

Kojonup



SHIRE OF KOJONUP

AGENDA

Ordinary Council Meeting

22 October 2019

TO: THE SHIRE PRESIDENT AND COUNCILLORS

NOTICE is hereby given that a meeting of the Council will be held in the Council Chambers, Administration Building, 93 Albany Highway, Kojonup on Tuesday, 22 October 2019 commencing at 3:00pm.

Qualified Persons Advice, etc.

I certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii. Where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person.

Your attendance is respectfully requested.

RICK MITCHELL-COLLINS
CHIEF EXECUTIVE OFFICER

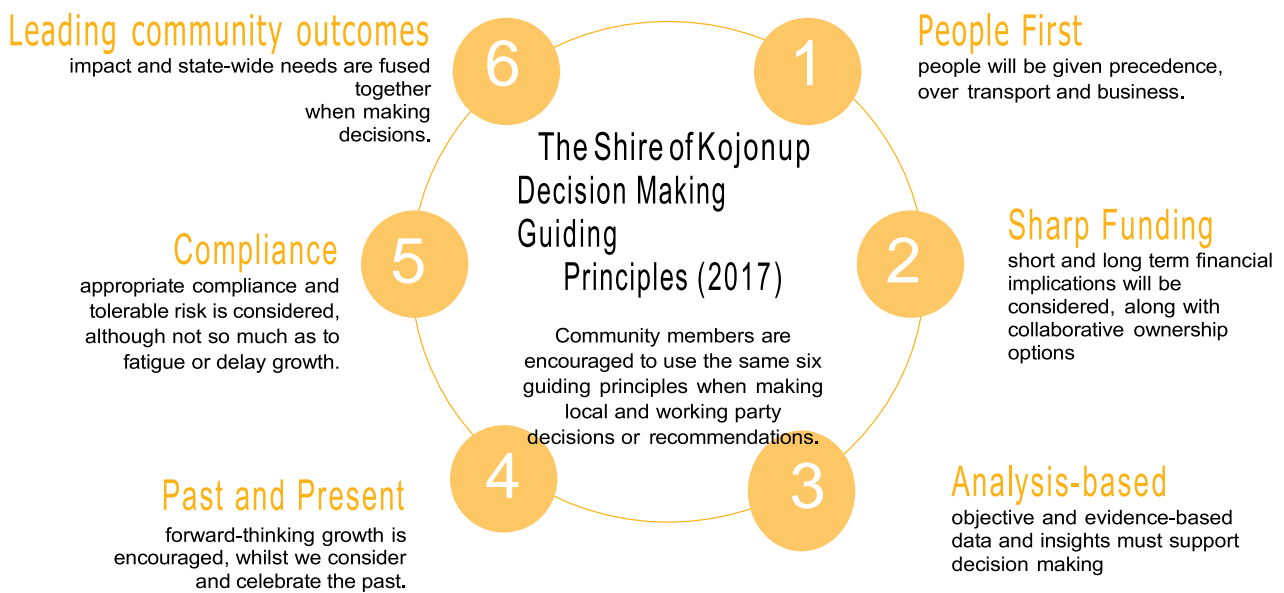
17 October 2019

AGENDA FOR THE COUNCIL MEETING TO BE HELD ON 22 OCTOBER 2019

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years; in line with the Strategic Community Plan review schedule.



AGENDA

1 **DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS**

The Chief Executive Officer shall declare the meeting open at 3.00pm and alert the meeting of the procedures for emergencies including evacuation, designated exits and muster points and draw the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging

Prayer

Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elisabeth. Grant to her good health and strength in the executing of her duties.

We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.

Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.

We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on Public Committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.

2 ATTENDANCE and APOLOGIES

COUNCILLOR

Cr Ronnie Fleay

Cr Ned Radford

Cr John Benn

Cr Sandra Pedler

COUNCILLOR ELECT

To be confirmed after Local Government Election held 19 October 2019. New Councillors will make a 'declaration of elected member' in the prescribed manner before Mrs Heather Marland – JP, before commencing his/her duties at 9.00am, 22 October 2019 prior to attending the Council Briefing Session.

STAFF

Rick Mitchell-Collins

Chief Executive Officer

Anthony Middleton

Manager Corporate and Community Services

Craig McVee

Manager Works and Services

Sue Northover

Manager Aged Care Services

Heather Marland

Senior Finance Officer

Lorraine Wyatt

Executive Assistant

LEAVE OF ABSENCE

Nil

APOLOGIES

Nil

3 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Please note: Questions must relate to this agenda in accordance with provisions of the *Local Government Act 1995*.

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

7 CONFIRMATION OF MINUTES

Nil

8 ANNOUNCEMENTS by the Presiding Member without discussion

N/A – There is no presiding member due to the elections.

9 DECLARATIONS OF INTEREST

Nil

10 KEY PILLAR 1 – ‘PLACE’ REPORTS

Nil

11 KEY PILLAR 2 – ‘CONNECTED’ REPORTS

Nil

12 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

12.1 ELECTION OF SHIRE PRESIDENT (2 YEAR TERM)

NOTE: Nominations for the office of Shire President must be made in writing to the Chief Executive Officer at any time prior to the meeting and during the meeting up until the Election.

The election of Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a ‘declaration of elected member’ in the prescribed manner before Mrs Heather Marland – JP, before commencing his/her duties as the Shire President of the Council and presiding over the meeting.

12.2 ELECTION OF DEPUTY SHIRE PRESIDENT (2 YEAR TERM)

NOTE: Nominations for the office of Deputy Shire President must be made in writing to the Chief Executive Officer at any time prior to the meeting and during the meeting up until the Election.

The election of Deputy Shire President will be carried out in accordance with the *Local Government Act 1995, Section 2.6(3), Schedule 2.3 & 4.1* and the *Local Government (Constitution) Regulations 1998*.

The successful nominee will then make a ‘declaration of elected member’ in the prescribed manner before Mrs Heather Marland – JP, before commencing his/her duties as the Deputy Shire President of the Council.

The Shire President will now take the Chair.

12.2 COMMITTEES – APPOINTMENT OF MEMBERS FOLLOWING ELECTION

AUTHOR	Rick Mitchell-Collins
DATE	Monday, 14 October 2019
FILE NO	GO.CNM.9
ATTACHMENT(S)	Nil

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.1 – Be a continually engaged and strategic community which leads and organises throughout the entire stakeholder group. 3.2 – Be exceptional in two-way communication within our community, and market our brand outside of our community. 3.4 – Be organised and transparent with our financial management.	3.1.3 – Encourage interaction and input to the Shire of Kojonup, particularly through contemporary working party teams. 3.1.5 – Implement strategies to improve Councillors role as community leaders and asset custodians 3.2.3 – Develop and implement a formal media and two-way communications strategy. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents

DECLARATION OF INTEREST

Nil

SUMMARY

To review the elected member representation on committees following the October elections.

BACKGROUND

All appointments to committees, whether the person is an elected member, employee or community member, expired on 19 October 2019 in line with the local government election.

Since March 2004, the Council has dispensed with the structure of standing committees reporting to the Council each month in favour of a process where everything comes before the Council. Since this time, the Council has established an Audit and Risk Committee (required by legislation) and numerous formal advisory committees for specialist items and large projects. Appointments to these committees now need to be considered.

COMMENT

Committee representation should be considered on the basis of equitable distribution amongst Councillors, utilisation of specific skills where appropriate or, to add diversity to existing groups to ensure the appropriate mix of skills are present.

Individual Councillors are entitled to be members of at least one committee, which comprises elected members only or elected members and employees. Therefore, Council needs to determine how many members should comprise each Committee.

The Act does not specifically mention anything about Deputies or proxies other than Deputy President and Deputy Presiding members. One of the pillars upon which the *Local Government Act 1995* is built, is for better decision-making and more efficient and effective local government (*Ref: Section 1.3 (2)*). Consequently, there is nothing that precludes Council from appointing one or two deputies for each Committee.

FORMAL ADVISORY COMMITTEES

Established under the *Local Government Act 1995*, these Committees are an immediate extension of the Council. Each meeting shall be called, conducted and recorded in accordance with the *Local Government Act 1995* (i.e. local public notice of meetings, public question time, Standing Orders Local Law, formal minutes, etc.).

Minutes of these meetings will be presented to the Council and all recommendations are considered through a written report.

➤ **AUDIT AND RISK COMMITTEE**

Established under *Section 7.1 of the Local Government Act 1995* (every local government must have an Audit and Risk Committee)

Terms of Reference

This Committee is responsible for assisting Council in recommending appropriate actions to Council with regards to audit, risk and governance management to ensure accountability to the community in its responsibilities.

Duties and Responsibilities:

- Receive and review the biannual reports from the Chief Executive Officer (CEO) regarding the appropriateness and effectiveness of the Shires risk management, internal controls and legislative compliance and make recommendations to Council;
- Recommend and review the Shires Risk Appetite Statement in order to set the Risk Tolerance of the Council;
- Monitor and receive reports concerning the development, implementation and on-going management of the Shires Risk Management Plan and the effectiveness of its Risk Management Framework;
- Provide advice and assistance to Council as to the carrying out of its functions in relation to audits and recommend;
 - a) a list of those matters to be audited; and
 - b) the scope of the audit to be undertaken;

- Meet with the auditor yearly and provide a report to Council on the matters discussed and the outcome of the discussions;
- Liaise with the (CEO) to ensure that the Shire does everything in its power to:
 - a) assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
 - b) ensure that audits are conducted successfully and expeditiously;
- Examine the reports of the auditor after receiving a report from the CEO on the matters and:
 - a) determine if any matters raised require action to be taken by the Shire; and
 - b) ensure that appropriate action is taken in respect of those matters;
 - c) Review the report prepared by the CEO in respect of any matters raised in the report of the auditor and present the report to Council for adoption prior to the end of the next financial year or six months after the last report prepared by the auditor is received, whichever is the latest;
- Review the scope of the Audit Plan and its effectiveness;
- Consider and recommend adoption of the Annual Financial Report to the Council;
- Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference;
- Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from the Council; and
- Review the annual Statutory Compliance Return and make a recommendation on its adoption to Council.

Membership

Four (4) Councillors; (Currently Cr Mathwin, Cr Hobbs, Cr Benn and Cr Warland) and Two (2) Community Members - (Currently Roger House and James Hope)

➤ **BLACKWOOD ROAD PRECINCT ADVISORY COMMITTEE**

Established under Section 5.8 of the *Local Government Act 1995* to undertake the preparation of a Development Plan during the 2015/2016 Financial Year that includes existing Reserves 16076, 13697, 9589, 36549 and the Showground Title CT 2228/997 however, this committee has not been activated due to Council undertaking the Sport Precinct Master Plan. There is no plan to reactivate this committee at this time and it is suggested that the Committee be repealed. The Council will be going through a thorough process in November / December 2019 to discuss, with the P&A Society, the future of the Showgrounds precinct.

➤ **KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE**

Established under *Section 5.8 of the Local Government Act 1995* to advise Council on NRM matters and projects that should be promoted or pursued utilizing the Landcare Trust funds or sourcing external funds. The NRM Trust Fund Reserve to be no less than \$20,000.00 at any one time. Council allocating an agreed annual amount towards NRM projects as approved by and prioritised with the Kojonup NRM Advisory Committee. Meetings to be held at least half yearly with a quorum of 50% required.

Terms of Reference

To establish a cooperative partnership arrangement whereby Natural Resource Management (NRM) and Community values compliment the strategic objectives of attracting research, developing and extending opportunities that enhance economic, environmental, cultural and social outcomes within the Shire and our neighbours.

Aims and Objectives

To work collaboratively with the community under the following five (5) main areas:

1. Economy, Community and Environment

Develop an NRM strategy for the Shire of Kojonup based on natural asset condition and management driven by the triple bottom line approach.

2. Stewardship and Partnerships

Undertake or ensure Environmental planning, policies and activities protect and preserve environmental assets, reserves and ecology within Kojonup's natural and agricultural ecosystems.

3. Collaboration and Capacity Building

Actively participate and promote sustainable NRM including education, research and policy development programs, on ground projects, and funding opportunities.

4. Innovation and Education

Increase awareness of the implications of climate change and develop management actions for the Shire, primary producers and local businesses to create opportunities.

5. Leadership and Responsibility

Develop and implement Best Management Practices (BMPs) for Shire activities to improve the Environmental performance of the organisation.

Initial Projects

- Develop and implement a sustainable Bridal Creeper and Tagasaste Eradication program.
- Assist Council progress the sustainable management of water resources including water harvesting and re-use opportunities in the Shire.
- To improve biosecurity by managing floral and faunal pests'
- Coordinate weed management and planting of native trees and shrubs to improve bio diversity, fauna habitat and natural resource management outcomes in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:

- a) Myrtle Benn, Farrar and Quin Quin;
- b) Showground's area; and
- c) Blackwood Road arboretum.

Membership

- Three (3) Community Representatives as endorsed by Council
- Two (2) Councillors (currently Cr Radford and Cr Benn)
- Supervisor Horticulture Tradesperson
- Community Development Officer
- Chief Executive Officer or delegated nominee and
- Senior Ranger/Building Maintenance Coordinator

Meetings

Meetings to be held at least half yearly with a quorum of 50% of members required.

➤ **BUSHFIRE ADVISORY COMMITTEE**

Established under *Section 67 of the Bush Fires Act 1954*.

Terms of Reference

The Bush Fire Advisory Committee is established for the purpose of:

- a) Advising the Shire regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- b) The planning of the layout of firebreaks in the district;
- c) Prosecutions for breaches of this Act;
- d) The formation of bush fire brigades and the grouping thereof under group brigade officers (in accordance with any local laws);
- e) Recommendations on Fire Control Officer positions;
- f) Feedback on the Council's Fire Break Notice;
- g) Specific requirements from each brigade with regard to:
 - Protective Personal Equipment;
 - Equipment and vehicles resources required; and
 - Training Requirements;
- h) The ensuring of cooperation and coordination of Bush Fire Brigades in their efforts and activities; and
- i) Any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

Other:

- a) The Bush Fire Advisory Committee shall include an elected member of the Council;
- b) The committee shall elect one of their members to be chairman;
- c) The quorum required for the transaction of business at meetings of the committee is set at 50%

Membership

Voting Members

Councillors x2 (Currently Cr Radford and Cr Benn);
The President of the Kojonup Bushfire Association;
The Chief Bush Fire Control Officer;
The Deputy Chief Bush Fire Control Officer;
Senior Fire Control Officer (Zulu)
Senior Fire control Officer (Zulu)
Secretary of the Kojonup Bushfire Association
Captain of the Volunteer Fire and rescue Service

Observers

The Chief Executive Officer (CEO)
Shire Delegates x2
Muradup Town Fire Control Officer (FCO)

➤ **DISABILITY ACCESS AND INCLUSION COMMITTEE**

The *Disability Services Act 1993* requires local government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that provides the framework through which Local Governments can create accessible and inclusive communities.

Terms of Reference

The purpose of the DAIC is to:

- Provide technical/working advice relating to the implementation of the Disability Access and Inclusion Plan (DAIP), including seeking access to funding opportunities;
- Provide community and agency feedback relating to the implementation of the DAIP;
- Contribute to the review and reporting of the DAIP;
- Identify issues relating to disability access and inclusion in the Shire; and
- Raise awareness and community input about matters relating to disability access and inclusion in the Shire and with key organisations.

Membership

Membership of the DAIC will be set at nine (9) as follows:

- Community members – the community will be represented by up to three community members with relevant interest and experience;
- Community organisations – up to four Carers/Service providers who work with people covered by the DAIP and will be represented by one representative of each;
- Elected members – the Council will be represented by at least one Councillor, and a proxy delegate;
- Chief Executive Officer or delegate will act as Chair;
- Council staff – Council staff will attend as observers/administration support only including one staff member from Community Services and one from Works and Services.

Meetings

Meetings of the DAIC will ordinarily take place on a six monthly basis normally in April and October.

OTHER SHIRE COMMITTEES

These Committees are less formal groups established by the Council. While they play an equally important advisory role to the Council's decision making process, they are not established in accordance with *Section 5.8* of the *Local Government Act 1995* and are deliberately less formal than the Advisory Committee's to better reflect the subject matter concerned, or are established under another Act such as the *Bush Fire's Act*. Minutes of these meetings will be presented to the Council to ensure information flow.

➤ **KOJONUP TOURIST RAILWAY ADVISORY COMMITTEE**

This was an formal committee however as they are a separate incorporated entity and with the legislative changes now under the Office of National Rail Safety Regulator this committee is no longer required as a committee of the Council.

The CEO is the authorised person who in turn is responsible for liaison with the Kojonup Tourist Railway and therefor a formal committee is not required.

➤ **STORYPLACE/GALLERY WORK GROUP**

Established by the Council on 17 October 2017. Meetings to be held at least quarterly unless otherwise required.

Current Terms of Reference

To advise and assist the Chief Executive Officer to implement aspects of the adopted Kodja Place Master Plan and adopted Curatorial Audit recommendations prepared by Dr Sue Graham-Taylor as they relate specifically to the Storyplace/Gallery at The Kodja Place by:

- Planning projects;
- Capturing the stories of our residents; and
- Identifying resources (plant, equipment, human) and funding required to enhance the curatorial/multi-media and MOSAiC aspects of the Storyplace/Gallery

Membership

Shire President	(Presiding Member)
Deputy Shire President	(Proxy for Shire President)
Chief Executive Officer	Rick Mitchell-Collins
Kojonup Aboriginal Corporation	Mr Craig McVee
Kojonup Historical Society	Mrs Barbara Hobbs
Kodja Place Community Fund Inc.	
Chairperson	Mr Alan Egerton-Warburton
Kodja Place Community Fund Inc.	

Observer

Visitor Services Officer (Admin support)	Miss Kristel Thomson
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➤ **SPORTING PRECINCT USER GROUP**

Established on 22 October 2015 to replace the Sporting Precinct Management Committee. Meetings to be held at least quarterly with a quorum of any seven (7) members required.

Terms of Reference

- a) Assist Council manage and administer the affairs of the Kojonup Sports Precinct bounded by Blackwood/Pensioner Roads, Delaney/Gordon Streets in accordance with the Community Strategic Plan and Sports Precinct Master Plan.
- b) Identify, list, prioritise and ensure that all repairs and maintenance work is performed as required.
- c) Make recommendations to Council as to the fees and charges to be set for the use and hire of the grounds and facilities.
- d) Present to Council a ten year management plan for the maintenance and development of the facility (with the assistance of Council Staff).
- e) Liaise with Council for the hiring of the grounds and facilities and to ensure each regular hirer signs a “Hire Agreement Form” annually and provides a Certificate of Currency for public liability insurance each year for their respective uses.
- f) Ensure where required that casual hirers have signed a “Hire Agreement Form” before using the facility and paid an additional fee for public liability insurance if they don’t have their own insurance cover.
- g) Provide a current list of committee members and contacts to Council and ensure each committee member signs a “Volunteers Form” annually to ensure coverage by Council’s insurance policies.
- h) Provide annual financial statements and an annual report to Council no later than 1 December each year outlining the club’s achievements/challenges, etc...
- i) Provide evidence each year by 1 December of the clubs/associations, group’s compliance with its Rules or Constitution.
- j) Monitor each Club’s / Association’s compliance with the lease agreements established with Council for use of the facilities.
- k) Ensure compliance with Council’s risk management policy and procedures.

Current Membership

One (1) representative from each of the following organisations who will have formal voting rights on behalf of that organisation:

Kojonup Football Club
Kojonup Hockey Club
Kojonup Squash Club
Kojonup Netball Club
Kojonup Swimming Club
Kojonup Junior Football Club
Kojonup Cricket Club
Kojonup District High School
St Bernard’s School
Kojonup Bowls Club
Kojonup Croquet Club
Kojonup Tennis Club
Shire of Kojonup – Chief Executive Officer

Shire of Kojonup – Community Development Officer
Shire of Kojonup – Councillors (two (2) representatives) (Currently Cr Fleay and Cr Hobbs)
Independent Community Members (two (2) representatives)

➤ **KOJONUP SPRING ADVISORY COMMITTEE**

The committee in conjunction with Council is progressing the development of a 'Concept Renewal Plan' for the Kojonup Spring and surrounding area incorporating Barracks Place and Thorn Place.

Summary

The Council reconvened the joint management of the Kojonup "Spring" by way of a special committee on 22 October 2015. At least two (2) meetings be held each year with Council representation to be reviewed after each Local Government election cycle of two (2) years.

In relation to the Barrack's and Old Post Office areas; Council representation continues via elected member attendance at Kojonup Historical Society meetings with the opportunity for the Historical Society to meet full Council via Briefing Session as presently occurs.

Current Terms of Reference

To ensure the importance of the "KOJONUP SPRING" Agreement continues, by recommitting to the Kojonup Aboriginal Community that together with the Shire of Kojonup we pledge to undertake the joint management of the "Spring" and the preservation of the spiritual, cultural and historical significance of the "Spring" and surrounding land dedicated as part of the Spring Area.

Membership

Three (3) members from the Kojonup Aboriginal Corporation;
Three (3) elected members (Currently Cr I Pedler, Cr Fleay and Cr S Pedler)
The Chief Executive Officer providing governance support.

DELEGATES TO OTHER LOCAL & REGIONAL ORGANISATIONS

This category lists the outside organisations that the Shire is either:

- A member of, and therefore needs representatives to attend meetings; or
- Invited to have a delegate to represent the Shire.

The following local and regional organisations currently have Shire appointments as delegates:

(a) **GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.**

Members	Cr Fleay and Cr Mathwin
Deputies	Cr I Pedler

(b) **SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)**

Members Cr Fleay and Cr Mathwin
Deputy Cr Pedler

(c) **GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL**

(* subject to approval of the Minister for Planning)

Members Cr Fleay and Cr I Pedler
Deputy Cr S Pedler and Cr Mathwin

(d) **GREAT SOUTHERN REGIONAL ROAD GROUP**

Member Cr Benn
Deputy Cr Hobbs

(e) **KOJONUP HOMES FOR THE AGED COMMITTEE**

Member Cr Warland
Deputy Cr Mathwin

(f) **GREAT SOUTHERN RECREATION ADVISORY GROUP**

Member Cr Fleay
Deputy Cr Warland

(g) **GREAT SOUTHERN TREASURES**

Members Cr Fleay and MCDT

(h) **KOJONUP HISTORICAL SOCIETY**

Member Cr S Pedler

CONSULTATION

No consultation has occurred.

STATUTORY REQUIREMENTS

The appointment of members to Committees and their operation is set out in *Sections 5.8 to 5.25 of the Act and Regulations 14 to 14B of the Local Government (Administration) Regulations, 1995.*

A local government may by absolute majority establish Committees comprising of 3 or more persons, be it elected members, employees and/ or other persons, to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Section 5.10 allows the Shire President to be a member on any Committee that has an elected member and also the CEO (or his representative) to be on any Committee that has an employee as a member.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no known financial implications.

RISK MANAGEMENT IMPLICATIONS

Nil.

ASSET MANAGEMENT IMPLICATIONS

Nil.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil, although the agenda item does appoint the Council's delegates to this Committee.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council appoints Elected Members to committees as follows:

1. The membership of each formal Committee of the Council be as follows:

a. AUDIT AND RISK COMMITTEE

- Cr _____
- Cr _____
- Cr _____
- Cr _____

b. KOJONUP NATURAL RESOURCE MANAGEMENT (NRM) ADVISORY COMMITTEE

- Kath Mathwin
- Jennifer Edgerton-Warburton
- One other Community Representative (presently vacant)
- Cr _____
- Cr _____
- Supervisor Horticulture Tradesperson
- NRM/Landcare Officer
- Chief Executive Officer or delegated nominee and
- Senior Ranger/Building Maintenance Coordinator

c. BUSHFIRE ADVISORY COMMITTEE

Voting Members

Cr _____

Cr _____

The President of the Kojonup Bushfire Association;

The Chief Bush Fire Control Officer;

The Deputy Chief Bush Fire Control Officer;

Senior Fire Control Officer (Zulu)

Senior Fire control Officer (Zulu)
Secretary of the Kojonup Bushfire Association
Captain of the Volunteer Fire and rescue Service
Observers
The Chief Executive Officer (CEO)
Shire Delegates x2
Muradup Town Fire Control Officer (FCO)

d. DISABILITY ACCESS AND INCLUSION

- **Membership of the DAIC will be set at nine (9) as follows:**
- **Community members – the community will be represented by up to three community members with relevant interest and experience;**
- **Community organisations – up to four Carers/Service providers who work with people covered by the DAIP and will be represented by one representative of each;**
- **Elected members:**
Cr _____
Cr _____ (proxy delegate)
- **Chief Executive Officer or delegate will act as Chair;**
- **Council staff – Council staff will attend as observers/administration support only including one staff member from Community Services and one from Works and Services.**

2. Other Shire Committees The membership of each formal Committee of the Council be as follows:

a) STORYPLACE/GALLERY WORK GROUP

Shire President	(Presiding Member)
Deputy Shire President	(Proxy for Shire President)
Chief Executive Officer	Rick Mitchell-Collins
Kojonup Aboriginal Corporation	Mr Craig McVee
Kojonup Historical Society	Mrs Barbara Hobbs
Kodja Place Community Fund Inc.	Mr Alan Egerton-Warburton
Chairperson	
Community Representative x 2	Presently Vacant
Visitor Services Officer (Admin support)	Miss Kristel Thomson

b) SPORTING PRECINCT ADVISORY COMMITTEE

- **Kojonup Football Club**
- **Kojonup Hockey Club**
- **Kojonup Squash Club**
- **Kojonup Netball Club**
- **Kojonup Swimming Club**

- **Kojonup Junior Football Club**
- **Kojonup Cricket Club**
- **Kojonup District High School**
- **St Bernard’s School**
- **Kojonup Bowls Club**
- **Kojonup Croquet Club**
- **Kojonup Tennis Club**
- **Shire of Kojonup – Manager Corporate Services**
- **Shire of Kojonup – Community Development Officer**
- **Cr _____;**
- **Cr _____; and**
- **Independent Community Members (two (2) representatives)**

c) KOJONUP SPRING ADVISORY COMMITTEE

- **Three (3) members from the Kojonup Aboriginal Corporation;**
- **Cr _____;**
- **Cr _____;**
- **Cr _____;**
- **The Chief Executive Officer providing governance support.**

3. The Council endorse the following appointments of Councillors as delegates to local and regional organisations:

(a) GREAT SOUTHERN ZONE OF WA LOCAL GOVERNMENT ASSOC.

Members Cr _____ and Cr _____
Deputies Cr _____ and Cr _____

(b) SOUTHERN LINK VROC (Voluntary Regional Organisation of Councils)

Members Cr _____ and Cr _____
Deputy Cr _____

(c) GREAT SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL

(* subject to approval of the Minister for Planning)

Members Cr _____ and Cr _____
Deputy Cr _____ and Cr _____

(d) GREAT SOUTHERN REGIONAL ROAD GROUP

Member Cr _____
Deputy Cr _____

(e) KOJONUP HOMES FOR THE AGED COMMITTEE

Member Cr _____
Deputy Cr _____

(f) GREAT SOUTHERN RECREATION ADVISORY GROUP

Member Cr _____

Deputy Cr _____

(g) GREAT SOUTHERN TREASURES

Member Cr _____

CEO or his nominated delegate

(h) KOJONUP HISTORICAL SOCIETY

Member Cr _____

13 KEY PILLAR 4 – ‘PROSPERITY’ REPORTS

Nil

14 KEY PILLAR 5 – ‘DIGITAL’ REPORTS

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS

Nil

17 CONFIDENTIAL REPORTS

Nil

18 NEXT MEETING

Special Council Meeting Tuesday 5 November 2019 commencing at 3.00pm
Ordinary Council Meeting Tuesday, 19 November 2019 commencing at 3.00pm

19 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at pm.

20 ATTACHMENTS (SEPARATE)

Nil