

SHIRE OF KOJONUP

Kojonup



Information Bulletin

No. 12/20

18 August 2020

Circulated for the Council Briefing Session 18 August 2020

Section 1

Briefing Session Papers

Briefing Session Agenda	18 August 2020
Record of Meeting	28 July 2020



Shire of Kojonup Briefing Session – 28 July 2020

Agenda:

Present: From 9.00am: Cr Wieringa, Cr Singh and Cr Webb
From 10.45am: Shire President, Cr Radford, Cr Fleay, Cr Pedler,

Officers: CEO, MCCS, MWS

Guests: Nil

Apologies: Nil

Leave of Absence: Cr Gale

DECLARATIONS OF INTEREST

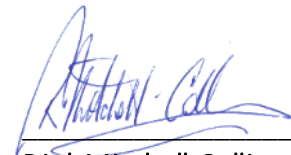
Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 11.00am	Audit And Risk Committee Meeting	
10.45am – 11.00am Morning Tea		
11.00am – 12.30pm	Asset Management Framework Workshop	
12.30pm – 1.00pm Lunch		
1.00pm – 1.30pm	The Spring Concept Design – Update with Craig McVee	
1.30pm – 2.00pm	CEO Update	

2.00pm – 2.30pm	Councillor Update	
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Info Bulletin	Will be circulated	Councillors to review and ask questions out of session or at the next briefing session. A copy of any question, and the response will be circulated to all Councillors for information.
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Rick Mitchell-Collins
Chief Executive Officer

Explanatory Notes

COUNCILLOR Q&A	Is where Councillors can ask operational questions of the Chief Executive Officer.
PROJECTS FORUM	Is where Senior Management/officers provide monthly Status Reports on Projects adopted via the Annual Budget or a formal request has been directed by Council to the CEO.
AGENDA FORUM	Is where officers provide a status update or seek guidance in the work up of an item for a future agenda. This allows Council lora to stay informed and ensure items have been adequately researched by the time the item is formally presented to Council. No decisions are made on the item and all aspects considered will form part of the officer's report.
CONCEPT FORUM	Is where plans, strategies, and opportunities can be work shopped between staff and Councillors to guide the initial stages of development and test concepts before allocating further resources to the concept work up. This is normally not open to the public unless otherwise advised, where the workshop may involve members of a committee or community group. This is supported by the Department of Local Government Guideline on Council Forums that states:

Behind closed doors and in a relatively informal manner are the two notable characteristics of concept forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allows elected members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.

GUESTS

(By prior notice and scheduling with the CEO or President)

Shire of Kojonup Briefing Session – 28 July 2020

Record of Meeting:

Present: Shire President, Cr Radford, Cr Fleay, Cr Pedler, Cr Gale, Cr Singh and Cr Wieringa (from 10.50am).

Officers: CEO (9.00am – 1.10pm), E/HRC (11.00am – 12.50pm), DSC (1.10pm – 2.30pm)

Guests: Nil

Apologies: Nil

Leave of Absence: Cr Webb

DECLARATIONS OF INTEREST

Nil

CONCEPT/AGENDA FORUM

Time Slot	Item	Response / Action
9:00am – 10.45am	CEO Update	<ul style="list-style-type: none">• Infrastructure WA – 20 Year Strategic Planning<ul style="list-style-type: none">➤ Sewerage Treatment Plant Upgrade➤ Water Pipeline upgrade Collie/Kojonup➤ Power – Poles v underground (cost)➤ Kojonup Sub Station – condition➤ Stormwater – Piping network, Catchment upgrades, Water Harvest/Reuse, Storage facilities & Capacity, Potable & non-potable supplies and usage➤ NBN – connectivity, communications➤ Road network – Main Roads WA Forward planning of Albany Highway, Collie/Darkan, Blackwood, Kojonup/Frankland, ability to cater for increased truck use on all other roads.

		<ul style="list-style-type: none"> ➤ Rail – Transport/Freight routes ➤ Shire aspects: <ul style="list-style-type: none"> Housing Development/worker accommodation for business attraction and retention at Old Drive in site and Soldier Road, Quin Quin area Swimming Pool upgrade Building Assessment Framework (RSL Hall, Men’s Shed, CWA Building, CRC Building, Curly Wig, Showgrounds, Sports Precinct, Benn Parade area, Heritage Buildings and Kodja Place, Community Hub, Civic Precinct, Industrial Estate)
11.00am – 12.50pm	Human Resourcing at the Shire of Kojonup presented by E/HR Coordinator – Lorraine Wyatt	Councillors were provided with an overview of current Human Resourcing matters, the ongoing review and anticipated outcomes.
1.10pm – 2.30pm	Inspection of BBRF/RAAP Housing Project with DSC – Michelle Dennis	<p>DSC escorted Councillors through three out of the six completed housing projects as follows:</p> <ul style="list-style-type: none"> 8C Newton Street 13 Loton Close 79 Soldier Road <p>Elverd Street was not available for inspection as are now tenanted, with the ILUs and Katanning Road projects still being construction sites.</p> <p>General discussion in the driveway of 79 Soldier Road regarding the challenges with completing the carpark at the back of Springhaven and the chance that the Katanning Road houses may end up being completed, but may not have power connected.</p>

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Rick Mitchell-Collins

Chief Executive Officer

Section 2

Information from the Sector

Australian Local Government Association News

ALGA News – 7 August

<https://mailchi.mp/165e68eea5c2/alburys-pet-project-csiro-disaster-resilience-outlook-road-map-for-lg-reform-in-wa-alga-news-7-august-2020?e=6e148683a4>

Western Australian Local Government Association (WALGA)

Community and Place News – August 2020

<https://mailchi.mp/walga/community-place?e=20785b1517>

Training eNews

<https://mailchi.mp/walga/training-eneews?e=20785b1517>

Please note: Elected members have two units remaining which are required to be completed being:

- Understanding Financial Reports and Budgets
- Serving on Council

At this time, WALGA is not offering these units in the regional areas however, “Serving on Council” is available via the eLearning Courses tab. Understanding Financial Reports and Budgets is available as a Face to Face Unit on Tuesday 8 September, or Friday 30 October, at the WALGA training centre in West Leederville at a cost of \$475.00 per person, plus accommodation and travel. A quote is being sought from WALGA to run both units on site at the Shire of Kojonup, with priority being given to “Financial Reports and Budgets” as requested by Councillor Gale.

WALGA Local Government News – 7 August 2020

<https://mailchi.mp/walga/lg-news-1120934?e=09a0344696>

WALGA Local Government News – 31 July 2020

<https://mailchi.mp/walga/lg-news-1120874?e=09a0344696>



WALGA/WAPol Terms of Agreement



WA Police provide the information contained in this file to Local Governments via WALGA to support the development of key crime prevention and reduction strategies to assist in the provision of safer communities.

This information may not be transferred in its raw form to a third party under any circumstances without the explicit consent of WAPol or where required by law. The release of any data outside of Local Government (e.g. contractors, charity groups, not-for-profit organizations) is in clear breach of the provision of this data.

Derived intelligence such as charts, dashboards and reports is not subject to these limitations.

The recipient Local Government will, at all times, ensure appropriate security, storage and disposal of the information.

Recipient Local Governments acknowledge that some information may inadvertently be inaccurate or omitted on occasion for various reasons, though every endeavour is taken to provide the most accurate and comprehensive information available.

Current Month	LG	Locality	Crime Category	Crime Type	Street Name	Street Type	Count
Jul-20	Kojonup	KOJONUP	Drug Offences	Drug Offences	Albany	Highway	2
Jul-20	Kojonup	KOJONUP	Theft	Theft	Morley	Road	1
Jul-20	Kojonup	KOJONUP	Theft	Theft	Albany	Highway	2
Jul-20	Kojonup	KOJONUP	Traffic Crash Offences	Licensing Offences	Albany	Highway	1
Jul-20	Kojonup	KOJONUP	Burglary	Non-Dwelling Burglary	Albany	Highway	1
Jul-20	Kojonup	KOJONUP	Drug Offences	Drug Offences	George	Street	2
Jul-20	Kojonup	KOJONUP	Theft	Theft	Delaney	Street	1
Jul-20	Kojonup	KOJONUP	Traffic Crash Offences	Drink Driving	George	Street	1

Economic Impact of COVID-19 in Your Local Community – Provided On behalf of Nick Sloan, CEO WALGA

WALGA has now undertaken an additional work on the economic impact of COVID-19 on local economies.

The analysis undertaken is based on publicly available data, and outlines:

- How employment in different industries has been impacted in each Local Government Area since the start of the pandemic.
- The proportion of each Local Government Area's labour force that were accessing the JobSeeker subsidy in March, April, May and June.
- The proportion of organisations within each Local Government Area that were accessing the JobKeeper subsidy in April and May.

- The overall economic impact of COVID-19 on each Local Government Area, relative to other Local Governments Areas and regions.

This analysis may be useful to assist with operational and strategic planning and decision making, including:

- For estimating the percentage of ratepayers (residents and businesses) in your Local Government Area who may be under added financial stress and will subsequently require access to hardship measures for their rates notices.
- For estimating potential changes in your Local Government's fees and services revenue, based on the percentage of residents and businesses who may be under added financial stress.
- To support your Local Government's applications for grant funding or other forms of support from State and Federal Governments.
- To support the appropriateness of, and to inform, your Local Government response and recovery activities and stimulus measures.
- For sharing with key stakeholders in your Local Government Area, such as regional Chambers of Commerce, businesses, community groups and not-for-profits and other key bodies and institutions, so that these organisations can use the information within this report as an input into their own decision making and planning.

The tailored analysis pack for the Shire of Kojonup is **Attachment 1**.

Department of Local Government Sport and Cultural Industries (DLGSC)

13 August 2020: Report of the Inquiry into the City of Perth – Ministerial Circular 4

<https://www.dlgsc.wa.gov.au/departments/news/news-article/2020/08/13/report-of-the-inquiry-into-the-city-of-perth>

The Report is available via Docs on Tap and can be found under the “Useful Information/Miscellaneous” tab.

4 August 2020: LG Alert – Report Reveals Roadmap to Local Government Reform

<https://www.dlgsc.wa.gov.au/departments/news/news-article/2020/08/04/report-reveals-roadmap-to-local-government-reform>

The Report is available via Docs on Tap and can be found under the “Useful Information/Miscellaneous” tab.

Section 3

Meeting Dates and Invitations

Event Name	Date	Time	Location	Attendees
Audit and Risk Committee Meeting	Tuesday 28 July 2020	9.00am	Reception Room	Cr Gale, Cr Singh, Cr Wieringa and Cr Webb
Briefing Session	Tuesday 18 August	10.45am	Reception Room	All Councillors and CEO
Council Meeting	Tuesday 18 August	3.00pm	Council Chambers	All Councillors and CEO
VROC Full Meeting	Thursday 27 August	10.00am	Cranbrook Sports Centre	Shire President Cr Fleay CEO
Great Southern Zone WALGA Zone Meeting	Friday 28 August 2020	9.30am	Shire of Woodanilling	Shire President Cr Fleay CEO
Councillor Training CEO Performance Review	Tuesday 1 September 2020	9.00am	Reception Room	All Councillors

Section 4

Delegation Register

Date	Record Number	Officer	Delegation Number
1/7/2020 to 31/7/2020	From – 1 July 2020 To – 31 July 2020 Municipal Cheques 14248 - 14253 \$28,532.99 EFTs 26303 - 26523 \$1,752,206.23 Direct Debits \$507,057.18 Total \$2,287,796.40	Manager Corporate and Community Services – Anthony Middleton	FIN 001