

Shire of Kojonup

Kojonup



**Natural Resource Management
Advisory Committee**

NRMAC - 01

AGENDA

22 February 2018

**AGENDA FOR THE KOJONUP NRM ADVISORY COMMITTEE MEETING
HELD ON 30 NOVEMBER 2017**

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS	3
2	ATTENDANCE & APOLOGIES	3
3	PUBLIC QUESTION TIME	3
4	SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	3
5	APPLICATIONS FOR LEAVE OF ABSENCE	3
6	CONFIRMATION OF MINUTES	4
7	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION	4
8	PETITIONS, DEPUTATIONS & PRESENTATIONS	4
9	DECLARATIONS OF INTEREST	4
10	FINANCIAL REPORT	4
11	STATUS REPORTS	6
11.1	NRM/LANDCARE OFFICER REPORT – TERMS OF REFERENCE	6
11.2	NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK	6
11.2.1	WEEDING WATTLES DAY	6
11.2.2	SHARP RUSH DEMONSTRATION SITES	7
11.2.3	KOJONUP WEED ACTION GROUP	7
11.3	NRM/LANDCARE OFFICER REPORT – STATE NRM COMMUNITY ACTION GRANTS – A16046	7
11.4	NRM/LANDCARE OFFICER REPORT – COMMONWEALTH GOVERNMENT 20 MILLION TREES PROJECT – 20MTR3-242	8
11.5	RECOGNISED BIOSECURITY GROUP	11
12	ITEMS	12
12.1	ROADSIDE WEEDS	12
13	LATE ITEMS	12
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	12
15	NEXT MEETING	12
16	CLOSURE	13
17	ATTACHMENTS (SEPARATE)	13

A G E N D A

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

2 ATTENDANCE & APOLOGIES

MEMBERS

Ned Radford	Councillor – Presiding Member
John Benn	Councillor
Kath Mathwin	Community Representative
Graham Blacklock	Community Representative
Marina Murray	Supervisor Horticulture Tradesperson
Jane Kowald	Landcare/NRM Officer
Paul Retallack	Senior Ranger/Building Maintenance Coordinator

OBSERVERS

Craig McVee	Kojonup Aboriginal Corporation
-------------	--------------------------------

APOLOGIES

Jennifer Edgerton-Warburton	Community Representative
Rick Mitchell-Collins	Chief Executive Officer

3 PUBLIC QUESTION TIME

4 SUMMARY OF RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 CONFIRMATION OF MINUTES

KOJONUP NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE 30 NOVEMBER 2017.

COMMITTEE DECISION

/17 Moved: Seconded:

That the minutes of the Kojonup Natural Resource Management Advisory Committee meeting held 30 November 2017 be confirmed as a true record.

CARRIED/LOST /

7 ANNOUNCEMENTS by the Presiding Member without discussion

8 PETITIONS, DEPUTATIONS & PRESENTATIONS

9 DECLARATIONS OF INTEREST

10 FINANCIAL REPORT

ATTACHMENT 10.1 – FINANCIAL REPORT JANUARY 2018

SHIRE OF KOJONUP
NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE
 For the period ending 31 January 2018

A/c	Description	Type	Resp. Officer	17/18 Total Budget	17/18 YTD Actuals
Operating Expenditure					
5612	NRM - Office Expenses	Exp.	CEO	\$1,000	\$30
5616	NRM - Consultancy Fees	Exp.	CEO	\$25,000	\$7,301
5601	NRM - Vehicle Costs	Exp.	CEO	\$500	\$0
5614	NRM - SWCC Project	Exp.	CEO	\$10,000	\$7,766
5712	NRM - Lottery/West Grant Expenditure	Exp.	CEO	\$20,000	\$36,829
5722	NRM - State NRM Grant Expenditure	Exp.	CEO	\$20,000	\$0
5686	NRM - Environmental Reserve M'tment	Exp.	MWS	\$11,300	\$5,091
				\$87,800	\$57,018
Operating Revenue					
5603	NRM - Grants	Inc.	MCS	\$0	\$0
5613	NRM - Contributions	Inc.	MCS	\$0	-\$26,908
				\$0	-\$26,908
					-\$5,301
	<i>less amount transferred in excess in 2016/2017</i>				
	(Profit)/loss to be transferred (into)/out of NRM reserve account:			\$87,800	\$24,810

Reserve Account

Definition (money may be used for):

For the Shire of Kojonup to progress the following projects:-

1. Bridal Creeper and tagasaste Eradication program.
2. Managing water resources including water harvesting and re-use opportunities in the Shire for the use in Kojonup parks and reserves during summer.
3. Undertake weed management and planting of native trees and shrubs in conjunction with Schools, Kojonup Aboriginal Corporation and community groups within identified Reserves such as:
 - a) Myrtle Benn, Farrar and Quin Quin;
 - b) Showground's area; and
 - c) Blackwood Road arboretum.

to improve bio diversity, fauna habitat and natural resource management outcomes.

	17/18 Total Budget	17/18 YTD Actuals
Natural Resource Management Reserve Account		
- Opening Balance	\$171,030	\$171,030
- Transfer from Reserve	-\$87,800	\$0
- Transfer to Reserve	\$0	\$0
- Interest Earned	\$3,898	\$188
- Closing Balance	\$87,128	\$171,218

11 STATUS REPORTS

11.1 NRM/LANDCARE OFFICER REPORT – TERMS OF REFERENCE

As per Natural Resource Management Committee Decision 26/17, Jane Kowald has submitted an agenda item to the Council to be considered at the next ordinary Council meeting on Tuesday, 20 February 2018 for the addition ‘Improve biosecurity by managing floral and faunal pests’ to be added to the Natural Resource Management Committee’s Terms of Reference.

11.2 NRM/LANDCARE OFFICER REPORT – SOUTH WEST CATCHMENTS COUNCIL (SWCC) PROJECT GW.GWS13.SK

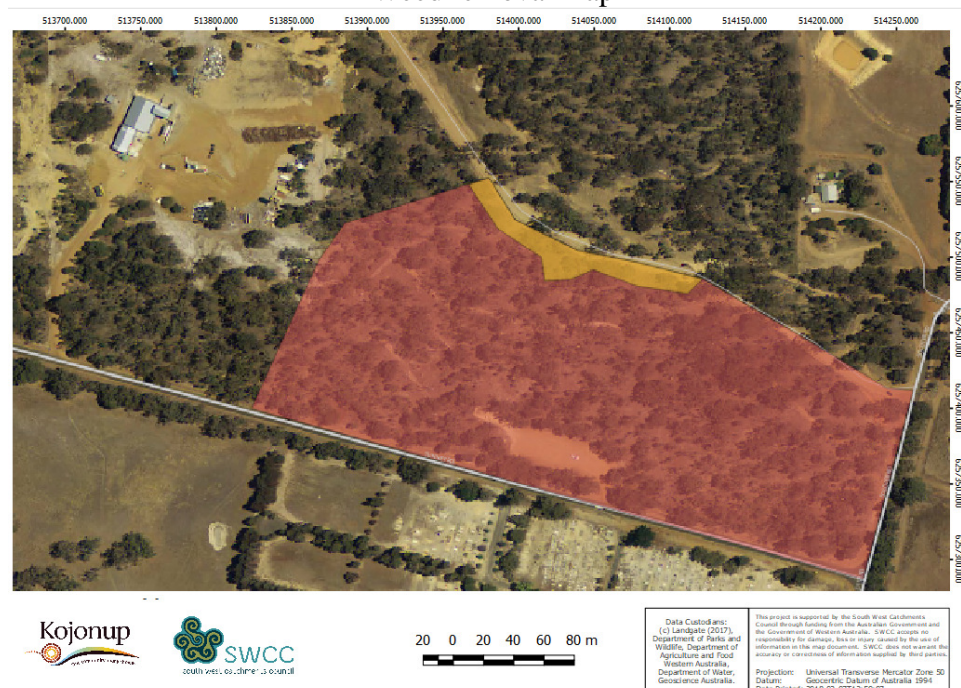
11.2.1 Weeding Wattles Day

As part of the ‘monthly busy bee’ day discussed at last Natural Resource Management Committee meeting, Marina Murray advertised and held a ‘Weeding Wattles’ morning on Wednesday, 7 February 2018. It was attended by only 3 volunteers. An article will be submitted in the next issue of the Shire of Kojonup’s E-news and the Kojonup News with details of the busy bee held and the next busy bee, which will be held on Wednesday, 7 March 2018.

The area weeded of *Acacia pycnantha* (Golden wattle), *Acacia decurrens* (Black wattle), *Acacia iteaphylla* (Flinders Range wattle) and *Cytisus proliferus* (Tagastaste or Tree Lucerne) abounds Tunney road, Soldier road and the Old Rubbish Tip road.

The following weeding day will be to continue the removal of the above weeds to the Recycling Depot boundary and then begin on the northern side of the Old Rubbish Tip road.

Weed removal map



11.2.2 Sharp Rush Demonstration Sites

Phil Worts has been contracted as part of this project to produce a Sharp Rush Management Report for the use of the Shire of Kojonup. This should be completed by the end of March 2018 and will be tabled at the next Natural Resource Management Committee meeting. The cost is part of the South West Catchments Council funding and will cost \$1000.00 ex GST from Cost Code 5614 NRM-SWCC.

A field trip of some of the demonstration sites and visit farmers who have attempted Sharp Rush eradication needs to be organised and a date of Wednesday, 14 March 2018 has been proposed. A budget of \$557.00 ex GST from Cost Code 5614 NRM-SWCC is for the field trip.

11.2.3 Kojonup Weed Action Group

The Kojonup Weed Management Strategy is currently in DRAFT form and is being reviewed at the next Weed Group Meeting, proposed for Thursday, 1 March 2018, from 9am.

Paper Napkin Creative (graphic design company) have been contracted to produce an A3 size, DL fold, weeds brochure for the Shire of Kojonup. This pamphlet will be distributed to all mail addresses in the Shire of Kojonup. The cost of the pamphlet graphic design and printing is \$2,300.00 ex GST and postage of the pamphlet is \$200.00 ex GST, both from Cost Code 5614 NRM-SWCC.

11.3 NRM/LANDCARE OFFICER REPORT – STATE NRM COMMUNITY ACTION GRANTS – A16046

A progress report was submitted on Wednesday, 14 February 2018. Mr McFall has proposed changes to the sites of revegetation and fencing, all of which are minor and does not change the overall area revegetated. The length of fencing will be increased by 1.2km, but Mr McFall has communicated that he is happy to wear the cost of the additional materials. The labour forms part of an in-kind contribution. A formal variation will need to be completed, and photo monitoring sites will need to be re-positioned.

Once the progress report has been accepted, an invoice will be sent to the State NRM office for Progress payment 2 for \$15,000.00 ex GST to Cost Code 5603, with one remaining payment due on the 1 June 2018 of \$13,910.00 ex GST (total project monies received \$53,910.00).

Seedlings, seed and fencing materials have been ordered and planning for the Schools National Tree Day (27 June 2018) has commenced.

Outgoing payments of \$11,550.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for fencing materials, and \$36,716.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for seedlings and seed, will be coming up before the next meeting.

The Shire of Kojonup receives a Project Administration Fee (office overheads, end of project audit, insurance) \$2,000.00 ex GST and a Monitoring Fee (set up photo monitoring points and site visits) \$3,044.00 ex GST.

11.4 NRM/LANDCARE OFFICER REPORT – COMMONWEALTH GOVERNMENT 20 MILLION TREES PROJECT – 20MTR3-242

ATTACHMENTS 11.4.1 – SITE MAPS

ATTACHMENTS 11.4.2 – DRAFT BUDGET

The Shire of Kojonup has been successful in receiving funding from the Commonwealth Government's 20 Million Trees Project to direct seed native species in a disused gravel pit on the Collie-Changerup Road and revegetate with native seedlings the old speedway site. This project was submitted by the Shire of Kent's Landcare Officer, Paul Leoni, and will be jointly executed with Greening Australia's Anne Smith.

The Shire of Kojonup will receive money for administration and reporting (see Attachment 14.4). Anne Smith and Paul Leoni conducted a site visit on Wednesday, 14 February 2017, with Paul Retallack and Marina Murray.

Gravel Pit - Collie-Changerup Road



100 0 100 200 300 400 m



<p>Data Custodians: (c) Landgate (2017), Department of Parks and Wildlife, Department of Agriculture and Food Western Australia, Department of Water, Geoscience Australia.</p>	<p>This project is supported by the South West Catchments Council through funding from the Australian Government and the Government of Western Australia. SWICC accepts no responsibility for damage, loss or injury caused by the use of information in this map document. SWICC does not warrant the accuracy or correctness of information supplied by third parties.</p> <p>Projection: Universal Transverse Mercator Zone 50 Datum: Geocentric Datum of Australia 1994 Date Printed: 2018-02-15T21:36:38</p>
---	---

Old speedway site



30 0 30 60 90 120 m



<p>Data Custodians: (c) Landgate (2017), Department of Parks and Wildlife, Department of Agriculture and Food Western Australia, Department of Water, Geoscience Australia.</p>	<p>This project is supported by the South West Catchments Council through funding from the Australian Government and the Government of Western Australia. SWICC accepts no responsibility for damage, loss or injury caused by the use of information in this map document. SWICC does not warrant the accuracy or correctness of information supplied by third parties.</p> <p>Projection: Universal Transverse Mercator Zone 50 Datum: Geocentric Datum of Australia 1994 Date Printed: 2018-02-15T21:39:48</p>
---	---

20MTR3-242 DRAFT Budget

Groups/Shires	Site/Name	Greening Australia (GA)		Kojonup Landcare			All four local delivery organisations			Greening Australia	Kojonup Landcare	GA & Kent Landcare	All	All		Kent	Greening Australia
		Direct Seeding 2018		Seedlings & Labor for Planting Seedlings in winter 2018			Fencing			<u>Admin-Planning</u> <i>(for direct seeding)</i>	<u>Admin-Planning</u> <i>(for seedling planting)</i>	M&E <i>(for reveg and fencing)</i>	M&E <i>(for reveg and fencing)</i>	<u>Admin-Reporting</u> <i>(for reveg)</i>	<u>Admin-Reporting</u> <i>(for fencing)</i>	Admin <i>(reporting)</i>	Admin <i>(reporting)</i>
		2018/2019		2017/2018	2018/2019		2018/2019			2018/2019		2018/2019		2018/2019		2018/2019	
	ha	\$	ha	\$ (Seedlings)	\$ (Labour)	km	ha Protected	\$	\$	\$	M&E	\$	\$	\$	\$	\$	
Kojonup	Old Race Track	0	\$0.00	2.3	\$1,360.00	\$2,280.00	0.00	0.00	\$0.00	\$1,500.00	\$500.00	\$2,300.00	\$850.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
	Old Quarry (R 22498)	10	\$10,730.00	-	-	-	0.55	17.50	\$1,045.00				\$500.00	\$500.00	\$500.00		
Wagin Woodanilling	Sam West	9.5	\$10,193.50	-	-	-	1.10	10.30	\$2,090.00				\$500.00	\$500.00	\$500.00		
Dumbleyung	Ross Ditchburn	15	\$16,095.00	-	-	-	1.75	17.10	\$3,325.00				\$500.00	\$500.00	\$500.00		
Kent	Scott Crosby	28	\$30,044.00	-	-	-	0.95	38.20	\$1,805.00				\$850.00	\$500.00	\$500.00		
	Mark Patterson	4	\$4,292.00	-	-	-	0.65	5.35	\$1,235.00								
	Extra	-	\$5.50	-	-	-	-	\$500.00									
		66.5	\$71,360.00	2.3	\$1,360.00	\$2,280.00	5.00	88.45	\$10,000.00	\$1,500.00	\$500.00	\$2,300.00	\$2,700.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
		Greening Australia (GA)		Kojonup Landcare			All four local delivery organisations			Greening Australia	Kojonup Landcare	GA & Kent Landcare	All	All		Kent	Greening Australia
		\$100,000.00	\$71,360.00	\$3,640.00	\$10,000	\$55,000	\$10,000	\$55,000	\$10,000	\$55,000	\$10,000	\$55,000	\$10,000	\$55,000	\$10,000	\$55,000	\$10,000

COMMITTEE DECISION

- /18 Moved: Seconded:
That the NRM/Landcare Officer's reports in sections 11.1 to 11.4 be noted and the following expenditures be noted:
1. **\$1000.00 ex GST from Cost Code 5614 NRM-SWCC for a Sharp Rush Management Plan,**
 2. **\$557.00 ex GST from Cost Code 5614 NRM-SWCC is for a Sharp Rush Field Trip,**
 3. **\$2,300.00 ex GST from Cost Code 5614 NRM-SWCC for weed pamphlet graphic design and printing,**
 4. **\$200.00 ex GST from Cost Code 5614 NRM-SWCC for postage of the weed pamphlet,**
 5. **\$11,550.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for fencing materials, and**
 6. **\$36,716.00 ex GST, Cost Code 5722 NRM – State NRM Grant Expenditure, for seedlings and seed.**

CARRIED/LOST /

11.5 RECOGNISED BIOSECURITY GROUP

Jane Kowald has been in contact with Annabelle Garratt, Recognised biosecurity Group Project Officer and will be holding a Pest Management Workshop in early April 2018.

COMMITTEE DECISION

- /18 Moved: Seconded:
That the NRM/Landcare Officer's report on Recognised Biosecurity Group be noted.

CARRIED/LOST /

12 ITEMS

12.1 ROADSIDE WEEDS

From the Natural Resource Management Committee minutes dated 30 November 2017:

COMMITTEE DECISION

46/17 Moved Kath Mathwin, seconded Cr John Benn that:

- 1. Marina Murray will follow up with the Manager Works & Services about the weed trees that Graham Blacklock has flagged for removal; and*
- 2. The NRM/Landcare Officer feature a 'weed of the fortnight' in the Kojonup News that is timely and relevant; and*
- 3. NRM/Landcare busy bees are held on a regular day and time of the month.*

CARRIED

And:

COMMITTEE DECISION

47/17 Moved Kath Mathwin, seconded Marina Murray that the Natural Resource Management Advisory Committee recommends to Council that a demonstration of John Moore's misting technique be considered for Denny Road.

CARRIED

Progress on these items will be discussed at the meeting.

13 LATE ITEMS

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 NEXT MEETING

The next meeting of the NRM Advisory Committee is to be held on Thursday, 24 May 2018 at 1:00pm in the CWA Building.

16 **CLOSURE**

There being no further business, the Presiding Member thanked the members for their attendance and declared the meeting closed at .

17 **ATTACHMENTS (SEPARATE)**

Nil

Presiding Member

Date