

Shire of Kojonup Briefing Session – 13 July 2021

- Agenda:** Commencing at 9.00am
- Present:** Shire President, Cr Radford, Cr Pedler, Cr Fleay, Cr Webb, Cr Wieringa, Cr Singh and Cr Gale
- Officers:** CEO's (RMC & GT), MRS, MSH, MCCA
- Guests:** Nil
- Apologies:** Nil
- Leave of Absence:** Nil

Time Slot	Item	Response / Action
9.00am – 9.30am	Food Vendor Services	Manager Regulatory Services to address Cr Webb query
9.30am – 10.30am	Aged Care Standards with Ciara O'Regan	Manager Springhaven to update Councillors on Standard 8 provisions prior to re-accreditation visit
10.30am – 10.45am Morning Tea		
10.45am -12.00pm	Budget 21/22	Overview by Manager Corporate & Community Services
12.00pm -12.30pm	CEO Update	

12.30pm – 1.00pm Lunch -		
1.00pm – 2.15pm	South West Native Title Settlement	Carried forward from last session
2.15pm – 2.30pm	Councillor Updates	



Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

COUNCILLOR Q&A	Is where Councillors can ask operational questions of the Chief Executive Officer.
PROJECTS FORUM	Is where Senior Management/officers provide monthly Status Reports on Projects adopted via the Annual Budget or a formal request has been directed by Council to the CEO.
AGENDA FORUM	Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Councillors to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officer's report.
CONCEPT FORUM	Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allow elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.

GUESTS

(By prior notice and scheduling with the CEO or President)