

SHIRE OF KOJONUP

Kojonup



MINUTES

Ordinary Council Meeting

26 July 2022

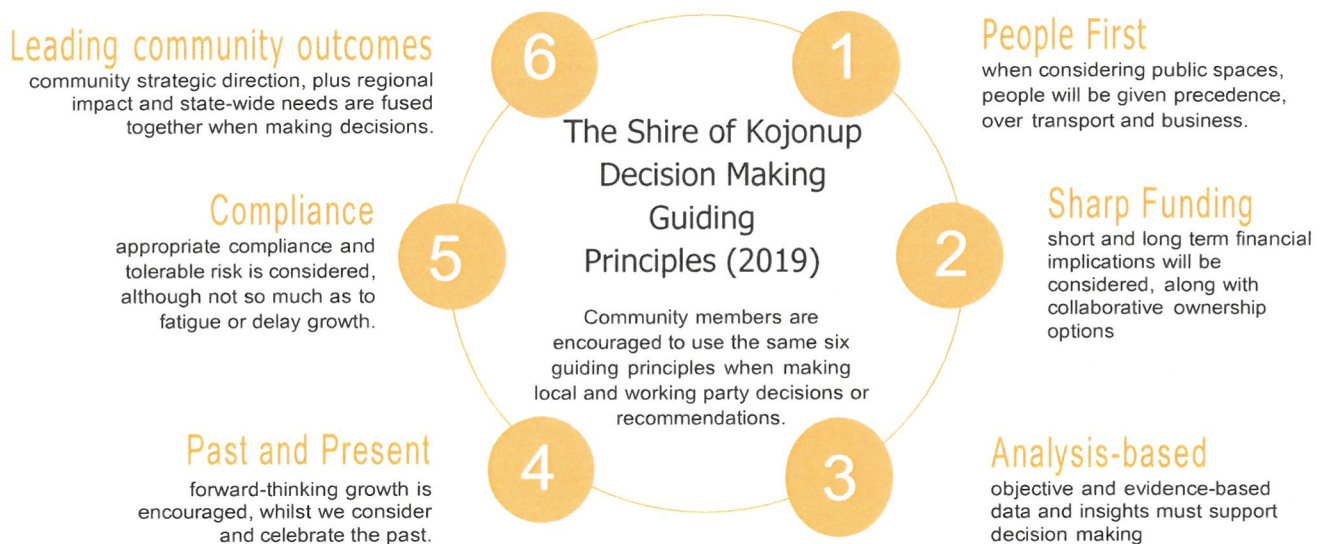
MINUTES OF THE COUNCIL MEETING HELD ON 26 JULY 2022

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The Shire of Kojonup has a set of six guiding principles it uses when making decisions. These principles are checked and enhanced every two years in line with the Strategic Community Plan review schedule.



MINUTES

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF GUESTS

The Shire President declared the meeting open at 3.00pm and drew the meeting's attention to the disclaimer below:

Disclaimer

No person should rely on or act on the basis of any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

The Shire of Kojonup expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the meeting.

Where an application for an approval, a license or the like is discussed or determined during the meeting, the Shire warns that neither the applicant, nor any other person or body, should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it, or the refusal of the application has been issued by the Shire.

Acknowledgement of Country

The Shire of Kojonup acknowledges the first nations people of Australia as the Traditional custodians of this land and in particular the Keneang people of the Noongar nation upon whose land we meet.

We pay our respect to their Elders past, present and emerging.

Prayer – Cr Gale

Gracious Father, we acknowledge you as our Maker and Judge. We ask for wisdom for our reigning monarch Queen Elizabeth. Grant to her good health and strength in the executing of her duties.

We pray for all Ministers and Cabinet members of the Australian Federal and State Government. Grant to them wisdom in the welfare of Australia, so that truth and justice is established for all Australians.

Lastly Gracious Father, we pray for ourselves. We ask that you might grant to us the ability to speak with integrity and to work with uncompromising diligence. Grant to us the wisdom to make good decisions, remembering that we are one community. Grant to us the good humour to keep things in perspective in a community that is a diverse population.

We ask that we might always be mindful of the safety and welfare of the people of Kojonup. Grant to all who serve on public committees the ability to listen and work together with mutual respect for one another. Bless us with the personal joy of knowing that we have done our best.

2 **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

3 **ATTENDANCE**

COUNCILLORS

Cr N Radford

Cr P Webb

Cr F Webb

Cr Wieringa

Cr Gale

Cr Singh

Cr R Bilney

Cr A Egerton-Warburton

Shire President

Deputy Shire President

STAFF

Grant Thompson

Robert Jehu

Heather Marland

Jenny Clark

Judy Stewart

Chief Executive Officer

Manager Regulatory Services

Senior Finance Officer

Records Administration Officer

Senior Administration Officer

3.1 **APOLOGIES**

Nil

3.2 **APPROVED LEAVE OF ABSENCE**

Nil

4 **DECLARATION OF INTEREST**

9.3.4 – Impartiality – Chief Executive Officer

5 **PUBLIC QUESTION TIME**

Questions may be submitted using the special email address for Council Meeting Public Question Time being cmpgt@kojonup.wa.gov.au

The Chief Executive Officer will table all correspondence received.

5.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Not applicable

5.2 **PUBLIC QUESTION TIME**

Nil

6 CONFIRMATION OF MINUTES

- 6.1 COUNCIL MEETING 21 JUNE 2022
Minutes of the Council Meeting held on 21 June 2022 are at [Attachment 6.1.1](#).

OFFICER RECOMMENDATION/COUNCIL DECISION

57/22 Moved Cr Gale Seconded Cr Singh
That the Minutes of the Council Meeting held on 21 June 2022 be confirmed as a true record.
CARRIED 8/0

7 PRESENTATIONS

- 7.1 PETITIONS
Nil
- 7.2 PRESENTATIONS
Nil
- 7.3 DEPUTATIONS
Nil
- 7.4 DELEGATES' REPORTS
- 7.4.1 CR EGERTON-WARBURTON – WALGA GS (WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION GREAT SOUTHERN) ZONE MEETING 24 JUNE 2022 REPORT

[The tabled report is at Attachment 7.4.1.](#)

8 METHOD OF DEALING WITH AGENDA BUSINESS

Nil change to existing order of business

9 REPORTS

- 9.1 KEY PILLAR 1 – 'PLACE' REPORTS
Nil

9.2 KEY PILLAR 2 – ‘CONNECTED’ REPORTS

9.2.1 NATURAL RESOURCE MANAGEMENT ADVISORY COMMITTEE (NRMAC) MEETING
24 JUNE 2022 - MINUTES

AUTHOR	Adele Scarfone – Natural Resource Management/Landcare Officer
DATE	Tuesday, 19 July 2022
FILE NO	EM.MET.1
ATTACHMENT(S)	9.2.1.1 - Unconfirmed NRMAC meeting minutes 24 June 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Delivered Activity	Corporate Actions
KP 1 – Place	Partnering, promotion and facilitation of community groups and agencies in their delivery of community services	Nil

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of the NRMAC meeting held 24 June 2022.

BACKGROUND

The NRMAC’s purpose is to advise Council on issues in relation to the Shire of Kojonup’s natural resources and environmental management.

COMMENT

The unconfirmed minutes of the NRMAC meeting held 24 June 2022 are attached – please see attachment 9.2.1.1.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

58/22 Moved Cr F Webb

Seconded Cr Bilney

That the unconfirmed minutes of the Natural Resource Management Advisory Committee meeting held on 24 June 2022 be received.

CARRIED 8/0

9.3 KEY PILLAR 3 – ‘PERFORMANCE’ REPORTS

9.3.1 FINANCIAL MANAGEMENT – MONTHLY STATEMENT OF FINANCIAL ACTIVITY (JUNE 2022)

AUTHOR	Heather Marland – Senior Finance Officer
DATE	Tuesday, 19 July 2022
FILE NO	FM.FNR.2
ATTACHMENT (S)	9.3.1.1 - June 2022 Monthly Financial Statements

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2020 – 2024”
Key Pillar	Community Outcomes	Corporate Actions
3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to note the Monthly Financial Statements for the period ending 30 June 2022.

BACKGROUND

In addition to good governance, the presentation to the Council of monthly financial reports is a statutory requirement, with these to be presented at an ordinary meeting of the Council within two (2) months after the end of the period to which the statements relate.

COMMENT

The attached Statement of Financial Activity for the period 1 July 2021 to 30 June 2022 represents twelve (12) months, or 100% of the year.

It is important to note that these financial statements do not represent an end of year audited financial position of the Shire of Kojonup. There remains some balance day adjustments, accrual provisions and other transactions to be completed which may amend the net financial position shown in these statements. The final 2021/2022 figures will be shown in the Annual Report for the Shire.

The following items are worthy of noting:

- 69% of budgeted purchase of plant and equipment
- Operating results:
 - 102% of budgeted operating revenue has been received; and
 - 105% of budgeted operating expenditure spent;

- Capital expenditure achieved 74% of budgeted projects;
- Rates debtors outstanding equate to 7% of total rates raised for 2022/2023; and
- Page 9 & 10 of the statements detail major variations from year to date (amended) budgets in accordance with Council Policy 2.1.6 – concern has been raised regarding the ‘Road Maintenance’ sub-program over expenditure of 122% of total year budget.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* sets out the basic information which must be included in the monthly reports to Council.

POLICY IMPLICATIONS

Council Policy 2.1.6 defines the content of the financial reports.

FINANCIAL IMPLICATIONS

This item reports on the current financial position of the Shire. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

59/22 Moved Cr Gale

Seconded Cr Wieringa

That the monthly financial statements for the period ending 30 June 2022, as attached, be noted.

CARRIED 8/0

9.3.2 MONTHLY PAYMENTS LISTING – JUNE 2022

AUTHOR	Vivicka Kahn - Finance and Payroll Officer
DATE	Sunday, 17 July 2022
FILE NO	FM.AUT.1
ATTACHMENT	9.3.2.1 – Monthly Payments Listing 1 to 30 June 2022

STRATEGIC/CORPORATE IMPLICATIONS		
"Smart Possibilities – Kojonup 2027+"		"Smart Implementation – Kojonup 2019-2023"
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

DECLARATION OF INTEREST

Nil

SUMMARY

To receive the list of payments covering the month of June 2022.

BACKGROUND

Not applicable

COMMENT

The attached list of payments is submitted for receipt by the Council.

Any comments or queries regarding the list of payments is to be directed to the Chief Executive Officer prior to the meeting.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Regulation 12(1)(a) of the *Local Government (Financial Management) Regulations 1996* provides that payment may only be made from the municipal fund or trust fund if the Local Government has delegated the function to the Chief Executive Officer.

The Chief Executive Officer has delegated authority to authorise payments. Relevant staff have also been issued with delegated authority to issue orders for the supply of goods and services subject to budget limitations.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* provides that if the function of authorising payments is delegated to the Chief Executive Officer then a list of payments is to be presented to the Council at the next ordinary meeting and recorded in the minutes.

POLICY IMPLICATIONS

Council's Policy 2.1.2 provides authorisations and restrictions relative to purchasing commitments.

FINANCIAL IMPLICATIONS

All payments made in line with Council Policy.

STRATEGIC/CORPORATE IMPLICATIONS

There are no strategic/corporate implications involved with presentation of the list of payments.

RISK MANAGEMENT IMPLICATIONS

A control measure to ensure transparency of financial systems and controls regarding creditor payments.

ASSET MANAGEMENT PLAN IMPLICATIONS

There are no asset management implications for this report.

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

60/22 Moved Cr Singh

Seconded Cr Egerton-Warburton

That, in accordance with Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*, the list of payments as attached made under delegated authority:

FROM – 1 June 2022		TO – 30 June 2022
Municipal Cheques	14338 - 14341	\$14,838.77
EFTs	30153 - 30404	\$1,371,387.80
Direct Debits		\$393,918.53
Total		\$1,780,145.10

be received.

CARRIED 8/0

9.3.3 INFORMATION STATEMENT 2022/2023

AUTHOR	Jenny Clark – Records Administration Officer
DATE	Wednesday, 6 July 2022
FILE NO	IM.FOI.7
ATTACHMENT(S)	9.3.3.1 - Information Statement 2022/2023

STRATEGIC/CORPORATE IMPLICATIONS		
"Smart Possibilities – Kojonup 2027+"		"Smart Implementation – Kojonup 2019-2023"
Key Pillar	Community Outcomes	Corporate Actions
KP3 - Performance	3.2 – Be exceptional in two-way communication within our community, and market our brand outside of our community.	3.2.3 – Develop and implement a formal media two-way communications strategy. 3.2.7 – Develop and adopt a communications strategy.

DECLARATION OF INTEREST

Nil

SUMMARY

To review and consider, prior to annual publishing, the Shire of Kojonup's Information Statement.

BACKGROUND

Section 96(1) of the *Freedom of Information Act 1992* requires each government agency, including local governments, to prepare and publish annually an Information Statement.

Section 94 of the *Freedom of Information Act 1992* states that the Information Statement must set out:

- The Agency's Mission Statement;
- Details of legislation administered;
- Details of the agency structure;
- Details of decision-making functions;
- Opportunities for public participation in the formulation of policy and performance of agency functions;
- Documents held by the agency; and
- The operation of Freedom of Information (FOI) in the agency.

The 2021/2022 Information Statement was adopted by the Council at its Ordinary Meeting held 27 July 2021.

COMMENT

The Shire of Kojonup's Information Statement 2022/2023 is attached. The document complies with the requirements of the *Freedom of Information Act 1992*, as outlined above.

A copy of the Information Statement will be forwarded to the Information Commissioner as required.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

This item is required under the *Freedom of Information Act 1992*. Section 94 states:

94. *Term used: information statement*

A reference in this Act to an information statement, in relation to an agency, is a reference to a statement that contains—

- (a) a statement of the structure and functions of the agency;*
- (b) a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;*
- (c) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;*
- (d) a description of the kinds of documents that are usually held by the agency including —*
 - i. which kinds of documents can be inspected at the agency under a written law other than this Act (whether or not inspection is subject to a fee or charge); and*
 - ii. which kinds of documents can be purchased; and*
 - iii. which kinds of documents can be obtained free of charge;*
- (e) a description of the agency's arrangements for giving members of the public access to documents mentioned in paragraph (d)(i), (ii) or (iii) including details of library facilities of the agency that are available for use by members of the public;*
- (f) a description of the agency's procedures for giving members of the public access to the documents of the agency under Part 2 including —*
 - i. the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and*
 - ii. the address or addresses at which access applications can be lodged;*
- (g) a description of the agency's procedures for amending personal information in the documents of the agency under Part 3 including —*
 - i. the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and*
 - ii. the address or addresses at which applications for amendment of personal information can be lodged.*

POLICY IMPLICATIONS

The Information Statement is the Policy for access to information under the *Freedom of Information Act 1992*, and is linked to the Information Management Policy and Recordkeeping Plan RKP2021041.

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

The review of this document ensures compliance with legislation and is a vital tool in ensuring open and accountable local governance.

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

61/22 Moved Cr Gale

Seconded Cr Singh

That the 2022/2023 Information Statement, as attached, be adopted and published in accordance with the *Freedom of Information Act 1992*.

CARRIED 8/0

The Records Administration Officer left the meeting at 3.15pm.

9.3.4 AUTHORISATION OF ELECTED MEMBERS' ATTENDANCE AT THE 2022 WA LOCAL GOVERNMENT CONVENTION AND TRADE EXHIBITION

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Friday, 15 August 2022
FILE NO	CM.POL.2
ATTACHMENT(S)	9.3.4.1 - Policy 3.3 Councillor Induction and Training 9.3.4.2 - 2022 Western Australian Local Government Association (WALGA) Convention and Trade Exhibition Program

STRATEGIC/CORPORATE IMPLICATIONS		
"Smart Possibilities – Kojonup 2027+"		"Smart Implementation – Kojonup 2021 +"
Key Pillar	Community Outcomes	Corporate Actions
KP3 - 3 Performance	3.1 - Be a continually engaged and strategic community which leads and organises throughout the entire stakeholder group.	3.1.3 - Encourage interaction and input to the Shire of Kojonup, particularly through contemporary working party teams.

DECLARATION OF INTEREST

The author will be attending the conference and declares an impartiality interest.

SUMMARY

To obtain authorisation from Council for the Elected Members to attend the 2022 WALGA Convention and Trade Exhibition to be held on Monday, 3 and Tuesday, 4 October 2022.

BACKGROUND

In accordance with Policy 3.3 Councillor Induction and Training, authorisation from Council is required for Elected Members, other than the Shire President and Deputy Shire President, to attend annual WALGA Convention and Trade Exhibitions.

*'All Councillors are encouraged to attend Local Government Week. The Shire President and Deputy Shire President are the Council's nominated delegates to attend the conference and vote on motions on the Council's behalf. **The Council shall be required to authorise attendance by any other Councillor wishing to attend.***

COMMENT

Policy 3.3 Councillor Induction and Training encourages Elected Members to attend, the Shire President and Deputy Shire President are the Council's only nominated delegates. All other Elected Members must obtain formal approval to attend the conference and do not have voting rights.

The conference costs (full delegate attending all optional events) are outlined as follows:

A full delegate registration costs	\$1,200
Optional extras include:	
Optional Extras ALGWA AGM and Breakfast (Monday)	\$80
Gala Dinner at Optus Stadium Delegates	\$125
Convention Breakfast	\$95
Total cost	\$1500 pp
Day registration rates are available:	
Monday Day Rate	\$600
Tuesday Day Rate	\$900

In addition to the conference registrations, accommodation rates within the Crown Perth complex range from \$170 to \$280 per night depending on where we can reserve accommodation. Elected members who wish to stay for three nights will incur costs of around \$510 to \$840. Marginally cheaper accommodation alternatives are available nearby; however, incidental costs such as taxis will offset any reductions gained and is substantially more inconvenient for networking purposes.

Therefore, the potential cost of a full delegate who wishes to utilise three nights' accommodation could be in the order of $\$1500 + \$840 = \$2340$ per person.

In deciding who should attend, Council will also need to consider the budget implications. Budget code 1512 Members Conference Expenses has an allocation of \$13,500 which incorporates all required Elected Member training for 2022.

Council should make the judgement on what benefits are created by additional Councillors attending the WALGA Convention and Trade Exhibition.

CONSULTATION

Shire of Kojonup Policy Manual

POLICY IMPLICATIONS

Policy 3.3 – Councillor Induction and Training

FINANCIAL IMPLICATIONS

Budget code 1512 Members Conference Expenses - has an allocation of \$13,500 which, therefore, calculates that not all Elected Members can attend due to the total cost per person.

Based on the total cost per person, 4-5 Councillor Delegates could attend extinguishing the total training budget for Elected Members. The Chief Executive Officer has a separate budget line for the Conference and is not considered in this allocation.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Compliance	Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.	Policies and Procedures	Nil
12. Misconduct	Poor enforcement of policies and procedures	Budget monitoring Elected Member training	2021/2022 Annual budget allocation.
Risk rating -Moderate			
IMPLICATIONS			
Robust systems and controls, including guidance documents such as Council's Policy Manual, reduce inconsistencies and risks associated with Shire operations. A lack of effective policies and processes can contribute to impulsive decision making (causes of compliance risk).			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

ALTERNATIVE RECOMMENDATION

That the Shire President and Deputy Shire President, as per Shire Policy, are ratified to attend the WA Local Government Convention and Trade Exhibition to be held on Monday, 3 and Tuesday, 4 October 2022.

OFFICER RECOMMENDATION/COUNCIL DECISION

62/22 Moved Cr Gale

Seconded Cr P Webb

That Council authorises the following Elected Members attendance at the WA Local Government Association Convention and Trade Exhibition to be held on Monday, 3 and Tuesday, 4 October 2022:

1. Cr Ned Radford
2. Cr Paul Webb
3. Cr Parminder Singh
4. Cr Cindy Wieringa
5. Cr Alan Egerton-Warburton

CARRIED 8/0

9.3.5 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD 12 July 2022

AUTHOR	Heather Marland – Senior Finance Officer
DATE	Monday 18 July 2022
FILE NO	GO.CNM.96
ATTACHMENT(S)	9.3.5.1– Audit and Risk Committee Meeting Minutes – 12 July 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP 3 - Performance	3.4 – Be organised and transparent with our financial management	3.4.2 – Act with sound long term and transparent financial management and deliver residents considered value for money.

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to receive the unconfirmed minutes of the Audit and Risk Committee meeting held 12 July 2022.

BACKGROUND

The Audit and Risk Committee is established under Section 71A of the *Local Government Act 1995* ensuring transparency in the Shire’s financial management and decision making process. The Audit and Risk Committee was established with defined terms of reference and a membership consisting of six (6) committee members being four (4) Councillors and two (2) Community Members.

COMMENT

This item is solely the Council receiving the minutes of its Audit and Risk Committee meeting held 12 July 2022.

CONSULTATION

Nil

STATUTORY REQUIREMENTS

Sections 7.1A to 7.1C of the *Local Government Act 1995*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
3. Failure to Fulfil Compliance Requirement's	3 rd party adverse findings against Shire	Audit and Risk Committee	4 Meetings held per annum
Risk rating: Low			
IMPLICATIONS			
As per s.7.1A of the <i>Local Government Act 1995</i> , a local government is to establish an audit and risk committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

63/22 Moved Cr Gale

Seconded Cr Egerton-Warburton

That the Council receive the minutes from the Audit and Risk Committee meeting held 12 July 2022.

CARRIED 8/0

9.3.6 ANNUAL REPORT 2020/2021 AND ANNUAL ELECTORS MEETING

AUTHOR	Heather Marland – Senior Finance Officer
DATE	Monday, 18 July 2022
FILE NO	FM.AUD.2 & FM.FNR.1
ATTACHMENT(S)	9.3.6.1 - Annual Report 2020/2021

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2021 +”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 Performance	3.4 – Be organised and transparent with our financial management.	3.4.1 - Increase regularity of readable financial reporting to the community. 3.4.2 – Act with sound long-term and transparent financial management and deliver residents considered value for money.

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is to consider the 2020/2021 Annual Report incorporating the audited Annual Financial Statements, and make recommendation to the Council.

BACKGROUND

Each local government is to prepare an Annual Report (incorporating the Annual Financial Statements) for each financial year. The report is a record of the Shire of Kojonup’s (Shire) activities for the financial year and is an integral part of the accountability principles established for local governments in Western Australia.

The Audit and Risk Committee considered the Annual Financial Statements and the Auditor’s Management letter at its meeting held 12 July 2022 and resolved:

‘That it be recommended to the Council that:

1. a. *The 2020/2021 Annual Financial Report be adopted; and*
b. *The Chief Executive Officer be requested to forward a copy of this Committee and the Council agenda items to the Minister for Local Government and place them on the Shire website in accordance with Section 7.12A (Duties of local government with respect to audits) of the Local Government Act 1995;*
2. *The information contained within this report relating to the Asset Renewal Funding Ratio be received; and*
3. *The matters raised in the Auditor’s Management Letter be noted and included in the Committee Status Report of future Audit and Risk Committee agendas.’*

The Auditor's Management Letter is provided as additional information to the Committee and Council for transparency and full disclosure.

COMMENT

The Annual Electors Meeting must be held within 56 days of accepting the Annual Report including the Annual Financial Statements, with appropriate time being allowed after adoption to give notice of the meeting, say 14 days. This effectively means that the Annual Electors Meeting needs to be held between 10 August 2022 and 21 September 2022. In previous years, the Annual Electors Meeting has been held in the evening following the Council Ordinary Meeting so it is, therefore, recommended that the meeting be held on Tuesday, 16 August 2022. It is also proposed to hold the meeting at the Sporting Complex.

The Annual Electors Meeting will be publicised in the Great Southern Herald, on the Shire website and Shire Facebook page as soon as possible after the date is set, and in the next available Kojonup News and Shire E-News.

Significant Matters Raised:

Contained within the 2020/2021 Audit Report was a matter identified as significant by the Auditor. These matters raised by the Auditor were as follows:

The Asset Renewal Funding Ratio was not reported.

The Asset Renewal Funding Ratio for the year ended 30 June 2021 has not been included in the financial report as required by regulation 50(1)(c) of the *Local Government (Financial Management) Regulations 1996*.

It is recommended that the Shire updates the Asset Management Plan and Long Term Financial Plan as soon as possible in order that the asset funding ratio can be calculated based on verifiable information and reasonable assumptions and included in the financial report.

CONSULTATION

Auditors – Lincolns Accountants Albany
Office of the Auditor General
Manager Corporate and Community Services
Audit and Risk Committee

STATUTORY REQUIREMENTS

Section 5.26 to 5.33; 5.53 & 5.54 of the *Local Government Act 1995*
Regulation 50(1) (c) of the *Local Government (Financial Management) Regulations 1996*
Section 4 of the *Local Government (COVID-19 Response) Order 2020*

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This item reports on the financial position of the Shire as at 30 June 2021. The recommendation does not in itself have a financial implication.

RISK MANAGEMENT IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COMMITTEE DECISION/COUNCIL DECISION

64/22 Moved Cr Singh

Seconded Cr Wieringa

That :

1. a. The 2020/2021 Annual Report incorporating the Annual Financial Statements be adopted; and
b. The Chief Executive Officer forward a copy of this Committee and the Council agenda items to the Minister for Local Government and place them on the Shire website in accordance with Section 7.12A (Duties of local government with respect to audits) of the *Local Government Act 1995*;
2. The information contained within this report relating to the Asset Renewal Funding Ratio be received; and
3. The matters raised in the Auditor's Management Letter be noted and included in the Committee Status Report of future Audit and Risk Committee agendas.
4. The Annual Electors Meeting be held on Tuesday, 16 August 2022 at the Kojonup Sporting Complex commencing at 6:00pm.

CARRIED 8/0

The Senior Finance Officer left the meeting at 3.19pm.

9.4 KEY PILLAR 4 – ‘PROSPERITY’ REPORT

9.4.1 GREAT SOUTHERN DESIGNATED AREA MIGRATION AGREEMENT (DAMA)

AUTHOR	Grant Thompson – Chief Executive Officer
DATE	Monday, 11 July 2022
FILE NO	GR.FDL.4; CS.PLN.2
ATTACHMENT(S)	9.4.1.1 – Great Southern WALGA Zone DAMA presentation 9.4.1.2 – DAMA Information Paper - as presented to the Great Southern Zone WALGA Meeting 24 June 2022

STRATEGIC/CORPORATE IMPLICATIONS		
“Smart Possibilities – Kojonup 2027+”		“Smart Implementation – Kojonup 2018-2022”
Key Pillar	Community Outcomes	Corporate Actions
KP – 3 – Performance	3.2- Be exceptional in two-way communication within our community, and market our brand outside our community.	3.2.5 – Promote the Shire of Kojonup as an opportunistic place to live.
KP 4 - Prosperity	<p>4.1 Be providing business assistance for growth in small local industry.</p> <p>4.2 Have added value to the agricultural sectors to attract new people to the region.</p> <p>4.3 Be attracting support industries and diverse and new business sectors to the region.</p>	<p>4.1.4 Draft a local economic development policy focused to create employment opportunities that attract and retain population in Kojonup.</p> <p>4.2.2 Enable and advocate for new industry to set up in and around Kojonup.</p> <p>4.3.4 Drive population growth through the support of local industry, development of new industry and promotion of Kojonup’s point of difference.</p> <p>4.3.5 Develop a transient and seasonal workforce, and an all-age educational strategy.</p>

DECLARATION OF INTEREST

Nil

SUMMARY

The purpose of this report is for the Council to consider:

- 1) a commitment to support the establishment of a DAMA that covers all of the 11 local governments in the Great Southern Region; and
- 2) a financial commitment to fund the business case necessary for a DAMA application.

BACKGROUND

Council originally considered the formation of a DAMA at its 18 May 2021 Ordinary Meeting and resolved as follows:

‘That Council does further explore the formation of a regional Designated Area Migration Agreement by referring the matter to the Southern Link VROC and WALGA Great Southern Zone for consideration.’

The reason for the above resolution was to ascertain receptiveness of a regional and sub-regional approach.

The Western Australian Local Government Association Great Southern zone (WALGA GS) has since formally considered the above proposition at its 24 June 2022 meeting and resolved as follows:

‘That the Great Southern Country Zone of WALGA supports the concept of the Designated Area Migration Agreement (DAMA) as follows:

- 1. The Great Southern Country Local Governments are to report back to the Zone Executive Officer by Wednesday, 17 August 2022 as to their interest in joining the DAMA.*
- 2. The Great Southern Country Zone acknowledge the Regional Development Australia office will act as the Designated Area Representative (DAR), and*
- 3. The Great Southern Country Zone acknowledges that funding will be required from each Local Government.’*

COMMENT

A Designated Area Migration Agreement (DAMA) is a labour agreement allowing businesses/employers to sponsor skilled and semi-skilled overseas workers to fill labour shortages in specific areas that cannot be filled with Australian workers.

Establishment of a Great Southern Region DAMA has both in-principle support and financial commitment from Regional Development Australia (RDA) and the Great Southern Development Commission (GSDC).

A regional Designated Area Migration Agreement (DAMA) is a formal agreement between the Australian Government and a regional, state or territory authority. Operating under an agreement-based framework, a DAMA provides access to more overseas workers than standard skilled migration programs (Temporary Skills Shortage (TSS) 482 visa or Regional 494 visa) by allowing variations to standard occupations and skills lists.

Establishing a DAMA in the region requires the support of various stakeholder groups as well as an in-depth analysis of relevant employment markets with verified evidence to support the application. Once established, a DAMA is reviewed annually and may be varied yearly.

A DAMA is a two-tier framework covering a defined regional area. The framework is:

- first tier - an overarching five-year head agreement with the region's representative (e.g. Regional Development Australia Great Southern). A region representative is called the Designated Area Representative (DAR).
- second tier - DAMA labour agreements with businesses/employers under the head agreement for the region.

Under the framework the DAR forms the first tier and negotiates a DAMA on behalf of businesses/employers within its region. Negotiations provide the most significant benefit of a DAMA and encompass standard occupations, including skill lists and any concessions that may be appropriate to a specific occupation. Examples of negotiated concessions include an extension of the age criteria, relaxation of English skills requirements or modification to the skills and experiences required. The result is flexibility for regions to respond to their unique economic and labour market conditions.

The framework's second tier formalises the individual DAMA labour agreement. A business/employer applies for a DAMA Labour Agreement to the DAR. The business/employer must first demonstrate via Labour Market Testing (LMT) that it cannot employ suitable Australian employees. (A LMT is a business case presented to a DAR and the Department of Immigration that provides solid evidence and includes advertising on the Australian Government's Jobactive website and other search methods).

If an application satisfies the DAMA's terms and conditions, and is supported, the DAR provides endorsement of the application through an approval letter. Once endorsed, applications are then subject to assessment by the Department of Home Affairs and Minister of Immigration, Citizenship and Multicultural Affairs.

If an occupation is unavailable under the standard visa programme, or the DAMA program, a business may negotiate its own Labour Agreement with the Minister, separate from a regional DAMA. Negotiations are based on a labour market survey that demonstrates the reason why a previously unlisted occupation has been applied for.

It is noted most regional businesses do not have the capacity to individually negotiate a Labour Agreement due to lack of capacity, expense and time constraints. A regional DAMA would provide a more attractive option to support business owners in the Great Southern.

Benefits of a DAMA

A DAMA could provide a community with economic benefits through population growth and increased output.

The key value opportunity is that immigrant workers cannot move from the area of their DAMA, but can move between businesses within that area. Effectively migrant workers are secured to the region.

Another benefit of a DAMA is that the semi-skilled occupations that are in shortage in the particular region could be available under a DAMA, while they are not available under the standard visa program. Some examples of such occupations are truck drivers, wait staff, bar attendants, drillers, driller assistants, earthmoving/mobile plant operators and horticultural workers such as process and field workers.

DAMA concessions

English Language Concession:

The English language test scores required under a DAMA can be lower than under the standard visa program making it easier for the applicant's visa to be processed. This is especially the case where a person is generally a good English communicator but perhaps not able to meet the requirements of a stringent English test for a visa.

Temporary Skilled Migration Income Threshold (TSMIT) Concession:

The TSMIT value is set by legislation to ensure that migrant workers can financially support themselves in Australia and acknowledges the additional costs temporary residents incur, such as health care and education costs. The current value of the TSMIT is \$53,900, excluding superannuation.

When calculating whether the salary paid by an employer meets the TSMIT, annual earnings may consist of the base salary plus guaranteed earnings such as housing, company car, and guaranteed overtime where this is an industry standard. If an employer intends to include these guaranteed earnings to meet TSMIT requirements, they must be valued and written into the agreed employment contract.

The use of concessions must not undermine relevant industrial awards, nor market salary rates for an equivalent Australian employee in the same location.

Skills Concession:

Every occupation requires an assessment of education, qualifications and employment experience to determine comparability against the assessment standards of a DAMA.

Permanent Residency requirements:

Upon an approval of the subclass 482 visa, there may be a pathway to permanent residency, subject to satisfying the criteria and availability, through the subclass 186 scheme Employer Nominated Scheme Visa.

Age Concession:

To transition into permanent residency, every applicant must meet the age criteria, being under the age of 45.

DAMA requirements

Advice from the office of Rick Wilson, Federal Member for O'Connor, states that a request for a DAMA must contain, as a minimum, the following:

1. a letter of endorsement from the relevant stakeholders;
2. a Designated Area Representative (DAR), endorsed by stakeholders, who can manage the request to establish an agreement;
3. a business case if any additional concessions are being requested to the minimum requirements outlined for a company specific labour agreement;
4. an explanation of how the DAR proposes to support employers and facilitate the integration of overseas workers in their local communities (for example – provision of information on workplace rights and sponsorship obligations; basic services in the local

area such as health; emergency and educational services; community activities such as sporting groups and religious services; engagement of a multicultural officer);

5. supporting documentation, which may include:

- a. profit and loss statements;
- b. other applicable financial statements; and
- c. relevant supporting information.

An example of a region in Western Australia currently covered by a DAMA, since 21 March 2019, is the Goldfields region. The City of Kalgoorlie-Boulder is the DAR and represents other regional and nearby shires.

The Goldfields region aimed to secure permanent labour so as to avoid constantly retraining employees, such as backpackers. The Pilbara region had also applied for a DAMA before the Goldfields was secured; however, they were unsuccessful in their application due to not being able demonstrate eligibility.

It is important to note the Goldfields DAMA is an employer-sponsored visa programme providing the framework for employers in its designated area to sponsor skilled and semiskilled workers under visa subclasses 482, 494, and 186. This is the same model proposed by the Great Southern region.

The process of becoming a DAMA took the City of Kalgoorlie-Boulder 12 months, once the application was submitted. A financial consultancy business was engaged to undertake their business case, which can take between 3 and 6 months to establish.

From a human resource perspective, the City of Kalgoorlie-Boulder provided a 0.5 FTE (full time equivalent) staff member to liaise with the consultant throughout the formation of the business case.

In addition, the following on-going human resource tasks, required as the DAR, include:

1. dealing with an approximate average of 1 to 2 business applications per month. A charge of \$250 is levied for each nomination for endorsement. This includes Statutory Declarations and ensures businesses are financially viable and stable.
2. answering queries from prospective businesses, which can be very time consuming.
3. seeking guidance from a team within the Department of Immigration.
4. undertaking of an Annual Report for the Department and Minister.
5. negotiation of ongoing Terms and Conditions of the DAMA.
6. surveys and analysis of the regional labour market.
7. monthly meetings with a Department of Immigration representative to discuss the DAMA programme. Note: The Department also liaises with businesses directly.

Other points of note, gained through research with external organisations, include:

1. a subclass 491 visa, for highly skilled and desired occupations, requires nomination by the State Government, or an eligible family member and doesn't require a sponsor. This type of visa cannot be included in a DAMA;
2. the City of Kalgoorlie-Boulder has a population of approximately 30,000;

3. the more local government authorities involved, the better the chance of securing a DAMA; and
4. a larger organisation, such as a Regional Development Authority is best positioned to take on the role of regional representative (DAR) and offers the application a stronger opportunity for success, indicating collaboration between communities.

Creating a DAMA is an extensive process, particularly for the lead organisation (DAR) involved in the application and consultancy phase. Furthermore, there are significant resources required to manage ongoing applications which require liaison with the Department of Immigration for the five-year term.

This type of project requires the support of many stakeholders including regional Local Governments, Chambers of Commerce, Regional Development Australia (RDA), Development Commissions, and members of parliament. All stakeholders must endorse the organisation that is capable and willing to accept the responsibility of being a Designated Area Representative.

Regional Development Australia (RDA) Great Southern have offered to act as the Designated Area Representative (DAR) which will meet this ongoing administrative requirement.

Alternative Visa Options to DAMA

Pacific Labour Mobility Scheme

This Scheme enables citizens of partner countries to take up low-skilled and semi-skilled work opportunities in all sectors in rural and regional Australia for up to 3 years. Partner countries include: Fiji, Kiribati, Nauru, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu and Vanuatu.

Seasonal worker Program (Agriculture and Accommodation)

This Scheme enables citizens of partner countries to take up unskilled and low-skilled work opportunities in the Australian agriculture and accommodation sectors in selected rural and regional locations of Australia for up to 9 months. Partner Countries: Fiji, Kiribati, Nauru, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu and Vanuatu.

Industry Labour Agreement

Labour agreements enable approved businesses to sponsor skilled overseas workers when there is a demonstrated need that cannot be met in the Australian labour market and where standard temporary or permanent visa programs are not available. Industry labour agreements are for a specific industry with fixed terms and conditions. The industry is required to show ongoing labour shortage and extensive consultation within the industry. Various approved industry labour agreements include dairy, aquaculture, fishing, meat and livestock, advertising, hospitality, labour-hire and religion.

Standard Business Sponsorship -482 (For highly Skilled Occupations)

This temporary visa lets an employer sponsor a suitably skilled worker to fill a position for which they are unable to find a suitably skilled Australian. Based on the occupation, this visa is generally granted for 2-4 years.

The level of unemployment in the Shire of Kojonup (Shire) has remained relatively stable since late 2017. These low unemployment rates indicate the available pool of employees for Shire of Kojonup businesses is extremely low and is ultimately leading to business disruption.

On the basis of the current employment conditions the author believes the development of a Great Southern regional DAMA offers part of a solution for those businesses who are currently experiencing under-employment. While it is unlikely a regional DAMA will be the panacea for all businesses, it could provide an avenue to assist larger businesses with the capacity to invest in the program.

While a DAMA could produce potential employees, it must also be understood that housing considerations must be taken into account. While housing availability is easing, it is still a significant consideration, and is likely to continue for another 12-24 months, where employers will need to address this consideration in the development of their business case when preparing their DAMA applications.

On the basis of the relatively low cost, matched against the potential to provide businesses with increased access to new labour markets, the author recommends the Shire signal its intent to participate at the next WALGA Great Southern Country Zone meeting on 26 August 2022 in Katanning.

Whilst the intent is for the entire Great Southern zone to be included in the DAMA prescribed area, this can only be guaranteed if each of the 11 local governments agree in-principle and support the business case with a level of funding considered commensurate with their population and financial circumstances.

CONSULTATION

WALGA GS local governments - Albany, Broomehill-Tambellup, Cranbrook, Denmark, Gnowangerup, Jerramungup, Katanning, Kent, Kojonup, Plantagenet, Woodanilling
Natasha Monks, CEO, Great Southern Development Commission

STATUTORY REQUIREMENTS

Migration Act 1958

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As outlined in Table 1 below, a proposed funding model identifies the relative cost proposed by all stakeholders in the development of a DAMA in the Great Southern. It is expected that between \$80,000 to \$100,000 is required to develop the business case in order to be successful. This includes the cost of a consultant to conduct a survey of regional employers, research and provide statistics, and to identify any occupations that may fit the criteria for inclusion in a DAMA application. The direct costs of the consultant are estimated to be circa \$60,000 to \$80,000, with the balance required for project contingencies.

It is noted that a designated team member resource is required to liaise with the consultant. In the case of Kalgoorlie-Boulder, it was estimated that a staff member to the value of 0.5 FTE basis was required for the purpose of establishing their DAMA. Following the successful DAMA application, a further 0.5 FTE investment with ongoing tasks has been required.

RDA Great Southern has indicated that it is prepared to fund the ongoing 0.5 FTE employee costs relating to the DAR for the proposed five-year period. On this basis each local government in the Great Southern is only required to fund the upfront business case. Each employer that makes application in the Great Southern will fund the ongoing administration costs of the DAR. There may also be a proportion of the application fees over the five-year period that recoups some or all of the original local government investment. This will be determined if the Great Southern zone local governments make a commitment to the business case and DAMA application. RDA Great Southern will lead this process and report back to the zone.

Table 1. Proposed Funding Model

		Estimated Population	Contribution based on Population	Adjusted Contribution
	Total Funds		\$ 111,803	\$ 100,000
	Organisation			
1	GSDC		\$ 10,000	\$ 10,000
2	RDA		\$ 10,000	10,000
	LGA's	\$ 1.50	\$ 20,000	\$ 20,000
		Per head of pop		
3	City of Albany	38,000	\$ 57,000	\$ 40,000
4	Shire of Denmark	6422	\$ 9,633	\$ 8,000
5	Shire of Plantagenet	5079	\$ 7,619	\$ 8,000
6	Shire of Katanning	4200	\$ 6,300	\$ 7,000
7	Shire of Kojonup	1985	\$ 2,978	\$ 5,000
8	Shire of Gnowangerup	1215	\$ 1,823	\$ 2,500
9	Shire of Broomehill-Tambellup	1144	\$ 1,716	\$ 2,500
10	Shire of Jerramungup	1109	\$ 1,664	\$ 2,500
11	Shire of Cranbrook	1089	\$ 1,634	\$ 2,500
12	Shire of Kent	550	\$ 825	\$ 1,000
13	Shire of Woodanilling	409	\$ 614	\$ 1,000
		61,202	\$ 91,803	\$ 80,000

It should be recognised that if a local government withdraws itself from the DAMA process, the financial contribution from the remaining local governments may increase accordingly to cover the development of the Business Case.

RISK MANAGEMENT IMPLICATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
2. Business Disruption	Economic Factors	Maintain regular communications with agencies and support services Business Continuity Framework (Policy, Procedures, Plans)	Nil
Risk rating – Adequate			
IMPLICATIONS			
Some reputational risk is associated with this proposal should it eventuate that a Business Case doesn't result in a successful outcome (loss of financial contribution value).			
A successful outcome, resulting in the establishment of a DAMA and subsequent intake of workers into Great Southern communities where shortages are evidenced, has the potential to positively impact the local economy by way of increasing population and local business custom whilst filling employment voids and would justify the initial outlay and positively impact reputation.			

ASSET MANAGEMENT IMPLICATIONS

Nil

SOUTHERN LINK VROC (VOLUNTARY REGIONAL ORGANISATION OF COUNCILS) IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr Singh

Seconded Cr F Webb

That Council:

1. Supports the development of a Great Southern Designated Area Migration Agreement; and
2. Requests the Chief Executive Officer (CEO) to advise the West Australian Local Government Great Southern Country Zone Meeting, by 17 August 2022, of the Shire of Kojonup's intent to participate, subject to:
 - a. Regional Development Australia Great Southern undertaking the role of the Designated Area Representative; and
 - b. A contribution of up to \$10,000 be confirmed as the Shire of Kojonup's contribution with the CEO authorised to commit funding up to this amount.

AMENDMENT

65/22 Moved Cr P Webb

Seconded Cr F Webb

That the amount at Point 2. b. be reduced to \$5,000.

LOST 2/6

THE ORIGINAL MOTION WAS PUT

66/22 Moved Cr Singh

Seconded Cr F Webb

That Council:

1. Supports the development of a Great Southern Designated Area Migration Agreement; and
2. Requests the Chief Executive Officer (CEO) to advise the West Australian Local Government Great Southern Country Zone Meeting, by 17 August 2022, of the Shire of Kojonup's intent to participate, subject to:
 - a. Regional Development Australia Great Southern undertaking the role of the Designated Area Representative; and
 - b. A contribution of up to \$10,000 be confirmed as the Shire of Kojonup's contribution with the CEO authorised to commit funding up to this amount.

CARRIED 6/2

9.5 KEY PILLAR 5 – 'DIGITAL' REPORTS
Nil

10 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

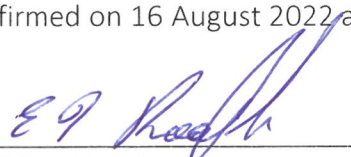
15 CLOSURE

There being no further business to discuss, the President thanked the members for their attendance and declared the meeting closed at 3.30 pm.

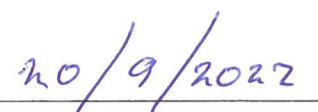
16 ATTACHMENTS (SEPARATE)

Item 6.1	6.1.1	Minutes of the Council Meeting held on 21 June 2022
Item 7.4	7.4.1	Cr Egerton-Warburton – WALGA GS Zone Meeting 24 June 2022 Report
Item 9.2.1	9.2.1.1	Unconfirmed NRMAC Meeting Minutes 24 June 2022
Item 9.3.1	9.3.1.1	June 2022 Monthly Financial Statements
Item 9.3.2	9.3.2.1	Monthly Payments Listing 1 to 30 June 2022
Item 9.3.3	9.3.3.1	Information Statement 2022/2023
Item 9.3.4	9.3.4.1 9.3.4.2	Policy 3.3 Councillor Induction and Training 2022 WALGA Convention and Trade Exhibition Program
Item 9.3.5	9.3.5.1	Audit and Risk Committee meeting minutes – 12 July 2022
Item 9.3.6	9.3.6.1	Annual Report 2020/2021
Item 9.4.1	9.4.1.1 9.4.1.2	Great Southern WALGA Zone DAMA presentation DAMA Information Paper - as presented to the Great Southern Zone WALGA Meeting 24 June 2022

Confirmed on 16 August 2022 as a true record –



Presiding Member



Date