

SHIRE OF KOJONUP

Kojonup



LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes
RECEPTION ROOM

9.00am Tuesday, 23 November 2021



Local Emergency Management Committee - *Emergency Management Act 2005*

Roles, Functions and Purpose:

“s39. Functions of local emergency management committees:

The functions of a local emergency management committee are, in relation to its district or the area for which it is established –

- (a) To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- (b) To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and*
- (c) To carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.”*

The SEMC Procedures, that detail more information on LEMC’s in accordance with the Act, gives the following direction towards roles and meeting purpose:

In addition to the normal roles assigned to office bearers of a committee, the following roles are specific to the needs of a LEMC. The Chair will ensure the appointment of an Executive Officer and ensure that the Council is kept fully informed of Emergency Management discussion and significant outcomes from LEMC meetings. The Deputy Chair should deputise for the Chair as required and chair any subcommittees or working groups.

The Executive Officer should:

- coordinate the development and submission of committee documents in accordance with legislative and policy requirements including an Annual Report, Annual Business Plan and maintenance of Local Emergency Management Arrangements (LEMA);*
- provide advice to the Chair and LEMC as required;*
- facilitate communication between the LEMC and Executive Officer of the relevant District Emergency Management Committee (DEMC).*

Agenda items to be considered, in line with the annual reporting requirements, should include:

- Confirmation of LEMA contact details and key stakeholders;*
- Committee membership and resources;*
- Status of LEMA including local recovery plans;*
- Exercises that include the local government(s) and /or test the LEMA;*
- Subcommittees or working groups;*
- Projects undertaken; and*
- Key achievements.*

Additional considerations should include:

- Local training needs or opportunities;*
- funding opportunities, (for example, the Natural Disaster Resilience Program (NDRP) and All West Australian Reducing Emergencies (AWARE);*
- Incident Support Group activations/or incidents;*
- Emergency risk management processes – including any treatment strategies;*
- Post-incident reports and post-exercise reports; and*

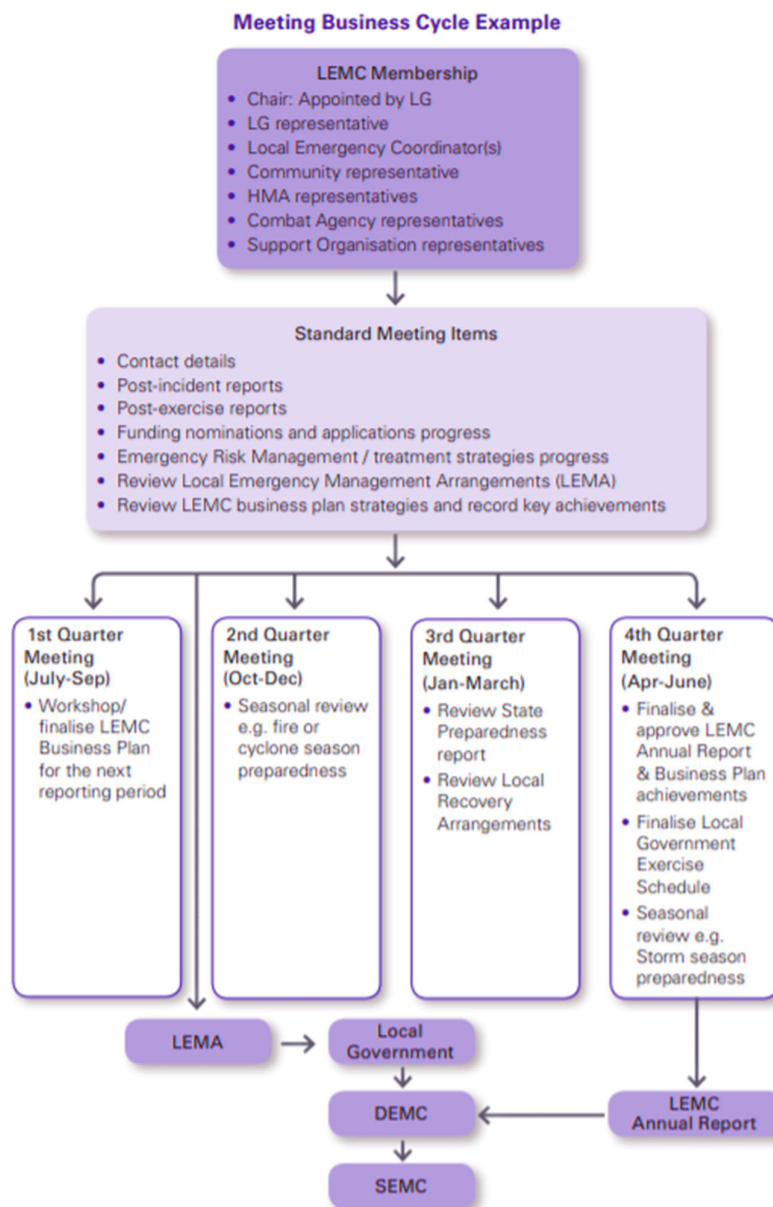
- finalising the annual report and arranging for it to be forwarded to the relevant DEMC for annual report compilation.

Local Emergency Co-ordinator:

“s37. Local emergency coordinators

- (1) The State Emergency Coordinator is to appoint a local emergency coordinator for each local government district.*
- (2) Before appointing a local emergency coordinator for a local government district the State Emergency Coordinator is to consult the relevant local government.*
- (3) In making an appointment the State Emergency Coordinator is to have regard to any submissions of the local government....”*

The Shire of Kojonup Local Coordinator is WA Police Service, OIC Kojonup



A G E N D A

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Chairman, Robert Jehu declared the meeting open at 09:04 am.

2. ATTENDANCE & APOLOGIES

Shire of Kojonup

- Grant Thompson CEO
- Robert Jehu Manager Regulatory Services (MRS)(Chairman)
- Kevin Bransby Community Emergency Services Manager (CESM)
- Ciara O'Regan Manager Springhaven (MS)
- Judy Stewart Senior Administration Officer (SAO)
- Este Lottering Administrator Regulatory Services (RS)
- Ned Radford Shire President

WA Police Service, Kojonup

- Jayden Lowe Sergeant Kojonup Police

Volunteer Bush Fire Brigade Service, Kojonup

- Digby Stretch President Kojonup Bushfire Association
- Tim Johnston Community Member

Department of Communities

- Phil Schupp

Kojonup VFRS

- Matt Crabb VFRS Captain Kojonup Bushfire Brigades

Kojonup Health Service

- Jean Daly Clinical Nurse Manager

Department of Premier and Cabinet

- Adam Smith District Emergency Management Advisor

Kojonup District High School

- Sharon Poett Principal

APOLOGIES

- Matt Crabb VFRS Captain Kojonup Bushfire Brigades

St John Ambulance, Kojonup

- Roger Ladyman Kojonup SJA
- Luke Fowles SJA Community Paramedic

St Bernards Primary School

- Sharon Marino Principal

Shire of Kojonup

- Ciara O’Regan Manager Springhaven (MS)
- Craig McVee Manager of Works and Services

OFFICER RECOMMENDATION

Moved Digby Stretch , Tim Johnston seconded
That the minutes of the Local Emergency Management Committee meeting held 25 August 2021 be confirmed as a true and accurate record.

CARRIED

3. BUSINESS ARISING FROM PREVIOUS MEETING

5.3 Dealing with it on the Agenda – regards to Lema

4. GENERAL BUSINESS

4.1 COVID -19 UPDATE

Latest information from the wa.gov.au website:

The Perth and Peel regions return to pre-lockdown life from 12.01am Saturday 15 May, following the latest public health advice.

No additional cases have been detected in the Perth and Peel regions since the detection of the last community case on Saturday, May 1.

The following restrictions have eased:

- *Masks will no longer be mandatory, unless at the airport;*
- *There will be no capacity limits for weddings and funerals;*
- *Major stadiums including Optus Stadium, RAC Arena, HBF Park and HBF Stadium – main arena can operate at 100 per cent capacity;*
- *Visitor limits for patients in hospital, aged care or disability facilities will be lifted; and*
- *The 100-person capacity limit for home gatherings removed.*

Western Australians are reminded to register their contact details via the [SafeWA app](#) or written contact registers at businesses and venues where contact registers are mandatory.

The SafeWA app and written contact registers are vital tools for health contact tracers to more efficiently identify people that may have been exposed to the virus, helping reduce the potential of a wide-spread outbreak.

To protect our lifestyle here in WA, there's one more thing we need to do. We need to roll up our sleeves and get vaccinated for COVID-19. The more people who do, the more we protect our families, friends and community.

If you are 50 years and over, to make a booking call [13 COVID \(13 26843\)](#) to book your appointment at a COVID-19 vaccination community clinic. If you are not yet eligible to receive a COVID-19 vaccine, you cannot book an appointment through 13 COVID yet.

If you are not currently eligible to receive the COVID-19 vaccination, you will be included in a future phase of the vaccination program. You can keep up-to-date with each phase of the program at the [HealthyWA website](#).

Other useful information

[COVID-19 vaccine eligibility checker](#)

[COVID-19 vaccine information](#)

[Translated COVID-19 vaccine information](#)

[Information for Aboriginal and Torres Strait Islander People on COVID-19 vaccines](#)

[COVID-19 vaccine frequently asked questions](#)

[Find out more about the rigorous approval process for the COVID-19 vaccines in Australia](#)

Specific agency reports below.

Question asked: Why is people hesitant to take the jab.

Jean Daly – says there is enough clinics. People just choose not to take the vaccine. Discussion around this.

Grant Thompson – Dept of health requested info through WALGA on what programs are being run.

Kojonup over 95% vaccinated

Katanning has walk in clinics – much more accessible.

4.2 HMA/AGENCY REPORT

- Shire of Kojonup
- Busy with bushfire training – offering volunteers BF training, Two sessions took place the past two Mondays,. 180 yesterday and about 280 the week before. Very good turn out. Legislation requires us to do the training and get all accredited.
- All volunteers are now trained and accredited.
- All volunteers needs to be covid vaccinated by end of January 2021.
- Quite a lot of negative feedback regarding the covid requestment.
- Question – how do we know who’s jabbed
- \$20k fine if you’re not jabbed and you’re on the firefield
- DEFES still trying to find solution
- GT – Volunteers is still not on the gvt websites/legislations
 - So still excluded from mandatory vaccine
 - Being issued as Public health officer – public health order – so needs to be carried.
 - Not always signal on firefields to check on mobile phones.
 - Digby and GT – we need to sight the actual proof of vaccinated.
 - Victoria send out letter that wat not worded very well – we can issue a better one.
 - Onus is back on the person – individual that they are registered. – Fines in on that person
 - If you’re not vac you cannot go onto an emergency premises.
 - Ladies on the firefield – taking sandwiches out - same umbrella
 - Tim – are we still under the same regime to be covered under medical but not under workers compensation. – under bushfire act you’re cover under a normal insurance act. (confirmed by Kevin B). Cut off – 70
 - Farmers that is 70 years old – should have an ID.
 - When completing permits, there is no age limit on there
 - Need to make sure that people are mental competent to be on the fire ground.
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Police – Jayden Lowe

- Huge concern to get all the Aboriginal people vac, Up north the
- Concerned that their concerns and refusal will come down through to down here
- Want us to push that all Aboriginal people to get vaccinated
- Do we have an Aboriginal vaccine rate in Koji – No
- Should engage the Aboriginal corporation
- Unlimited hours given to assist and get this done.
- Crime: - One incident – which was disappointing
 - : other incidents – from outside people
- Two crashes
- Few drug offences – Drug dog hanging around for past weeks
 - Hopefully a reductions in drug abuse
 - Most drug dealers going to kataning
 - ATM - offenders from Busselton
 - Bottleshop – offenders from out of town
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Works and Services Department

Springhaven Aged Care

- WAPOL
- St John Ambulance
- Kojonup VFRS
- Volunteer Bush Fire Brigade
 - Very big potential for fires
 - Being active to get everyone ready
 - Two training sessions with accreditation
 - Urging people to take care, a lot of bob marks and dangerous terrain – make sure properties up to scratch
 - Burn today at St Bernarnd School – problem with snake, going to clean up a bit. That vegetation should be cleared
 - Getting funding through to the people
 - Volunteer people coming in down in trailers or caravans – tree change thing, not involved in community, so we need to be aware who's around and where, if they're vulnerable.
 - Safety suppression around Springhaven/hospital area
 - Huge support from the shire for the training. Grant and Robert cooking eggs at 06:00 in the morning.
 - Operationally started our sketch – good turn out with sketch, as weather warms up more people will be out fixing.
- Kojonup Health Service
 - Tests for truckies
 - Still recruiting for nurses – application was from India – would not work
 - Still looking for clinical nurses – being supported and can plan way ahead.
 - So at the moment all going ok ,
 - Digby offering help (ears to listen etc)
 - Any chance of MOU with nurses – same issue with Springhaven nurses.
 - No, currently the casuals work between Kojonup and Katanning – cannot push these casuals to work more than they should. Otherwise they will burn out and stop.
 - Agency nurses were demanding a car private accommodation and fuel for the cars – so everyone is so desperate and will do anything
 - Walk in booster shots clinics, need to be 6 months between last jab and booster
 - Walk - ins lie about symptoms. Waste time and PPE clothing – time to clean it all again.
 - What can we do to educate the community more? Put up more signs?
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DFES/DEMC

- Had last emergency district meeting few weeks ago – next one will be early march , next state emergency meeting in three weeks time.
- District community will have joint meeting with Esperance neighbouring– early next year
- Recovery focussed meeting early dec
- Regional whole emergency meeting in Katanning in march 2022
- Federal govt about to release prepare Aus grant, will open in Dec and continue to early January. (Grant)
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- Department of Communities
 - Neville left, Phill Schubb joined us.
 - Been in the state dept for last 12 months – will still be here for the following 6 months.
 - Adjusting to directions from the chief health officer – subject to same, no job no job. (about 1/3 of workforce not compliant)
 - Will see how next two months look through how to man stations.
 - Preparing welfare plans are in place by doing workshops.
 - Team in Albany ready to go, large increase in PPE in the southern.
 - Trying to get more vehicles to carry around all new ppe etc.
 - Phil trying to get his head around all the emergency spots – wants to know who’s around over the Christmas period.
- Kojonup District High School
 - Also mandate – need to be fully vaccinated by 25 th of January
 - Adding to dilemma to staffing for 2022. (about already 700 approx staff shortages for 2022. Still looking for a science teacher for next year, - no chance of happening.
 - Not getting clear info when to be able to replace the staff that does not want to vaccinated.
 - Dept trying to get staff over down in WA (all expenses paid)
 - Secondary high school science and maths is an issue.
 - Emergency plans were send through
 - Evac training planned in week 9
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- Community

PACT – designs broad acre fire truck (4x4) just released in to the fire ground
Tentro, Volvo and Isuzu chassis in a single cab format that is released on the fire ground.
Via covid – did most stuff through internet etc – so messed it up. The first bodies build made them realised the mistakes made
Redesigning and getting them fit to get them on the fire ground
Started with 8 ton delivery truck, tried to put 4000l of water on the back
Brigades now can make an application for these trucks
Shires can ask for certain brand of truck

Will now start to with next generation planning – to get all in truck handling (in cab operations)
Will have ramifications for bushfire volunteers down the line – not allowed to ride on the back of the truck in the fire ground.
Are current options on the market - \$400k plus minus, so can do it cheaper to get these in the field for cheaper plus minus \$300k
Changes are taking place and will have knock on effect.

4.3 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA)

The current LEMA was endorsed by the Council of the Shire Kojonup in 2017. It is due for a total review and update in 2022 to be presented to the SEMC once completed.

In an emergency, this document can act as a guide to the LEMC to prompt thinking and direction in what can be a stressful time. It is important to have this document as up to date as possible to ensure minimal chance of any errors or omissions in an emergency situation.

As a group, the Committee needs to be aware of this document and its contents. The review of the LEMA is a process not to be taken lightly and all members' views and input are required.

- Proposed timeline for the LEMA review:
 - November 2021 LEMC Meeting – Committee to review changes made and recommend any final changes
 - February 2022 LEMC meeting –Finalised LEMA to Committee for approval and recommendation to Council for endorsement at the March Council meeting
 - March 2022 – Final endorsed LEMA to be sent to District Emergency Management Committee for endorsement.

.Was few staff issues in the office – so will hopefully have a draft version in the next few months.

5. OTHER ITEMS

Hospital around – should be cleared and is vulnerable because of location .

Recommendation to go to council – need expert advice to go forward on how to deal with this.

A good size power sprinkler – to put water over the area if we cannot evacuate them immediately – will be expensive but needs to be explored.

Have some time to think about the process – had a evacuations drill at Springhaven, they were very slow and this puts a lot of at risk.

Get a working group together and get councillors in volve.

Need to get a long term solution – can't use Simon Kloppers one on his roof of ute

There might be money available. (this is already happening in hospitals and precincts)

Move a motion – needs to go back to council

Move forward – this committee recommends that a committee is to be formed working group to review security and emergency management to specifically counteract bushfire or building fire and medical emergency – Second by Digby, moved by Tim. All in favour

Another issue – you evacuate springhaven – where do you take them

- Grassfields around springhaven

6. DETAILS OF NEXT MEETING

- Qtr. 4 Meeting – 8th of February 2022 at 09:00 - LEMA Discussion

7. CLOSURE

There being no further business to discuss, the Chairman thanked the members for their attendance and declared the meeting closed at 10:15 _am.