023		Annual	2023-2024	
		Budget	Actual	Budget	Income	Expense
HOUSING						
SPRING HAVEN HOUSING						
3752	Spring Haven Salaries	\$294,087	\$265,239	15%	\$0	\$1,764,594
3742	Spring Haven - FBT Expenses	\$992	\$893	15%	\$0	\$5,950
3772	Spring Haven Superannuation	\$27,177	\$31,613	19%	\$0	\$163,068
3782	Conferences & Training	\$3,000	\$0	0%	\$0	\$18,000
3792	Uniforms & Protective Clothing	\$833	\$2,313	46%	\$0	\$5,000
3802	Recruitment Expenses	\$3,333	\$308	2%	\$0	\$20,000
3821	Spring H - Staff Housing Subsidy	\$2,000	\$0	0%	\$0	\$12,000
3822	Vehicle Expenses	\$1,167	\$0	0%	\$0	\$7,000
3842	Spring Haven Telephone	\$2,000	\$1,157	10%	\$0	\$12,000
3862	Subscriptions	\$1,765	\$1,703	16%	\$0	\$10,590
3872	Postage & Freight	\$208	\$196	16%	\$0	\$1,250
3882	Minor Office Expenses/Stationery	\$208	\$486	39%	\$0	\$1,250
3892	Office Equipment Maintenance	\$333	\$0	0%	\$0	\$2,000
3893	Software Operating	\$2,038	\$0	0%	\$0	\$12,230
3902	Spring Haven Building Operating Expenses	\$5,791	\$5,891	17%	\$0	\$34,745
3903	Spring Haven Building Maint (Unforseen)	\$1,268	\$7,395	97%	\$0	\$7,608
3904	Spring Haven Grounds Maint	\$3,102	\$4,145	22%	\$0	\$18,610
3906	Springhaven Building Non Cap	\$0	\$0	0%	\$0	\$0
3908	Spring H - Security	\$583	\$1,655	47%	\$0	\$3,500
3912	Medical/Pharmaceutical Services	\$7,666	\$14,274	31%	\$0	\$46,000
3913	Allied Health	\$5,183	\$15,295	49%	\$0	\$31,100
3914	Utilities	\$7,901	\$15,522	33%	\$0	\$47,410
3812	Spring H - Workers Comp/Journey Ins	\$19,806	\$20,895	53%	\$0	\$39,611
3916	Insurance	\$13,514	\$15,616	58%	\$0	\$27,028
3922	Cleaning & Laundry	\$1,717	\$1,453	14%	\$0	\$10,300
3932	Non-Capital Equipment Expenses	\$1,583	\$6,606	70%	\$0	\$9,500
3942	Meals & Refreshments	\$17,499	\$17,684	17%	\$0	\$105,000
3952	Residents Activities	\$350	\$339	16%	\$0	\$2,100
3962	Public Liability Insurance	\$4,092	\$4,092	50%	\$0	\$8,184
3974	Spring Haven Aged Care Consultants	\$1,000	\$960	16%	\$0	\$6,000
3918	Spring H - Consultants	\$3,333	\$0	0%	\$0	\$20,000
3928	Spring H - COVID-19 Additional Costs	\$0	\$0	0%	\$0	\$0
3982	Administration Allocated Non-Cash	\$665	\$0	0%	\$0	\$3,990

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
3992	Administration Allocated - Cash	\$16,521	\$0	0%	\$0	\$99,132
012D	Spring Haven Depreciation	\$25,749	\$0	0%	\$0	\$154,500
013D	Spring Haven Depreciation	\$2,583	\$0	0%	\$0	\$15,500
Sub Total - SPRING HAVEN HOUSING OP/EXP		\$479,048	\$435,729		\$0	\$2,724,750
OPERATING INCOME						
4003	Spring Haven Resident Rent	(\$83,330)	(\$98,368)	20%	(\$500,000)	\$0
4013	Spring Haven - Personal Care Grant Subsidy	(\$266,656)	(\$344,025)	22%	(\$1,600,000)	\$0
1395	INTEREST ON UNPAID BONDS	(\$4,833)	(\$19,704)	68%	(\$29,000)	\$0
4143	Miscellaneous Income	(\$417)	\$0	0%	(\$2,500)	\$0
4023	Spring Haven Donations	(\$500)	\$0	0%	(\$3,000)	\$0
4303	Spring H - Grant - Security	\$0	\$0	0%	\$0	\$0
Sub Total - SPRING HAVEN HOUSING OP/INC		(\$355,736)	(\$462,098)		(\$2,134,500)	\$0
Total - SPRING HAVEN HOUSING		\$123,313	(\$26,368)		(\$2,134,500)	\$2,724,750

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
STAFF HOUSING						
OPERATING EXPENDITURE						
3768	Staff Housing Building Maintenance	\$2,425	\$13,887	95%	\$0	\$14,550
3769	Staff Housing - Operating Expenses	\$5,359	\$9,965	32%	\$0	\$30,857
3764	Staff Housing - Ground Maint. Various	\$1,121	\$8,532	127%	\$0	\$6,728
3774	Loss on Sale of Asset (Housing)	\$0	\$0	0%	\$0	\$0
3770	Loan Guarantee Fee L135 & L140	\$5,091	\$0	0%	\$0	\$8,485
3771	Staff Housing Loan Interest	\$6,890	\$6,891	25%	\$0	\$27,739
011D	Housing Depreciation	\$15,919	\$0	0%	\$0	\$95,520
Sub Total - STAFF HOUSING OP/EXP		\$36,806	\$39,274		\$0	\$183,879
OPERATING INCOME						
3703	Residential Rent - Staff	(\$17,499)	(\$8,812)	8%	(\$105,000)	\$0
3705	BBRF Grant - Key Workers	\$0	\$0	0%	\$0	\$0
016P	Profit on Sale of Asset	\$0	\$0	0%	\$0	\$0
Sub Total - STAFF HOUSING OP/INC		(\$17,499)	(\$8,812)		(\$105,000)	\$0
Total - STAFF HOUSING		\$19,307	\$30,462		(\$105,000)	\$183,879

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
HOUSING OTHER						
OPERATING EXPENDITURE						
4062	Loton Close ILU's Building Maint	\$2,000	\$5,900	46%	\$0	\$12,700
4064	Loton Close ILU's Grounds Maint	\$1,611	\$953	10%	\$0	\$9,664
4065	Loton Close ILU's Utilities	\$5,970	\$6,209	17%	\$0	\$35,810
4066	Loton Close ILU's Insurance	\$3,942	\$4,188	53%	\$0	\$7,883
4202	J Sullivan Units Building Maintenance	\$2,367	\$8,882	61%	\$0	\$14,637
4204	J Sullivan Units Grounds Maintenance	\$1,210	\$385	5%	\$0	\$7,260
4205	J Sullivan Units Utilities	\$1,791	\$1,779	17%	\$0	\$10,745
4206	J Sullivan Units Insurance	\$1,765	\$1,020	29%	\$0	\$3,530
4254	Interest Paid on Loans	\$6,045	\$6,876	52%	\$0	\$13,218
4255	Loan Guarantee Fee (Housing Other)	\$4,572	\$0	0%	\$0	\$7,620
4232	Bagg Street Units Operating	\$303	\$315	17%	\$0	\$1,816
4256	GROH - Building Maintenance	\$1,657	\$5,170	82%	\$0	\$6,315
Sub Total - HOUSING OTHER OP/EXP		\$33,231	\$41,677		\$0	\$131,198
OPERATING INCOME						
4083	Loton Close ILU's Rent	(\$27,819)	(\$22,736)	14%	(\$166,920)	\$0
4103	Loton Close ILU's - Power Recoups	(\$2,500)	(\$2,103)	14%	(\$15,000)	\$0
4203	J Sullivan Units - Rent	(\$6,166)	(\$5,840)	16%	(\$37,000)	\$0
4243	GROH - Rent	(\$22,499)	(\$10,814)	8%	(\$135,000)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$58,984)	(\$41,493)		(\$353,920)	\$0
Total - HOUSING OTHER		(\$25,753)	\$185		(\$353,920)	\$131,198
Total - HOUSING		\$116,866	\$4,278		(\$2,593,420)	\$3,039,827

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
COMMUNITY AMENITIES						
SANITATION - HOUSEHOLD REFUSE						
OPERATING EXPENDITURE						
5022	Refuse Collection - Kerbside	\$12,833	\$18,144	24%	\$0	\$77,000
5012	Refuse Site Maintenance	\$1,443	\$0	0%	\$0	\$8,660
5013	Refuse Site Rehabilitation	\$552	\$0	0%	\$0	\$3,314
5002	Recycling Depot/Transfer Stn - Contract	\$19,789	\$30,333	28%	\$0	\$108,738
5122	Recycling Collection - Kerbside	\$11,561	\$12,580	18%	\$0	\$69,370
5142	Recycling Education	\$100	\$675	113%	\$0	\$600
5123	Waste Management Planning	\$0	\$0	0%	\$0	\$0
014D	Depreciation (Sch 10)	\$715	\$0	0%	\$0	\$4,290
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$46,994	\$61,732		\$0	\$271,972
OPERATING INCOME						
5023	Collection Charges - Kerbside	(\$267,445)	(\$284,560)	106%	(\$267,445)	\$0
5033	Recycling/Transfer Station Rental	(\$383)	\$0	0%	(\$2,300)	\$0
5103	TIPPING FEES/BIN HIRE	\$0	\$0	0%	\$0	\$0
5183	Sale of Recyclables	(\$167)	\$0	0%	(\$1,000)	\$0
010P	Profit on Sale of asset	\$0	\$0	0%	\$0	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$267,995)	(\$284,560)		(\$270,745)	\$0
Total - SANITATION HOUSEHOLD REFUSE		(\$221,001)	(\$222,828)		(\$270,745)	\$271,972

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	SANITATION OTHER					
	OPERATING EXPENDITURE					
5027	Verge Pick Up - Hard Waste	\$5,000	\$0	0%	\$0	\$30,000
5251	Street Bins Collection - Contract	\$6,600	\$6,218	16%	\$0	\$39,600
5252	Street Bins Collection	\$42	\$0	0%	\$0	\$254
5262	Repair Street Bins	\$33	\$0	0%	\$0	\$200
5263	Drum Muster	\$833	\$0	0%	\$0	\$5,000
5264	Transport of Waste & Loader Hire	\$10,373	\$0		\$0	\$62,240
5265	Bulk Bin Hire Expenses	\$463	\$0		\$0	\$2,780
5266	Bulk Bin Removal Expenses	\$3,699	\$0		\$0	\$22,195
	Sub Total - SANITATION OTHER OP/EXP	\$27,044	\$6,218		\$0	\$162,269
	OPERATING INCOME					
5103	Tip Fees	\$0	\$0	0%	\$0	\$0
5303	Litter Infringements	(\$33)	\$0	0%	(\$200)	\$0
5304	Drum Muster Reimbursement Income	(\$833)	\$0	0%	(\$5,000)	\$0
	Sub Total - SANITATION OTHER OP/INC	(\$867)	\$0		(\$5,200)	\$0
	Total - SANITATION OTHER	\$26,177	\$6,218		(\$5,200)	\$162,269

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	SEWERAGE					
	OPERATING EXPENDITURE					
026D	Sewer Depreciation Sch 10	\$0	\$0	0%	\$0	\$0
5090	Liquid Waste Pond - Maintenance	\$228	\$0		\$0	\$1,370
	Sub Total - SEWERAGE OP/EXP	\$228	\$0		\$0	\$1,370
	OPERATING INCOME					
5190	Liquid Waste Disposal Fees	\$0	\$0		\$0	\$0
	Sub Total - SEWERAGE OP/INC	\$0	\$0		\$0	\$0
	Total - SEWERAGE	\$228	\$0		\$0	\$1,370

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
PROTECTION OF THE ENVIRONMENT						
OPERATING EXPENDITURE						
5619	Southern Dirt Contribution	\$15,000	\$15,000	100%	\$0	\$15,000
5612	NRM Office Expenses	\$50	\$0	0%	\$0	\$300
5616	NRM - Salaries & Wages/Consultancy Fees	\$2,500	\$2,273	15%	\$0	\$15,000
5689	NRM - Superannuation	\$0	\$0	0%	\$0	\$0
5601	NRM Vehicle Costs	\$122	\$0	0%	\$0	\$730
5614	NRM - Grant Expenditure	\$0	\$0	0%	\$0	\$0
5681	Noxious Weeds	\$581	\$0	0%	\$0	\$3,486
5684	Landcare Publications	\$83	\$0	0%	\$0	\$500
5686	NRM - Enviromental Reserve M'ment	\$1,568	\$0	0%	\$0	\$9,407
5687	Reserve Clean Up	\$1,265	\$0	0%	\$0	\$7,590
5722	NRM - State NRM Grant Expenditure	\$55,200	\$49,626	72%	\$0	\$69,000
5723	NRM - Myrtle Benn/Rob. Rd Reveg Plan	\$1,667	\$0	0%	\$0	\$10,000
5734	NRM - Future Drought Fund Grant Exp.	\$0	\$0	0%	\$0	\$0
5752	Administration Allocation Cash	\$3,304	\$0	0%	\$0	\$19,826
5742	Administration Allocation Non-Cash	\$332	\$0	0%	\$0	\$1,995
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$81,672	\$66,899		\$0	\$152,834
OPERATING INCOME						
5603	NRM Grants	\$0	\$0	0%	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		\$0	\$0		\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$81,672	\$66,899		\$0	\$152,834

SHIRE OF KOJONUP

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
TOWN PLANNING AND REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
5842	Town Planning Expenses	\$5,000	\$1,553	5%	\$0	\$30,000
5872	Superannuation	\$0	\$0	0%	\$0	\$0
5882	Insurances	\$0	\$0	0%	\$0	\$0
5922	TPS Review	\$4,167	\$0	0%	\$0	\$25,000
5923	Town Planning Consultants	\$0	\$0	0%	\$0	\$0
5954	Municipal Heritage Review	\$0	\$0	0%	\$0	\$0
5952	Town Planning Legal Costs	\$0	\$0	0%	\$0	\$0
5962	Administration Allocated Cash	\$9,913	\$0	0%	\$0	\$59,479
5832	Administration Allocated Non-Cash	\$133	\$0	0%	\$0	\$798
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$19,212	\$1,553		\$0	\$115,277
OPERATING INCOME						
5973	Planning Fees	(\$750)	(\$1,535)	34%	(\$4,500)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$750)	(\$1,535)		(\$4,500)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$18,462	\$19		(\$4,500)	\$115,277

SHIRE OF KOJONUP

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ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
COMMUNITY AMENITIES - CEMETERIES						
OPERATING EXPENDITURE						
5999	Cemetery Digital Database	\$133	\$0	0%	\$0	\$800
6001	Cemetery - Grave Digging	\$5,661	\$0	0%	\$0	\$33,966
6006	Kojonup Cemetery - Niche Wall Maint	\$331	\$62	3%	\$0	\$1,986
6002	Kojonup Cemetery - Grounds Maint	\$3,340	\$596	3%	\$0	\$20,040
6000	Kojonup Cemetery - Trees	\$357	\$0	0%	\$0	\$2,140
6012	Boscabel Cemetery - Grounds Maint	\$96	\$3	0%	\$0	\$576
6014	Muradup Cemetery - Grounds Maintenance	\$1,083	\$0	0%	\$0	\$6,498
015D	Community Amenities Buildings Depreciation	\$6,066	\$0	0%	\$0	\$36,395
Sub Total - COMMUNITY AMEN - CEMETERIES OP/EXP		\$17,066	\$660		\$0	\$102,401
OPERATING INCOME						
6013	Cemetery Fees (Inc Gst)	(\$3,000)	\$0	0%	(\$18,000)	\$0
6023	Cemetery Fees Licences (Not Inc Gst)	(\$83)	(\$1,160)	232%	(\$500)	\$0
Sub Total - COMMUNITY AMEN - CEMETERIES OP/INC		(\$3,083)	(\$1,160)		(\$18,500)	\$0
Total - COMMUNITY AMENITIES CEMETERIES		\$13,983	(\$500)		(\$18,500)	\$102,401

SHIRE OF KOJONUP

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
COMMUNITY AMENITIES - PUBLIC CONVENIENCES & OTHER						
OPERATING EXPENDITURE						
6042	Harrison Place Conveniences - Maint	\$42	\$0	0%	\$0	\$250
6044	Harrison Place Conveniences - Cleaning	\$1,757	\$2,457	25%	\$0	\$9,840
6024	Curly Wig - Building Maintenance	\$0	\$0	0%	\$0	\$0
6034	CWA - Building Maintenance	\$649	\$334	11%	\$0	\$2,985
6052	Town Street & Park Seating	\$321	\$0	0%	\$0	\$1,928
6054	Townscape Plan	\$0	\$0	0%	\$0	\$0
6112	Community Resource Centre / Telecentre	\$386	\$1,334	55%	\$0	\$2,413
6132	Community Bus Maintenance	\$408	\$0	0%	\$0	\$1,950
6144	Loan Guarantee Fee - Loan 146	\$1,000	\$0	0%	\$0	\$2,000
6142	Administration Allocated Non-Cash	\$332	\$0	0%	\$0	\$1,995
6152	Administration Allocated Cash	\$9,913	\$0	0%	\$0	\$59,479
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/EXP		\$14,808	\$4,125	\$1	\$0	\$82,840
OPERATING INCOME						
6133	Community Bus Hire	\$0	\$0	0%	\$0	\$0
Sub Total - COMMUNITY AMEN - PUBLIC CONVEN OP/INC		\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES PUBLIC CONVEN & OTHER		\$14,808	\$4,125		\$0	\$82,840

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
		COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT				
		OPERATING EXPENDITURE				
6064	Men's Shed - Building Maintenance	\$266	\$92	7%	\$0	\$1,249
	Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/EXP	\$266	\$92		\$0	\$1,249
		OPERATING INCOME				
6045	LR&CIP Grant - Mens Shed	\$0	\$0	0%	(\$739,833)	\$0
6123	Events - Ticket Sales and Misc Revenue	\$0	(\$41)	0%	\$0	\$0
6143	LotteryWest Grant - Mens Shed	\$0	\$0	0%	\$0	\$0
6173	SMALL GRANTS	\$0	\$0	0%	\$0	\$0
	Sub Total - COMMUNITY AMEN - COMMUNITY DEV OP/INC	\$0	(\$41)		(\$739,833)	\$0
	Total - COMMUNITY AMENITIES - COMMUNITY DEVELOPMENT	\$266	\$51		(\$739,833)	\$1,249
	Total - COMMUNITY AMENITIES	(\$65,405)	(\$146,017)		(\$1,038,778)	\$890,212

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
RECREATION & CULTURE						
PUBLIC HALL & CIVIC CENTRES						
OPERATING EXPENDITURE						
6202	Memorial Hall - Cleaning & Operations	\$7,687	\$6,505	24%	\$0	\$27,270
6212	RSL Hall - Cleaning & Operations	\$2,313	\$132	1%	\$0	\$10,320
6214	Memorial Hall - Building Maintenance	\$2,292	\$1,476	11%	\$0	\$13,750
6216	Mobrup Hall - Building Expenses	\$0	\$36	0%	\$0	\$0
6218	Muradup Hall - Building Expenses	\$802	\$667	33%	\$0	\$2,005
6219	Qualeup Hall - Building Expenses	\$81	\$0	0%	\$0	\$349
6224	Memorial Hall - Grounds Maintenance	\$1,108	\$90	1%	\$0	\$7,048
6227	Boscabel Hall - Building Expenses	\$192	\$0	0%	\$0	\$784
6232	All Halls - Cutlery & Crockery	\$333	\$0	0%	\$0	\$2,000
6324	RSL Hall - Building Maintenance	\$435	\$439	14%	\$0	\$3,160
6146	Interest on Loan - Loan 146 & 149	\$0	\$0	0%	\$0	\$18,544
6147	Loan Guarantee Fee - Loan 146 & 149	\$2,250	\$0	0%	\$0	\$4,500
016D	Public Halls Building Depreciation	\$10,479	\$0	0%	\$0	\$62,875
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$27,972	\$9,344		\$0	\$152,605
OPERATING INCOME						
6203	Memorial Hall Rentals	(\$367)	\$164	-7%	(\$2,200)	\$0
6213	RSL Hall Rentals	(\$300)	(\$225)	13%	(\$1,800)	\$0
6225	Lotteries Grants	\$0	\$0	0%	\$0	\$0
6243	Grant - LR&CIP (Harrison Place)	\$0	\$0	0%	\$0	\$0
6233	Grant - LR & CIP (Memorial Hall)	\$0	\$0	0%	\$0	\$0
017P	Profit on Sale of Assets	\$0	\$0	0%	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$667)	(\$61)		(\$4,000)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$27,305	\$9,283		(\$4,000)	\$152,605

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of	ADOPTED BUDGET	
		31 AUGUST 2023		Annual	2023-2024	
		Budget	Actual	Budget	Income	Expense
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
6362	Kojonup Springs Conveniences	\$2,984	\$2,753	15%	\$0	\$17,907
6364	Kojonup Springs Grounds Maintenance	\$1,984	\$728	6%	\$0	\$11,902
6372	Apex Park Conveniences - Operating	\$7,692	\$6,232	14%	\$0	\$44,223
6373	Apex Park Conveniences - Building Maint	\$579	\$2,730	79%	\$0	\$3,475
6374	Apex Park - Grounds Maint	\$8,271	\$9,457	19%	\$0	\$48,960
6382	Railway Reserve Conveniences	\$930	\$1,486	31%	\$0	\$4,781
6392	Newstead Park - Grounds Maint	\$2,004	\$1,966	16%	\$0	\$12,027
6394	Railway Reserve Grounds Maint	\$2,768	\$1,644	11%	\$0	\$14,722
6402	Sports Complex - Netball Conveniences	\$1,669	\$831	8%	\$0	\$10,566
6403	Sports Complex - Netball Area Maint	\$188	\$1,080	96%	\$0	\$1,126
6404	Sports Complex - Grounds Maint	\$24,426	\$12,987	9%	\$0	\$146,560
6408	Sports Complex - Conveniences	\$1,641	\$590	6%	\$0	\$9,849
6412	Hillman Park - Grounds Maint	\$3,036	\$3,134	17%	\$0	\$18,218
6414	Sports Complex - Reticulation	\$3,028	\$0	0%	\$0	\$18,170
6415	Oval Lighting	\$717	\$589	14%	\$0	\$4,300
6422	Kojonup Bk (Piesse Park) - Grounds Maint	\$1,576	\$1,920	20%	\$0	\$9,457
6425	Sports Complex - Hockey Club Building	\$82	\$0	0%	\$0	\$430
6434	Water - Turkey Nest Dam Maintenance	\$2,017	\$352	3%	\$0	\$12,104
6435	Water - Showgrounds Maint	\$457	\$83	3%	\$0	\$2,745
6444	Muradup Townsite Grounds	\$1,501	\$1,453	16%	\$0	\$9,007
6452	Playground Safety & Minor Upgrades	\$571	\$100	3%	\$0	\$3,428
6454	Kojonup Town Entrances	\$778	\$0	0%	\$0	\$4,670
6474	Industrial Area Slashing & Spraying	\$439	\$0	0%	\$0	\$2,633
6477	Sports Complex - Utilities & Insurance	\$5,824	\$6,038	30%	\$0	\$19,803
6486	Rail Trails	\$2,024	\$0	0%	\$0	\$12,145
6492	Myrtle Benn Reserve	\$878	\$0	0%	\$0	\$5,269
6494	Sundry Reserves	\$3,219	\$4,915	30%	\$0	\$16,391
6552	Sports Complex - Cleaning	\$2,411	\$516	4%	\$0	\$14,468
6554	Sports Complex - Building Maint	\$808	\$315	6%	\$0	\$4,851
6558	Loan Guarantee Fee - Loans 136, 142, 143	\$6,540	\$0	0%	\$0	\$10,900
6559	Recreation - Interest on Loans	\$0	\$19,246	37%	\$0	\$52,015
6592	Skate Park	\$119	\$103	14%	\$0	\$715
6792	Admin Allocation - Cash	\$6,609	\$0	0%	\$0	\$39,653

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
7107	Polocrosse Works Requested	\$142	\$0	0%	\$0	\$855
017D	Other Sport Buildings Depreciation	\$57,279	\$0	0%	\$0	\$343,685
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$155,194	\$81,248		\$0	\$932,010
OPERATING INCOME						
6463	Grant - Drought Communities (Netball Roof)	\$0	(\$100,000)	0%	\$0	\$0
6473	Grant - Rail Trails	\$0	(\$3,636)	0%	\$0	\$0
6513	Contrib-Foot Club Sports Complex	\$0	\$0	0%	(\$4,800)	\$0
6523	Complex Bldg Fees	(\$567)	(\$1,064)	31%	(\$3,400)	\$0
6533	Rec Ground Lease Fees	\$0	\$0	0%	(\$3,000)	\$0
6553	Contribution-Dept Education - Oval	\$0	\$0	0%	(\$25,000)	\$0
6623	Grant - CSRFF	\$0	\$0	0%	\$0	\$0
6633	Grant - LR&CI Program	\$0	\$0	0%	(\$44,411)	\$0
6643	Grant - Trails	\$0	\$0	0%	\$0	\$0
6663	Contribution - Apex Club	\$0	\$0	0%	(\$26,000)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$567)	(\$104,700)		(\$106,611)	\$0
Total - OTHER RECREATION & SPORT		\$154,627	(\$23,452)		(\$106,611)	\$932,010

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
6252	Building Maintenance	\$1,000	\$155	3%	\$0	\$6,000
6254	Consumables & Minor Expenses	\$250	\$0	0%	\$0	\$1,500
6257	Utilities & Telephone	\$4,978	\$1,632	5%	\$0	\$29,865
6258	Insurance	\$5,949	\$5,905	50%	\$0	\$11,897
6261	Maintenance - Pool Building	\$417	\$0	0%	\$0	\$2,870
6262	Grounds Maintenance	\$731	\$0	0%	\$0	\$4,387
6264	Swimmin Pool - Chemicals	\$1,583	\$77	1%	\$0	\$9,500
6271	Non-Capital Purchases per 10yr Plan	\$250	\$0	0%	\$0	\$1,500
6272	Equipment Maintenance	\$1,300	\$0	0%	\$0	\$7,800
6274	Kiosk - COGS	\$583	\$0	0%	\$0	\$3,500
6352	Swimming Pool Salaries	\$8,605	\$600	1%	\$0	\$51,633
6353	Superannuation	\$936	\$66	1%	\$0	\$5,619
6354	Conferences & Training	\$250	\$0	0%	\$0	\$1,500
6356	Staff Housing Subsidy (S/Pool)	\$1,167	\$0	0%	\$0	\$7,000
6292	Administration Allocated Cash	\$6,609	\$0	0%	\$0	\$39,653
050D	Depreciation Buildings	\$8,825	\$0	0%	\$0	\$52,950
Sub Total - SWIMMING AREAS & BEACHES OP/EXP		\$43,433	\$8,435		\$0	\$237,174
OPERATING INCOME						
6294	Pool Entry Fees	(\$1,333)	\$0	0%	(\$8,000)	\$0
6295	Pool Kiosk Sales	(\$833)	\$0	0%	(\$5,000)	\$0
6296	Pool Daily Entry Fees	(\$1,000)	\$0	0%	(\$6,000)	\$0
Sub Total - SWIMMING AREAS & BEACHES OP/INC		(\$3,167)	\$0		(\$19,000)	\$0
Total - SWIMMING AREAS & BEACHES		\$40,266	\$8,435		(\$19,000)	\$237,174

SHIRE OF KOJONUP

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
TV & RADIO BROADCASTING & RETRANSMISSION						
OPERATING EXPENDITURE						
6752	Television Translator	\$39	\$19	25%	\$0	\$77
6772	VHF Repeater Operating/Maintenance	\$42	\$0	0%	\$0	\$250
Sub Total - TV & RADIO RETRANSMISSION OP/EXP		\$80	\$19		\$0	\$327
Total - TV & RADIO RETRANSMISSION		\$80	\$19		\$0	\$327
LIBRARIES						
OPERATING EXPENDITURE						
6812	Library Salaries	\$14,854	\$13,922	16%	\$0	\$89,127
6842	Superannuation	\$2,260	\$1,652	12%	\$0	\$13,563
6852	Emp Insurances (Lib)	\$1,418	\$1,493	53%	\$0	\$2,836
6862	Conference & Training (Lib)	\$167	\$0	0%	\$0	\$1,000
6882	Library Operating Expenses	\$500	\$13	0%	\$0	\$3,000
6892	Lib Software Licencing	\$308	\$0	0%	\$0	\$1,850
6902	Library Resource Purchases	\$333	\$182	9%	\$0	\$2,000
6903	Library Regional Activity Plan Contribution	\$733	\$0	0%	\$0	\$4,400
6942	Administration Allocated Cash	\$3,304	\$0	0%	\$0	\$19,826
6952	Administration Allocated Non-Cash	\$332	\$0	0%	\$0	\$1,995
6982	Seniors Week Grant Expenses	\$0	\$0	0%	\$0	\$0
Sub Total - LIBRARIES OP/EXP		\$24,211	\$17,262		\$0	\$139,597
OPERATING INCOME						
6963	Library Fines & Penalties - Lost Books	\$0	\$0	0%	\$0	\$0
6973	Sundry Income	(\$3)	(\$9)	46%	(\$20)	\$0
6983	Seniors Week Grant	\$0	\$0	0%	\$0	\$0
Sub Total - LIBRARIES OP/INC		(\$3)	(\$9)		(\$20)	\$0
Total - LIBRARIES		\$24,207	\$17,253		(\$20)	\$139,597

SHIRE OF KOJONUP

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
HERITAGE & OTHER CULTURE						
OPERATING EXPENDITURE						
7002	Historical Society - Donation	\$21	\$0	0%	\$0	\$0
7012	Historical Soc. Rooms	\$0	\$17		\$0	\$125
7022	Old Military Barracks	\$498	\$76	3%	\$0	\$2,986
7024	Old Post Office - Building Maintenance	\$935	\$413	10%	\$0	\$4,083
7032	Elverd Cottage - Building Mtce	\$333	\$502	2%	\$0	\$31,805
7034	Elverd Cottage - Ground Maint	\$263	\$103	7%	\$0	\$1,577
7046	Old Post Office - Grounds Maintenance	\$375	\$0	0%	\$0	\$1,752
7106	Showgrounds - Building Maintenance	\$3,258	\$1,730	21%	\$0	\$8,382
7101	Annual Show - Works Assistance	\$1,427	\$683	8%	\$0	\$8,560
7103	Muradup & Jingalup War Memorials	\$147	\$0	0%	\$0	\$881
7222	Military Barracks - Ground Maint	\$1,442	\$434	6%	\$0	\$7,271
019D	Depreciation Buildings	\$3,105	\$0	0%	\$0	\$18,630
Sub Total - OTHER CULTURE OP/EXP		\$11,803	\$3,959		\$0	\$86,052
OPERATING INCOME						
Sub Total - OTHER CULTURE OP/INC		\$0	\$0		\$0	\$0
Total - OTHER CULTURE		\$11,803	\$3,959		\$0	\$86,052
Total - RECREATION AND CULTURE		\$258,289	\$15,496		(\$129,631)	\$1,547,765

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE						
OPERATING EXPENDITURE						
7632	Town Streets - Drainage Mtce	\$3,255	\$5,284	27%	\$0	\$19,530
7642	ROADS MTCE - FLOOD DAMAGE.	\$0	\$0	0%	\$0	\$0
7652	Road Maintenance	\$1,179	\$0		\$0	\$7,076
7662	Bridge Maintenance	\$25,195	\$17,337	18%	\$0	\$95,548
7672	Footpath Maintenance	\$2,503	\$0	0%	\$0	\$15,020
7682	Lighting Of Streets	\$10,584	\$15,421	24%	\$0	\$63,505
7692	Depot Maint	\$7,428	\$8,496	22%	\$0	\$38,642
7694	Depot - Grounds & Nursery Maint	\$615	\$1,287	35%	\$0	\$3,692
7695	Depot - OHS Minor Items	\$209	\$0	0%	\$0	\$1,257
7704	Depot Cleaning	\$5,555	\$5,287	16%	\$0	\$33,330
RM01	Grading - Winter	\$131,524	\$231,694	29%	\$0	\$789,175
RM03	Drainage Maintenance	\$23,237	\$14,578	10%	\$0	\$139,428
RM04	Bitumen Patching/Repair	\$14,059	\$45,482	54%	\$0	\$84,360
RM05	Guide Post & Signage	\$8,365	\$43,147	86%	\$0	\$50,190
RM06	Roadside Spraying	\$6,336	\$52	0%	\$0	\$38,020
RM08	Rural Limb & Tree Removal - Fallen	\$9,842	\$18,734	32%	\$0	\$59,056
RM10	Traffic Counter Transportation	\$399	\$0	0%	\$0	\$2,395
RM11	Kerb Maintenance	\$553	\$1,108	33%	\$0	\$3,318
RM15	Trees Rural Major Works	\$23,906	\$80,598	56%	\$0	\$143,440
RM16	Townsite-Kojonup-Verge Mtce	\$15,421	\$18,135	20%	\$0	\$92,530
RM17	Townsite Trees - General Mtce	\$2,368	\$1,736	12%	\$0	\$14,210
RM18	TOWNSITE TREES - UPGRADE, WATERING etc	\$563	\$56	2%	\$0	\$3,380
RM19	Townsite Trees - Pruning - Contractor	\$2,001	\$0	0%	\$0	\$12,009
RM20	Road Accident Recovery	\$178	\$0	0%	\$0	\$1,071
RM22	Removal of Street Trees	\$1,288	\$262	3%	\$0	\$7,728
RM23	Townsite Street Sweeping	\$1,833	\$0	0%	\$0	\$11,000
RM24	Carpark Line marking	\$920	\$2,479	45%	\$0	\$5,520
7701	Blackwood Rd Solar Dam Maintenance	\$90	\$0		\$0	\$543
7702	Administration Allocated Cash	\$66,086	\$0	0%	\$0	\$396,530
020D	Depreciation on Road Assets	\$562,755	\$0	0%	\$0	\$3,376,665
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$928,250	\$511,172		\$0	\$5,508,168

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
OPERATING INCOME						
7405	Roads Grants RRG	\$0	\$0	0%	(\$1,186,000)	\$0
7323	Grant - LR&CIP	\$0	\$0	0%	(\$270,766)	\$0
7375	Main Roads WA Direct Grant	\$0	\$0	0%	(\$203,791)	\$0
7325	Grant - Special	\$0	\$0	0%	(\$275,000)	\$0
7435	Roads to Recovery - Current Allocation	\$0	\$0	0%	(\$432,500)	\$0
7465	Government Road Grants - Blackspot Funding	\$0	\$0	0%	(\$360,000)	\$0
7605	Sale of Small Items	\$0	\$0	0%	(\$8,000)	\$0
7683	Street Lighting Contribution	\$0	\$0	0%	(\$10,000)	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		\$0	\$0		(\$2,746,057)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$928,250	\$511,172		(\$2,746,057)	\$5,508,168

SHIRE OF KOJONUP

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
AERODROMES						
OPERATING EXPENDITURE						
7762	Airport Building - Maintenance	\$866	\$488	12%	\$0	\$3,945
7761	Interest on Loan 141 (Airstrip)	\$957	\$957	51%	\$0	\$1,875
7764	Airport Building - Cleaning	\$329	\$255	13%	\$0	\$1,974
7771	Loan Guarantee Fee (Airstrip)	\$420	\$0	0%	\$0	\$840
7772	Airstrip Operations	\$8	\$0	0%	\$0	\$50
7774	Airstrip Ground Maintenance	\$2,322	\$50	0%	\$0	\$13,932
Sub Total - AERODROMES OP/EXP		\$4,902	\$1,749		\$0	\$22,616
OPERATING INCOME						
7793	Sundry Income - Airport	\$0	\$0	0%	\$0	\$0
7794	RADS Grant - Airstrip	\$0	\$0	0%	\$0	\$0
Sub Total - AERODROMES OP/INC		\$0	\$0		\$0	\$0
Total - AERODROMES		\$4,902	\$1,749		\$0	\$22,616
Total - TRANSPORT		\$933,152	\$512,921		(\$2,746,057)	\$5,530,784

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ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	ECONOMIC SERVICES					
	RURAL SERVICES					
	OPERATING EXPENDITURE					
023D	Depreciation (Sch 13)	\$710	\$0	0%	\$0	\$4,260
8002	Water Standpipes	\$5,831	\$6,653	19%	\$0	\$34,984
8006	Rural Street Addressing	\$17	\$0	0%	\$0	\$100
	Sub Total - RURAL SERVICES OP/EXP	\$6,558	\$6,653		\$0	\$39,344
	OPERATING INCOME					
8003	Water Standpipe Charges	(\$3,667)	(\$8,105)	37%	(\$22,000)	\$0
	Sub Total - RURAL SERVICES OP/INC	(\$3,667)	(\$8,105)		(\$22,000)	\$0
	Total - RURAL SERVICES	\$2,892	(\$1,453)		(\$22,000)	\$39,344

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ACCOUNT	JOB	YEAR TO DATE		% of	ADOPTED BUDGET	
		31 AUGUST 2023		Annual	2023-2024	
		Budget	Actual	Budget	Income	Expense
TOURISM AND AREA PROMOTION - KODJA PLACE						
OPERATING EXPENDITURE						
8302	Salaries (Tour)	\$39,950	\$36,762	15%	\$0	\$239,711
8344	Superannuation - Visitors Centre	\$5,351	\$6,469	20%	\$0	\$32,107
8364	Tour Guide Expenses	\$833	\$3,875	77%	\$0	\$5,000
8322	Employee Insurances (Tour)	\$2,829	\$2,985	53%	\$0	\$5,657
8342	Conferences & Training	\$667	\$0	0%	\$0	\$4,000
8109	Story Area (Mosaic)	\$1,667	\$0	0%	\$0	\$10,000
8367	Story Area (Digital)	\$1,667	\$0	0%	\$0	\$10,000
8110	Catering	\$833	\$20	0%	\$0	\$5,000
8368	Activity (Educational)	\$333	\$166	8%	\$0	\$2,000
8126	Insurances - Various	\$7,874	\$7,514	48%	\$0	\$15,747
8152	Public Liability Insurance - Kodja Place	\$4,501	\$4,501	50%	\$0	\$9,002
8142	Printing, Stationary & Office Expenses	\$1,833	\$1,480	13%	\$0	\$11,000
8162	Building Maintenance	\$500	\$1,042	35%	\$0	\$3,000
8164	Utilities	\$3,414	\$2,168	10%	\$0	\$21,483
8166	Cleaning	\$4,616	\$6,805	25%	\$0	\$27,700
8172	Grounds Maintenance	\$2,618	\$2,738	17%	\$0	\$15,710
8174	Kodja Place Rose Maze Grounds Maint	\$4,906	\$7,239	25%	\$0	\$29,440
8192	Misc Expenses	\$833	\$0	0%	\$0	\$5,000
8358	Kodja Place Website	\$333	\$0	0%	\$0	\$2,000
8444	Retail Stock - COGS	\$8,333	\$3,887	8%	\$0	\$50,000
8394	Events	\$1,667	\$2,203	22%	\$0	\$10,000
8412	General Administration Allocated Cash	\$16,521	\$0	0%	\$0	\$99,132
8422	General Administration Allocated Non-Cash	\$266	\$0	0%	\$0	\$1,596
022D	Depreciation	\$11,108	\$0	0%	\$0	\$66,650
055D	Depreciation	\$120	\$0	0%	\$0	\$720
Sub Total - TOURISM & AREA PROMOTION KODJA OP/EXP		\$123,574	\$89,853		\$0	\$681,655

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
OPERATING INCOME						
8205	Kodja Place - Visitor Fees	(\$783)	(\$512)	11%	(\$4,700)	\$0
8203	Kodja Place - Hire Fees	(\$500)	(\$55)	2%	(\$3,000)	\$0
8204	Tour Groups	(\$367)	(\$377)	17%	(\$2,200)	\$0
8207	Kodja Place - Activity Fees	(\$167)	(\$814)	81%	(\$1,000)	\$0
8123	Mature Aged Noongar Traineeship	\$0	\$218	0%	\$0	\$0
8193	Sundry Misc Income - Kodja Place	\$0	(\$3)		\$0	\$0
8213	Cafe Lease Fees	\$0	\$0	0%	\$0	\$0
8223	Membership Fees & Brochure Racking	(\$83)	(\$77)	15%	(\$500)	\$0
8233	Events	(\$2,000)	(\$2,878)	24%	(\$12,000)	\$0
8243	Retail Sales	(\$10,333)	(\$7,438)	12%	(\$62,000)	\$0
8263	Sales - Commissions	(\$1,167)	(\$759)	11%	(\$7,000)	\$0
8283	Donations	(\$250)	(\$84)	6%	(\$1,500)	\$0
8284	RV Fee Income	(\$417)	\$0		(\$2,500)	\$0
8285	Trans WA Income	(\$83)	\$0		(\$500)	\$0
8286	Photocopy Charges	(\$17)	\$0		(\$100)	\$0
Sub Total - TOURISM & AREA PROMOTION KODJA OP/INC		(\$16,166)	(\$12,779)		(\$97,000)	\$0
Total - TOURISM & AREA PROMOTION KODJA PLACE		\$107,408	\$77,074		(\$97,000)	\$681,655

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
TOURISM & AREA PROMOTION OTHER						
OPERATING EXPENDITURE						
8101	Kojonup Marketing & Promotions	\$0	\$0	0%	\$0	\$15,000
8107	Great Southern Treasures	\$20,000	\$20,000	100%	\$0	\$20,000
8414	Wool Wagon	\$42	\$0	0%	\$0	\$250
8354	Subscriptions, Accreditation, etc.	\$833	\$364	7%	\$0	\$5,000
8374	Australia Day Breakfast	\$333	\$0	0%	\$0	\$2,000
8371	EV Charging Station	\$1,750	\$5,184	49%	\$0	\$10,500
8432	Railway Station Building Maintenance	\$333	\$0	0%	\$0	\$2,000
8402	Railway Station Building - Operating	\$586	\$206	18%	\$0	\$1,172
029D	Depreciation	\$12,536	\$0	0%	\$0	\$75,220
Sub Total - TOURISM & AREA PROM OTHER OP/EXP		\$36,414	\$25,755		\$0	\$131,142
OPERATING INCOME						
8494	EV Charging Station	(\$500)	(\$406)	14%	(\$3,000)	\$0
8413	Tourism - Non-Operating Grant Income				(\$202,411)	\$0
Sub Total - TOURISM & AREA PROM OTHER OP/INC		(\$500)	(\$406)		(\$205,411)	\$0
Total - TOURISM & AREA PROMOTION OTHER		\$35,914	\$25,348		(\$205,411)	\$131,142

SHIRE OF KOJONUP

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
TOURISM & AREA PROMOTION - CAFÉ						
OPERATING EXPENDITURE						
8502	Café Salaries	\$66,331	\$35,718	9%	\$0	\$398,000
8532	Café Superannuation	\$7,296	\$0	0%	\$0	\$43,780
8534	Café Utilities	\$5,484	\$681	2%	\$0	\$32,900
8536	Café Insurance	\$333	\$0	0%	\$0	\$2,000
8542	Café Bank Fees	\$1,417	\$0	0%	\$0	\$8,500
8546	Café Minor Equipment & Repairs	\$500	\$3,340	111%	\$0	\$3,000
8554	Café Other Minor Expenses	\$500	\$3,632	121%	\$0	\$3,000
8555	Café Uniforms & Safety Wear	\$250	\$0	0%	\$0	\$1,500
8556	Café Telephone & IT	\$83	\$0	0%	\$0	\$500
8557	Café Building Maintenance	\$333	\$22,575	1129%	\$0	\$2,000
8562	Café Training Expenses	\$333	\$0	0%	\$0	\$2,000
8564	Café Other Employment Costs	\$470	\$0	0%	\$0	\$2,820
8567	Cost of Goods Sold	\$41,665	\$19,977	8%	\$0	\$250,000
Sub Total - TOURISM & AREA PROM CAFE OP/EXP		\$124,996	\$85,923		\$0	\$750,000
OPERATING INCOME						
8503	Trading Income	(\$124,995)	(\$64,095)	0%	(\$750,000)	\$0
8533	Catering	\$0	(\$117)	0%	\$0	\$0
Sub Total - TOURISM & AREA PROM CAFE OP/INC		(\$124,995)	(\$64,212)		(\$750,000)	\$0
Total - TOURISM & AREA PROMOTION CAFÉ		\$1	\$21,711		(\$750,000)	\$750,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
	BUILDING CONTROL					
	OPERATING EXPENDITURE					
8552	Building Admin. Salaries	\$4,299	\$14,712	57%	\$0	\$25,795
8572	Superannuation	\$679	\$2,247	55%	\$0	\$4,073
8602	Other Emp Costs (Bldg)	\$1,476	\$1,493	47%	\$0	\$3,186
8612	Vehicle Operating Bld Svyr	\$2,500	\$2,005	13%	\$0	\$15,000
8622	Building Control Expenses	\$333	\$0	0%	\$0	\$2,000
8672	Admin Realloc Cash (Bldg)	\$3,304	\$0	0%	\$0	\$19,826
8682	Admin Realloc Non Cash (Bldg)	\$266	\$0	0%	\$0	\$1,596
8684	Loan Guarantee Fee - Loan 147	\$1,300	\$0	0%	\$0	\$2,600
	Sub Total - BUILDING CONTROL OP/EXP	\$14,158	\$20,456		\$0	\$74,076
	OPERATING INCOME					
8653	Building Licence Fees	(\$1,000)	(\$956)	16%	(\$6,000)	\$0
8663	Bcitr & Brb Commissions	(\$42)	(\$59)	24%	(\$250)	\$0
8633	Private Pool Inspection Charges	\$0	\$0	0%	\$0	\$0
	Sub Total - BUILDING CONTROL OP/INC	(\$1,042)	(\$1,015)		(\$6,250)	\$0
	Total - BUILDING CONTROL	\$13,116	\$19,441		(\$6,250)	\$74,076

SHIRE OF KOJONUP

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
033D	Depreciation (Sch 13 - Saleyards)	\$0	\$0	0%	\$0	\$0
8011	Wash Down Bay - Repairs	\$708	\$93	2%	\$0	\$3,831
8801	Wash Down Bay - Other	\$98	\$0	0%	\$0	\$589
8807	Wash Down Bay - Utility Charges	\$1,262	\$1,852	24%	\$0	\$7,570
8800	Saleyards - Ground Maintenance	\$656	\$189	5%	\$0	\$3,935
8808	Saleyards - Insurances	\$304	\$195	32%	\$0	\$608
8802	Saleyards - Other	\$167	\$18	2%	\$0	\$1,000
8872	Loan Guarantee Fee	\$0	\$0	0%	\$0	\$0
8862	Subdivision - Interest on Loans	\$0	\$0	0%	\$0	\$13,537
	Land Development Expenses	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$3,195	\$2,348		\$0	\$31,070
OPERATING INCOME						
8013	Washdown Bay Fees	(\$3,333)	(\$4,373)	22%	(\$20,000)	\$0
8803	Saleyards - Income	\$0	\$0	0%	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$3,333)	(\$4,373)		(\$20,000)	\$0
Total - OTHER ECONOMIC SERVICES		(\$138)	(\$2,025)		(\$20,000)	\$31,070
Total - ECONOMIC SERVICES		\$159,192	\$140,095	\$0	(\$1,100,661)	\$1,707,287

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	OTHER PROPERTY AND SERVICES					
	PRIVATE WORKS					
	OPERATING EXPENDITURE					
9002	Private Works	\$1,589	\$539	6%	\$0	\$9,532
9008	Pte Works-Other Councils-Roads	\$875	\$0	0%	\$0	\$5,250
	Sub Total - PRIVATE WORKS OP/EXP	\$2,464	\$539		\$0	\$14,782
	OPERATING INCOME					
9003	Private Works Income	(\$1,667)	(\$955)	10%	(\$10,000)	\$0
9009	Pte Works-Income-Other Councils-Roads	\$0	\$0	0%	\$0	\$0
	Sub Total - PRIVATE WORKS OP/INC	(\$1,667)	(\$955)		(\$10,000)	\$0
	Total - PRIVATE WORKS	\$797	(\$416)		(\$10,000)	\$14,782

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
PUBLIC WORKS OVERHEADS						
OPERATING EXPENDITURE						
9022	Salaries-Works-Supervisors; Assistance	\$46,302	\$44,114	16%	\$0	\$277,823
9042	Superannuation (Supervisors)	\$6,525	\$4,730	12%	\$0	\$39,151
9052	Conferences & Training (Supervisors)	\$650	\$0	0%	\$0	\$3,900
9062	Emp Insurances (Supervisors)	\$1,418	\$1,493	53%	\$0	\$2,836
9072	Other Staff Expenses (Inc. FBT)	\$6,060	\$5,661	20%	\$0	\$27,905
9502	Allowances	\$2,205	\$0	0%	\$0	\$13,230
9081	Staff Housing Subsidy (Public Works)	\$667	\$0	0%	\$0	\$4,000
9082	Vehicle Operating	\$3,675	\$0	0%	\$0	\$22,050
9084	Consulting Technical	\$2,756	\$0	0%	\$0	\$16,538
9092	Office Expenses	\$2,198	\$1,442	11%	\$0	\$13,190
9094	Minor Equipment/Consumables	\$1,378	\$274	3%	\$0	\$8,270
9095	RAMM Inventory	\$0	\$12,265	0%	\$0	\$0
9102	Training	\$16,166	\$2,724	3%	\$0	\$97,000
9112	Meetings	\$5,613	\$1,884	6%	\$0	\$33,680
9122	Annual Leave	\$29,432	\$28,709	16%	\$0	\$176,597
9132	Public Holidays	\$12,753	\$0	0%	\$0	\$76,523
9142	Sick Leave	\$12,753	\$17,105	22%	\$0	\$76,523
9152	Superannuation	\$39,618	\$37,788	16%	\$0	\$237,716
9162	Workers Comp Ins	\$26,431	\$69,240	131%	\$0	\$52,862
9172	Staff Functions	\$580	\$32	1%	\$0	\$3,479
9182	INSURANCE ON WORKS	\$3,610	\$3,585	55%	\$0	\$6,470
9192	Long Service Leave	\$8,290	\$15,240	31%	\$0	\$49,744
9202	Safety Equipment & P.P.E.	\$3,675	\$200	1%	\$0	\$22,050
9232	PWOH - NOVATED LEASE EXPENSES	\$7,696	\$5,130		\$0	\$46,175
9262	Emp Insurances - Pwo	\$2,660	\$2,660	50%	\$0	\$5,320
9280	Cleaners - Annual Leave	\$983	\$0	0%	\$0	\$5,900
9281	Cleaners - Long Service Leave	\$525	\$0	0%	\$0	\$3,150
9282	Cleaners - Sick Leave	\$358	\$0	0%	\$0	\$2,150
9284	Cleaners - Public Holidays	\$525	\$0	0%	\$0	\$3,150
9286	Cleaners - Superannuation	\$875	\$149	3%	\$0	\$5,250
9254	Cleaners - Administration	\$808	\$1,036	21%	\$0	\$4,850
9302	Admin Realloc - Cash (Pwo)	\$66,086	\$0	0%	\$0	\$396,530
9332	Admin Non Cash Realloc (Pwo)	\$7,315	\$0	0%	\$0	\$43,890

SHIRE OF KOJONUP

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
9421	Small Items (Chainsaws, Mowers, etc)	\$552	\$0	0%	\$0	\$3,310
9422	Sundry Plant Recovery - Automatic Recoveries	\$3,333	\$0	0%	\$0	\$20,000
9312	Less Allocated To Works & Services	(\$300,190)	(\$269,846)	15%	\$0	(\$1,801,212)
	Sub Total - PUBLIC WORKS O/HEADS OP/EXP	\$24,280	(\$14,386)		\$0	\$0
	OPERATING INCOME					
9323	Sundry Misc Income - Pwo	(\$83)	\$0	0%	(\$500)	\$0
9233	PWOH - NOVATED LEASE CONTRIBUTION INCOME	(\$5,834)	(\$5,830)	17%	(\$35,007)	\$0
	Sub Total - PUBLIC WORKS O/HEADS OP/INC	(\$5,918)	(\$5,830)		(\$35,507)	\$0
	Total - PUBLIC WORKS OVERHEADS	\$18,363	(\$20,216)		(\$35,507)	\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
9372	Wages & Overheads	\$30,000	\$12,874	7%	\$0	\$180,008
9352	Tyres & Tubes	\$1,417	\$0	0%	\$0	\$8,500
9344	Vehicle Tracking	\$3,667	\$1,297	6%	\$0	\$22,000
9362	Parts,Ext Work & Sundries	\$18,412	\$12,436	11%	\$0	\$110,476
9382	Vehicles - Insurance	\$36,221	\$35,230	49%	\$0	\$72,441
9386	Vehicles - Licences	\$0	\$0	0%	\$0	\$15,000
9342	Fuels & Oils	\$50,831	\$33,104	11%	\$0	\$305,000
9363	Purchase of Tools	\$550	\$1,059	32%	\$0	\$3,300
9402	Less Poc Allocated To W. & S.	(\$119,449)	(\$104,855)	15%	\$0	(\$716,725)
021D	Depreciation (Sch 12)	\$52,356	\$0	0%	\$0	\$314,150
025D	Depreciation W/Back	(\$52,356)	(\$73,793)	23%	\$0	(\$314,150)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$21,648	(\$82,648)		\$0	\$0
OPERATING INCOME						
9393	Income - Diesel Fuel Rebates	(\$4,167)	(\$1,318)	5%	(\$25,000)	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$4,167)	(\$1,318)		(\$25,000)	\$0
Total - PLANT OPERATIONS COSTS		\$17,481	(\$83,966)		(\$25,000)	\$0
MATERIALS AND STOCK						
OPERATING EXPENDITURE						
9452	Stock Variance A/C	\$0	\$0	0%	\$0	\$0
Sub Total - MATERIALS AND STOCK		\$0	\$0		\$0	\$0
Total - MATERIALS AND STOCK		\$0	\$0		\$0	\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	OTHER PROPERTY AND SERVICES					
	SALARIES AND WAGES					
	OPERATING EXPENDITURE					
9482	Salaries & Wages Drawn	\$903,751	\$1,057,462	20%	\$0	\$5,422,724
9492	Workers Compensation	\$8,333	\$0	0%	\$0	\$50,000
9512	Salary & Wage Alloc To W. & S.	(\$903,751)	(\$976,144)	18%	\$0	(\$5,422,724)
	Sub Total - SALARIES AND WAGES OP/EXP	\$8,333	\$81,318		\$0	\$50,000
	OPERATING INCOME					
9493	Workers Compensation Income	(\$8,333)	\$0	0%	(\$50,000)	\$0
9543	APPRENTICESHIP/TRAINEE GRANTS	\$0	(\$2,125)	0%	\$0	\$0
	Sub Total - SALARIES AND WAGES OP/INC	(\$8,333)	(\$2,125)		(\$50,000)	\$0
	Total - SALARIES AND WAGES	\$0	\$79,193		(\$50,000)	\$50,000

SHIRE OF KOJONUP

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
UNCLASSIFIED						
OPERATING EXPENDITURE						
9572	Land Survey & Leasing	\$0	\$2,059	0%	\$0	\$0
9682	Misc Expenses-Other Property	\$2,277	\$1,202	15%	\$0	\$7,887
024D	Depreciation on Assets	\$3,017	\$0	0%	\$0	\$18,100
Sub Total - UNCLASSIFIED OP/EXP		\$5,293	\$3,261		\$0	\$25,987
OPERATING INCOME						
9625	SMALL ITEMS INSUR INCOME	(\$333)	\$0	0%	(\$2,000)	\$0
9626	Sundry Misc Income - Other Property	(\$4,666)	\$0	0%	(\$28,000)	\$0
9627	Sundry Inc - Insurance Premium Refund	(\$833)	\$0	0%	(\$5,000)	\$0
9683	Lease Of Ksc Properties	(\$2,333)	\$0	0%	(\$14,000)	\$0
9695	Recoverable Costs Income	(\$0)	\$1,243	-124328%	(\$1)	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$8,167)	\$1,243		(\$49,001)	\$0
Total - UNCLASSIFIED		(\$2,873)	\$4,504		(\$49,001)	\$25,987
Total - OTHER PROPERTY AND SERVICES		\$33,768	(\$20,902)		(\$169,508)	\$90,769

SHIRE OF KOJONUP

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ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
FUND TRANSFERS						
EXPENDITURE						
	Tfr to Employee Leave Res.	\$39	\$0	0%	\$0	\$30,908
	Transfer To Plant Res.	\$0	\$0	0%	\$0	\$2,611
	Transfer to Low Income Housing Res.	\$14	\$0	0%	\$0	\$83
	Transfer to Sporting Facility Res.	\$10	\$0	0%	\$0	\$63
	Transfer to Landfill Waste Mgmt Res.	\$13	\$0	0%	\$0	\$80
	Transfer to Community Grants Res.	\$2	\$0	0%	\$0	\$10
	Transfer To Independent Living Units Res.	\$26	\$0	0%	\$0	\$158
	Transfer to Natural Resource Mgmt Res.	\$16	\$0	0%	\$0	\$97
	Transfer To Swimming Pool Res.	\$7	\$0	0%	\$0	\$40
	Transfer to Kodja Place Building Res.	\$3	\$0	0%	\$0	\$18
	Transfer to Netball Court Surfacing Res.	\$3	\$0	0%	\$0	\$3,501
	Sub Total - TRANSFERS TO RESERVE	\$133	\$0		\$0	\$37,569
INCOME						
	Transfer from Employee Reserve	\$0	\$0	0%	\$0	\$0
	Transfer from Plant Reserve	\$0	\$0	0%	\$0	\$0
	Sub Total - TRANSFERS FROM RESERVE	\$0	\$0		\$0	\$0
	Total - TRANSFERS	\$133	\$0		\$0	\$37,569
	Total - FUND TRANSFER	\$133	\$0		\$0	\$37,569
	NEW - (Surplus) / Deficit - Opening 1 July	(\$3,490,000)	(\$4,109,221)		(\$3,490,000)	\$0
	Sub Total - SURPLUS C/FWD	(\$3,490,000)	(\$4,109,221)		(\$3,490,000)	\$0
	Total - SURPLUS	(\$3,490,000)	(\$4,109,221)		(\$3,490,000)	\$0

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Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual	ADOPTED BUDGET	
		31 AUGUST 2023			2023-2024	
		Budget	Actual	Budget	Income	Expense
LIABILITY LOANS - PRINCIPAL REPAYMENT						
EXPENDITURE						
New	Loan 150 - Communications tower	\$0	\$0	0%	\$0	\$16,042
New	Loan 137 - Medical Centre	\$4,331	\$4,331	50%	\$0	\$8,700
New	Loan 135 - Bagg St House	\$0	\$0	0%	\$0	\$10,115
New	Loan 139 - Aged Units	\$5,048	\$5,048	50%	\$0	\$10,125
New	Loan 140 - Staff Housing	\$30,008	\$30,008	50%	\$0	\$60,276
New	Loan 138 - GROH Housing	\$56,089	\$56,089	50%	\$0	\$112,583
New	Loan 144 - Staff Housing	\$0	\$5,372	50%	\$0	\$10,793
New	Loan 145 - GROH Housing	\$0	\$5,372	50%	\$0	\$10,793
New	Loan 148 - Staff Housing renovations	\$0	\$0	0%	\$0	\$15,049
New	Loan 134 - Sports Complex	\$0	\$0	0%	\$0	\$18,020
New	Loan 136 - Sports Complex Wall	\$0	\$0	0%	\$0	\$9,885
New	Loan 143 - Netball Courts & Roof	\$0	\$26,699	50%	\$0	\$53,783
New	Loan 142 - Oval Lighting	\$0	\$0	0%	\$0	\$24,573
New	Loan 146 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$34,706
New	Loan 149 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$8,021
New	Loan 141 - Airstrip Lighting	\$5,059	\$5,060	50%	\$0	\$10,157
New	Loan 147 - Land Development	\$0	\$0	0%	\$0	\$33,498
Sub Total - LOAN REPAYMENTS		\$100,535	\$137,978		\$0	\$447,119
INCOME						
New	Loan 133 - Kojonup Bowls Club S/S Principal Repayment	\$0	\$0		\$0	\$0
Sub-Total - LOAN PRINCIPAL REIMBURSEMENTS					\$0	\$0
Total - NON CURRENT LIABILITIES		\$100,535	\$137,978		\$0	\$447,119

SHIRE OF KOJONUP

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And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	NEW LOANS RAISED					
	INCOME					
9967	New Loan 149 - Communications Tower	\$0	\$0	0%	\$0	\$0
9968	New Loan 150 - Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$0
	Sub Total - New Loans Raised	\$0	\$0		\$0	\$0
	Total - NEW LOANS - CURRENT LIABILITIES	\$0	\$0		\$0	\$0
	NON CASH ITEMS WRITTEN BACK					
	Depreciation Written Back	(\$374,676)	\$0		\$0	(\$4,497,915)
	Profit on Sale of Assets Written Back	\$0	\$0		\$0	\$0
	Loss on Sale of Assets Written Back	\$0	\$0		\$0	\$0
	Movement in Springhaven Lodge Bonds Reserve Bank Account	\$0	\$0		\$0	\$0
	Movement in Doubtful Debts	\$0	\$0		\$0	(\$2,000)
	Sub Total - DEPRECIATION WRITTEN BACK	(\$374,676)	\$0		\$0	(\$4,499,915)
	Total - NON CASH ITEMS	(\$374,676)	\$0		\$0	(\$4,499,915)

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	FURNITURE AND EQUIPMENT					
	GOVERNANCE					
	CAPITAL EXPENDITURE					
C137	ICT Plan Implementation	\$0	\$0	0%	\$0	\$360,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$360,000
	Total - GOVERNANCE	\$0	\$0		\$0	\$360,000
	FURNITURE AND EQUIPMENT					
	HOUSING					
	EXPENDITURE					
C147	Springhaven - Furniture	\$0	\$0	0%	\$0	\$10,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$10,000
	Total - HOUSING	\$0	\$0		\$0	\$10,000
	Total - FURNITURE AND EQUIPMENT	\$0	\$0		\$0	\$370,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	LAND					
	COMMUNITY AMENITIES					
	CAPITAL EXPENDITURE					
C310	Subdivision Construction	\$0	\$0	0%	\$0	\$100,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$100,000
	Total- COMMUNITY AMENITIES	\$0	\$0		\$0	\$100,000
	Total - LAND	\$0	\$0		\$0	\$100,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	BUILDINGS					
	GOVERNANCE					
	EXPENDITURE					
C191	Office Building Capital Renewal	\$0	\$0	0%	\$0	\$20,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$20,000
	TOTAL - GOVERNANCE	\$0	\$0		\$0	\$20,000
	BUILDINGS					
	LAW ORDER AND PUBLIC SAFETY					
	EXPENDITURE					
C440	Cat Pound	\$0	\$0	0%	\$0	\$4,696
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$4,696
	TOTAL - LAW ORDER AND PUBLIC SAFETY	\$0	\$0		\$0	\$4,696
	BUILDINGS					
	EDUCATION & WELFARE					
	CAPITAL EXPENDITURE					
C441	Old School - Re-Roof	\$0	\$0	0%	\$0	\$0
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$100,000
	TOTAL - EDUCATION & WELFARE	\$0	\$0		\$0	\$100,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
BUILDINGS - CAPITAL EXPENDITURE						
HOUSING						
C157	CEO Residence - 15 Loton Close	\$0	\$131	0%	\$0	\$60,000
C140	Staff House - 34 Katanning Road	\$60,000	\$37,168	31%	\$0	\$120,000
C195	Springhaven - Building	\$0	\$0	0%	\$0	\$30,000
C313	Jean Sullivan Units	\$0	\$0	0%	\$0	\$10,000
C145	Loton Close Units	\$0	\$0	0%	\$0	\$10,000
Sub Total - CAPITAL WORKS		\$60,000	\$37,299		\$0	\$230,000
Total - HOUSING		\$60,000	\$37,299		\$0	\$230,000
BUILDINGS						
COMMUNITY AMENITIES						
CAPITAL EXPENDITURE						
C442	Mens Shed - Construction of New	\$0	\$0	0%	\$0	\$750,000
Sub Total - CAPITAL WORKS		\$0	\$0		\$0	\$750,000
Total - COMMUNITY AMENITIES		\$0	\$0		\$0	\$750,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	BUILDINGS					
	RECREATION AND CULTURE					
	CAPITAL EXPENDITURE					
C198	Historic Buildings - Capital Improvement	\$0	\$0	0%	\$0	\$30,000
C199	Memorial hall/Theatrical/Harrison Place Toilets	\$0	\$0	0%	\$0	\$10,000
C408	Harrison Place Toilets & Park	\$0	\$0	0%	\$0	\$10,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$50,000
	Total - RECREATION AND CULTURE	\$0	\$0		\$0	\$50,000
	BUILDINGS					
	ECONOMIC SERVICES					
	CAPITAL EXPENDITURE					
C177	Kodja Place Capital Renewal	\$0	\$0	0%	\$0	\$20,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$20,000
	Total - ECONOMIC SERVICES	\$0	\$0		\$0	\$20,000
	Total - BUILDINGS	\$60,000	\$37,299		\$0	\$1,174,696

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	PLANT AND EQUIPMENT					
	TRANSPORT					
	CAPITAL EXPENDITURE					
7604	Major Plant Purchases	\$0	\$56,718	0%	\$0	\$0
C162	Major Plant Repairs	\$0	\$0		\$0	\$0
	Sub Total - CAPITAL WORKS	\$0	\$56,718		\$0	\$0
	Total - TRANSPORT	\$0	\$56,718		\$0	\$0
	Total - PLANT AND EQUIPMENT	\$0	\$56,718		\$0	\$0

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
INFRASTRUCTURE ASSETS - ROAD RESERVES						
CAPITAL EXPENDITURE						
Roads to Recovery Projects						
CJ453	Seal - Balgarup Road	\$0	\$0	0%	\$0	\$150,000
C500	Tone Road - RTR		\$0	0%	\$0	\$100,000
C501	Ballock Road - RTR		\$0	0%	\$0	\$70,000
C502	Woodenup Road - RTR		\$0	0%	\$0	\$30,000
C503	Boilup Road - RTR		\$0	0%	\$0	\$30,000
C504	Hubbe Road - RTR		\$0	0%	\$0	\$52,500
RRG Projects						
C417	Widening - Shamrock Road	\$0	\$16,482	2%	\$0	\$660,000
C436	Widening - Shamrock Road (2021/2022 Project)	\$0	\$12	0%	\$0	\$0
C319	Bitumen Reseal - Kojonup-Frankland Road	\$0	\$0	0%	\$0	\$150,000
C320	Bitumen Reseal - Kojonup Darkan Road	\$0	\$0	0%	\$0	\$553,000
C321	Bitumen Reseal - Broomehill-Kojonup Road	\$0	\$0	0%	\$0	\$150,000
C463	Kojonup Darkan Shoulder Blackspot	\$234,150	\$210,819	32%	\$0	\$669,000
Commodity Route Projects						
C172	Seal - Riverdale Road	\$0	\$0	0%	\$0	\$413,000
Sub Total - CAPITAL WORKS		\$234,150	\$227,313		\$0	\$3,027,500
Total - ROADS		\$234,150	\$227,313		\$0	\$3,027,500
Total - INFRASTRUCTURE ASSETS ROAD RESERVES		\$234,150	\$227,313		\$0	\$3,027,500

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
	INFRASTRUCTURE - FOOTPATHS					
C174	Footpath - Soldier Rd	\$0	\$0	0%	\$0	\$250,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$250,000
	Total - INFRASTRUCTURE ASSETS FOOTPATHS	\$0	\$0		\$0	\$250,000
	INFRASTRUCTURE - PARKS - CAPITAL EXPENDITURE					
	RECREATION & CULTURE					
C357	Apex Park Playground	\$0	\$0	0%	\$0	\$34,000
C274	Sporting Complex - Netball Court Project	\$0	\$0	0%	\$0	\$88,000
C443	Showgrounds Retaining Wall	\$0	\$0	0%	\$0	\$6,000
C411	Sporting Complex - Playground & Outdoor Gym	\$0	\$7,728	0%	\$0	\$0
C448	Trails Hub Construction	\$0	\$0	0%	\$0	\$40,000
	Sub-Total - CAPITAL WORKS	\$0	\$7,728		\$0	\$168,000
	Total - RECREATION & CULTURE	\$0	\$7,728		\$0	\$168,000
	Total - INFRASTRUCTURE PARKS	\$0	\$7,728		\$0	\$168,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE				
		LAW, ORDER & PUBLIC SAFETY				
C138	Bushfire Repeater Tower	\$7,000	\$5,158	1%	\$0	\$350,000
2885	CCTV Capital Expenditure	\$0	\$0		\$0	\$267,000
	Sub-Total - CAPITAL WORKS	\$7,000	\$5,158		\$0	\$617,000
	Total - LAW, ORDER & PUBLIC SAFETY	\$7,000	\$5,158		\$0	\$617,000
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE				
		COMMUNITY AMENITIES				
		CAPITAL EXPENDITURE				
C355	Town Furniture	\$0	\$0	0%	\$0	\$39,171
C407	Refuse Site Development	\$0	\$1,551	2%	\$0	\$98,250
	Sub Total - CAPITAL WORKS	\$0	\$1,551		\$0	\$137,421
	Total - OTHER COMMUNITY AMENITIES	\$0	\$1,551		\$0	\$137,421
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE				
		RECREATION & CULTURE				
C444	Sporting Complex - Hall of Fame Signage	\$0	\$0	0%	\$0	\$8,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$8,000
	Total - OTHER RECREATION	\$0	\$0		\$0	\$8,000

SHIRE OF KOJONUP

MONTHLY FINANCIAL REPORT

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

ACCOUNT	JOB	YEAR TO DATE		% of Annual Budget	ADOPTED BUDGET	
		31 AUGUST 2023 Budget	Actual		2023-2024 Income	Expense
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE				
		ECONOMIC SERVICES				
C054	Promotional Signage at Airstrip	\$0	\$0	0%	\$0	\$30,000
CJ457	EV Charging Station	\$0	\$0	0%	\$0	\$250,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$280,000
	Total - ECONOMIC SERVICES	\$0	\$0		\$0	\$280,000
		OTHER INFRASTRUCTURE - CAPITAL EXPENDITURE				
		OTHER PROPERTY & SERVICES				
C458	Radios - Communication	\$0	\$0	0%	\$0	\$30,000
	Sub Total - CAPITAL WORKS	\$0	\$0		\$0	\$30,000
	Total - OTHER PROPERTY & SERVICES	\$0	\$0		\$0	\$30,000
	Total - INFRASTRUCTURE ASSETS - OTHER	\$7,000	\$6,709	\$0	\$0	\$1,072,421
	GRAND TOTALS	(\$6,585,438)	(\$7,912,338)		(\$16,835,532)	\$16,835,072

SHIRE OF KOJONUP

Detailed July 2023 Creditors List

Cheque Payments 1/07/23 - 31/07/23				
Chq/EFT	Date	Name	Description	Amount
14365	13/07/2023	Western Power - Electricity Networks Corp	Electricity Services	-419.27
CORPB0668041	01/07/2023	Western Power - Electricity Networks Corp	Tree Cut @ Barracks Place Kojonup (1 June 2023, PID 624645)	419.27
14366	27/07/2023	Water Corporation	Water Usage	-1082.99
0018	06/07/2023	Water Corporation	a/c9009713999 for Trade Waste 95 Albany Hwy	246.16
0002	18/07/2023	Water Corporation	a/c9024725859 for Trade Waste Permit 53 Broomehill Rd - 01/07/23 - 30/06/24	344.51
0016	19/07/2023	Water Corporation	a/c9017725607 for Trade Waste Permit Benn Pde Old Railway Stn - 01/07/23 - 30/06/24	246.16
0018	19/07/2023	Water Corporation	a/c9014501683 for Trade Waste Lot300 Benn Pde Sporting Complex - 01/07/23 - 30/06/24	246.16
				1,502.26

EFT Payments 1/07/23 - 31/07/23				
Chq/EFT	Date	Name	Description	Amount
EFT32371	11/07/2023	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1525.00
DEDUCTION	04/07/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1125.00
DEDUCTION	04/07/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	400.00
EFT32372	11/07/2023	Child Support Agency	Payroll deductions	-311.78
DEDUCTION	04/07/2023	Child Support Agency	Payroll Deduction	311.78
EFT32373	11/07/2023	Australian Services Union (LGO)	Payroll deductions	-53.00
DEDUCTION	04/07/2023	Australian Services Union (LGO)	Payroll Deduction	53.00
EFT32374	11/07/2023	Australian Services Union (MEU)	Payroll deductions	-26.50
DEDUCTION	04/07/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
EFT32375	13/07/2023	DL Consulting	Consulting Services	-5912.50
1105	30/06/2023	DL Consulting	Finance Consultant/Support	5912.50
EFT32376	13/07/2023	Roger Frederick Bilney	Councillor Fees	-3895.50
300623	30/06/2023	Roger Frederick Bilney	Claim for Councillor Fees and Reimbursement 01/04/23 - 30/06/23	3895.50
EFT32377	13/07/2023	Hi-Way Sales & Service	Engineering Supplies	-734.76
248653	30/06/2023	Hi-Way Sales & Service	new hydraulic hose	196.50
248627	30/06/2023	Hi-Way Sales & Service	new fuel caps for fuel tank	138.00
248627	30/06/2023	Hi-Way Sales & Service	S71-0409 Fitting, 1 Pin, ULP, 900 M16 Thread Rod, 1 Epoxy Glen, 2 Key Cutting, ULP 4L + 2 Stroke Oil, ULP 19.5L, ULP 19L, ULP 4L + 2 Stroke Oil, 4 Ice Bags, 2 B2066, 2 B2061	400.26
EFT32378	13/07/2023	Ixom Operations Pty Ltd	Chemicals	-40.92
6687010	30/06/2023	Ixom Operations Pty Ltd	Monthly Chlorine Gas Bottle Service Fee	40.92
EFT32379	13/07/2023	Carony Pty Ltd	June 2023 Account	-494.60
01-236250	01/06/2023	Carony Pty Ltd	Washer Replacement 3/4", 2.95"	2.95
01-236350	06/06/2023	Carony Pty Ltd	Rod Threaded 36x3/16	18.80
03-109253	06/06/2023	Carony Pty Ltd	Bolt & nut Mush 3/16x18 pk100	14.00
03-109288	07/06/2023	Carony Pty Ltd	15pc Power Bit Set, 6 Slotted 100mm Power Bit, 5/16 Nutsetter 65mm, 3/8 Nutsetter 42mm	94.65
01-236395	08/06/2023	Carony Pty Ltd	Philmac Caps 1, Valve Ball Metal 1in	31.00
03-109842	14/06/2023	Carony Pty Ltd	Blitzem Snail Pellets 1kg	96.75
03-110038	16/06/2023	Carony Pty Ltd	Coupling PVC Reducing 25x20mm	2.25
03-110203	19/06/2023	Carony Pty Ltd	Solvent PVC Cement	40.00
03-110268	20/06/2023	Carony Pty Ltd	Mouse Glue Traps 4pk	10.95
03-110396	21/06/2023	Carony Pty Ltd	Glitter, Pant etc for NAIDOC Week	43.35
03-110690	26/06/2023	Carony Pty Ltd	Flat Handle Brush 50mm, Superglue	12.25
03-110780	27/06/2023	Carony Pty Ltd	Ozcorp Wrap Paper, Card	5.99
08-000457	27/06/2023	Carony Pty Ltd	Springhaven Newspaper June 2023	107.20
03-110894	28/06/2023	Carony Pty Ltd	Philmac Nipple 3/4, Tape Teflon Pink 12mmx6m"	14.46
EFT32380	13/07/2023	Kojonup Pharmacy	Pharmaceuticals	-688.55
JUNE 2023	30/06/2023	Kojonup Pharmacy	Springhaven Pharmacy Costs June 2023	688.55
EFT32381	13/07/2023	Telstra	Telecommunications	-1623.11

T311 JUNE 2023	18/06/2023	Telstra	Internet charges for Kodja Place from 18/06/23 - 17/07/23, Mobile charges for Snr Ranger from 18/06/23 - 17/07/23, iPad charges for MCCA Place from 18/06/23 - 17/07/23, iPad charges for MRS from 18/06/23 - 17/07/23, iPad charges for MWS from 18/06/23 - 17/07/23, Mobile charges for Springhaven staff from 18/06/23 - 17/07/23, Phone charges for Springhaven solar panels from 18/06/23 - 17/07/23, Phone charges for Avdata monitoring system from 18/06/23 - 17/07/23	294.84
K963379511-5	18/06/2023	Telstra	Shire office landline and modem, Bushfire landline Shire office and Kodja Place, Kodja Place landline and modem, Springhaven landline and modem, Depot security landline, Airstrip landline, Swimming pool landline	428.27
T311 JUNE 2023	25/06/2023	Telstra	iPad/Mobile charges for CEO 25/06/23 - 24/07/23, iPad charges for Kodja Place 25/06/23 - 24/07/23, iPad charges for MCCA 25/06/23 - 24/07/23, iPad/tablet charges for Springhaven 25/06/23 - 24/07/23, Mobile charges for MWS 25/06/23 - 24/07/23, Twig Tone Devices 25/06/23 - 24/07/23, Standpipe controller on Stock Rd 25/06/23 - 24/07/23, Mobile charges for Works Foreman & Technical Officer 25/06/23 - 24/07/23, Mobile charges for Swimming Pool Manager 25/06/23 - 24/07/23	900.00
EFT32382	13/07/2023	Synergy	Electricity	-167.08
2017876482	30/06/2023	Synergy	a/c392675750 for Powerwatch 01/06/23 - 30/06/23	167.08
EFT32383	13/07/2023	Kojonup Tyre Service	Tyre Services	-322.30
INV-6458	22/06/2023	Kojonup Tyre Service	new tyre	322.30
EFT32384	13/07/2023	Kojonup Supermarket	Groceries	-6665.33
617 JUNE 2023	30/06/2023	Kojonup Supermarket	a/c617 Drinks for Depot BBQ	118.67
617 JUNE 23	30/06/2023	Kojonup Supermarket	a/c617 for Admin, a/c617 for Play Cafe, a/c617 for Maintenance, a/c617 for Cleaning, a/c617 for Depot	428.25
240 JUNE 23	30/06/2023	Kojonup Supermarket	a/c240 Springhaven Meals and Refreshments June 2023	6118.41
EFT32385	13/07/2023	BOC Gases	Industrial Gases	-125.41
5006094709	28/06/2023	BOC Gases	Supply of industrial gases for Depot, Supply of industrial gases for Springhaven, Supply of industrial gases for Fire Truck	125.41
EFT32386	13/07/2023	Yabco-Swat Insect Control	Pest Control	-964.70
75	02/06/2023	Yabco-Swat Insect Control	Springhaven Annual pest control June 2023	964.70
EFT32387	13/07/2023	ABA Security	Security	-2864.48
34350	13/06/2023	ABA Security	Springhaven 6 monthly fire equipment servicing June 2023	2297.99
34426	19/06/2023	ABA Security	Monitoring of Kodja Place Security Alarm System, Period 19/06/2023 - 18/09/2023	219.49
34698	29/06/2023	ABA Security	Springhaven ABA to investigate beeping noise & Replace batteries	347.00
EFT32388	13/07/2023	John Kinnear and Associates	Consulting Surveyors	-1485.50
H850	30/06/2023	John Kinnear and Associates	Jingalup Golf Reserve - Surveying costs for revegetation, Jingalup Golf Reserve - Surveying costs for revegetation	1485.50
EFT32389	13/07/2023	McLeods Barristers and Solicitors	Legal Services	-2920.50
130569	29/06/2023	McLeods Barristers and Solicitors	Industrial Relations advice	2920.50
EFT32390	13/07/2023	Team Global Express Pty Ltd	Freight	-52.31
0535-S104118	25/06/2023	Team Global Express Pty Ltd	From Redmond Sales on 07/06/23	52.31
EFT32391	13/07/2023	Sunny Signs	Signage	-1929.40
500599	29/06/2023	Sunny Signs	25x Yellow Posts + 4x yellow 80Kmh + 4x 2Km Parking bay Blue	1929.40
EFT32392	13/07/2023	Tradelink Plumbing Supplies	Maintenance Supplies	-268.02
99944936	29/06/2023	Tradelink Plumbing Supplies	Toilet Seat - 11 Loton Close	268.02
EFT32393	13/07/2023	IT VISION AUSTRALIA PTY LTD	IT Support	-554.40
38736	28/06/2023	IT VISION AUSTRALIA PTY LTD	Update Synergysoft Tax Tables 23/24 and play account in preparation for EOFY	554.40
EFT32394	13/07/2023	BEST OFFICE SYSTEMS	Printing	-128.52
618388	26/06/2023	BEST OFFICE SYSTEMS	Kodja Place Konica Minolta Photocopier Charges, Period 20/05/2023 - 20/06/2023	128.52
EFT32395	13/07/2023	LANDGATE	Valuation Services	-219.55
385289	26/06/2023	LANDGATE	Rural UV Interim Valuation Shared	177.40
385351	28/06/2023	LANDGATE	Mining Tenement, Minimum Charge	42.15
EFT32396	13/07/2023	CALIBRE CARE	Aged Care Equipment	-2350.02
INV-5685	28/04/2023	CALIBRE CARE	Springhaven Hoist slings replacements	2350.02

EFT32397	13/07/2023	The Cott Family Trust t/a FueleX	Diesel	-16527.83
23895	29/06/2023	The Cott Family Trust t/a FueleX	Supply 9700L @ 154.9cpl on 29/06/23	16527.83
EFT32398	13/07/2023	Marketforce	Advertising	-606.76
48258	26/06/2023	Marketforce	Public Notice - Change of July 2023 Ordinary Meeting date - Great Southern Herald Thursday 29/06/23	253.22
48257	26/06/2023	Marketforce	Public Notice - Annual Electors Meeting - Great Southern Herald Thursday, 29/06/23	353.54
EFT32399	13/07/2023	Ramped Technology & Management Systems Pty Ltd	IT Support	-1309.00
INV-7521	30/06/2023	Ramped Technology & Management Systems Pty Ltd	Technical Telephone Support 02/06/23 - 30/06/23	1309.00
EFT32400	13/07/2023	Cr Kevin Gale	Councillor Fees	-3895.50
APR - JUN 23	30/06/2023	Cr Kevin Gale	Claim for Councillor Fees and Reimbursement 01/04/23 - 30/06/23	3895.50
EFT32401	13/07/2023	St John Ambulance WA	First Aid Kit Servicing	-446.83
FAINV01093936	23/06/2023	St John Ambulance WA	Kodja Place First Aid Country Kit Servicing Fee	35.49
FAINV01093926	23/06/2023	St John Ambulance WA	Servicing of depot first aid kits , Plant first aid kits, back packs and workshop	184.58
FAINV01095970	30/06/2023	St John Ambulance WA	First Aid Kit Servicing for Shire Admin vehicles, Play Cafe, Wall Mounted, Backpack, Sporting Complex, RSL Hall, Memorial Hall	226.76
EFT32402	13/07/2023	Cleanaway Daniels Services Pty Ltd	Sharps Removal	-235.33
2194940	30/06/2023	Cleanaway Daniels Services Pty Ltd	Springhaven Sharps removal	235.33
EFT32403	13/07/2023	PARMINDER SINGH	Councillor Fees	-3895.50
300623	30/06/2023	PARMINDER SINGH	Claim for Councillor Fees and Reimbursement 01/04/23 - 30/06/23	3895.50
EFT32404	13/07/2023	CJ Liquor Pty Ltd	Refreshments	-162.00
00082413	29/06/2023	CJ Liquor Pty Ltd	Beer and ginger beer - depot	162.00
EFT32405	13/07/2023	3E Advantage Pty Ltd	Printing	-1784.64
INV-96109	28/06/2023	3E Advantage Pty Ltd	Printing charges June 2023 Admin Depot Springhaven	1784.64
EFT32406	13/07/2023	FAE Australia Pacific Pty Ltd	Truck Parts	-948.20
625	23/06/2023	FAE Australia Pacific Pty Ltd	2x bearings for mulching head	948.20
EFT32407	13/07/2023	Empower Healthcare	Healthcare	-121.00
25750	31/05/2023	Empower Healthcare	Springhaven RR Speech Pathology and Dietician	121.00
EFT32408	13/07/2023	Rural Locum Scheme Ltd	Agency Staff	-12299.42
AC17DEC22-04	30/12/2022	Rural Locum Scheme Ltd	Agency Nurse for 4 week GG	4840.12
AC 08APR23-06	17/04/2023	Rural Locum Scheme Ltd	Agency Nurse for 4 week GG	3419.51
AC 06MAY23-05	16/05/2023	Rural Locum Scheme Ltd	Agency Nurse for 4 week GG	4039.79
EFT32409	13/07/2023	Kojonup Retravision	Appliances	-246.00
6420-00000085	03/03/2023	Kojonup Retravision	2x Toaster for Springhaven	246.00
EFT32410	13/07/2023	Fresh Fields Aged Care Pty Ltd	Agency Staff	-30632.77
KOJONUP202306	19/06/2023	Fresh Fields Aged Care Pty Ltd	Springhaven working agreement with provider for RN April/May/June 2023	30632.77
EFT32411	13/07/2023	Craig Jamie Mcvee	Goods For Sale	-25.00
010723	01/07/2023	Craig Jamie Mcvee	Goods Sold on Consignment	25.00
EFT32412	13/07/2023	Shire Of Katanning	Refuse Site Fees	-7750.60
45949	01/07/2023	Shire Of Katanning	Shire of Katanning - Refuse site fee - June 2023	7750.60
EFT32413	13/07/2023	Kojonup Country Kitchen	Catering	-169.05
3006	04/07/2023	Kojonup Country Kitchen	Catering for 4/0723 - morning tea and lunch for 8 people	169.05
EFT32414	13/07/2023	Synergy - Street Lights	Electricity	-5553.53
2029867079	03/07/2023	Synergy - Street Lights	a/c131337630 for 289 Street Lights - 25/05/23 - 24/06/23	5553.53
EFT32415	13/07/2023	Malcolm Bruce McDonald	SPORTING COMPLEX BOND REFUND	-300.00
T21	11/07/2023	Malcolm Bruce McDonald	Sporting Complex hire bond	300.00
EFT32416	13/07/2023	Kojonup Aboriginal Corporation	Goods For Sale	-235.32
JUNE 2023	01/07/2023	Kojonup Aboriginal Corporation	Goods Sold on Consignment	235.32
EFT32417	13/07/2023	Team Global Express Pty Ltd	Freight	-18.00
0536-S104118	03/07/2023	Team Global Express Pty Ltd	From Best Office Systems on 22/06/23	18.00
EFT32418	13/07/2023	SW Benn & Co - (Proandra Flowers)	Goods For Sale	-118.00
60	05/07/2023	SW Benn & Co - (Proandra Flowers)	20x Chicken Scents , For Sale in Visitor Centre Shop	118.00

EFT32419	13/07/2023	Warren Blackwood Waste	Waste and Recycling	-32201.44
18647	02/07/2023	Warren Blackwood Waste	Kojonup 1.5m3 Front Lift Bins - June 2023	240.00
18681	03/07/2023	Warren Blackwood Waste	Kojonup Transfer Station Management fees - June 2023	9425.24
18682	03/07/2023	Warren Blackwood Waste	240Lt Bins Pick Up, KJP St Bins Pickup, 240Lt Recycling Bins Pick Up, KJP Service Townsite area bins, Travel Cost (hourly) for 2 x Sideloader trucks to empty Waste	22536.20
EFT32420	13/07/2023	Jamie Rose McVee	Goods For Sale	-80.00
010723	01/07/2023	Jamie Rose McVee	Goods Sold on Consignment	80.00
EFT32421	13/07/2023	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION LIMITED	Licence Fee	-364.00
369513	04/07/2023	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION LIMITED	OneMusic Australia Annual License , For Period 1/07/23 - 30/06/24	364.00
EFT32422	13/07/2023	Christie Leanne McVee	Goods For Sale	-154.57
010723	01/07/2023	Christie Leanne McVee	Goods Sold on Consignment	154.57
EFT32423	13/07/2023	e-Tools	Annual Fee	-1039.72
17701	06/07/2023	e-Tools	EPC Annual Subscription Fee	1039.72
EFT32424	13/07/2023	SOUTHERN DIRT INC	State NRM	-3272.50
INV-1662	01/07/2023	SOUTHERN DIRT INC	Supply of 3500 Native Seedlings	3272.50
EFT32425	13/07/2023	Ramped Technology & Management Systems Pty Ltd	IT Support	-72.72
INV-7645	05/07/2023	Ramped Technology & Management Systems Pty Ltd	Sophos XG 135 Monthly Subscription 01/07/23 - 31/07/23	72.72
EFT32426	13/07/2023	Leonie Jane Smith	Goods For Sale	-155.00
010723	01/07/2023	Leonie Jane Smith	Goods Sold on Consignment	155.00
EFT32427	13/07/2023	thinkproject Australia Pty Ltd	Annual Support and Maintenance	-13491.32
RSL-19800	01/07/2023	thinkproject Australia Pty Ltd	RAMM licence software for period 1 July 2023 to 30 June 2024	13491.32
EFT32428	13/07/2023	Judy Stewart	Reimbursement	-219.00
100723	10/07/2023	Judy Stewart	Office Chair	219.00
EFT32429	13/07/2023	3E Advantage Pty Ltd	Printing	-122.10
INV-96545-Z5H5H1	05/07/2023	3E Advantage Pty Ltd	Printing charges July 2023 Kodja Place	122.10
EFT32430	13/07/2023	Robert Jehu	Reimbursement	-1000.00
040723	04/07/2023	Robert Jehu	Removal Costs in accordance with clause 5.1 (ix) of employment contract	1000.00
EFT32431	13/07/2023	Tonya Pearce	Reimbursement	-100.79
100723	10/07/2023	Tonya Pearce	Fuel and Dinner for Training in Perth 06/07/2023	100.79
EFT32432	13/07/2023	Grant Thompson	Reimbursement	-5015.75
110723	11/07/2023	Grant Thompson	Contract Clause 6.6 Health Benefit Allowance Per Annum	5015.75
EFT32433	13/07/2023	Stephanie Swain	Reimbursement	-414.64
040723	04/07/2023	Stephanie Swain	Uniforms	414.64
EFT32434	13/07/2023	Light Application Pty Ltd	Kojonup Netball Lights	-1188.00
87045	04/07/2023	Light Application Pty Ltd	Kojonup Netbal - Light pin ongoing service	1188.00
EFT32435	13/07/2023	Jill Watkin	Goods For Sale	-65.00
010723	01/07/2023	Jill Watkin	Goods Sold on Consignment	65.00
EFT32436	13/07/2023	Saje Creative Co T/A Samantha Relph	Goods For Sale	-6.50
010723	01/07/2023	Saje Creative Co T/A Samantha Relph	Goods Sold on Consignment	6.50
EFT32437	13/07/2023	J B Lawn Care	Yard Maintenance	-137.50
157	01/07/2023	J B Lawn Care	15 Loton Close - Garden Care June 2023	137.50
EFT32438	13/07/2023	Monique Sackers T/A 3 Bridges Collections	Goods For Sale	-250.69
010723	01/07/2023	Monique Sackers T/A 3 Bridges Collections	Goods Sold on Consignment	250.69
EFT32439	13/07/2023	Kojonup Retravisio	Appliances	-88.00
60000517	07/07/2023	Kojonup Retravisio	12x15in Electric Frypan Black	88.00
EFT32440	13/07/2023	Nature on Linen - Kaylene Shepherd	Goods For Sale	-28.00
010723	01/07/2023	Nature on Linen - Kaylene Shepherd	Goods Sold on Consignment	28.00
EFT32441	13/07/2023	A2Z Painting & Improvement	Painting	-704.00

258-2023	01/07/2023	A2Z Painting & Improvement	Post paint touch ups	704.00
EFT32442	13/07/2023	Richard Nash T/A Old School Honey	Goods For Sale	-34.00
010723	01/07/2023	Richard Nash T/A Old School Honey	Goods Sold on Consignment	34.00
EFT32443	13/07/2023	Lisa Martello-Hart	Goods For Sale	-30.00
010723	01/07/2023	Lisa Martello-Hart	Goods Sold on Consignment	30.00
EFT32444	13/07/2023	Chyan Berliner	Reimbursement	-177.35
030723	03/07/2023	Chyan Berliner	Meals for Department of Transport Training in Perth week 26/06/23	177.35
EFT32445	13/07/2023	Keita Nikora	SPORTING COMPLEX BOND REFUND	-450.00
T200	11/07/2023	Keita Nikora	Sporting Complex Hire 30/06/2023	450.00
EFT32446	13/07/2023	Rick Wilson	SPORTING COMPLEX BOND REFUND	-200.00
T201	11/07/2023	Rick Wilson	Sporting Complex Hire Bond	200.00
EFT32447	13/07/2023	Bunge	SPORTING COMPLEX BOND REFUND	-300.00
T203	13/07/2023	Bunge	Sporting Complex Hire Bond	300.00
EFT32448	21/07/2023	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1595.00
DEDUCTION	18/07/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1125.00
DEDUCTION	18/07/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	470.00
EFT32449	21/07/2023	Child Support Agency	Payroll deductions	-311.78
DEDUCTION	18/07/2023	Child Support Agency	Payroll Deduction	311.78
EFT32450	21/07/2023	Australian Services Union (LGO)	Payroll deductions	-53.00
DEDUCTION	18/07/2023	Australian Services Union (LGO)	Payroll Deduction	53.00
EFT32451	21/07/2023	Australian Services Union (MEU)	Payroll deductions	-26.50
DEDUCTION	18/07/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
EFT32452	21/07/2023	EasiSalary	Novated Lease Payments	-1981.41
WEEK 4 PP2	18/07/2023	EasiSalary	CM - Novated Lease Post Tax, CM - Novated Lease Pre Tax, JJ - Novated Lease Post Tax, JJ - Novated Lease Pre Tax	1981.41
EFT32453	25/07/2023	Jill Watkin	Reimbursement	-220.00
241023	24/07/2023	Jill Watkin	Pots for BCC	220.00
EFT32454	28/07/2023	Air Liquide	Gas Rental	-25.22
YZ1075	30/06/2023	Air Liquide	Cylinder Fee	25.22
EFT32455	28/07/2023	WALGA (Western Australian Local Government Association)	Training	-638.00
SI-005364	01/07/2023	WALGA (Western Australian Local Government Association)	Introduction to Managing Business Records in Local Government 07/07/23 - FO	638.00
EFT32456	28/07/2023	Renfrew Grazing	Gravel	-13640.00
11	04/07/2023	Renfrew Grazing	Gravel - 6,000m3 - Neil O'Halloran - Shamrock Road	13640.00
EFT32457	28/07/2023	Australia Post	Postage	-178.75
1012526074	03/07/2023	Australia Post	Postage & Freight costs for June 2023	178.75
EFT32458	28/07/2023	Hi-Way Sales & Service	Engineering Supplies	-72.15
248698	04/07/2023	Hi-Way Sales & Service	ULP 38.81L	72.15
EFT32459	28/07/2023	Kojonup Agricultural Supplies	Agricultural Supplies	-2526.29
10218238	03/07/2023	Kojonup Agricultural Supplies	210L hydraulic oil 68W, 210L powerdrive 10W hyd oil	2526.29
EFT32460	28/07/2023	Carony Pty Ltd	June 2023 Account	-103.20
03-110300	20/06/2023	Carony Pty Ltd	73 Soldier Road Renovations	103.20
EFT32461	28/07/2023	Synergy	Electricity	-22693.90
2065858982	07/07/2023	Synergy	a/c862761710 for Blackwood Rd - 09/05/23 - 06/07/23	648.13
2037870780	11/07/2023	Synergy	a/c339632390 for 8C Newton St - 11/05/23 - 10/07/23	435.78
2009883056	11/07/2023	Synergy	a/c338398910 for 12B Elverd St - 11/05/23 - 10/07/23	233.28
2033880942	11/07/2023	Synergy	a/c356438440 for 143 Albany Hwy - 11/05/23 - 10/07/23	375.64
2009883055	11/07/2023	Synergy	a/c338398720 for 12A Elverd St - 11/05/23 - 10/07/23	443.83
2001915347	11/07/2023	Synergy	a/c386279970 for Loc 6171 Blackwood Rd - 06/05/23 - 05/07/23	271.80
2017887516	13/07/2023	Synergy	a/c955462010 for 32 Katanning Rd - 10/05/23 - 07/07/23	150.91
2005885222	13/07/2023	Synergy	a/c250826500 for 10 Bagg St - 10/05/23 - 07/07/23	509.62
2081854348	13/07/2023	Synergy	a/c145682100 for 34 Katanning Rd - 10/05/23 - 07/07/23	63.78
2069859012	13/07/2023	Synergy	a/c354238990 for 8B Newton St - 10/05/23 - 07/07/23	82.48
2005885518	13/07/2023	Synergy	a/c361072390 for 39 Vanzuilecom St - 10/05/23 - 07/07/23	125.88

2069858709	13/07/2023	Synergy	a/c269776860 for 8 Soldier Rd - 10/05/23 - 07/07/23	2917.75
2065847099	14/07/2023	Synergy	a/c169800510 for Loc10345 Crapella Rd - 22/04/23 - 22/06/23	119.28
2093840969	14/07/2023	Synergy	a/c810101920 for Loc53 Albany Hwy - 10/05/23 - 07/07/23	140.28
2057863751	14/07/2023	Synergy	a/c762855310 for Benn Pde - 10/05/23 - 05/07/23	109.90
2057863756	14/07/2023	Synergy	a/c545361230 for Benn Pde - 10/05/23 - 05/07/23	112.90
2057863779	14/07/2023	Synergy	a/c108640990 for Lot147 Broomehill Rd - 11/05/23 - 10/07/23	302.56
2037869235	14/07/2023	Synergy	a/c251948190 for Lot16 Soldier Rd - 09/05/23 - 06/07/23	113.82
2037869244	14/07/2023	Synergy	a/c189975470 for 5 Barracks Pl - 09/05/23 - 06/07/23	146.22
2057863786	14/07/2023	Synergy	a/c834694030 for Loc7437 Blackwood Rd - 06/05/23 - 05/07/23	155.40
2093840999	14/07/2023	Synergy	a/c499920430 for 2 Spencer St - 10/05/23 - 07/07/23	199.74
2057863798	14/07/2023	Synergy	a/c2057863798 for Lot1 Gordon St - 06/05/23 - 05/07/23	152.99
2057863806	14/07/2023	Synergy	a/c310216670 for 20 Blackwood Rd - 06/05/23 - 05/07/23	252.29
2057863724	14/07/2023	Synergy	a/c742636350 for 26 Pensioner Rd - 06/05/23 - 30/06/23	165.00
2037869265	14/07/2023	Synergy	a/c358833310 for 19 Blackwood Rd - 09/05/23 - 06/07/23	302.59
2061838778	14/07/2023	Synergy	a/c375969790 for Benn Pde - 16/05/23 - 19/06/23	811.83
2065847226	14/07/2023	Synergy	a/c447590190 for Loc7787 Blackwood Rd - 22/04/23 - 22/06/23	134.55
2093841043	14/07/2023	Synergy	a/c239108590 for 129 Albany Hwy - 10/05/23 - 07/07/23	130.06
2057863860	14/07/2023	Synergy	a/c272131310 for 16 Pensioner Rd - 06/05/23 - 05/07/23	117.59
2093841063	14/07/2023	Synergy	a/c104306350 for Lot1 Bagg St - 10/05/23 - 07/07/23	1730.26
2057863877	14/07/2023	Synergy	a/c150868300 for Lot19 Soldier Rd - 10/05/23 - 05/07/23	2351.93
2061838665	14/07/2023	Synergy	a/c340194030 for Barracks Pl - 16/05/23 - 19/06/23	3649.91
2085828456	14/07/2023	Synergy	a/c340194030 for Barracks Pl - 18/04/23 - 15/05/23	2372.18
2065847114	14/07/2023	Synergy	a/c105148670 for Loc2418 Albany Hwy - 07/04/23 - 22/06/23	175.38
2037869197	14/07/2023	Synergy	a/c304755820 for 27 Blackwood Rd - 09/05/23 - 06/07/23	1263.55
2057864995	14/07/2023	Synergy	a/c647537230 for 111 Albany Hwy - 14/06/23 - 11/07/23	185.66
2057863744	14/07/2023	Synergy	a/c705366590 for Lot162 Blackwood Rd - 06/05/23 - 05/07/23	148.80
2057863746	14/07/2023	Synergy	a/c537275390 for Lot21 Barracks Pl - 10/05/23 - 05/07/23	112.90
2089847551	18/07/2023	Synergy	a/c337284750 for 143 Albany Hwy - 20/06/23 - 17/07/23	977.45
EFT32462	28/07/2023	BK Thomson Electrical Service	Electrical Services	-3088.45
2769	03/07/2023	BK Thomson Electrical Service	Upgrade lighting in sign shed	3088.45
EFT32463	28/07/2023	Local Health Authorities Analytical Committee (LHAAC)	Analytical Services	-509.30
MA2023066	14/07/2023	Local Health Authorities Analytical Committee (LHAAC)	Analytical Services - 2022/2023	509.30
EFT32464	28/07/2023	RENTOKIL INITIAL PTY LTD	hygiene Services	-1536.22
97705378	15/06/2023	RENTOKIL INITIAL PTY LTD	Urinal Descale And Sharps Disposal	1536.22
EFT32465	28/07/2023	Kojonup Auto Electrical Services	Auto Electrics	-1193.45
13127	11/07/2023	Kojonup Auto Electrical Services	diagnose and repair indicator wiring fault	1193.45
EFT32466	28/07/2023	Kojonup Supermarket	Groceries	-207.21
45 JUNE 2023	01/07/2023	Kojonup Supermarket	a/c45 Food Items for NAIDOC Week Activities/Catering 26 - 30/06/23	207.21
EFT32467	28/07/2023	Westrac Equipment	Truck Parts	-326.71
PI8474433	04/07/2023	Westrac Equipment	1x bucket tooth, 2x tooth retainers, 1x side mirror	326.71
EFT32468	28/07/2023	Kojonup Country Kitchen	Catering	-299.10
3011	19/07/2023	Kojonup Country Kitchen	Catering for 19/07/23 - sandwiches for 8 people	46.10
3010	19/07/2023	Kojonup Country Kitchen	Catering for 19/07/23 - morning tea and lunch for 9 people	213.75
3012	21/07/2023	Kojonup Country Kitchen	Lunch for Finance Department	39.25
EFT32469	28/07/2023	Egabva Plumbing & Gas Service	Plumbing	-14886.57
4448	17/07/2023	Egabva Plumbing & Gas Service	73A Soldier Road - Shower water not warm enough	294.20
4287	17/07/2023	Egabva Plumbing & Gas Service	Katanning - Dearle Rd Standpipe to new back up tank	4999.72
4443	17/07/2023	Egabva Plumbing & Gas Service	Black Cockatoo - Repaired leaking toilets, kitchen trough and service gas fryer	341.61
4468	17/07/2023	Egabva Plumbing & Gas Service	26 Katanning - Hot Water System replaced	4220.04
4452	17/07/2023	Egabva Plumbing & Gas Service	Kodja Place - Water leak South Side - Fire service	357.42
4456	17/07/2023	Egabva Plumbing & Gas Service	Low pressure at truck wash	198.84
4469	18/07/2023	Egabva Plumbing & Gas Service	Elverd Street - Day care Centre - Replace Leaking Elec HWS, completed with thermostatic mixing valve	1780.67

4440	25/07/2023	Egabva Plumbing & Gas Service	Repair of Stormwater drain	2694.07
EFT32470	28/07/2023	Yabco-Swat Insect Control	Pest Control	-83.60
79	11/07/2023	Yabco-Swat Insect Control	Rodent Baits for Historical Society Buildings	83.60
EFT32471	28/07/2023	Winc Australia Pty Ltd	Stationary	-85.59
9042891148	11/07/2023	Winc Australia Pty Ltd	Pens Blue, Whiteout , Notepads, Stickytape	85.59
EFT32472	28/07/2023	Paul Hartmann Pty Ltd	Healthcare Products	-2214.90
437312018	04/07/2023	Paul Hartmann Pty Ltd	Springhaven continence aid July 2023	2214.90
EFT32473	28/07/2023	ABA Security	Security	-396.00
34751	04/07/2023	ABA Security	Administration building security monitoring - 01/07/23 - 30/09/23	198.00
34752	04/07/2023	ABA Security	Springhaven Security Monitoring 01/07/23 - 30/09/23	198.00
EFT32474	28/07/2023	Team Global Express Pty Ltd	Freight	-72.41
0330-80774145	09/07/2023	Team Global Express Pty Ltd	From Westrac on 04/07/23, From Westrac on 04/07/23	39.85
0331-80774145	16/07/2023	Team Global Express Pty Ltd	From Japanese Truck on 13/07/23	15.69
0538-S104118	23/07/2023	Team Global Express Pty Ltd	From Leader Press on 17/07/23	16.87
EFT32475	28/07/2023	Moving ON Audits	Audit Services	-357.50
13028	01/07/2023	Moving ON Audits	Springhaven Moving on Audits	357.50
EFT32476	28/07/2023	Optus Billing Services Pty Ltd	Telecommunications	-2370.32
371551557	07/07/2023	Optus Billing Services Pty Ltd	Optus Loop for Springhaven 07/06/23 - 06/07/23	497.00
371551549	07/07/2023	Optus Billing Services Pty Ltd	Optus Loop for Admin 07/06/23 - 06/07/23	1202.31
372185985	10/07/2023	Optus Billing Services Pty Ltd	Optus Loop for Kodja Place 10/06/23 - 09/07/23	403.00
372897580	13/07/2023	Optus Billing Services Pty Ltd	Optus Loop for Depot 13/06/23 - 12/07/23	268.01
EFT32477	28/07/2023	Tradelink Plumbing Supplies	Maintenance Supplies	-4172.38
22232	06/07/2023	Tradelink Plumbing Supplies	Quote - 2616818/SQ - Bathroom, Kitchen and Laundry for 34 Katanning Road	4172.38
EFT32478	28/07/2023	Public Transport Authority	Bus Fares	-385.02
JUNE 2023	01/07/2023	Public Transport Authority	Fare Values for June 2023	385.02
EFT32479	28/07/2023	IT VISION AUSTRALIA PTY LTD	IT Support	-59956.00
38586	01/07/2023	IT VISION AUSTRALIA PTY LTD	Renew SynergySoft & Universe Annual Licence Fees, 13 Users 01/07/23 - 30/06/24	59956.00
EFT32480	28/07/2023	Department of Transport - Office of Rail Safety	Disclosure of Information	-18.85
8045361	10/07/2023	Department of Transport - Office of Rail Safety	Manual Vehicle Search	18.85
EFT32481	28/07/2023	Leader Press	Rates Notices	-1068.00
188436	18/07/2023	Leader Press	Rate Notices 23/24	1068.00
EFT32482	28/07/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods	-712.46
LH662565	05/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	21.55
LH662559	05/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	857.75
LH672703	06/07/2023	PFD Foodservices (Southway Distributors)	Credit Note: Springhaven Meals and Refreshments July 2023	-21.56
LH672702	07/07/2023	PFD Foodservices (Southway Distributors)	Credit Note: Springhaven Meals and Refreshments July 2023	-145.28
EFT32483	28/07/2023	SURGICAL HOUSE	Pharmaceuticals	-1580.93
A874955	05/07/2023	SURGICAL HOUSE	Springhaven medical supplies July 2023	1580.93
EFT32484	28/07/2023	CONPLANT	Equipment Hire	-6930.96
422952	01/07/2023	CONPLANT	Hire of vibrating single drum roller 1-30/06/23	6930.96
EFT32485	28/07/2023	Zee Tags	Animal Tags	-103.40
544	25/07/2023	Zee Tags	CAD Tags x100 for cat and dog registration plus freight	103.40
EFT32486	28/07/2023	Shire Of Broomehill-Tambellup	Broomehill Archive Repository	-2199.82
5245	01/07/2023	Shire Of Broomehill-Tambellup	Annual Rental Charge per MOU 22/23	2199.82
EFT32487	28/07/2023	SOUTHERN DIRT INC	Annual Sponsorship	-18807.10
INV-1620	03/07/2023	SOUTHERN DIRT INC	Sponsorship 2023-2024	15000.00

INV-1665	21/07/2023	SOUTHERN DIRT INC	Native Seedlings & Delivery Fee (NRM Grant)	3807.10
EFT32488	28/07/2023	Environmental Health Australia (EHA)	Membership Renewal	-410.00
75387	01/07/2023	Environmental Health Australia (EHA)	Membership Renewal: 1 July 2023 - 30th June 2024	410.00
EFT32489	28/07/2023	Beacon Equipment	New Vehicle	-50390.00
71228#1	27/07/2023	Beacon Equipment	Purchase of John Deere Mower 1575, Trade In: John Deere Mower - KO 582 (2013)	50390.00
EFT32490	28/07/2023	Great Southern Floorcovering	Floorcoverings	-16075.00
3346	25/07/2023	Great Southern Floorcovering	Black Cockatoo - Remove existing vinyl, clean and prepare floor supply and lay selected commercial vinyl to kitchen floor area and front servery area	16075.00
EFT32491	28/07/2023	Clarke's Furniture & Kitchen Design	Building Maintenance	-16735.00
3073	25/07/2023	Clarke's Furniture & Kitchen Design	50% Deposit - 34 Katanning Road - Renovations	16735.00
EFT32492	28/07/2023	WA Hino Sales & Services	Truck Parts	-158.41
297891	06/07/2023	WA Hino Sales & Services	check strap for door	158.41
EFT32493	28/07/2023	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	LGIS Insurance	-8315.45
062-214172	03/07/2023	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Medical Malpractice Liability 30/06/23 - 30/06/24	7518.50
062-214171	03/07/2023	LGIS Insurance Broking (Jardine Lloyd Thompson Pty Ltd)	Marine Cargo Insurance Renewal 30/06/23 - 30/06/24	796.95
EFT32494	28/07/2023	Kristel Thomson	Reimbursement	-421.50
250723	25/07/2023	Kristel Thomson	First Aid Allowance Refer to EBA 13.5	421.50
EFT32495	28/07/2023	Department Of Mines, Industry Regulation And Safety	Building Services Levy	-1067.91
JULY 2023	20/07/2023	Department Of Mines, Industry Regulation And Safety	BSL Remittance for January - June 2023	1067.91
EFT32496	28/07/2023	Designer Dirt	Goods For Sale	-502.60
2491	19/07/2023	Designer Dirt	Assorted Garden Spikes , For Sale in Visitor Centre Shop	502.60
EFT32497	28/07/2023	Redfish Technologies	IT Support	-4125.00
INV-4536	21/07/2023	Redfish Technologies	Sports Centre and Presidents Room Media	4125.00
EFT32498	28/07/2023	MJ & JE Gardner	Goods For Sale	-270.00
82	04/07/2023	MJ & JE Gardner	10x 'A Farming Family' Book, For Sales in Visitor Centre Shop	270.00
EFT32499	28/07/2023	C & D Cutri	Bridge Inspections	-4400.00
343	03/07/2023	C & D Cutri	Level 1 Bridge Inspections of shire bridges	4400.00
EFT32500	28/07/2023	DOR Trading Pty Limited T/A IMCO Australasia	Asphalt	-9240.00
INV-1194	09/06/2023	DOR Trading Pty Limited T/A IMCO Australasia	2 x pallets of asphalt in a bag	4620.00
INV-1208	29/06/2023	DOR Trading Pty Limited T/A IMCO Australasia	2 x pallets of asphalt - 29/06/23	4620.00
EFT32501	28/07/2023	Wendy Thorn Photography	Goods For Sale	-187.00
INV-035	01/07/2023	Wendy Thorn Photography	Assorted Gift Cards, For Sale in Visitor Centre Shop	187.00
EFT32502	28/07/2023	Kilreaney Farms T/A Gordon Coleman	Fencing Materials	-40920.00
47	11/07/2023	Kilreaney Farms T/A Gordon Coleman	NRM Grant Expenditure - Fencing	40920.00
EFT32503	28/07/2023	FAE Australia Pacific Pty Ltd	Truck Parts	-6195.64
529	01/07/2023	FAE Australia Pacific Pty Ltd	Teeth for FAE Mulcher x 32, Bolt Kit for FAE Mulcher x 32, Top cover for FAE Mulcher x 1 +Freight	6195.64
EFT32504	28/07/2023	Monarch Ventures Pty Ltd T/A Roadtech Civil and Construction	Civil and Construction	-5093.00
345	01/07/2023	Monarch Ventures Pty Ltd T/A Roadtech Civil and Construction	Repair sections of Kojonup-Darkan Rd damaged by heavy veicles in several locations.	5093.00
EFT32505	28/07/2023	J B Lawn Care	Yard Maintenance	-132.00
185	17/07/2023	J B Lawn Care	15 Loton Close - Garden Care July 2023	132.00
EFT32506	28/07/2023	Enviro-On-Ground	Revegetation Plan	-2500.00
693	21/07/2023	Enviro-On-Ground	Revegetation plan for Jingalup Golf Reserve	2500.00

EFT32507	28/07/2023	Nathan Ian Jones	Reimbursement	-385.50
100723	10/07/2023	Nathan Ian Jones	Travel to and from Kojonup 09/07/23 - 10/07/23	385.50
EFT32508	28/07/2023	Good Batch CO.	Bouquet	-154.00
23012	07/07/2023	Good Batch CO.	7x Small Posy Bouquet	154.00
EFT32509	28/07/2023	AUSTRALIAN TAXATION OFFICE	BAS	-128813.44
JUNE 2023	27/07/2023	AUSTRALIAN TAXATION OFFICE	June 2023	128813.44
EFT32510	28/07/2023	Maria Bauer	Reimbursement	-170.53
270723	27/07/2023	Maria Bauer	Expenses Related to BCC	170.53
EFT32511	31/07/2023	LGIS WA	LGIS Insurance	-260407.04
100-153803-01	03/07/2023	LGIS WA	LGIS Liability First Instalment	22506.00
100-153803-01	03/07/2023	LGIS WA	LGIS Workcare First Instalment	82087.50
100-153803-01	03/07/2023	LGIS WA	Bushfire Injury First Instalment	28932.75
100-153803-01	03/07/2023	LGIS WA	Commercial Crime & Cyber Liability First Instalment	2308.66
100-153803-01	03/07/2023	LGIS WA	Voluntary Workers First Instalment	279.44
100-153803-01	03/07/2023	LGIS WA	Management Liability First Instalment	20974.91
100-153803-01	03/07/2023	LGIS WA	Travel First Instalment	469.76
100-153803-01	03/07/2023	LGIS WA	Property First Instalment	63005.47
100-153803-01	03/07/2023	LGIS WA	MV First Instalment	39842.55
				909,663.08

Direct Deposits 1/07/23 - 31/07/23

Ref	Date	Name	Description	Amount
DD23389.1	04/07/2023	Aware Super	Payroll deductions	-14901.31
SUPER	04/07/2023	Aware Super	Super	12620.44
DEDUCTION	04/07/2023	Aware Super	Payroll Deduction	139.08
DEDUCTION	04/07/2023	Aware Super	Payroll Deduction	101.94
DEDUCTION	04/07/2023	Aware Super	Payroll Deduction	1404.17
DEDUCTION	04/07/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	04/07/2023	Aware Super	Payroll Deduction	85.68
DD23389.2	04/07/2023	ANZ Smart Choice Super	Superannuation contributions	-289.65
SUPER	04/07/2023	ANZ Smart Choice Super	Super	289.65
DD23389.3	04/07/2023	Prime Super	Superannuation contributions	-1575.19
SUPER	04/07/2023	Prime Super	Super	1575.19
DD23389.4	04/07/2023	Commonwealth Superannuation Savings Account	Superannuation contributions	-407.82
SUPER	04/07/2023	Commonwealth Superannuation Savings Account	Super	407.82
DD23389.5	04/07/2023	AMP Super Fund	Payroll deductions	-1209.60
SUPER	04/07/2023	AMP Super Fund	Super	662.29
DEDUCTION	04/07/2023	AMP Super Fund	Payroll Deduction	547.31
DD23389.6	04/07/2023	Sparky Downs Superannuation Fund	Superannuation contributions	-231.07
SUPER	04/07/2023	Sparky Downs Superannuation Fund	Super	231.07
DD23389.7	04/07/2023	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	-1086.27
SUPER	04/07/2023	Colonial First State FirstChioce Superannuation Trust	Super	446.27
DEDUCTION	04/07/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	139.46
DEDUCTION	04/07/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
DD23389.8	04/07/2023	HOSTPLUS	Superannuation contributions	-665.17
DEDUCTION	04/07/2023	HOSTPLUS	Payroll Deduction	90.48
SUPER	04/07/2023	HOSTPLUS	Super	574.69
DD23389.9	04/07/2023	Australian Super Pty Ltd	Superannuation contributions	-2382.21
DEDUCTION	04/07/2023	Australian Super Pty Ltd	Payroll Deduction	238.43
SUPER	04/07/2023	Australian Super Pty Ltd	Super	2143.78
DD23400.1	18/07/2023	Aware Super	Payroll deductions	-16094.09
SUPER	18/07/2023	Aware Super	Super	13668.84
DEDUCTION	18/07/2023	Aware Super	Payroll Deduction	139.08

DEDUCTION	18/07/2023	Aware Super	Payroll Deduction	111.02
DEDUCTION	18/07/2023	Aware Super	Payroll Deduction	1530.37
DEDUCTION	18/07/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	18/07/2023	Aware Super	Payroll Deduction	94.78
DD23400.2	18/07/2023	ANZ Smart Choice Super	Superannuation contributions	-347.75
SUPER	18/07/2023	ANZ Smart Choice Super	Super	347.75
DD23400.3	18/07/2023	Prime Super	Superannuation contributions	-1747.97
SUPER	18/07/2023	Prime Super	Super	1747.97
DD23400.4	18/07/2023	Unisuper	Superannuation contributions	-52.16
SUPER	18/07/2023	Unisuper	Super	52.16
DD23400.5	18/07/2023	Essential Super -Enzo Del Testa	Superannuation contributions	-264.06
SUPER	18/07/2023	Essential Super -Enzo Del Testa	Super	264.06
DD23400.6	18/07/2023	Commonwealth Superannuation Savings Account	Superannuation contributions	-400.81
SUPER	18/07/2023	Commonwealth Superannuation Savings Account	Super	400.81
DD23400.7	18/07/2023	AMP Super Fund	Superannuation contributions	-254.99
SUPER	18/07/2023	AMP Super Fund	Super	254.99
DD23400.8	18/07/2023	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	-1127.39
SUPER	18/07/2023	Colonial First State FirstChioce Superannuation Trust	Super	477.60
DEDUCTION	18/07/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	149.25
DEDUCTION	18/07/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
DD23400.9	18/07/2023	HOSTPLUS	Superannuation contributions	-902.63
DEDUCTION	18/07/2023	HOSTPLUS	Payroll Deduction	128.00
SUPER	18/07/2023	HOSTPLUS	Super	774.63
DD23424.1	21/07/2023	Ampol (Formerly Caltex Star Card)	Ampol Fuel Cards - July	-2392.43
JULY	01/07/2023	Ampol (Formerly Caltex Star Card)	July Fuel Card Expense	2392.43
DD23424.2	21/07/2023	Motorcharge Limited (Puma)	Starcard (Puma) Fuel Cards - July 2023	-919.72
JULY	01/07/2023	Motorcharge Limited (Puma)	July Starcard Fuel Expenses, July Starcard Fees	919.72
DD23433.1	31/07/2023	NAB	July Credit Card Expenses	-7466.58
JULY	01/07/2023	NAB	Shire of Kojonup - vehicle plate swap, DWER - Water - Transfer Station license, Betta Home - Ipad charger, Card Fees	927.70
JULY	01/07/2023	NAB	Credit Card Fees	6.50
JULY	01/07/2023	NAB	KP Café - meeting, , 124 Deli - meeting, Melbourne IT - IT equipment, Indeed Jobs - credit, WA Local Government - conference 3 reps, Quest Innaloo - accomodation DOT training, Department of Racing & Gaming - liquor license KP, Tribe Perth - accomodation/Records training, Department of Racing & Gaming - liquor license KP, Independence Australia - Springhaven equipment, Kmart - library books, Kmart - library books, Card Fees	6532.38
DD23444.1	18/07/2023	NAB	NAB BPay - Jarrahdale Heating & Cooling	-4210.00
95505	18/07/2023	NAB	Jarradale Heater	4210.00
DD23477.1	04/07/2023	AUSTRALIAN TAXATION OFFICE	PAYGW - JULY 2023 PP1 WEEK 2	-43230.87
23/24 PP1 WEEK 2	04/07/2023	AUSTRALIAN TAXATION OFFICE	STP 59750	43230.87
DD23480.1	18/07/2023	AUSTRALIAN TAXATION OFFICE	PAYGW - JULY 2023 PP2 WEEK4	-41173.20
23/24 PP2 WEEK4	18/07/2023	AUSTRALIAN TAXATION OFFICE	STP 60128	41173.20
DD23389.10	04/07/2023	Australian Retirement Trust	Superannuation contributions	-1479.02
DEDUCTION	04/07/2023	Australian Retirement Trust	Payroll Deduction	125.02

SUPER	04/07/2023	Australian Retirement Trust	Super	1354.00
DD23389.11	04/07/2023	Hesta Superannuation	Superannuation contributions	-1231.98
DEDUCTION	04/07/2023	Hesta Superannuation	Payroll Deduction	40.97
SUPER	04/07/2023	Hesta Superannuation	Super	1191.01
DD23389.12	04/07/2023	REST SUPERANNUATION	Superannuation contributions	-751.59
SUPER	04/07/2023	REST SUPERANNUATION	Super	751.59
DD23389.13	04/07/2023	IOOF Superannuation	Superannuation contributions	-229.92
SUPER	04/07/2023	IOOF Superannuation	Super	229.92
DD23389.14	04/07/2023	Panorama Super	Superannuation contributions	-60.29
SUPER	04/07/2023	Panorama Super	Super	60.29
DD23400.10	18/07/2023	Australian Super Pty Ltd	Superannuation contributions	-2094.79
DEDUCTION	18/07/2023	Australian Super Pty Ltd	Payroll Deduction	252.17
SUPER	18/07/2023	Australian Super Pty Ltd	Super	1842.62
DD23400.11	18/07/2023	Australian Retirement Trust	Superannuation contributions	-1537.18
DEDUCTION	18/07/2023	Australian Retirement Trust	Payroll Deduction	133.80
SUPER	18/07/2023	Australian Retirement Trust	Super	1403.38
DD23400.12	18/07/2023	Hesta Superannuation	Superannuation contributions	-1186.09
DEDUCTION	18/07/2023	Hesta Superannuation	Payroll Deduction	40.35
SUPER	18/07/2023	Hesta Superannuation	Super	1145.74
DD23400.13	18/07/2023	REST SUPERANNUATION	Superannuation contributions	-772.06
SUPER	18/07/2023	REST SUPERANNUATION	Super	772.06
DD23400.14	18/07/2023	IOOF Superannuation	Superannuation contributions	-276.62
SUPER	18/07/2023	IOOF Superannuation	Super	276.62
DD23400.15	18/07/2023	Panorama Super	Superannuation contributions	-68.62
SUPER	18/07/2023	Panorama Super	Super	68.62
FEES	04/07/2023	WESTNET	Westnet	-725.79
FEES	31/07/2023	NAB	MISCELLANEOUS BANK CHARGES	-632.78
FEES	28/07/2023	2023	Centrelink Charge :	-5.94
2429	03/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-16555.10
2429	03/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-6999.95
2429	04/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4643.65
2429	04/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4643.65
2429	05/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-7779.10
2429	06/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1712.60
2429	06/07/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-145214.58
2429	07/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1222.25
2429	10/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2177.30
2429	11/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3526.40
2429	12/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2664.70
2429	13/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2096.10
2429	14/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-489.60
2429	17/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3596.85
2429	18/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2312.00
2429	19/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4570.45
2429	20/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2476.60
2429	20/07/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-138070.03
2429	21/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-7358.15
2429	24/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2536.40

2429	25/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-685.00
2429	26/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3955.45
2429	27/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3737.05
2429	28/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3490.20
2429	31/07/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1479.95

528,378.72

SUMMARY FOR JULY 2023	
Cheque 14365 - 14366	1,502.26
EFT 32371 - 32511	909,663.08
Direct Debits	528,378.72
Total	1,439,544.06

SHIRE OF KOJONUP

Detailed August 2023 Creditors List

Cheque Payments 1/08/23 - 31/08/23				
Chq/EFT	Date	Name	Description	Amount
14367	11/08/2023	Water Corporation	Water Usage	-1279.73
0096	26/07/2023	Water Corporation	a/c9077484777 for Trade Waste 1L Soldier Rd - 01/07/23-30/06/24	1279.73
14368	29/08/2023	Water Corporation	Water Usage	-18209.63
0108	01/08/2023	Water Corporation	a/c9009365808 for Trade Waste 320L Barracks Pl - 01/07/23 - 30/06/24	847.06
0162	17/08/2023	Water Corporation	a/c9007693605 for Workshop at 135 Albany Hwy - 21/06/23 - 16/08/23	269.47
0180	17/08/2023	Water Corporation	a/c9007693082 for Depot at Bilston St - 20/06/23 - 16/08/23	109.61
0160	17/08/2023	Water Corporation	a/c9007693146 for Sale Yard at Soldier Rd - 20/06/23 - 16/08/23	437.29
0174	17/08/2023	Water Corporation	a/c9007693330 for Swimming Pool at Benn Pde - 21/06/23 - 16/08/23	973.53
0171	17/08/2023	Water Corporation	a/c9007693349 for Toilets at Benn Pde - 21/06/23 - 16/08/23	1246.78
0137	17/08/2023	Water Corporation	a/c9007693357 for Club at Benn Pde - 21/06/23 - 16/08/23	16.78
0174	17/08/2023	Water Corporation	a/c9007693445 for Park at Albany Hwy - 21/06/23 - 16/08/2023	485.61
0184	17/08/2023	Water Corporation	a/c9007697921 for 39 Vanzuilecom St - 21/06/23 - 16/08/23	268.77
0021	17/08/2023	Water Corporation	a/c9023603884 for 8C Newton St - 21/06/23 - 16/08/23	287.82
0024	17/08/2023	Water Corporation	a/c9023555405 for 12B Elverd St - 21/06/23 - 16/08/23	272.58
0141	17/08/2023	Water Corporation	a/c9010045713 for 5A Vanzuilecom St - 21/06/23 - 16/08/23	325.90
0025	17/08/2023	Water Corporation	a/c9023555392 for 12A Elverd St - 21/06/23 - 16/08/23	333.51
0139	17/08/2023	Water Corporation	a/c9010045721 for 5B Vanzuilecom St - 21/06/23 - 16/08/23	280.20
0114	17/08/2023	Water Corporation	a/c9012927074 for 6 Elverd St - 21/06/23 - 16/08/23	514.51
0114	17/08/2023	Water Corporation	a/c9012927082 for 4 Elverd St - 21/06/23 - 16/08/23	303.05
0116	17/08/2023	Water Corporation	a/c9012927090 for 2 Elverd St - 21/06/23 - 16/08/23	355.10
0176	17/08/2023	Water Corporation	a/c9007692223 for Standpipe at Albany Hwy - 20/06/23 - 16/08/23	1848.47
0139	17/08/2023	Water Corporation	a/c9007692987 for Sports Ground at Blackwood Rd - 20/06/23 - 16/08/23	251.73
0137	18/08/2023	Water Corporation	a/c9007695686 for Youth Centre at 16 Pensioner Rd - 21/06/23 - 17/08/23	240.54
0176	18/08/2023	Water Corporation	a/c9007695715 for Toilets at Barracks Pl - 21/06/23 - 17/08/23	169.55
0172	18/08/2023	Water Corporation	a/c9007695803 for House at Soldier Rd - 21/06/23 - 17/08/23	405.81
0039	18/08/2023	Water Corporation	a/c9021629554 for 1 Loton Cl - 01/07/23 - 31/08/23	264.96
0039	18/08/2023	Water Corporation	a/c9021629562 for 3 Loton Cl - 01/07/23 - 31/08/23	264.96
0039	18/08/2023	Water Corporation	a/c9021629570 for 5 Loton Cl - 01/07/23 - 31/08/23	264.96
0039	18/08/2023	Water Corporation	a/c9021629589 for 7 Loton Cl - 01/07/23 - 31/08/23	264.96
0039	18/08/2023	Water Corporation	a/c9021629597 for 9 Loton Cl - 01/07/23 - 31/08/23	264.96
0040	18/08/2023	Water Corporation	a/c9021629618 for 11 Loton Cl - 01/07/23 - 31/08/23,	248.16
0042	18/08/2023	Water Corporation	a/c9021629626 for Residential at Soldier Rd - 21/06/23 - 17/08/23	312.30
0039	18/08/2023	Water Corporation	a/c9021746216 for 15 Loton Cl - 01/07/23 - 31/08/23	264.96
0169	18/08/2023	Water Corporation	a/c9008790482 for Centre at Murby St - 22/06/23 - 17/08/23	147.17
0181	18/08/2023	Water Corporation	a/c9007695790 for 15 Barracks Pl - 21/06/23 - 17/08/23	1496.88
0012	18/08/2023	Water Corporation	a/c9023522910 for 13 Loton Cl - 01/07/23 - 31/08/23	264.96
0049	18/08/2023	Water Corporation	a/c9023522881 for 79 Soldier Rd - 01/07/23 - 31/08/23	153.07
0129	21/08/2023	Water Corporation	a/c9007696793 for Park at 16 Newstead Rd - 22/06/23 - 18/08/23	307.67
0161	21/08/2023	Water Corporation	a/c9007697710 for 8 Newton St - 21/06/23 - 16/08/23	34.29
0146	21/08/2023	Water Corporation	a/c9010312244 for 34 Katanning Rd - 22/06/23 - 18/08/23	266.87
0125	21/08/2023	Water Corporation	a/c9012449121 for Office at Albany Hwy - 22/06/23 - 18/08/23	87.86
0031	21/08/2023	Water Corporation	a/c9022950227 for Front Unit 93 Bagg St - 01/07/23 - 31/08/23,	250.74
0030	21/08/2023	Water Corporation	a/c9022950235 for Rear Unit 93 Bagg St - 01/07/23 - 31/08/23	182.53
0032	21/08/2023	Water Corporation	a/c9022968291 for 93 Bagg St - 22/06/23 - 18/08/23	9.53
0177	21/08/2023	Water Corporation	a/c9007693509 for Hall at 2 Albany Hwy - 21/06/23 - 16/08/23	119.01
0173	21/08/2023	Water Corporation	a/c9007695694 for Museum at 20 Spring St - 21/06/23 - 17/08/23	51.30
0189	21/08/2023	Water Corporation	a/c9007696056 for 109 Albany Hwy - 22/06/23 - 18/08/23	489.51
0176	21/08/2023	Water Corporation	a/c9007696101 for Hall at 99 Albany Hwy - 22/06/23 - 18/08/23	355.13
0168	21/08/2023	Water Corporation	a/c9007696136 for Hall at 95 Albany Hwy - 22/06/23 - 18/08/23	54.10
0144	21/08/2023	Water Corporation	a/c9010312252 for 30 Katanning Rd - 22/06/23 - 18/08/23	310.66
0020	21/08/2023	Water Corporation	a/c9023737401 for 26 Kojonup-Katanning Rd - 22/06/23 - 18/08/23	360.74
0037	21/08/2023	Water Corporation	a/c9023737428 for 28 Kojonup-Katanning Rd - 01/07/23 - 31/08/23	264.96
0023	21/08/2023	Water Corporation	a/c9023606348 for 8B Newton St - 01/07/23 - 31/08/23	264.96
0023	21/08/2023	Water Corporation	a/c9023606321 for 8A Newton St - 01/07/23 - 31/08/23	264.96
0178	23/08/2023	Water Corporation	a/c9007797797 for Standpipe at Blackwood Rd - 23/06/23 - 22/08/23	78.84
				19,489.36

EFT Payments 1/08/23 - 31/08/23				
Chq/EFT	Date	Name	Description	Amount
EFT32512	01/08/2023	Western Australian Treasury Corporation	CANCELLED	0.00

EFT32513	01/08/2023	Western Australian Treasury Corporation	Guarantee Fee	-17177.41
JUNE 2023	30/06/2023	Western Australian Treasury Corporation	Loan 142, Loan 144, Loan 145, Loan 143, Loan 147, Loan 146, Loan 148, Loan 150, Loan 149, Loan 134, Loan 135, Loan 136, Loan 137, Loan 138, Loan 139, Loan 140, Loan 141	17177.41
EFT32514	07/08/2023	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1973.00
DEDUCTION	01/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	1125.00
DEDUCTION	01/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	470.00
DEDUCTION	01/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	378.00
EFT32515	07/08/2023	Child Support Agency	Payroll deductions	-317.01
DEDUCTION	01/08/2023	Child Support Agency	Payroll Deduction	317.01
EFT32516	07/08/2023	Australian Services Union (LGO)	Payroll deductions	-53.00
DEDUCTION	01/08/2023	Australian Services Union (LGO)	Payroll Deduction	53.00
EFT32517	07/08/2023	Australian Services Union (MEU)	Payroll deductions	-26.50
DEDUCTION	01/08/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
EFT32518	08/08/2023	EasiSalary	Novated Lease Payments	-1981.41
WEEK 6 PP3	01/08/2023	EasiSalary	CM - Novated Lease Post Tax, JJ - Novated Lease Post Tax	1981.41
EFT32519	11/08/2023	Craig Jamie Mcvee	Goods For Sale	-10.00
01082023	01/08/2023	Craig Jamie Mcvee	Goods Sold on Consignment	10.00
EFT32520	11/08/2023	MARINA JANE MURRAY	Goods For Sale	-16.00
01082023	01/08/2023	MARINA JANE MURRAY	Goods Sold on Consignment	16.00
EFT32521	11/08/2023	WALGA (Western Australian Local Government Association)	Annual Subscriptions	-36129.04
SI-006026	25/07/2023	WALGA (Western Australian Local Government Association)	WALGA Membership and Subscriptions for 2023-24 - Association Membership, Procurement Services, Tax Services, Council Connect, Employee Relations, Local Laws Service, Governance Service	36129.04
EFT32522	11/08/2023	Hi-Way Sales & Service	Engineering Supplies	-253.32
249180	24/07/2023	Hi-Way Sales & Service	8.07L ULP	15.00
249228	26/07/2023	Hi-Way Sales & Service	64.72L Diesel	123.55
249242	26/07/2023	Hi-Way Sales & Service	60.12L Diesel	114.77
EFT32523	11/08/2023	Kojonup Agricultural Supplies	Agricultural Supplies	-1820.10
10218531	12/07/2023	Kojonup Agricultural Supplies	208l Guardol 15w-40	1820.10
EFT32524	11/08/2023	Kojonup Pharmacy	Pharmaceuticals	-768.65
JULY 2023	31/07/2023	Kojonup Pharmacy	Springhaven Pharmaceuticals July 2023	768.65
EFT32525	11/08/2023	Shire Of Katanning	Refuse Site Fees	-5306.40
46046	31/07/2023	Shire Of Katanning	Katanning - July 2023 Refuse site fee	5306.40
EFT32526	11/08/2023	Telstra	Telecommunications	-1706.35
K089098221-5	18/07/2023	Telstra	Shire office landline and modem, Bushfire Landline Shire office and Kodja Place, Kodja Place landline and modem, Springhaven Landline and Modem, Depot Security landline, Airstrip landline, Swimming Pool landline	420.77
T311 JULY 2023	18/07/2023	Telstra	Internet charges for Kodja Place from 18/07/23 - 17/08/23, Internet charges for MCCS & MRS Ipad from 18/07/23 - 17/08/23, Mobile Charges for Snr Ranger from 18/07/23 - 17/08/23, Ipad charges for MWS from 18/07/23 - 17/08/23, Mobile Charges for Springhaven Staff from 18/07/23 - 17/08/23, Phone Charges for Springhaven solar panels from 18/07/23 - 17/08/23, Phone Charges for Avdata monitoring systems from 18/07/23 - 17/08/23	317.58
T311 JULY 2023	25/07/2023	Telstra	Ipad/Mobile charges for CEO 25/07/23 - 24/08/23, Ipad charges for Kodja Place 25/07/23 - 24/08/23, Ipad charges for MCCS 25/07/23 - 24/08/23, Ipad charges for Springhaven 25/07/23 - 24/08/23, Mobile charges for Swimming Pool Manager 25/07/23 - 24/08/23, Mobile charges for MWS, Works Foreman, Tech Officer 25/07/23 - 24/08/23, Standpipe Controller on Stock Rd 25/07/23 - 24/08/23, Twig Tone Devices 25/07/23 - 24/08/23	968.00
EFT32527	11/08/2023	Synergy	Electricity	-242.75
2061870871	27/07/2023	Synergy	a/c955462010 for 32 Katanning Rd - 08/07/23 - 20/07/23	63.35
2033897782	31/07/2023	Synergy	a/c392675750 for Powerwatch - 01/07/23 - 31/07/23	179.40
EFT32528	11/08/2023	Kleenheat Gas Pty Ltd	Gas	-389.42

22137884	11/07/2023	Kleenheat Gas Pty Ltd	LPG Bulk Gas - Springhaven	389.42
EFT32529	11/08/2023	Kojonup Tyre Service	Tyre Services	-3489.75
INV-6656	17/07/2023	Kojonup Tyre Service	new tyre, puncture repair tyre, 2x new tyres	3489.75
EFT32530	11/08/2023	BK Thomson Electrical Service	Electrical Services	-7595.96
2546	15/07/2023	BK Thomson Electrical Service	Isolate underfloor heating in bathroom to facilitate works	234.00
2801	19/07/2023	BK Thomson Electrical Service	Kodja Place RCD Tripped with server cables	117.00
2798	19/07/2023	BK Thomson Electrical Service	34 Katanning Road - Pre wiring of renovations	7092.96
2799	19/07/2023	BK Thomson Electrical Service	RSL Hall Heaters maintenance/replace	152.00
EFT32531	11/08/2023	Kojonup Auto Electrical Services	Auto Electrics	-443.50
13510	25/07/2023	Kojonup Auto Electrical Services	trailer plug, fuse box	53.45
13511	31/07/2023	Kojonup Auto Electrical Services	fitting spotlight wiring	390.05
EFT32532	11/08/2023	Kojonup Supermarket	Groceries	-7144.56
240 JULY 2023	31/07/2023	Kojonup Supermarket	a/c 240 Springhaven meals and refreshments July 2023	6374.38
45 JULY 2023	31/07/2023	Kojonup Supermarket	a/c45 for Kodja Place	19.54
617 JULY 2023	31/07/2023	Kojonup Supermarket	a/c617 for Council, a/c617 for Admin, a/c617 for Pound, a/c617 for Play Cafe, a/c617 for BCC, a/c617 for Depot	444.32
800 JULY 2023	31/07/2023	Kojonup Supermarket	a/c800 for BCC	306.32
EFT32533	11/08/2023	Westrac Equipment	Truck Parts	-387.17
S11705204	15/07/2023	Westrac Equipment	fault diagnostics on aircon	183.55
PI8545372	23/07/2023	Westrac Equipment	new fuel cap	203.62
EFT32534	11/08/2023	Kojonup Country Kitchen	Catering	-35.00
2992	01/07/2023	Kojonup Country Kitchen	Chocolate Cake for Depot 10/05/23	35.00
EFT32535	11/08/2023	BOC Gases	Industrial Gases	-162.37
5006133195	29/07/2023	BOC Gases	Supply of industrial gases for Depot, Supply of industrial gases for Springhaven, Supply of industrial gases for Fire Truck	129.58
4034508768	29/07/2023	BOC Gases	Supply of industrial gases	32.79
EFT32536	11/08/2023	Egabva Plumbing & Gas Service	Plumbing	-942.79
4464	17/07/2023	Egabva Plumbing & Gas Service	Installing toilet into bathroom 1 after renovation due to flooring fault July 2023	942.79
EFT32537	11/08/2023	Winc Australia Pty Ltd	Stationary	-616.23
9042971659	20/07/2023	Winc Australia Pty Ltd	Envelopes x1000	284.55
9043017348	26/07/2023	Winc Australia Pty Ltd	100x Document Wallet Pink, 1x Magnetic Whiteboard Eraser, 6x Yellow Pop-Up Post-It, 3x 16GB USB, 20x Archive Box, 1x Label Maker Refill, 3x 0.7mm Lead refill	230.13
9043062012	01/08/2023	Winc Australia Pty Ltd	4x Air Duster for BCC	101.55
EFT32538	11/08/2023	Synergy - Street Lights	Electricity	-5584.56
2021899078	01/08/2023	Synergy - Street Lights	a/c131337630 for 289 Street Lights - 25/06/23 - 24/07/23	5584.56
EFT32539	11/08/2023	ABA Security	Security	-1615.91
35026	21/07/2023	ABA Security	ABA to attend multiple alarms at depot and replacing faulting beams etc	1615.91
EFT32540	11/08/2023	Kojonup Football Club	MEMORIAL HALL BOND REFUND	-350.00
T27	10/08/2023	Kojonup Football Club	Memorial Hall Hire Bond	350.00
EFT32541	11/08/2023	Kojonup Aboriginal Corporation	Goods For Sale	-188.53
JULY 2023	01/08/2023	Kojonup Aboriginal Corporation	Goods Sold on Consignment	188.53
EFT32542	11/08/2023	Miracle Recreation Equipment	Playground Equipment	-110.00
53143	15/07/2023	Miracle Recreation Equipment	Adapt Climbing Frame To Fit Existing Play Equipment In Apex Park	110.00
EFT32543	11/08/2023	Team Global Express Pty Ltd	Freight	-293.54
0537-S104118	16/07/2023	Team Global Express Pty Ltd	From The Sandalwood on 20/06/23, From Surgical House on 06/07/23	77.51
0332-80774145	23/07/2023	Team Global Express Pty Ltd	From Sunny Signs on 04/07/23	216.03
EFT32544	11/08/2023	Moving ON Audits	Audit Services	-357.50
13118	01/08/2023	Moving ON Audits	Springhaven Moving on Audits Aug 2023	357.50
EFT32545	11/08/2023	Optus Billing Services Pty Ltd	Telecommunications	-322.40

374588790	20/07/2023	Optus Billing Services Pty Ltd	Phone and internet charges - Admin, Phone and internet charges - Swimming Pool, Phone and internet charges - Kodja Place, Phone and internet charges - Springhaven, Phone and internet charges - Depot	322.40
EFT32546	11/08/2023	Watson's Liquid Waste	Liquid Waste Removal	-452.00
2578	01/07/2023	Watson's Liquid Waste	Pump Out Springhaven Grease Trap June 2023	452.00
EFT32547	11/08/2023	Warren Blackwood Waste	Waste and Recycling	-27445.12
18697	04/08/2023	Warren Blackwood Waste	Kojonup 1.5m3 Front Lift Bins July 2023	240.00
18728	07/08/2023	Warren Blackwood Waste	Kojonup Transfer Station Management for July 2023	9885.24
18729	07/08/2023	Warren Blackwood Waste	240Lt bins Pick up, KJP St Bins Pickup, 240Lt Recycling Bins Pick Up, Travel costs, KJP Service townsite Area bins	17319.88
EFT32548	11/08/2023	Tradelink Plumbing Supplies	Maintenance Supplies	-7158.92
403286	27/07/2023	Tradelink Plumbing Supplies	Oven Double Built in Electric - 60cm, Dishwasher 8 Cycle Digitronic 60cm, Rangehood Canopy, Cooktop Induction Ceran Glass 60cm, Freight	4172.38
403286	27/07/2023	Tradelink Plumbing Supplies	Quote - 2616818/SQ - Bathroom, Kitchen and Laundry for 34 Katanning Road	2986.54
EFT32549	11/08/2023	Jamie Rose McVee	Goods For Sale	-180.00
01082023	01/08/2023	Jamie Rose McVee	Goods Sold on Consignment	180.00
EFT32550	11/08/2023	Kojonup Vet Hospital	Vet Services	-100.00
1/167359	01/07/2023	Kojonup Vet Hospital	Euthanasia appointment for - American Staffy x Bull arab x Mastiff - Male, no microchip - APU 088 - 30/06/23	100.00
EFT32551	11/08/2023	BEST OFFICE SYSTEMS	Printing	-138.99
619552	24/07/2023	BEST OFFICE SYSTEMS	Kodja Place Konica Minolta Photocopier Charges, Period 20/06/2023 - 20/07/2023	138.99
EFT32552	11/08/2023	HELEN BIGNELL PHYSIOTHERAPY	Physiotherapy	-5005.00
MAY 2023	01/07/2023	HELEN BIGNELL PHYSIOTHERAPY	Springhaven Physiotherapy May 2023	1690.00
APRIL 2023	01/07/2023	HELEN BIGNELL PHYSIOTHERAPY	Springhaven Physiotherapy April 2023,	1235.00
JUNE 2023	01/07/2023	HELEN BIGNELL PHYSIOTHERAPY	Springhaven Physio June 2023	2080.00
EFT32553	11/08/2023	KOJONUP BMC EMBROIDERY	Uniforms	-2544.00
9293	01/07/2023	KOJONUP BMC EMBROIDERY	Staff uniforms June 2023	2544.00
EFT32554	11/08/2023	The Perth Mint	Australian Citizenship Coin	-31.35
SIN0004226618	09/08/2023	The Perth Mint	3x Australian Citizenship Coins, Freight	31.35
EFT32555	11/08/2023	Able Westchem	Cleaning Products	-633.99
573341	12/07/2023	Able Westchem	Springhaven Chemical Order July 2023	633.99
EFT32556	11/08/2023	Lorreen Avis Greeuw	Reimbursement	-36.00
040823	04/08/2023	Lorreen Avis Greeuw	Graphic Novels JF	36.00
EFT32557	11/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods	-4250.65
LH728595	12/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	40.50
LH728605	12/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	1060.10
LH794202	19/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	1399.30
LH794175	19/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	4.45
LH794197	19/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	1305.60
LH794199	19/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	14.30
LH804944	19/07/2023	PFD Foodservices (Southway Distributors)	Credit Note: Springhaven Meals and Refreshments July 2023	-73.70
LH861747	26/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	387.00
LH861739	26/07/2023	PFD Foodservices (Southway Distributors)	Springhaven Meals and Refreshments July 2023	113.10
EFT32558	11/08/2023	CONPLANT	Equipment Hire	-1780.49
424913	31/07/2023	CONPLANT	Hire of 15t - 106228 Roller - 2 weeks - Kojonup-Darkan Rd	1780.49
EFT32559	11/08/2023	Christie Leanne McVee	Goods For Sale	-184.50
01082023	01/08/2023	Christie Leanne McVee	Goods Sold on Consignment	184.50
EFT32560	11/08/2023	BKS Refrigeration & Airconditioning Pty Ltd	Airconditioning Services	-1768.20

INV-3463	29/07/2023	BKS Refrigeration & Airconditioning Pty Ltd	Black Cockatoo Fridge Maintenance	1768.20
EFT32561	11/08/2023	KODJA PLACE COMMUNITY FUND INC.	Goods For Sale	-13.00
01082023	01/08/2023	KODJA PLACE COMMUNITY FUND INC.	Goods Sold on Consignment	13.00
EFT32562	11/08/2023	The Cott Family Trust t/a FueleX	Diesel	-20573.50
24053	26/07/2023	The Cott Family Trust t/a FueleX	Supply 11500L @ 178.9cpl on 26/07/23	20573.50
EFT32563	11/08/2023	Ramped Technology & Management Systems Pty Ltd	IT Support	-380.72
INV-7863	31/07/2023	Ramped Technology & Management Systems Pty Ltd	Technical Telephone Support 13/07/23 - 24/07/23	308.00
INV-7775	03/08/2023	Ramped Technology & Management Systems Pty Ltd	Sophos XG 135 Monthly Subscription 01/08/23 - 31/08/23	72.72
EFT32564	11/08/2023	Nightingale's Nest Nursery	Plants	-43.00
533	25/07/2023	Nightingale's Nest Nursery	Tractor Seat Plant and Dark Grey Pot for BCC	43.00
EFT32565	11/08/2023	Great Southern Floorcovering	Floorcovering	-4416.00
3335	05/07/2023	Great Southern Floorcovering	Springhaven bathroom floor seal and vinyl carpet	4116.00
3337	05/07/2023	Great Southern Floorcovering	Supply and fit 2 x ramps in rooms 1 & 2. Maintenance report July 2023	300.00
EFT32566	11/08/2023	Clarke's Furniture & Kitchen Design	Building Maintenance	-1695.05
3070	04/07/2023	Clarke's Furniture & Kitchen Design	Handrail installation to finalise Grant Work ACAR	1330.95
3072	05/07/2023	Clarke's Furniture & Kitchen Design	Springhaven Maintenance July and August	144.10
3082	10/08/2023	Clarke's Furniture & Kitchen Design	30 Katanning Road - additional carpentry in kitchen	220.00
EFT32567	11/08/2023	Karen Evans	Reimbursement	-58.70
240723	24/07/2023	Karen Evans	Police Certificate	58.70
EFT32568	11/08/2023	Leonie Jane Smith	Goods For Sale	-40.00
010823	01/08/2023	Leonie Jane Smith	Goods Sold on Consignment	15.00
010823	01/08/2023	Leonie Jane Smith	Earring Making Workshop Ticket Sales, At Kodja Place	25.00
EFT32569	11/08/2023	Dardanup Butchering Company	Butcher	-620.79
BW357009	04/08/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	620.79
EFT32570	11/08/2023	Grande Food Service	Food Services	-4311.24
4216720	19/07/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1821.23
4217039	26/07/2023	Grande Food Service	Black Cockatoo Cafe Supplies	170.70
4217051	26/07/2023	Grande Food Service	Black Cockatoo Cafe Supplies	55.51
4217067	27/07/2023	Grande Food Service	Black Cockatoo Cafe Supplies	89.35
4217361	02/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1217.12
4217362	02/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	86.55
4217635	09/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	26.27
4217646	09/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	28.94
4217629	09/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	50.82
4217628	09/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	764.75
EFT32571	11/08/2023	WA Tool and Trade Supply Co	Workshop Supplies	-147.58
7390	18/07/2023	WA Tool and Trade Supply Co	assorted nuts and bolts, tape measure, wire brush, paint pen	147.58
EFT32572	11/08/2023	JTB Japanese Trucks & Bus Spares	Truck Parts	-39.10
495624	13/07/2023	JTB Japanese Trucks & Bus Spares	engine oil filters	39.10
EFT32573	11/08/2023	Department Of Mines, Industry Regulation And Safety	Building Services Levy	-59.00
JULY 2023	01/08/2023	Department Of Mines, Industry Regulation And Safety	BSL Remittance for July 2023	59.00
EFT32574	11/08/2023	DONALDSON MECHANICAL	Truck Parts	-99.00

27360	18/07/2023	DONALDSON MECHANICAL	new brake booster	99.00
EFT32575	11/08/2023	Global Quality Assurance Pty Ltd T/as Global Food Safety Auditing	Audit Services	-1056.00
INV-5711	28/07/2023	Global Quality Assurance Pty Ltd T/as Global Food Safety Auditing	Springhaven External Kitchen Audit July 2023	1056.00
EFT32576	11/08/2023	Designer Dirt	Goods For Sale	-443.00
2493	29/07/2023	Designer Dirt	Dragonfly Wire Stakes, Bee Wires Stakes and Lovebirds in Nest Stakes, For Sale in Visitor Centre Shop	443.00
EFT32577	11/08/2023	Judy Stewart	Reimbursement	-15.00
01082023	01/08/2023	Judy Stewart	New Wiper Blades for KO784	15.00
EFT32578	11/08/2023	Adam Davey Consulting	Consulting Services	-2376.66
IV00000001193	31/07/2023	Adam Davey Consulting	Oval - Site visit, samples, report & recommendations. Travel	2376.66
EFT32579	11/08/2023	3E Advantage Pty Ltd	Printing	-1906.74
INV-98753-V7X4C3	31/07/2023	3E Advantage Pty Ltd	Printing charges July 2023 - June 2024 Admin Depot Springhaven	1784.64
INV-99758-X9Q3K3	05/08/2023	3E Advantage Pty Ltd	Printing charges August 2023 Kodja Place	122.10
EFT32580	11/08/2023	Maria Bauer	Reimbursement	-264.55
08082023	08/08/2023	Maria Bauer	Kitchen Supplies for BCC, Medical	264.55
EFT32581	11/08/2023	Mathwin Transport	Freight	-98.18
3005	19/07/2023	Mathwin Transport	From Able WestChem on 15/07/2023	98.18
EFT32582	11/08/2023	Fabric Covered Pots T/A Tammy McVee	Goods For Sale	-10.00
01082023	01/08/2023	Fabric Covered Pots T/A Tammy McVee	Goods Sold on Consignment	10.00
EFT32583	11/08/2023	Wendy Thorn Photography	Goods For Sale	-5.92
01082023	01/08/2023	Wendy Thorn Photography	Good Sold on Consignment	5.92
EFT32584	11/08/2023	Jill Watkin	Goods For Sale	-26.25
01082023	01/08/2023	Jill Watkin	Goods Sold on Consignment	26.25
EFT32585	11/08/2023	Saje Creative Co T/A Samantha Relph	Goods for Sale	-3.25
01082023	01/08/2023	Saje Creative Co T/A Samantha Relph	Goods Sold on Consignment	3.25
EFT32586	11/08/2023	FAE Australia Pacific Pty Ltd	Truck Parts	-63.80
597	01/07/2023	FAE Australia Pacific Pty Ltd	2 bearings, 5 bolts	536.80
779	31/07/2023	FAE Australia Pacific Pty Ltd	Credit Note: 2 bearings	-473.00
EFT32587	11/08/2023	Monarch Ventures Pty Ltd T/A Roadtech Civil and Construction	Civil and Construction	-75579.90
346	01/07/2023	Monarch Ventures Pty Ltd T/A Roadtech Civil and Construction	Extra shoulder work on Kojonup Darkan Road - due to inspection of other areas of shoulders needed.	8300.00
346	01/07/2023	Monarch Ventures Pty Ltd T/A Roadtech Civil and Construction	Shoulder work on Kojonup Darkan Road with shoulder master	67279.90
EFT32588	11/08/2023	Empower Healthcare	Healthcare	-388.41
26565	28/07/2023	Empower Healthcare	Speech path reviewed AC,AW,ENS,TN - JULY 2023	388.41
EFT32589	11/08/2023	Monique Sackers T/A 3 Bridges Collections	Goods For Sale	-207.29
01082023	01/08/2023	Monique Sackers T/A 3 Bridges Collections	Goods Sold on Consignment	207.29
EFT32590	11/08/2023	ZELVi Equipment	Equipment Hire	-17690.20
71144	01/07/2023	ZELVi Equipment	Hire of Kubota track loader and sweeper 1 June - 30 June 2023	9050.80
71455	31/07/2023	ZELVi Equipment	Hired Kubota Track Loader and Sweeper attached - Kojonup Darkan Road	8639.40
EFT32591	11/08/2023	Richard Nash T/A Old School Honey	Goods For Sale	-8.50
01082023	01/08/2023	Richard Nash T/A Old School Honey	Goods Sold on Consignment	8.50
EFT32592	11/08/2023	Mondial Tiling	Tiling	-7200.00
808	24/07/2023	Mondial Tiling	2 Elverd Street (Jean Sullivan Units) bathroom renovation	7200.00
EFT32593	11/08/2023	Rene Oelofse	Cleaning	-440.00
001	28/07/2023	Rene Oelofse	30 Katanning Road - End of Lease Cleaning	440.00
EFT32594	11/08/2023	Mason's Family Farm	Eggs	-79.95
INV-8155	08/08/2023	Mason's Family Farm	Mason's Specialty Catering Eggs 10.6kg	79.95
EFT32595	21/08/2023	Payroll Deductions - Shire of Kojonup	Payroll deductions	-1673.00

DEDUCTION	15/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	975.00
DEDUCTION	15/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	320.00
DEDUCTION	15/08/2023	Payroll Deductions - Shire of Kojonup	Payroll Deduction	378.00
EFT32596	21/08/2023	Child Support Agency	Payroll deductions	-317.01
DEDUCTION	15/08/2023	Child Support Agency	Payroll Deduction	317.01
EFT32597	21/08/2023	Australian Services Union (LGO)	Payroll deductions	-26.50
DEDUCTION	15/08/2023	Australian Services Union (LGO)	Payroll Deduction	26.50
EFT32598	21/08/2023	Australian Services Union (MEU)	Payroll deductions	-26.50
DEDUCTION	15/08/2023	Australian Services Union (MEU)	Payroll Deduction	26.50
EFT32599	21/08/2023	EasiSalary	Novated Lease Payments	-1981.41
WEEK 8 PP 4	15/08/2023	EasiSalary	CM - Novated Lease Post Tax, JJ - Novated Lease Post Tax	1981.41
EFT32600	24/08/2023	DL Consulting	Consulting Services	-6233.37
1113	31/07/2023	DL Consulting	Finance Consultant/ Support	6233.37
EFT32601	24/08/2023	Phillip Lewis Marinoni	Goods For Sale	-140.00
7	08/08/2023	Phillip Lewis Marinoni	2x Marri Boards, 1x Jarrah Board and 2x Sheok Boards, For Sale in Visitor Centre Shop	140.00
EFT32602	24/08/2023	Australia Post	Postage	-328.29
1012601023	03/08/2023	Australia Post	Postage & Freight for July 2023	328.29
EFT32603	24/08/2023	Hi-Way Sales & Service	Engineering Supplies	-868.40
249312	27/07/2023	Hi-Way Sales & Service	40x3 & 25x3 Flat Metal	8.00
249431	31/07/2023	Hi-Way Sales & Service	inline fuel meter for fuel trailer	435.00
249431	31/07/2023	Hi-Way Sales & Service	12x grease cartridges	140.00
249431	31/07/2023	Hi-Way Sales & Service	hand grease gun	234.00
249431	31/07/2023	Hi-Way Sales & Service	1.6 1/2 Premo Hose, 2 Hose Clips, 2 Key Cutting, 1x BPR5ES	51.40
EFT32604	24/08/2023	Ixom Operations Pty Ltd	Chemicals	-42.28
6696799	31/07/2023	Ixom Operations Pty Ltd	Monthly Chlorine Gas Bottle Service Fee	42.28
EFT32605	24/08/2023	Carony Pty Ltd	July 2023 Account	-1561.55
01-236800	03/07/2023	Carony Pty Ltd	20mm 45deg Elbow	20.70
03-111276	03/07/2023	Carony Pty Ltd	3/4 BSP Socket Female	19.40
01-236843	04/07/2023	Carony Pty Ltd	Bin Swing Top 50L	42.00
03-111404	04/07/2023	Carony Pty Ltd	Alert Plus Beef Dog Food 20kg	39.95
03-111458	05/07/2023	Carony Pty Ltd	Nut & Tail 19mm Poly x3/4, Adaptor Valve Male 20mmx3/4in"	10.70
01-236985	10/07/2023	Carony Pty Ltd	Silicone 300 Glazing tran 300g	43.50
03-111818	11/07/2023	Carony Pty Ltd	Feather Dusterx2, Non Slip Mat	67.35
01-237084	13/07/2023	Carony Pty Ltd	Lawnseed Arid Munns 1kg	39.49
03-111981	14/07/2023	Carony Pty Ltd	Hinge 85x60x1.6	22.00
01-237109	14/07/2023	Carony Pty Ltd	Screw Set & Nut, Flat Washer	34.75
03-112168	17/07/2023	Carony Pty Ltd	25mm Male Adaptor, Philmac Nipple 1, Elbow Faucet 25x1"	13.10
03-112171	17/07/2023	Carony Pty Ltd	100mmx4.0T T-shank J/Sblade	6.95
03-112242	18/07/2023	Carony Pty Ltd	Screw 12gx20 Seal B8 SP12	7.60
03-112203	18/07/2023	Carony Pty Ltd	Bush Reducing Slip 25x20mm, Coupling Slip 25mm	9.09
03-112275	18/07/2023	Carony Pty Ltd	JS - Elverd Street Bathroom Repairs	11.95
01-237234	20/07/2023	Carony Pty Ltd	Boots - JT Depot - Blue Steel/Black/Zip sides/Size 8	220.00
03-112700	24/07/2023	Carony Pty Ltd	1 x hand trolley spraying bottle and 1 x measuring jug	136.00
03-112704	24/07/2023	Carony Pty Ltd	Screw SS, 5x150mm Masonary Bit, W/Plug PVC White 5mmx25	81.15
03-112686	24/07/2023	Carony Pty Ltd	Adhesive Sealant Toolbox, Adhes Const. 300g Buy Right	59.55
03-112705	24/07/2023	Carony Pty Ltd	Grow More Potting Premium 25L	33.00
01-237301	25/07/2023	Carony Pty Ltd	Batt Lith 9 Pk4	12.50
03-112781	25/07/2023	Carony Pty Ltd	CEO House - gas replacement bottles	198.00
03-112743	25/07/2023	Carony Pty Ltd	Dustpan & Brush Set, Uni-Pro Timber Handle Scraper, Scissors, Broom Head Indoor	90.00
03-112844	26/07/2023	Carony Pty Ltd	JS - Elverd Street Bathroom Repairs	58.05
03-112843	26/07/2023	Carony Pty Ltd	Party Blowouts 20, Wrap Paper, Cards, Happy Birthday Banner	23.97
03-112805	26/07/2023	Carony Pty Ltd	Cement Rapidset 20kg	71.70
03-113062	29/07/2023	Carony Pty Ltd	Kincrome Hex Key Set Metric 7pc, Outdoor Broom, Mop Head, Newspapers	55.90
08-000489	31/07/2023	Carony Pty Ltd	Springhaven Newspapers July 2023	118.60
03-113180	31/07/2023	Carony Pty Ltd	Diary A5 2023-24	14.60
EFT32606	24/08/2023	Synergy	Electricity	-11609.09
2005913357	15/08/2023	Synergy	a/c337284750 for 143 Albany Hwy - 18/07/23 - 14/08/23	908.51

3000204936	15/08/2023	Synergy	a/c340194030 for 15 Barracks Pl - 20/06/23 - 14/08/23, a/c647537230 for 111 Albany Hwy - 12/07/23 - 08/08/23, a/c375969790 for Benn Pde - 20/06/23 - 14/08/23, a/c169800510 for Loc10345 Crapella Rd - 16/06/21 - 22/06/23 (Replacement Readings)	9176.00
2025911512	17/08/2023	Synergy	a/c375598810 for 26 Kojonup-Katanning Rd - 20/06/23 - 16/08/23	777.48
2025911513	17/08/2023	Synergy	a/c375598950 for 28 Kojonup-Katanning Rd - 20/06/23 - 16/08/23	747.10
EFT32607	24/08/2023	Kleenheat Gas Pty Ltd	Gas	-663.33
4532665	01/08/2023	Kleenheat Gas Pty Ltd	LPG Bulk Gas - Springhaven	280.50
22148572	03/08/2023	Kleenheat Gas Pty Ltd	LPG Bulk Gas - Shire Main office (Jan 2023 - June 2023)	382.83
EFT32608	24/08/2023	BK Thomson Electrical Service	Electrical Services	-969.02
2811	29/07/2023	BK Thomson Electrical Service	Kodja place tag and test, Black Cockatoo tag and test	969.02
EFT32609	24/08/2023	Zipform Pty Ltd	Printing Services	-3894.00
216970	31/07/2023	Zipform Pty Ltd	2023.2024 Recycling Waste calendars	742.50
216969	31/07/2023	Zipform Pty Ltd	2023.2024 Fire Break Order Booklets	3151.50
EFT32610	24/08/2023	Paul Hartmann Pty Ltd	Healthcare Products	-3237.12
437318608	02/08/2023	Paul Hartmann Pty Ltd	Springhaven continence Aug 2023	3237.12
EFT32611	24/08/2023	ABA Security	Security	-1418.20
35006	20/07/2023	ABA Security	emergency lighting faults fixed	1418.20
EFT32612	24/08/2023	Station Motors Holden	Vehicle Servicing	-534.85
R52550	28/07/2023	Station Motors Holden	MRS - 60 000km Service - Isuzu MU-X KO914	534.85
EFT32613	24/08/2023	Western Australian Treasury Corporation	Loan Repayment	-172942.08
AUG 2023	28/08/2023	Western Australian Treasury Corporation	Capital Repayment on Loan 137, Interest Repayment on Loan 137, Capital Repayment on Loan 138, Interest Repayment on Loan 138, Capital Repayment on Loan 139, Interest Repayment on Loan 139, Capital Repayment on Loan 140, Interest Repayment on Loan 140, Capital Repayment on Loan 141, Interest Repayment on Loan 141	115422.98
SEPT 2023	04/09/2023	Western Australian Treasury Corporation	Capital Repayment on Loan 144, Interest Repayment on Loan 144, Capital Repayment on Loan 145, Interest Repayment on Loan 145, Capital Repayment on Loan 143, Interest Repayment on Loan 143	57519.10
EFT32614	24/08/2023	McLeods Barristers and Solicitors	Legal Services	-843.70
130823	28/07/2023	McLeods Barristers and Solicitors	Industrial Relations advice	324.50
130822	28/07/2023	McLeods Barristers and Solicitors	Industrial Relations advice	519.20
EFT32615	24/08/2023	Optus Billing Services Pty Ltd	Telecommunications	-2370.32
378547006	07/08/2023	Optus Billing Services Pty Ltd	Optus Loop for Admin 07/07/23 - 06/08/23	1202.31
378547007	07/08/2023	Optus Billing Services Pty Ltd	Optus Loop for Springhaven 07/07/23 - 06/08/23	497.00
379295854	10/08/2023	Optus Billing Services Pty Ltd	Optus Loop for Kodja Place 10/07/23 - 09/08/23	403.00
379896372	13/08/2023	Optus Billing Services Pty Ltd	Optus Loop for Depot 13/07/23 - 12/08/23	268.01
EFT32616	24/08/2023	Sunny Signs	Signage	-3567.30
502227	27/07/2023	Sunny Signs	Directional signage	1113.20
502347	28/07/2023	Sunny Signs	Road Blades: Hillier, Hubbe, Harper, Fisher, Qualeup, and Norrish Roads	897.60
502394	31/07/2023	Sunny Signs	Street blades; Dorrington, Station St, Piesse, Parker, Orchid Valley, White Elephant, Boilup Nth, Parker St, Norrish Rd, Tone Rd - replace stolen signs	924.00
502407	31/07/2023	Sunny Signs	TD1/TD3 - single sided 60mm unbraced sign, L-Clamp to use with TD1 (incl bolts)	511.50
502715	04/08/2023	Sunny Signs	Blue disable parking signs - KP	121.00
EFT32617	24/08/2023	SW Benn & Co - (Proandra Flowers)	Goods For Sale	-118.00
61	11/07/2023	SW Benn & Co - (Proandra Flowers)	20x Owl Scents, For Sale in Visitor Centre Shop	118.00
EFT32618	24/08/2023	Public Transport Authority	Bus Fares	-301.10
JULY 2023	31/07/2023	Public Transport Authority	Fare Values for July 2023	301.10
EFT32619	24/08/2023	Australia's South West	Bloom Festival	-250.00
11879	04/07/2023	Australia's South West	2023 Great Southern Bloom - Multiple Paid & Free Events,	250.00
EFT32620	24/08/2023	Katanning Mazda	Vehicle Service	-495.80
R52590	03/08/2023	Katanning Mazda	75000km Service and Recall Check - KO.784	495.80
EFT32621	24/08/2023	IT VISION AUSTRALIA PTY LTD	IT Support	-554.40

38860	31/07/2023	IT VISION AUSTRALIA PTY LTD	Refresh play account on 10 July 2023 afterhours	554.40
EFT32622	24/08/2023	Harris's Garage	Vehicle Servicing	-2713.99
1724	09/08/2023	Harris's Garage	Kojonup Fire truck Service - 23.24	1358.53
1730	10/08/2023	Harris's Garage	Muradup Fire truck Service - 23.24	1355.46
EFT32623	24/08/2023	SELECT A PART	Truck Parts	-106.80
44231	04/08/2023	SELECT A PART	front brake pads	106.80
EFT32624	24/08/2023	PFD Foodservices (Southway Distributors)	Food and Dry Goods	-1570.60
LH929071	02/08/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and replacements Aug 2023	574.45
LH929075	02/08/2023	PFD Foodservices (Southway Distributors)	Springhaven meals and replacements Aug 2023	996.15
EFT32625	24/08/2023	SURGICAL HOUSE	Pharmaceuticals	-1317.81
A879608	01/08/2023	SURGICAL HOUSE	Springhaven Surgical House August 2023	1176.31
A879824	02/08/2023	SURGICAL HOUSE	Springhaven Surgical House August 2023	141.50
EFT32626	24/08/2023	Marketforce	Advertising	-253.22
1644835	31/07/2023	Marketforce	Public Notice - Change of Meeting Date and Time - Audit and Risk Committee to 9.00am 5/09/23 - Great Southern Herald 13/07/23	253.22
EFT32627	24/08/2023	Clever Patch	Craft Supplies	-183.03
499939	28/07/2023	Clever Patch	Woonden Boomerangs and Scratch Broomerangs and Hands, For School Group Activities at The Kodja Place	183.03
EFT32628	24/08/2023	AMITY SETTLEMENTS	Settlement Fees	-2058.71
23003/AN	08/08/2023	AMITY SETTLEMENTS	Preparation of Application for Land Title - Honnor Street	2058.71
EFT32629	24/08/2023	Edge Planning & Property	Planning Services	-1553.47
2393	14/08/2023	Edge Planning & Property	Town Planning Advice July 2023	1553.47
EFT32630	24/08/2023	R & R Publications	Goods For Sale	-299.70
26/46	07/08/2023	R & R Publications	10x 'A Guide to Native Orchids of South Western Australia' Books, For Sale in Visitor Centre Shop	299.70
EFT32631	24/08/2023	Dardanup Butchering Company	Butcher	-1153.88
BW355668	18/07/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	498.80
BW356655	01/08/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	203.16
BW357399	15/08/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	205.97
BW357845	22/08/2023	Dardanup Butchering Company	Black Cockatoo Cafe Supplies	245.95
EFT32632	24/08/2023	Grande Food Service	Food Services	-2552.00
4217917	16/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	44.15
4217929	16/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	13.24
4217926	16/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1217.70
4218206	23/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	1208.86
4218207	23/08/2023	Grande Food Service	Black Cockatoo Cafe Supplies	68.05
EFT32633	24/08/2023	Leaf Bean Machine	Coffee Supplies	-2079.49
119009	07/08/2023	Leaf Bean Machine	Coffee Supplies for BCC	722.87
119213	14/08/2023	Leaf Bean Machine	Coffee Supplies for BCC	552.60
119396	21/08/2023	Leaf Bean Machine	Coffee Supplies for BCC	804.02
EFT32634	24/08/2023	IPD Group LTD T/A Gemtek	EV Charger	-5327.14
34969	11/08/2023	IPD Group LTD T/A Gemtek	Replacement of Faulty Components to Tritium RT50	5327.14
EFT32635	24/08/2023	Warriedar Seedlings	Seedlings	-1386.00
INV-0138	20/08/2023	Warriedar Seedlings	Additional seedlings for projects	700.00
INV-0138	20/08/2023	Warriedar Seedlings	Additional Seedlings	686.00
EFT32636	24/08/2023	LITTLE SCENTS (SARAH LITTLE)	Goods For Sale	-129.16
181	18/07/2023	LITTLE SCENTS (SARAH LITTLE)	19x Assorted Candles , For Sale in Visitor Centre Shop	129.16
EFT32637	24/08/2023	Kojonup Light Civil	Construction	-1760.00
539	08/08/2023	Kojonup Light Civil	5 x packs limestone blocks - Shamrock rd	1760.00
EFT32638	24/08/2023	West End Fabricators	Fabricator	-1260.00
584	20/08/2023	West End Fabricators	CRC Building - Albany highway - Ceiling	550.00
585	20/08/2023	West End Fabricators	JS Units - fitting vanity in newly renovated bathroom, Soldier Road units - installing handrails in bathrooms	710.00
EFT32639	24/08/2023	Lilly's Garden operated by Marina Murray	Goods For Sale	-703.50
59-60	16/08/2023	Lilly's Garden operated by Marina Murray	Assorted Jams and Relish, For Sale in Visitor Centre Shop	703.50
EFT32640	24/08/2023	Epos Systems Pty Ltd	IT Support	-451.00

T-3362855 JUN 23	01/07/2023	Epos Systems Pty Ltd	Premium Support License Amended Invoice , To Reflect Epos Corrections	451.00
EFT32641	24/08/2023	Mathwin Transport	Freight	-191.68
3064	09/08/2023	Mathwin Transport	From Planrite on 03/08/23	191.68
EFT32642	24/08/2023	BGL Solutions PTY LTD	Town Spraying	-5280.00
INV0005928	11/08/2023	BGL Solutions PTY LTD	3 days for contractor undertaking town spraying of kerblines, street verges, trees, powerpoles etc using their own vehicles and equipment	5280.00
EFT32643	24/08/2023	Planrite Wholesale Native Nursery	Plants	-5011.82
45922	02/08/2023	Planrite Wholesale Native Nursery	NRM Grant project - Plants & boxes/pallets for delivery	2504.76
45923	02/08/2023	Planrite Wholesale Native Nursery	NRM Grant project - Plants & boxes/pallets for delivery	2507.06
EFT32644	24/08/2023	J B Lawn Care	Yard Maintenance	-132.00
213	18/08/2023	J B Lawn Care	15 Loton Close - Garden Care 18/08/23	132.00
EFT32645	24/08/2023	Teletrac Navman and Transtech	Navman	-1426.82
92848965	05/07/2023	Teletrac Navman and Transtech	Vehicle tracking devices and service fees	1930.01
92869424	05/08/2023	Teletrac Navman and Transtech	Vehicle tracking devices and service fees	1930.01
92850049	13/07/2023	Teletrac Navman and Transtech	Credit Note: Vehicle tracking devices and service fees	-2433.20
EFT32646	24/08/2023	Energy Wise Australia C&F Building Approvals	Building Approvals	-550.00
INV-4106	18/08/2023	Energy Wise Australia C&F Building Approvals	Building Surveyor Consulting fees July 2023	275.00
INV-4107	18/08/2023	Energy Wise Australia C&F Building Approvals	Building Surveyor Consulting fees July 2023	275.00
EFT32647	24/08/2023	Kojonup Retravisio	Appliances	-256.00
60000714	19/08/2023	Kojonup Retravisio	Retravisio - JBL Charge 5 Speaker Black for BCC	198.00
60000713	19/08/2023	Kojonup Retravisio	Retravisio - Sunbeam Stickmaster Hand Blender for BCC	58.00
EFT32648	24/08/2023	Fresh Fields Aged Care Pty Ltd	Agency Staff	-12606.08
KOJONUP202307	31/07/2023	Fresh Fields Aged Care Pty Ltd	Springhaven working agreement with provider for RN June 2023	12606.08
EFT32649	24/08/2023	Mason's Family Farm	Eggs	-399.75
INV-7892	18/07/2023	Mason's Family Farm	Masons's Specialty Catering Eggs 10.6kg	79.95
INV-7979	25/07/2023	Mason's Family Farm	Masons's Specialty Catering Eggs 10.6kg	79.95
INV-8075	01/08/2023	Mason's Family Farm	Masons's Specialty Catering Eggs 10.6kg	79.95
INV-8250	15/08/2023	Mason's Family Farm	Mason's Specialty Catering Eggs 10.6kg	79.95
INV-8348	22/08/2023	Mason's Family Farm	Mason's Specialty Catering Eggs 10.6kg	79.95
EFT32650	24/08/2023	Lange Estate	Long Table Dinner	-595.13
INV-1048	01/07/2023	Lange Estate	Providence Road Riesling 2022 and 2020 Providence Road Cabernet Sauvignon for the Long Table Dinner May 2023	595.13
EFT32651	24/08/2023	Denahra Page-Dawson	Reimbursement	-194.20
260723	26/07/2023	Denahra Page-Dawson	Police Certificate	58.70
260723	26/07/2023	Denahra Page-Dawson	Pre Employment Medical	135.50
EFT32652	24/08/2023	Teresa Rhodes	Reimbursement	-54.99
160723	16/07/2023	Teresa Rhodes	Police Clearance	54.99
EFT32653	24/08/2023	Rhiannon Zschech	Reimbursement	-132.00
100823	10/08/2023	Rhiannon Zschech	Pre-Employment Medical	132.00
EFT32654	24/08/2023	Sarah Cussons	Reimbursement	-132.00
220823	22/08/2023	Sarah Cussons	Pre-Employment Medical	132.00

560,668.21

Direct Deposits 1/08/23 - 31/08/23				
Ref	Date	Name	Description	Amount
DD23426.1	21/08/2023	Ampol (Formerly Caltex Star Card)	Ampol Fuel Card Expenses - August 2023	-1811.32
0109706638	31/07/2023	Ampol (Formerly Caltex Star Card)	Ampol Fuel Card - August, Ampol Fuel Card - August, Ampol Fuel Card Fees	1811.32
DD23427.1	01/08/2023	Aware Super	Payroll deductions	-24934.53
SUPER	01/08/2023	Aware Super	Super	20351.66
DEDUCTION	01/08/2023	Aware Super	Payroll Deduction	155.21
DEDUCTION	01/08/2023	Aware Super	Payroll Deduction	106.02
DEDUCTION	01/08/2023	Aware Super	Payroll Deduction	3590.76
DEDUCTION	01/08/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	01/08/2023	Aware Super	Payroll Deduction	180.88
DD23427.2	01/08/2023	Hesta Superannuation	Payroll deductions	-1140.30

SUPER	01/08/2023	Hesta Superannuation	Super	1106.35
DEDUCTION	01/08/2023	Hesta Superannuation	Payroll Deduction	33.95
DD23427.3	01/08/2023	ANZ Smart Choice Super	Superannuation contributions	-346.03
SUPER	01/08/2023	ANZ Smart Choice Super	Super	346.03
DD23427.4	01/08/2023	Prime Super	Superannuation contributions	-1920.40
SUPER	01/08/2023	Prime Super	Super	1920.40
DD23427.5	01/08/2023	Essential Super -Enzo Del Testa	Superannuation contributions	-307.64
SUPER	01/08/2023	Essential Super -Enzo Del Testa	Super	307.64
DD23427.6	01/08/2023	Commonwealth Superannuation Savings Account	Superannuation contributions	-568.42
SUPER	01/08/2023	Commonwealth Superannuation Savings Account	Super	568.42
DD23427.7	01/08/2023	AMP Super Fund	Superannuation contributions	-242.57
SUPER	01/08/2023	AMP Super Fund	Super	242.57
DD23427.8	01/08/2023	Sparky Downs Superannuation Fund	Superannuation contributions	-283.59
SUPER	01/08/2023	Sparky Downs Superannuation Fund	Super	283.59
DD23427.9	01/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	-1120.25
SUPER	01/08/2023	Colonial First State FirstChioce Superannuation Trust	Super	472.16
DEDUCTION	01/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	147.55
DEDUCTION	01/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
DD23440.1	21/08/2023	Motorcharge Limited (Puma)	Starcard - August Fuel Card Expenses	-1132.85
AUGUST	01/08/2023	Motorcharge Limited (Puma)	Starcard - August Fuel Card Expenses, Starcard - August Fuel Card Fees	1132.85
DD23447.1	15/08/2023	Aware Super	Payroll deductions	-15710.29
SUPER	15/08/2023	Aware Super	Super	13413.85
DEDUCTION	15/08/2023	Aware Super	Payroll Deduction	147.15
DEDUCTION	15/08/2023	Aware Super	Payroll Deduction	106.32
DEDUCTION	15/08/2023	Aware Super	Payroll Deduction	1310.88
DEDUCTION	15/08/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	15/08/2023	Aware Super	Payroll Deduction	182.09
DD23447.2	15/08/2023	ANZ Smart Choice Super	Superannuation contributions	-289.10
SUPER	15/08/2023	ANZ Smart Choice Super	Super	289.10
DD23447.3	15/08/2023	Prime Super	Superannuation contributions	-1989.00
SUPER	15/08/2023	Prime Super	Super	1989.00
DD23447.4	15/08/2023	Essential Super -Enzo Del Testa	Superannuation contributions	-259.56
SUPER	15/08/2023	Essential Super -Enzo Del Testa	Super	259.56
DD23447.5	15/08/2023	Commonwealth Superannuation Savings Account	Superannuation contributions	-505.58
SUPER	15/08/2023	Commonwealth Superannuation Savings Account	Super	505.58
DD23447.6	15/08/2023	AMP Super Fund	Superannuation contributions	-282.68
SUPER	15/08/2023	AMP Super Fund	Super	282.68
DD23447.7	15/08/2023	Sparky Downs Superannuation Fund	Superannuation contributions	-158.91
SUPER	15/08/2023	Sparky Downs Superannuation Fund	Super	158.91
DD23447.8	15/08/2023	GESB	Superannuation contributions	-110.21
SUPER	15/08/2023	GESB	Super	110.21
DD23447.9	15/08/2023	HUB24 Superannuation Fund	Payroll deductions	-484.97

SUPER	15/08/2023	HUB24 Superannuation Fund	Super	409.97
DEDUCTION	15/08/2023	HUB24 Superannuation Fund	Payroll Deduction	75.00
DD23448.1	01/08/2023	Aware Super	Superannuation contributions	-70.53
SUPER	08/08/2023	Aware Super	Super	70.53
DD23448.2	08/08/2023	Aware Super	Payroll deductions	-22.04
DEDUCTION	08/08/2023	Aware Super	Payroll Deduction	22.04
DD23453.1	02/08/2023	Telstra	Telecommunications - BCC	-224.40
K165381621-5	02/08/2023	Telstra	Telstra June - July 2023	224.40
DD23465.1	31/08/2023	AUSTRALIAN TAXATION OFFICE	PAYGW - PP5 WEEK10	-44446.09
23/24 PP5 WEEK10	31/08/2023	AUSTRALIAN TAXATION OFFICE	STP 61249	44446.09
DD23472.1	29/08/2023	Aware Super	Payroll deductions	-15239.96
SUPER	29/08/2023	Aware Super	Super	13026.68
DEDUCTION	29/08/2023	Aware Super	Payroll Deduction	147.15
DEDUCTION	29/08/2023	Aware Super	Payroll Deduction	109.71
DEDUCTION	29/08/2023	Aware Super	Payroll Deduction	1219.68
DEDUCTION	29/08/2023	Aware Super	Payroll Deduction	550.00
DEDUCTION	29/08/2023	Aware Super	Payroll Deduction	186.74
DD23472.2	29/08/2023	ANZ Smart Choice Super	Superannuation contributions	-353.69
SUPER	29/08/2023	ANZ Smart Choice Super	Super	353.69
DD23472.3	29/08/2023	Prime Super	Superannuation contributions	-1659.33
SUPER	29/08/2023	Prime Super	Super	1659.33
DD23472.4	29/08/2023	Unisuper	Superannuation contributions	-238.01
SUPER	29/08/2023	Unisuper	Super	238.01
DD23472.5	29/08/2023	Essential Super -Enzo Del Testa	Superannuation contributions	-323.60
SUPER	29/08/2023	Essential Super -Enzo Del Testa	Super	323.60
DD23472.6	29/08/2023	Commonwealth Superannuation Savings Account	Superannuation contributions	-505.58
SUPER	29/08/2023	Commonwealth Superannuation Savings Account	Super	505.58
DD23472.7	29/08/2023	AMP Super Fund	Payroll deductions	-816.51
SUPER	29/08/2023	AMP Super Fund	Super	504.02
DEDUCTION	29/08/2023	AMP Super Fund	Payroll Deduction	312.49
DD23472.8	29/08/2023	Sparky Downs Superannuation Fund	Superannuation contributions	-68.45
SUPER	29/08/2023	Sparky Downs Superannuation Fund	Super	68.45
DD23472.9	29/08/2023	The Trustee for Retirement Portfolio Service	Superannuation contributions	-114.50
SUPER	29/08/2023	The Trustee for Retirement Portfolio Service	Super	114.50
DD23482.1	01/08/2023	AUSTRALIAN TAXATION OFFICE	PAYGW - AUGUST 2023 PP3 WEEK 6	-68338.09
23/24 PP3 WEEK6	01/08/2023	AUSTRALIAN TAXATION OFFICE	STP 60546	68338.09
DD23482.2	15/08/2023	AUSTRALIAN TAXATION OFFICE	PAYGW - AUGUST 2023 PP4 WEEK8	-44664.09
23/24 PP4 WEEK8	15/08/2023	AUSTRALIAN TAXATION OFFICE	PAYGW - AUGUST 2023 PP4 WEEK8	44664.09
DD23484.1	15/08/2023	Aware Super	Superannuation contributions	-81.94
SUPER	29/08/2023	Aware Super	Super	81.94
DD23486.1	30/08/2023	Bond Administrator	Bond for 73C Soldier Road Kojonup	-1260.00
LODGE 250823	30/08/2023	Bond Administrator	Tenant	1260.00
DD23500.1	30/08/2023	NAB	August Credit card Expenses	-8210.20
AUGUST	01/08/2023	NAB	Shire of Kojonup - remake license plate, CJ Liquor - vouchers staff, Nightingales Nursery - vouchers staff, Officeworks - wall planner, Kojonup Newsagency - vouchers staff, Country Kitchen - vouchers staff, Kojonup Grocery - vouchers staff, Bank fees	1334.99
AUGUST	01/08/2023	NAB	Leaf Bean Machine - Coffee Beans Café, Bank Fees	1843.23

AUGUST	01/08/2023	NAB	R & R Fencing - Day Care fencing panels, Shire of Kojonup - License plates, Lokkharth Pty Ltd - keys Standpipe, SP Forestry Tools - Boscabel BFB / weather meter, Shire of Kojonup - License registration, CV Check - Police Clearance, Bunnings - Repairs, Keeler Hardware - Locks for Apex Park Toilets, SP CBCA Merchandise - Childrens books, Bunnings - Mirror, ASAHI - Black Cockatoo Café Scheppes Drinks, Albany Car Wash, Bank Fees	2484.07
AUGUST	01/08/2023	NAB	Shire of Kojonup - License Plate, Black Cockatoo Café - Meeting, Hillview Roadhouse - Fuel, Moore Australia - Budget template, Bank Fees	2547.91
DD23427.10	01/08/2023	HOSTPLUS	Superannuation contributions	-685.88
DEDUCTION	01/08/2023	HOSTPLUS	Payroll Deduction	91.47
SUPER	01/08/2023	HOSTPLUS	Super	594.41
DD23427.11	01/08/2023	Australian Super Pty Ltd	Payroll deductions	-2391.90
SUPER	01/08/2023	Australian Super Pty Ltd	Super	2138.23
DEDUCTION	01/08/2023	Australian Super Pty Ltd	Payroll Deduction	253.67
DD23427.12	01/08/2023	Australian Retirement Trust	Superannuation contributions	-1654.98
DEDUCTION	01/08/2023	Australian Retirement Trust	Payroll Deduction	132.27
SUPER	01/08/2023	Australian Retirement Trust	Super	1522.71
DD23427.13	01/08/2023	REST SUPERANNUATION	Superannuation contributions	-976.04
SUPER	01/08/2023	REST SUPERANNUATION	Super	976.04
DD23427.14	01/08/2023	IOOF Superannuation	Superannuation contributions	-244.60
SUPER	01/08/2023	IOOF Superannuation	Super	244.60
DD23427.15	01/08/2023	Panorama Super	Superannuation contributions	-54.83
SUPER	01/08/2023	Panorama Super	Super	54.83
DD23427.16	01/08/2023	HUB24 Superannuation Fund	Superannuation contributions	-315.82
SUPER	01/08/2023	HUB24 Superannuation Fund	Super	315.82
DD23447.10	15/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	-1120.25
SUPER	15/08/2023	Colonial First State FirstChioce Superannuation Trust	Super	472.16
DEDUCTION	15/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	147.55
DEDUCTION	15/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
DD23447.11	15/08/2023	Australian Super Pty Ltd	Payroll deductions	-2495.87
SUPER	15/08/2023	Australian Super Pty Ltd	Super	2243.59
DEDUCTION	15/08/2023	Australian Super Pty Ltd	Payroll Deduction	252.28
DD23447.12	15/08/2023	HOSTPLUS	Superannuation contributions	-646.47
DEDUCTION	15/08/2023	HOSTPLUS	Payroll Deduction	82.09
SUPER	15/08/2023	HOSTPLUS	Super	564.38
DD23447.13	15/08/2023	Australian Retirement Trust	Superannuation contributions	-1625.87
DEDUCTION	15/08/2023	Australian Retirement Trust	Payroll Deduction	132.27
SUPER	15/08/2023	Australian Retirement Trust	Super	1493.60
DD23447.14	15/08/2023	Hesta Superannuation	Superannuation contributions	-1089.81
DEDUCTION	15/08/2023	Hesta Superannuation	Payroll Deduction	36.94
SUPER	15/08/2023	Hesta Superannuation	Super	1052.87
DD23447.15	15/08/2023	REST SUPERANNUATION	Superannuation contributions	-1074.66
SUPER	15/08/2023	REST SUPERANNUATION	Super	1074.66
DD23447.16	15/08/2023	IOOF Superannuation	Superannuation contributions	-261.16
SUPER	15/08/2023	IOOF Superannuation	Super	261.16
DD23447.17	15/08/2023	Panorama Super	Superannuation contributions	-50.36
SUPER	15/08/2023	Panorama Super	Super	50.36
DD23472.10	29/08/2023	GESB	Superannuation contributions	-71.18
SUPER	29/08/2023	GESB	Super	71.18
DD23472.11	29/08/2023	HUB24 Superannuation Fund	Payroll deductions	-492.78
SUPER	29/08/2023	HUB24 Superannuation Fund	Super	417.78
DEDUCTION	29/08/2023	HUB24 Superannuation Fund	Payroll Deduction	75.00

DD23472.12	29/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll deductions	-1120.25
SUPER	29/08/2023	Colonial First State FirstChioce Superannuation Trust	Super	472.16
DEDUCTION	29/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	147.55
DEDUCTION	29/08/2023	Colonial First State FirstChioce Superannuation Trust	Payroll Deduction	500.54
DD23472.13	29/08/2023	Australian Super Pty Ltd	Payroll deductions	-2351.32
SUPER	29/08/2023	Australian Super Pty Ltd	Super	2099.90
DEDUCTION	29/08/2023	Australian Super Pty Ltd	Payroll Deduction	251.42
DD23472.14	29/08/2023	HOSTPLUS	Superannuation contributions	-900.63
DEDUCTION	29/08/2023	HOSTPLUS	Payroll Deduction	140.18
SUPER	29/08/2023	HOSTPLUS	Super	760.45
DD23472.15	29/08/2023	Australian Retirement Trust	Superannuation contributions	-1534.15
DEDUCTION	29/08/2023	Australian Retirement Trust	Payroll Deduction	132.27
SUPER	29/08/2023	Australian Retirement Trust	Super	1401.88
DD23472.16	29/08/2023	Hesta Superannuation	Superannuation contributions	-1109.84
DEDUCTION	29/08/2023	Hesta Superannuation	Payroll Deduction	38.37
SUPER	29/08/2023	Hesta Superannuation	Super	1071.47
DD23472.17	29/08/2023	REST SUPERANNUATION	Superannuation contributions	-1009.76
SUPER	29/08/2023	REST SUPERANNUATION	Super	1009.76
DD23472.18	29/08/2023	IOOF Superannuation	Superannuation contributions	-267.37
SUPER	29/08/2023	IOOF Superannuation	Super	267.37
DD23472.19	29/08/2023	Panorama Super	Superannuation contributions	-34.69
SUPER	29/08/2023	Panorama Super	Super	34.69
FEES	04/08/2023	WESTNET	Westnet	-725.79
FEES	31/08/2023	NAB	MISCELLANEOUS BANK CHARGES	-947.01
FEES	31/08/2023	2023	Centrelink Charge :	-7.92
2430	01/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1797.00
2430	10/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2162.40
2430	11/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1803.95
2430	14/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-430.40
2430	15/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-5153.80
2430	16/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3089.35
2430	17/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2482.40
2430	17/08/2023	FER FEES - FER FEES	FER FEES	-334.00
2430	17/08/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-148047.47
2430	18/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1286.40
2430	02/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-798.25
2430	21/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4962.65
2430	22/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1567.60
2430	23/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3942.00
2430	24/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	PAYROLL CREDITORS MUN	-1044.75
2430	25/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-833.50
2430	28/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-4627.70
2430	29/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-358.70

2430	30/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1548.65
2430	31/08/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-148707.75
2430	31/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1261.75
2430	03/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-12133.90
2430	03/08/2023	013B - PAYROLL CREDITORS MUN	PAYROLL CREDITORS MUN	-183805.69
2430	04/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2382.60
2430	07/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-3561.90
2430	08/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-1905.95
2430	09/08/2023	Trans Lice - TRANSPORT LICENCING (DEC) MUN	TRANSPORT LICENCING (DEC) MUN	-2995.80

808,522.71

SUMMARY FOR AUGUST 2023	
Cheque 14367 - 14368	19,489.36
EFT 32512 - 32654	560,668.21
Direct Debits	808,522.71
Total	1,388,680.28



LOCAL GOVERNMENT ACT 1995

CAT ACT 2011

SHIRE OF KOJONUP

CATS LOCAL LAW 2023

DRAFT

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LOCAL GOVERNMENT ACT 1995

CAT ACT 2011

SHIRE OF KOJONUP

CATS LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and the *Cat Act 2011* and under all other powers enabling it, the Council of the Shire of Kojonup resolved on _____ to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Kojonup Cats Local Law 2023*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

The Shire of Kojonup *Cat Local Law 2022* as published in the *Government Gazette* on 31 October 2022 is hereby repealed.

1.5 Definitions

In this local law unless the context otherwise requires –

Act means the Cat Act 2011;

Animal Welfare Organisation means a non-government, not-for-profit organisation with the welfare of animals as their reason for existence;

Applicant means the occupier of premises who makes application for a permit under this local law;

Approved cat breeder has the meaning given to it by the Act;

Cat means an animal of the species *felis catus* or a hybrid of that species;

Cat management facility has the meaning given to it by the Act;

Cattery means any premises where more than two cats are boarded, housed or trained temporarily, usually for profit, and where the occupier of the premises is not the ordinary owner of the cats;

Commercial lot means a lot zoned under a local planning scheme as –

- (a) central business; or
- (b) service commercial,

CEO means the Chief Executive Officer of the local government;

Council means the Council of the local government;

District means the district of the local government;

Effective control in relation to a cat means any of the following methods –

- (a) held by a person who is capable of controlling the cat;
- (b) securely tethered;
- (c) secured in a cage; or
- (d) any other means of preventing escape.

Local Government means the *Shire of Kojonup*;

Local planning scheme means a planning scheme of the local government made under the Planning and Development Act 2005;

Local public notice has the meaning given to it by section 1.7 of the *Local Government Act 1995*;

multiple dwelling (often called flats, apartments or units) meaning a dwelling in a group of more than 1 dwelling on a lot where any part of a dwelling is vertically above part of any other but—

- (a) does not include a group dwelling; and
- (b) includes any dwellings above the ground floor in a mixed use development;

Nuisance means—

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land;
- (c) interference which causes material damage to land or other property on the land affected by the interference;

Owner has the meaning given to it in the Act;

Permit means a permit issued by the local government under clause 3.5 of this local law;

Permit holder means a person who holds a valid permit granted under this local law;

Premises includes the following –

- (a) land, whether or not vacant;
- (b) the whole or part of a building or structure whether of a permanent or temporary nature; and
- (c) a vehicle.

Public place has the meaning given to it in the Act;

RSPCA means the Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia;

Schedule means a schedule to this local law;

single dwelling means a house that stands alone on its own parcel of land; and

Veterinary hospital means any premises at which veterinary surgery is practised at which animals receive treatment, nursing care, and other services required for the reception, treatment and care of animals suffering from disease or injury or in need of surgical or medical treatment or assistance.

PART 2 – CONTROL OF CATS

2.1 Cats in public places

- (1) A cat shall not be permitted in a public place if that cat is deemed to be causing a nuisance.
- (2) If a cat is at any time in a public place in contravention of subclause (1)—
 - (a) the owner of the cat commits an offence; and
 - (b) an authorised person may seize and impound the cat and deal with the cat pursuant to the Act.

2.2 Cat in prohibited areas

- (1) A cat shall not be in any Cat Prohibited Area as identified in Schedule 3.
- (2) If a cat is at any time in a place in contravention of subclause (1)—
 - (a) the owner of the cat commits an offence; and
 - (b) an authorised person may seize and impound the cat and deal with the cat pursuant to the Act.

2.3 Direction to abate the nuisance of a cat

- (1) The owner of a cat, or any other person responsible for a cat, shall not allow the cat to create a nuisance.
- (2) Where a cat is deemed to be creating a nuisance, the local government may give written notice to the owner of the cat or any other person apparently in control of the cat, requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the local government on the notice which shall not exceed 28 days.
- (4) A person given a notice to abate the nuisance who fails to comply with the notice commits an offence.

PART 3 – PERMITS FOR KEEPING CATS

3.1 Interpretation

In this Part, and for the purposes of applying the definition of “cattery” in Part 4, a cat does not include a cat less than 6 months old.

3.2 Cats for which a permit is required

- (1) Subject to subclause (2), a person is required to have a permit—
 - (a) to keep more than two cats on any premises;
 - (b) to use any premises as a cattery; or
 - (c) to be an approved cat breeder.
- (2) A permit is not required under subclause (1) if the premises concerned are—
 - (a) a refuge of the RSPCA or any other animal welfare organisation;
 - (b) a cat management facility which has been established by and is maintained by the local government for the impounding of cats; or
 - (c) a veterinary hospital.

3.3 Application for permit

An application for a permit under clause 4.2 shall be—

- (a) made in writing by an occupier of either a single or multiple dwelling or premises in relation to that single or multiple dwelling or premises;

- (b) in a form approved by the local government, describing and specifying the number of cats to be kept at the single or multiple dwelling or on the premises;
- (c) accompanied by the plans of the single or multiple dwelling or premises to which the application relates, to the specification and satisfaction of the local government;
- (d) accompanied by the consent in writing of the owner of the single or multiple dwelling or premises, where the occupier is not the owner of the single or multiple dwelling or premises to which the application relates;
- (e) accompanied by the application fee for the permit determined by the local government from time to time; and
- (f) accompanied by written evidence that either the applicant or another person who will have charge of the cats, will reside at the single or multiple dwelling or on the premises or, in the opinion of the local government, sufficiently close to the single or multiple dwelling or premises so as to maintain effective control of the cats and ensure their health and welfare.

3.4 Refusal to determine application

The local government may refuse to determine an application for a permit if it is not made in accordance with clause 4.3.

3.5 Factors relevant to determination of application

- (1) In determining an application for a permit the local government may have regard to—
 - (a) the physical suitability of the premises for the proposed use;
 - (b) the suitability of the zoning of the premises under any scheme which applies to the premises for the use;
 - (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance, inconvenience or annoyance to the occupiers of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment, including any pollution or other environmental damage which may be caused by the use;
 - (h) any submissions received under subclause (2) within the time specified in subclause (2); and
 - (i) such other factors which the local government may consider to be relevant in the circumstances of the particular case.
- (2) Where an application is received pursuant to clause 4.4 the local government shall—
 - (a) consult with adjoining occupiers and landowners; and
 - (b) advise the adjoining occupiers and landowners that they may make submissions to the local government on the application for the permit within 14 days of receiving that advice, before determining the application for the permit.

3.6 Decision on application

- (1) The local government may—
 - (a) approve an application for a permit, in which case it shall approve it subject to the conditions in clause 4.8, and may approve it subject to any other conditions it considers fit; or
 - (b) refuse to approve an application for a permit.
- (2) If the local government approves an application under subclause (1), then it shall issue to the applicant a permit in the form determined by the CEO.
- (3) If the local government refuses to approve an application under subclause (1), then it is to advise the applicant accordingly in writing.

3.7 Conditions

- (1) Every permit is issued subject to the following conditions—
- (a) the permit holder will provide adequate space for the exercise of the cats;
 - (b) the premises shall be maintained in good order and in a clean and sanitary condition;
 - (c) the written consent to the application for a permit of the adjoining multiple dwellings has been obtained;
 - (d) the written consent to the application from the owner of the premises, if not the applicant, has been obtained;
 - (e) without the consent of the local government, the permit holder will not substitute or replace any cat once that cat—
 - (i) dies; or
 - (ii) is permanently removed from the premises; and
 - (f) those conditions contained in Schedule 1.
- (2) In addition to the conditions subject to which a permit is to be issued under this clause, a permit may be issued subject to other conditions, as the local government considers appropriate.
- (3) A permit holder who fails to comply with a condition of a permit commits an offence.

3.8 Duration of permit

Unless otherwise specified, in a condition on a permit, a permit commences on the date of issue and until any cat either—

- (a) dies;
- (b) is permanently removed from the premises; or
- (c) the permit holder ceases to reside at the dwelling or premises to which the permit relates.

3.9 Revocation

The local government may revoke a permit if the permit holder fails to observe any provision of this local law or a condition of a permit.

3.10 Permit not transferable

A permit is not transferable in relation to either the permit holder or the dwelling or premises.

PART 4 – IMPOUNDING OF CATS

4.1 Cat management facility

- (1) The local government may establish and maintain a cat management facility or facilities, managed by an authorised person for the impounding of cats and the subsequent management of those cats under this local law.
- (2) The local government may determine from time to time—
- (a) the times when a cat management facility will be open for the reception and release of cats; and
 - (b) times for the sale of cats from the facility.
- (3) An authorised person, referred to in subclause (1), is to be in attendance at the facility for the release of impounded cats at the times and on the days of the week as are determined by the CEO.

4.2 Impounding register

- (1) The local government is to keep a proper record of impounded cats (the “Impounding Register”).
- (2) The Impounding Register is to contain the following information about each impounded cat—
 - (a) if known, the breed and sex of the cat;
 - (b) the colour, distinguishing markings and features of the cat;
 - (c) if known, the name and address of the owner;
 - (d) the date, time and location of seizure and impounding;
 - (e) the name and address of the authorised person who impounded the cat and, if applicable, the person who delivered a cat for impounding;
 - (f) the reason for the impounding;
 - (g) a note of any direction made by an authorised person under clause 2.4 relating to the cat; and –
 - (h) the date of the sale, release or destruction of the cat.
- (3) The Impounding Register is to be available for inspection by the public.

4.3 Charges and costs

The following are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*—

- (a) the charges to be levied under section 31 of the Act relating to the seizure, impounding, caring, microchipping, sterilisation or destruction/disposal of a cat; and
- (b) the additional fee payable under section 31 of the Act where a cat is released or sold at a time or on a day other than those determined under clause 5.1(2).

4.4 Release of impounded cats

(1) A claim for the release of a cat seized and impounded is to be made to the authorised person referred to in clause 5.1(1) or in the absence of that person, to the CEO.

(2) The authorised person referred to in clause 5.1(1) is not to release a cat seized and impounded to any person unless that person has produced, to their satisfaction, evidence—

- (a) of his or her ownership of the cat or of his or her authority to take delivery of it;
- (b) that he or she is the person identified as the owner on a microchip implanted in the cat;
- (c) of proof of registration of the cat in accordance with the Act;
- (d) if a permit under Part 4 is required, proof of obtaining the permit.

PART 5 - MISCELLANEOUS

5.1 Giving of a notice

A notice given under this local law may be given to a person –

- (a) personally;
- (b) by registered mail addressed to the person; or
- (c) by leaving it for the person at her or his address.

5.2 Content of a notice

The contents of a notice given under section 6.1 can be—

- (a) ascertained from the person directly;
- (b) recorded by the local government under the Act; or
- (c) ascertained from enquiries made by the local government.

PART 6 – OBJECTIONS AND REVIEW

6.1 Objections and review

Any person who is aggrieved by the conditions imposed in relation to a permit, the revocation of a permit, or by the refusal of the local government to grant a permit may object to the decision under Division 1 of Part 9 of the *Local Government Act 1995*.

PART 7 – OFFENCES AND PENALTIES

7.1 Offences

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) Any person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

7.2 Prescribed offences

(1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 84 of the Act.

(2) The amount appearing directly opposite each such offence is the modified penalty in relation to that offence.

7.3 Forms

(1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Division 4 of Part 4 of the Act.

(2) An infringement notice given under section 62 of the Act is to be in the form of Form 6 of Schedule 1 of the *Cat Regulations 2012*.

(3) A notice sent under section 65 of the Act withdrawing an infringement notice is to be in the form of Form 7 of Schedule 1 of the *Cat Regulations 2012*.

Schedule 1

ADDITIONAL CONDITIONS APPLICABLE TO PARTICULAR PERMITS

[cl. 3.7]

A. Permit to use premises as a cattery

Additional conditions

- (1) All building enclosures must be structurally sound, have impervious flooring, be well lit and ventilated and otherwise comply with all legislative requirements;
- (2) There is to be a feed room, wash area, isolation cages and maternity section;
- (3) Materials used in structures are to be approved by the local government;
- (4) The internal surfaces of walls are, where possible, to be smooth, free from cracks, crevices and other defects;
- (5) All fixtures, fittings and appliances are to be capable of being easily cleaned, resistant to corrosion and constructed to prevent the harbourage of vermin;
- (6) Wash basin with the minimum of cold water to be available to the satisfaction of the Local Government;
- (7) The maximum number of cats to be kept on the premises stated on the permit is not to be exceeded;
- (8) An register is to be kept recording in respect of each cat the—
 - (a) date of admission;
 - (b) date of departure;
 - (c) breed, age, colour and sex; and
 - (d) the name and residential address of the owner;
- (9) The register is to be made available for inspection on the request of an authorised person;
- (10) Enclosures are to be thoroughly cleaned each day and disinfected at least once a week to minimise disease;
- (11) Any sick or ailing cat is to be removed from the premises or transferred to an isolation cage separated from other cats on the premises; and
- (12) Any other matter which in the opinion of the local government is deemed necessary for the health and wellbeing of any cat, or person, or adjoining premises or the amenity of the area (or any part thereof).

B. Permit for Approved Cat Breeder

Additional conditions

- (1) Required to keep records of all purchases and or transfers of cat/s for a period of 2 years, including but not limited to the purchasers' name and address, and the cat/s microchip number; and
 - (2) Premises may be inspected annually.
-

Schedule 2

MODIFIED PENALTIES

[cl.7.2]

Item	Clause	Nature of offence	Modified penalty
1	2.1(2)(a)	Cat in a public place causing a nuisance	\$200.00
2	2.2(1)	Cat in any prohibited area	\$200.00
3	2.3(4)	Failure to abate the nuisance	\$200.00
4	4.2(1)	Failure to obtain the proper permit for the keeping of more than two cats	\$200.00
5	4.7(3)	Failure to comply with the conditions of a permit	\$200.00

Schedule 3

AREAS WHERE CATS ARE PROHIBITED ABSOLUTELY

[Clause 2.2]

Places where cats are prohibited:

Common Name	Physical Boundaries	Description
Myrtle Benn Flora and Fauna Sanctuary	Tunney Road Solider Road	All bushland within physical boundaries
Farrar Nature Reserve	Boyup Brook – Kojonup Road Kojonup – Frankland Road	All bushland within physical boundaries
Apex Park	Broomehill-Kojonup Road Albany Highway	Inside fenced children’s playground area
‘Children’s Playground’	Newstead Road Honner Street	Inside fenced children’s playground area

Dated..... of20__.

The common Seal of the }
Shire of Kojonup }
was affixed by authority of a }
resolution of the Council in the }
presence of. }

EDWIN (NED) RADFORD – Shire President

GRANT THOMPSON - Chief Executive Officer



LOCAL GOVERNMENT ACT 1995

Cat Act 2011

SHIRE OF KOJONUP

CAT REPEAL LOCAL LAW 2023

DRAFT

LOCAL GOVERNMENT ACT 1995

Cat Act 2011

SHIRE OF KOJONUP

CAT REPEAL LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and the *Cat Act 2011* and under all other powers enabling it, the Council of the Shire of Kojonup resolved on the _____ to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Kojonup Cat Repeal Local Law 2023*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

The *Shire of Kojonup Cat Local Law 2022* as published in the *Government Gazette* on 31 October 2022 is hereby repealed.

Dated..... of20__.

The common Seal of the }
Shire of Kojonup }
was affixed by authority of a }
resolution of the Council in the }
presence of. }

EDWIN (NED) RADFORD – Shire President

GRANT THOMPSON - Chief Executive Officer

Judy Stewart

From: Steven Elliott <steven.elliott@dlgsc.wa.gov.au>
Sent: Thursday, 13 July 2023 5:35 PM
To: Stephanie Swain
Subject: RE: 78-13379 - DIRECT REPLY & ATTN/NOTE - Email received from Stephanie Swain Senior Ranger of Shire of Kojonup regarding Shire of Kojonup - Notice of proposed Local Laws

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Good afternoon,

This email is regarding the Shire's proposed local laws. The Department's comments are provided below.

Some drafting suggestions have been made in relation to the Parking Amendment local law. Some issues in relation to the Cat local law have also been listed for the Shire's noting.

Cat Repeal Local Law 2023

1. Repeal of cat local law

It appears that the Shire is repealing its existing cat local law and replacing it with a new one.

In the circumstances, it may be simpler to include a repeal clause in the cat local law, rather than having a separate repeal local law in its own right.

2. Minor edits

- Enacting provision: After "*Local Government Act 1995*" insert ", the *Cat Act 2011*"

Cat Local Law 2023

1. Clause 2.2 – Cat confinement

Clause 2.2 provides that a cat must not be on a property unless prior consent has been given by the landowner.

The Joint Standing Committee on Delegated Legislation has generally objected to clauses of this nature. For this reason, it is suggested that the clause be removed.

The Committee has concluded that clauses of this kind are inconsistent with the Cat Act. This is because:

- section 27(b) of the Cat Act provides that a cat may be removed from the premises where requested by the landholder.
- Clause 2.2 of the local law is inconsistent with this, since it requires a cat to have prior consent before entering the premises and implies the cat can be removed even when the property owner hasn't requested it.

Clause 2.2 does not explicitly state that cat confinement is mandatory. However, it creates a scenario where a cat owner is almost certain to commit an offence if they allow the cat to roam, since there is no practical way for a cat owner to ensure that a roaming cat only enters properties where prior landowner consent has been given.

Accordingly, the Committee is likely to view clause 2.2 as a cat confinement clause, since cat confinement is the practical result.

2. Clause 3.1 – Designation of cat prohibited areas

It is suggested that this clause be deleted.

The Cat Act provides that cat prohibited areas must be set out within local laws. Accordingly, if the Shire wishes to add or remove to the list of cat prohibited areas, it will need to amend the local law.

Clause 3.1 does not appear to serve any critical purpose. While it requires the Shire to undergo public consultation prior to changing the cat prohibited areas, this consultation will already be required as part of the process of amending the local law.

If clause 3.1 is deleted, the remainder of the local law will need to be renumbered accordingly and any impacted cross-references will need to be updated.

3. Minor edits

The following minor edits are suggested:

- **Clause 1.5:**
 - All citation titles should be in italics.
 - Defined terms only require capital letters in situations where the capital letter will be used every time the term appears (e.g. Schedule, RSPCA, CEO).
- **Clause 4.7(1)(e)(ii):** Replace the full stop with “; and”.
- Retitle “Schedule 4” to “Schedule 3”.

Parking Amendment Local Law 2023

1. Minor edits

The following minor edits are suggested:

- Each clause should have a clause title. For example, clause 2.2 should have the title “**2.2 Clause 1.5 amended**”.
- It is suggested that clause 2.2 be reformatted as follows:

2.2 Clause 1.5 amended

In clause 1.5, delete the definition for *particular event* and replace with:

Particular event means an event at which entertainment is provided to the public on an irregular basis whether from an entertainment venue or from some other place.

- It is suggested that the first instances of clause 2.3 and 2.4 and the second instance of clause 2.3 be reformatted as follows:

2.3 Clause 4.5 amended

Clause 4.5 is amended as follows:

- (a) Renumber subclauses (3), (4), (5) and (6) to subclauses (5), (6), (7) and (8) respectively.

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(3) The local government shall.....

(4) Parking facilities.....

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2.5 Clause 3.11 amended

In clause 3.11(a) delete "is".

- It is suggested that clauses 2.6 to 2.9 be reformatted in a similar manner to that suggested for clause 2.5.

Minister's Directions – pursuant to s 3.12(7) of the Local Government Act 1995

Please note: once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the *Minister's Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within 10 working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address:

Committee Clerk
Joint Standing Committee on Delegated Legislation
Legislative Council Committee Office
GPO Box A11
PERTH WA 6837
Email: delleg@parliament.wa.gov.au
Tel: 9222 7404
Fax: 9222 7805

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Please note that my comments:

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The Shire should ensure that a detailed editorial analysis of the proposed local law has been undertaken and that the content of the local law is in accordance with the Shire's policies and objectives.

Kind regards

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A/Principal Strategy Officer

Department of Local Government, Sport and Cultural Industries
140 William Street, Perth WA 6000
GPO Box R1250, Perth WA 6844

Telephone +61 8 6552 1642

Email steven.elliott@dlgsc.wa.gov.au

Web www.dlgsc.wa.gov.au

The Department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.

From: Vlastic, Zrinka <Zrinka.Vlastic@dpc.wa.gov.au>

Sent: Monday, May 29, 2023 10:40 AM

To: Ministerial Liaison <Ministerials@dlgsc.wa.gov.au>

Subject: 78-13379 - DIRECT REPLY & ATTN/NOTE - Email received from Stephanie Swain Senior Ranger of Shire of Kojonup regarding Shire of Kojonup - Notice of proposed Local Laws

OFFICIAL

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Requesting: Direct reply & Attention/Note

Due Date: Closed

Hard copy will be sent to you.

Warm regards



Office of the **Hon John Carey MLA**
Minister for Housing; Lands; Homelessness; Local Government
Level 7, Dumas House
2 Havelock Street
WEST PERTH WA 6005
Ph: (08) 6552 5300 | Fax: (08) 6552 5301
Email: minister.carey@dpc.wa.gov.au

The Department of the Premier and Cabinet Legal Notice.

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Office of the **Hon John Carey MLA**
Minister for Housing; Lands; Homelessness; Local Government
Level 7, Dumas House
2 Havelock Street
WEST PERTH WA 6005
Ph: (08) 6552 5300 | Fax: (08) 6552 5301
Email: minister.carey@dpc.wa.gov.au

The Department of the Premier and Cabinet Legal Notice.

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OFFICIAL



LOCAL GOVERNMENT ACT 1995

SHIRE OF KOJONUP

PARKING (AMENDMENT) LOCAL LAW 2023

DRAFT

SHIRE OF KOJONUP

PARKING (AMENDMENT) LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Kojonup resolved on the _____ to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Kojonup Parking (Amendment) Local Law 2023*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

PART 2 – AMENDMENTS

2.1 Shire of Kojonup Parking Local Law 2022 amended

This Part of the local law amends the *Shire of Kojonup Parking Local Law 2022* as published in the *Government Gazette* on 31 October 2022,

2.2 Clause 4.5 amended

Inserted definition of ‘*Particular event*’ to mean ‘*an event at which entertainment is provided to the public on an irregular basis whether from an entertainment venue or from some other place*’.

2.3 Clause 4.5 amended

Clause 4.5 is amended as follows:

- (a) Renumber subclauses (1), (2) and (3) to subclauses (2), (5) and (6) respectively.
- (b) After subclause (2) insert the following:

(3) The local government shall provide public notice advising of any affected parking facilities due to particular events of a period of no less than 4 weeks.

(4) Parking facilities set aside for particular events shall have a time limit of 4 hours unless otherwise specified by the local government.

2.4 Clause 3.7(2)(b) amended

Reworded Clause 3.7(2)(b) to state ‘*a disabled person to which the valid disability parking permit relates is either the driver or a passenger in the motor vehicle.*’

2.5 Clause 3.11 amended

In clause 3.11(a) delete “is”.

2.6 Clause 3.20(1) amended

In clause 3.20(1) delete ‘that’.

2.7 Clause 4.8(2) amended

In clause 4.8(2) delete ‘stop or’.

2.8 Clause 4.11 amended

In clause 4.11(a),(b) and (c) delete ‘stop’.

2.9 Clause 6.2(a) amended

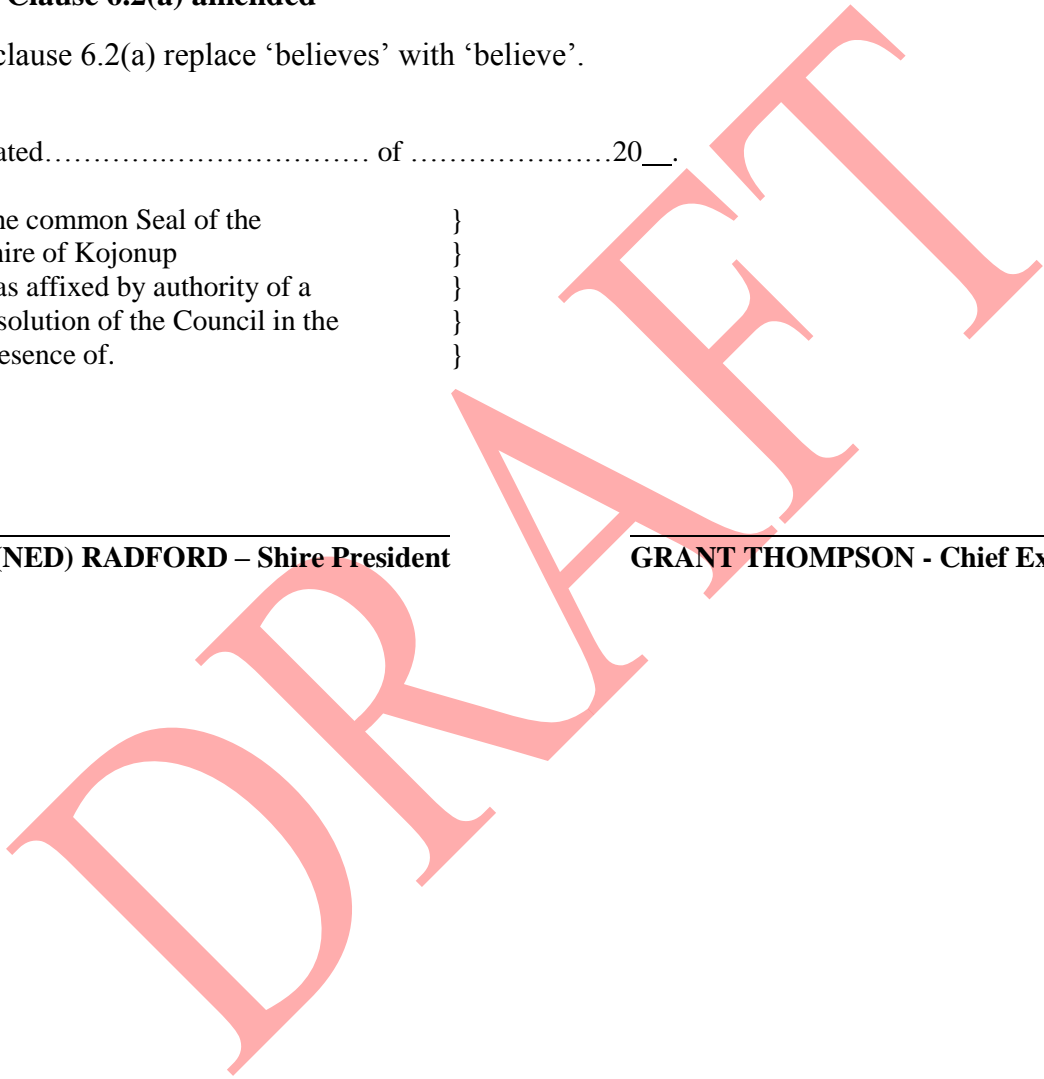
In clause 6.2(a) replace ‘believes’ with ‘believe’.

Dated..... of20__.

The common Seal of the }
Shire of Kojonup }
was affixed by authority of a }
resolution of the Council in the }
presence of. }

EDWIN (NED) RADFORD – Shire President

GRANT THOMPSON - Chief Executive Officer





LOCAL GOVERNMENT ACT 1995

SHIRE OF KOJONUP

PARKING LOCAL LAW 2022

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LOCAL GOVERNMENT ACT 1995

SHIRE OF KOJONUP

CONSOLIDATED

PARKING LOCAL LAW 2022

PARKING (AMENDMENT) LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Kojonup resolved on _____ to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Kojonup Parking Local Law 2021*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

Nil.

1.5 Definitions

(1) In this local law unless the context otherwise requires –

Act means the *Local Government Act 1995*;

Authorised person means a person authorised by the local government to perform any of the functions of an authorised person under this local law;

Authorised motor vehicle means a motor vehicle authorised by the local government, CEO, authorised person or by any written law to stop or park on a thoroughfare or on a parking facility;

Bicycle has the meaning given to it by the Code;

Bicycle path has the meaning given to it by the Code;

Built-up area means the areas under a local planning scheme, including both sides of thoroughfares immediately adjoining, zoned as –

- (a) central business;
- (b) service commercial;
- (c) residential; and
- (d) rural town site.

Bus stop has the meaning given to it by the Code;

Bus zone has the meaning given to it by the Code;

Caravan has the meaning given to it by section 5 of the *Caravan Parks and Camping Grounds Act 1995*;

Carriageway has the meaning given to it by the Code;

Centre in relation to a carriageway, has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

Children's crossing has the meaning given to it by the Code; **Code** means the *Road Traffic Code 2000*;

Commercial motor vehicle –

- (a) means a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers; and
- (b) includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to, and is in fact used for that purpose;

Continuous dividing line has the meaning given to it in the Code;

Disability parking permit has the meaning given to it by the *Local Government (Parking for People with Disabilities) Regulations 2014*;

Disabled parking bay means a part of a parking facility or carriageway which is identified or marked by painted lines, symbols, inscriptions or signs as a bay for the parking of motor vehicles driven by or carrying a disabled person;

District means the district of the local government;

Driver means any person driving or in control of a motor vehicle;

Edge line has the meaning given to it by the Code;

Emergency motor vehicle has the meaning given to it by the Code;

Footpath has the meaning given to it by the Code;

GVM or “gross motor vehicle mass” has the meaning given to it by the *Road Traffic (Motor vehicles) Act 2012*;

Heavy motor vehicle has the meaning given to it by the Code;

Infringement notice means the notice referred to in clause 7.5;

Keep clear area means a portion of a carriageway that lies –

- (a) between 2 consecutive signs inscribed with the words “KEEP CLEAR” and each with an arrow pointing generally towards the other; or
- (b) between a sign inscribed with the words “KEEP CLEAR” and whichever of the following that lies in the general direction indicated by an arrow inscribed on the sign –
 - (i) the end of the carriageway; or
 - (ii) an area in which stopping is prohibited; or
 - (iii) the furthest point of “KEEP CLEAR” markings.

Keep clear marking has the meaning given to it by the Code;

Kerb means the constructed border or edge of the portion of a road paved for the use of vehicular traffic where any constructed border exists at the edge of the paved road and whether any footpath has been constructed or not;

level crossing has the meaning given to it by the Code;

loading zone has the meaning given to it by the Code;

local government means the Shire of Kojonup;

local planning scheme means a local planning scheme and includes any structure plan adopted or approved by the local government made under the *Planning and Development Act 2005*;

Median strip has the meaning given to it by the Code;

Motor cycle has the meaning given to it by the Code;

Motor vehicle has the meaning given to it in the *Road Traffic (Administration) Act 2012*, but does not include a motorised scooter; and

Motorised scooter has the meaning given to it by the Code, and includes a motorised wheelchair that is designed so as to be not capable of a speed exceeding 10 km/h;

Nature strip has the meaning given to it in the Code

No parking area has the meaning given to it in the Code;

No parking sign means –

- (a) a sign with the words “no parking” in red letters on a white background, or
- (b) the letter “P” within a red annulus and a red diagonal line across it on a white background;

No stopping area has the meaning given to it in the Code;

No stopping sign means a sign with –

- (a) the words “no stopping” or “no standing” in red letters on a white background;
- (b) the words “no stopping” or “no standing” in white letters on a red background; or
- (c) the letter “S” within a red annulus and a red diagonal line across it on a white background;

Notice of withdrawal means the notice referred to in clause 7.6(1).

Occupier has the meaning given to it in section 1.4 of the Act;

Owner where used in relation to –

- (a) a motor vehicle licensed under the *Road Traffic (Motor vehicles) Act 2012*, means the person in whose name the motor vehicle has been registered under the *Road Traffic (Motor vehicles) Act 2012*;
- (b) any other motor vehicle, means the person who owns, or is entitled to possession of that motor vehicle; and
- (c) land, has the meaning given to it in section 1.4 of the Act;

Park has the meaning given to it by the Code;

Parking area has the meaning given to it by the Code;

Parking bay and **Parking lane** means a section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, colored bricks or pavers or similar devices for the purpose of indicating where a motor vehicle may be parked;

Parking control sign has the meaning given to it by the Code;

Parking facilities includes –

- (a) land, buildings, shelters, places, parking bays, parking lanes and other facilities open to the public generally for the parking of motor vehicles with or without charge; and
- (b) signs, notices and facilities used in connection with the parking of motor vehicles;

Path has the meaning given to it in the Code;

Pedestrian crossing has the meaning given to it by the Code;

Public bus has the meaning given to it by the Code, and includes a school bus in the performance of its duties;

Public place means any place to which the public has access whether or not that place is on private property;

Reserve means any land—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an otherwise unvested facility within section 3.53 of the *Land Administration Act 1997*;

Right of way means a thoroughfare separating two portions of land by a public reserve, road, laneway, pedestrian access way, and includes the access leg of a battle-axe lot or the equivalent not more than 6m in width;

Road includes a highway, road, lane, thoroughfare, carriageway or similar place, or part thereof, which is within the parking region of the local government, which the public are allowed to use and includes every part of the highway, lane, thoroughfare or similar place and other things including bridges and culverts appurtenant there to and includes all of the land lying between the property lines including the road verge and footpath;

Schedule means a Schedule to this local law;

School bus means a motor vehicle that is used solely or principally for the carriage of children to and from school, and is equipped to seat 8 or more persons, including the driver;

Shared zone has the meaning given to it by the Code;

Sign includes a parking control sign or other sign, inscription, road marking, painted line, mark, structure or other device or method approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking facilities or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the stopping and parking of motor vehicles;

Special purpose motor vehicle has the meaning given to it by the Code;

Stop in relation to a motor vehicle, has the meaning given to it by the Code;

Symbol includes any symbol specified from time to time by Standards Australia for use in the regulation of parking and any reference to the wording of any sign in this local law shall be also deemed to include a reference to the corresponding symbol;

Taxi has the meaning given to it by the Code;

Taxi zone has the meaning given to it by the Code;

Thoroughfare has the meaning given to it in section 1.4 of the Act;

Traffic island has the meaning given to it by the Code;

Trailer has the meaning given to it by the Code;

Verge has the same meaning as *nature strip*.

- (2) Unless the context otherwise requires, where a term is used, but not defined, in this local law, and that term is defined in the *Road Traffic Act 1974*, the *Road Traffic (Administration) Act 2013*, the *Road Traffic (Motor vehicles) Act 2012* or in the Code, then the term shall have the meaning given to it in that Act or the Code.

PART 2 - ADMINISTRATION

2.1 Powers of the local government

- (1) The local government may, by resolution, prohibit or regulate by signs or otherwise, including but not limited to –
 - (a) the stopping or parking of any motor vehicle or any class of motor vehicles;
 - (b) parking bays;
 - (c) parking facilities;
 - (d) permitted time and conditions of parking in parking bays and parking facilities which may vary with the locality;
 - (e) permitted classes of motor vehicles which may park in parking bays and parking facilities;
 - (f) permitted classes of persons who may park in specified parking bays or parking facilities; and
 - (g) the manner of parking in parking bays and parking facilities.
- (2) Where the local government makes a resolution under this clause, it shall erect signs to give effect to the determination or resolution.

2.2 Thoroughfares under control of Commissioner of Main Roads

- (1) Subject to subclause 2, this local law does not apply to –
 - (a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;
 - (b) prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and
 - (c) any road which comes under the control of the Commissioner of Main Roads.
- (2) Upon request of the local government, the control of parking and parking facilities on a thoroughfare under the control of the Commissioner of Main Roads may be delegated by the Commissioner of Main Roads to the local government

2.3 Parking not under the control of the local government

- (1) This local law does not apply to a parking bay, parking lane or parking facility that is not occupied, managed or controlled by the local government, unless the local government and the owner or occupier of that land or facility have agreed in writing that this local law will apply to that land or facility.
- (2) The agreement referred to in subclause (1) may be made on such terms and conditions as the parties may agree.

2.4 Classes of motor vehicles

For the purpose of this local law, motor vehicles are divided into the following classes –

- (a) public buses and school buses;
- (b) commercial motor vehicles;
- (c) motorcycles and bicycles;
- (d) taxis; and
- (e) all other motor vehicles.

PART 3 - PARKING THROUGHOUT THE DISTRICT

Division 1 – District generally

3.1 Application of Part 3

- (1) This Part applies to the whole of the district.
- (2) This Part is subject to the provisions of Part 4 which may override those of this Part.
- (3) This Part is further subject to the provisions of Part 5 which may override those of Part 4 or this Part.

3.2 Parking for people with disabilities

For avoidance of doubt, and notwithstanding clause 2.3(1), the provisions of the *Local Government (Parking for People with Disabilities) Regulations 2014*, apply throughout the district to all parking bays, parking lanes or parking facilities, whether under the control of the local government or not, which are a public place.

3.3 Parking motor vehicle on a carriageway

- (1) A person parking a motor vehicle on a carriageway other than in a parking bay shall park it –
 - (a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the motor vehicle is parked;
 - (b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the motor vehicle is parked;
 - (c) so that at least 3 metres of the width of the carriageway lies between –
 - (i) the motor vehicle and the farther boundary of the carriageway, any continuous dividing line or median strip, or
 - (ii) between the motor vehicle and a motor vehicle parked on the farther side of the carriageway;
 - (d) so that the front and the rear of the motor vehicle respectively is not less than 1 metre from any other motor vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this local law; and
 - (e) so that it does not obstruct any motor vehicle on the carriageway..

3.4 Parking near a railway level crossing

A person shall not park a motor vehicle so that any portion of the motor vehicle is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing.

3.5 Parking on reserves

No person other than an employee of the local government in the course of his or her duties or a person authorised by the local government shall drive or park a motor vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.

3.6 General prohibitions on parking

- (1) This clause does not apply to a motor vehicle parked in a parking bay nor to a bicycle in a bicycle rack.
- (2) Subclauses (3)(c), (e) and (g) do not apply to a public bus which parks in a bus zone.
- (3) Subject to any law relating to intersections with traffic control signals a person shall not park a motor vehicle so that any portion of the motor vehicle is –
 - (a) between any other stationary motor vehicles and the centre of the carriageway;
 - (b) on or adjacent to a median strip;
 - (c) obstructing a right of way, private drive or carriageway or so close as to deny a motor vehicle reasonable access to or egress from the right of way, private drive or carriageway;
 - (d) alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the motor vehicle would obstruct traffic;
 - (e) on or within 10 metres of any portion of a carriageway bounded by a traffic island;
 - (f) on any footpath, children’s crossing or pedestrian crossing;
 - (g) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous dividing lines or between a double longitudinal line consisting of a continuous dividing line and a broken or dotted line and the boundary of a carriageway nearer to the continuous dividing line, unless there is a distance of at least 3 metres clear between the motor vehicle and the double longitudinal line;
 - (h) on an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
 - (i) within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug;
 - (j) within 10 metres of the nearer property line of any thoroughfare intersecting the thoroughfare on the side on which the motor vehicle is parked, unless a sign or markings on the carriageway indicate otherwise.
- (4) A person shall not park a motor vehicle so that any portion of the motor vehicle is within 20 metres of the approach side or within 10 metres of the departure side of –
 - (a) a sign inscribed with the words “Bus Stop” or “Hail Bus Here” (or with equivalent symbols depicting these purposes) unless the motor vehicle is a public bus stopped to take up or set down passengers;
 - or
 - (b) a children’s crossing or pedestrian crossing.

3.7 Restrictions on parking in particular areas

- (1) Subject to subclause (2), a person shall not park a motor vehicle in a thoroughfare, part of a thoroughfare, or part of a parking facility –
 - (a) if by a sign it is set apart for the parking of motor vehicles of a different class;
 - (b) if by a sign it is set apart for the parking of motor vehicles by persons of a different class; or
 - (c) during any period when the parking of motor vehicles is prohibited by a sign.
- (2) The driver may park a motor vehicle in a thoroughfare or a part of a thoroughfare or part of a parking facility, except in a thoroughfare or a part of a thoroughfare or part of a parking facility to which a disabled parking sign relates for twice the period indicated on the sign, if –
 - (a) the driver’s motor vehicle displays a valid disability parking permit sticker; and
 - (b) a disabled person to which the valid disability parking permit relates is either the driver or a passenger in the motor vehicle.
- (3) A person shall not park a motor vehicle in a bay marked “M/C” unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.
- (4) A person shall not, without the prior permission of the local government, the CEO, or an authorised person, park a motor vehicle in an area designated by a sign stating “Authorised Motor vehicles Only”.

3.8 Motor vehicles not to obstruct a thoroughfare or public place

A person shall not leave a motor vehicle, or any part of a motor vehicle, in a thoroughfare or public place including a right of way, so that it obstructs the use of any part of that thoroughfare or public place without the permission of the local government or unless authorised under any written law.

3.9 Authorised person may order motor vehicle on thoroughfare to be moved

The driver of a motor vehicle shall not park that motor vehicle on any part of a thoroughfare in contravention of this local law after an authorised person has directed the driver to move it.

3.10 Suspension of parking limitations for urgent, essential or official duties

- (1) Where by a sign the parking of motor vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government, the CEO or an authorised person may, subject to the Code, permit a person to park a motor vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.
- (2) Where permission is granted under subclause (1), the local government, the CEO or an authorised person may prohibit the use by any other motor vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

Division 2 – No Parking and No Stopping

3.11 No parking

A driver shall not stop on a length of carriageway or in an area to which a “no parking” sign applies, unless the driver is –

- (a) dropping off, or picking up, passengers or goods;
- (b) remains within three metres of the motor vehicle at all times; and
- (c) completes the dropping off, or picking up, of the passengers or goods within two minutes of stopping and drives on.

3.12 No stopping

- (1) A driver shall not stop on a length of carriageway, or in an area, to which a “no stopping” sign applies or in a “keep clear area”.
- (2) A driver must not stop at the side of a carriageway marked with a continuous yellow edge line.

3.13 Application of particular definitions

For the purposes of the application of clause 3.11 and clause 3.12 an arrow inscribed on a sign erected at an angle to the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the carriageway.

Division 3 – Stopping in particular circumstances

3.14 Stopping near an obstruction

A driver shall not stop on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.

3.15 Stopping on a bridge, etc.

A driver shall not stop a motor vehicle on a bridge, causeway, ramp or similar structure unless –

- (a) the carriageway is at least as wide on the structure as it is on each of the approaches and a parking control sign does not prohibit stopping or parking; or
- (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law.

3.16 Stopping on crests, curves, etc.

A driver shall not stop a motor vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking motor vehicle, from a distance of 50 metres within a built-up area, and from a distance of 150 metres outside a built-up area.

3.17 Stopping near a fire hydrant etc

A driver shall not stop a motor vehicle so that any portion of the motor vehicle is within one metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless –

- (a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and remains within three metres of the motor vehicle at all times; or
- (b) the driver is driving a taxi, and the driver stops in a taxi zone and remains within three metres of the motor vehicle at all times.

3.18 Obstructing access to and from a path, driveway, etc.

A driver shall not stop a motor vehicle so that any portion of the motor vehicle is in front –

- (a) of a path, in a position that obstructs access by motor vehicles or pedestrians to or from that path;
- (b) on or across a driveway or other way of access for motor vehicles travelling to or from adjacent land; unless –
- (c) the driver is dropping off, or picking up, passengers; or
- (d) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law.

Division 4 – Signs

3.19 Part of thoroughfare to which sign applies

Where under this local law the parking of motor vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which –

- (a) lies beyond the sign;
- (b) lies between the sign and the next sign beyond that sign; and
- (c) is on that side of the thoroughfare nearest to the sign.

3.20 Pre-existing signs

- (1) A sign is deemed for the purposes of this local law to have been erected by the local government under the authority of this local law where that sign –
 - (a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this local law; and
 - (b) relates to the parking of motor vehicles within the district,
- (2) An inscription, word, number, expression or symbol on a sign referred to in subclause (1) operates and has effect according to its tenor, and where the inscription, word, number, expression or symbol relates to the stopping of motor vehicles, it is to be deemed for the purposes of this local law to operate and have effect as if it related to the parking of motor vehicles.

3.21 Signs must be complied with

An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.

3.22 Unauthorised signs and defacing of signs

A person shall not without the authority of the local government –

- (a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;
- (b) remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law or attempt to do any such act; or
- (c) affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

3.23 General provisions about signs

- (1) A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.
- (2) The first three letters of any day of the week when used on a sign indicate that day of the week.

Division 5 – Zones for particular motor vehicles

3.24 Stopping in a loading zone

A person shall not stop a motor vehicle in a loading zone unless it is –

- (a) a motor vehicle used for commercial or trade purposes engaged in the picking up or setting down of goods; or
- (b) a motor vehicle that completes the dropping off or picking up of passengers within two minutes of stopping and then drives on,

however, in any event, shall not remain in that loading zone –

- (c) for longer than a time indicated on the “loading zone” sign; or
- (d) longer than 30 minutes, if no time is indicated on the sign.

3.25 Stopping in a taxi zone or a bus zone

- (1) A driver shall not stop in a taxi zone, unless the driver is driving a taxi.
- (2) A driver shall not stop in a bus zone unless the driver is driving a public bus or a school bus.

3.26 Stopping in a shared zone

A driver shall not stop in a shared zone unless –

- (1) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under this local law;
- (2) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law;
- (3) the driver is dropping off, or picking up, passengers or goods; or
- (4) the driver is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

3.27 Other limitations in zones

A person shall not stop a motor vehicle in a zone to which a sign applies if stopping the motor vehicle would be contrary to any limitation in respect to classes of persons or motor vehicles, or specific activities allowed, as indicated by additional words on a parking control sign that applies to the zone.

PART 4 - PARKING IN BUILT-UP AREAS

Division 1 – Built-up areas generally

4.1 Application of Part 4

- (1) This Part applies to the built up areas of a built-up area.
- (2) This Part overrides any inconsistent provisions of Part 3.
- (3) This Part is subject to the provisions of Part 5 which may override those of this Part.

4.2 No parking of motor vehicles exposed for sale and other circumstances

A person shall not park a motor vehicle on any portion of a thoroughfare –

- (a) for the purpose of exposing it for sale;
- (b) if that motor vehicle is not licensed under the *Road Traffic (Motor vehicles) Act 2012*;
- (c) if that motor vehicle is a trailer or a caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the motor vehicle to be moved to a place other than a thoroughfare.

4.3 Parking on a carriageway with heavy and long motor vehicles

- (1) Unless engaged in the picking up or setting down of goods, a person shall not park on any part of a carriageway for any period exceeding one hour, a motor vehicle or any combination of motor vehicles, that together with any projection on, or load carried by, the motor vehicle or combination of motor vehicles, is 7.5 metres or more in length or exceeds a GVM of 4.5 tonnes.
- (2) Nothing in this clause affects the operation of any other clause in this local law or any other written law relating to the parking or stopping of motor vehicles.

4.4 Double parking

- (1) A driver shall not stop a motor vehicle so that any portion of the motor vehicle is between any other stopped motor vehicle and the centre of the carriageway.
- (2) This clause does not apply to –
 - (a) a driver stopped in traffic; or
 - (b) a driver angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

4.5 Event Parking

- (1) For the purpose of this clause, ‘Particular event’ means an event at which entertainment is provided to the public on an irregular basis whether from an entertainment venue or from some other place.
- (2) Subject to clause 2.1, a temporary sign may indicate that all or part of a parking facility, thoroughfare or public place is set aside, during the period indicated in the sign, for the parking of motor vehicles by persons attending a particular event.
- (3) The local government shall provide public notice advising of any affected parking facilities due to particular events of a period of no less than 4 weeks.
- (4) Parking facilities set aside for particular events shall have a time limit of 4 hours unless otherwise specified by the local government.
- (5) The local government may issue to a person a permit in respect of all or part of a parking facility, thoroughfare or public place for an event referred to in subclause (2).
- (6) A person must not park or stop a motor vehicle, or permit a motor vehicle to remain parked, in any area that is set aside under subclause (2) unless the permit issued under subclause (5) for the relevant event is displayed inside the motor vehicle so that it is clearly visible to an authorised person examining the ticket from outside the motor vehicle.

Division 2 – Parking bays, parking lanes, and parking facilities

4.6 Motor vehicles to be within parking bays or parking lanes on thoroughfare

- (1) Subject to subclause (2) and (3), a person shall not park a motor vehicle in a parking bay in a thoroughfare otherwise than –
 - (a) parallel to and as close to the kerb as is practicable;

- (b) wholly within the parking bay or parking lane; and
- (2) headed in the direction of the movement of traffic on the side of the thoroughfare in which the bay is situated.
- (3) If a motor vehicle is too long or too wide to fit completely within a single parking bay then the person parking the motor vehicle shall do so within the minimum number of parking bays needed to park that motor vehicle.
- (4) A person shall not park a motor vehicle partly within and partly outside a parking area.

4.7 Parking prohibitions and restrictions

- (1) A person shall not –
 - (a) park a motor vehicle so as to obstruct an entrance to, or an exit from parking facilities, or an access way within parking facilities;
 - (b) except with the permission of the local government or an authorised person, park a motor vehicle on any part of a parking facility contrary to a sign referring to that part;
 - (c) permit a motor vehicle to park in any part of parking facilities, if an authorised person directs the driver of such motor vehicle to move the motor vehicle; or
 - (d) park or attempt to park a motor vehicle in a parking bay in which another motor vehicle is parked, unless –
 - (i) parking of a motorcycle and a bicycle together in a bay marked “M/C”, and
 - (ii) the bicycle is parked in accordance with subclause (2).
- (2) A person must not park a bicycle –
 - (a) in a parking bay other than in a bay marked for motorcycles only; and
 - (b) other than against the kerb.
- (3) Notwithstanding the provisions of subclause (1)(b) a driver may park a motor vehicle in a bay or facility (except in a parking area for people with disabilities) for twice the length of time allowed, provided that –
 - (a) the driver’s motor vehicle displays a current disability parking permit; and
 - (b) a person with disabilities to which that disability parking permit relates is either the driver of or a passenger in the motor vehicle.

4.8 Angle parking

- (1) This clause does not apply to –
 - (a) a motor vehicle with a mass including any load, of over 4.5 tonnes; or
 - (b) a person parking either a motor cycle without a trailer or a bicycle.
- (2) Where a sign associated with a parking area is inscribed with the words “angle parking”, or with an equivalent symbol depicting this purpose, a person stopping or parking a motor vehicle shall park the motor vehicle at an angle and in the position indicated by the inscription on the parking sign or by marks on the carriageway.

Division 3 – Stopping in particular circumstances

4.9 Stopping at or near a bus stop

A driver shall not stop a motor vehicle so that any portion of the motor vehicle is within 20 metres of the approach side of a bus stop, or within 10m of the departure side of a bus stop, measured in the direction of traffic movement on that portion of the thoroughfare, unless –

- (a) the motor vehicle is a public bus stopped to take up or set down passengers; or
- (b) the driver stops at a place on a length of carriageway, or in an area permitted by a parking control sign.

4.10 Stopping on a path, median strip, or traffic island

The driver of a motor vehicle (other than a bicycle or an animal) shall not stop so that any portion of the motor vehicle is on a path, traffic island or median strip, unless permitted by a parking control sign.

4.11 Stopping on verge

- (1) A person shall not stop so that any portion of the following is on or projects over a verge –
 - (a) a motor vehicle (other than a bicycle);
 - (b) a commercial motor vehicle or any combination of motor vehicles that exceeds 4.5 tonnes GVM, a public bus, a trailer or caravan unattached to a motor vehicle; or
 - (c) any motor vehicle (other than a bicycle) during any period when the stopping of motor vehicles on that verge is prohibited by a sign adjacent and referable to that verge.
- (2) Subclause (1)(a) does not apply to the person if he or she is the owner or occupier of the land adjacent to that verge, or is a person authorised by the occupier of that land to stop the motor vehicle so that any portion of it is on the verge.
- (3) Subclause (1)(b) does not apply to a commercial motor vehicle or any motor vehicle with a GVM that exceeds 4.5 tonnes when it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from or delivered to the land adjacent to the portion of the verge on which the motor vehicle is parked, provided no obstruction is caused to the passage of any motor vehicle or person using a carriageway or a path.

4.12 Stopping on a carriageway with motor cycle parking sign

The driver of a motor vehicle shall not stop on a length of carriageway, or in an area, to which a “motorcycle parking” sign applies, or an area marked “M/C” unless –

- (a) the motor vehicle is a motor cycle; or
- (b) the driver is dropping off, or picking up, passengers.

4.13 Stopping on a carriageway with a bicycle sign

Unless dropping off or picking up passengers, the driver of a motor vehicle (other than a bicycle) must not stop on a length of carriageway to which any of the following apply –

- (a) a “bicycle path” sign;
- (b) a “bicycle parking” sign; or
- (c) a “dual use path” or other sign indicating bicycles are permitted to use the path.

PART 5 – PARKING IN TIMED ZONES

5.1 Application of Part 5

- (1) This Part applies to timed parking zones.
- (2) This Part overrides any inconsistent provisions of Part 3.

5.2 Timed Parking

- (1) The local government, by resolution, may constitute any land, structure, section or part of a thoroughfare or public reserve as a timed parking zone.
- (2) In respect of timed parking zones the local government under subclause (1), may determine—
 - (a) the location of parking spaces within a parking zone;
 - (b) the permitted times and conditions of parking or stopping of a vehicle;
 - (c) the classes of vehicles permitted to park or stop;
 - (d) the classes of persons permitted to park or stop a vehicle; and
 - (e) the manner of parking or stopping a vehicle.
- (3) A parking zone constituted under subclause (1) may be varied as to the land, structure, section or part of a thoroughfare or public reserve which it comprises by the local government.
- (4) Where the local government makes a determination under this clause, it shall erect signs to give effect to this determination

5.3 Authorised person may mark tyres

- (1) An authorised person may mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers.
- (2) A person shall not remove a mark made by an authorised person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

5.4 No movement of motor vehicles to avoid time limitation

Where the parking of vehicles in a parking facility is permitted for a limited time, a person shall not move a vehicle within the parking facility so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed for at least 1 hour.

PART 6 - MISCELLANEOUS

6.1 Removal of notices on motor vehicle

A person, other than the driver of the motor vehicle or a person acting under the direction of the driver of the motor vehicle, shall not remove from the motor vehicle any notice put on the motor vehicle by an authorised person.

6.2 Emergency and special purpose motor vehicles

Notwithstanding anything to the contrary in this local law, the driver of –

- (a) an emergency motor vehicle may, in the course of their duties and when it is expedient and safe to do so or where they believe that it is expedient and safe to do so, stop, or park the motor vehicle at any place, at any time; and
- (b) a special purpose motor vehicle may, only in the course of his or her duties and when it is necessary and safe to do so, stop, or park the motor vehicle in any place, at any time.

6.3 Removal and impounding of motor vehicles

- (1) The impounding of motor vehicles and other goods shall be carried out in accordance with Part 3 Division 3 Subdivision 4 of the Act and regulation 29 of the *Local Government (Functions and General) Regulations 1996*.
- (2) An employee authorised specifically for the purposes of section 3.39 of the Act and this clause may remove and impound any motor vehicle that is involved in a contravention that can lead to impounding.
- (3) A person authorised to impound a motor vehicle in accordance with subclause (2) may use reasonable force to exercise the power given by that clause.
- (4) The form of the notice referred to in section 3.42 of the Act is set out in Schedule 1.

6.4 Notice to owner of motor vehicle involved in offence

The owner of a motor vehicle may be required to identify the driver or person in charge of a motor vehicle at the time when an offence is alleged to have been committed by sending a notice substantially in the form of Form 1 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

PART 7 - ENFORCEMENT

7.1 Legal proceedings

Evidentiary provisions relating to offences involving motor vehicles are contained in Division 3 of Part 9 of the Act.

7.2 Offences

A person who breaches a provision of this local law commits an offence.

7.3 General penalty

A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000 and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of the day during which the offence has continued.

7.4 Modified penalties

- (1) The offences contained in the Schedule 3 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the final column of Schedule 3 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

7.5 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice substantially in the form of either –

- (a) Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; or
- (b) Schedule 2 of this local law, in accordance with section 9.18 of the Act.

7.6 Withdrawal of infringement notice

- (a) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice substantially in the form of Form 3 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.
- (b) A person authorised to issue an infringement notice under clause 7.5 cannot sign or send a notice of withdrawal

Schedule 1 – Notification of Impoundment of Motor vehicle

[cl. 6.3]

Shire of Kojonup

To (full name/s) –	
Of (address) –	
	Department of Transport records indicate that you are the registered owner of the motor vehicle detailed below and notice is hereby given that the motor vehicle has been impounded in accordance with the provisions of the <i>Local Government Act 1995</i> .
Make –	
Model –	
Registration –	
Impounded from –	
Positioned at/near –	
Date impounded –	
Time impounded –	
	The motor vehicle has been taken to a secure facility.
Facility address –	
	IT IS A REQUIREMENT THAT ALL PAYMENTS ARE RECEIVED PRIOR TO THE RELEASE OF THE MOTOR VEHICLE.
Documentation required –	The following must be produced before payment can be accepted and release of the motor vehicle is permitted— <ul style="list-style-type: none"> • Current Motor vehicle Registration Document. • Drivers licence or other legal form of identification. • Payment receipt (required for motor vehicle release at secure facility).
Payment in person only –	Chief Executive Officer Shire of Kojonup, 93 Albany Highway KOJONUP Between – 8.30am and 4.30pm Monday to Friday (except public holidays) Payments by cash, cheque or EFTPOS.
	The motor vehicle will then be available for release, by contacting the Shire to make the necessary arrangements
Motor vehicle impound fee –	
Additional days storage fee or part thereof	
<p>(1) Subject to clause 2 below, if your motor vehicle is not collected within 2 months after the date of this notice the Shire may either –</p> <p>(a) under section 3.46 of the <i>Local Government Act 1995</i> refuse to allow the motor vehicle to be collected until the Shire’s costs of removing and keeping the motor vehicle have been paid to the Shire; or</p> <p>(b) under section 3.47 of the <i>Local Government Act 1995</i> sell or otherwise dispose of the motor vehicle and credit the money received from that sale or disposal to the Shire’s Trust Fund except to the extent required to meet the cost and expenses incurred by the Shire in removing, impounding and selling of the motor vehicle.</p>	

(2) If the Local Government has made a declaration that in accordance with 3.40A(4) of the <i>Local Government Act 1995</i> the motor vehicle is an abandoned wreck then the motor vehicle may be disposed of within 7 days of that declaration being made.	
If you are convicted of an offence against this Local Law, section 3.48 of the <i>Local Government Act 1995</i> allows the Shire to recover from you its outstanding expenses incurred in the removing, impounding and selling of the motor vehicle.	
Take note –	Unless all fees are paid for and the motor vehicle collected within 2 months from the date of impounding, the Shire may sell the subject motor vehicle.
Authorised person – Name	
Signature	
Title	
Date issued –	

Schedule 2 – Infringement notice and notice requiring owner of motor vehicle to identify motor vehicle

[cl. 7.5(b)]

Shire of Kojonup

INFRINGEMENT NUMBER	
To (full name/s) –	
Of (address) –	
	It is alleged that –
On (day) –	
At (time) –	
	Your motor vehicle –
Make –	
Model –	
Registration –	
As from	
	Was involved in the commission of the following offence –
Details of offence –	
	Contrary to –
Local Government (Parking for People with Disabilities) Regulations 2014 –	
Shire of Kojonup Parking Local Law 2021, clause –	

The modified penalty item number is –	
The modified penalty for the offence is –	\$
If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty may be paid within a period of 28 days after the giving of this notice	
Unless within 28 days after being served with this notice – (a) you pay the modified penalty; or (b) you – (i) inform the Chief Executive Officer or another authorised person at the Shire of Kojonup as to the identity and address of the person who was the driver or person in charge of the above motor vehicle at the time the offence is alleged to have been committed; or (ii) satisfy the Chief Executive Officer that the above motor vehicle had been stolen or was being unlawfully used at the time the offence is alleged to have been committed, you will, in the absence of proof to the contrary, be deemed to have committed the above offence and court proceedings may be instituted against you.	

IMPORTANT – if you do not pay the Modified penalty within 28 days, you may be prosecuted in a court or enforcement action may be taken under the Fines, Penalties and Infringements Notices Enforcement Act 1994. Under this Act, some or all of the following actions may be taken – your driver’s licence may be suspended, your vehicle licence may be suspended or cancelled, you may be disqualified from holding or obtaining a drivers licence or vehicle licence, your vehicle may be immobilized or have its number plates removed, your details may be published on a website, your earnings or your bank accounts may be garnished; and your property may be seized and sold. If the matter is registered with the Registry, additional costs will also be payable. If you change your address it is important that you advise us immediately. Failure to do so may result in your driver’s licence or any vehicle licence you hold being suspended without your knowledge. If you need more time to pay the modified penalty, you can apply for an extension of time by writing to the authorised person at the below address:

In person or by mail to –	Chief Executive Officer Shire of Kojonup, 93 Albany Highway KOJONUP Between – 8.30am and 4.30pm Monday to Friday (except public holidays) Payments by cash, cheque or EFTPOS.
Electronic payment or correspondence –	Refer website at www.Kojonup.wa.gov.au Quoting infringement number enquiries@Kojonup.wa.gov.au
Authorised person – Name	
Signature	
Title	
Date issued –	

Schedule 3 – Prescribed offences

[cl. 7.4]

Item	Clause	Nature of offence	Modified penalty \$
1	3.2	Unauthorised parking in a disabled parking space or unauthorised display of a disability parking permit are dealt with by the <i>Local Government (Parking for People with Disabilities) Regulations 2014</i>	As per the Regulations
2	3.3	Failure to park correctly on a carriageway without markings	50
3	3.4	Parking too close to a railway level crossing	100
4	3.5	Unauthorised parking on a reserve	50
5	3.6	Failure to comply with general prohibitions on parking	50
6	3.7	Failure to comply with restrictions on parking in particular areas	50
7	3.8	Motor vehicle obstructing a thoroughfare or public place	100
8	3.9	Failure to comply with instruction of authorised person	100
9	3.10(1)	Failure to obtain permission to park a motor vehicle other than as provided by this local law	50
10	3.10(2)	Failure to comply with conditions of suspension of parking requirements	100

11	3.11	Failure to comply with “no parking” sign	50
12	3.12	Failure to comply with “no stopping” sign	50
13	3.14	Stopping near an obstruction	50
14	3.15	Stopping on a bridge etc	100
15	3.16	Stopping on crests/curves	100
16	3.17	Stopping near fire hydrant	50
17	3.18	Obstructing path, a driveway etc	50
18	3.21	Failure to comply with sign	50
19	3.22	Unauthorised placement, misuse or obstruction of a sign	100
20	3.24	Stopping unlawfully in a loading zone	50
21	3.25	Stopping unlawfully in a taxi or bus zone	50
22	3.26	Stopping in a shared zone	50
23	3.27	Stopping in a zone contrary to a sign	50
24	4.2	Parking of a motor vehicle on a verge for sale or repair, of if unlicensed motor vehicle, unattached trailer or caravan.	50
25	4.3	Failure to comply with limitations on heavy and long motor vehicles	100
26	4.4	Double parking	50
27	4.5(1)	Failure to comply with event parking sign	50
28	4.5(3)	Failure to display required event permit information	50
29	4.6	Failure to park with marked bay or lane	50
30	4.7(1)	Creating an obstruction or incorrectly parked in a parking facility	50
31	4.7(2)	Incorrect parking of a bicycle in a parking facility	50
32	4.7(3)	Unauthorised extended parking in a facility	50
33	4.8	Failure to comply with angle parking	50
34	4.9	Stopping at or near bus stop	50
35	4.10	Stopping on path, median strip or traffic island	50
36	4.11	Stopping on verge	50
37	4.12	Stopping in a motorcycle parking area	50
39	4.13	Stopping in a bicycle area	50
40	5.2	Failure to comply with timed parking sign	50
41	5.3(2)	Unauthorised making or removal of mark	100
42	5.4	Moving motor vehicle to avoid time limitations	50
43	6.1	Removing notice from motor vehicle	100
44	6.2(b)	Unauthorised parking of special purpose motor vehicle	50
45		All other offences not specified	50

Dated..... of20__.

The common Seal of the }
Shire of Kojonup }
was affixed by authority of a }
resolution of the Council in the }
presence of. }

PRESIDENT

CHIEF EXECUTIVE OFFICER

JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION



Our ref: 4139:07 and 08

10 May 2023

Cr Ned Radford
President, Shire of Kojonup
93 Albany Highway, Kojonup WA 6395
cr.radford@kojonup.wa.gov.au

Dear President

Shire of Kojonup Parking Amendment Local Law 2023
Shire of Kojonup Cat Repeal Local Law 2023
Shire of Kojonup Cat Local Law 2023

I refer to the attached email of 28 April 2023 from Stephanie Swain, the Shire's Senior Ranger / Fire Control Officer to the Committee's Advisory Officer, Alex Hickman. The Shire has requested the Committee review the above draft local laws to determine compliance with undertakings made by the Shire Council on 21 March 2023.

The Committee's review has determined that the draft local laws fulfil all undertakings given.

However, this does not amount to an endorsement of the local laws. The Committee will scrutinise them once they are published and tabled in accordance with section 42 of the *Interpretation Act 1984* and the Local Laws Explanatory Memoranda Checklist and Directions.

The Committee notes the draft *Shire of Kojonup Cat Local Law 2023* contains new clauses that were not in the 2022 local law subject to Committee undertakings. The Committee encourages local governments, before drafting local laws, to undertake due diligence by checking the [undertakings list for local laws on its website](#) as well as any relevant disallowance reports. This assists avoiding including clauses subject to previous Committee undertakings.

If you have any queries in relation to this matter, please contact Alex Hickman on 9420 7633 or at delleg@parliament.wa.gov.au.

Yours sincerely

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Mr Geoff Baker MLA

Chair

Att: Stephanie Swain, Senior Ranger / Fire Control Officer, ranger@kojonup.wa.gov.au

This correspondence including any attachments is confidential and privileged. Your local government may only discuss the content of this letter and any attachments with the Western Australian Local Government Association, the Department of Local Government and the Shire's legal advisors to the extent necessary to obtain information the Committee seeks. Each person to whom you distribute this material must be made aware of its confidential and privileged status.

Legislation, Delegated

From: Stephanie Swain <ranger@kojonup.wa.gov.au>
Sent: Friday, 28 April 2023 10:19 AM
To: Legislation, Delegated
Subject: ATT - Alex Hickman - Shire of Kojonup - Proposed Parking Amendment Local Law 2023 and Proposed Cats Local Law 2023 - Confirmation of undertakings being addressed

Attachments: Shire of Kojonup Parking Amendment Local Law 2023.pdf; Shire of Kojonup Parking Local Law 2022 - Consolidated.pdf; Shire of Kojonup Cats Local Law 2023.pdf; Shire of Kojonup Cat Repeal Local Law 2023.pdf; Shire of Kojonup Ordinary Council Meeting Minutes - 18 April 2023.PDF

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As per our previous discussion dated 24 March 2023, please see the below attached items;

- Proposed Shire of Kojonup Parking Amendment Local Law 2023
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- Proposed Shire of Kojonup Cats Local Law 2023
- Shire of Kojonup Ordinary Council Meeting Minutes dated 18 April 2023 (Items 9.2.1 and 9.2.2 are of relevance)

The Shire of Kojonup would greatly appreciate that these draft Local Laws are reviewed by the Joint Standing Committee on Delegated Legislation (JSCDL) to ensure that the requested undertakings have been addressed prior to proceeding further with their implementation process.

Once feedback has been received, any suggestions or comments provided by the JSCDL will be implemented into these drafts before they are publicly advertised as per Section 3.12(3) of the *Local Government Act 1995*.

Should you have any enquires relating to this matter, please do not hesitate to contact me.

Kind regards,

Stephanie Swain
Senior Ranger/Fire Control Officer
SHIRE OF KOJONUP / SHIRE OF BROOMEHILL TAMBELLUP
TEL: 9831 2411 | www.kojonup.wa.gov.au | www.shirebt.wa.gov.au



FOR RECIPIENTS EXTERNAL TO THE SHIRE OF KOJONUP

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JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION



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Senior Ranger/Fire Control Officer
SHIRE OF KOJONUP / SHIRE OF BROOMEHILL TAMBELLUP
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Bushfire Management Plan

Flat Rock Wind Farm

June 2023



LIMITATIONS STATEMENT

This Bushfire Management Plan ('BMP') has been solely prepared for Enel Green Power Australia the Stage 1 Flat Rock Wind Farm southeast of Kojonup across a 40 km² area within both the Shire of Kojonup and the Shire of Broomehill Tambellup.

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Version Control

Stage 1 Flat Rocks Wind Farm			
Version	Date	Author	
V1	13 June 2022	Anthony Rowe	Draft
V2	2 July 2022	Anthony Rowe	Client revisions
V3	14 July 2022	Anthony Rowe	Submission
V4b	28 September 2022	Anthony Rowe	Revised tanker requirements at the Shire request
V5	5 May 2023	Anthony Rowe	Revised asset protection zones.
V6	29 June 2023	Anthony Rowe	Revised firefighting capacity

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Client relationship

I was engaged to provide expert bushfire safety and planning advice. My relationship with the client is a standard commercial contract, and no private, personal, or other matter has influenced the content of the BMP or my findings.

STATEMENT OF CONFORMITY – PLANNING AND DEVELOPMENT ACT 2005



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The signatory declares that this Bushfire Management Plan meets the requirements of State Planning Policy 3.7 and the Guidelines for Planning in Bushfire Prone Areas V1.4.

EXECUTIVE SUMMARY

Preface

This Bushfire Management Plan ('BMP') has been solely prepared for Enel Green Power Australia for the Stage 1 Flat Rocks Wind Farm, to be located south east of Kojonup in an area within the Shire of Kojonup and the Shire of Broomehill Tambellup.

The wind farm at Stage 1 comprises 18 individually sited turbines within a 40 km² area.

The site is within a declared bushfire prone area. Accordingly, the proposal is to be assessed for compliance with State Planning Policy 3.7 *Planning in Bushfire Prone Areas* ('SPP 3.7') "to preserve life and reduce the impact of bushfire on property and infrastructure" in meeting the supporting elements described in the Guidelines for Planning in Bushfire Prone Areas V1.4 (the Guidelines).

The area in which the turbines are located is pasture, with isolated pockets of remnant forest vegetation. It is gently undulating with slopes of 2.0^o– 3.0^o. The windfarm will be hosted by individual landowners and the operation of the windfarm will be managed by Enel Green Power Australia. Agricultural operations will continue around the windfarm assets.

The development of the wind farm comprises a construction phase and an operational phase, the elements of which are described following:

Construction

- Construction compound
 - Construction site office and amenities
 - Concrete batching plant
 - Workshop and vehicle service
 - Fuel stores
- Access roads (making)
- Trenching and installing reticulated power; and
- Turbine assembly compounds at each site

Post construction

- 18 Turbine installations (site assembly compounds removed);
- Substation
- Operations compound (control building and workshop);
- Access roads

The windfarm has been conditionally approved by Shire of Kojonup and the Shire of Broomehill Tambellup. One of the conditions of approval (condition 19) requires the provision of a Bushfire Management Plan addressing the following:

- “(a) Identification and clear mapping of firebreaks, emergency ingress and egress points, water points, turnaround areas for fire trucks, water sources, on site fire-fighting equipment;
- (b) Identification of on-site tracks for access by emergency fire vehicles, and the requirement for these tracks to be maintained to a trafficable standard at all times;”
- “(c) Emergency procedures and personnel contacts;

- (d) Consideration of activities on fire ban days;
- (e) Notification for other agencies.”

Items (a) and (b) have been addressed in the risk register and illustrated spatially on Figures 1a-1g and Items (c), (d) and (e) have been addressed in the Emergency Management Plan contained in this Plan

Risk Assessment

Following the requirements of SPP3.7 a risk assessment has been undertaken as a basis for identifying the risk treatments to satisfy the intent of condition 19.

The intent of SPP3.7 is a risk based arrangement and has been affirmed by the West Australian State Administrative Tribunal.

SPP 3.7 is not a prohibition, that risk SPP 3.7 does not require that there be no increase at all in the threat of bushfire to people property or infrastructure. The intention of the policy is to 'implement effective, risk based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure'¹.

This BMP has applied the risk management methodology described in AS/ISO 31000:2018 and the National Emergency Risk Assessment Guidelines (NERAG 2020) to methodically identify the risks and provide corresponding practical risk treatments.

As Low as Reasonably Practical (ALARP) has been applied to determine the risk treatment measures, for both a fire arriving at the site and for a fire ignited and spreading from the site.

The objective, outcome sought, followed Objective 5.1 from SPP 3.7

To avoid any increase in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.

This assessment of the Flat Rocks Wind farm has involved an extensive literature review on the subject of bushfires affecting wind farms and the ignition of bushfires from wind farms.

The Australian Fire and Emergency Service Authorities Council (AFAC) *wind farms and bushfire operations - Guideline 2018*, found wind farms are not expected to adversely affect bushfire behaviour, including as a hazard to low flying firefighting aircraft, but the turbines should be shut down to reduce turbulence.

International studies find a typical wind farm with 150 turbines may experience one or two fires during 20 years of operation.² The nacelle is provided with heat monitoring and fire suppression systems. If these are overwhelmed a nacelle fire is uncontrollable due to its height. The focus therefore is to ensure there is no fire spread or spotting ignitions allowed to develop downwind of the turbine.

A nacelle fire does introduce a different fire dynamic to that of traditional grassland fires. The height of the nacelle creates a potential for downwind spotting and can create dangerous conditions underneath necessitating an exclusion zone. For a grassfire the focus is mostly upon suppressing the

¹ HARMANIS HOLDINGS NO. 2 PTY LTD and WESTERN AUSTRALIAN PLANNING COMMISSION [2019] WASAT 43 (25 June 2019)

² Firetrace international 2020 citing studies into the frequency of turbine ignitions
https://www.firetrace.com/hubfs/_img/reports/Firetrace-Report-In-The-Line-Of-Fire.pdf

fire line; in the event of a nacelle fire resources may need to be split to attend to the fire line as well as addressing any downwind spot fires.

A risk level is a combination of the likelihood and consequence.

The consequence was identified as moderate: if a fire occurs it has the potential to cause loss of a year's earnings due to the destruction of a crop. This is considered in the context of existing controls that should include following the directions of the annual fire break notice to reduce the vulnerability of buildings and assets to grassfire. Establishment of separation areas will reduce the consequence of damage to asset; the consequence is therefore the loss of a crop.

The residual risk after treatments as identified in the attached emergency management plan is 'medium' and comparable to the existing risk level characteristic of pastoral activities.

It is acknowledged that the wind farm introduces a new dynamic to firefighting in the locality; a turbine fire has the potential for spotting downwind. Measures have been applied to minimise the occurrence and provision of flexible firefighting equipment will assist to chase down small fires before they can develop.

Risk Treatment

This BMP has addressed a condition of a planning authorisation made under the Planning and Development Act 2005. As such it is also subject to the requirements of State planning Policy 3.7 which is a risk management arrangement. It requires the identification of risk and prescribes that the risk treatments should follow four elements identified in the bushfire protection criteria. The four criteria being location, siting and design, vehicle access and water.

Location

The location is predominantly grassland and classed as a moderate bushfire hazard level, a level that is suitable for development.

Siting and design.

Siting and design requires suitable setback from classified vegetation can be established in order to preserve life and reduce the impact upon property and infrastructure. The setback distances are identified as a risk treatment and are based upon a potential separation from grassland that is below a level of serious harm.

The following Asset Protection Zones apply

- Around the site camp (construction compound) a 9 m wide area of grass, set from grassland, maintained at less than 100 mm and no grass within the compound.
- Around the turbine construction compound a 9 m wide area of grass, set from grassland, maintained at less than 100 mm and no grass within the compound.
- Around the base of the turbine (operational) a 9 m diameter area of compacted limestone or equivalent.
- Around the substation a 9m wide area of grass, set from grassland, maintained at less than 100 mm and no grass within the substation area
- Around the operations building and maintenance compound a 9 m wide area of grass, set from grassland, maintained at less than 100 mm and no grass within the maintenance compound. The operational building is to be constructed and maintained to the BAL 29 standard.

Note: all assets identified above are located more than 21 m from a vegetation class that is other than grassland.

Access

The access roads will be constructed to support a minimum weight of 21 tonnes. The construction standard is determined by the heavy vehicles that will be used for construction and service of the turbines.

The access roads will be provided and maintained, at a minimum, in accordance with Table 6 column 4 of the Guidelines v1.4.

The turbines will provide an area at their base to facilitate the turnaround of service vehicles. The access routes are predominantly through grassland with gentle slopes affording extended view to the location of a fire and the opportunity to take avoidance action.

The windfarm will utilise public roads and access to the turbines will be gated (see figures 1a – 1g).

The gates will be light (with light locks to enable push through), they are not intended as barriers. Each access will have Emergency cannisters (see attached) installed with emergency information inside them, including emergency contact details and maps of the site.

The turbines will be hosted on agricultural production sites. The existing Shire firebreak³ requirements will apply.

Water supply

The site does not have access to a reticulated water supply. Within the area of the windfarm there are a number of dams, but these may not be a reliable source of water in a period of extended drought. A distribution of water tanks is proposed within the windfarm as a convenient point to replenish firefighting appliances.

A 50 000 L standalone water tanks is proposed to be located at the commencement of each stage (stage groupings shown):

- Inside of the access gate to WTGs 13,14,15,17
- Inside of the access gate to WTGs 1,2,3,4,5,6,7,55
- Inside of the access gate to WTGs 8,9,10,11,16

A 50 000 L water tank will be provided at the Construction Compound to replenish infield firefighting.

A 1000 L fire appliance (slip on unit) and high capacity output pump will accompany each working area during the construction phase.

A 50 000 L water tank will be provided and maintained at the Maintenance Compound and three 1000 L firefighting appliances (slip on unit) will be stationed at the Maintenance Compound to attend maintenance site works during operation and be available for use by trained personnel and turbine host landowners in a bushfire event.

All vehicles entering the windfarm area will be required to be equipped with a fire extinguisher, to provide an early response to any grassland ignition. Fire extinguisher will be available from the Maintenance Compound prior to entering the Windfarm.

Additional treatments are identified as management measures in the Emergency Management Plan continued in Attachment 1. It follows an Emergency Management System approach: *Prevention*

³ Shire of Broomehill – Tambellup Fire Break Order - www.shirebt.wa.gov.au/documents/221/fire-break-order-and-information-booklet-20222023 and Shire of Kojonup Fire Break Order - www.kojonup.wa.gov.au/documents/1235/1121-firebreak-order

(Planning), Preparation, Response and Recovery. It identifies the emergency procedures and personnel contacts, responsibilities and notification in a bushfire event and operational practices of total fire ban and harvest and vehicle movement restrictions.

In summary the Emergency Management Plan responds to two event types. The event of a turbine nacelle fire, and the event of a grassfire approaching the site.

Nacelle Fire

Report fire

- Shut down turbines, Y position and head to wind if possible.
- Alert adjoining residents (SMS contact/WhatsApp).
- Alert the Shire/ Brigade for attendance.

Landowner response

- Provide the immediate suppression to the fire line outside the exclusion area.
- Monitor the area downwind from the turbine for spot fires.
- Monitor the area until the nacelle fire is exhausted and an all clear has been given.

Brigade response

- Attend to the fire line outside the exclusion area.
- Alert areas down wind of the turbine, up to 5 km.
- Monitor for, and attend to, spot fires downwind from the turbine.

A fire approaching the site

- Shut down turbines, lock in Y position and head to wind if possible.
- Determine the severity of the fire. If there is potential endangerment to the site:
 - Workers within the windfarm area should evacuate to site in the direction away from the approaching fire.
 - The Chief Warden (operations manager), and designated personnel, will ensure the evacuation of personnel has been successfully completed and that all personnel are accounted for.

The risk treatments identified in this BMP have followed the emergency management system approach Prevention (Planning) Preparation, Response and Recovery.

The risk assessment has identified treatments (physical works) as part of Prevention (planning) and Preparation, (described in the Risk Register) and the Response and Recovery described in the Emergency Management Plan (in Attachment 1). Combined these represent an As Low as Reasonably Practical outcome.

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ATTACHMENT 1 - EMERGENCY MANAGEMENT PLAN

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ATTACHMENT 3 – SCENARIO RESPONSE PLAN

ATTACHMENT 4 – NACELLE SUPPRESSION SYSTEMS

ATTACHMENT 5 – REFERENCES

1. PROPOSAL DETAILS

1.1 Introduction

This Bushfire Management Plan ('BMP') has been prepared for Enel Green Power Australia for the Flat Rocks Stage 1 wind farm to be located within the Shire of Kojonup and the Shire of Broomehill Tambellup.

The site is located in a 40 km² area south of the township of Kojonup (**Plate 2**) and is classed as overall being located within a bushfire prone area (OBRM 2021) as shown on **Plate 3**. Some development elements are outside the area shaded as bushfire prone, but the development is comprised of dependent elements within the area shaded as bushfire prone, the development as a whole is treated as within bushfire prone land.

Development, which includes buildings and land use, where located within a bushfire prone area, is required to demonstrate compliance with the requirements of State Planning Policy 3.7.

The policy intent is **to preserve life and reduce the impact of bushfire on property and infrastructure**. Compliance is achieved where a proposal incorporates the Acceptable Solutions as described under each Element in the Bushfire Protection Criteria or can satisfy the intent of each Element by performance principle and the Precautionary Principle.

SPP 3.7 is not a prohibition; SPP 3.7 does not require that there be no increase at all in the threat of bushfire to people property or infrastructure. Rather, as is seen in cl 2 of SPP 3.7, the intention of the policy is to 'implement effective, risk based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure'.

Background

The proposed development represents Stage 1 of a wind farm concept for 18 turbines, the site area straddling the Shire of Kojonup and the Shire of Broomehill Tambellup.

The Shire of Kojonup at its meeting 28 September 2021 resolved to conditionally approve Stage 1. Condition 19 of the approval as provided:

"Prior to commencing any works, the Applicant is to lodge a Fire Management Plan for approval by the local government. The Fire Management Plan shall be prepared by a suitably qualified consultant and in the context of the construction and operational phases of the development address the following matters -

- (a) Identification and clear mapping of firebreaks, emergency ingress and egress points, water points, turnaround areas for fire trucks, water sources, on site fire-fighting equipment;*
- (b) Identification of on-site tracks for access by emergency fire vehicles, and the requirement for these tracks to be maintained to a trafficable standard at all times;*
- (c) Emergency procedures and personnel contacts;*
- (d) Consideration of activities on fire ban days;*
- (e) Notification for other agencies."*

This Shire decision follows the conditional approval of the Great Southern Joint Development Assessment Panel made on 27 July 2013 – condition 10.

This (Bushfire Management Plan (contemporary terminology for a Fire Management Plan) has been prepared following condition 19 in the Shire approval.

The Bushfire Management Plan has followed the contemporary procedures for the identification of risk determination and risk management measures as required for a power generating land use.

1.2 Development Proposal

The foundation investigations supporting the approved windfarm were summarised in the Environmental Impact Report 2010, which included:

- Flora, Vegetation and Fauna Assessment: prepared by: Mattiske Consulting Pty Ltd 2010
- Ethnographical Survey Report: prepared by R and E O'Connor Pty Ltd Sept 2010
- Archaeological Survey Report: prepared by John B. Cecchi Sept 2010
- Background Monitoring Report: prepared by Herring Storer Acoustics May 2011
- Noise Impact Assessment: prepared by Herring Storer Acoustics June 2011
- Landscape and Visual Impact Assessment: prepared by William James Landscape Architects July 2011
- Zones of Visual Influence: prepared by GL Garrad Hassan May 2011
- Shadow Flicker Report: prepared by GL Garrad Hassan May 2011

Key components of the wind farm Stage 1 comprise:

- Construction compound (temporary)
- Construction site office building and amenities
- Concrete batching plant
- Workshop and vehicle service
- Fuel stores
- Substation and operations building;
- 18 Turbine installations;
- Access roads and reticulated power; and
- Fire management.

Construction compound

A single construction compound will be established to service the installation of the turbines. It will occupy 4 ha and include site offices, machinery parking, concrete batching plant and laydown/staging areas. The construction compound will also include fuel and oil stores required for the vehicles servicing the construction. On site storage will be in accordance with:

- *Dangerous Goods Safety Act 2004* and *Dangerous Goods Safety (Storage and Handling of Non-Explosives) Regulations 2007* (managed by Department of Mines, Industry Regulation and Safety).
- *Occupational Safety and Health Act 1984*
- *Environmental Protection (Controlled Waste) Regulations 2004* (managed by Department of Water and Environmental Regulation)
- Department of Water and Environment Regulation policy Water Quality Protection Note 58 Tanks for Temporary Elevated Fuels and Chemical Storage 2018.

The site works at the construction compound are expected to provide a base for 100 – 120 persons during the construction phase.

Upon completion of the wind farm the construction compound will be reduced in size and function. An Operations Building / control centre and maintenance centre will be retained to provide supervision of the operating wind farm. The building will include all amenities and a workshop for the storage of tools and spare parts and provide a base for attending technicians and the undertaking of routine maintenance.

Substation

The electrical substation will be constructed to house transformers required to feed the wind farms output into the grid as well as metering, control and circuit protection. The transformers and oil supplies will be banded to contain any oil spill.

Turbines

The Stage 1 proposal is 18 wind turbine compounds. Each turbine compound will comprise a single turbine (rotor, nacelle, tower, and crane hardstand). The hub height is 125 m with the rotor comprising three blades 73 m each. The tip height from ground is 200 m and a radius of 150 m. (see plate 5)



Plate 1: Typical turbine, a clear base within open land (pasture), retained crane pad and access track.

At construction, each turbine site will have an extended low threat space to be occupied by the laydown for large components, tower sections, nacelle and rotor blades and temporary office, lunchroom, and ablutions buildings to support the assembling workforce. Firefighting facilities will be provided at each construction site to suppress any ignitions that may inadvertently occur at the site. This includes a 50 000 L water tank to support suppression operations from the site.

Each turbine site will consist of a pile anchored foundation for the wind turbine (21 m foundation diameter) and a hardstand pad 20 m x 35 m to support a crane for installation and maintenance.

The turbines incorporate fire risk management systems, which are sealed systems for electrical fires.

The system includes arc detector technology, the lightning protection system, and the smoke/heat detection sensors package that can trigger the fire suppression system.

All high voltage electrical works are contained to, and within, the pylon. The fire hazard zones are as follows:

- Nacelle controller cabinet
- Converter cabinet
- Transformer room

The Fire Suppression System uses a non-conductive 3M Novec 1230 fire protection fluid. The fluid extinguishes principally by the removal of heat from the fire (to break the combustion cycle). Novec 1230 is environmentally safe and has the highest heat capacity of any available Halon alternative; requiring lower extinguishing concentrations for a given fuel.

Novec 1230 also leaves no residue for clean-up in the event of a false suppression event; minimising any wind turbine downtime, and the service cost of an alarm.

Agricultural production can occur up to the Asset Protection Zone (APZ) that is established around the base of the turbine.

At the end of the turbine life, if not replaced, the land will be restored to as close as practical pre-construction condition that will permit a return to broad acre farming. Access tracks will be removed if not retained as a benefit for farming.

Access roads/Power reticulation

The existing road network will be used to access the wind farm site. Within the wind farm area a dedicated network of gravel (all weather roads) will be established to provide access for the construction of the wind farm and year round access to the turbines for servicing and maintenance.

The access ways have been designed to minimise the clearing of any regulated vegetation and minimise disruption to farming operations by siting in cleared paddocks.

The substation will be connected to the turbines by an underground reticulation network (condition of planning approval) that will follow the access roads. The reticulation network will be buried at a depth to permit the continued economic use of the land above.

Fire Management

Each turbine is provided with a fire suppression system in the nacelle for electrical fires, and each turbine is monitored. The base of each turbine, pylon, is non combustible



Plate 2: Site Locality, and state road network

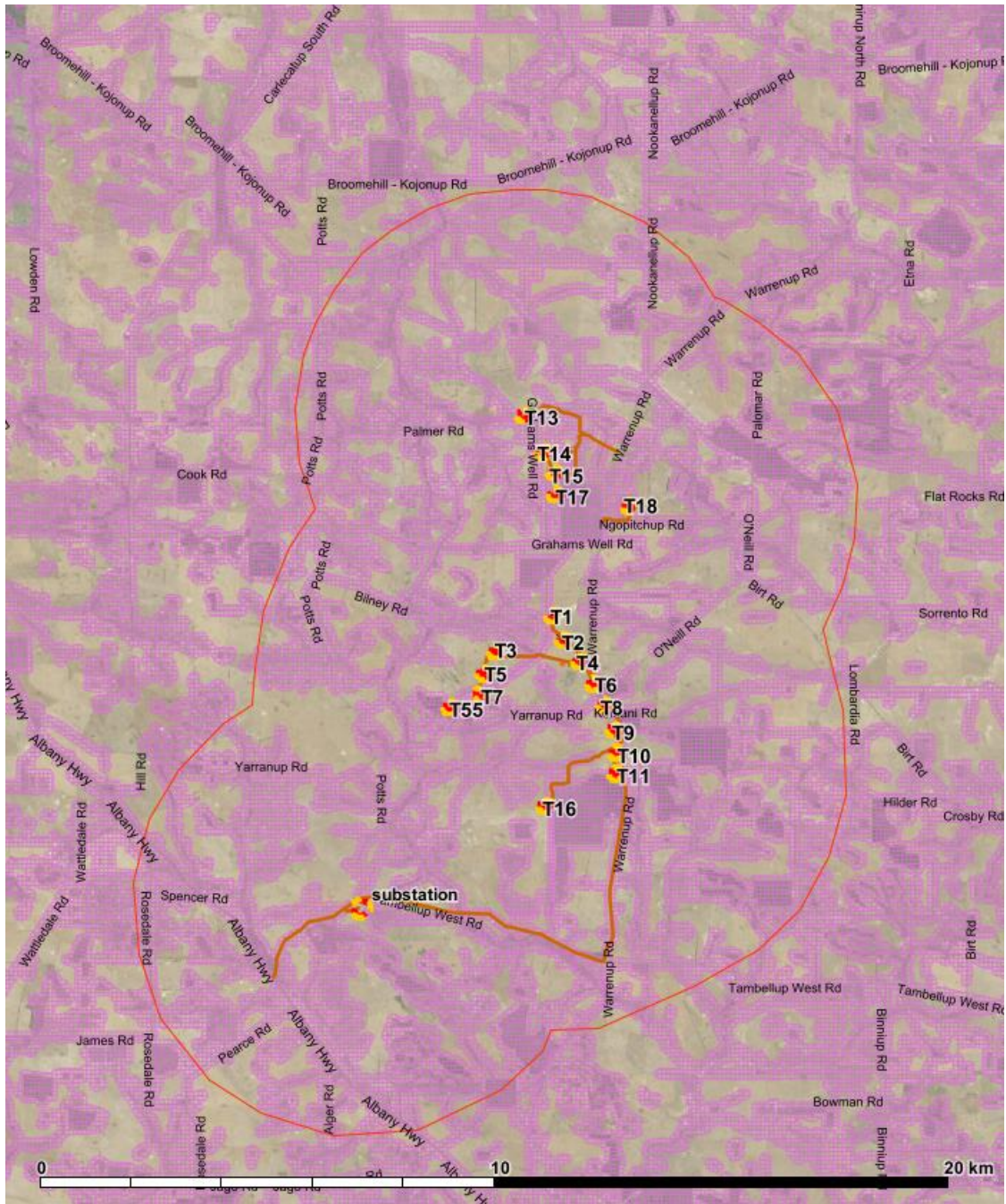


Plate 3: OBRM Bushfire Prone Area (pink). The red boundary represents a 5 km separation from each asset.

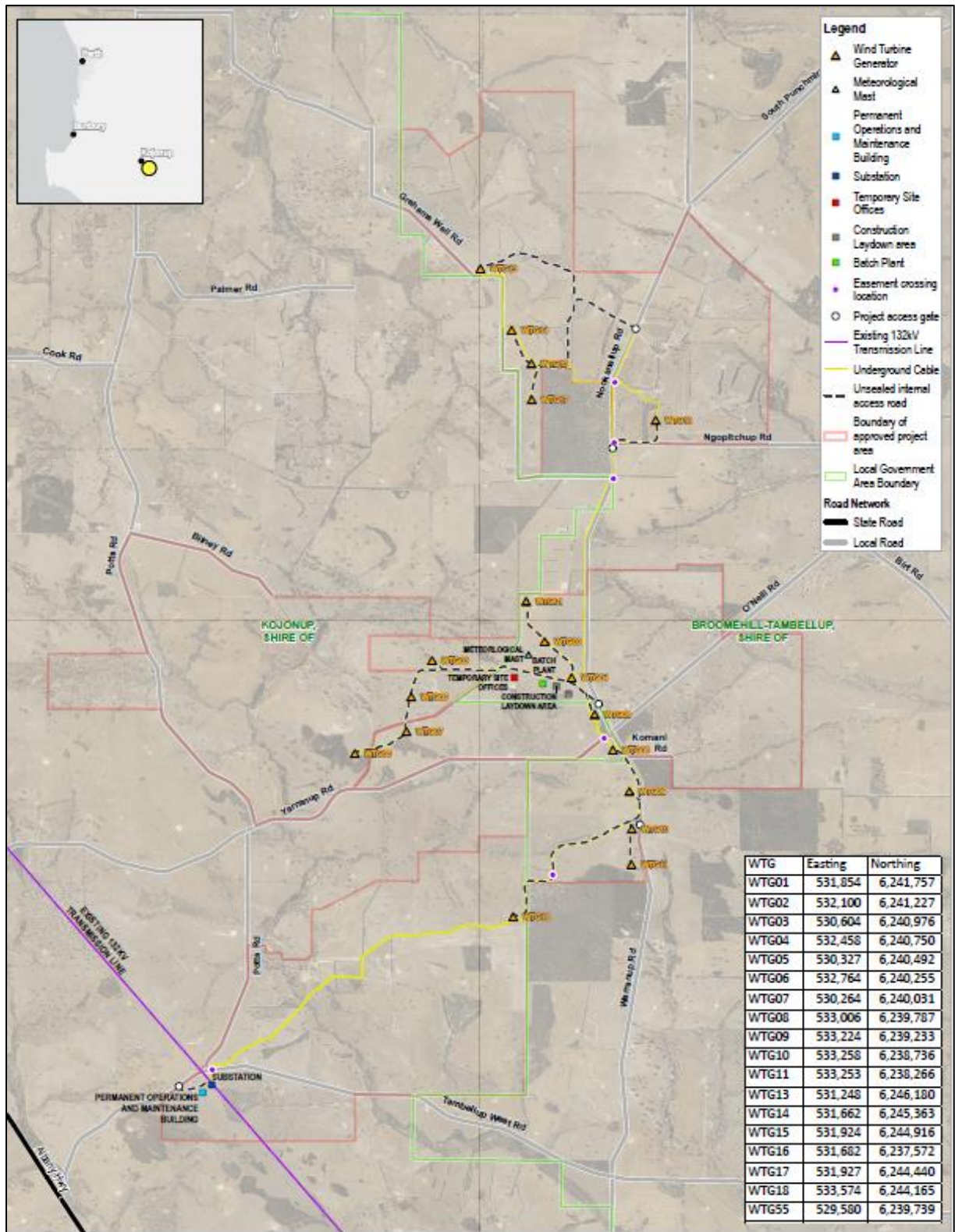


Plate 4: Site Plan

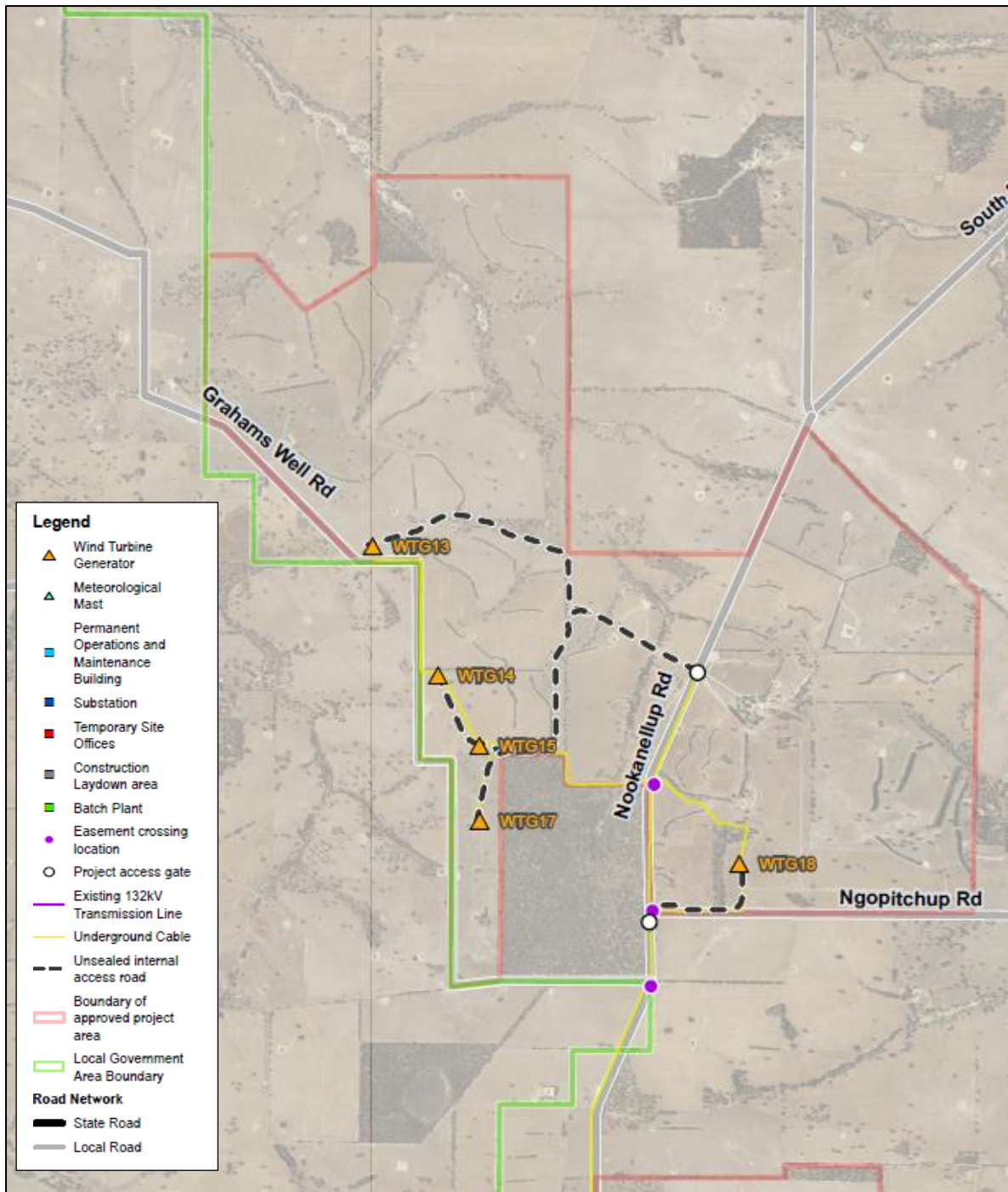


Plate 4a: Site Plan (enlarged north)

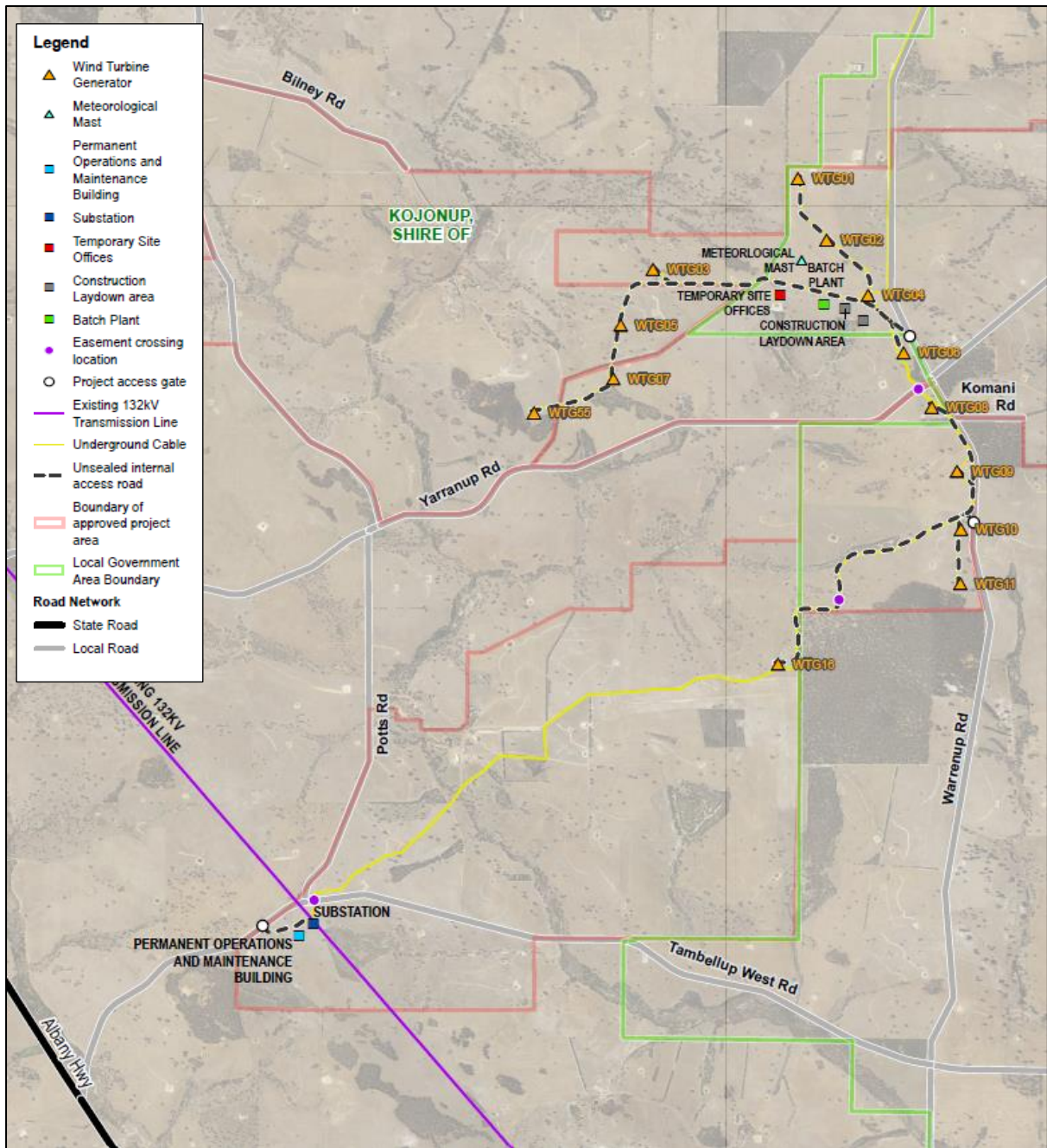


Plate 4b: Site Plan (enlarged south))

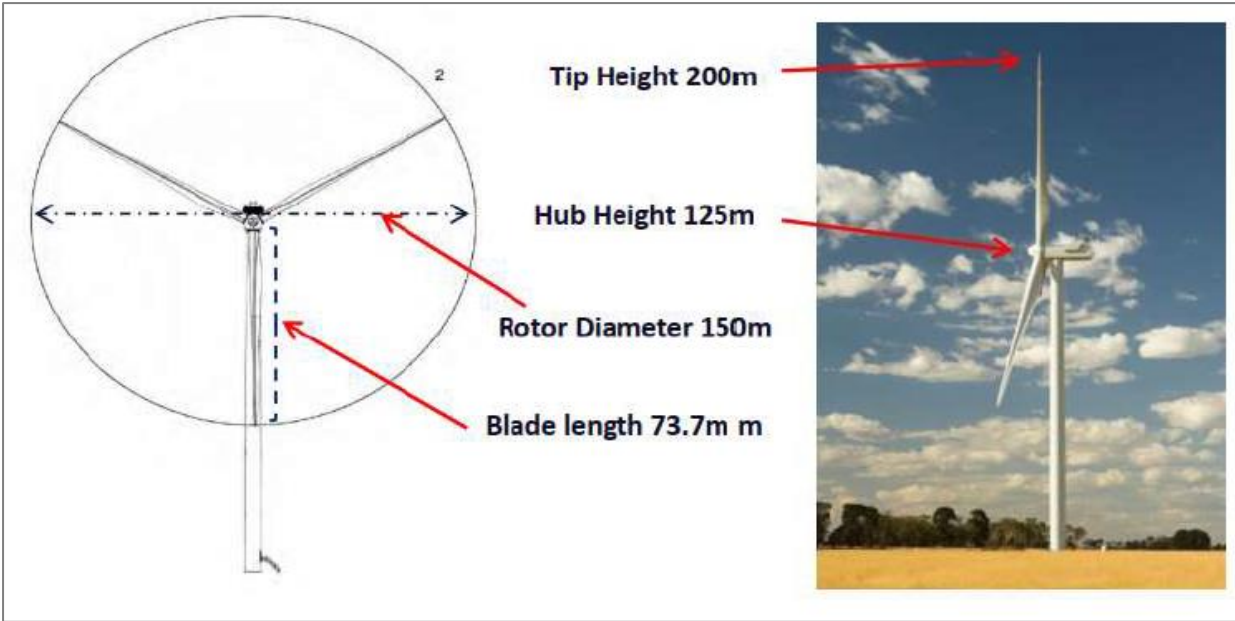


Plate 5: Turbine

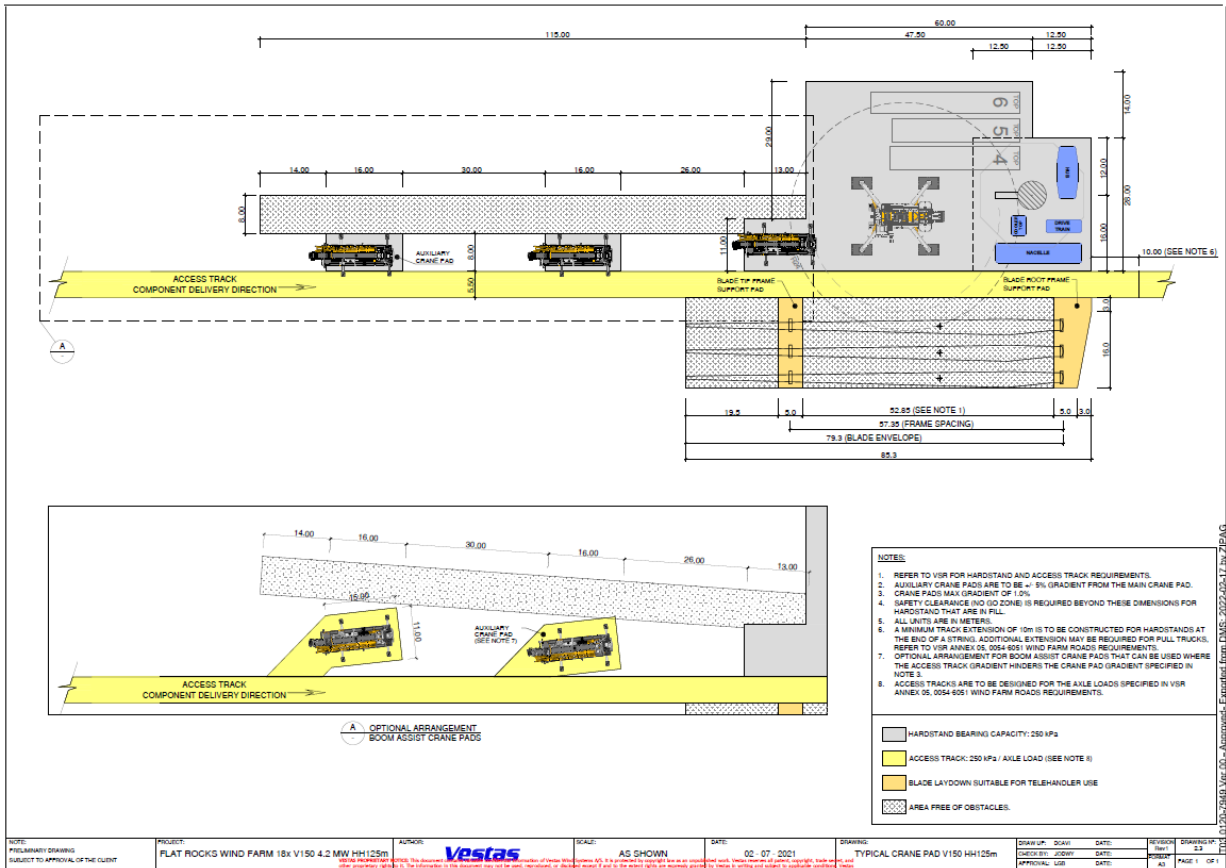


Plate 6: Turbine construction compound

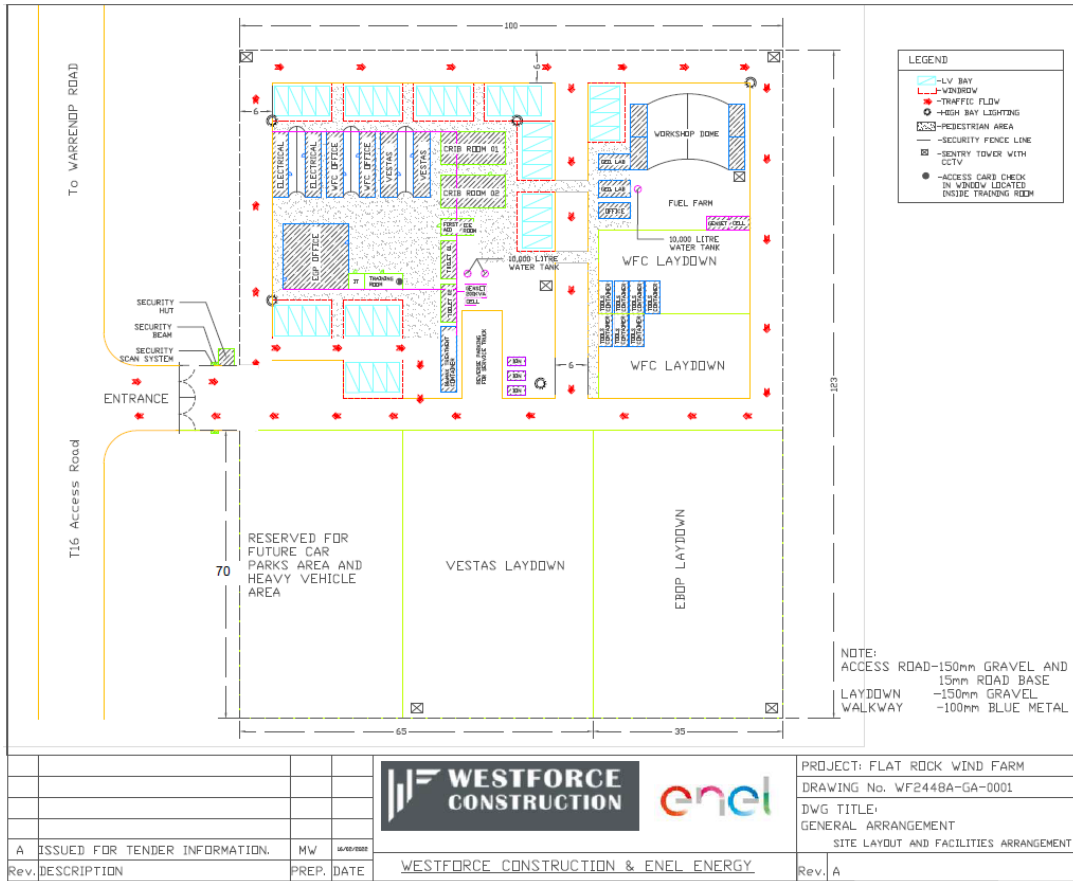


Plate 7: Indicative construction camp

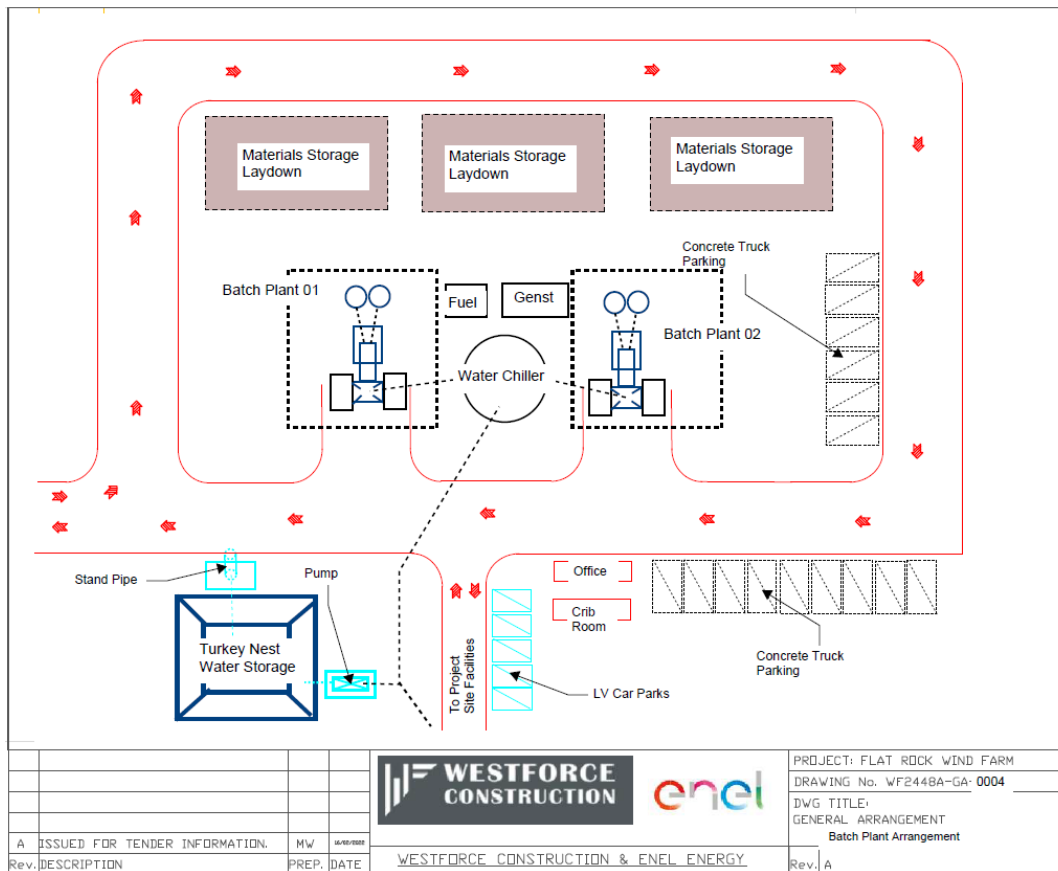


Plate 8: indicative Batching Plant

1.3 Regulatory Compliance Requirements

The following regulations have been applied to this assessment.

Planning and Development Act 2005 - SPP 3.7

On 7 December 2015, the State Government introduced a state map of Bushfire Prone Areas by order under the *Fire and Emergency Services Act 1998* and introduced development controls in Bushfire Prone Areas through the *Planning and Development Act 2005*. These controls were authorised by State Planning Policy 3.7 (Planning in Bushfire Prone Areas) regulations introduced under Part 10A Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015* and guided by the *Guidelines for Planning in Bushfire Prone Areas*.

The State Planning Policy, Regulations, and Guidelines now form the foundation for fire risk management planning in WA at a community and land development level. The Policy Intent of SPP 3.7 is a risk-based land-use planning and development **to preserve life and reduce the impact of bushfire on property and infrastructure**.

SPP 3.7 . Policy Objectives

5.1 Avoid any increase in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.

Examples of increasing a threat of bushfire may include a high-frequency ignition (increased likelihood) or converting a low bushfire hazard to an extreme bushfire hazard (converting pasture to forest).

5.2 Reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.

Reducing vulnerability may include facilitating safe evacuation and ensure the building performance (by setback or construction standards) can exceed the bushfire impact.

Clause 6.6 Vulnerable or High-Risk land uses (Guidelines for Planning in Bushfire Prone Areas cl.5.5.1

The proposal is a power generating landuse which is development type listed as high risk in the Guidelines.

SPP 3.7 recognises that vegetation is not necessarily the only fuel in a bushfire event and that certain land uses may potentially ignite a bushfire, prolong its duration, or increase its intensity. Such uses may also expose the community, firefighters, and the environment to dangerous, uncontrolled substances during a bushfire event. High risk landuse may include, but are not limited to: service stations, landfill sites, bulk storage of hazardous materials, fuel depots and certain heavy industries as well as military bases, power generating land uses, saw-mills, highways and railways, among other uses meeting the definition.”⁴

Proposals for high-risk land uses in bushfire-prone areas are to be supported by a risk management plan that addresses bushfire risk management measures for any flammable on-site hazards such as the storage and location of flammable material to reduce the threat, among other considerations

There are a range of specific regulations that apply to the storage and handling of hazardous products, including petroleum products, that also include a design and licensing requirement. These are principally based upon a fire in a building (structural) fire.

It is not the role of SPP 3.7 to direct specific regulation in this regard. The role of SPP 3.7 is to consider the consequence of bushfire, either by the proposal igniting a bushfire or a bushfire arriving at the site.

Associated legislation acknowledged but not addressed in this BMP includes:

- Dangerous Goods Safety Act 2007
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007 (bulk >500 L)
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007

⁴ Guidelines for Planning In Bushfire Prone Areas V1.3 page 34 under cl.5.6

DMIRS Accredited Compliance Consultant WA Dangerous Goods Storage and Handling Licensing assessment are responsible for the facility design and submission of applications for licencing.

This will apply to the bulk storage of fuels used for electricity generation, and the service of vehicles. It will also include the management of oils and flammable substances to be used at the substation.

Bush Fires Act 1954

Section 33 of the *Bush Fires Act 1954* recognises the responsibility of all land holders to prevent the spread of bushfire. Local government, at any time, may give notice in writing to an owner or occupier of land within the district of the local government. The Notice may specify works to be undertaken, including the management of grasses on the property usually to be maintained at less than 10cm during the fire season. It also provides that the identified works can be undertaken as a separate operation or in coordination with the neighbouring land.

The *Bush Fires Act 1954* also provides the basis for the declaration and enforcement of total fire ban days.

1.4 Environment Considerations

Environment Protection Act 1986 and Environmental Protection (clearing native vegetation) Regulation 2004

It is an offence to clear native vegetation without the authority of a permit or an exemption. The act of clearing native vegetation, requires a permit from either the Department of Water and Environmental Regulation (DWER) or the Department of Mines, Industry Regulation and Safety (DMIRS), unless an exemption applies.

Exemptions include:

Environment Protection Act 1986

- Clearing of regulated vegetation required by local Government Section 33 *Bushfire Act 1954*.
- Clearing of regulated vegetation in accordance with the terms of a subdivision approval.
- Clearing of regulated vegetation in accordance with a permit (for prescribed burning) under the *Bushfires Act 1954*.

Environmental Protection (clearing native vegetation) Regulation 2004 (exemptions do not apply in Environmentally Sensitive Areas, and clearing > than 5ha)

<https://www.der.wa.gov.au/your-environment/environmentally-sensitive-areas>

- Clearing of regulated vegetation to the extent necessary to construct an approved building.
- Clearing of regulated vegetation that is for fire hazard reduction burning.
- Clearing of regulated vegetation to maintain an area cleared in the last ten years.

(WA) Biodiversity Conservation Act 2016 and Bio-diversity Conservation Regulations 2018

The *Biodiversity Conservation Act, 2016*, replaces the *Wildlife Conservation Act, 1950*, and the *Sandalwood Act, 1929*, it became operational with the *Bio-diversity Conservation Regulations 2018*, on 1 January 2019.

The Act provides for listing species, threatened ecological communities (TECs), key threatening processes and critical habitats. It introduces criteria for listing species' 'endangered', 'critically endangered' or 'vulnerable', to align with the Environment Conservation and Biodiversity Conservation Act 1999 (Cth).

The subject land is not presently affected by a TEC.

Commonwealth Environment Protection Biodiversity Conservation Act 1999

The Commonwealth Environment Protection Biodiversity Conservation Act 1999 provides for the protection of [matters of national environmental significance](#). National environment law does not generally regulate fire prevention measures taken by state and territory governments, but no specific exemptions are provided.

Bushfire Treatment and Environment Conservation

A fundamental consideration in determining the treatments for a given risk is to avoid conflict with biodiversity management measures, which may limit the treatment options.

In accordance with the Department of Planning Lands and Heritage template (BMP template to support a BAL Contour Assessment) a review of the listed databases has been undertaken as part of this assessment to identify whether restrictions or other specific considerations may apply that would affect the implementation of any bushfire protection initiatives that may otherwise be identified.

Table 2: Ecology datasets

Is the land affected by:	Affected by the proposal	If yes - describe
Conservation Wetland or buffer (DBCA-019 DBCA-017)	No	
RAMSAR Wetland (DBCA-010)	No	
Threatened and Priority Flora (DBCA-036)	No	
Threatened and Priority Fauna (DBCA-037)	No	
Threatened Ecological Communities (DBCA-038)	No	
Bush Forever (COP-071)	No	
Environmentally Sensitive Area (DWER-046)	No	
Regionally Significant Natural Areas (DWER-070)	No	
Conservation Covenant (DPIRD-023)	No	
South West Ecological Linkages	No	
Does the proposal require the removal of restricted vegetation?		No

The proposed development does not require the displacement of vegetation other than pasture grasses.

During construction each turbine site will require an expanded area for the storage and assembly of the turbines. Following completion of construction, the expanded construction area will be removed, and pasture returned up to the extent determined for the APZ.

2. BUSHFIRE RISK ASSESSMENT

2.1 Context Objective And Scope

Context

The land is gently undulating with slopes of 2.0⁰ - 3.0⁰. The land is suitable for broadacre farming and historically cleared of native vegetation to provide for pasture production. Consequently, only a few isolated pockets of remnant native vegetation remain.

The locality is sparsely populated comprising primarily single dwellings on rural production holdings. The approximate ratio is 1 dwelling per 100 km².

Various outbuildings are located within the area associated with agricultural production.

Public roads are separated by large distances. The site is located between Albany Highway, and the Great Southern Highway. The turbines are arranged along Warrenup Road which connects north to Broomehill Kojonup Road and south to Tambellup West Road. Both Broomehill Kojonup Road and Tambellup West Road are sealed roads that connect with Albany Highway, and the Great Southern Highway.

Objective

The relevant objective from SPP3.7 is:

To avoid any increase in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.

The attainment is the application of As Low as Reasonably Practical (ALARP) risk treatment measures.

This is to be recognised in context with the present risk that applies to the locality.

Scope

The scope defines the evidence and data that will be followed in determining the treatments that satisfy the objective.

- Determined risk to be assessed by AS 3959:2018 (site topography, fuels and fire danger index)
- Bureau of Meteorology climate data to verify the applicable FDI and prevailing wind directions
- DBCA bushfire History
- Literature review, wind farm fire incidents and bushfire impacts.
- A review of existing risk controls and strengths
- The identification of risk treatment following emergency management principles.

2.2 Risk Identification

Bushfire behaviour is the primary determinant of the bushfire risk and the design fire as a basis for identifying appropriate treatments. Bushfire behaviour is affected by three factors;

- Topography (slope of the ground, aspect, and wind influences) – fire travels faster uphill, the flame length is increased uphill (x 2 for every 10⁰), landforms can channel and increase local windspeed and create turbulence. They are measured as 0.0⁰ or in 5⁰ increments downslope in AS 3959 (Method 1).
- Climate (drought and season) & weather (temperature, humidity, wind, atmospheric instability) – determines the intensity of a fire, the speed and direction, and potential for advanced spotting. It is measured as an FDI (FFDI or GFDI) in AS 3959.
- Vegetation (horizontal and vertical structure, flammability, mass, and availability). It is measured as a vegetation classification, or an exclusion, in AS 3959 (Method 1).

It is assumed that a bushfire will achieve a steady-state and be fully developed to maximum intensity over a 100 m (minimum fire run).

Grassfires travel faster (GFDI) than a forest canopy fire, but a forest canopy fire can eject a higher level of embers and also eject them over a greater distance.

The arrangement of fuel has a greater effect upon the intensity of the fire than just its mass; its exposure to oxygen is referred to as its availability in a bushfire.

Climate

The climate, using data from Kojonup Weather Station, can be described as Mediterranean with wet winters and warm summers from December through to March.

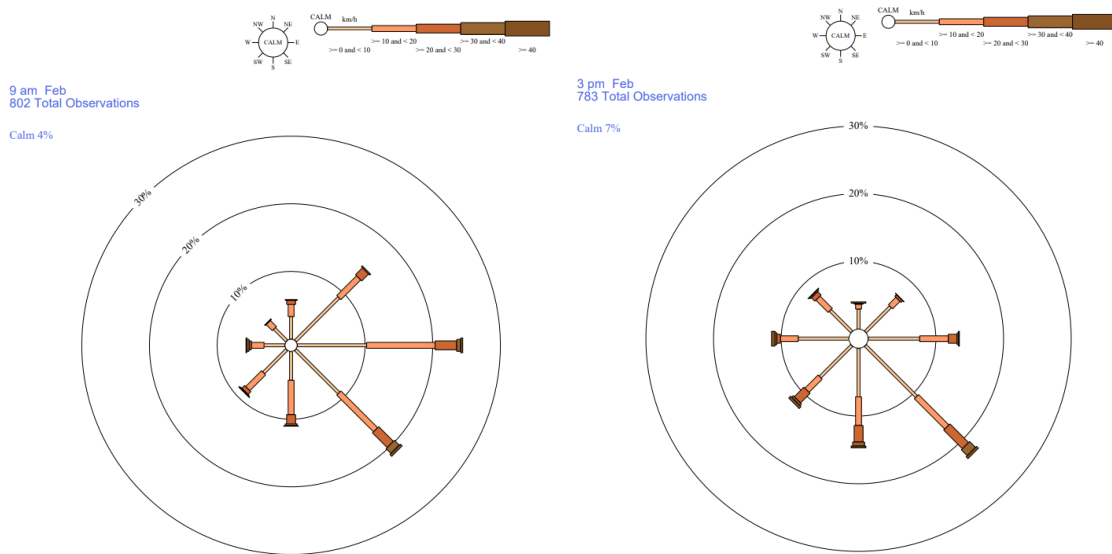


Plate 9: Wind roses (February 9 am and 3 pm), Bureau of Meteorology, Kojonup.

Bushfires generally travel in the direction of the prevailing wind. Prevailing wind conditions are most likely to be extreme in the afternoon in December to March (February is representative and selected below). The direction of the prevailing wind, conditions, strength, and direction can help anticipate the direction, the fuels present, the effect of topography from that direction and the fire intensity. Whilst a fire can come from any direction an uncontrolled fire at some time is likely to be influenced by the common prevailing winds.

The prevailing winds shows a bias to the eastern hemisphere, in the morning but it is noted that afternoon winds are distributed through the southern hemisphere.

Fire Danger Weather

The FFDI is calculated from temperature, wind speed, relative humidity, drought factor (time since last rain) and Keetch-Byram Drought Index (soil moisture) index which is a measure of soil moisture

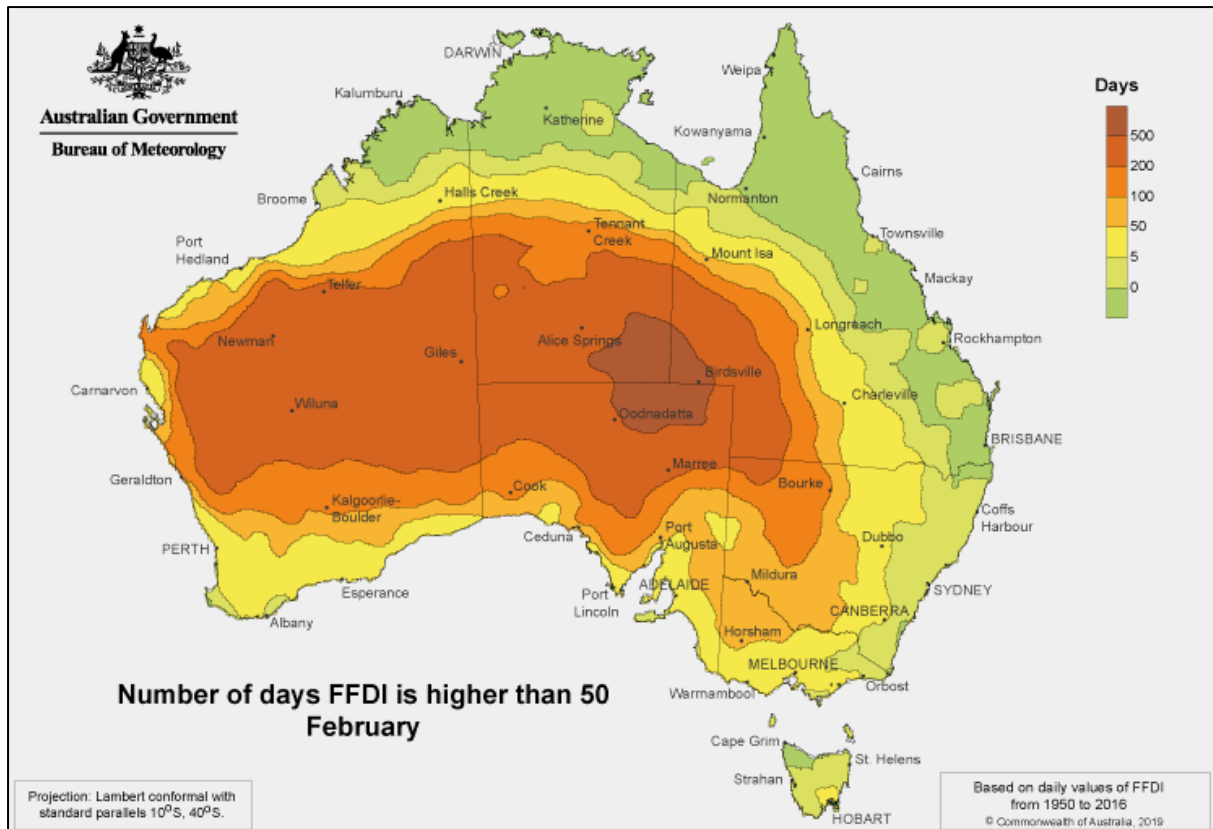


Plate 10: BoM national FFDI map, February illustrates the site is within the same band as Metropolitan Perth.

An assessment of the BoM national FFDI maps suggests a FFDI 50+ can occur in November through to March, at Kojonup (Plate 10), with February the highest frequency.

Days with an FFDI of 50 or over represent conditions where a fire may not be controlled, although grassfires over flat land whilst fast moving are more responsive to suppression efforts compared to a forest fire which has a higher intensity and has the complexity of distant spotting.

The map suggests Kojonup has a similar number of days above FDI 50 as the FDI for the Perth CBD. The Perth CBD corresponds to the nominal FFDI of 80 which is used across Western Australia for Bushfire Attack Level assessment purposes. Whilst it is possible to apply a higher or lesser FFDI than 80 if justified by climate data, in regard to the development site an FFDI of 80 is appropriate.

Topography

The topography can influence the direction and speed of a bushfire and the predictability of its behaviour. It can also determine the accessibility for firefighting purposes.

The topography and open pasture land presents few limitations for access through the pasture fields in order to undertake fire suppression.

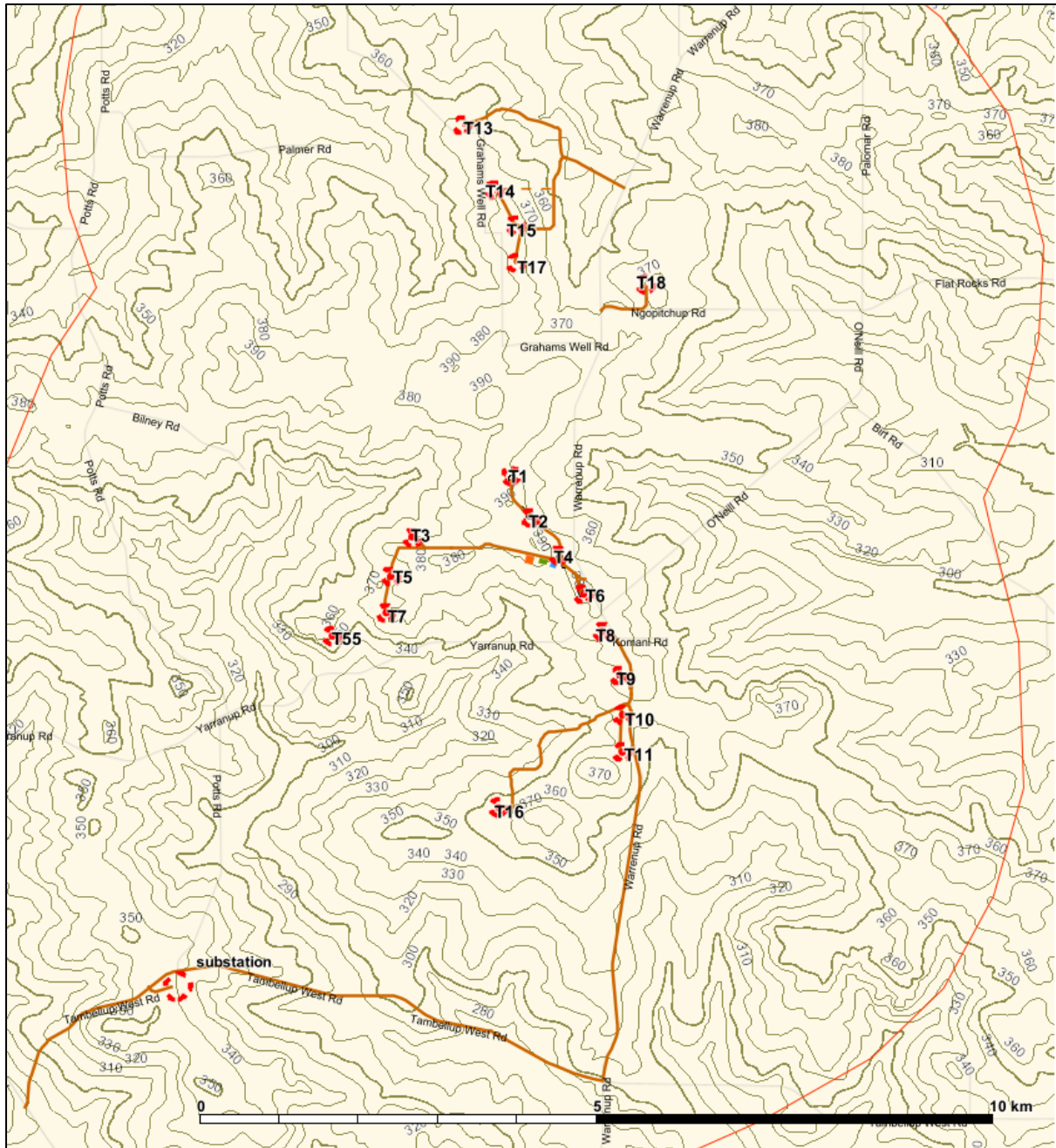


Plate 11: Topography illustrates the slope ranges of 0.0° – 3.0° is uniform across the site and characterised as gently undulating.

The turbines have been located upon the highest elevation, consequently the vegetation on the approaching slope toward the turbine is classed as downslope from the turbine. A bushfire approaching the turbine will be running up hill and a fire escaping a turbine site would be running downhill. For Bushfire Attack Level assessment purposes a slope of $0-5.0^{\circ}$ has been applied as a conservative measure.

Vegetation

The following vegetation descriptions from the Environmental Impact Statement (2010) have been applied to the following vegetation groupings in AS 3959:2018.

Grassland: Agriculture production pasture grasses

Woodland: Open Woodland of *Eucalyptus rudis* subsp. *rudis* *Melaleuca raphiophylla* over *Acacia saligna*, *Acacia acuminata*, *Jacksonia sternbergiana* over *Ficinia nodosa* and introduced grasses on sandy-loams and clay-loams on fringes of creek lines.

Forest: Woodland of *Eucalyptus astringens* subsp. *astringens* *Eucalyptus wandoo* on sandy-loam and some *Eucalyptus marginata* subsp. *marginata* over subshrubs and introduced grasses on sandy-loams on slopes.

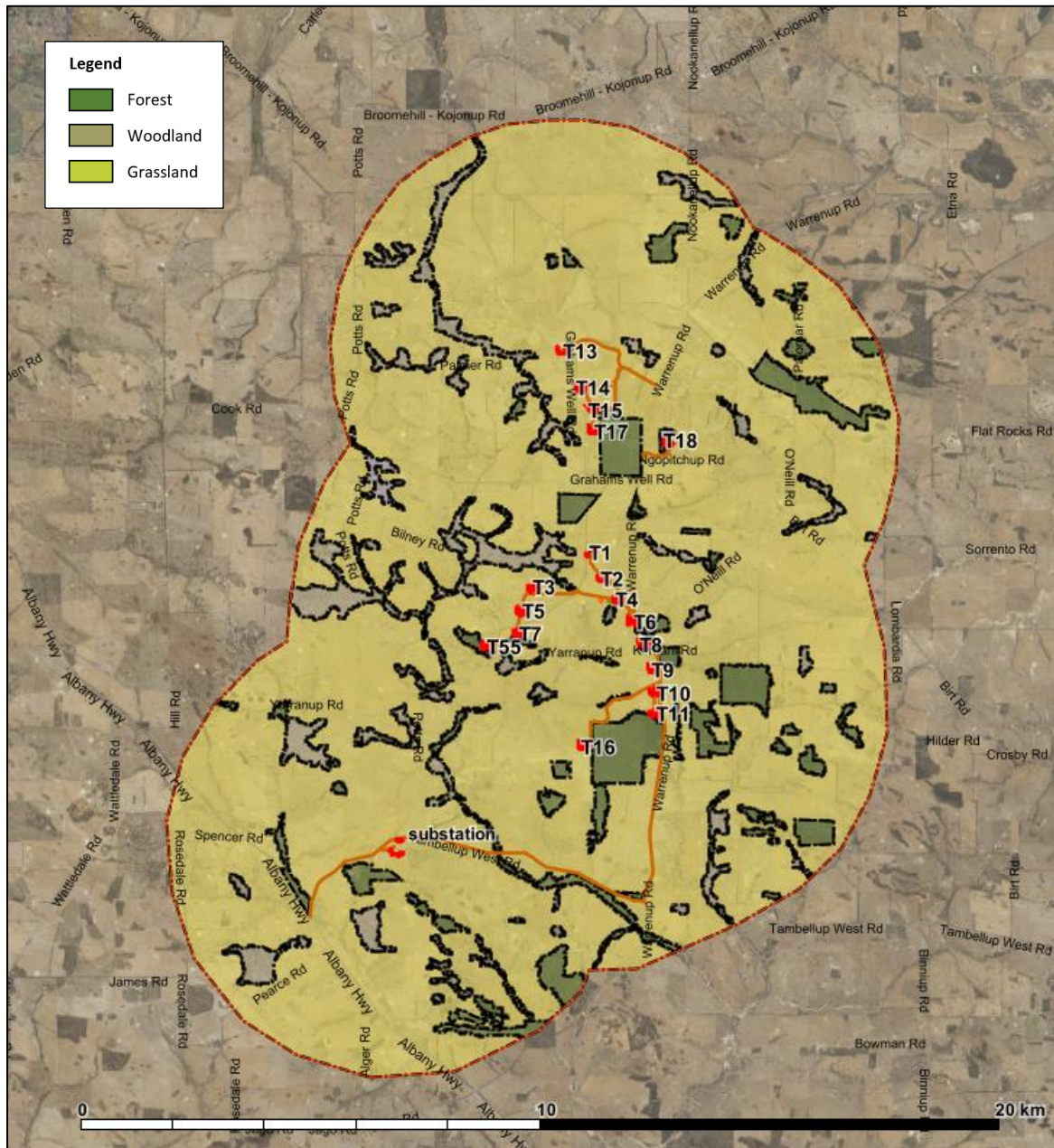


Plate 12: Landscape context 5 Km from assets.

Plate 12 illustrates the arrangement of classified vegetation within 5 km of the Stage 1 Flat Rocks Wind Farm assets.

All turbines are located no closer than 100 m to any other vegetation classification. Grassland has the most influential radiant heat impact at each site. Risk treatment to address the BAL at the site can be made in consideration of grassland.

An enlargement of the vegetation classifications at each Turbine location is shown in Attachment 2 (figures 1a -1g) to provide the detail and photographic verification of the vegetation within 150 m of each Turbine location.

Bushfire Attack Level Inputs

The Bushfire Attack Level Assessment has been undertaken in accordance with the methodologies described in AS 3959:2018 and in accordance with the Guidelines, and the Fire Protection Association accredited practitioner methodology.

The BAL has followed:

All vegetation within 150 m (**context**) of an asset has been classified (AS 3959:2018 Clause 2.2.3) to determine the Bushfire Hazard Level at the locality;

The BAL rating has been determined through site inspection and assessment of the following parameters:

- Fire Danger Index (FDI) rating; assumed to be FDI - 80 for Western Australia; *Note for the purpose of planning for a shelter an FFDI with 1:200 APE is used. This equates to an FFDI of 100.*
- A separation distance between the building and the classified vegetation source(s) within 100 m (for BAL impact) the separation distance is measured from the wall face (receiver) to the unmanaged understorey rather than the canopy edge (dripline) *see plate 6*; and
- Slope of the land under the classified vegetation.

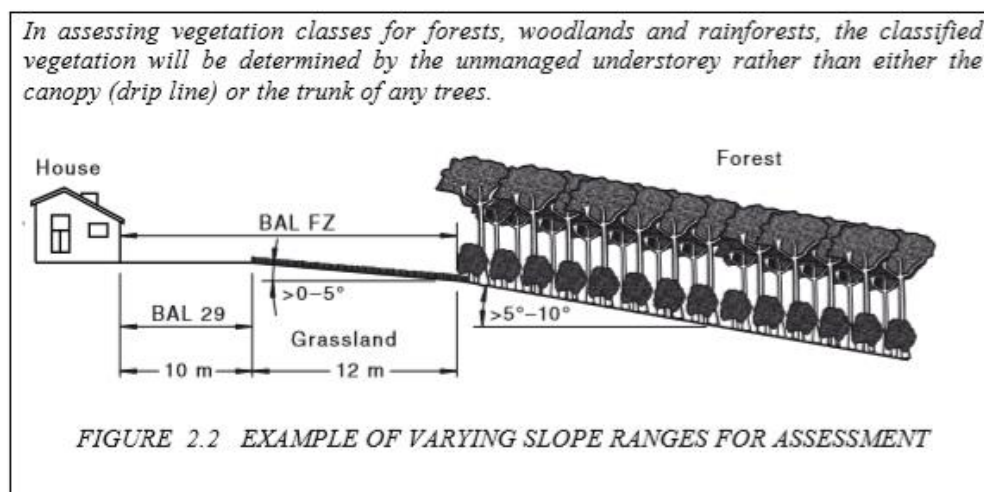


Plate 13: Arrangement of inputs for the determination of a BAL.

Determine bushfire Attack Level at each turbine location

There is no restriction upon clearing grassland to achieve the desired Bushfire Attack Level.

The bushfire attack level available at the Turbines, the construction compound and the substation and operations building will be determined by the clearing of grass.

The BAL level at the nominated receiver is dependent upon the separation (APZ) indicated as follows based upon a downslope of 5.0°

Vegetation classification	Effective slope (degrees)	Separation Distance (AS 3959:2018 Table 2.5)	BAL
Grassland	0-5	< 7 m	BAL-FZ
		7 - < 9 m	BAL-40
		9 - < 14 m	BAL-29
		14- < 20 m	BAL-19
		20- < 50 m	BAL-12.5
		> 50 m	BAL-LOW

As an explanation, if pasture grasses were restricted to 9 m from the base of the Turbines, the construction compound and the substation the BAL would be BAL-29 and compliant with the siting requirement under the Guidelines v1.4.

BAL-29 correspond to flame length. A BAL closer than the minimum separation required at BAL-29 is within flame contact.

BAL-29 is nonetheless a fatal exposure level, BAL exceeding 7 kWm² is potentially fatal for the duration of a firefront.

Bushfire History

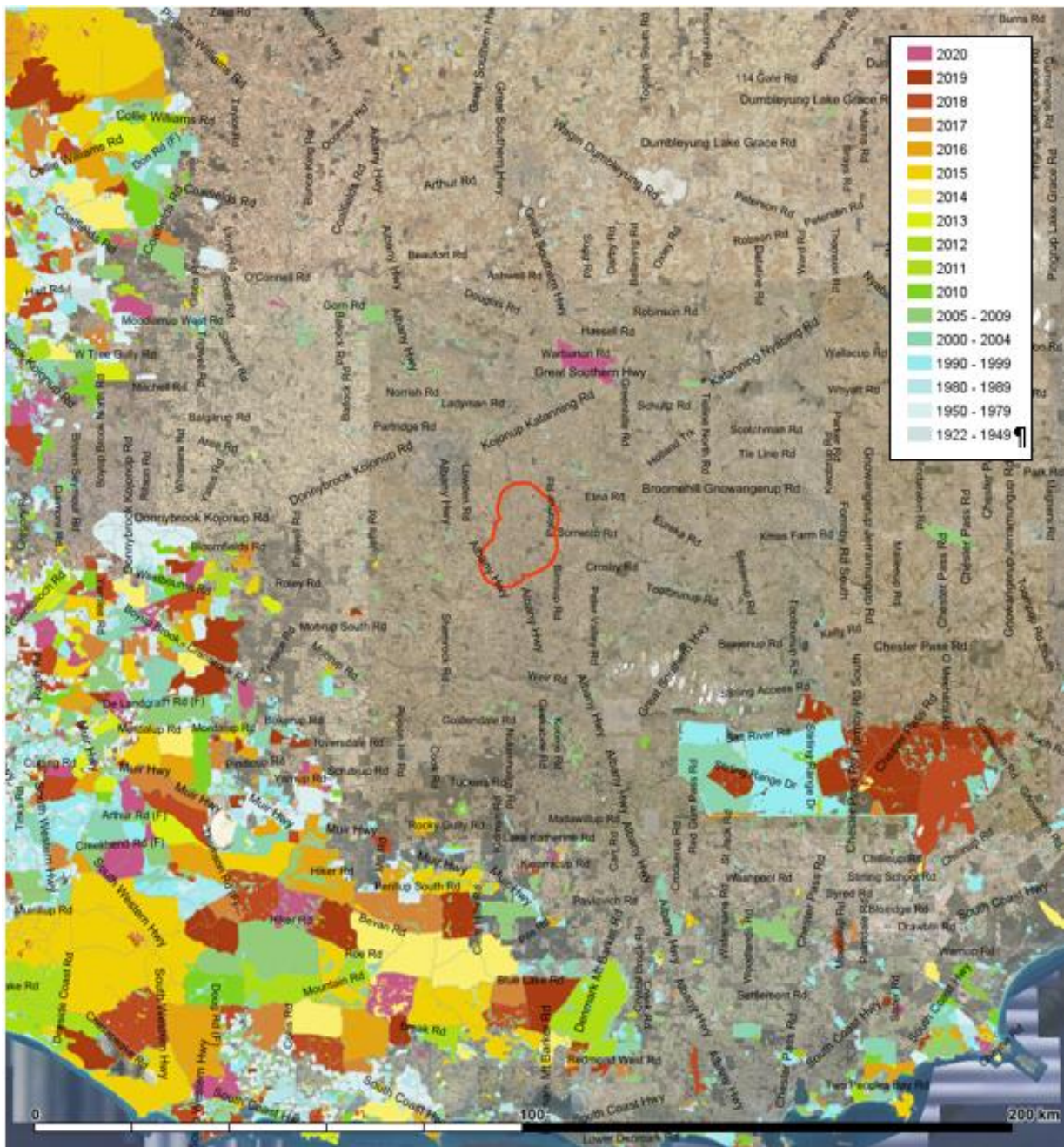


Plate 14: Recorded fire history within 100 Km of the site

Fire history within site area

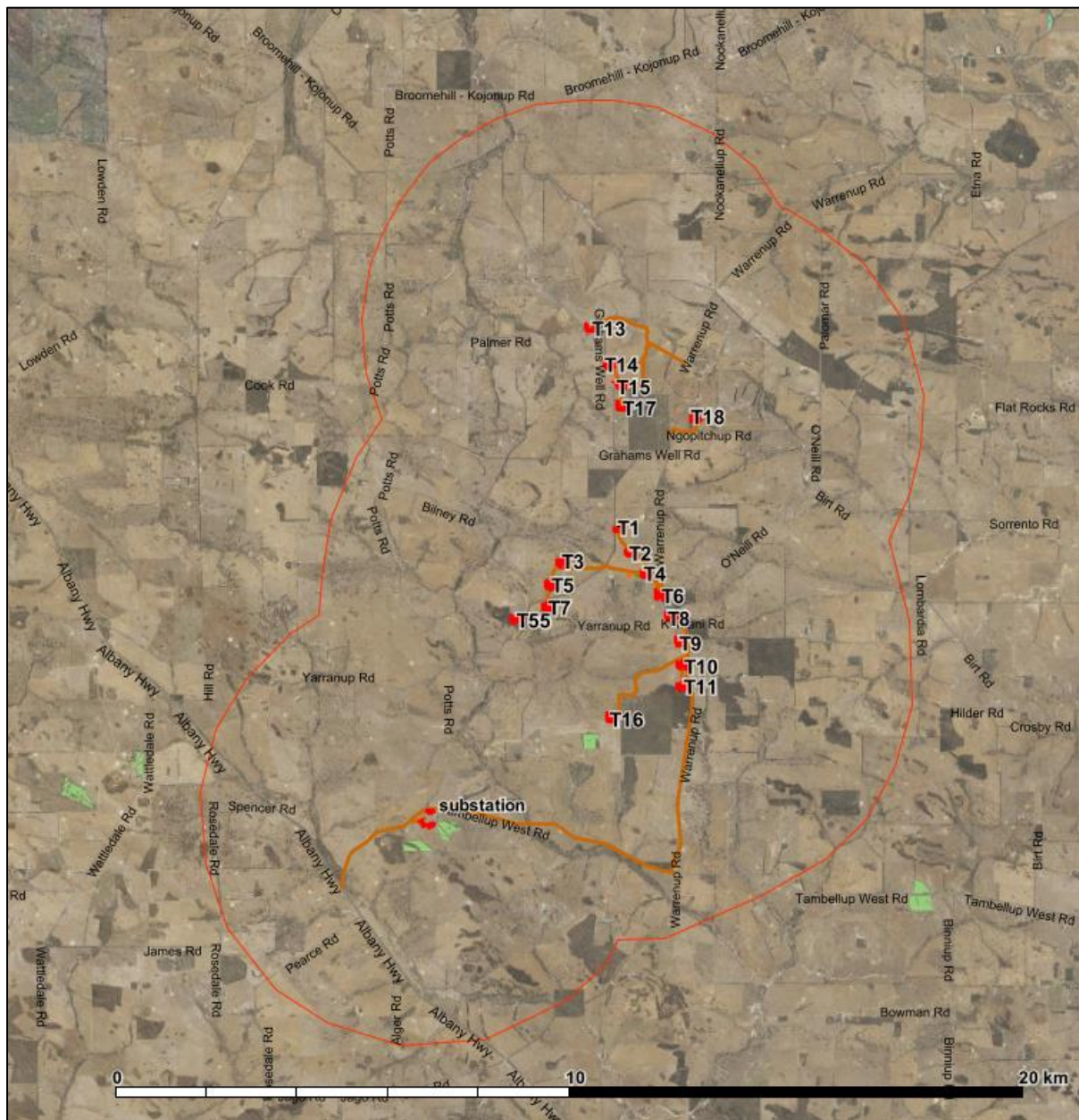


Plate 15: Fire history within 5 km of the site assets

The Department of Biodiversity Conservation and Attraction (DBCA) bushfire data identifies no landscape fires (> 20 ha) within the area of the site since 1922.

BoM data identifies that Kojonup has a similar frequency of lightning strike as the City of Perth. In wheatbelt areas lightning is a major source of natural ignitions which account for 6-10% of bushfire ignitions, suspicious and deliberate ignitions account for up to 50%, and the remainder are accidental. The vast majority of ignitions are attributed to human activities which include machinery failure, electric fences and powerlines, and outdoor works⁵.

A landscape-scale bushfire based upon similarities with other wheatbelt areas occurs at a rate of 1-10 in every ten years; it is a measure of potential notwithstanding one has not occurred within the area of the site. This may be attributed to the effectiveness of local suppression or due to a lack of reporting because the ignitions have been suppressed early.

⁵ ABC Science Wednesday 20 November 2019

Residential proximity

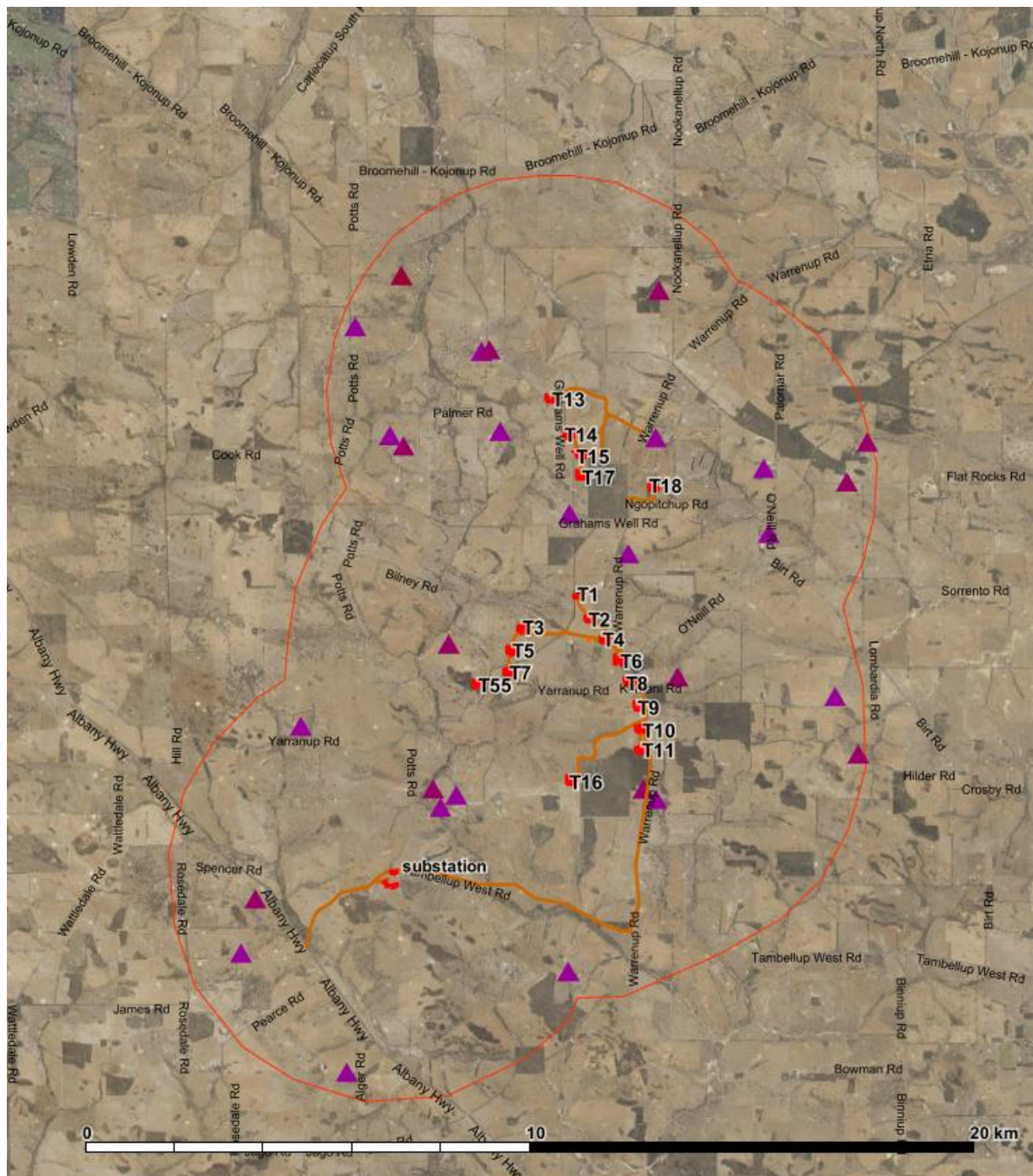


Plate 16: Residential dwelling locations (purple triangles) within 5 km of the site assets

Plate 16 illustrates the location of the dwellings within 5 km of site assets. The turbines have been sited to ensure no dwelling is located within 1 km of a turbine. Three dwellings located at 1 km from a turbine (T8, T11 and T17), are the closest turbines to a dwelling. Ten dwellings are distributed around the turbines and located within 2 km from the nearest turbine. Within the area 5 km from the site assets the ratio of dwellings equates to a density of 1 dwelling for every 90 km²; a low density.

Risk identification

Bushfires have the potential to cause fatalities and serious injury, damage to property, extended community disruption and environmental degradation.

The objective of State Planning Policy 3.7 in examining development within bushfire prone areas is to reduce the vulnerability of development to the effects of a bushfire and to avoid increasing the threat of a bushfire external to the development.

The Risk assessment is therefore to analyse the potential (scenarios) for a bushfire to affect the site, to minimise the consequence, and the potential for a bushfire to escape the site and identify treatments to reduce the likelihood and consequence.

Expected site context Fire behaviour

The Flat Rocks Wind Farm is within an extended area of pasture grasses and comparatively level land with slopes under vegetation of up to 3.0° (5.0° has been used to assess the risk)

Grassfires travel faster (GFDI) than a forest canopy fire, but a forest canopy fire can eject a higher level of embers and also eject them over a greater distance; up to 5 km.

A grassfire influenced only by wind, over flat land with consistent fuel, will take an elliptical shape in the direction of the wind. The width of the elliptical will be narrower as the windspeed increases.

Scenarios

Given the land is flat and predominantly pasture, within and extending beyond the wind farm, the usual analysis of scenarios, a fire arriving from a different direction through different vegetation of different slopes is not necessary in this instance. Notwithstanding the prevailing wind directions identified by the nearest weather station, a fire can come from any direction and in this instance the surrounding conditions at each asset is the same and each asset has a surrounding area of grassland/pasture and slopes less than 5.0° at no less than 100 m.

Attachment 2 illustrates the vegetation at each site with a photograph, and Attachment 3 provides an assessment of each turbine and the substation and operations compound describing the vegetation (fire behaviour), resident location and nearest public road in each direction up to 5 km from each asset. It can be used to inform the arrival of a fire, to provide assistance and to alert those down wind of an asset should an uncontrolled ignition occur in an asset.

Two scenarios have been considered for risk identification.

A fire arriving at the site and a fire escaping from an asset within the wind farm.

Fire arriving at the site

A grassfire arriving at an asset within the wind farm (each turbine, the substation and operations compound, and the construction compound).

The windspeed has been increased for the calculation 45 kmph to 65 kmph to identify a worst-case rate of spread and an elliptical fire spread 25% of its length. The residence time for a grassfire (most intense flaming is 15 seconds⁶, the temperature quickly rises reduces after its passing, and can travel over ground at up to 25 kmph⁷, although may appear to travel faster.

Grassfires produce smoke and are easily observed in an open landscape.

The head width of the fire will be proportionate to the distance that the ignition occurred from the site. A fire arriving at the site may affect more than one turbine, either by its width or if multiple turbines are in line with the fire.

A fire during construction will affect more people distributed at the construction sites, up to 150 people, whereas during operation, outside of the operations compound two technicians may be in the field. Farming practices will also continue within the area of the wind farm and up to each turbine.

⁶ P.Cheney Grassfire, weather and fire behaviour CSIRO 2008

⁷ P.Cheney Grassfire, weather and fire behaviour CSIRO 2008

Fire escaping from an asset within the wind farm.

An ignition from within the wind farm may occur from the ongoing agriculture production, i.e. maintenance, harvesting vehicle movement, which will continue up to the base of the wind farm assets.

An ignition may also occur from activities directly associated with a wind farm, including the construction works, but through the ongoing operation may include hot works (although fabrication will mostly occur within the workshop requiring only installation at isolated sites) and vehicle movements. Separation areas, APZs, will be established around each asset to avoid a continuity of bushfire fuel and fire spread.

The most problematic fire ignition is a turbine nacelle fire due to accessibility constraints caused by the height.

Turbine nacelle fires



Plate 17: Illustration of the wind farm wake effect.

A Spanish study⁸ into turbine fires (primarily to assess ASET time) identified they are related to diverse ignition sources including lightning strike, electrical equipment malfunction (electrical cabinet in the nacelle - common), hot surface ignition. The nacelle contains oils (up to 900 L) plastics i.e. wire coatings, and the nacelle cover and insulation. Rotor hub and blades can also become involved in a fire.

The study identified the nacelle is fitted with natural ventilation to prevent overheating, but this also provides an oxygen source to a large amount of highly flammable materials.

The study also identified that if suppression systems are overwhelmed, a total loss is expected as firefighters have difficulty dealing with the nacelle's height. A nacelle fire will therefore only extinguish when the available fuels have been consumed. The study also identified that falling materials may lead to wildfires (European).

The Australian Fire and Emergency Service Authorities Council (AFAC) in its 2018 Guidelines identified there is little evidence to suggest a grassland fire is a threat to a turbine. It identified the case example of a bushfire started on a paddock affecting the Waterloo Wind Farm in South Australia in January 2017.

“The wind farm operator confirmed that there was no damage to any wind farm infrastructure and no danger at any time to human life as a result of the fire.”

AFAC also identified that if the turbines are shut down there will be no consequence of a wake effect upon fire behaviour and the operations of low flying firefighting aircraft.

Whilst the AFAC position is acknowledged, it assumes a control of the turbine has not been affected by the failure. The process to shut down as identified should be to position the rotor head into the wind and lock the rotor in a Y position. Facing the rotor into the wind will reduce the likelihood of damage and ignition of the blades.

⁸ Rengel, B Computational analysis of fire dynamics inside a wind turbine (2017)

2.3 Risk Analysis

Existing controls

There is an inherent risk of bushfire in the Australian landscape. Various activities undertaken and infrastructure is provided which work to reduce the risk we have today; the residual risk.

Identified Stakeholders

There are a range of stakeholders whose actions affect the bushfire risk, either by undertaking works that reduce the risk (preparation) or who are engaged in a response. They provide and maintain existing risk controls and an important part of understanding and adapting if necessary to the proposed development and risk treatments.

- The community
- Shire services
- Bushfire Brigade Captains and volunteers
- Landowners
- Water Corporation
- Western Power
- Telstra/ telecommunications sector
- Bureau of Meteorology
- Department of Fire and Emergency Services
- Office of Bushfire Risk Management
- Department of Biodiversity Conservation and Attractions
- Parks and Wildlife Service
- Main Roads Western Australia and
- WAPOL

State Emergency Management

The Bureau of Meteorology plays an important role in monitoring local weather conditions from local weather stations, providing analysis and climate information, forecasts of climate and weather conditions and Fire Danger Ratings as a basis for assisting preventative actions such as declaring total fire ban days.

The Department of Emergency Services provides a range of important communication services including public announcement of the fire danger ratings, bushfire incidents and warnings (Australian Warning System standard).

It is also responsible for coordinating local brigade responses (Comcen) and taking incident control for Level 2 (Complex) - 3 incidents (Protracted).

State Emergency Management Framework

The *Emergency Management Act 2005* has been established to detail roles and responsibilities at a State, district, and local level in the implementation of the emergency management principles of Prevention (Planning), Preparation, Response, and Recovery (PPRR).

The *State Emergency Management Policy* (State EM Policy) provides a strategic framework for emergency management in Western Australia, describing principles and objectives for the co-ordinated organisation of public authorities.

The policy is supported by a suite of documents that provide complete guidance on the strategic framework for Emergency Management in Western Australia.

Under s. 20(4) of the EM Act, a public authority that is given a role and responsibilities under a State EM Policy is to comply with the State EM Policy⁹.

- State Emergency Coordinator (SEC)
- District Emergency Coordinators (DECs);
- Local Emergency Coordinators (LECs) (WAPOL officer for the City of Kalamunda); and
- Local Emergency Management Committee - oversees local emergency management activities PPRR, through articulation of stakeholder responsibilities in the Local Emergency Management Arrangements (LEMA).

A local government is to establish one or more Local Emergency Management Committees (LEMCs) for its area to ensure that effective Local Emergency Management Arrangements (LEMA) are prepared. The LEMA is to be consistent with the State Emergency Management policies and the State Emergency Management plan. The LEMA addresses all emergencies, but special considerations within the LEMA include the bushfire season.

It addresses the roles and responsibilities of public authorities and persons involved in emergency management (stakeholders) and includes the Hazard Management Agency (comprising the Shire, WAPOL, and DBCA) in addressing the emergency management concepts of Prevention, Preparation, Response, and Recovery.

The LEMAs are reviewed every 5 years.

Shire of Kojonup Local Emergency Management Arrangements, September 2017

Shire of Broomehill-Tambellup Local Emergency Management Arrangements, September 2021

Local Government Fire Management Planning

Activities in which local government is engaged, in addition to the LEMA, that relate to development planning include:

Administration of the *Bush Fires Act 1954* and enforcement of the annual fire break notice to limit the ignition and spread of bushfire. It also provides the basis for declaring total fire ban days and the offences for causing a bushfire. It plays an important role in maintaining awareness of the bushfire risk, measures to reduce the spread of a bushfire and measures to reduce the ignition of a bushfire. Local governments also use the Act to require the provision of cleared space around buildings and structures.

In regard to the importance of policing to prevent bushfire ignition the Bushfire Cooperative Research Centre *Fire Development, Transitions and Suppression* study 2014, studied urban and peri-urban areas around Perth and compared DFES incident data. It was noted that in the study, there was a 50% decline in the number of annual ignitions due to proactive arson reduction programs in cooperation between Local government and WAPOL¹⁰.

The Shire of Kojonup Fire Break Order¹¹ provides:

RURAL LAND

Homesteads, Buildings, Haystacks, Bulk Fuel, Drums and Liquid Petroleum.

“During the period from 14th December to the 31st May inclusive you shall have firebreaks at least 20 metres wide”

It also provides, for harvesting and hot works:

It is compulsory that an engine powered pumping unit and not less than 600 litres of water must be in attendance during grain harvesting operations. Trailed units must have the towing vehicle

⁹ State Emergency Management *A Strategic Framework for Emergency Management in Western Australia* October 2019

¹⁰ A L Sullivan et al *Bushfire Cooperative Research Centre Fire Development, Transition s and Suppression study CSIRO 2014* p 17

¹¹ Shire of Kojonup Fire Break Order - www.kojonup.wa.gov.au/documents/1235/1121-firebreak-order

attached at all times. The firefighting unit must be located in or immediately adjacent to the paddock being harvested at all times

The Shire of Shire of Broomehill-Tambellup¹² Fire Break Order provides:

LAND ZONED FARMING

“During the period from 31st October 2021 to 15th April 2022 inclusive, completely surrounding the perimeter of any homestead building (excluding isolated non-flammable buildings), fuel installation..... you shall have firebreaks at least 5 metres wide (if provided by burning, cultivating or chemical spraying), or 10 metres wide (if provided by being closely grazed or mowed)”

Land >40 ha

“The owner/occupier must have a mobile firefighting unit (self-propelled, towed or slip-on) in good working order, with a minimum capacity of 400 litres.”

Administration of the *Planning and Development Act 2005*, includes the preparation of development policy and assessment supporting Development Approval, and compliance with the bushfire protection criteria.

The *Planning and Development Act* through the *State Planning Policy* is a risk management arrangement regulates the potential introduction of land uses that may increase the threat of bushfire, and ensure future development reduces the consequence of bushfire, through siting and design. It works in unison although separately with the *Building Act 2011*, which addresses the construction standard of the habitable building.

Responsibility for the ongoing enforcement of the development authorisation is provided through section 214 of the *Planning and Development Act 2005*.

Administration of the *Building Act 2011* and the requirements of the *National Construction Code*, specifying construction standards in declared bushfire prone areas. Not all structures require development approval or building approval. The *Planning and Development (Local Planning Scheme) Regulations 2015*, Deemed Provisions at clause 78E (1) states bushfire construction standards provided in the *National Construction Code* can be applied by development approval if not in conflict with the *Building Act 2011*.

Bushfire Risk Management Plans

The Shire of Kojonup is in the process of preparing a Bush Fire Risk Management Plans (BRMP) following the *OBRM Bushfire Risk Management System and Bushfire Risk Management Plan template*.

The aim of the BRMP is to document a coordinated and efficient approach to the identification and treatment of assets exposed to bushfire and the coordination and prioritisation of tenure blind bushfire reduction initiatives.

Utilities

Telecommunications

The telecommunications coverage within 5 km of the wind farm provides for mobile phone communication, although a black spot analysis was not available. All residents are also understood to have landline connection.

Calls may be received by the Shire directly from members of the public, or through the ‘000’ service and DFES Communications Centre (ComCen) requesting a turn out message be sent

All brigades are registered with DFES SMS Callout system which is used to:

- Notify a Brigade to respond to a fire
- Notify Brigade members of meeting and training activities

Both Shires also have an SMS system for advising:

- Implementing and removing Harvest and Vehicle Movement Bans

¹² Shire of Broomehill – Tambellup Fire Break Order - www.shirebt.wa.gov.au/documents/221/fire-break-order-and-information-booklet-20222023

- Notifying the community of Total Fire Bans
- Notifying the community of a fire
- Notifying the community of road closures

In addition to the SMS service it is understood the landowners within the vicinity of the wind farm also receive warnings based on 'WhatsApp' messages etc, to mobilise local farmer resources immediately.

Firefighting facilities, appliances, are sparsely distributed in the district. Most fires are addressed initially by local farmers/lot owners contributing their time and firefighting facilities to apply a quick suppression response.

Aerial support is available from Manjimup and Albany

Water resources

A reticulated water supply is not available. Potable water is to be provided by water tank. Production water requirements will also be provided by tanked water. Throughout the sites surface dams are provided at a frequency of 1 per 1 ha.

Power Supply

The work construction compound and batching plant will be connected to the reticulated power supply. On site power generation is not proposed at the construction compound but will be required at the individual turbine sites through construction.

Road Network

The site is framed by Albany Highway (primary access west of the wind farm - sealed) Broomehill-Kojonup Road (north of the site - sealed) Brit Road (east of the site – unsealed -joins Warrenup Road to meet Broomehill Kojonup Road) and Tambellup Road (south- sealed). The site is serviced through the centre by Warrenup Road (north south - unsealed).

An internal road network will be created to provide construction and ongoing connection to each turbine site.

Consequence Criteria

This risk assessment has followed AS/ISO 31000:2018 risk management and in turn the National Emergency Risk Assessment Guidelines (NERAG 2020) and has adapted it to a local scale.

For the purpose of this assessment, it is assumed a bushfire arriving at the wind farm is an insignificant consequence, that other than shutting down for the period of the bushfire, it will not delay a return to energy production¹³. A fire however can be fatal to people that are exposed to it, but the potential consequence can be reduced by management practices and human behaviour. The safety of isolated workers *will be addressed through the emergency management plan*.

The assessment has instead assessed the consequence of a nacelle fire, and a fire escaping a turbine site.

The risk assessment follows objective 5.1 from SPP 3.7

5.1 Avoid **any increase** in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.

The purpose is to consider the consequence of introducing a development within an area, and to avoid an increase in the threat of bushfire above that which currently exists, noting that pasture/agricultural production around and within the site also presents an existing degree of risk, a fuel potentially vulnerable to lightning strike, mechanical failure of equipment (harvesters), the exposure of hot surfaces from vehicles passing over grasses, and hot works i.e. welding and grinding in the field.

Grassfires are characterised as locationally predictable because they do not generally disperse embers far in front of the fire front. Resources are therefore deployed directly to the fire front.

The wind turbine wake effect, unless shut down during the bushfire event, has the potential to disperse ignitions down wind.

¹³ As identified by Australasian Fire and Emergency Service Authorities Council Wind Farms and Bushfire Operations 2018

External Consequence Assessment

Human settlement

The site is adjoined by agricultural pasture land within 5 km of the wind farm. The associated residential density is 1 dwelling per 90 km². The nearest township is Kojonup 19 km to the north east.

Fire scenario, Risk bushfire, fire escaping from the site			
North	East	South	West
5 residences	6 residences	9 residences	9 residences

INJURY SEVERITY	DESCRIPTION
FATAL	Mortally injured, is certain to lead to death regardless of available treatments Counted among deaths, not injuries
CRITICAL	Injuries that pose an immediate life threatening condition if not treated adequately and expeditiously Examples include uncontrolled bleeding, a punctured organ, other internal injuries, spinal column injuries or crush syndrome
SERIOUS	Injuries requiring a greater degree of medical care and use of medical technology such as X-rays or surgery, but not expected to progress to life threatening status Examples include full thickness burns across a large part of the body or partial thickness burns to most of the body, loss of consciousness, fractured bones, dehydration or exposure
MINOR	Injuries requiring basic medical aid that could be administered by paraprofessionals, which would require bandages or observation Examples include a sprain, a severe cut requiring stitches, a minor burn (partial thickness on a small part of the body) or a bump on the head without loss of consciousness

Generally, agricultural residential properties within pastural area have separation spaces effective for preventing direct flame contact against the residence. The land owners are also provided with an annual firebreak notice from the Shire¹⁴. Aerial observation also finds the dwellings within 5 km are separated from pasture grasses by cleared land for driveways and gardens. As a general principle if a building survives a bushfire, then fatalities can be avoided if refuge can be taken in the dwelling.

Whilst grassfires are fast moving up to 25 km/h¹⁵ the landscape is open affording visibility to avoid an approaching fire.

The potential consequence is classed as 'serious – Moderate', the consequence is reduced by the conditions, grassland is a moderate bush fire hazard level, not extreme, and the landscape is open providing the opportunity to see an approaching fire and take early action.

¹⁴ Shire of Broomehill – Tambellup Fire Break Order- www.shirebt.wa.gov.au/documents/221/fire-break-order-and-information-booklet-20222023 and Shire of Kojonup Fire Break Order - www.kojonup.wa.gov.au/documents/1235/1121-firebreak-order

¹⁵ P.Cheney Grassfires Fuel, weather and fire behaviour 2008.

Economic

Fire scenario, Risk bushfire, fire escaping from the site			
North	East	South	West
Agriculture production pasture	Agriculture production pasture	Agriculture production pasture	Agriculture production pasture

LEVEL	IMPACT ON IMPORTANT INDUSTRY
CATASTROPHIC	Failure of a significant industry or sector in area of interest as a direct result of emergency event
MAJOR	Significant structural adjustment required by identified industry to respond and recover from emergency event
MODERATE	Significant industry or business sector is significantly impacted by the emergency event, resulting in medium-term (i.e. more than one year) profit reductions directly attributable to the event
MINOR	Significant industry or business sector is impacted by the emergency event, resulting in short-term (i.e. less than one year) profit reductions directly attributable to the event
INSIGNIFICANT	Inconsequential business sector disruption due to emergency event

A fire is likely to occur from only one part of the development. A fire at a turbine site, a fire at the substation and the permanent operation and maintenance building, a fire from the construction compound, or a fire from a vehicle. The fire will expand downwind in an elliptical shape from the source of ignition. The extent of loss of pasture will be determined by the wind strength and the event duration. Suppression intervention will reduce the extent of loss.

The most extreme fires conditions occur through the summer, after the harvest. Traditionally summer season fires are not a significant loss of pasture production, and whilst fires can occur outside the summer season the fire spread can be slower (a lower fire danger index < 50 potentially controllable) or restricted before pasture grasses have cured.

The consequence is classed as 'minor'. A fire from the nacelle has the potential to spread downwind (elliptical) destroying a season's crop and disrupting the livelihood of a landowner by a year, in addition there is a potential for damage to fences and other infrastructure. It is assumed existing controls promoted through the firebreak notice to provide a separation of buildings from grassland has been applied

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Environmental

Fire scenario, Risk bushfire, fire escaping from the site			
North	East	South	West
Contiguous pasture grasses	Contiguous pasture grasses and isolated bush blocks	Contiguous pasture grasses and isolated bush blocks	Contiguous pasture grasses

LEVEL	IMPACT ON ENVIRONMENTAL VALUES
CATASTROPHIC	Permanent destruction of environmental values of interest
MAJOR	Severe damage to environmental values of interest
MODERATE	Significant damage to environmental values of interest
MINOR	Minor damage to environmental values of interest
INSIGNIFICANT	Inconsequential damage to environmental values of interest

The site is largely surrounded by land cleared for agricultural purposes with the exception of isolated bush block that are representative of pre-European settlement.

The Flora, Vegetation and Fauna Assessment of the Flat Rocks Wind Farm Survey Area Prepared by Mattiske from field survey found no declared rare or priority flora to be present.

The consequence is classified as 'insignificant'.

Cultural

Fire scenario, Risk bushfire, fire escaping from the site			
North	East	South	West
Nil	Nil	Nil	Nil

LEVEL	IMPACT ON CULTURAL ASSETS
CATASTROPHIC	Widespread and permanent loss of objects of identified cultural significance
MAJOR	Widespread damage or localised permanent loss of objects of identified cultural significance
MODERATE	Damage or localised widespread damage to objects of identified cultural significance
MINOR	Damage to objects of identified cultural significance
INSIGNIFICANT	Minor damage to objects of identified cultural significance

The report on an Ethnographic Survey of the Proposed Flat Rocks Wind farm site between Kojonup and Broomehill found "As a result of the inspections the indigenous representatives were satisfied that the Project area contains no sacred or significant Aboriginal heritage sites".

The consequence is classified as 'insignificant'.

Likelihood Level

Notwithstanding the FDI (see section 4) has a similar occurrence of days over FDI 50, as the Perth CBD as a comparison, it has a low likelihood history.

Event likelihood is guided by the fire history, and the climatic precursors, which may lead to a landscape and uncontrollable fire. Not all fires are considered damaging, however a landscape fire threatens life and property.

LIKELIHOOD	ANNUAL EXCEEDANCE PROBABILITY (AEP)	AVERAGE RECURRENCE INTERVAL (ARI) (INDICATIVE)	FREQUENCY (INDICATIVE)
Almost certain	63% per year or more	Less than 1 year	Once or more per year
Likely	10% to <63% per year	1 to <10 years	Once per 10 years
Unlikely	1% to <10% per year	10 to <100 years	Once per 100 years
Rare	0.1% to <1% per year	100 to <1000 years	Once per 1000 years
Very rare	0.01% to <0.1% per year	1000 to <10,000 years	Once per 10,000 years
Extremely rare	Less than 0.01% per year	10,000 years or more	Once per 100,000 years

(NERAG 2020)

The likelihood level is classed as ‘unlikely.’ There is no identified history of landscape fire affecting the site and whilst turbine fires (nacelle fires) have occurred it is rare, with 5 having occurred in Australia between 2004 and 2018. International studies find a typical wind farm with 150 turbines may experience one or two fires during 20 years of operation.¹⁶

Risk Level

LIKELIHOOD	CONSEQUENCE LEVEL				
	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC
ALMOST CERTAIN	Medium	Medium	High	Extreme	Extreme
LIKELY	Low	Medium	High	Extreme	Extreme
UNLIKELY	Low	Low	Medium	High	Extreme
RARE	Very low	Low	Medium	High	High
VERY RARE	Very low	Very low	Low	Medium	High
EXTREMELY RARE	Very low	Very low	Low	Medium	High

(NERAG 2020)

A comparison of the proposal with the current situation, both are classed as ‘unlikely’ as an indication of frequency of event. There is always the potential for a grassland fire to occur if the fuel is present.

The wind farm is expected to present a similar level of risk of ignition that exists within the locality. The overall risk level is classed as ‘medium’. Whilst construction materials and APZs can ensure a building survival, the potential for injury to humans if caught in the open is serious.

The particular feature of the wind farm is the significance is not the frequency of ignition, or the intensity of the fire, rather it is how the ignitions could be distributed, as multiple ignitions at a distance from the source. This will require a different firefighting approach that may stretch resources. Whilst a grassfire requires suppression focused upon the fire line, if a fire is to occur at a turbine site spot fires may occur downwind due to the height of the nacelle. A fire at a turbine site will require a consciousness to plan to fight spot fires that may ignite downwind in addition to suppression at the fire line.

¹⁶ Firetrace international 2020 citing studies into the frequency of turbine ignitions https://www.firetrace.com/hubfs/_img/reports/Firetrace-Report-In-The-Line-Of-Fire.pdf

2.4 Risk Evaluation

The risk evaluation is used to decide and prioritise a range of risk treatments that had been identified to reduce the risk level. The highest priority risk treatments are applied first, to fit with the resources available, and become part of the risk controls identified in the first review. The second tier risk treatments then become the priority outcomes in the subsequent review.

This assessment however is part of a development assessment and has followed an approach to minimise the risk to *As Low as Reasonably Practical* (ALARP). The measures are to be implemented and complete as part of the authorisation.

Whilst the wind farm may contribute an additional ignition source, it is considered a comparable frequency and consequence to that of pasture farming operations. An ignition will result in a spreading grassfire.

The risk profile can also be considered in two phases. The construction phase involves a range of activities that could result in ignitions and grassfire but is likely to have people in close attendance to respond effectively if provided with suppression facilities. The operational phase has a different set of potential ignition causes that may be remotely detected and will take time to respond to.

2.5 Risk Treatment

The attached Risk Register has identified the risk items and a corresponding treatment arranged in order following preparations and response. Each treatment has been identified for its practicality and effectiveness in reducing the residual risk, after treatment through construction and operation to a Low level risk.

As part of a continuous improvement model the risk level in the risk register is recalibrated to high as an objective to achieve and *As Low as Reasonably Practical* (ALARP) risk following treatments that are within the owner's control. In this approach there is a point of declining benefit where it becomes impractical. The risk treatments are therefore nominated for their practicality, benefit, and acceptance (expediency) and effectiveness (confidence). The NERAG risk assessment method is an orderly method of qualitative assessment, residual risk is also a qualitative estimate.

Risk Register and Residual Risk

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/ priority ¹⁷	Confidence level ¹⁸	Risk Residual
TURBINE SITE - APPROACHING FIRE					
<p><u>Construction</u></p> <p>All the turbine sites are located within pastural grasses. Grassfire is fast moving, potentially fatal to exposed persons and may cause the ignition and loss of flammable objects.</p> <p>The turbine sites are open isolated and distant to the construction compound</p> <p>Up to 20 persons are expected at the construction site and will arrive at the site by private vehicle.</p> <p>Transportable buildings in the construction compound will provide amenities and ablutions</p> <p>Assembly machinery may be significantly damaged by flame contact and extreme heat</p> <p>Turbine components in the laydown area may be significantly damaged by flame contact and extreme heat.</p> <p>.</p>	High	<p>Preparation</p> <ul style="list-style-type: none"> – The supervisor at the turbine site is to be aware of the emergency procedures and trained in the operation of firefighting equipment¹⁹. – At induction all workers and visitors are to receive a summary of the emergency procedures and evacuation routes. <p>Managing the fuels</p> <ul style="list-style-type: none"> – Establish an APZ around the turbine compound 9 m, grass less than 100 mm. – A 1000 L fire appliance (trailer slip on unit) and high capacity output pump will accompany each working area during the construction phase and can be used to suppress an approaching fire if safe to do so. – A 50 000 L water tank will be provided at the Construction Compound to replenish infield firefighting. – A 50 000 L standalone water tank will be established at the commencement at the commencement of each stage (stage groupings shown): <ul style="list-style-type: none"> ○ Inside of the access gate to WTGs 13,14,15,17 ○ Inside of the access gate to WTGs 1,2,3,4,5,6,7,55 ○ Inside of the access gate to WTGs 8,9,10,11,16 <p>Response</p> <ul style="list-style-type: none"> – All persons attending the windfarm are to be advised to evacuate in a direction opposite to the approaching fire. 	High	High	Low

¹⁷ Each item is a potential consequence or external risk which forms part of the authorisation to be implemented as part of the authorisation, it is not a matter of choice between treatments.

¹⁸ There is a high certainty of the cause and direct consequence

¹⁹ Western Australian Department of Fire and Emergency Services *Guidelines for Operating Private Equipment at Fires* March 2022

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/priority ¹⁷	Confidence level ¹⁸	Risk Residual
<p><u>Operation</u></p> <p>The turbine site upon completion will be open and clear of objects at ground level</p> <p>The turbines are distant to the operations room the nearest turbine is 10 km away and furthest is 20 km away.</p> <p>Occasional isolated work, attended by private vehicle except for times of exceptional maintenance.</p>	High	<p>Managing the fuels</p> <ul style="list-style-type: none"> Establish an APZ, 9m diameter area of compacted limestone around the turbine base. <p>Response at turbine site</p> <ul style="list-style-type: none"> Evacuate. <p>Operation response</p> <ul style="list-style-type: none"> The Operations Manager is to shut down the rotation of the turbines upon notice of a bushfire within 5 km of the wind farm until the 'all clear' is given by emergency services. All persons attending the windfarm are to be advised to evacuate in a direction opposite to the approaching fire. The turbine is to be inspected after the 'all clear' is issued. 	High	High	Low
CONSTRUCTION COMPOUND - APPROACHING FIRE					
<p><u>Construction</u></p> <p>The construction compound is isolated and located within an area of pastoral grass.</p> <p>It comprises the site camp, the batch plant, crane pad and vestas laydown area</p> <p>Up to 120 persons may be in attendance and will arrive by private vehicle</p> <p>The site contains potentially flammable objects: transportable buildings, fabric awnings over shipping containers, laydown area and materials, refuse bins and fuel store (regulated management of hazardous material under the <i>Dangerous Goods Safety Act 2007</i>)</p>	High	<p>Preparation</p> <ul style="list-style-type: none"> The supervisor at the construction compound is to be aware of the emergency procedures and trained in the operation of the of the firefighting equipment. At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. <p>Managing the fuels</p> <ul style="list-style-type: none"> Establish an APZ around the site camp 9 m. Establish the site camp, Batch Plant, Crane Pad and Vestas laydown as low threat, grass maintained at less than 100 mm or a mineral or paved surface. A 1000 L fire appliance (trailer or slip on unit) and high capacity output pump (available to accompany each working area during the construction phase) will be based at the Construction Compound. These may be recalled or diverted to assist with fire suppression if safe to do so. 	High	High	Low

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/priority ¹⁷	Confidence level ¹⁸	Risk Residual
		<ul style="list-style-type: none"> - A 50 000 L water tank will be provided at the Construction Compound to replenish infield firefighting. - A 50 000 L standalone water tank will be established at the commencement at the commencement of each stage (stage groupings shown): <ul style="list-style-type: none"> o Inside of the access gate to WTGs 13,14,15,17 o Inside of the access gate to WTGs 1,2,3,4,5,6,7,55 o Inside of the access gate to WTGs 8,9,10,11,16 <p>Response</p> <ul style="list-style-type: none"> - All persons attending the windfarm and construction compound are to be advised to evacuate in a direction opposite to the approaching fire. - Liaise with landowners to assist their suppression efforts. - Trained personnel may be retained and dispatched (1000 L appliance) to assist suppression efforts to extinguish grassfires (water is not to be applied to an electrical fire). 			
SUBSTATION AND PERMANENT OPERATIONS BUILDING AND MAINTENANCE COMPOUND - APPROACHING FIRE					
<p><u>Construction</u></p> <p>The substation and operations building, and maintenance compound is located within pastoral grasses.</p> <p>Grassfires are fast moving, are potentially fatal to exposed persons and may cause the ignition and loss of flammable objects.</p> <p>Vulnerabilities to ignition are:</p> <ul style="list-style-type: none"> - The site will contain equipment awaiting installation. - The site include the storage of oils Up to 40 persons are expected during construction and will arrive at the site by private vehicle. <p>The substation and operation's compound location has through road options Tambellup Road West (east-west) and is close to Albany Highway (north-south). Options are available to evacuate away from an approaching fire.</p>	High	<p>Preparation</p> <ul style="list-style-type: none"> - The supervisor at the turbine site is to be aware of the emergency procedures and trained in the operation of the of the firefighting equipment. - At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. <p>Managing the fuels</p> <ul style="list-style-type: none"> - Establish an APZ around the construction compound 9 m. - Establish the compound as low threat (no vegetation within the compound) and flammable materials separated by 6 m. - A 1000 L firefighting appliance (trailer or slip on unit) will be in attendance during construction and available to contribute to fire suppression efforts if safe to do so. 	High	High	Low

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/ priority ¹⁷	Confidence level ¹⁸	Risk Residual
		Response <ul style="list-style-type: none"> – All persons attending the windfarm are to be advised to evacuate in a direction opposite to the approaching fire. – Liaise with landowners to assist their suppression efforts. – Trained personnel may be retained and dispatched (1000 L appliance) to assist suppression efforts to extinguish grassfires (water is not to be applied to an electrical fire). 			
<u>Operation</u> Up to 10 persons may be in attendance at the operations building at any one time, including field technicians and routine maintenance equipment. Vulnerabilities to ignition are: <ul style="list-style-type: none"> – Oil reservoirs (for substation) – Operations building – Workshop, equipment and maintenance materials. The substation and operations compound has through road options Tambellup Road West (east-west) and is close to Albany Highway (north-south). Options are available to evacuate away from an approaching fire.	High	Preparation <ul style="list-style-type: none"> – At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. – Three 1000 L firefighting appliances (trailer slip on unit) will be stationed at the Maintenance Compound to contribute to fire suppression efforts. – A 50 000 L tank is to be provided at the Maintenance Compound for firefighting – grassfires. Managing the fuels <ul style="list-style-type: none"> – Maintain an APZ around the substation 9 m. – Maintain the area within the substation clear of vegetation. – Maintain an APZ zone 9 m around the operations building and maintenance compound. – The Operations Building is to be constructed to BAL 29 bushfire standard. Response <ul style="list-style-type: none"> – All persons attending the windfarm are to be advised to evacuate in a direction opposite to the approaching fire. – Liaise with landowners to assist their suppression efforts. – Trained personnel may be retained and dispatched (1000 L appliance) to assist suppression efforts to extinguish grassfires (water is not to be applied to an electrical fire). 	High	High	Low

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/priority ¹⁷	Confidence level ¹⁸	Risk Residual
THE MAKING OF ROADS					
<p>Personnel may be injured by exposure to bushfire attack, extreme heat, smoke and airborne particles.</p> <p>Work is undertaken in the open, within pasture grass.</p>	High	<p>Preparation</p> <ul style="list-style-type: none"> At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. <p>Response</p> <ul style="list-style-type: none"> All persons attending the windfarm are to be advised to evacuate in a direction opposite to the approaching fire. 	High	Medium	Medium ²⁰
TRENCHING AND INSTALLING POWERLINES					
<p>Personnel may be injured by exposure to bushfire attack, extreme heat, smoke and airborne particles.</p> <p>Work is undertaken in the open, within pasture grass.</p>	High	<p>Preparation</p> <ul style="list-style-type: none"> At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. <p>Response</p> <ul style="list-style-type: none"> All persons attending the windfarm are to be advised to evacuate in a direction opposite to the approaching fire. 	High	Medium	Medium ²¹
TURBINE SITE - ESCAPING FIRE					
<p><u>Construction</u></p> <p>Potential ignition sources from activities at the turbine compound</p> <ul style="list-style-type: none"> Hot works, open flame and spark generating activities Cigarette disposal Vehicle movements to the site, hot elements or vehicle mechanical failure 	High	<p>Preparation</p> <ul style="list-style-type: none"> The supervisor at the turbine site is to be aware of the emergency procedures and trained in the operation of the of the firefighting equipment. At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. <p>Managing the fuels exclusion</p>	High	High	Low

²⁰ A safe space may be distant.

²¹ A safe space may be distant

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/priority ¹⁷	Confidence level ¹⁸	Risk Residual
<ul style="list-style-type: none"> Mechanical or electrical failure at the site Refuelling and flammable material spillage 		<ul style="list-style-type: none"> Establish an APZ around the turbine compound 9 m. Establish the compound as low threat (no vegetation within the compound). A 1000 litre fire appliance (trailer or slip on unit) and high capacity output pump will accompany each working area during the construction phase to prevent the spread of fire. A 50 000 L water tank will be provided at the Construction Compound to replenish infield firefighting. A 50 000 L standalone water tank will be established at the commencement at the commencement of each stage (stage groupings shown): <ul style="list-style-type: none"> Inside of the access gate to WTGs 13,14,15,17 Inside of the access gate to WTGs 1,2,3,4,5,6,7,55 Inside of the access gate to WTGs 8,9,10,11,16 <p>Response</p> <ul style="list-style-type: none"> Report ignition immediately to the Operations Manager. Operations Manager is to advise the land owner. Trained personnel dispatched to assist suppression efforts to extinguish grassfires with the firefighting appliance (water is not to be applied to an electrical fire) If the fire is not contained, the Operations Manager is to report the incident immediately to the Shire. If the fire is not contained, the Operations Manager is to advise all persons within the windfarm to evacuate in a direction away from the approaching bushfire. 			
<p><u>Operation</u></p> <ul style="list-style-type: none"> Nacelle fire <p>The turbine nacelle has a fire detection and suppression system but there have been instances where a mechanical failure has overwhelmed the suppression system and a nacelle fire has occurred.</p>	High	<p>Preparation</p> <ul style="list-style-type: none"> The Operations Manager is to be aware of the emergency procedures and communication contacts. At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure. 	High	Moderate	Medium

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/ priority ¹⁷	Confidence level ¹⁸	Risk Residual
Given the height of a nacelle and the wake effect, there is a potential for embers from the turbine fire to be deposited up to 5 km down wind and potentially igniting a grassfire.		<ul style="list-style-type: none"> - The landowners, hosting the turbine, are to be trained in the event of a nacelle fire, to suppress the fire line and monitor for spot fire igniting downwind from the turbine. <p>Managing the fuels</p> <ul style="list-style-type: none"> - Maintain the APZ around the turbine base: - 9 m diameter area compacted limestone - Three 1000 L firefighting appliances (trailer slip on unit) will be stationed at the Maintenance Compound to contribute to fire suppression efforts. - A 50 000 L water tank will be provided at the Maintenance Compound to replenish in field firefighting. - A 50 000 L standalone water tanks is proposed to be located at the commencement of each stage (stage groupings shown): <ul style="list-style-type: none"> o Inside of the access gate to WTGs 13,14,15,17 o Inside of the access gate to WTGs 1,2,3,4,5,6,7,55 o Inside of the access gate to WTGs 8,9,10,11,16 <p>Response</p> <ul style="list-style-type: none"> - Report ignition immediately to the operations office. <p>Operation Response</p> <ul style="list-style-type: none"> - The Operation Manager is to shut down the rotation of the turbines upon notice of a bushfire within 5 km of the wind farm until the 'all clear' is given by emergency services. - The affected turbine should if possible be oriented head to wind and shut down. - Operations Manager to immediately report the incident to the land owner for the undertaking of the first response including - Dispatch trained personnel with the fire appliance 1000 L to the affected turbine. <ul style="list-style-type: none"> o Suppress the fire line o Monitor for ignitions down wind and contribute to suppression efforts coordinate with landowner fire appliances 			

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/ priority ¹⁷	Confidence level ¹⁸	Risk Residual
		<ul style="list-style-type: none"> - Operations Manager is to report immediately to the Shire. - If the fire is not contained, the Operations Manager is to advise all persons within the windfarm to evacuate in a direction away from a spreading bushfire. 			
<p><u>Turbine Maintenance</u></p> <p>Technicians attending the turbines and associated infrastructure.</p> <p>Sources may include:</p> <ul style="list-style-type: none"> • Hot works, open flame and spark generating activities • Vehicle mechanical failure 		<p>Preparation</p> <ul style="list-style-type: none"> - The Operations Manager is to be aware of works being undertaken at the site. - All workers attending the site are to have mobile phones and contacts. - All worker attending the site are to report their attendance to the Operation manager or delegate before entering the site. - At induction (upon attending the windfarm) all workers and visitors are to complete a risk assessment and receive a summary of the emergency procedure. - Fire extinguishers are to be collected from the operations building and taken on site. - Hot works are not to be undertaken on total fire ban or harvest ban days without a permit. <p>Response</p> <ul style="list-style-type: none"> - Fire extinguishers are to be used to suppress the spread and extinguish a grassfire ignited by the activity at the site. - Report the incident to the operations manager. - If the fire is not contained, the Operations Manager is to report the incident immediately to the Shire. - If the fire is not contained, the Operations Manager is to advise all persons within the windfarm to evacuate in a direction away from the approaching bushfire 			

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/priority ¹⁷	Confidence level ¹⁸	Risk Residual
CONSTRUCTION COMPOUND – ESCAPING FIRE					
<u>Construction</u> Sources of ignition <ul style="list-style-type: none"> Hot works, open flame and spark generating activities Cigarette disposal Vehicle movements to the site, hot elements or vehicle mechanical failure Mechanical failure at the site Refuelling and flammable material spillage 	High	Preparation <ul style="list-style-type: none"> The supervisor at the construction compound is to be aware of the emergency procedures and trained in the operation of the of the firefighting equipment. At induction all workers and visitors are to receive a summary of the emergency procedure. A 1000 L fire appliance (trailer or slip on unit) and high capacity output pump (available to accompany each working area during the construction phase) will be based at the Construction Compound. These may be recalled to assist with fire suppression at the Construction Compound and prevent the spread of fire. A 50 000 L water tank will be provided at the Construction Compound to replenish infield firefighting. A 50 000 L standalone water tank will be established at the commencement at the commencement of each stage (stage groupings shown): <ul style="list-style-type: none"> Inside of the access gate to WTGs 13,14,15,17 Inside of the access gate to WTGs 1,2,3,4,5,6,7,55 Inside of the access gate to WTGs 8,9,10,11,16 Managing the fuels <ul style="list-style-type: none"> Establish an APZ around the construction compound 9 m. Establish the compound as low threat (vegetation within the compound removed and grasses maintained at less than 100 mm). Response <ul style="list-style-type: none"> Report ignition immediately to the operations office. Extinguish grassfires with the firefighting appliance. If the fire is not contained, the Operations Manager is to report the incident immediately to the Shire. If the fire is not contained, the Operations Manager is to advise all persons within the windfarm to evacuate in a direction away from the approaching bushfire. 	High	High	Low

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/ priority ¹⁷	Confidence level ¹⁸	Risk Residual
SUBSTATION AND PERMANENT OPERATIONS BUILDING AND MAINTENANCE COMPOUND - ESCAPING FIRE					
<u>Construction</u> Sources of ignition <ul style="list-style-type: none"> Hot works, open flame and spark generating activities Cigarette disposal Vehicle movements to the site, hot elements or vehicle mechanical failure Mechanical failure at the site Refuelling and flammable material spillage 	High	Preparation <ul style="list-style-type: none"> The supervisor at the turbine site is to be aware of the emergency procedures and trained in the operation of the of the firefighting equipment. At induction all workers and visitors are to receive a summary of the emergency procedure A 1000 L litre fire appliance (trailer or slip on unit) and high capacity output pump will be in attendance during the construction phase to prevent the spread of fire. A 50 000 L water tank will be provided at the Construction Compound to firefighting. Managing the fuels <ul style="list-style-type: none"> Establish an APZ around the substation 9 m. Maintain the area within the substation as low threat - clear vegetation and maintain grasses at less than 100 mm. Establish an APZ of 9 m around the operations building and maintenance compound. The operations building is to be constructed to BAL 29 bushfire standard. Maintain the area within the workshop area clear of vegetation. Response <ul style="list-style-type: none"> Report ignition immediately to the operations office. Extinguish grassfires with firefighting appliances. <i>Note: water is not to be applied onto an electrical fire</i> If the fire is not contained the Operations Manager is to report the incident immediately to the Shire if not contained. 	High	High	Low
<u>Operation</u> Sources of ignition <ul style="list-style-type: none"> Transformer, or electrical shorting 	High	Preparation <ul style="list-style-type: none"> At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure and evacuation routes. 	High	Moderate	Medium

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/priority ¹⁷	Confidence level ¹⁸	Risk Residual
<ul style="list-style-type: none"> • Building fire • Vehicle movements over grass • Hot works undertaken at the workshop 		<ul style="list-style-type: none"> – Three 1000 L firefighting appliance (trailer or slip on unit) will be stationed at the Maintenance Compound to contribute to fire suppression efforts. – A 50 000 L water tank will be provided at the Maintenance Compound to firefighting. <p>Managing the fuels</p> <ul style="list-style-type: none"> – Maintain the APZ around the substation 9 m. – Maintain the area within the substation clear of vegetation. – Maintain the APZ of 9 m around the operations building and maintenance compound. Maintain the operations building at the BAL 29 bushfire construction standard. <p>Response</p> <ul style="list-style-type: none"> – Extinguish grassfires with firefighting appliance 1000 L. Note water is not to be applied onto an electrical fire. – If the fire is not contained, the Operations Manager is to report the incident immediately to the Shire. – If the fire is not contained, the Operations Manager is to advise all persons within the windfarm to evacuate in a direction away from the approaching bushfire. 			
USE OF ACCESS ROADS - ESCAPING FIRE					
<p><u>Operation</u></p> <p>Sources of ignition</p> <ul style="list-style-type: none"> • Vehicle movements to the site, hot elements or vehicle mechanical failure igniting a grassfire. 	High	<p>Preparation</p> <ul style="list-style-type: none"> – Attendance on the site is to be reported to the Operations Manager. – At induction (upon attending the windfarm) all workers and visitors are to receive a summary of the emergency procedure. – Fire extinguishers are to be collected from the operations building and taken on site. <p>Managing the fuels</p> <ul style="list-style-type: none"> – A minimum 6 m carriageway is to be maintained. <p>Response</p> <ul style="list-style-type: none"> – Operational procedures are to restrict vehicles to the made access roads and cleared compounds, unless required for firefighting. 	High	High	Low

Risk Register					
Risk statement	Risk Level	Risk Treatment	Expediency/ priority ¹⁷	Confidence level ¹⁸	Risk Residual
		<ul style="list-style-type: none"> - Mechanical failure of vehicles are to park in the centre of the access road. - Fire extinguishers are to be used to suppress the spread and extinguish a grassfire ignited by the activity at the site. - Report the incident to the Operations Manager. - If the fire is not contained, the Operations Manager is to report the incident immediately to the Shire. - If the fire is not contained, the Operations Manager is to advise all persons within the windfarm to evacuate in a direction away from the approaching bushfire. 			

ATTACHMENT 1 - EMERGENCY MANAGEMENT PLAN

EMERGENCY MANAGEMENT PLAN

The following Emergency management Plan follows the Emergency Management System Approach, Planning, Preparation, Response and Recovery.

1. PREPARATION

Roles and responsibilities – fire preparedness

Emergency Planning Committee (EPC)

The Emergency Planning Committee represents the wind farm owners and management together with the Chief Warden. During the construction phase representatives for each function may be included on the EPC.

Prior to the commencement of construction the EPC is responsible for ensuring consistency is achieved between the work practices and emergency procedures of each function contractor.

The Emergency Planning Committee is responsible for:

- overseeing the preparation of the site buildings and grounds prior to the approaching bushfire season including the operational readiness of all fire suppression systems , alarms and communications.
- reviewing the EMP and ensuring all information is up to date
- liaising with Shire emergency services
- establishing the Emergency Management Team and assigning roles and responsibilities to staff; and
- overseeing the undertaking of education and training.

The Emergency Planning Committee evaluates the outcomes of any drills and ensures appropriate resources are provided to prepare for the bushfire season.

Emergency Management Team (EMT)

The Emergency Management Team shall comprise staff assigned to the following positions:

- Chief Warden

The Chief Warden

The Chief Warden will be the Site Manager in attendance during the construction phase and subsequently the Operations Manager, during operation of the wind farm.

A Deputy Chief Warden may be appointed as a representative at each work site during the construction phase; to be coordinated by the Chief Warden.

Chief Warden responsible for:

- Coordinating response to a bushfire event.
- Ensure the induction of emergency procedures for all Visitors/ Contractors undertaking work at a site
- Overseeing practice exercises and reporting to the EMC – continuous improvement
- Overseeing the training of all staff on emergency shut down procedure, and emergency service notification
- Overseeing the training of all staff, on evacuation and shelter procedures
- Overseeing the training of the EMT, communication and emergency service liaison, facility evacuation, firefighting and the use of facilities

Note: Personnel attending the site are responsible for fire prevention and extinguishing minor fires caused by works on site - where it is safe to do so

- Providing event control
- Maintaining records

Alarm system

Each wind turbine is monitored for excessive heat and each nacelle is equipped with a fire suppression system that is automatically activated in the event of detection of fire, smoke or excessive heat.

The wind farm's fire detection system is monitored from the operations room.

Evacuation plan

Construction

The construction of the wind farm will result in multiple activities and works across the site. Each working area will be provided with a nominated Fire Warden.

All attending workers at induction will be made aware of the emergency procedures to be followed at the site and the evacuation routes.

An alarm may be raised at each working area and immediately reported to the site Operations Manager (Chief Warden).

An alarm may be raised by the site operations manager (Chief Warden) or delegate, alerting personnel at each working area to implement the emergency procedures.

Communications between the site operations manager (Chief Warden) and the nominated Fire Warden at each working site will be by two way radio (Primary), in addition to mobile phone.

Operation

All attending workers at induction (signing in) will be made aware of the emergency procedures to be followed at the site and the evacuation routes. The Operations Manager will have access to the register and contact for any person attending the site at any time.

All employees working remotely on the site will maintain communications with the operations manager (Chief Warden) by two way radio (Primary), in addition to mobile phone

Emergency evacuation routes

Construction

The emergency evacuation routes are the nearest public road in the opposite direction to an approaching fire (safest opportunity)

Operation

The emergency evacuation from the operations building and substation is to Albany Highway.

Field workers, isolated, are to evacuate to the nearest public road in the opposite direction to an approaching fire.

Assembly points

Construction

The main Assembly Point is the construction compound (between turbine sites T3 and T4).

In an emergency each nominated Fire Warden (at a remote activity) will report to the Operations Manager (Chief Warden), to advise of their destination and account for all personnel.

A daily log of personnel and visitors to the construction compound and all work sites should be maintained by the Operation Manager (or nominated delegate).

The Operation Manager (Chief Warden) will account for all people on site, to provide alarm, and upon their confirmation of safety (having evacuated).

Operation

The permanent operations building is the main Assembly Point

Command centre

Construction

The initial operations management will be coordinated from the construction compound (between turbine sites T3 and T4). It will provide the command centre in an emergency.

Operation

The permanent operations building will provide the command centre in an emergency.

Training

All site employees, at induction are to be aware of the emergency procedures including:

- Operation Manager contact
- Awareness of access and egress options.
- Requirements to report an incident immediately to the Operation Manager.
- Stay in contact, maintain access to radio communication at all times.
- Report to the Operation Manager upon reaching a safe destination.

Each working area will have at least one person present who is trained in basic fire operations and will be responsible for managing the operation of the firefighting equipment and the use of the 1000 L (trailer or slip on unit) fire appliance.

Operation

Regular employees at the site will be trained in basic firefighting and in the operation of the three 1000 L fire appliances, which will be stationed at the Maintenance Compound.

Workers and technicians prior to entering the site are required to collect a fire extinguisher and operation instructions, to extinguish a grassfire and report an incident before entering the site.

Emergency drills

Through both the construction phase and during operation an emergency drill is to be undertaken prior to the bushfire season (August) and again mid-season (January). All employees are to be notified prior to an alarm being tested or a drill exercise.

A debriefing shall be held as soon as practically possible, after each drill.

Resources

Internal suppression systems

Each turbine is fitted with a fire detection system, and internal suppression system.

On site equipment

The following equipment

At construction

- A 1000 L fire appliance (trailer or slip on unit) will attend each working area and be based at the Construction Compound: to be recalled or dispatched to assist fire suppression efforts.
- A minimum of four 1000 L fire appliance units (trailer or slip on unit) are to be available onsite throughout construction.
- A 50 000 L standalone tank is to be provided at the site Construction Compound.
- 3 @50 000 L water tanks are to be distributed though the windfarm, maintained at full capacity, to provide a reliable water supply to be used to suppress grassfires.

At operation

- A 50 000 L standalone tank is to be provided at the Maintenance Compound.
- Three 1000 L fire appliance (trailer or slip on unit) is to be retained at Maintenance Compound to be used to assist infield fire suppression efforts.
- A minimum of two 1000 L fire appliance units (trailer or slip on unit) are to be available onsite throughout the operation of the windfarm.
- 3 @50 000 L water tanks are to be distributed though the windfarm, maintained at full capacity, to provide a reliable water supply to be used to suppress grassfires.
- Each attending technician vehicle is to carry the equivalent of one 9 kg fire extinguisher per vehicle and a first aid kit when on the windfarm site (These can be collected from the Maintenance Compound before entering the Windfarm).
- The permanent Maintenance Compound will be equipped with two large first aid kits (These can be collected from the Maintenance Compound before entering the Windfarm).



Example of a 1000 L trailer firefighting unit

Communication

Within site

Two way radio communication is to be provided with each working area and remote employee during operation.

External

Contact information for all adjoining properties is to be prepared and maintained up to date. This may include an SMS register, or another communication means e.g. WhatsApp.

Shire notification contacts and in turn emergency services contacts are to be confirmed.

Chemical storage and handling

All chemicals will be stored in a designated chemical store during construction and operation. A register is to be kept and provided to any attending emergency services.

A register will be kept at the construction compound and the operations building.

Hazardous materials will be stored following the requirements of:

- Dangerous Goods Safety Act 2007
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007 (bulk >500 L)
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007

Hazardous materials at the substation are banded with sufficient capacity to contain the volume of stored material and around the transformer in the event of a major oil leak.

Hot works

No hot works will be undertaken outside on Total Fire Ban Days or harvest ban days without a permit.

Fire preparedness review

A Fire Preparedness Inspection is to be undertaken in September each year and confirmed with the Emergency management committee

- An inspection of the Asset Protection Zones
 - Around the site camp (Construction compound) a 9 m wide area of grass maintained at less than 100 mm and no grass taller than 100 mm within the compound.
 - Around the Turbine construction compound a 9 m wide area of grass maintained at less than 100 mm and no grass taller than 100 mm within the compound.
 - Around the base of the Turbine (operational) a 9 m diameter area of compacted limestone is to be maintained.
 - Around the Substation a 9 m wide area of grass maintained at less than 100 mm and no taller than 100 mm grass within the substation area
 - Around the Operations building and maintenance compound a 9 m wide area of grass maintained at less than 100 mm and no grass taller than 100 mm within the maintenance compound. The operational building is to be constructed and maintained to the BAL 29 standard.
 - Access route easements are 6 m wide mineral earth.
- Turbine suppression systems in operating order.
- An inspection of the on-site firefighting equipment to be in operating order: Firefighting appliance, fire extinguishers, first aid and PPE.
- A review of currency this Emergency Management Plan (update contacts and learnings from drill exercises or bushfire events).
- Confirm firefighting arrangements with the Shire and neighbouring properties.
- Confirm landowners are aware of the fire fighting procedures in the event of a nacelle fire.

Throughout the fire season

All employees are to report any defects

- Continual observation of the condition of the roads and cleared areas: grass is fast growing and will require regular attendance.

2. RESPONSE

In the event of a fire the following priorities will be observed:

1. Protect and rescue human life.
2. Report incident – land owner
3. Report incident – Shire
4. Render assistance in affected areas.

Chain of command

The chain of command on site in the case of a fire is as follows:

1. Chief Fire Warden (Operations Manager) or proxy
2. Nominated staff to undertake firefighting (construction phase)
3. Land owner
4. Emergency Services upon arrival will have authority to deal with the fire.

The landowner, during operation, is in closest proximity to apply suppression to extinguish a grassfire; until the brigade arrives. Landowners are to be trained in responding to a Nacelle fire event, to establish an exclusion zone, apply suppression to the fire line outside of the exclusion zone, and monitor for spot fires downwind, up to 5 km.

FIRE RESPONSE ACTIONS

Key contacts		
Community Emergency Services Manager	Cindy Pearce	0417 071 567
Kojonup Fire Brigade	Tony Fisher (Chief)	0428 311 504
Broomehill and Tambellup Fire Brigade	Kim Oliver (Chief)	0427 258 157
Turbine land owners		
WTG	TBA	
WTG	TBA	
WTG	TBA	
Alarm	Obtain information about the type and nature of the fire, including the direction of travel. <ul style="list-style-type: none"> – Determine need for shut down of turbines. – Alert adjoining residents (SMS contact/WhatsApp). – Instruct evacuation or shelter of personnel on site. – Report incident to the Shire and DFES. – Dispatch site fire services to assist with suppression. 	
Approaching Fire	<u>Construction Phase</u> If a fire is likely to encroach within 5 km of the Wind farm assets. <ul style="list-style-type: none"> – Vehicles and equipment are to be moved out of the path of any fire to and parked on clear ground. – All personnel not directly involved in the fire response are to evacuate the site. – Alert adjoining residents (SMS contact/WhatsApp). <u>Operation Phase</u> If a fire is likely to encroach within 5 km of the Wind farm assets.	

	<p><u>Determine the impact to the area</u></p> <ul style="list-style-type: none"> – Direct the shutdown of turbines and lock in the Y position, until the 'all clear is received'. <p><u>Determine the impact at the site</u></p> <ul style="list-style-type: none"> – Determine the severity of the fire. If there is potential endangerment of the site. – All personnel not directly involved in the fire response are to evacuate the site. – Guide personnel at risk to safety (evacuate) – The Chief Warden (operations manager), and designated personnel, will ensure the evacuation of personnel has been successfully completed and that all personnel are accounted for.
Turbine Fire	<p>Report fire</p> <ul style="list-style-type: none"> – Shut down turbine, Y position and head to wind if possible. – Shut down other turbines. – Alert the turbine land owner and land owners within 5 km. – Alert the Shire. The Shire will alert the community (SMS contact/WhatsApp) and mobilise the local brigade response. – Assist local fire fighting response. Dispatch trained personnel with fire fighting appliance and coordinate with land owners to monitor and suppress spot fires downwind of the affected turbine.
Substation Fire	<ul style="list-style-type: none"> – Shut down the wind farm and electricity supply to the substation. – Do not apply water to electrical fires. – Contain fires within the APZ. <p>(This procedure does not account for structural fire procedures at substation; this is to prevent the escape and a spread of bushfire from the substation).</p>
Access route fire	<p>All technicians attending the site are to acknowledge the emergency procedures (incident reporting) by induction certification before proceeding onto the wind farm.</p> <p>All technicians attending the site are to collect an extinguisher and first aid kit from the operations building before proceeding onto the wind farm.</p> <p>At induction, technicians attending the site should be aware in the event of a mechanical failure the vehicle should be parked immediately within the road way or on a cleared space. Do not drive over cured grass.</p> <p>The fire extinguisher should be used to suppress any fire escaping into or spreading into the adjoining grass.</p> <p>Immediately report the incident to the Operations Manager.</p>
Building Fire Workshop Fire	<p>Follow structural fire procedures.</p> <p>Evacuate buildings.</p> <p>Account for all staff.</p> <p>Set up an exclusion zone.</p> <p>Contain fires with the fire appliance, to within the APZ, and prevent the spread of fire.</p>
<p>If evacuations of staff is expected to extend beyond the normal work shift, communicate an expected return</p>	

3. RECOVERY

After the 'all clear' is announced by emergency services (Shire or DFES)

Contaminated fire-fighting water

Contaminated fire-fighting water should not be permitted to enter the watercourse or contaminate the ground that supports the surface flows into a dam – bund and remove.

Dealing with the media

All enquiries are to be directed to the Project Manager.

Restore operation

If the site has not been adversely affected by fire, and an all clear has been issued down wind of the wind farm, up to 5km, the operation can commence.

If the facility is affected damaged by fire, it may be possible to restore operation to the areas that were not damaged. Damage to affected areas should not be interfered with until any required investigations are completed.

Debriefing and continuous improvement

A debriefing of staff will be held after the incident and opportunities for improvement identified.

A debriefing of staff, Emergency service and the local community should also be held after the incident and opportunities for improvement identified.

ATTACHMENT 2 - VEGETATION CLASSIFICATION

Figure 1a Vegetation Classification

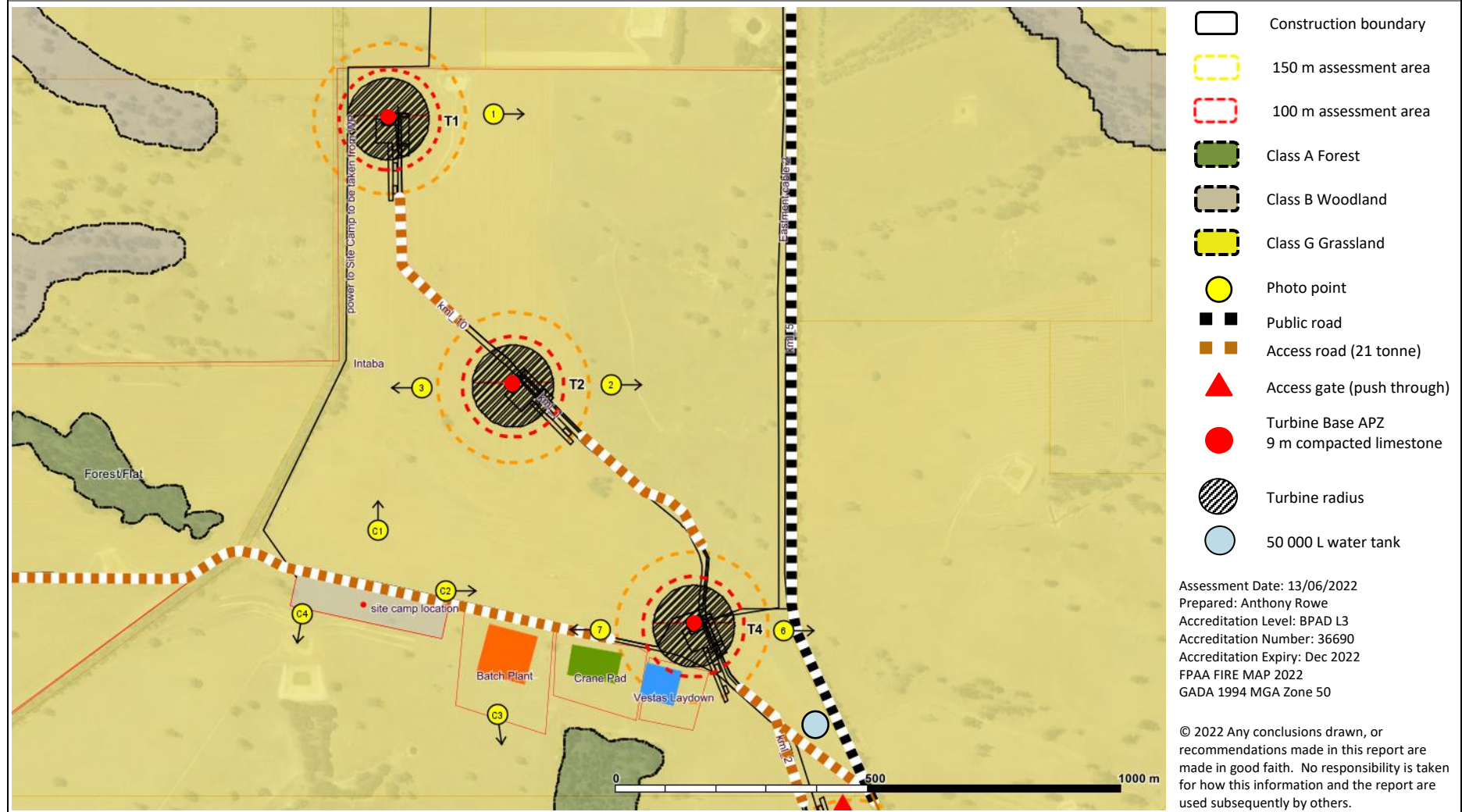


Figure 1b Vegetation Classification

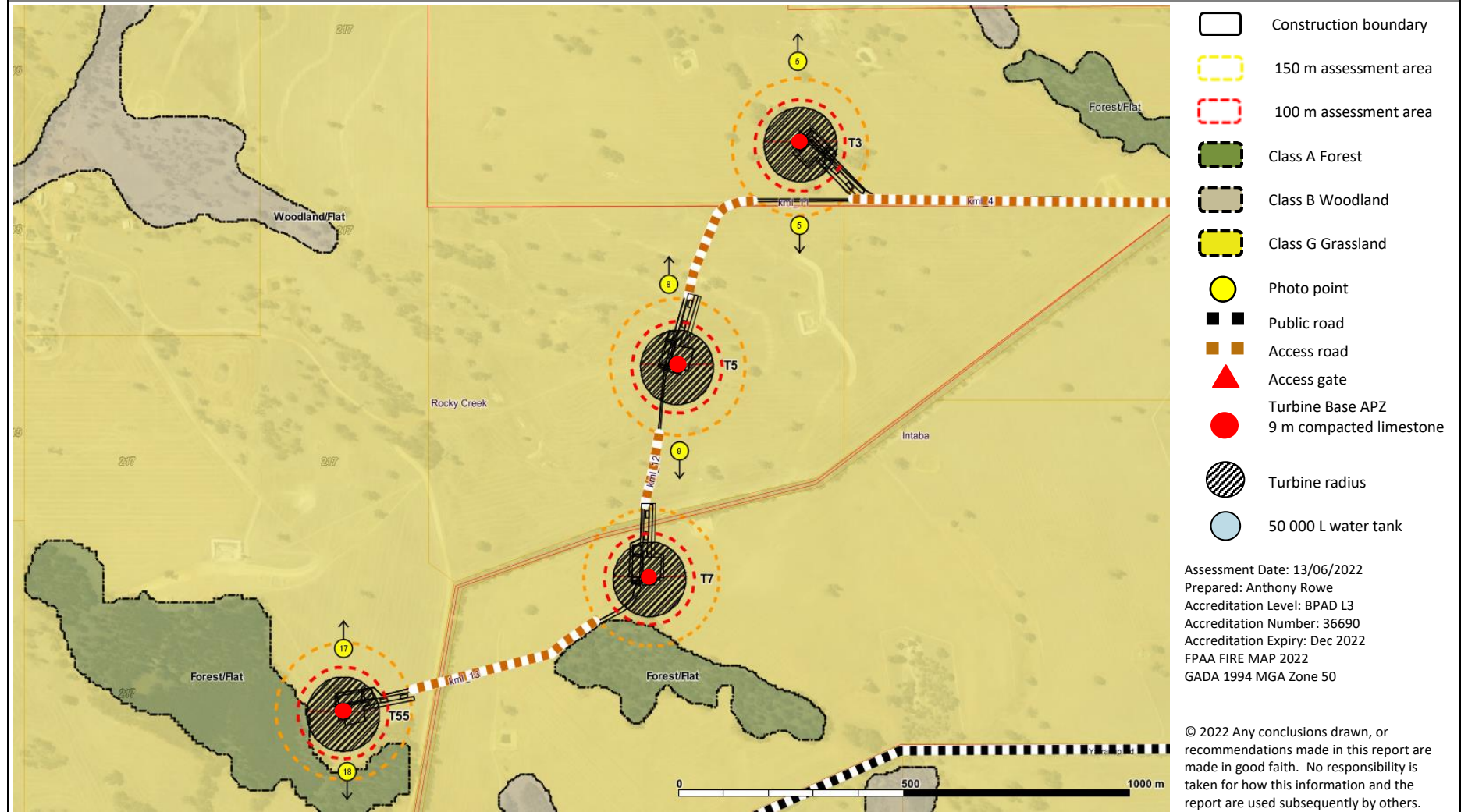


Figure 1c Vegetation Classification

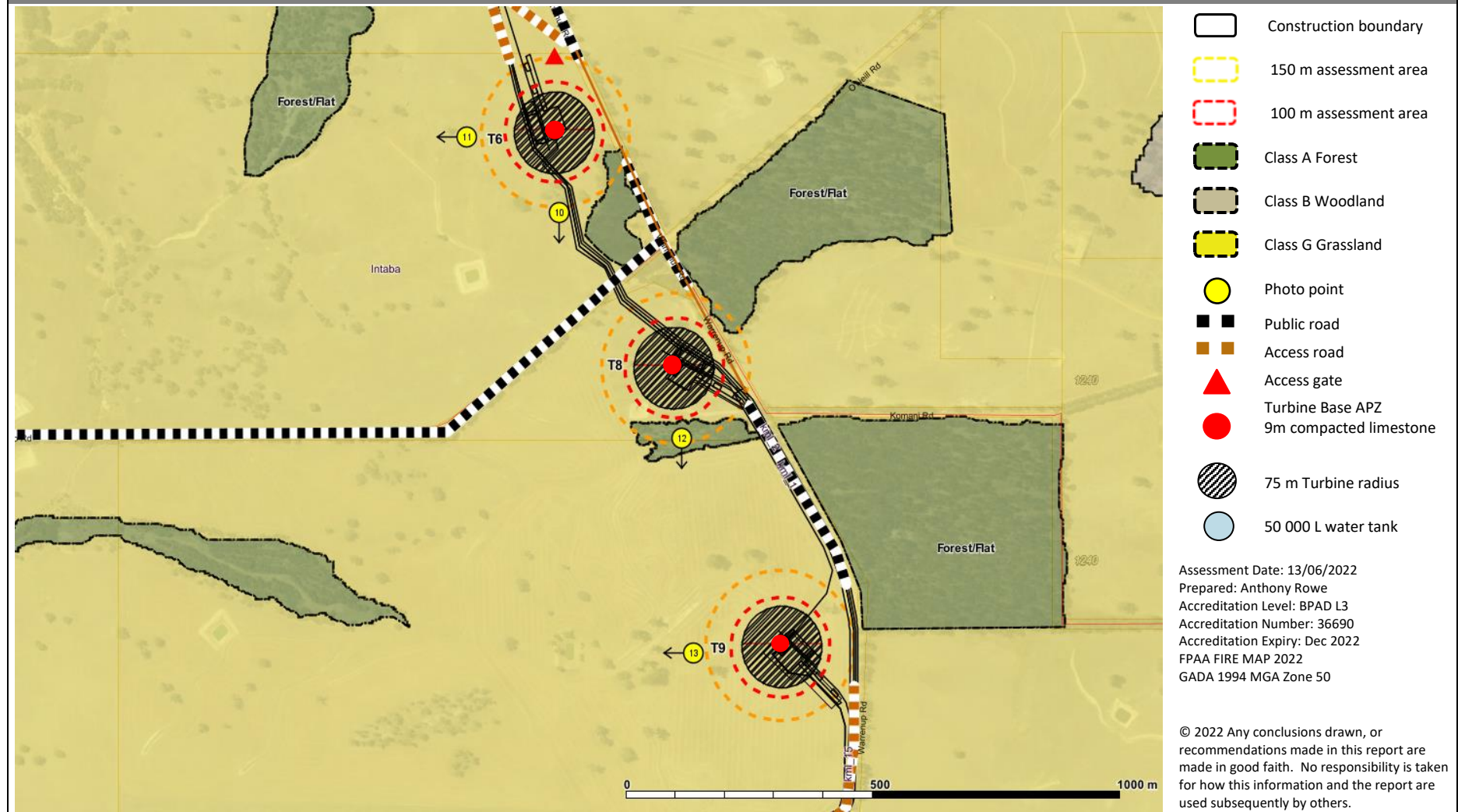


Figure 1d Vegetation Classification

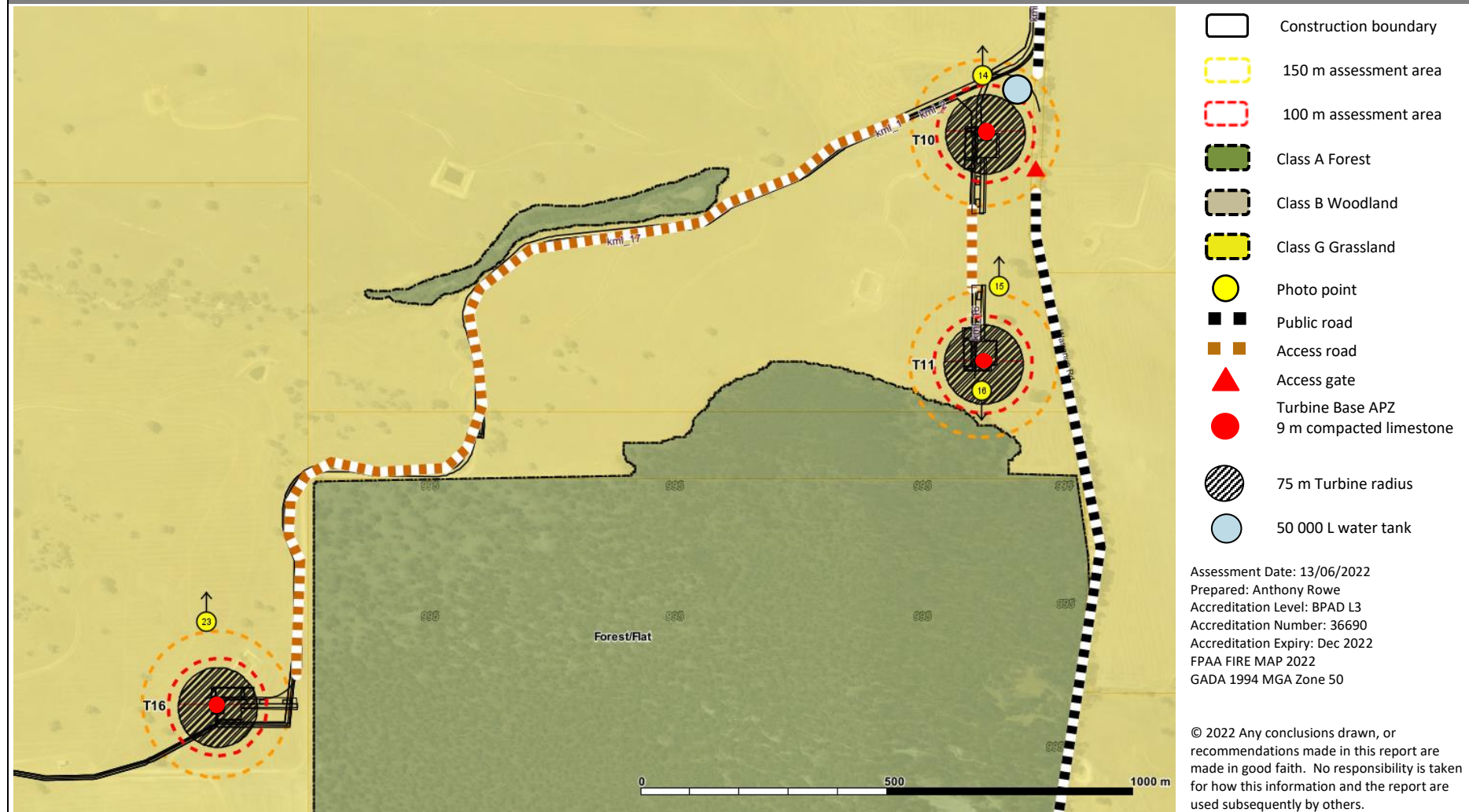


Figure 1e Vegetation Classification

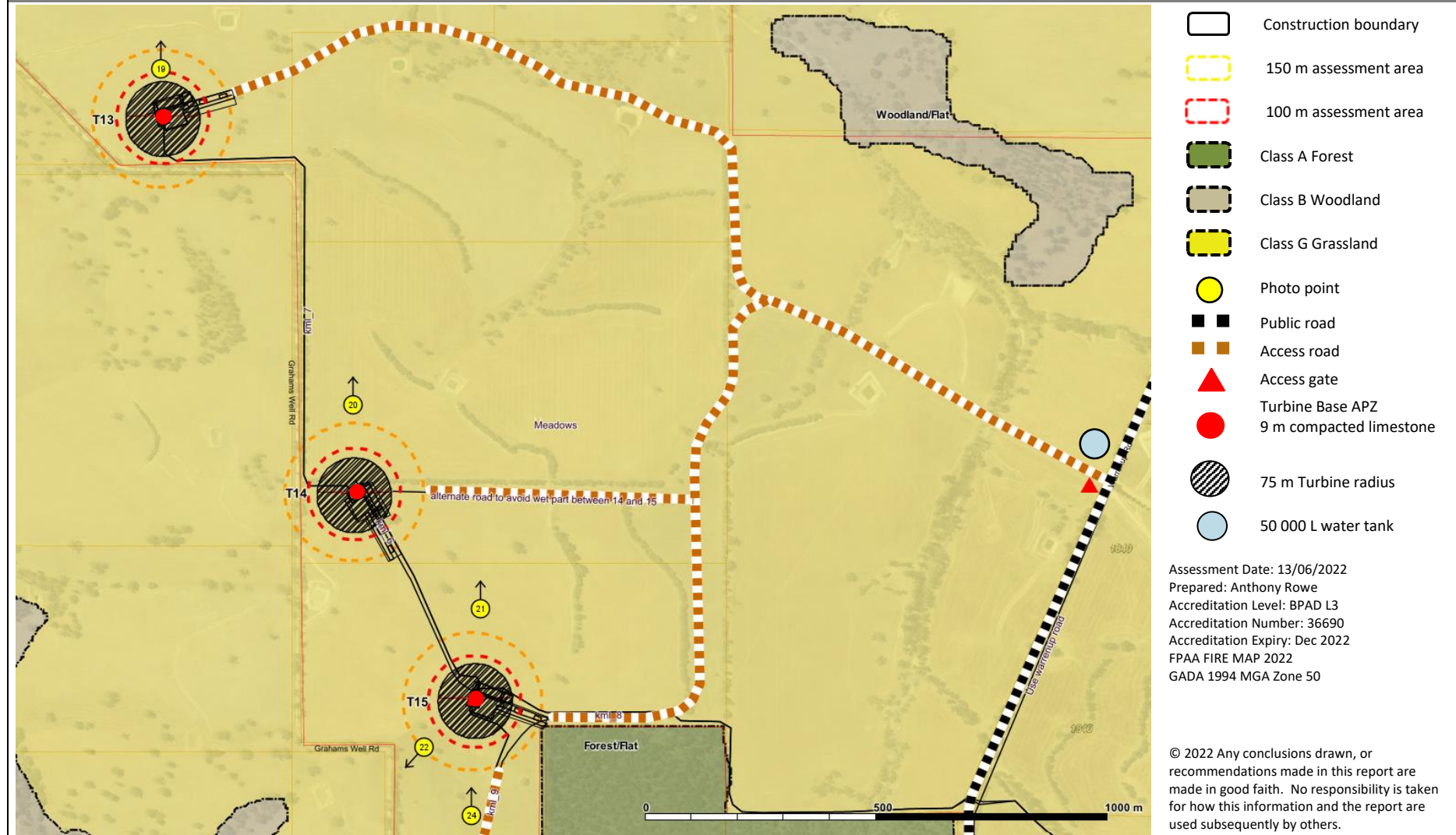


Figure 1f Vegetation Classification

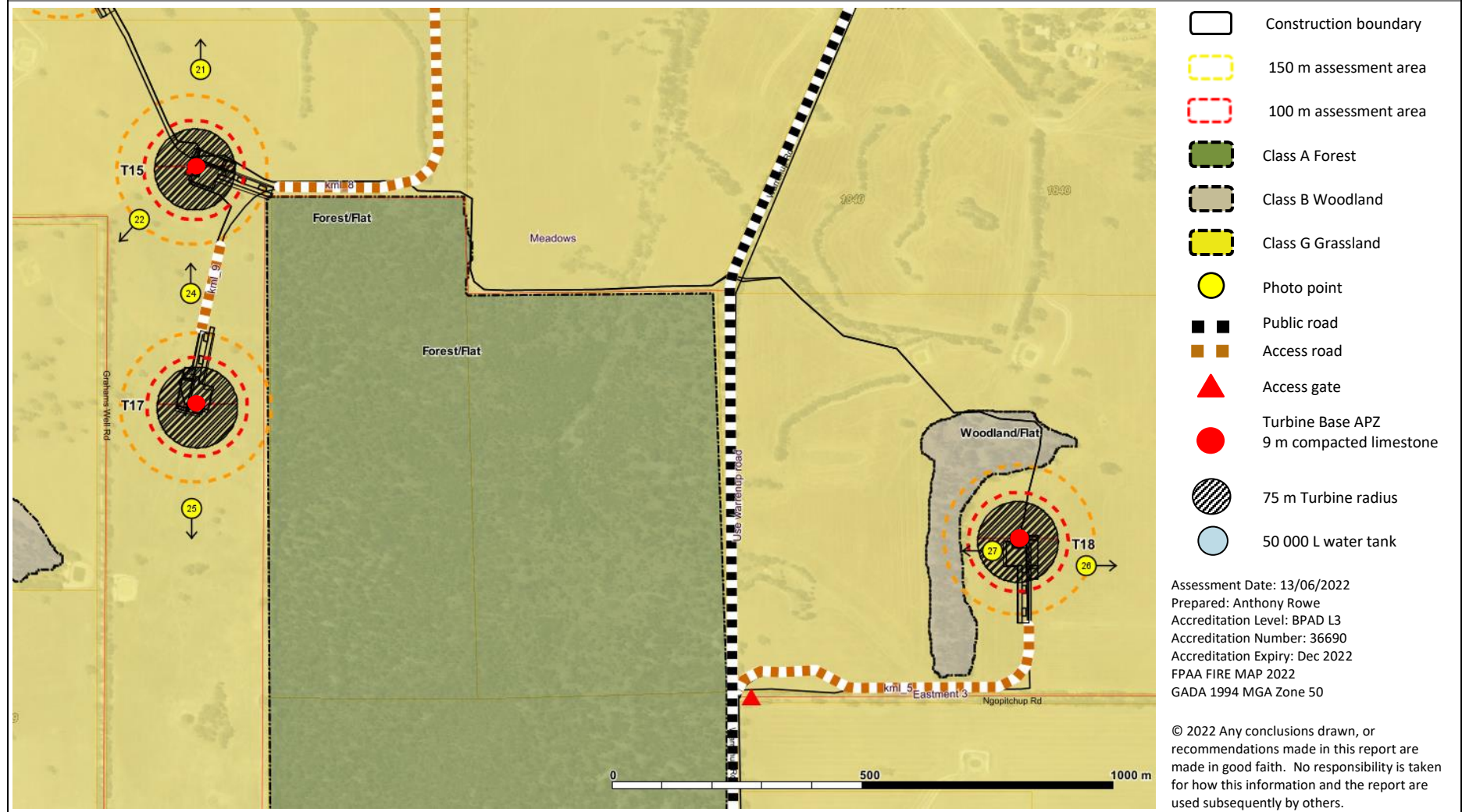
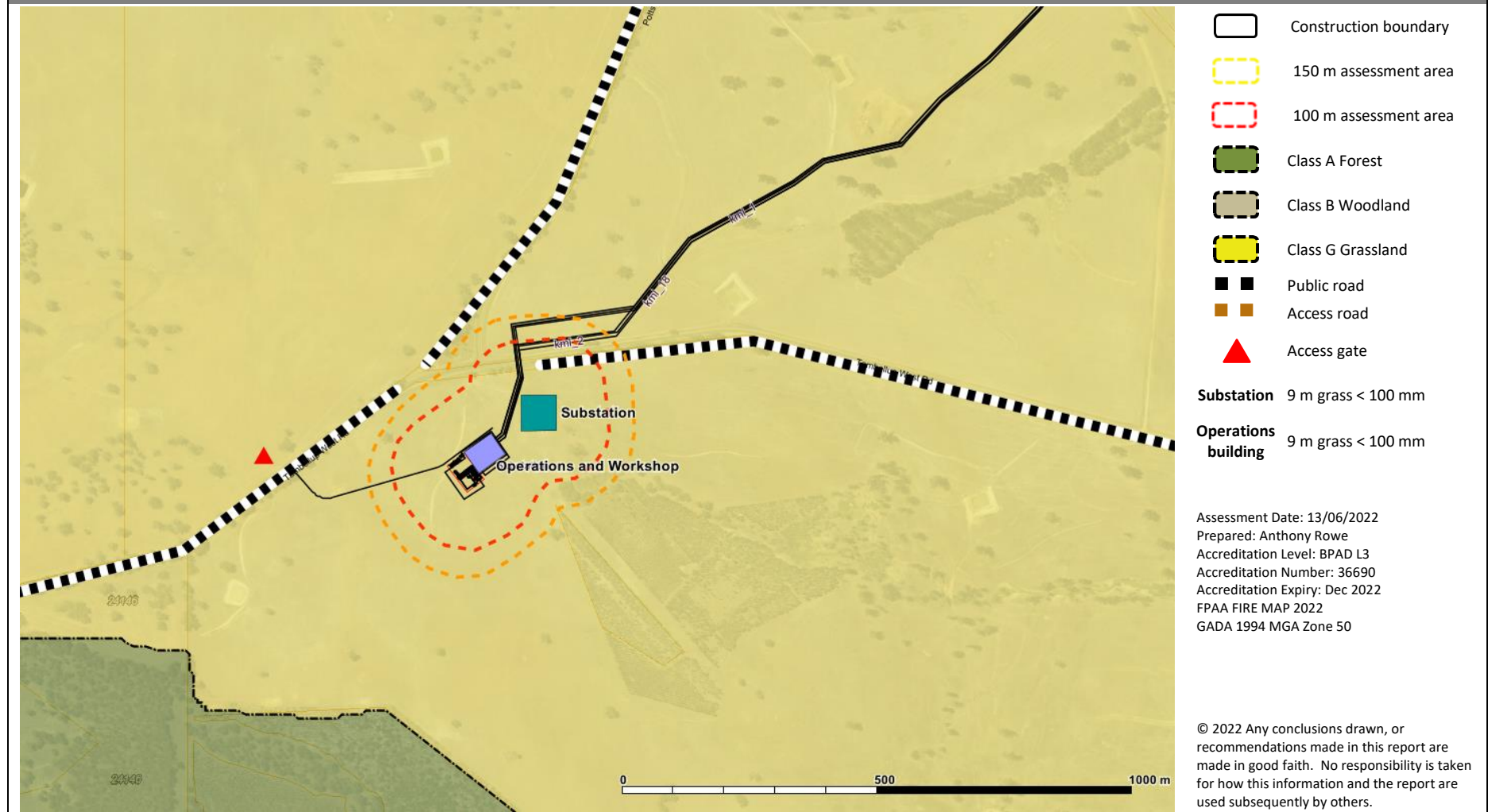


Figure 1g Vegetation Classification



Photograph verification of vegetation at the construction compound and turbine sites



C1 Construction compound

C2 Construction compound



C3 Construction compound

C4 Construction compound



Photo 1: T1

Photo 2: T2



Photo 3: T2

Photo 4: T3



Photo 5: T3



Photo 6: T4



Photo 7: T4



Photo 8: T5



Photo 9: T5



Photo 10: T6



Photo 11: T6



Photo 12: T8



Photo 13: T9



Photo 14: T10



Photo 15: T11



Photo 16: T11



Photo 17: T55



Photo 18: T55



Photo 19: T13



Photo 20: T14



Photo 21: T15



Photo 22: T15



Photo 23: T16



Photo 24: T17



Photo 25: T17



Photo 26: T18



Photo 27: T18

ATTACHMENT 3 – SCENARIO RESPONSE PLAN

Turbine	Predominant Vegetation								
	North	East	South	West	North	East	South	West	Houses
T1									
<150 m	G	G	G	G	G	G	G	G	
151 m - 2.5 km	G,F	G	G	G	Grahams Well Road 1 km	Warrenup Road 780 m	Work Camp Road 900 m		1.7 N, 1.3 NE
2.5 km - 5 km	G	G	G	G	T15 access and T 13 access	O'Neil Road 3.2 km	Yarranup Road 2.1 km	Bilney Road 3.2 km	
T2									
<150 m	G	G	G	G	Grahams Well Road 2.1 km	Warrenup Road 540 m			1.6 NE, 2.3 N, 2.4 SE
151 m - 2.5 km	G	G	G	G		O'Neil Road 2.4 km	Work Camp Road 480 m Yarranup Road 1.5 km	Bilney Road 3.3 km	
2.5 km - 5 km	G	G	G	G					
T3									
<150 m	G	G	G	G					
151 m - 2.5 km	GW	G	G	G	Grahams Well Road 2.1 km	Warrenup Road	Yarranup Road		1.7. E
2.5 km - 5 km	G	G	G	G				Potts Road 3.6 km	2.7 N, 2.8 N, 3.7 SE,,
T4									
<150 m	G	G	G	G					
151 m - 2.5 km	G	G	G	G	Grahams Well Road 2.1 km	Warrenup Road	Yarranup Road		1.9 N. 1.8 SW
2.5 km - 5 km	G	G	G	G		O'Neil Road 1.4 km	Tambellup Road 6.4 km	Potts Road 5.4 km	2.8 N 4.3 NE. 3.4 W

Turbine	Predominant Vegetation								
	North	East	South	West	North	East	South	West	Houses
T5									
<150 m	G	G	G	G					
151 m - 2.5 km	G w	G	GF	G		Warrenup Road 2.4 km	Yarranup Road 1.2 km	Potts Road 3.4 km	
2.5 km - 5 km	G	G	G	G	Grahams Well Road 2.7 km	O'Neil Road 3.2 km			
T6									
<150 m	G	G	G	G		Warrenup Road	Yarranup Road		
151 m - 2.5 km	G	G	G, F(SE)	G		O'Neil Road 600 m			1.3 NE, 2.3 NE
2.5 km - 5 km	G	G	G	G	Grahams Well Road 3.1 km	Birt Road 5.1 km		Potts Road 5.5 km	3.9 W, 4.7 E, 4.3 NE, 3.5 N 3.1 S 3.3 S, 4.7 SW
T7									
<150 m	G	G	G	G					
151 m - 2.5 km	G	G	G	G			Yarranup Road 700 m		1.4 NW
2.5 km - 5 km	G	G	G	G	Grahams Well Road 3.1 km	Warrenup Road 2.6 km	Tambellup Road 4.9 km	Potts Road 3.2 km	3.8E, 3.7 NE, 3.8 NE, 4.8 W, 3.1 SW, 3.2 SW, 3.5 SW, 4.1 SE, 4.3 SE.
T8									
<150 m	G	G, F(NE)	G	G		Warrenup Road 113 m			
151 m - 2.5 km	G	G	G	G	Yarranup Road 200 m				1.1E, ,2.4 S
2.5 km - 5 km	G	G	G	G	Ngopitchup Road 4.1 Grahams Well Road 3.6 km	Birt Road 5.1 km	Tambellup West Road 5.7 km	Potts Road 4.8 km	2.8 N, 3.8 N 4.6 E, 5.4 E , 2.7S 4.6 SW, , 5.01SW, 5.2 SW, 4.1W

Turbine	Predominant Vegetation								
	North	East	South	West	North	East	South	West	Houses
T9									
<150 m	G	G	G	G		Warrenup Road 140 m			
151 m - 2.5 km	G	G, F(NE)	G	G	Yarranup Road 800 m				1.1NE, 1.8S, 2.2 S
2.5 km - 5 km	G	G	F,G	G	Ngopitchup Road 4.6 km Grahams Well Road 4.1 km	Birt Road 5.9 km	Tambellup West Road 5.1 km	Potts Road 5.0 km	3.3N, 3.8 N 4.7 NE , 4.3E 4.7SW,5.1SW, ,5.1SW, 4.8NW
T10									
<150 m	G	G	G	G		Warrenup Road 100m			
151 m - 2.5 km	G	G	F(SE)	G	Yarranup Road 1.2 km				1.3NE, 1.4S, 21.7 S
2.5 km - 5 km	G	G	G	G	Ngopitchup Road 4.6 km Grahams Well Road 4.1 km	Birt Road 6.4km	Tambellup West Road 4.6 km	Potts Road 5.0 km	3.9N, 5.2NE, 4.9E , 4.4SW, 4.8SW, 4.9SW, 4.7NW
T11									
<150 m	G	G	F	G		Warrenup Road 140m			
<2.5 km	G	G	G	G	Yarranup Road 1.5 km				1.7NE, 1.1S, 1.3S
<5.0 km	G	G	G	G	Ngopitchup Road 5.5 km	Birt Road 6.6 km	Tambellup West Road 4.1 km	Potts Road 4.9 km	4.3N, 5.5NE, 4.4E , 4.9E, 4.4W, 4.7W, 4.8W 4.9NW
T12									
<150 m	G	G	G	F					
151 m - 2.5 km	G	G	G	G			Yarranup Road 800m		1.1nw
2.5 km - 5 km	G	G	G	G	Grahams Well Road 5.0 km	Warrenup Road 3.5 km	Tambellup West Road 4.5 km	Potts Road 4.9 km	4.3NE, 4.4E, 4.3SE, 4.7SE, 2.6S,2.6S,3.0S, 4.1SW

Turbine	Predominant Vegetation								
	North	East	South	West	North	East	South	West	Houses
T13									
<150 m	G	G	G	G	Grahams Well Road 120 m		Grahams Well Road 120 m		
151 m - 2.5 km	G	G	G	G		Warrenup Road 2.5 km			2.5SE, 1.3SW, 1.6NW, 1.8NW
2.5 km - 5 km	G	G	G	G	Broomehill-Kojonup Road 5.1 km	Palomar Road 5.1 km	Yarranup Road 6.4 km	Potts Road 4.9 km	3.4NE, 5.0SE, 3.9S, 2.9S, 3.5W, 3.7W, 4.6NW
T14									
<150 m	G	G	G	G				Grahams Well Road 120 m	
151 m - 2.5 km	G	G	G,F(SW)	G		Warrenup Road 1.5 km			1.9E, 1.4S, 1.8W
2.5 km - 5 km	G	GG	G	G	Broomehill-Kojonup Road 6.0 km	Palomar Road 4.7 km	Yarranup Road 5.6 km	Potts Road 5.4 km	3.7NE, 4.4E, 5.0SE, 3.0S, 3.7W, 4.0W
T15									
<150 m	G	G	G	G					
151 m - 2.5 km	G	G	F(SE)	G		Warrenup Road 1.2 km		Grahams Well Road 180 m	1.7E, 1.48S, 1.5W
2.5 km - 5 km	G	G	G	G	Broomehill-Kojonup Road 6.0 km	Palomar Road 4.4 km	Yarranup Road 5.2 km	Potts Road 5.4 km	4.0NE, 4.0E, 4.6SE, 2.6S, 4.0W, 4.4W
T16									
<150 m	G	F	G	G					
151 m - 2.5 km	G	G	G	G	Yarranup Road 1.2 km				1.6E, 1.9E
2.5 km - 5 km	G	G	G	G	Ngopitchup Road 4.6 km Grahams Well Road 4.1 km	Birt Road 6.4 km	Tambellup West Road 4.6 km	Potts Road 5.0 km	5.2N, 3.2NE, 4.4E, 4.9E, 2.5W, 3.0W, 3.1W 4.1NW

Turbine	Predominant Vegetation								
	North	East	South	West	North	East	South	West	Houses
T17									
<150 m									
151 m - 2.5 km		F				Warrenup Road 1.1 km		Grahams Well Road 160 m	1.8NE, 1.0S, 12.0W
2.5 km - 5 km					Broomehill-Kojonup Road 6.0 km	Palomar Road 4.4 km	Yarranup Road 4.7 km	Potts Road 5.5 km	4.5NE, 4.1E, 5.1SE, 4.8S, 4.0W, 4.4W
T18									
<150 m	G	G	G	W					
151 m - 2.5 km	G	G	G	G		O'Neil Road/ Palomar Road 1.8 km	Ngopitchup Road 0.3 km	Warrenup Road 0.6 km Grahams Well Road 1.8 km	1.0N, 2.4E, 1.6S, 2.0e
2.5 km - 5 km	G	G	G	G	Broomehill-Kojonup Road 6.4 km		Yarranup Road 4.7 km	Potts Road 7.3 km	4.3N, 4.8E, 4.2E, 4.4S, 3.9W, 4.7NW, 4.4NW.
Construction									
<150 m	G	G	G	G					
151 m - 2.5 km	G,	G	G	G		Warrenup Road 0.5 km	Yarranup Road 1.2 km	O'Neil Road 1.2 km	2.1N, 2.2E
2.5 km - 5 km	G, F(N)	G	G, F(SW)	G	Grahams Well Road 2.8 km Broomehill-Kojonup Road 611 m	Birt Road 5.9 km	Tambellup West Road 6.0 km	Potts Road 5.0 km	2.8N, 4.7N, 4.6NE, 5.6E, 3.6S, 3.9S, 4.6SW, 4.8SW, 5.1SW
Substation									
<150 m	G	G	G	G	Tambellup West Road 150 m			Potts Road 150 m	
151 m - 2.5 km	G	G	G	G				Albany Highway 2.4 km	1.8N, 2.2, N, 2.3N
2.5 km - 5 km	G	G	G	G	Yarranup Road 3.1 km	Warrenup Road 5.3 km	Albany Highway 4.1 km		4.5SE, 4.6SE, 3.8SW, 3.1W, 3.9NW

ATTACHMENT 4 – NACELLE SUPPRESSION SYSTEMS

Technical description and data for fire suppression system

Document no.: 0079-9639 V00

Class: RESTRICTED

Type: T09

Date: 2018-12-04

Wind turbine type

Read the full document before you start to do work.

Send questions or concerns about the document to Vestas Wind Systems A/S.

Wind turbine type	Mk version
V117-4.0/4.2 MW	Mk 3E
V136-4.0/4.2 MW	Mk 3E
V150-4.0/4.2 MW	Mk 3E

Change description

Description of changes
First edition.

Table of Contents

1	Abbreviations and technical terms	4
2	Reference documents	4
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7	Technical and functional description	6
8	Key electrical data	7
9	Interfaces	7
10	Environmental and design data	7

1 Abbreviations and technical terms

0020484495

Table 1.1: Abbreviations

Abbreviation	Explanation
AMT	Access and maintenance tools
APS	Auxiliary power supply system
CCI	Control and communication infrastructure system
FSS	Fire suppression system

Table 1.2: Explanation of terms

Term	Explanation
None	

2 Reference documents

0020484494

Table 2.1: Reference documents

Document no.	Title
0053-1210	Electrical diagram 4 MW Mk 3E
0063-3807	Novec 1230 safety datasheet

3 Purpose

0011516197

The purpose of the document is to give a detailed technical description of the FSS.

The objective of the Vestas FFS for the wind turbine is to provide suppression of fires in the components specified in [section 7 Technical and functional description, page 6](#).

The system is intended to provide an additional layer of fire protection, together with the supplied arc detector technology, the lightning protection system, and the optional smoke/heat detection sensor package.

4 Weights and (overall) dimensions

0011516194

Table 4.1: Weights

Item no.	Description	Weight [kg]
29079139 29079260	Cylinder unit, CONV/CONTR/TRAF0	85.0
29079334 29079335	Cylinder unit, CONV/CONTR	36.0
29063707	PIPE FSS C3 ASM CONTR	2.55

Item no.	Description	Weight [kg]
29077542	FSS PIPE C3 ASM CONV	5.60
29077543	PIPE FSS C3 ASM TRAFO	9.09

5 Technical description and data

0011516199

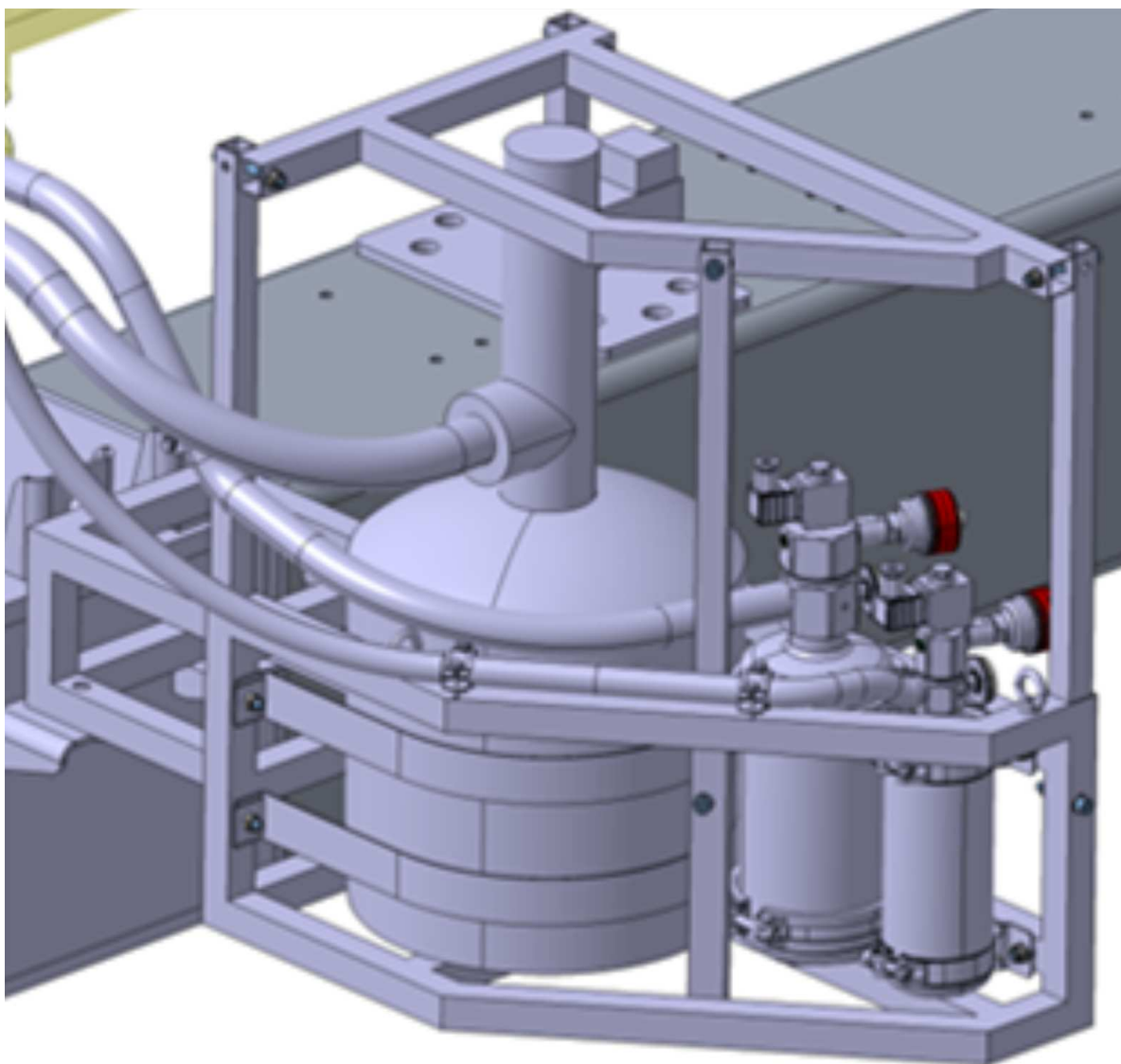


Figure 5.1: Illustration of cylinder unit

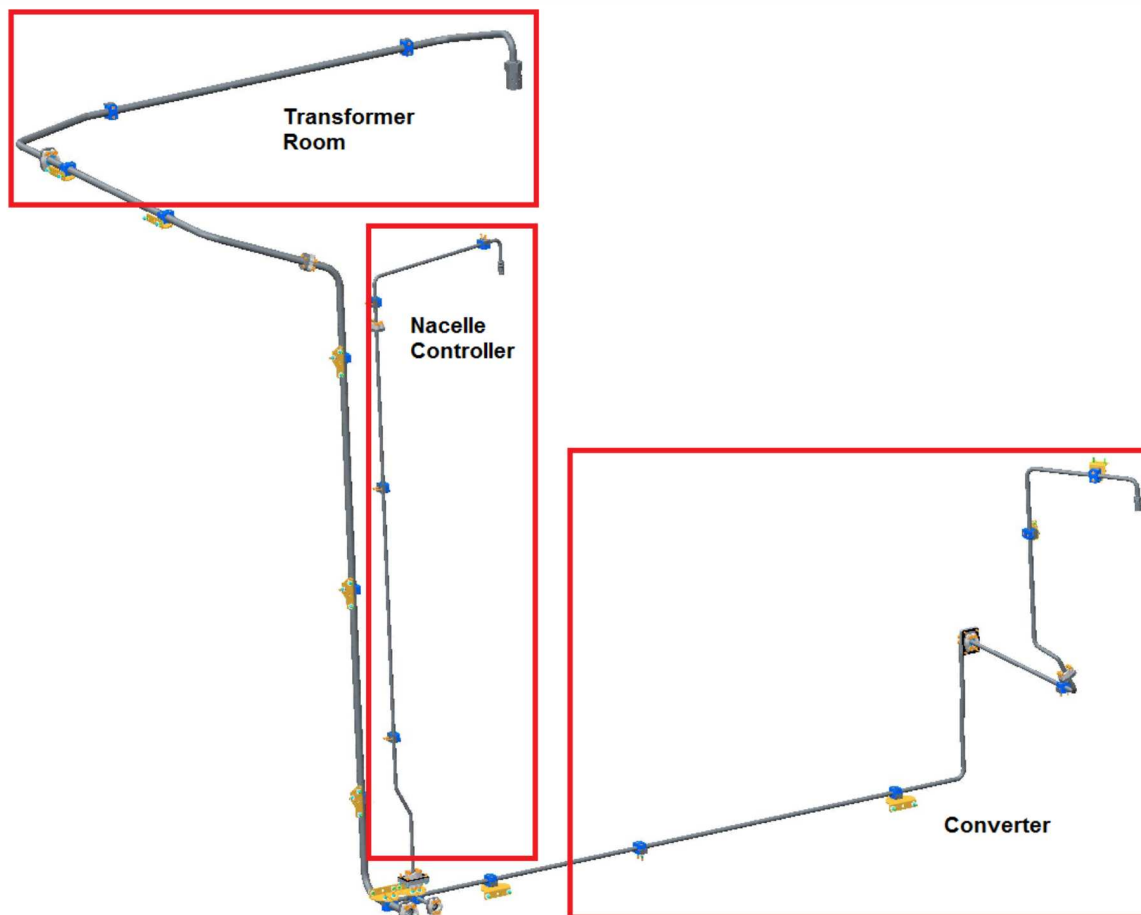


Figure 5.2: Illustration of pipe system

6 Location of the equipment

0011516196

The location of the equipment is in the nacelle.

7 Technical and functional description

0011516195

This FSS is a so-called electrically activated, fixed fire-fighting system.

When the FSS is activated by the smoke detection system, the cylinder valve in question is automatically opened by the valve actuator. This allows the agent inside the cylinder to flow through the pipe system and distribute the suppression agent into the fire hazard zones.

Upon actuation, the pressure switch, which is employed on all cylinders, must give a feedback signal to the wind turbine CCI to set an FSS alarm.

The fire hazard zones are as follows:

- Nacelle controller cabinet
- Converter cabinet
- Transformer room

The fire protection strategy is to individually detect and extinguish potential fires in the targeted compartments given above before the fire spreads to other components.

The system consists of the main components that follow:

1. Cylinder unit
2. Suppression agent
3. Pipe system with nozzles

A fire suppression event in all the fire hazard zones is triggered by the related smoke sensors.

8 Key electrical data

0020493502

Table 8.1: Key electrical data

Item	Data
See 'Electrical diagram' section -700-06-05	0053-1210

9 Interfaces

0011516210

The FSS has mechanical interfaces to the following modules and systems:

- Rear frame structure
- Trafo wall
- Nacelle controller
- Converter
- Trafo room

The electrical interfaces of the FSS are as follows:

- CCI
- APS
- Smoke detection system

The FSS also has interface to the wind turbine software and AMT.

10 Environmental and design data

0011516209

The 3M Novec 1230 fire protection fluid, according to ISO 14520-5:2006, was developed as a sustainable clean extinguishing agent for use in total flooding applications. This agent is a replacement for Halon and first-generation Halon replacement alternatives. Novec 1230 extinguishes principally by removal of heat from the fire. The agent/air mixture has a heat capacity much higher than that of air alone. A higher heat capacity means that this gas mixture will absorb more energy (heat) for each degree of temperature change it experiences than the same mass of air. This energy absorption causes the combustion zone to cool to the point that the fire is extinguished. Fires can be extinguished if any of the required components are removed: heat, oxygen, fuel source, or the chain reaction. Novec 1230 has the highest heat capacity of any commercially available Halon alternative, resulting in the lowest extinguishing concentrations for a given fuel.

Novec 1230 was also selected as a suppression agent for its environment-friendly characteristics. Novec 1230 has zero impact on ozone depletion and the same impact on global warming as that of carbon dioxide. Novec 1230 also leaves no residue for clean-up in the event of a false suppression event. Novec 1230 is electrically non-conductive and can be exposed to live circuits without side effects. The cost of a false suppression is limited to wind turbine downtime, service cost of the alarm, and the cost of replacement of the specific system (heat

reactive tubing and suppressant agent storage container), as there are no clean-up costs or damaged components to the suppression system that needs to be replaced.

Novec 1230 is safe for human presence in the event of an unintended suppression event without open flames.

In case of a fire event with open flames, special precautions shall be taken before you enter the fire hazard zone in question.

For further details in case of a fire event, see 0063–3807 ‘Novec 1230 safety datasheet’, section 5.

ATTACHMENT 5 – REFERENCES

GENERAL REFERENCES

- Australian Institute for Disaster Resilience 2015, *Australian Disaster Resilience Handbook 10: National Emergency Risk Assessment Guidelines*, CC BY-NC
- Australian Building Codes Board 2019, *Handbook: Bushfire Verification Method*, Commonwealth of Australia and States and Territories 2019, published by the Australian Building Codes Board.
- Australian Building Codes Board 2014, *Information Handbook: Design and Construction of Community Bushfire Refuges*, 2014
- Blanchi R., Whittaker J., Haynes K., Leonard J., Opie K., Holland M., Dreyfuss S., 2015 *Sheltering practices during bushfire*, CSIRO Land and Water Report to the Emergency Management Victoria Natural Disaster Resilience Grants Scheme.
- P Cheney and Andrew Sullivan *Grassfires Fuel, weather and fire behaviour*, CSIRO 2008
- Florez V., and Pannell D J. 2016, *Economic Assessment of bushfire risk management options in Western Australia: case studies in the Perth Hills and in south-west of Western Australia*, The University of Western Australia, Report Prepared for The State Emergency Management Committee Secretariat, attachment 2
- SA Department of Environment and Natural Resources, Government of South Australia, 2012 *Overall Fuel Hazard Guide for South Australia*
- Standards Australia 2010, *Australian Standard AS 3745:2010 Planning for emergencies in facilities*
- Standards Australia 2018, *AS 3959:2018 Construction of buildings in bushfire-prone areas*, Sydney
- Standards Australian and Standards New Zealand 2018, *Australian Standard / New Zealand Standard ISO 31000:2018 Risk management – principles and guidelines*
- State Administrative Tribunal of Western Australia, HARMANIS HOLDINGS NO. 2 PTY LTD and WESTERN AUSTRALIAN PLANNING COMMISSION [2019] WASAT 43 (25 June 2019)
- Sullivan A L., Cruz M G., Ellis F. M., Gould J S., Plucinski M P., Hurley R., and Koul V. 2014, *Fire Development, Transitions and Suppression, Final Project Report*, Bushfire Cooperative Research Centre, CSIRO Ecosystem Science and CSIRO Climate Adaptation Flagship.
- Western Australian Department of Fire and Emergency Services *Guidelines for Operating Private Equipment at Fires* March 2022
- Western Australian Planning Commission (WAPC) 2015, *State Planning Policy 3.7 Planning in Bushfire Prone Areas*, Perth.
- Western Australian Planning Commission and Department of Fire and Emergency Services (WAPC), *Guidelines for Planning in Bushfire Prone Areas Version 1.4*, Western Australia. December 2021.
- Western Australian Planning Commission (WAPC) 2019 *A Guide to developing a Bushfire Emergency Evacuation Plan* October 2019.
- Western Australian State Emergency Management Committee *A Strategic Framework for Emergency Management in Western Australia* October 2019
- WA Department of Planning Land and Heritage 2016, *Visual Guide for bushfire risk assessment in Western Australia*
- Western Australian Planning Commission (WAPC) 2015, *State Planning Policy 3.7 Planning in Bushfire Prone Areas*, Western Australian Planning Commission, Perth, Perth

Whittaker J., Blanche R., Haynes K., Leonard J., Opie K., 2017 *Experiences of sheltering during Black Saturday bushfire: Implications for policy and research*

Online references

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<https://maps.slip.wa.gov.au/landgate/bushfireprone/>>

Office of Bushfire Risk Management (OBRM), Bushfire Risk Management (BRM) Plan Guidelines, viewed June 2022

Overview of Problems and Solutions in Fire Protection Engineering of Wind Turbines January 2014 Fire Safety Science 11:983-995 https://iafss.org/publications/fss/11/983/view/fss_11-983.pdf

Rengel, B Computational analysis of fire dynamics inside a wind turbine (2017)
<https://core.ac.uk/download/pdf/87657371.pdf>

Shire of Broomehill – Tambellup Fire Break Order - www.shirebt.wa.gov.au/documents/221/fire-break-order-and-information-booklet-20222023

Shire of Kojonup Fire Break Order - www.kojonup.wa.gov.au/documents/1235/1121-firebreak-order

SHIRE OF KOJONUP

Kojonup



Audit & Risk Committee

Minutes

5 September 2023

TERMS OF REFERENCE

AUDIT & RISK COMMITTEE

Function:

This Committee is responsible for assisting Council in recommending appropriate actions to Council with regards to audit, risk and governance management to ensure accountability to the community in its responsibilities.

Duties and Responsibilities:

- Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shires risk management, internal controls and legislative compliance and make recommendations to Council;
- Recommend and review the Shire's Risk Appetite Statement in order to set the Risk Tolerance of the Council;
- Monitor and receive reports concerning the development, implementation and on-going management of the Shire's Risk Management Plan and the effectiveness of its Risk Management Framework;
- Provide advice and assistance to Council as to the carrying out of its functions in relation to audits and recommend;
 - a) a list of those matters to be audited; and
 - b) the scope of the audit to be undertaken;
- Meet with the auditor yearly and provide a report to Council on the matters discussed and the outcome of the discussions;
- Liaise with the (CEO) to ensure that the Shire does everything in its power to:
 - a) assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
 - b) ensure that audits are conducted successfully and expeditiously;
- Examine the reports of the auditor after receiving a report from the CEO on the matters and:
 - a) determine if any matters raised require action to be taken by the Shire; and
 - b) ensure that appropriate action is taken in respect of those matters;
 - c) Review the report prepared by the CEO in respect of any matters raised in the report of the auditor and present the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest;
- Review the scope of the Audit Plan and its effectiveness;
- Consider and recommend adoption of the Annual Financial Report to the Council;
- Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference;
- Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council; and
- Review the annual Statutory Compliance Return and make a recommendation on its adoption to Council.

Membership

Four (4) Councillors; and

Two (2) Community Members.

MINUTES OF AN AUDIT AND RISK COMMITTEE MEETING
HELD ON 5 SEPTEMBER 2023

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MINUTES

1 DECLARATION OF OPENING

The Chairman declared the meeting open at 9.14am and alerted the meeting of the procedures for emergencies including evacuation, designated exits and muster points.

2 ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

MEMBERS

Cr Gale	Member (Chair)
Cr P Webb	Member
Cr Egerton-Warburton	Member
Cr Bilney	Member
Roger House	Community Member

STAFF (OBSERVERS)

Grant Thompson	Chief Executive Officer (CEO)
Jill Johnson	Manager Financial and Corporate Services (MFCS)
Judy Stewart	Manager Governance and Administration (MGA) (Minutes)

APOLOGIES

James Hope	Community Member
------------	------------------

VISITORS

Cr Radford	President (10.25am)
Cr F Webb	Councillor (10.35am)

3 PUBLIC QUESTION TIME

Nil

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

5 CONFIRMATION OF MINUTES

Audit & Risk Committee Meeting held 2 May 2023 ([Attachment 5.1](#))

OFFICER RECOMMENDATION/COMMITTEE DECISION

AR8/24 Moved Cr Egerton-Warburton Seconded Cr Bilney
That the minutes of the Audit & Risk Committee Meeting held on 2 May 2023 be confirmed as a true and accurate record.

CARRIED 5/0

For: Cr Gale, Cr P Webb, Cr Egerton-Warburton, Cr Bilney, Roger House

6 **BUSINESS ARISING**

6.1 CASHFLOWS

- Cashflow reports will be generated for Springhaven, Kodja Place, and the Shire Administration cost centres.
- A cashflow for 2024/2025 (cash in/cash out) will be commenced noting that some of the revenue streams included in 2023/2024 will not be available in 2024/2025.

6.2 2023-2024 BUDGET

- This year's budget has not included plant and machinery expenditure; in lieu \$360,000 has been allocated to an Information Communication Technology (ICT) upgrade.
- Labour costs – reduced numbers but wage increase across the board (5.8%) has resulted in a \$350,000 increase in total wage bill.
- Enterprise Bargaining Agreement negotiations – affected by move from Federal system to WA Industrial Relations Commission.
- Currently collecting Plant and Equipment hours to analyse/consider pushing out replacement timeframes.
- Pool – operations satisfactory, the chlorinator has recently been replaced.
- Long Term plans related to integrated planning are due this year.

COMMITTEE RECOMMENDATION

AR9/25 Moved Cr Bilney

Seconded Roger House

That it be recommended to Council that 2024/2025 cashflows be developed separately for the entire Shire organisation, Springhaven, and Black Cockatoo Café over the course of the next twelve months.

CARRIED 5/0

For: Cr Gale, Cr P Webb, Cr Egerton-Warburton, Cr Bilney, Roger House

The Manager Financial and Corporate Services left the meeting at 9.35am and returned at 9.38am.

7 **DECLARATIONS OF INTEREST**

Nil

8 COMMITTEE TIMETABLE

As a guide and subject to availability, each Audit & Risk Committee agenda will contain the following (list to be expanded at the suggestion of members):

1st Quarter (January – March)

- Committee Status Report
- Compliance Audit Return
- Summary of Risk Management
- Volunteer Management
- Leave Provision Adequacy

2nd Quarter (April – June)

- Committee Status Report
- Summary of Risk Management
- Business Continuity Plan Review
- Shire President's Vehicle Log Book

3rd Quarter (July – September)

- Committee Status Report
- Interim Audit Report
- Summary of Risk Management
- Insurance Overview

4th Quarter (October – December)

- Committee Status Report
- Audit Report & Management Letter
- Annual Financial Report
- Annual Report
- Financial Management Review (each 3 years – 2018, 2021...)
- Risk, Legal Compliance & Internal Controls review (each 3 years – 2021, 2024...)
- Summary of Risk Management

The above list will remain at the commencement of each Committee agenda to act as a timetable and enable members to add to the items to be considered.

9 COMMITTEE STATUS REPORT

Date	Item Number & Title	Issue	Response	Status
2 November 2022	10.1 – Risk Management Update	Risk Management Framework, Risk Register and Key Organisational Risks Review.	To progress by September 2023	To be commenced
2 November 2022	11.2 – Financial Management Review	The recommendations and observations raised within the Report be reported back to the Audit and Risk Committee for monitoring.	FMR adopted by Council, issues currently being addressed by Manager Financial & Corporate Services	Ongoing
28 February 2023	Comment	Council to adopt and publish policies dealing with Communications and Attendance of Council members and the Chief Executive Officer at events.	To progress by July 2023	In progress
5 September 2023	Information Request	Roger House - Netball Courts costing (1/2 grant funded) figures – CEO/MFCS		
5 September 2023	Information Request	Cr P Webb - List of vehicles containing trackers – CEO		
5 September 2023	Information Request	Cr Gale - Expenditure - machinery maintenance and repairs – analyse to see if worthwhile upgrading or not – CEO/MFCS		
5 September 2023	10.1 - Documentation	Risk Assessment and Acceptance Criteria including Likelihood x Consequence Matrix (Risk Management Framework)	To be forwarded to Committee members	Attachment – 10.1.3
5 September 2023	13.1 - Information Request	CEO and MFCS to look into feasibility of reduction in insurance premiums if the Shire was to increase insurance excesses		
5 September 2023	Documentation	New Organisational Workforce Structure – CEO	To be forwarded to Committee members after announcement of same	

10 SUMMARY OF RISK MANAGEMENT

10.1 RISK MANAGEMENT UPDATE

Please refer to the following attachments:

- 10.1.1 Risk Dashboard Report – September 2023
- 10.1.2 Risk Actions Report – September 2023
- 10.1.3 Risk Assessment and Acceptance Criteria

10.2 WORK HEALTH AND SAFETY

The CEO provided an update on Work Health and Safety (WHS) matters –

- Currently seeking WHS representatives in order to meet the quota of management representatives/WHS representatives at WHS meetings and fulfil quorum requirements
- Currently have two active Workers Compensation claims

11 OFFICER REPORTS

11.1 INSURANCE POLICIES

AUTHOR	Jill Johnson – Manager Financial & Corporate Services
DATE	Tuesday, 29 August 2023
FILE NO	RM.REG.1
ATTACHMENT(S)	11.1.1 - Vehicle and Plant Register 11.1.2 - Property Register

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP 3 – Performance	3.4 Be organised and transparent with our financial management	3.4.2 Act with sound long-term and transparent financial management and deliver residents considered value for money.

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to inform the Audit and Risk Committee of the insurance levels and associated costs held by the Shire of Kojonup (Shire) for the 2023/2024 financial year.

BACKGROUND

Insurance is one of the Shire’s largest annual expenses and most important risk management tasks and, therefore, it is appropriate that the Council, in addition to staff, be comfortable with the levels of insurance taken out.

COMMENT

The Shire of Kojonup obtains insurance cover through LGIS (Local Government Insurance Services). LGIS is partly owned by WALGA and offers insurance through its Scheme Membership and also through policies taken out with insurers. It is able to obtain policies from main stream insurance at a reduced rate as it brokers on behalf of all scheme members.

Below is a list of insurances held by the Shire for the 2023/2024 financial year including the insurance provider, limit of liability and the cost of premium.

There has been an overall increase of 13.81% on last year; this is, however, lower than the predicted 15% forecast.

- LGIS Property has a scheme portfolio rate increase of 3%.
- LGIS Motor Vehicle Fleet has a minor rate increase due to 5yr claims loss ratio at 66% and a small uplift in total fleet value.
- Workcare has a minor increase from 2.75% to 3% due to 5yr claims loss ratio at 127% and minor lift in salaries.

Policy	2022/2023 Premium	2023/2024 Premium	Insurer	Liability	Interest Protected
LGIS Bushfire	\$36,775	\$52,605	Scheme	\$500k	Volunteer Bushfire members, medical expenses, loss of salary/wages and death benefits
LGIS Liability	\$40,920	\$40,920	Scheme	\$500m	Public liability - Death or Personal Injury, Loss or Damage to Property
Casual Hirers Liability	\$ 0	\$0	Covered by Scheme	\$10m	Legal liability to third parties for death, illness or personal injury and loss of damage to property at hired facility
Commercial Crime and Cyber Liability	\$4,428	\$4,198	Scheme	\$400k	Direct financial loss sustained by member
LGIS Property	\$122,431	\$114,555	Scheme	\$600m	Physical loss, destruction or damage to property including machinery breakdown and electronic equipment
LGIS Workcare	\$140,663	\$149,250	Scheme	\$500k	Workers Compensation and Injury Management including Journey Accident Cover
Corporate Travel	\$878	\$854	Scheme	\$10m	External Journey beyond 50km
Management Liability	\$40,025	\$38,136	Scheme	\$4.25m	Councillors and Officers Liability and Employment practices Liability
Marine Cargo	\$693	\$725	QBE	\$400k	All goods &/or interests belonging &/or appertaining whilst in transit by land, air, water and parcel post
Motor Vehicle	\$70,966	\$72,441	Scheme	\$3.2m	All motor vehicles and trailers owned leased or mortgaged under hire purchase or hired in or let out. Includes volunteer bushfire brigade members' vehicles.
Personal Accident - Volunteers , Councillors	\$517	\$508	Scheme	\$300k	Elected members and volunteers if injured or die whilst engaged in work for the Shire if said work is authorised by the Shire
Medical Malpractice Liability	\$7,519	\$6,835	Vero Insurance	\$20m	Cover of Medical Practice lawsuits for Springhaven
TOTAL	\$465,815	\$481,027			

CONSULTATION

David Woods – Account Manager, LGIS

Grant Thompson – Chief Executive Officer

Jill Johnson – Manager Financial & Corporate Services

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 5.42(1)

Delegation Register – Admin 007 – Entering into Contracts of Insurance

The Chief Executive Officer (CEO) is Delegated Authority to enter into appropriate contracts of insurance. In exercising the delegation, the CEO is to have regard to the provisions of the Annual Budget.

Section 5.49(2) (Workers' compensation arrangement) of the *Local Government Act 1995* states:

(2) WALGA is to establish and manage, for the benefit of itself and any eligible body that chooses to participate, a group self-insurance arrangement against liability to pay compensation under the WCIM Act.

POLICY IMPLICATIONS

2.1.8 – Financial Governance – Management of financial risk prudently, having regard to economic circumstances.

FINANCIAL IMPLICATIONS

Insurance is the most important risk management task undertaken each year. Insurance is the Shire's single largest ongoing external cost and without adequate cover the Shire is extremely exposed to financial and property loss and open to liability.

RISK MANAGEMENT IMPLICATIONS

Without sufficient insurance cover the Shire runs the risk of being unable to maintain its current level of service in the event of a major/catastrophic loss and possibly exposes itself to litigation costs if not adequately insured.

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COMMITTEE RECOMMENDATION

AR10/26 Moved Cr P Webb

Seconded Cr Egerton-Warburton

That it be recommended to Council that the information regarding the levels of the Shire of Kojonup's insurance for the 2023/2024 financial year be noted.

CARRIED 5/0

For: Cr Gale, Cr P Webb, Cr Egerton-Warburton, Cr Bilney, Roger House

12 **CEO UPDATES**

Cr Radford entered the meeting at 10.25am.

Cr F Webb entered the meeting at 10.35am.

12.1 DRAFT RESPONSE TO INTERIM AUDIT LETTER

(see attached correspondence 12.1.1 – CEO to present on matters raised in correspondence)

The CEO discussed the findings contained in the Interim Audit Letter and the actions being taken to address identified issues.

12.2 BUDGET AND ANNUAL OPERATING PLAN UPDATE – PRESENTATION BY CEO

The CEO gave a summarised presentation of the 2023/2024 Annual Budget and an operating plan update.

12.3 JOURNAL ENTRY ISSUES RELATED TO PRIOR GRANT FUNDING - CEO

The CEO explained journal entry issues relating to prior grant funding and actions being taken to address those issues.

12.4 SPRINGHAVEN UPDATE - CEO

The CEO advised that the Shire will review possible aged care facility grant funding which may be available to grow Aged Care in Kojonup. The Shire has access to land that it may be able to leverage to attract capital.

Cr F Webb left the meeting at 10.50am and re-entered at 10.54am.

13 **OTHER ITEMS FOR DISCUSSION OR FURTHER RESEARCH AS RAISED BY MEMBERS**

13.1 INSURANCE PREMIUMS

Cr Gale – request for research into higher insurance excesses to potentially result in reduced insurance premiums.

14 **NEXT MEETING**

The next meeting of the Audit and Risk Committee is scheduled to be held Tuesday, 7 November 2023 at 9:00am.

15 **CLOSURE**

There being no further business to discuss, the Chairman thanked members for their attendance and declared the meeting closed at 10.56am.

ATTACHMENTS (SEPARATE)

- 5.1 - Audit & Risk Committee Minutes 2 May 2023
- 10.1.1 - Risk Dashboard Report – September 2023
- 10.1.2 - Risk Actions Report – September 2023
- 10.1.3 – Risk Assessment and Acceptance Criteria
- 11.1.1 - Vehicle and Plant Register
- 11.1.2 - Property Register
- 12.1.1 – Draft Response to Interim Audit Letter

Ensure each vehicle is noted as follows (if applicable):-

1. Vehicles usually or exclusively used for carrying dangerous goods (DG) should be clearly identified from the drop down in Column H
2. Vehicles with mobile telephone, two way radio, facsimile or similar equipment (EA) fitted should be clearly identified by selecting from the drop down in Column H
3. Vehicles with both DG and EA should be clearly identified by selecting the drop down in Column H
4. Identify any vehicles that runs solely on electric, hydrogen, LPG, or CNG in Column G
5. If the registered owner is not the Member in your protection policy, provide details.

LGIS REF	ASSET NO	PLANT NO	DESCRIPTION & MAKE OF VEHICLE	TYPE OF VEHICLE (Select from drop down)	PURPOSE/ USE (Select from drop down)	Type of Fuel (other than Petrol, Diesel & Hybrids)	DG EA
12		P25018	All Motor Body Builder Pig Trailer				
			All Motor Rockwheeler Semitrailer 2021				
13		P25019	Allmotor Body Builders Dolly				
14		P25020	BGC Trailer				
15		P25021	Boxtop Trailer (Bushfire)				
16	PE0464	P25022	Boxtop Trailer (Bushfire)				
17		P25023	Boxtop Trailer (Bushfire)				
19		P35007	Boxtop Trailer (Bushfire)				
20		P35008	Boxtop Trailer (Bushfire)				
21		P0247	Boxtop Trailer (Bushfire)				
22		P0242	Boxtop Trailer (Bushfire)				
23			Boxtop Trailer (Bushfire)				
24			Boxtop Trailer (Bushfire)				
25			Boxtop Trailer (Bushfire)				
26			Can-Am Defender HD8 DPS SSV 2016				
27			Caterpillar 305E2 Mini Excavator				
28			Caterpillar Front End Loader				EA
29			Caterpillar Grader 12MT				EA
			Catepillar Grader 2021				
30			Caterpillar Roller				EA
32			Caterpillar Roller				EA
33			Caterpillar Steel Roller				

34		P27004	Caterpillart Skid Steer 259D3 2019				
35		P35006	Colorado 4x4 LS Dual Cab Auto				
36		P0249	Caterpillar 2020 924KCL2				
37		P27007	Custom Made Boxtop Trailer				
38		P27008	Duraquip skid mounted Water Tanker 12000L				
40		P0250	Duraquip Water Tanker				
41		P28006	Hino - 4.5T Truck - Garden Sprayers				EA
42		P28007	Hino TTop 2017				EA
43		P15004	Hino 300 series 921 Xxlong Auto crew				EA
44		P15005	Hino 700 Series 2017				EA
45		P28008	Hino 700 Series 2017 (KO 122)				EA
46		P29004	Hino 700 Series 2019				EA
47	PE0461	P17003	Hino Prime Mover 2018				EA
48		P11203	Hino Tip Truck				EA
49		P11025	Holden Equinox				
50		P11204	Holden Equinox				
51		P11019	Howard Porter Side Tipping Dog Trailer & Dolly				
52		P11020	Isuzu FireTD – Year 1999				EA
53		P11022	ISUZU WHITE PRIME MOVER 2010				EA
56		P22002	Izusu NLR Tri-Tipper				EA
			Isuzu MU-X 2021				
			Isuzu MU-X 2021				
57		P18006	John Deere Mower				
			John Deere Tractor 2022				
58		P31001	KIA Carnival EX SWB Auto 2.7L V6				
			Kubota 15HP Zero Turn Mower with Grass Catcher				
59		P31002	Loadstar Boxtop 2015				
60		P34037	Loadstar Trailer				
62		P34064	Mini Moke & Carriages				
			Mitsubishi Outlander 2022				
65		P34063	Mitsubishi Pajero				
66		P34062	Mitsubishi Rosa Bus				
68			Mobile Air Compressor				
69			Mobile Fuel Tanker Trailer				
70		P29003	Multi Media Trailer				
72		P25013	Muradup Fire Truck				EA
73		P25012	Roadswest Low Loader				
74		PO248	Sewerjetter Ranger R550D				
75		P27006	Skid Steer Trailer				

76		P35019	Tandem Axle Side Tipping Trailer - Allroad Motor Body Builders			
77		P19003	Toyota Hi-Ace Van			
			Toyota Hilux 2022			
78		P35022	Toyota Hilux Ute			
		P11023	Toyota Prado			
79		P35023	Train & Carriages			
1		P30005	1982 Volvo Bus			
2		P30006	2012 Allroads Tandem Axle Dolly			
3	PE0459	P30007	2015 Caterpillar 2.5 Tonne Diesel Forklift			
4		P26003	2015 Isuzu FSS600			EA
5		P35010	2016 Caterpillar Grader 12M Grader			EA
6		P26002	2019 Caterpillar Grader 0012			EA
7		P36002	320DLQ Hydraulic CAT Excavator			EA
8		P36003	4 x 4 Cr/Cab Holden Colarado			EA
9		P36004	4 x 4 Cr/Cab Holden Colarado			EA
10		P25016	4 x 4 Space Cab Holden Colarado			EA
11		P25017	8"x5" Tandem Trailer			
			Miscellaneous Equipment and Attachments			
			Bushfire/brigade member vehicles (up to \$1,000,000)			

TOTAL DECLARED VALUE

MAXIMUM LIMIT OF LIABILITY

Maximum value of Vehicles at anyone location at any one time
(e.g. over the Christmas Break - total value of vehicles stored at Depot)

SECTION 2

Third Party Liability

Premium Calculation

IUP

TER 2023/2024

04/2023

DD OF PROTECTION

ET value for Council's assets.

ppropriate.

Estimated maximum carrying capacity (Litres)	Type of DG	Dry Hire	Driving Learning Programs	ENGINE NUMBER	YEAR OF FIRST REGISTRATION	VIN	REGO	DECLARED VALUE	CONTRIBUTION
				6T9T25WA1E04WX008			1TPC362	\$ 52,000	\$ 536.03
				6K9TANSEMMA294001			1TWC603	\$ 98,343	\$ 1,013.74
							1TOG 863	\$ 24,302	\$ 250.51
							KO 5830	\$ 1,000	\$ 10.31
							1TER 728	\$ 669	\$ 6.90
							1TER 737	\$ 669	\$ 6.90
							1TER 735	\$ 669	\$ 6.90
							1TER 736	\$ 669	\$ 6.90
							1TER 731	\$ 669	\$ 6.90
							1TER 729	\$ 669	\$ 6.90
							1TER 730	\$ 669	\$ 6.90
							1TER 734	\$ 669	\$ 6.90
							1TER 733	\$ 699	\$ 7.21
							1TER 738	\$ 669	\$ 6.90
				M1200267			KO11743	\$ 25,000	\$ 257.70
				CAT0305EKH5M01803			KO8423	\$ 94,250	\$ 971.55
				C8N11296			KO291	\$ 306,388	\$ 3,158.30
				G9G01583			KO007	\$ 333,500	\$ 3,437.78
							KO000	\$ 403,739	\$ 4,161.81
							KO917	\$ 204,500	\$ 2,108.02
							KO170	\$ 204,500	\$ 2,108.02
				CAT0CS76HCYX01004			KO11612	\$ 139,500	\$ 1,437.99

			CAT0259DAMC900517		KO736	\$	95,430	\$	983.71
			FX3G170751194		KO525	\$	40,569	\$	418.19
			CAT0924KTKW402577		KO240	\$	294,250	\$	3,033.18
					1TOK 585	\$	7,922	\$	81.66
						\$	34,257	\$	353.13
			6K9DURATMEG112053		1TQA893	\$	72,524	\$	747.59
			JHHXDJ2H70K013034		KO470	\$	70,458	\$	726.29
			N04CUS35473		KO054	\$	71,115	\$	733.07
			J05EUJ11026		KO540	\$	84,128	\$	867.21
			E13CVG10833			\$	238,350	\$	2,456.95
			E13CVG10827		KO122	\$	238,350	\$	2,456.95
			E13CVG20467		KO8926	\$	226,416	\$	2,333.94
			E13CVG20310		KO134	\$	200,860	\$	2,070.50
			JHHUCS0H00K019126		KO571	\$	53,000	\$	546.33
			T21800028hOGX607LTG		KO662	\$	30,256	\$	311.88
			T218248HOGX0571		38KO	\$	28,483	\$	293.61
					1TFN570	\$	50,000	\$	515.41
			GHHI286784		1DCF738	\$	160,000	\$	1,649.31
			6HK1413000		KO921	\$	140,000	\$	1,443.14
			4JJ13P8036		KO524	\$	64,257	\$	662.37
			T003278		KO914	\$	46,374	\$	478.03
			T013595		KO784	\$	46,374	\$	478.03
			1TC1445DJDT131013		KO582	\$	35,000	\$	360.79
					1HQB307	\$	69,390	\$	715.28
			KNAMB752386205312		65KO	\$	20,000	\$	206.16
			KBGGDAC0EM6J41062		KO006	\$	15,520	\$	159.98
					1TQJ322	\$	1,000	\$	10.31
			Chasis 6A5T20A1000000057		1TKT707	\$	990	\$	10.21
						\$	10,000	\$	103.08
			JMFXTGM4WNZ001861		KO5	\$	34,768	\$	358.39
			4N15UDY1943		1KO	\$	42,671	\$	439.86
			4D32H85346		KO095	\$	45,000	\$	463.87
					KO. 5969	\$	3,000	\$	30.92
					KO.5686	\$	1,000	\$	10.31
					KO10555	\$	30,000	\$	309.25
			4HK1755281		1DKK079	\$	250,000	\$	2,577.04
			6T9T25WA1D0ADN165		1TOR705	\$	100,000	\$	1,030.82
					KO10536	\$	79,977	\$	824.42
					BY80148	\$	7,000	\$	72.16

			6T9T25WA1C04WX009			1TNB660	\$	80,000	\$	824.65
			JTFHX02P700109099			KO1022	\$	36,700	\$	378.31
			MR0KA3CD001273005			KO10	\$	55,998	\$	577.24
			2GD4016211			K016	\$	42,000	\$	432.94
			JTEBR3FJ10K220733			2KO	\$	77,497	\$	798.85
							\$	30,000	\$	309.25
			THDC10044524884			1DBK105	\$	22,000	\$	226.78
			6T9T23WA1C04WX011			1TNL804	\$	24,248	\$	249.95
			CT18C85682			KO11777	\$	31,361	\$	323.27
			4HK1346228			1GFG819	\$	357,877	\$	3,689.06
			CAT0012MEB9200472			KO107	\$	338,585	\$	3,490.19
			CAT0012MJB201063			KO368	\$	355,000	\$	3,659.40
			GDC36014			KO891	\$	269,136	\$	2,774.30
			LWING183101155			KO2	\$	44,912	\$	462.96
			LWING183181265			KO118	\$	43,022	\$	443.48
			LWING190031110			KO528	\$	50,215	\$	517.63
			VIN6A5T2032000000038			1TED612	\$	1,000	\$	10.31
									\$	-
							\$	90,000	\$	927.74
							\$	-	\$	1,500.00
							\$	6,881,982.33	\$	72,440.68
							\$	4,500,000		
							\$	35,000,000		

1.031%



PLEASE NOTE - this row is for LGIS use only																
DETAILS				LOCATION				VALUES								
Council Name	Asset no	Asset Type	Description	Street No	Street Name	Suburb/Town	Geocode	BUILDING (\$)	REMOVAL OF DEBRIS (\$)	EXTRA COST OF REINSTATEMENT (\$)	PROFESSIONAL FEES (\$)	CONTENTS (\$)	OTHER (\$)	TOTAL (\$)	CONTRIBUTION (\$)	
KOJONUP		Community Centre	Hall & Lesser Hall - Brick & iron clad hall on brick footings with tuck pointed facade timber floors, timber stage and lead light windows. - Includes brick & iron clad lesser hall on concrete footings & slab with timber floors vaulted ceilings & kitchen., Location Townsite		Albany Hwy	Kojonup	-33.832578/117.59400	\$ 5,150,000	INCLUDED IN VALUATION	INCLUDED IN VALUATION	INCLUDED IN VALUATION	\$ 80,000		\$ 5,230,000.00	\$ 8,829.55	
KOJONUP		Office/Administration Centre	Shire Office & Library - Brick & iron clad offices & council chambers on concrete footings and slab with split air conditioning. - , Location Townsite - Other = Library Books		Albany Hwy	Kojonup	-33.832402/117.159380	\$ 3,480,000				\$ 500,000	\$ 80,000	\$ 4,060,000.00	\$ 6,854.30	
KOJONUP		Other	Mens Shed - Fibro and Iron clad wooden floor building(Old wool storage)	133	Albany Hwy	Kojonup	-33.836443/117.160106	\$ 98,000						\$ 98,000.00	\$ 165.45	
KOJONUP		Clinic/Childcare Facility/Aged Care Facility	Occasional Care Centre - Brick & Iron clad child care centre on brick footings with timber floors and split air conditioning. - Includes asbestos & iron shed, steel shelters, sail cloth, fencing & reticulation. Excludes play equipment., Location Townsite		Elverd st	Kojonup	-33.834922/117.161.538	\$ 750,000						\$ 10,000	\$ 760,000.00	\$ 1,283.07
KOJONUP		Other	R S L Hall - Stone & tile clad hall on concrete footings with timber & concrete floors & attached toilets. - , Location Townsite		Spencer St	Kojonup	-33.836642/117160492	\$ 980,000						\$ 20,000	\$ 1,000,000.00	\$ 1,688.25
KOJONUP		Clinic/Childcare Facility/Aged Care Facility	Springhaven Frail Aged Lodge - Brick & iron clad 22 room aged care facility on concrete footings & slab with split air conditioning, 1st floor office and bedroom, kitchen, dayroom, lounge, & dining room. - Includes water tank, gazebo, sheds, shelter & fencing., Location Townsite		Barracks Place	Kojonup	-33830051/117153288	\$ 4,580,000						\$ 420,000	\$ 5,000,000.00	\$ 8,441.25
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings & slab with single car port under the main roof & split air conditioning. - Includes fencing & garden sheds., Location Townsite	10	Loton Close	Kojonup	-33830229/117.152901	\$ 241,500						\$ 3,000	\$ 244,500.00	\$ 412.78
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings and slab with single car port under the main roof and split air conditioning. - Includes fencing, garden shed & patio., Location Townsite	12	Loton Close	Kojonup	-33.830318/117.153052	\$ 258,000						\$ 3,000	\$ 261,000.00	\$ 440.63
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings & slab with single car port under the main roof & split air conditioning. - Includes fencing & garden shed., Location Townsite	14	Loton Close	Kojonup	-33830376/117.153247	\$ 272,000						\$ 3,000	\$ 275,000.00	\$ 464.27
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings & slab with single car port under the main roof & split air conditioning. - Includes fencing, garden shed & patio., Location Townsite	16	Loton Close	Kojonup	-33.830408/117.153451	\$ 264,000						\$ 3,000	\$ 267,000.00	\$ 450.76
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings & slab with single carport under main roof and split air conditioning. - Includes fencing & garden shed., Location Townsite	8	Loton Close	Kojonup	-33.830227/117.152673	\$ 262,000						\$ 3,000	\$ 265,000.00	\$ 447.39
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings & slab with single car port under the main roof & split air conditioning. - Includes fencing & garden shed., Location Townsite	6	Loton Close	Kojonup	-33.830203/117.152496	\$ 252,000						\$ 3,000	\$ 255,000.00	\$ 430.50
KOJONUP		Residential	Dwelling - Brick & iron clad 2 bedroom house on concrete footings & slab with single car port under the main roof & split air conditioning. - Includes fencing & garden shed., Location Townsite	4	Loton Close	Kojonup	-33.830171/117.152354	\$ 246,000						\$ 3,000	\$ 249,000.00	\$ 420.37
KOJONUP		Residential	Dwelling - Brick & tiled clad 4 bedroom 2 bathroom dwelling on concrete footings and slab with single carport under main roof with split air conditioning. - Includes iron & iron clad workshop/garage & fencing., Location Townsite	39	Vanzuilecom St	Kojonup	-33.835329/117.165881	\$ 408,000						\$ -	\$ 408,000.00	\$ 688.81
KOJONUP		Residential	Duplex Pair - Brick & iron clad 2 bedroom duplex pair on concrete footings & slab with attached single carport and split air conditioning. - Includes fencing & Patio (unit 8A), Location Townsite	8A & 8B	Newton St	Kojonup	-33.836082/117.162426	\$ 442,000						\$ 10,000	\$ 452,000.00	\$ 763.09
KOJONUP		Residential	Jean Sullivan Units - Brick & iron clad 2 bedroom duplex pair on concrete footings & slab with single carport under main roof and split air conditioning. - Includes fencing, Location Townsite	5A & 5B	Vanzuilecom St	Kojonup	-33.835271/117.160240	\$ 422,000						\$ -	\$ 422,000.00	\$ 712.44
KOJONUP		Residential	Dwelling - Brick & iron clad 3 bedroom 2 bathroom house on concrete footings and slab with double carport under main roof and split air conditioning. - Includes fencing & garden shed., Location Townsite	30	Katanning Rd	Kojonup	-33.827487/117.164110	\$ 378,000						\$ -	\$ 378,000.00	\$ 638.16
KOJONUP		Commercial Premises (Eg Retail, Restaurant)	Dwelling - Brick & iron clad 3 bedroom 2 bathroom house on concrete footings and slab with double garage under main roof and split air conditioning. - Includes fencing & garden shed., Location Townsite (Converted to Doctors Surgery)	34	Katanning Rd	Kojonup	-33827487/117.164110	\$ 378,000						\$ -	\$ 378,000.00	\$ 638.16
KOJONUP		Residential	Dwelling - Brick & iron clad 4 bedroom 2 bathroom house on concrete footings & slab with attached double iron & iron carport & split air conditioning. - Includes fencing, iron & iron clad shed, asbestos & iron clad shed, water tank & spa building with spa. , Location Townsite	8	Soldier Rd	Kojonup	-33.830827/117.152581	\$ 412,000						\$ -	\$ 412,000.00	\$ 695.56
KOJONUP		Residential	Dwelling - Brick & iron clad 3 bedroom house on concrete footings & slab with single carport under the main roof. - Includes fencing. External inspection only., Location Townsite	2	Elverd st	Kojonup	-33.835150/117.160156	\$ 284,000						\$ -	\$ 284,000.00	\$ 479.46
KOJONUP		Residential	Duplex Pair - Brick & iron clad 2 bedroom duplex pair on concrete footings & slab with single carport under main roof and split air conditioning. - Including fencing., Location Townsite	4 & 6	Elverd st	Kojonup	-33.835136/117.160531	\$ 392,000						\$ -	\$ 392,000.00	\$ 661.79
KOJONUP		Residential	3 Bedroom, 2 bathroom free standing Unit and 2 Bedroom, 1 Bathroom Unit	12	Elverd St	Kojonup		\$ 855,000						\$ -	\$ 855,000.00	\$ 1,443.45
KOJONUP		Sporting Facility	Recreation Centre - Brick & iron clad recreation centre on concrete footings and slab with squash courts and changerooms. - Including extensive renovations May 2011., Location Sporting Complex		Blackwood Rd	Kojonup	-33.837403/117.156431	\$ 3,520,000						\$ 180,000	\$ 3,700,000.00	\$ 6,246.53
KOJONUP		Other	Toilet Block - Brick & iron clad toilet block on concrete footings & slab. - , Location Sporting Complex		Blackwood Rd	Kojonup	-33.838462/117.157067	\$ 157,500						\$ -	\$ 157,500.00	\$ 265.90
KOJONUP		Sporting Facility	Netball Clubrooms - Steel framed iron & iron clad transportable building on steel footings with timber floors. - Includes attached iron & iron awning., Location Sporting Complex		Blackwood Rd	Kojonup	-33.838649/117.157078	\$ 41,000						\$ -	\$ 41,000.00	\$ 69.22
KOJONUP		Sporting Facility	Netball Club Improvements - Flood lights, basketball/ netball backboards & fencing. - , Location Sporting Complex		Blackwood Rd	Kojonup	-33.838649/117.157078	\$ 99,225						\$ -	\$ 99,225.00	\$ 167.52
KOJONUP		Sporting Facility	Improvements (Playing fields) - Flood lights, reticulation, cricket practice surface, goal posts, umpire box's, shade shelters, cricket pitch surface, score board, signage & fencing. - , Location Sporting Complex		Blackwood Rd	Kojonup	-33.838950/117155999	\$ 358,313						\$ -	\$ 358,313.00	\$ 604.92
KOJONUP		Other	150 Exhibition Hall - Steel framed iron & iron clad shed on concrete footings & slab. - , Location Showgrounds		Blackwood Rd	Kojonup	-33.841025/117.143170	\$ 202,500						\$ 6,000	\$ 208,500.00	\$ 352.00
KOJONUP		Other	Centenary Pavilion - Timber framed iron & iron clad pavilion on timber footings with timber floor. - , Location Showgrounds		Blackwood Rd	Kojonup	-33841163/117.143272	\$ 142,500						\$ -	\$ 142,500.00	\$ 240.58
KOJONUP		Other	Poultry Shed - Timber framed iron & iron clad shed on concrete footings & slab with timber benching. - Includes iron & iron clad detached shelter., Location Showgrounds		Blackwood Rd	Kojonup	-33.840668/117.142317	\$ 86,000						\$ -	\$ 86,000.00	\$ 145.19
KOJONUP		Other	Sheep Pavilion - Steel framed iron & iron clad open sided shed on concrete footings with gravel floor. - Includes steel sheep pens., Location Showgrounds		Blackwood Rd	Kojonup	-33.840419/117.141872	\$ 364,000			\$ 1,500	\$ 365,500.00	\$ 617.06			
KOJONUP		Warehouse/Storage Facility	Shearing Shed - Steel framed iron & iron clad shed on concrete footings & slab with hinged side wall and timber shearing deck. - Includes sheep Pens., Location Showgrounds		Blackwood Rd	Kojonup	-33.839822/117.142731	\$ 243,000			\$ -	\$ 243,000.00	\$ 410.24			
KOJONUP		Other	Office - Jarrah weatherboard & iron clad office on timber footings with timber floors. - Includes iron & iron clad shelter. , Location Showgrounds		Blackwood Rd	Kojonup	-33.841212/117.142849	\$ 28,000			\$ -	\$ 28,000.00	\$ 47.27			
KOJONUP		Other	Bar - Jarrah weatherboard & iron clad bar on timber footings with timber floors. - Includes fencing., Location Showgrounds		Blackwood Rd	Kojonup	-33.841225/117.142741	\$ 27,000			\$ -	\$ 27,000.00	\$ 45.58			
KOJONUP		Other	Food Hall - Steel framed iron & iron clad shed on concrete footings & slab with kitchen. - , Location Showgrounds		Blackwood Rd	Kojonup	-33.840940/117.143229	\$ 434,000			\$ -	\$ 434,000.00	\$ 732.70			
KOJONUP		Other	Male Toilet Blocks - 2 x rendered brick & iron clad toilet block on concrete footings & slab. - , Location Showgrounds		Blackwood Rd	Kojonup	-33.840316/117.142232	\$ 103,500			\$ -	\$ 103,500.00	\$ 174.73			
KOJONUP		Other	Toilet Block - Brick & iron clad skillion roofed toilet block on concrete footings & slab. - , Location Showgrounds		Blackwood Rd	Kojonup	-33.840544/117.143610	\$ 84,000			\$ -	\$ 84,000.00	\$ 141.81			
KOJONUP		Other	Ladies Toilet - Rendered brick & iron clad toilet block on concrete footings & slab. - , Location Showgrounds		Blackwood Rd	Kojonup	-33.840749/117.142339	\$ 18,000			\$ -	\$ 18,000.00	\$ 30.39			
KOJONUP		Other	Male Toilet Blocks - Rendered brick & iron clad skillion roofed toilet block on concrete footings & slab. - , Location Showgrounds		Blackwood Rd	Kojonup	-33.814749/117.142339	\$ 30,000			\$ -	\$ 30,000.00	\$ 50.65			
KOJONUP		Other	WR Bilney Arena - Post & rail fencing. - Includes perimeter fencing, Location Showgrounds		Blackwood Rd	Kojonup	-33.841713/117.141904	\$ 49,613			\$ -	\$ 49,613.00	\$ 83.76			
KOJONUP		Other	Stables - Timber framed iron clad stables with gravel floor. - Includes fencing., Location Showgrounds		Blackwood Rd	Kojonup	-33.842161/117.140928	\$ 63,000			\$ -	\$ 63,000.00	\$ 106.36			
KOJONUP		Other	Office & Workshop - Steel framed iron & iron clad workshop with attached brick & iron clad office on concrete footings & slab. - Includes perimeter Fencing., Location Works Depot		Blackwood Rd	Kojonup	-33.838432/117.151619	\$ 980,000			\$ 280,000	\$ 1,260,000.00	\$ 2,127.20			
KOJONUP		Works Depot	Vehicle Garage - Steel framed iron & iron clad open sided shed on concrete footings & slab. - , Location Works Depot		Blackwood Rd	Kojonup	-33.838195/117.151056	\$ 276,000			\$ -	\$ 276,000.00	\$ 465.96			
KOJONUP		Works Depot	Stone - Steel framed iron & iron clad shed on concrete footings & slab. - Includes iron & iron chemical shed & concrete water tank., Location Works Depot		Blackwood Rd	Kojonup	-33.838057/117.151120	\$ 336,000			\$ -	\$ 336,000.00	\$ 567.25			
KOJONUP		Works Depot	Fire Shed - Kojonup (Located at Shire Depot Site)		Blackwood Rd	Kojonup	-33.838013/117.152955	\$ 38,000			\$ -	\$ 38,000.00	\$ 64.15			
KOJONUP		Works Depot	Dog Pound - Steel framed iron & iron clad dog pound with 4 kennels on concrete footings & slab. - , Location Works Depot		Blackwood Rd	Kojonup	-33837999/117.151179	\$ 13,500			\$ -	\$ 13,500.00	\$ 22.79			
KOJONUP		Works Depot	Explosives Shed - Brick & iron clad building on concrete footings & slab. - , Location Works Depot		Blackwood Rd	Kojonup	-33838138/117.151158	\$ 30,500			\$ -	\$ 30,500.00	\$ 51.49			
KOJONUP		Works Depot	Maintenance Shed - Steel framed iron & iron clad shed on concrete footings & slab with mezzanine. - , Location Works Depot		Blackwood Rd	Kojonup	-33838329/117.152306	\$ 43,000			\$ -	\$ 43,000.00	\$ 72.59			



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Council Name	Asset no	Asset Type	Description	LOCATION				VALUES							
				Street No	Street Name	Suburb/Town	Geocode	BUILDING (\$)	REMOVAL OF DEBRIS (\$)	EXTRA COST OF REINSTATEMENT (\$)	PROFESSIONAL FEES (\$)	CONTENTS (\$)	OTHER (\$)	TOTAL (\$)	CONTRIBUTION (\$)
KOJONUP		Works Depot	Tyre Store - Steel framed iron & iron clad partially open sided shed on concrete footings with concrete & gravel floors. - , Location Works Depot		Blackwood Rd	Kojonup	-33.838276/117.151051	\$ 20,000						\$ 20,000.00	\$ 33.77
KOJONUP		Residential	Doctors Surgery - Brick & iron clad surgery on concrete footings & slab with split air conditioning. - , Location Townsite been converted into 2 living units	10	Bagg St	Kojonup	-33.832235/117.160012	\$ 292,000					\$ 20,000	\$ 312,000.00	\$ 526.73
KOJONUP		Aquatic/Leisure Centre	Pump House - Brick & iron clad skillion roofed pump house, & balance tanks on concrete footings & slab. - , Location Kevin O-Halloran Memorial Pool		Benn Pde	Kojonup	-33.837444/117.157255	\$ 163,500						\$ 163,500.00	\$ 276.03
KOJONUP		Aquatic/Leisure Centre	Chemical Store - Brick & iron clad skillion roofed building on concrete footings & slab. - Includes external inspection only., Location Kevin O-Halloran Memorial Pool		Benn Pde	Kojonup	-33.837323/117.157276	\$ 31,500						\$ 31,500.00	\$ 53.18
KOJONUP		Aquatic/Leisure Centre	Bowl & Leisure Pool - 50m 6 lane in ground concrete swimming pool with leisure, pool includes pumps, filters & chlorination equipment. - , Location Kevin O-Halloran Memorial Pool		Benn Pde	Kojonup	-33.837383/117.157037	\$ 2,315,250					\$ 50,000	\$ 2,365,250.00	\$ 3,993.13
KOJONUP		Aquatic/Leisure Centre	Miscellaneous Structures - Shade shelter with shade cloth, iron & iron shade shelter, reticulation & seating. - Includes fencing, Location Kevin O-Halloran Memorial Pool		Benn Pde	Kojonup	-33.837185/117.156919	\$ 99,225						\$ 99,225.00	\$ 167.52
KOJONUP		Other	Kojonup Toy Library - Brick & iron clad school building on brick footings with timber floors and attached toilet block. - Includes fencing., Location Old School Site		Pensioner Rd	Kojonup	-33.830180/117.156957	\$ 790,000					\$ 7,000	\$ 797,000.00	\$ 1,345.54
KOJONUP		Other	Kojonup Play Group - Jarrah weatherboard, asbestos and iron clad building on timber footings with timber floors. - Includes external inspection only., Location Old School Site		Pensioner Rd	Kojonup	-33.830093/117.156962	\$ 88,000						\$ 88,000.00	\$ 148.57
KOJONUP		Remote Piloted Aircraft	Terminal Building - Brick & iron clad skillion roofed building on concrete footings & slab with attached iron & iron clad ambulance bay. - Includes 2 poly water tanks., Location Airport		Albany Hwy	Kojonup	-33.766709/117.139388	\$ 56,000					\$ 3,000	\$ 59,000.00	\$ 99.61
KOJONUP		Remote Piloted Aircraft	Airfield - Graded gravel low impact airstrip with bitumen turns & runway/taxi lighting. - , Location Airport		Albany Hwy	Kojonup	-33.766709/117.138310	\$ 292,163						\$ 292,163.00	\$ 493.24
KOJONUP		Park/Reserve/Playgrounds	Toilet Block - Stone, rendered brick & iron clad toilet block on concrete footings & slab. - , Location Kojonup Park		Albany Hwy	Kojonup	-33.837215/117.160674	\$ 157,500						\$ 157,500.00	\$ 265.90
KOJONUP		Park/Reserve/Playgrounds	Improvements - Entry statement, fencing, reticulation, water tank & pump, shade shelter with sail cloths, shade shelter & table, BBQ, water fountain and seating. - Includes timber foot bridge., Location Kojonup Park		Albany Hwy	Kojonup	-33.837447/117.160712	\$ 198,450						\$ 198,450.00	\$ 335.03
KOJONUP		Park/Reserve/Playgrounds	Aw-potts Memorial Bridge - Steel framed iron & iron clad shelter on concrete footings with timber floors, seating and memorial plaque. - Excludes statue., Location Kojonup Park		Albany Hwy	Kojonup	-33.836988/117.160251	\$ 176,400						\$ 176,400.00	\$ 297.81
KOJONUP		Other	Military Barracks - Stone & iron clad building on stone footings with timber floors. - , Location Townsite		Barracks Place	Kojonup	-33.529667/117.153819	\$ 362,000					\$ 30,000	\$ 392,000.00	\$ 661.79
KOJONUP		Other	Toilet Block - Stone, rendered brick & iron clad toilet block on concrete footings & slab. - Includes flood light., Location Townsite		Barracks Place	Kojonup	-33.829841/117.154634	\$ 183,000						\$ 183,000.00	\$ 308.95
KOJONUP		Radio Transmission Station	Communication Tower - Steel lattice tower with steel wire guide, concrete anchors & bricks & iron communication hut. - , Location Farm		Samson Rd	Jingalup	-33.928625/117.082021	\$ 13,000					\$ 10,000	\$ 23,000.00	\$ 38.83
KOJONUP		Stockyard/Saleyard/Animal Management	Stock Pens - Steel sheep yards with concrete loading ramps. - , Location Saleyards		Blackwood Rd	Kojonup	-33.837505/117.148964	\$ 231,525						\$ 231,525.00	\$ 390.87
KOJONUP		Stockyard/Saleyard/Animal Management	Washdown Bay - Concrete truck wash with steel & gridmesh walkway, SS manure, pump & electrics. - , Location Saleyards		Blackwood Rd	Kojonup	-33.837407/117.147762	\$ 110,250						\$ 110,250.00	\$ 186.13
KOJONUP		Park/Reserve/Playgrounds	Railway Station - Jarrah weatherboard & tile clad railway station on timber footings with timber floors. - , Location Railway Station		Benn Pde	Kojonup	-33.837059/117.158019	\$ 324,000						\$ 324,000.00	\$ 546.99
KOJONUP		Other	Toilet Block - Brick & iron clad skillion roofed toilet block on concrete footings & slab. - , Location Townsite		Benn Pde	Kojonup	-33.837175/117.158293	\$ 56,000						\$ 56,000.00	\$ 94.54
KOJONUP		Other	Old Post Office - Brick jarrah weatherboard & iron clad building on brick footings with timber floors. - Includes detached jarrah weatherboard & iron clad shed on timber footings with timber floors., Location Townsite		Spring St	Kojonup	-33.829720/117.156254	\$ 424,000					\$ 5,000	\$ 429,000.00	\$ 724.26
KOJONUP		Other	Cottage - Bagged stone & iron cottage on stone footings with timber floors. - Includes outbuildings. Excludes exhibits., Location Elverds Farm		Soldier Rd	Kojonup	-33.825996/117.153593	\$ 398,000					\$ 20,000	\$ 418,000.00	\$ 705.69
KOJONUP		Warehouse/Storage Facility	Old Machinery Shed - Timber framed iron & iron clad shed with open sided canopy & gravel floors. - , Location Elverds Farm		Soldier Rd	Kojonup	-33.825813/117.153709	\$ 67,000					\$ 15,000	\$ 82,000.00	\$ 138.44
KOJONUP		Warehouse/Storage Facility	Machinery & Harness Complex - Steel framed iron & iron clad shed on concrete footings with gravel floor. - , Location Elverds Farm		Soldier Rd	Kojonup	-33.825679/117.153741	\$ 95,000						\$ 95,000.00	\$ 160.38
KOJONUP		Other	Water Tank - Concrete water tank. - , Location Muradup Rubbish Tip		Blackwood Rd	Muradup	-33.845381/116.980477	\$ 25,358						\$ 25,358.00	\$ 42.81
KOJONUP		Other	Drought Relief Tanks - 2 x concrete water tanks with pumps. - , Location Boscabel		Crapella Rd	Boscabel	-33.659264/117.100389	\$ 66,150						\$ 66,150.00	\$ 111.68
KOJONUP		Other	Information Stand - Stone & iron information stand on concrete footings & slab. - Includes railings & flood light, and signage., Location Tourist Information Bay		Albany Hwy	Kojonup	-33.838086/117.160782	\$ 126,000						\$ 126,000.00	\$ 212.72
KOJONUP		Radio Transmission Station	Transmission Tower - Steel lattice tower with concrete anchors & steel wire stays. - Includes brick & iron clad transmission hut. Excludes equipment., Location Townsite		Delany St	Kojonup	-33.847546/117.159317	\$ 20,500						\$ 20,500.00	\$ 34.61
KOJONUP		Park/Reserve/Playgrounds	Club Rooms - Asbestos & iron clad clubrooms on concrete footings & slab with open sided viewing shelter. - Includes fencing, external inspection only. Excludes mechanical traps., Location Gun Club		Blackwood Rd	Kojonup	-33.842425/117.138418	\$ 106,500						\$ 106,500.00	\$ 179.80
KOJONUP		Caravan/Tourist Park	Kodja Cultural Centre - Steel framed iron & rammed earth clad cultural centre on concrete footings & slab with split air conditioning. - Includes amphitheatre & cafe., Location The Kodja Place		Albany Hwy	Kojonup	-33.838668/117.160986	\$ 3,820,000					\$ 250,000	\$ 4,070,000.00	\$ 6,871.18
KOJONUP		Caravan/Tourist Park	Rose Maze - Bush timber rose maze with timber fencing, water fountains, stainless steel signage, seating & flood lights. - Excludes plants & paving., Location The Kooja Place		Albany Hwy	Kojonup	-33.838124/117.161490	\$ 88,200						\$ 88,200.00	\$ 148.90
KOJONUP		Other	Qualeup Hall & Toilets - Timber framed jarrah weatherboard iron & asbestos clad hall on timber footings with timber floors. - Includes asbestos & asbestos clad toilet block on concrete footings & slab., Location Townsite Indemnity Value Only		Bin Rd	Qualeup	-33.835304/116.808710	\$ 38,588						\$ 38,588.00	\$ 65.15
KOJONUP		Other	Muradup Agricultural Hall - Brick & iron clad hall on brick footings with timber floors, kitchen & toilets. - Includes seating., Location Townsite		Piesse St	Muradup	-33.841214/116.981740	\$ 790,000						\$ 790,000.00	\$ 1,333.72
KOJONUP		Other	Muradup Bush Fire Brigade - Steel framed iron & iron clad shed on concrete footings & slab with toilets & mezzanine. - Includes water tank., Location Townsite		Piesse St	Muradup	-33.840775/116.980933	\$ 68,000					\$ 20,000	\$ 88,000.00	\$ 148.57
KOJONUP		Other	Hall - Timber framed jarrah weatherboard & iron clad hall on timber footings with timber floors. - , Location Boscabel Indemnity Value Only		Chittenu Rd	Boscabel	-33.662089/117.059846	\$ 29,768						\$ 29,768.00	\$ 50.26
KOJONUP		Other	Toilet Block - Brick & iron clad skillion roofed toilet block on concrete footings & slab. - , Location Boscabel Hall Indemnity Value Only		Chittenu Rd	Boscabel	-33.662098/117.060098	\$ 7,718						\$ 7,718.00	\$ 13.03
KOJONUP		Sporting Facility	Hockey Club Rooms - Steel framed fibro & iron clad clubrooms on steel footings with timber floors. - Includes fencing., Location Hockey Club		Benn Pde	Kojonup	-33.837296/117.155864	\$ 160,500						\$ 160,500.00	\$ 270.96
KOJONUP		Sporting Facility	Improvements - Reticulation, flood lighting & fencing. - , Location Hockey Field		Benn Pde	Kojonup	-33.837073/117.155226	\$ 93,713						\$ 93,713.00	\$ 158.21
KOJONUP		Warehouse/Storage Facility	Engine Shed - Timber framed iron & iron clad skillion roofed shed on concrete footings with gravel floor & timber ramp. - , Location Railway Reserve		Benn Pde	Kojonup	-33.836630/117.156714	\$ 126,000						\$ 126,000.00	\$ 212.72
KOJONUP		Warehouse/Storage Facility	Storage Shed - Timber framed iron & iron clad partially open sided on concrete footings with gravel floor. - Includes dump-ezy toilet disposal facility., Location Railway Reserve		Benn Pde	Kojonup	-33.837018/117.158453	\$ 27,500						\$ 27,500.00	\$ 46.43
KOJONUP		Bridge	Traffic Bridge #4726 Qualeup North Road - Timber framed bridge with timber piles, stringers, concrete deck & steel crash barriers.					\$ -					\$ 1,300,000	\$ 1,300,000.00	\$ 2,194.73
KOJONUP		Bridge	Traffic Bridge #4309 Old Kojonup Road - Timber framed bridge with timber piles, stringers, concrete deck/roadway & steel crash barriers.					\$ -					\$ 1,800,000	\$ 1,800,000.00	\$ 3,038.85
KOJONUP		Bridge	Traffic Bridge #4853A Marron Pool Road - Timber framed bridge with timber piles, stringers, concrete deck/road & steel crash barriers.					\$ -					\$ 1,300,000	\$ 1,300,000.00	\$ 2,194.73
KOJONUP		Bridge	Traffic Bridge #4764 Tone Road - Timber framed bridge with timber piles, stringers & deck with gravel road & steel & timber crash rail.					\$ -					\$ 1,000,000	\$ 1,000,000.00	\$ 1,688.25
KOJONUP		Bridge	Traffic Bridge #4299A Changerup Road - Timber framed bridge with timber piles, stringers, concrete deck & steel crash barriers.					\$ -					\$ 1,250,000	\$ 1,250,000.00	\$ 2,110.31
KOJONUP		Bridge	Traffic Bridge #4934 Pensioner Road - Timber framed bridge with timber piles, stringers, concrete deck/roadway & steel crash barriers.					\$ -					\$ 1,050,000	\$ 1,050,000.00	\$ 1,772.66
KOJONUP		Bridge	Traffic Bridge #4869 Balgarup Road - Timber framed bridge with timber piles, stringers, concrete deck/roadway & steel crash barriers.					\$ -					\$ 950,000	\$ 950,000.00	\$ 1,603.84
KOJONUP		Bridge	Traffic Bridge #4312A Samson Road - Timber framed bridge with timber piles, stringers, deck with gravel road & steel crash barriers.					\$ -					\$ 550,000	\$ 550,000.00	\$ 928.54
KOJONUP		Bridge	Traffic Bridge #4313 Samson Road - Timber framed bridge with timber piles, stringers, concrete deck/roadway & steel crash barriers.					\$ -					\$ 890,000	\$ 890,000.00	\$ 1,502.54
KOJONUP		Bridge	Traffic Bridge #487A Kojonup - Frankland Road - Timber framed bridge with timber piles, timber stringers, concrete deck & steel crash barriers.					\$ -					\$ 2,000,000	\$ 2,000,000.00	\$ 3,376.50
KOJONUP		Bridge	Traffic Bridge #4926A Boilup Road - Timber framed bridge with timber piles, decking, gravel road & steel crash barriers.					\$ -					\$ 710,000	\$ 710,000.00	\$ 1,198.66
KOJONUP		Bridge	Traffic Bridge #4320 Round Pool Road - Timber framed bridge with timber piles, stringers, concrete deck, bitumen roadway & steel crash barriers.					\$ -					\$ 2,400,000	\$ 2,400,000.00	\$ 4,051.80
KOJONUP		Bridge	Traffic Bridge #4310 Old Kojonup Road - Timber framed bridge with timber piles, stringers, deck, bitumen roadway & steel crash barriers.					\$ -					\$ 500,000	\$ 500,000.00	\$ 844.13

